

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>Vipul Neuma</u>	Univ. Roll No: <u>SKP172J0055</u>
Institute: <u>Ambedkar University</u>	Duration: 30 days
Name of the Organisation: <u>Shopper's Stop</u>	From: <u>12 April</u> To: <u>13 May 2019</u>

Department: Men's Journal

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

9.5

Name of Appraiser:

Rashul Chaher

Signature:

[Signature]

Designation of Appraiser:

Dept Manager

Date:

13 May 2019

[Signature]
Programme Manager,
Retail Management
B.A. (Hons) in Retail Management (SVS)
2019

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>Twinkle Goel</u>	Univ. Roll No: <u>SKP182J0045</u>
Institute: <u>Ambedkar University</u>	Duration: 30 days
Name of the Organisation: <u>Max Fashion</u>	From : <u>9-05-19</u> To: _____

Department: Kids

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

Name of Appraiser: Sunil Juyathi

Signature: Sunil Juyathi

Designation of Appraiser: ASML

Date: 12-05-17

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

Industry Feedback Form B Voc-Retail Management

Name of Student: <u>UTKARSH</u>	Univ. Roll No: <u>SKP182J0046</u>
Institute: <u>Ambedkar University, Karompuria</u>	Duration: 30 days
Name of the Organisation: <u>Nalli Silk Sarees Pvt.Ltd.</u> From: <u>8/4/19</u> To: <u>8/5/19</u>	

Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful in solving problems	Demonstrates ambition to achieve	5
Shows ready approach to problems	Proactively seeks to improve knowledge and performance	4
Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful in solving problems	Demonstrates ambition to achieve progressively.	5
Shows ready appreciation willingness to tackle problems	Positively seeks to improve knowledge and performance	4
Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1
Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Responsibility

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1
Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Quantity of Work



Overall grading (from the scale of 1 to 10):

10

Name of Appraiser: E. MUBARZ

Signature: [Signature]

Designation of Appraiser: Asst Manager - Store

Date: 8/5/18



Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>PRANAY RATHORE</u>	Univ. Roll No: <u>SKP182T00315</u>
Institute: <u>Ambedkar University, Karampura</u>	Duration: 30 days
Name of the Organisation: <u>Nallu Silk Sarees Pvt.Ltd.</u> From: <u>8/4/19</u> To: <u>8/5/19</u>	

Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful in solving problems	Demonstrates ambition to achieve progressively.	5
Shows ready appreciation willingness to tackle problems	Positively seeks to improve knowledge and performance	4
Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Responsibility

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Quantity of Work

(10)

Overall grading (from the scale of 1 to 10):

Name of Appraiser: E. MURALI

Signature: [Signature]

Designation of Appraiser: Asst Manager Store

Date: 8/05/19



[Signature]
Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>YESHA</u>	Univ. Roll No: <u>SKP18270051</u>
Institute: <u>Ambedkar University, Karambura</u>	Duration: 30 days
Name of the Organisation: <u>Nalli Silk Sarees Pvt. Ltd.</u>	From: <u>8/4/19</u> To: <u>8/5/19</u>

Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and successfully solving problems	Demonstrates ambition to achieve progressively	5
Shows ready appreciation willingness to tackle problems	Proactively seeks to improve knowledge and performance	4
Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2

Seeks feedback, Acts on it. very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful in solving problems	Demonstrates ambition to achieve progressively.	5
Shows ready appreciation willingness to tackle problems	Positively seeks to improve knowledge and performance	4
Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Responsibility

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Quantity of Work

Overall grading (from the scale of 1 to 10):

10



Name of Appraiser: S. MURALE

Signature: [Signature]

Designation of Appraiser: Asst manager Store

Date: 08/05/19

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>Shubham</u>	Univ. Roll No: <u>SKP18200J39</u>
Institute: <u>Ambedkar University, Delhi.</u>	Duration: 30 days
Name of the Organisation: <u>V-Mail Retail LTD.</u>	From : <u>8.4.19</u> To: <u>11.5.19</u>

Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	✓4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	✓4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	✓3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	✓4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	✓4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	✓4
Usually grasps points correctly	Shows interest in all work undertaken	3

Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	✓4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	✓5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	✓4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	✓4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

9

Name of Appraiser: ANKIT PANDEY

Designation of Appraiser: STORE MANAGAR

Signature: _____

Date: _____

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

For V-MART RETAIL
F. Pandey Manager

Industry Feedback Form
B Voc-Retail Management

Name of Student: Igertha
Institution: Ambedkar University
Name of the Organisation: Shoppersstop

Univ. Roll No: SKP17270054
Duration: 30 days
From: 12 April to: 13 May 2019

Department: Ethnic

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects -- just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Take feedback very personally, broods on it	2
Brushes away disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Slow in the uptake
finely grasps points correctly

Is interested only in areas of work preferred
Lacks drive and commitment

Reliability / Comprehension

Is totally trust worthy in any working situation?
Understands in detail, why and how the job is done.
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand
Cannot be relied upon to work without supervision
Comprehends only after constant explanation
Requires constant supervision. Lacks any comprehension of the application

Responsibility

Actively seeks responsibility at all times.
Very willing to accept responsibility.
Accepts responsibility as it comes.
Tends to refer matters upwards rather than make own decision.
Avoids taking responsibility

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.
Exhibits a high standard of quality
Generally good quality with some assistance
Performance is uneven.
Inaccurate and slow at work.

Quantity of Work

Outstanding in output of work
Gets the job a great deal
Output satisfactory
Does not last less than expected
Output regularly insufficient

Overall rating (from the scale of 1 to 10):

7.5

Signature of Appraiser: Mohd Zaid Ahmed
Designation of Appraiser: Department Manager

Signature:

Date:

13/05/19

Slow on the uptake
Doesn't grasp points correctly

Is interested only in areas of work preferred
Lacks drive and commitment

Reliability / Comprehension

Is totally trust worthy in any working situation?	5
Understands in detail, why and how the job is done.	
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Goes on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision	2
Comprehends only after constant explanation	
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Assumes responsibility as it comes.	3
Reluctant to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Output high a great deal	4
Output satisfactory	3
Output far less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

7.5

Seen in Appraisal:

Mohd Zaid Ahmed

Signature:

[Signature]

Seen in Appraisal:

Department Manager

Date:

13/05/19

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>Akansha Singh</u>	Univ. Roll No: <u>SKP172J0020</u>
Institute: <u>Ambedkar University</u>	Duration: 30 days
Name of the Organisation: <u>Shoppers Stop</u>	From : <u>12/04</u> To: <u>13/05</u>

Department: Ethnic

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Industry Feedback Form
B Voc-Retail Management
Winter Semester- 2019

Name of Student: <u>Khushboo Menta</u>	Univ. Roll No: <u>SKP18250028</u>
Institute: <u>Ambedkar University Karimnagar</u>	Duration: 30 days
Name of the Organisation: <u>Lifestyle store</u>	From : <u>8-4-19</u> To: <u>7-5-19</u>

Department: Apparel Men + Apparel ladies
& All store all dept

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4

Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): (8)

Name of Appraiser: SHOBHIT KUSHWAHA

Signature: [Signature]

Designation of Appraiser: SM

Date: 8/5/2019

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

Industry Feedback Form
B Voc-Retail Management
Winter Semester- 2019

Name of Student: <u>Saurabh Jain</u>	Univ. Roll No: <u>SKPI82J0043</u>
Institute: <u>Ambedkar University Delhi</u>	Duration: 30 days
Name of the Organisation: <u>Reliance Retail Ltd.</u> From : <u>08/4</u> To: <u>09/05/19</u>	

Department: Human Resource

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4

Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5 ✓
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5 ✓
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5 ✓
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5 ✓
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): 10


Name of Appraiser:

VINOD PANWAR

Designation of Appraiser:

Deputy Manager
EC-500069850

Signature:



Date:

05/05/2019

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

Industry Feedback Form
B Voc-Retail Management

Name of Student: <u>Vikas Rajak</u>	Univ. Roll No: <u>SKP182J0047</u>
Institute: <u>Ambedkar University Delhi</u>	Duration: 30 days
Name of the Organisation: <u>Lifestyle (Vasant Kunj)</u>	From : _____ To: _____

Department: Men formal

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Programs Manager,
Retail Management
School of Vocational Studies
Ambedkar University Delhi

Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

10

Name of Appraiser: Akhlesh Kumar

Signature: (Signature)

Designation of Appraiser: supervisor

Date: 7/5/19

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Amity University, Delhi

Industry Feedback Form **B Voc-Retail Management**

Name of Student: <u>Siddhant Rohatgi</u>	Univ. Roll No: <u>SKP182J0041</u>
Institute: <u>Ambedkar University</u>	Duration: 30 days
Name of the Organisation: <u>Abhishek Sharma Studio</u>	From: <u>14/04</u> To: <u>14/05/2019</u>

Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): - 7/10

Name of Appraiser: Abhishek Sharma

Designation of Appraiser: Designer

Signature: [Signature]

Date: 14/05/19

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>Piyush gautam</u>	Univ. Roll No: <u>SKP182J0034</u>
Institute: _____	Duration: 30 days
Name of the Organisation: <u>Big muscles Store</u>	From : <u>12/4/19</u> To: <u>12/5/19</u>

Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): **9**

Name of Appraiser: **Rishabh gupta**

Designation of Appraiser: **Manager**

Signature: **Rishabh gupta**

Date: **10/5/19**

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

Industry Feedback Form
B Voc-Retail Management
Winter Semester- 2019

Name of Student: <u>Pratyush</u> Institute: <u>AVD</u> Name of the Organisation: <u>RRL</u>	Univ. Roll No: _____ Duration: 30 days From: <u>08.04.18</u> To: <u>09.05.19</u>
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Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	<u>5</u>
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	<u>5</u>
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	<u>5</u>
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	<u>5</u>
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	<u>5</u>
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	<u>5</u>
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4

Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): 9.5

Name of Appraiser: Vinod Ponwala

Designation of Appraiser: Deputy manager

Signature: 

Date: 08.05.19

Programme Manager
Retail Management
School of Vocational & Technical Education
Ambedkar University

**Industry Feedback Form
B Voc-Retail Management
Winter Semester- 2019**

Name of Student: <u>Nandani</u>	Univ. Roll No: <u>SKPI82J0031</u>
Institute: <u>Ambedkar University</u>	Duration: 30 days
Name of the Organisation: <u>Lifestyle International Pvt Ltd.</u>	From : <u>5/04/19</u> To: <u>5/05/19</u>

Department: Apparel ladies

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4

Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

Name of Appraiser: Hastika

Designation of Appraiser: Asst concept manager

Signature: Hastika

Date: 1/05/19

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
of Higher Education, Bangalore

Industry Feedback Form
B Voc-Retail Management
Winter Semester- 2019

Name of Student: <u>NEHA</u>	Univ. Roll No: <u>SKP182J0032</u>
Institute: <u>Ambedkar University Delhi</u>	Duration: 30 days
Name of the Organisation: <u>Reliance Retail Ltd.</u> From : <u>08/04</u> To: <u>08/05</u>	

Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4

Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	✓ 5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	✓ 5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	✓ 5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	✓ 5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): 10

Name of Appraiser: VINOD PAWAR

Designation of Appraiser: Deputy Manager
EC: 50006985

Signature: 

Date: 05/05/2019


Programme Manager,
Retail Management
School of Vocational Studies
Ambedkar University Delhi

Industry Feedback Form B Voc-Retail Management

Name of Student: <u>Shubham Kangiya</u>	Univ. Roll No: <u>SKP172J0047</u>
Institute: <u>Ambedkar University Delhi</u>	Duration: 30 days
Name of the Organisation: <u>NIKE SSIPL Rtl. Ltd.</u>	From: <u>16-04-19</u> To: _____

Department: Sale Retail

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resources in solving problems	Demonstrates ambition to achieve	5
Shows ready approach in willingness to tackle problems	Positively seeks to improve knowledge and skills	4
Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2

Rarely grasps points correctly	Lacks drive and commitment	1
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Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): 10/10

Name of Appraiser: Deepak Sharma

Designation of Appraiser: Store Manager

NIKE SSIRL RETAIL LTD.
Shop No. 48, 5th and 6th Floor,
Signature: [Signature]
City Center Mall,
Rohini, New Delhi-110085
Date: 07/12/2014
Ph. No. 011-27933124

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
[Signature]

**Industry Feedback Form
B Voc-Retail Management
Winter Semester- 2019**

Name of Student: <u>Akash Kumar Singh</u> Institute: <u>AVD</u> Name of the Organisation: <u>RRL</u>	Univ. Roll No: <u>SKP17250021</u> Duration: 30 days From: <u>08.04.18</u> To: <u>09.05.18</u>
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Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4

Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): 10

Name of Appraiser: Vinod Ponwar

Designation of Appraiser: Deputy manager (HR)

Signature: 

Date: 08.05.18

Programme Manager,
Retail Management
School of Vocational Studies (S.V.S.)
Ambedkar University D

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>Chisag Qua</u>	Univ. Roll No: _____
Institute: <u>AUD</u>	Duration: 30 days
Name of the Organisation: <u>Shoppers Stop</u>	From: <u>12th Apr</u> To: <u>13th May, 2019</u>

Department: MEN CASUAL

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Slow on the uptake	Is interested only in areas of work preferred	
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

Name of Appraiser: Devesh

Designation of Appraiser: DM

Signature: [Signature]

Date: 13th May, 2019

Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

9.5

Name of Appraiser: Manish

Designation of Appraiser: Dep. Manager

Signature: _____

Date: _____

Programme Manager
Detail Management
of Vocational Studies
for University

Programme Manager

**Industry Feedback Form
B Voc-Retail Management**

Name of Student: <u>Angali Mishra</u>	Univ. Roll No: <u>SKPI72J0022</u>
Institute: <u>AUD</u>	Duration: 30 days
Name of the Organisation: <u>Shoppers stop</u>	From: <u>12 Apr</u> To: <u>13 May</u>

Department: Kid's

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Industry Feedback Form
B Voc-Retail Management
Winter Semester- 2019

Name of Student: <u>ShrithanShu Agarwal</u>	Univ. Roll No: <u>SKP182J0040</u>
Institute: <u>Ambedkar University, Karampura Delhi</u>	Duration: 30 days
Name of the Organisation: <u>Lifestyle</u>	From: <u>8/4/19</u> To: <u>7/5/19</u>

Department: All Dept

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4

Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): (8)

Name of Appraiser: Shobhit

Designation of Appraiser: Store Manager

Signature: 

Date: 08/05/2019


Programme Manager,
Retail Management
School of Management

Industry Feedback Form
B Voc-Retail Management
Winter Semester- 2019

Name of Student: <u>Aggrika</u> Institute: <u>Ambedkar University</u> Name of the Organisation: <u>Lifestyle International Pvt Ltd.</u>	Univ. Roll No: <u>SKP18250022</u> Duration: 30 days From : <u>5/04/19</u> To: <u>5/05/19</u>
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Department: Apparel Ladies

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4

Usually grasps points correctly	Shows interest in all work undertaken	3
Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10):

Name of Appraiser: Hastika Trivedi

Signature: Hastika

Designation of Appraiser: Asst Concept manager

Date: 1/05/19

Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar University Delhi

Industry Feedback Form B Voc-Retail Management

Name of Student: <u>ISHAN GUPTA</u>	Univ. Roll No: <u>SKP182J0026</u>
Institute: <u>AMBEDKAR UNIVERSITY</u>	Duration: 30 days
Name of the Organisation: <u>LIFESTYLE</u>	From: <u>8/04/2019</u> To: <u>7/05/2019</u>

Department: APL

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	3

Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4 ✓
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4 ✓
Accepts responsibility as it comes.	3
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4 ✓
Generally good quality with some assistance	3
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5.
Gets through a great deal	4 ✓
Output satisfactory	3
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): 9

Name of Appraiser: Sandhya

Designation of Appraiser: Concept Manager

Signature: 

Date: 7/5/19


Programme Manager,
Retail Management
School of Vocational Studies (SVS)

Industry Feedback Form
B Voc-Retail Management

Name of Student: <u>Vishnumurthy</u>	Univ. Roll No: <u>SKP18200J48</u>
Institute: <u>Ambedkar University, Delhi.</u>	Duration: 30 days
Name of the Organisation: <u>V-Mart Retail LTD.</u>	From : <u>20.4.19</u> To: <u>20.5.19</u>

Department: _____

Appearance

Immaculate Appearance, Spotless Uniform, Well groomed hair, Clean nails & hands	5
Smart Appearance, Crisp uniform, Acceptable hair, Clean nails and hands	4
Well Presented, Clean Uniform, Acceptable hair, Clean nails and hands	✓3
Untidy hair, Creased ill kept uniform, Hands not clean at times	2
Dirty / disheveled, Long / unkempt hair, /Dirty hands & long nails	1

Punctuality / Attendance

On time, Well Prepared, Ready to commence task, Attendance Excellent	90-100%	5
On time, Lacks some preparation but copes well, Attendance Very good	80-90%	✓4
On time disorganized aspects – just copes, Attendance Regular	70-80%	3
Occasionally late, Disorganized approach, Attendance irregular	60-70%	2
Frequently late, Not prepared, Frequently absent without excuse	Below 60%	1

Ability to Communicate (Written / Oral)

Very Confident, demonstrates outstanding confidence & ability both spoken / written	5
Confident, Delivers information	✓4
Communicates adequately, but lacks depth and confidence	3
Hesitant, lacks confidence in spoken / written communication	2
Very inanimate, unable to express in spoken or written work	1

Attitude to Colleagues / Customers

Wins / retains highest regard from colleagues has an outstanding rapport with clients	5
Polite, considerate and firm, well liked	4
Gets on well with most colleagues, Handles customers well.	✓3
Slow to mix, weak manners, is distant has insensitive approach to customers	2
Does not mix, relate well with colleagues & customers	1

Attitude to Supervision

Welcomes feedback, Acts on it, very co-operative	5
Readily accepts feedback and is noticeably willing to assist others.	4
Accepts feedback, but does not necessarily act on it.	✓3
Takes feedback very personally, broods on it	2
Persistently disregards feedback and goes own way	1

Initiative / Motivation

Very effective in analyzing situation and resourceful	Demonstrates ambition to achieve	5
Shows ready appreciation willingness to tackle	Positively seeks to improve knowledge and	4
Usually grasps points correctly	Shows interest in all work undertaken	✓3

Slow on the uptake	Is interested only in areas of work preferred	2
Rarely grasps points correctly	Lacks drive and commitment	1

Reliability / Comprehension

Is totally trust worthy in any working situation? Understands in detail, why and how the job is done.	5
Can be depended upon to identify work requirements and willing to complete them. Readily appreciates, how and why the job is done.	4 ✓
Gets on with the job in hand Comprehends, but doesn't fully understand work in hand	3
Cannot be relied upon to work without supervision Comprehends only after constant explanation	2
Requires constant supervision. Lacks any comprehension of the application	1

Responsibility

Actively seeks responsibility at all times.	5
Very willing to accept responsibility.	4
Accepts responsibility as it comes.	3 ✓
Inclined to refer matters upwards rather than make own decision.	2
Avoids taking responsibility	1

Quality of Work

Exceptionally accurate in work, very thorough usually unaided.	5
Maintains a high standard of quality	4
Generally good quality with some assistance	3 ✓
Performance is uneven.	2
Inaccurate and slow at work.	1

Quantity of Work

Outstanding in output of work	5
Gets through a great deal	4 ✓
Output satisfactory	3 ✓
Does rather less than expected	2
Output regularly insufficient	1

Overall grading (from the scale of 1 to 10): 8.5 -

Name of Appraiser: ANKIT PANDEY

Signature: 

Designation of Appraiser: STORE MANAGAR.

Date: _____

Programme Manager
Programme Manager,
Retail Management
School of Vocational Studies (SVS)
Ambedkar: New Delhi