# Training & Placement Cell Dr. B. R. Ambedkar University Delhi Room No.23, Kashmere Gate Campus Delhi-110006

Email: placements@aud.ac.in

Sub: - Placement opportunity for MBA students of Dr. B. R. Ambedkar University Delhi passing out in 2023 in the company "Paperpedia".

Please find the below details of placement opportunity for MBA students of batch passing out in 2023 in the company "**Paperpedia**" for your reference and circulation to students to apply on given link by 19.03.2023.

Registration Link:- <a href="https://forms.gle/jVzLCnvWps3BsEpE8">https://forms.gle/jVzLCnvWps3BsEpE8</a>

Name of the Company:- Paperpedia

## About the Company: -

Paperpedia is an educational consulting company dedicated to assist their clients from Australia, China, Canada, the UK, the US, and New Zealand, with academic research. The company has come a long way to become one of the most renowned research firms in education domain. Committed to excel customer service and exceed quality expectations of its customers, the company has been growing rapidly through client referrals and word-of-mouth recommendations. It is established in 2015.

Paperpedia offices located in Noida, Shanghai, and Sydney. their business are growing rapidly, and are looking for dedicated people to grow with them. Currently, they have a team of professionals and students working from around the globe, such as Australia, China, and the US. India is an ideal location for them to expand their writing operations. If you are looking for a career with a future and are willing to work hard, Paperpedia is the right place for you.

## About the Profile:-

- Academic Writer for Finance
- Academic Writer for Accounting

## Roles & Responsibilities for Academic Writer for Finance:-

- Possess thorough knowledge of the specialised field and write the research materials according to client needs.
- Assist clients in understanding the requirements of their projects and provides writing samples.
- Conduct both primary and secondary academic research to meet the research needs of the clients
- To learn new academic skills
- Help students with their academics by offering step by step answers/examples.
- Understand the client's requirements.

## Roles & Responsibilities for Academic Writer for Accounting:-

- Possess thorough knowledge of the specialised field and write the research materials according to client needs.
- Assist clients in understanding the requirements of their projects and provide writingsamples.
- Conduct both primary and secondary academic research to meet the research needs of the clients

- To learn new academic skills.
- Help students with their academics by offering step by step answers/examples.
- Understand the client's requirements.

# **Specific Job Skills:**

- Skilled in Communication Strong academic background.
- Ability to resolve issues.
- Comprehensive knowledge about the product basket.
- Align individual goals to Organizational Goals.
- Comprehension, Composition and Problem solving skills.
- Commitment to quality and ability to manage performance and change.

## Perks and Benefits:

- Annually performance appraisal.
- Monthly Incentives.
- One-day Work from Home (WFH) once in a week (Tuesday to Friday) after 2monthsof joining.
- Training & Probation period will be for two Months.
- Performance based Promotion.

# Salary:

• INR 6 LPA + Incentives (Performance Based )

#### Location:

Gurugram

#### Qualification:-

MBA

ONLY ELIGIBLE AND INTERESTED STUDENTS OF DR. B. R. AMBEDKAR UNIVERSITY DELHI ARE ADVISED TO APPLY.

(Mr. Sachit Sharma)
Assistant Registrar
Training & Placement Cell

<sup>\*</sup>for batch 2022-23