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CONFIDENTIAL

MINUTES OF THE 9TH MEETING OF THE BOARD OF MANAGEMENT

HELD ON **MARCH 15, 2011** (TUESDAY)
AT 10.30 A.M. IN THE COMMITTEE ROOM OF THE
SCHOOL OF HUMAN STUDIES
KASHMERE GATE CAMPUS, DELHI

AMBEDKAR UNIVERSITY, DELHI
NEW DELHI 110 077

AMBEDKAR UNIVERSITY, DELHI

Minutes of the 9th Meeting of the Board of Management held on Tuesday, the 15th March 2011 at 10.30 A.M. in the Committee Room of the School of Human Studies, Ambedkar University, Kashmere Gate Campus, Delhi.

Present

01.	Professor Shyam B. Menon, Vice Chancellor	Chairperson
02.	Professor Armaity Desai	Member
03	Professor N.R. Madhava Menon	Member
04	Dr. Kiran Datar	Member
05.	Shri Anand Prakash, Principal Secretary, Higher Education, Government of NCT of Delhi	Member
06.	Professor A.R. Khan	Member
07.	Dr. A.K. Malik Registrar	Secretary

Sh. P.K. Tripathi, Principal Secretary (Finance), Government of NCT of Delhi, regretted his inability to attend the meeting on account of pre occupation with other official duties.

The Vice Chancellor extended a warm welcome to all the members of the Board of Management. The Board welcomed the new member viz. Sh. P.K. Tripathi, Principal Secretary (Finance), Government of NCT of Delhi, and recorded the appreciation for the contributions of the outgoing member Shri J.P. Singh, Principal Secretary (Finance), Govt. of NCT of Delhi.

1. **Considered confirmation of the Minutes of the 7th Meeting of the Board of Management held on Monday, the 31st May 2010, and**

   Resolved to confirm the Minutes of the 7th meeting of the Board of Management held on Monday, the 31st May 2010 as circulated.

2. **Considered confirmation of the Minutes of the 8th (Emergency) Meeting of the Board of Management held on Friday, the 16th July, 2010, and**

   Resolved to confirm the Minutes of the 8th (Emergency) Meeting of the Board of Management held on Friday, the 16th July, 2010 as circulated.

3. **Considered the Report on Action Taken on the Minutes of the 7th Meeting of the Board of Management held on Monday, the 31st May 2010, and**

   Resolved to approve the Report on Action Taken on the Minutes of the 7th meeting of the Board of Management held on Monday, the 31th May 2010 as given in **Annexure I.**

4. **Considered the Report on Action Taken on the Minutes of the 8th (Emergency) Meeting of the Board of Management held on Friday, the 16th July, 2010, and**

   Resolved to approve the Report on Action Taken on the Minutes of the 8th (Emergency) meeting of the Board of Management held on Friday, the 16th July, 2010, as given in **Annexure II.**

5. **Considered the Action Taken by the Vice-Chancellor on the following matters of urgent nature, and**

   Resolved to approve the Action Taken by the Vice-Chancellor on the following matters of urgent nature:

5.1 Approved the appointment of Hostel Wardens, payment of honorarium, of ₹ 3,000 p.m. (each per month) for performing additional duties, telephone facilities/reimbursement of mobile phone subject to submission of evidence/document/ bills for official purposes, and allotment of warden's flats on the campus as per rules of the university.

5.2 Payment of Dearness Allowance to University employees at revised rates @ 45% effective from 01.07.2010.

6.1 To note the modification in the educational qualifications for the position of Controller of Finance

The Board of Management noted the modifications in the educational qualifications for the position of the Controller of Finance.

6.2 To note the receipt of UGC communications relating to

(i) Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education – 2010.

(ii) Providing opportunity to adhoc/contract basis teachers of having two more attempts at NET or a maximum of one year to become eligible in order to continue in their teaching positions.

(iii) Annual Self Assessment for the Performance Based Appraisal System (PBAS) and PBAS Proforma for Promotion under CAS – as indicated in Clause 6.0.2 under Schedule 6.0.0 of the UGC Regulations-2010

The Board of Management noted the contents of the above three UGC communications and authorized the Vice Chancellor to constitute a Committee to peruse the same and make recommendations for adoption in the Ambedkar University, Delhi, which may be submitted for the consideration and approval of the Board of Management.

7.1 Considered the ratification of the recommendations of the Selection Committee for the position of Controller of Finance

The Board of Management ratified the recommendations of the Selection Committee for the position of Controller of Finance as under:

"The Selection Committee recommends the following two candidates in the order of preference for the post of Controller of Finance on deputation basis on usual deputation terms for a period of five years:

1. Smt. Asha R Rungta
2. Shri. Pramod Nagpal"

7.2 Considered the ratification of the recommendations of the Selection Committee for the posts of Deputy Registrar and Assistant Registrar on deputation

The Board of Management ratified the recommendations of the Selection Committee for the posts of Deputy Registrar and Assistant Registrar on deputation, as under:

"The following names are recommended in the order of preference for the post of Deputy Registrar on deputation basis on usual deputation terms for an initial period of one year:

1. Shri Vivek Purwar
2. Dr. Suresh Kumar Pulist

The Committee further recommends that Shri Deep Prakash and Dr. S.K. Yadav may be offered the post of Assistant Registrar in PB 3 with a grade pay of Rs.6600 on usual deputation terms for an initial period of one year."

7.3 Considered the ratification of the recommendations of the Selection Committee for various faculty positions

The Board of Management ratified the recommendations of the Selection Committee for various faculty positions ***(Annexure III and IV)***

Resolved to approve the same with the following modifications:

The recommendation for contractual appointment with regard to candidates A. Nandini Chatterjee, Iyer Vibha Ananthanarayanan and Swati Mehta for the post of Assistant Professor (Economics), B. Payal Banerjee, Sharad Sure for the post of Assistant Professor (Education) and

C. Sunita Singh for the post of Assistant Professor (English Language and ELT) and Prachi Vashishtha for the post of Assistant Professor (Human Development) be kept in abeyance. The terms of contractual appointments to faculty positions be formulated after examining the legal and technical aspects. These recommendations may then be placed for consideration of the Board of Management through circulation.

8.1 Considered Regulations concerning the Conduct of the Meetings of the Board of Management, and

Resolved to approve the regulations for the conduct of the meetings of the Board of Management with following modifications:

6. Ruling of the Chair:

In case of disputes on procedures for the conduct of the meeting of the Board, the opinion of the majority shall prevail.

One-half of the members of the Board of Management shall form the quorum at any meeting, provided if that number is not present for any reason an adjourned meeting can take place with the number of members present to transact the business.

The amended version of the Regulationsis at ***Annexure V.***

8.2 Considered the Annual Report of the University for the years 2008-2009 and 2009-2010, and

After some deliberations,

Resolved to approve the Annual Report of the University for the years 2008-2009 and 2009-2010 after incorporating the changes suggested during the discussion.

8.3 Considered the recommendations of the Establishment Committee, and

Resolved to approve the recommendations of the Establishment Committee held on Monday, the 14th March 2011 ***(Annexure VI).***

8.4 Considered the recommendations of the Finance Committee, and
Resolved to approve the recommendations of the Finance Committee held on Monday, the 14th March 2011 ***(Annexure VII)***.

Resolved to authorize the University to get the civil and electrical capital works (construction/renovation/repair) done by any reputed agency including those outside the Government, by following due process, so that the University's academic activities are not hampered and it is able to move to the Kashmere Gate Campus at the earliest and eventually to its permanent campus(es).

Any other item with the permission of the Chair:

University may like to institute a review of its programmes and the broad directions of its development after completion of three years of its existence, if need be by inviting external expert(s). The terms of reference for this review may be formulated in consultation with academic and administrative staff. This review may consider academic, administrative and financial performance.

University may formulate a comprehensive structure of financial management, including financial rules, procedures, fee structure, resource generation by taking the help of professional organizations.

The meeting ended with a vote of thanks to the Chair.

ANNEXURE-I
Resol. No. 3/BOM/15.03.2011

Report on Action Taken on the Minutes of the 7th Meeting of the Board of Management held on Monday, the 31st, May, 2010

Resol. No.	Decision	Action Taken
	The Board noted that Shri V. V. Bhat and Dr. G. Narendra Kumar have moved out of the Government of NCT of Delhi and consequently are no longer members of the Board. The Board placed on record its deep .sense of appreciation for the valuable contributions that both Dr. Kumar and Shri Bhat had made for Ambedkar University in its initial months.	Appreciation letters have been sent to the retiring members.
1	Resolved to confirm the Minutes of the 6th meeting of the Board of Management held on 12th December 2009 as circulated.	Recorded.
2	The Council noted the following changes in the Board of Management: **Retiring Member** Shri Rajendra Kumar Secretary Higher Education Government of NCT of Delhi **New Member** Shri Anand Prakash Principal Secretary Higher Education Government of NCT of Delhi	Recorded.
3	Resolved to approve the Report on Action Taken on the Minutes of the 6th meeting of the Board of Management held on 12th December, 2009, as given in **Annexure I.**	Recorded.
4	Resolved to approve the action taken by the Vice-Chancellor on the following matters of urgent nature:	Recorded.

4.1	Resolved further that a list of items for delegation of powers to the Vice Chancellor be submitted for the consideration of the Board of Management so that routine matters are not delayed pending the consideration by the Board of Management.	Recorded for implementation.
5.1	Resolved to designate Dr. A.K. Malik, Registrar of the Ambedkar University, Delhi, to act as (i) Secretary of the Court (ii) Secretary to the Board of Management; and (iii) Secretary to the Academic Council. Further resolved to empower the Registrar Dr. A.K. Malik to enter into and sign agreements and authenticate records on behalf of the University.	Recorded.
5.2	Resolved to approve extension of validity of the panel for the post of Professor in the School of Human Studies for 3 months i.e. till 15th October 2010.	Validity of panel extended for 3 months Professor Honey Oberoi Vahali, joined on 2nd August, 2010 as Professor in the School of Human Studies.
5.3	Resolved to approve the regulations on leave of employees of the university, including teachers and other academic staff, after incorporating a few suggested changes, as given in **Annexure II.**	The leave rules have been notified and are implemented. The rules prescribing procedures for implementation of these rules are being formulated. Meanwhile Vice Chancellor is approving the request for leaves.
5.4	(i) Resolved to approve the Reservation of teaching posts at the entry stage of Assistant Professors as follows: Scheduled Caste - 15% Scheduled Tribe - 7.5% Physically Disabled - 3% The eligibility conditions for these categories are also relaxed by 5% of marks in the qualifying examination as	Recorded for implementation.

	also consideration in other accomplishments across all levels. Since the university may not get suitably qualified persons from various categories in each discipline or each area of specialization, the policy of maintaining overall the prescribed proportion of representation of various categories across schools and programmes rather than School- wise and position-wise may be followed. Resolved further that as and when a clear direction is received from the Government of NCT of Delhi with regard to reservation policy with regard to faculty recruitment, necessary modifications to the above policy may be initiated through due process and submitted for the consideration of the Board of Management.	
	(ii) Resolved to approve the following eligibility conditions for the position of Assistant Professor with special reference to NET/SLET, over and above the qualifications prescribed by the UGC for various disciplines: a) NET/SLET or other equivalent test would be an eligibility condition. b) Ph.D. degree holders from Universities and institutions of higher education recognized by UGC may be exempted from NET/SLET. c) Ph.D. degree holders from reputed foreign Universities be	Recorded for implementation.

	exempted from NET/SLET. d) NET/SLET shall not be insisted on for Master's Degree Programmes in disciplines or areas of knowledge for which NET/SLET/Other accredited test is not conducted.	
	(ii)(a) Resolved to approve the following eligibility criteria for the position of Associate Professor, in addition to other conditions laid down by UGC specific to various disciplines: a. Good academic record with a doctoral degree or equivalent published work. In addition to these, candidates who join from outside the university system, shall also possess at least 55% of the marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F at the Master's degree level. b. Five years of experience of teaching and/or research excluding the period spent for obtaining the research degree and has made some mark in the areas of scholarship as evidenced by quality of publications, contribution to educational innovation, design of new courses and curricula. Resolved further that as and when UGC comes out with a final set of guidelines/regulations, the University may initiate due process for the Board of Management to consider such	Recorded for implementation.

	guidelines/regulations.	
	(iii) Resolved to approve the recruitment of teaching positions as per the requirements of approved programmes and as per the plans and projections that are being worked out for the various Schools of Study and Centres of the University. Keeping in perspective the aforesaid consideration, the Vice Chancellor is authorised to approve the allocation of specific number of faculty positions to various Schools and programmes.	Recorded for implementation
	(iv) Resolved to approve the creation of the following additional faculty positions over and above the ones already created through a resolution of the Board of Management in its Third Meeting on 3rd November, 2008: Professors – 6 Associate Professors – 24 Assistant Professors – 60 Resolved further to review utilization of faculty positions created by the Board of Management with reference to student teacher ratio and other related aspects in 2012-2013.	Recorded for implementation
5.5	Resolved to approve the following: i) Enhancement of the age of superannuation for the teachers to 65 years; ii) The reemployment beyond the age of superannuation to 70 years, subject to fulfilling criteria laid down through due process to be approved by the Board of Management.	The Board's decision is being implemented. The follow up action with regard to making necessary amendments in the existing Statutes with regard to the age of retirement is being taken up with the Government of Delhi.

	iii) The age of superannuation for the Registrars as 62 years; iv) To authorize the Vice-Chancellor to take follow up action with regard to making necessary amendments in the existing Statutes with regard to the age of retirement of Deans and Registrars.	
5.6	Resolved to approve the structure of the Bachelor's Degree Programme as given in **Annexure III** and its launching with effect from the academic session 2010-11. Suggestions made during the deliberations of the Board on compulsory and optional courses under the foundation category may be deliberated further at the level of the School of Undergraduate Studies. Resolved further to authorize the Vice-Chancellor to approve the course structures, changes in the structure of the programme and take decisions as per the need for implementing this programme of study effectively. A mechanism for wider publicity of the Bachelor's Degree Programme like counseling sessions in Schools may be explored.	The Bachelor Degree Programme approved by the Board of Management got implemented with the Session July 2010. A few minor changes were made in the structure of the Programme approved by the Board and these changes are approved by the Vice Chancellor (The Board had authorized the Vice Chancellor to approve such changes) for the implementation of the Programme in 1st Semester. These are now being reported to Board for information. 1. Changes in compulsory Foundation course made is as follows: The Foundation course in History and Philosophy of Science which was proposed as compulsory has been made optional keeping in view, the discussion in the Board of Management and School of Undergraduate Studies. 2. Modifications in the Course Titles ***Course Title Proposed in BOM*** i) English B (Higher level) ***English Proficiency Course 2 (Changed Title)***

		ii) Foundations of Social Sciences and Humanities ***Introduction to the Social Sciences (Changed Title)*** iii) English A (Basic Level) ***English Proficiency Course 1 (Changed Title)*** iv) Hindi Language ***Hindi Mein Adhar Pathyakram (Changed Title)*** v) Environment ***Environment: Issues and Challenges (Changed Title)*** vi) Citizenship and governance ***Indian Constitution and Democracy (Changed Title)*** 3. There was a slight alteration in the original scheme of admitting students and giving them their area of Major, after 2nd Semester. In view of a general demand from students and their guardians, we allocated majority of students at the time of admission itself the area of Major. However, we have provided flexibility to change that during the course of their study.
5.7	Resolved to approve the regulations on M.Phil and Ph.D. Degree Programmes as given in **Annexure IV**, as an interim arrangement and leaving several options open for the Academic Council, as and when it adopts these regulations, to deliberate and decide. Resolved further to approve the launching of the M.Phil/Ph.D. programmes with effect from the academic session 2010-11.	The Ph.D. Programme has been advertised and process of admitting students is on.

	Resolved further to authorize the Vice Chancellor to approve changes in the structure of the programme in the interim as per the requirements of effective implementation of the programme.	
5.8	Resolved to approve the programme structure of the proposed MA programme in Gender Studies as developed by the School of Human Studies given in **Annexure V,** and its launching with effect from the academic session 2010-11. Suggestions made during the discussions regarding the programme structure and course content may be deliberated further at the School of Human Studies. Resolved further to authorize the Vice Chancellor to approve changes in the structure of the programme and course content as per the requirements for effective implementation of the programme. Resolved further that simultaneous to the implementation of the programme, a systematic need appraisal of the above programme may be done including aspects like internship and placement of students after the program.	Recorded for implementation.
5.9	Resolved to approve the grant of leave without pay to Dr. Preeti Mann, Assistant Professor, School of Development Studies, for eleven months w.e.f. 17.02.2010, as a special case.	Implemented.
5.10	Resolved to approve the Statement on Assessment and related Academic Procedure as given in **Annexure VI,** as an interim policy. Suggestions made during deliberations and received, if any, subsequently from the members of the Board of Management may be considered. Resolved further to explore setting up system of students' evaluation of teaching	The policy on student assessment as approved by the Board has been notified and is implemented.

	through a suitably designed proforma protocol, which should act as a tool to enable teachers to assess the effectiveness of their instructional design and teaching. This may be initiated by the office of the Dean Planning in collaboration with the Schools of Studies.	
5.11	Resolved to approve the Academic Calendar for 2010-11 as follows: *(i) Monsoon Semester – 19 July to 3 December 2010* *(ii) Winter Semester – 3 January to 20 May2011* *(iii) Winter Break - 4 December 2010 to 2 January 2011* *(iv) Summer Break - 21 May 2011 to 1 July 2011* *(v) Summer Break for 2009 – 2010 – 22 May 2010 to 18 July 2010* Resolved further to authorize the Vice Chancellor to approve minor alterations in the calendar in the light of possible late start of new programmes and the teaching days lost because of the Commonwealth Gamaes 2010.	Academic Calendar has been notified and is being followed The following change was made in the calendar with the approval of the Vice Chancellor who was authorized by the Board to make such changes. In view of Common Wealth Games, the University was closed from 4th October to 14th October, 2010 (14th was declared as holiday by Delhi Government). Total loss of 8 days teaching is being compensated by curtailing winter break by 8 working days. Now the University will be closed for Winter Break from 16th December 2010 instead of 4th December'10.
5.12	Resolved to approve the Award of Postgraduate Diploma in Development Studies on the successful students and submission of this information to the Academic Council once it is constituted.	Considered the award of Postgraduate Diploma in Development Studies. Students have been given final grade sheet for the Diploma. The Certificate will be provided after the formal ceremony of convocation.
5.13	Resolved to approve the Reservation of Seats for Admissions to various Programmes of Study as follows: 1. 85% of the seats are reserved for students from NCT. 2. Social category based reservations separately for students from NCT and outside:	Implemented in all admissions.

	SC - 15% ST - 7.5% Subject to change as per Delhi Govt. Regulations* OBC - 5% (not-applicable for outside NCT) PD/PH - 3% Wards of Armed Forces Personnel - 3% Died or disabled in action - *As per August 2009 notification the Govt. of NCT of Delhi has directed that the 7.5% seats reserved for ST candidates may be held back for decision on receipt of reply of Govt. of India. Enrolment of 5 foreign students in each programme over and above the sanctioned number of seats. Resolved further that while classifying students as those from NCT and outside the following categories of students may be considered to be eligible for the NCT quota: I. Those who have passed their qualifying examination from any institution located within the NCT. II. Those who stay in NCT but studied in an institution located outside it. III. Those who have passed their qualifying examination from any Distance Education institution while residing/working in NCT (with proof of doing while residing/ working in Delhi). IV. Any other as decided by the Government of NCT of Delhi or University from time to time.	
5.14	Resolved to approve the draft Ordinances on: a. Dean, Academic Services and b. Dean, Planning as given in Annexure VII and VIII respectively.	The office of the Dean of Academic Services has been established and the Dean is performing the functions as assigned by the Ordinance. Prof. A.R.

	Resolved to assign the following responsibilities to the Dean Planning: 1. Conducting need appraisal studies for all new programmes 2. Design and institutionalize in collaboration with the Schools an on-going system of Programme Evaluation for all programmes of study.	Khan has been given the charge of Dean. Recorded for implementation.
5.15	Resolved to approve the recommendations of the Establishment Committee held on 22.12.2009 and 29.04.2010, as given in **Annexure IX.**	Recorded for implementation.
5.16	Resolved to approve the recommendations of the Finance Committee held on 29.04.2010 as contained in the Minutes of the Finance Committee meeting as given in **Annexure X.** Resolved further that appropriate provisions in the budget may be made for the likely expenditure on account of the option being made available to the faculty and staff who joined/will join AUD after having tendered technical resignation in their organization/institution, and were/are covered by the earlier Pension Scheme, the option to continue with the earlier Pension Scheme subject to the conditions that (a) their previous service is countable as qualifying service for pensionary benefits; and (b) their pensionary benefits are transferred to the University by their previous employer. Resolved further that a sinking fund may be created for the above purpose.	Recorded for implementation. Directorate of Higher Education has been requested to provide appropriate budget and also for creation of a sinking fund for those staff members who are governed by the old pension scheme.
5.17	Resolved to approve the following qualifications and experience for the post of Controller of Finance	Recorded for implementation.

	(i) Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC 7 point scale; (ii) 15 years of administrative experience of which 8 years shall be as Deputy Registrar or equivalent post with sufficient experience of financial administration. **<u>OR</u>** Comparable experience in research establishment and/or other institutions of higher education. **<u>OR</u>** 15 years of service in the IAAS cadre or such other similar service. **<u>Desirable:</u>** Experience of financial administration/Chartered Accountant with requisite experience of working in undertakings/ autonomous organization.	
5.18	Resolved to approve the constitution of Selection Committee for the post of Controller of Finance as under: 1. Vice-Chancellor 2. Pro Vice-Chancellor/one Dean to be nominated by VC 3. One member of the Board of Management to be nominated by VC 4. Three experts with experience and expertise in Finance to be nominated by VC	Recorded for implementation.
5.19	Resolved to approve the following qualifications and experience for the post of Librarian: (i) The post of Librarian shall be in the Pay Band of Rs. 37,400-67,000/- with the Academic	The post of Librarian was advertised, screening the application was completed and Selection Committee is being constituted.

	Grade Pay of Rs. 10,000/-. (ii) The existing conditions of eligibility and academic qualifications prescribed by the UGC shall continue to be applicable for appointment to the post of Librarian. The existing qualifications and experience are as under: a.) Master's Degree in Library Science/ Information Science/ documentation with at least 55% marks or its equivalent grade of B in the UGC Seven Point scale and consistently good academic record; b.) At least thirteen years as a Deputy Librarian in a University Library or eighteen years' experience as a College Librarian; c.) Evidence of innovative library service and organization of published work; **Desirable:-**M.Phil/Ph.D. degree in Library Science/Information Science/ Documentation/Archives and manuscript-keeping. (iii) Deputy Librarian completing service of three years in the AGP of Rs. 9,000 and otherwise eligible as per conditions prescribed by the UGC and if any by the university, shall also be eligible to be considered for appointment to the post of Librarian through open recruitment.	

	(iv) Incumbent Librarian shall be placed at the appropriate stage as per the 'fixation formula' on the 6th CPC in the pay band of Rs. 37,400-67,000 with AGP of Rs. 10,000 Further resolved to approve the constitution of Selection Committee for the post of Librarian as under: 1. Vice-Chancellor 2. Pro Vice-Chancellor/one Dean, to be nominated by VC. 3. One member of the Board of Management to be nominated by VC. Three experts with experience and expertise in Library to be nominated by Vice Chancellor.	
5.20	Resolved to approve the change of nomenclature of the MA programme in the School of Human Studies from MA Psychosocial Clinical Studies to MA Psychology (Psychosocial Clinical Studies).	The change of name has been notified and now the new name is being used in the official records of the University.
5.21	Resolved to approve the services of Legal Counsel based on panels and practices being followed at University of Delhi and Jawaharlal Nehru University as an interim arrangement, as given in **Annexure XI**.	Recorded for implementation.
5.22	Resolved to approve the changes in the course structure and credit allocation in the M.A. Development Studies and M.A. Environment and Development Programmes for the batch of 2010-2012 as given in **Annexures XII and XIII**.	Recorded for implementation.
5.23	Resolved that the University may start parallel activities for construction of its	Recorded for implementation. University has been vigorously following up with

	building at the plot of land allocated in Rohini as soon as the land is transferred by DDA in the name of AUD. The University should strive for constructing a futuristic campus with distinctive features and may like to look at some of the best academic complexes developed in the recent past. Resolved further that the AUD may not scale down its project size and continue to explore possibilities of allocation of land required for its academic programmes, residential and hostel accommodation and support/common facilities as estimated by the Advisor (Campus Development), namely, 55-60 acres for a single campus and 75-80 acres for a multi-campus.	DDA for transfer of Rohini Land.
6.1	The Board of Management noted the following appointment of Deans: (i) Appointment of Prof. Satyajit Singh as Dean, School of Human Ecology, in addition to his own duties as Dean, School of Development Studies w.e.f. 08.01.2010 till further orders. (ii) Appointment of Prof. A.R. Khan as Dean Academic Services in addition to his own duties as Dean, School of Undergraduate Studies w.e.f. 08.01.2010. Appointment of Prof. A.R. Khan as Dean Student Services in addition to his own duties as Dean, School of Undergraduate Studies w.e.f. 03.08.2009 till further orders.	Recorded
6.2	The Board of Management noted the Concept notes/Brief initial proposals on the programmes of the following	Recorded.

	Schools/Centres: a. Vision Document on the proposed programmes of the School of Culture and Creative Expressions. b. Concept Note on the proposed programmes of the School of Law, Governance and Citizenship c. A brief initial note on the proposed programmes of the School of Design d. A brief initial note on the proposed programme in Disability Studies of the School of Human Studies e. A brief initial note on the proposed programmes of the School of Business, Public Policy and Social Entrepreneurship f. A Concept Note on the proposed Centre for Social Sciences Research Methods g. A Concept Note on the Centre for Community Knowledge Heritage The members may like to communicate their bservations/suggestions/comments on the above documents/concept notes **Annexure XIV** so that the same can be taken into account at the time of finalisation of the programmes of study.	
6.3	The Board took note of the following deliberations in progress which involve collaboration with other institutions/ agencies: 1. MOU with Madras Institute of Development Studies 2. M.Phil/Ph.D. Programme in Gender Studies in collaboration with the Centre for Women's Development Studies 3. Collaborative programme within the Centre for Early Childhood Education and Development (CECED) 4. Ongoing Conversation with Pradan	Recorded.

7.1	Through the School of Law, Governance and Citizenship, when it starts functioning in the AUD or through other Schools and Centres, AUD may aspire to act as a Think Tank for Governance of Universities.	Noted for implementation.
7.2	At an appropriate time the AUD may consider organizing a Symposium on a relevant topic related to University Governance, in which Vice Chancellors of Universities, and even experts from foreign countries, may be invited.	Noted for implementation.

ANNEXURE-II
Resol. No. 4/BOM/15.03.2011

Report on Action Taken on the Minutes of the 8th (Emergency) Meeting of the Board of Management held on 16th July, 2010

Resol. No.	Decision	Action Taken
1	Resolved to recommendations of the Selection Committees for faculty positions in the University and resolved to approve the same as follows: (i) Selection Committee for the position of Assistant Professor with specialization in Psychosocial Clinical Studies in the School of Human Studies which met on 18th June, 19th June and 20th June, 2010. "The Committee recommended the following candidates for the position of Assistant Professor in the School of Human Studies: **Scheduled Caste** Thokchom Bibinaz Devi **Scheduled Tribe** Gangmumei Kamei **General:** 1. Deepti Sachdev 2. Ishita Bharadwaj 3. Mamatha Karollil 4. Vinod, R. 5. Anshumita Pandey 6. Wrick Mitra 7. Neetu Sarin"	Joined
	"The Selection Committee also recommended that the following names may be considered by the School of Human Studies as Visiting, Adjunct and Guest Faculty:	The School of Human Studies has been informed

	1. Amiteshwar Ratra 2. Shiju Joseph 3. Maya Menon 4. Anjali Bhatia 5. Niti Gupta"	
	(ii) Selection Committee for the position of Professor in the Schools of Undergraduate Studies and Liberal Studies, with specialization in Mathematical Sciences, which met on 28th June, 2010.	
	"The Committee recommended the following candidate for the post of Professor in the Schools of Undergraduate Studies and Liberal Studies:	
	Dr. Geetha Venkataraman	Joined
	(iii) Selection Committee for the position of Professor with specialization in History in the Schools of Undergraduate Studies and Liberal Studies which met on 29th June, 2010:	
	"The Committee recommended the following candidate for the post of Professor in the Schools of Undergraduate Studies and Liberal Studies:	
	Professor Salil Misra	Joined
	(iv) Selection Committee for the positions of Assistant Professor in the School of Human Studies with specialization in Gender Studies which met on 1st and 2nd July 2010:	
	"The Committee recommended the following candidates for the posts of Assistant Professor with specialization in Gender Studies in the School of Human Studies:	

	Reserved categories: 1. Lovitoli Jimo **General:** 1. Shubhra Nagalia 2. Radhika Govinda 3. Rachna Chaudhary 4. Sreerekha" "The Committee also recommended the following names for being considered as Adjunct/Visiting/Guest faculty: 1. Rashmi Jain 2. Ghazala Jamil 3. Yogesh Snehi 4. Anita Tagore 5. Urna Dutta" The Board further resolved to authorize the Vice Chancellor to approve the recommendations of the Selection Committees for various positions in future and the same may be submitted for ratification by the Board of Management in the subsequent meeting of the Board.	Lovitoli Jimo joined under reserved category Sl. Nos. 1, 2 and 3 have joined and Sl. No. 4 waiting. The School has been informed. The recommendations of the Selection Committees held subsequently have been approved by the Vice Chancellor.. A separate reporting item is being submitted for ratification by the Board of Management.
2	Resolved to approve the extension of the validity of panel for recruitment of faculty position in the School of Human Ecology approved by the Board of Management in its meeting held on 16th July, 2009, for another six months beyond 16th July, 2010.	Recorded for implementation.

ANNEXURE-III
Resol. No. 7.3/BOM/15.03.2011

Ratification of the recommendations of the Selection Committee for various faculty positions

Vice-Chancellor approved the recommendations of the Selection Committee meetings as authorized by the Board of Management at its meeting held on 16-7-2010. The list of-recommendations of the Selection Committees held after 16-7-2010 is as under:

S.No.	Name of Position	Date and Time of Meeting	Recommendations
1.	Associate Professor (English)	23 August 2010 10:00 a.m. onwards	The Committee recommended the following candidate for appointment to the position of Associate Professor in English in the School of Undergraduate Studies/ Liberal Studies: Dr Diamond Oberoi Vahali (App. No. 01)
2.	Assistant Professor (English)	23 August 2010 2.00 p.m. onwards & 24 August 2010 10:00 a.m. onwards	The Committee recommended the following candidates in order of merit for the appointment to the position of Assistant Professor in English in the School of Undergraduate Studies/ Liberal Studies: 1. Ms Gunjeet Aurora (App. No.11) 2. Ms Sanju Thomas (App. No. 28) 3. Ms Bhoomika Meiling (App. No.6) 4. Dr Usha Mudiganti (App. No. 36) 5. Mr Sayandeb Choudhury (App. No. 30) (May also be useful for a programme in publishing and editing) 6. Mr Vikram-Singh Thakur (App. No. 38) (May also be useful for a programme in Theatre)

3.	Associate Professor (Hindi)	27 August 2010 10:00 a.m. onwards	The Committee recommended the following candidate(s) in order of merit for appointment to the position of Associate Professor in Hindi in the School of Undergraduate Studies/ Liberal Studies: 1. Dr Satyaketu Sankrit (App. No. 8) 2. Dr Gopalji Pradhan (App. No. 10)
4.	Assistant Professor (Sociology)	22 September 2010 & 23 September 2010 10:00 a.m. onwards	The Committee recommended the following candidate(s) in order of merit for appointment to the position of Assistant Professor in Sociology in the School of Undergraduate Studies/ Liberal Studies: 1. Dr Saurabh Gupta (App. No. 44) (one additional advance increment) 2. Dr Rukmini Sen (App. No. 38) (Pay protection with appropriate grade pay) 3. Dr Santosh Kumar Singh (App. No. 41) (Pay protection with appropriate grade pay) 4. Dr Bidhan Chandra Dash (App. No. 15) 5. Dr Urfat Anjem Mir (App. No. 58) The Committee recommended that the selection process be taken up separately for candidates belonging to Scheduled Castes and Schedule Tribes.
5.	Associate Professor (Psychology) ***(Psychosocial Clinical Studies)***	12 November 2010 10:00 a.m. onwards	The Committee recommended the following candidate(s) in order of merit for appointment to the position of Associate Professor in Psychology in the School of Human Studies: 1. Dr Anup Kumar Dhar (App. No. 2) 2. Dr Rachana Johri (App. No. 15)
6.	Associate Professor (History)	17 January 2011 10:00 a.m. onwards	The Committee recommended the following candidate(s) in order of merit for appointment to the position of Associate Professor in History in the School of Undergraduate Studies/ Liberal Studies:

			1. Dr Sanjay Kumar Sharma (App. No. 24) 2. Dr Dhirendra Datt Dangwal (App. No. 9)
7.	Professor (Economics)	8 February 2011 10:00 a.m. onwards	The Committee recommended the following candidate for appointment to the position of Professor of Economics in the School of Undergraduate Studies/ Liberal Studies: Dr Chandan Mukherjee (App. No. 4) (with salary protection) In addition, the Committee recommended the following candidate as Associate Professor: Dr Surajit Mazumdar (App. No. 15) as Associate Professor with three additional increments over and above his present basic salary.
8.	Assistant Professor (History)	20 February 2011, 21 February 2011 & 22 February 2011 10:00 a.m. onwards	The Committee recommended the following candidate(s) in order of merit for appointment to the position of Assistant Professor in History in the School of Undergraduate Studies/ Liberal Studies: **Reserved Category**: Dr Dharitri Narzary - ST (App. No. 20) The Committee recommended re-advertisement for one position of Assistant Professor under SC category. **General Category:** 1. Dr Anil Persaud (App. No. 8) 2. Dr Yogesh Snehi (App. No. 82) 3. Dr Dhiraj Kumar Nite (App. No. 21) 4. Dr Shailaja Menon (App. No. 61) 5. Dr Aparna Kapadia (App No. 12) 6. Dr Tanuja Kothiyal (App. No. 75) 7. Dr Ritu Bhagat (App. No 54) 8. Dr Ravi Kant Mishra (App. No.52)

9.	Assistant Professor (Economics)	23 February 2011, 24 February 2011 & 25 February 2011 10:00 a.m. onwards	The Committee recommended the following candidate(s) in order of merit for appointment to the position of Assistant Professor in Economics in the School of Undergraduate Studies/ Liberal Studies: **Reserved category:** Minaketan Behera (App No. 25) **General Category:** Arindam Banerjee (App. No. 2) The Committee recommended that the following candidate be appointed as Assistant Professor on a contractual basis for a period of three years. Her appointment may be regularised by the Board of Management after a successful internal assessment. Nandini Chatterjee (App. No. 72) The Committee that the following candidate be appointed as Assistant Professors on a contractual basis for a period of three years. Their appointment may be regularised by the Board of Management on completion of their PhD and after a successful internal assessment: 1. Iyer Vibha Ananthanarayanan (App. No. 13) 2. Swati Mehta (App. No. 62)

ANNEXURE-IV
Resol. No. 7.3 (a)/BOM/15.03.2011

Ratification of the recommendations of the Selection Committee for faculty position(s)

Vice-Chancellor approved the recommendations of the Selection Committee(s) meeting(s) as authorized by the Board of Management at its meeting held on 16-7-2010. The list of recommendations of the Selection Committee(s) held on 9th – 13th March 2011 is as under:

S.No.	Name of Position	Date(s) and Time of Meeting	Recommendations
1.	Assistant Professor (Education)	9 March 2011 ; 10 March 2011; 11 March 2011; 12 March 2011 & 13 March 2011 10:00 a.m onwards	(I) The Committee recommended the following candidate(s) in the order of merit for appointment to the positions of Assistant Professor in Education in the School of Educational Studies: **Reserved:** Akha Kaihrii Mao (App. No. 4) ST **General:** 1. Abhijeet Sureshrao Bardapurkar (App. No. 1) 2. Rakhi Banerjee (App. No. 79) 3. Manasi Thapliyal (App. No. 50) 4. Mahish Jain (App. No. 51) 5. Payel Banerjee (App. No.64) (The Committee recommends her appointment on a contractual basis for a period of two years. The Board of Management may regularize the appointment based on an assessment of her performance) 6. Gunjan Sharma (App. No. 35) 7. Sharad Sure (App. No. 105) (The Committee recommends his appointment on a contractual basis for a period of two years). The Board of Management may regularize the appointment based on an assessment of his performance) (II) The Committee recommended the following candidate for the position of Assistant Professor in

			English Language and ELT when such a programme is activated: Sunita Singh (App. No. 116) (The Committee recommends her appointment on a contractual basis for a period of two years. The Board of Management may regularize the appointment based on an assessment of her performance) (III) The Committee recommended the following candidate for the position of Assistant Professor in Human Development when such a programme is activated: Prachi Vashishtha (App. No. 69) (The Committee recommends her appointment on a contractual basis for a period of two years. The Board of Management may regularize the appointment based on an assessment of her performance) (IV) The Committee further recommended the following shortlist of candidates for consideration for participation in faculty development programmes that AUD may organize from time to time: 1. Amrit Pal Singh (App. No. 9) 2. Ekta Sharma (App. No. 29) 3. Farhana Raza (App. No. 31) 4. Gayatri Panda (App. No. 32) 5. Nameirakpam Samungou Singh (App. No. 57) 6. Navita Abrol (App. No 61) 7. Ritu Johri (App. No. 86) 8. Roopa Rani T.S. (App. No. 87) 9. Sachin Shekhar (App. No. 89) 10. Sanil Malikapurath Neelakandan (App. no.94) 11. Tanu Shikha Arya (Rohatgi) (App. No. 118)

ANNEXURE-V
Resol. No. 8.1/BOM/15.03.2011

Regulations concerning the Conduct of the Meetings of the Board of Management

1. Short Title:

These regulations shall be called the Regulations for the conduct of the Meetings of the Board of Management (Statutes 21 and 22)

2. Chairman:

The Vice Chancellor shall preside at every meeting of the Board of Management. In his absence the Board may choose one of the members present to Chair the meeting.

3. Convening of Meetings

(i) A written notice of every meeting shall be circulated by the Registrar to the members of the Board of Management at least fifteen days' before the meeting.

(ii) The Vice Chancellor may authorize the convening of an emergency meeting of the Board at short notice to consider issues of special importance or urgency.

(iii) The Board shall meet as often as may be necessary but not less than once in three months.

4. Approval by Circulation

In case of extraordinary circumstances and when there is not sufficient agenda for convening the meeting of Board of Management, the matter(s) can be submitted for consideration and approval of the Board by circulation amongst the members of the Board of Management.

5. Agenda Items

Items for the agenda as approved by the Vice Chancellor, together with the notes thereon may be circulated to the members of the Board at least seven days in advance of the date of the meeting.

6. Ruling of the Chair:

In case of disputes on procedurés for the conduct of the meeting of the Board, the opinion of the majority shall prevail.

One-half of the members of the Board of Management shall form the quorum at any meeting, provided if that number is not present for any reason an adjourned meeting can take place with the number of members present to transact the business.

ANNEXURE-VI
Resol. No. 8.1/BOM/15.03.2011

Minutes of the 4th Meeting of the Establishment Committee held on Monday, the 14th March, 2011 at 10.30 A.M. in the Ambedkar University, (Committee Room of the School of Human Studies), Kashmere Gate Campus, Delhi.

Present:

Prof. Shyam B. Menon, Vice-Chancellor	- Chairperson
Prof. Kiran Datar	- Member
Prof. A.R. Khan	- Member
Prof. Ashok Nagpal	- Member
Dr. A.K. Malik	- Member-Secretary

01 Considered confirmation of the Minutes of the Third Meeting of the Establishment Committee held on 26th July, 2010, and

Resolved to confirm the Minutes of the Third Meeting of the Establishment Committee held on 26th July, 2010, as circulated.

02 Considered the report on the action taken on the Minutes of the Third Meeting of the Establishment Committee held on 26th July, 2010, and

Resolved to approve the report on action taken on the Minutes of the Establishment Committee held on 26th July, 2010 ***(Annexure- A)***.

03 Noted the ratification of amendment relating to recruitment of qualifications and experience for the post of Deputy Registrar

The Establishment Committee noted the ratification relating to recruitment of qualifications and experience for the post of Deputy Registrar ***(Annexure-B)***.

04 Noted the status of Recruitment of non-teaching posts

The Establishment Committee noted the current status of recruitment of non-teaching posts ***(Annexure-C)***.

05 Noted the current status of staff engaged on a short term basis against non-teaching posts sanctioned by Board of Management.

The Establishment Committee noted the current status of the staff engaged on a short term basis against non-teaching posts sanctioned by Board of Management ***(Annexure-D).***

ANNEXURE-A
Resol. No. 2/EC/14.03.2011

Report on Action Taken on the Minutes of the 3rd Meeting of the Establishment Committee held on Monday, the 26th July, 2010

Resol. No.	Decision	Action Taken
1.	Considered confirmation of the Minutes of the Second Meeting of the Establishment Committee held on 29-04-2010.	Recorded.
2.	Considered the report on the Action Taken on the Minutes of the Second Meeting of the Establishment Committee held on 29-04-2010.	Recorded.
3.	Noted the Status of filling up of the non-teaching posts immediately required to be filled up on Deputation/Contract Basis.	Noted.
4.	Noted the current status of staff engaged on a short term basis against non-teaching posts sanctioned by Board of Management.	Noted.
5.	Considered the recommendations of the committee formed for framing the qualifications, experience and other details for non-teaching posts.	Recorded for implementation.
6.	Considered the joining report of Sh. P.K. Katarmal, Deputy Registrar.	Implemented.

ANNEXURE-B
Resol. No. 3/EC/14.03.2011

Ratification of the qualifications and experience for the post of Deputy Registrar

The Establishment Committee in its 3rd meeting held on 26.07.2010 inter-alia approved the qualifications/experience and other details with slight modifications for the post of Deputy Registrar as under:-

[I] **DEPUTY REGISTRAR - in the pay scale of Rs. 15,600-39,100 with Grade Pay of Rs. 7600 (Pay Band-3)**
Minimum Educational Qualifications and Experience:

(1) Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC seven-point scale. 5% relaxation in marks for SC/ST/PH categories

(2) Five years' of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration OR comparable experience in research establishment and/or other institutions of higher education **OR** 5 years of administrative experience as Assistant Registrar or in an equivalent post.

Graduates working as Assistant Registrar or in an equivalent post for the last eight years in a University System can also apply.

Desirable:-

(i) Master degree in Management/Law/MCA/Chartered Accountancy.
(ii) Good knowledge of computer applications
(iii) Experience in university administration/Finance and familiarly with the working of university bodies and institutions
(iii) Thorough knowledge of service matters/accounts/budget or conduct of examinations.

It was seen that one of the essential qualification and experience for the post of Deputy Registrar as prescribed by the UGC, is **Nine years of experience as Assistant Professor in the AGP of Rs. 6000/- and above** in place of Five Years of experience as Assistant Professor in the AGP of Rs. 6000/- and above.

While inviting applications for the post of Deputy Registrar, necessary correction was made in the advertisement.

Establishment Committee may kindly ratify the amended recruitment qualifications and experience for the post of Deputy Registrar.

ANNEXURE-C
Resol. No. 4/EC/14.03.2011

Status of Recruitment of Non-teaching posts

The Establishment Committee in its 3rd meeting held on 26.07.2010, approved the qualifications, experience and other details with slight modifications for the following posts as under:

[I] **DEPUTY REGISTRAR - in the pay scale of Rs. 15,600-39,100 with Grade Pay of Rs. 7600 (Pay Band-3)**

[II] **ASSISTANT REGISTRAR - in the pay scale of Rs. 15,600-39,100 with Grade Pay of Rs. 5400 (Pay Band-3)**

[III] **DEPUTY LIBRARIAN - in the pay scale of Rs. 15,600-39,100 with Academic Grade Pay of Rs. 8000 (Pay Band-3)**

[IV] **ASSISTANT LIBRARIAN - in the pay scale of Rs. 15,600-39,100 with Academic Grade Pay of Rs. 6000 (Pay Band-3)**

[V] **PROFESSIONAL ASSISTANT – in the pay scale of Rs. 9,300-34,800 with Grade Pay of Rs. 4200 (Pay Band – 2)**

[VI] **SECURITY SUPERVISOR – in the pay scale of Rs. 9,300-34,800 with Grade Pay of Rs. 4200 (Pay Band – 2)**

[VII] **SYSTEM ADMINISTRATOR (IT) – in the pay scale of Rs. 15,600-39,100 with Grade Pay of Rs. 5400 (Pay Band – 3)**

[VII] **JUNIOR SYSTEM ADMINISTRATOR (IT) – in the pay scale of Rs. 9300-34800 with Grade Pay of Rs. 4200 (Pay Band - 2)**

[IX] **JUNIOR EXECUTIVE (IT) - in the pay scale of Rs. 9300-34800 with Grade Pay Rs. 4200 (Pay Band - 2)**

[X] **TECHNICAL ASSISTANT (IT) - in the pay scale of Rs. 5200-20200 with Grade Pay Rs. 2800 (Pay Band -1)**

[XI] **JUNIOR EXECUTIVE - in the pay scale of Rs.9300-34800 Grade Pay Rs. 4200 (Pay Band - 2)**

[XII] **ASSISTANT - in the pay scale of Rs.5200-20200 Grade Pay Rs. 2400 (Pay Band -1)**

An advertisement in the Employment News Weekly and the Times Ascent – Times of India + Navbharat Times – (Delhi, Lucknow and Kolkata) was published for filling up of non-teaching posts on deputation basis, failing which on contract basis. The last date of receipt of application was 30.10.2010. In response the applications received have been processed for the posts of Deputy Registrar. The Selection Committee has recommended the following candidates in order of preference of the post of Deputy Registrar and Assistant Registrar on deputation basis initially for a period of one year:-

Deputy Registrar

1. Sh. Vivek Purwar
2. Dr. Suresh Kumar Pulist

Assistant Registrar

1. Shri Deep Prakash
2. Dr. S.K. Yadav

In pursuance of the decision taken by the Board of Management in its 8th meeting held on 16.07.2010 offer of appointment on deputation basis has been made to the selected candidates for the positions of Deputy Registrar and Assistant Registrar.

The applications received for the remaining posts are in process.

The above position is submitted for the information of the Establishment Committee.

ANNEXURE-D
Resol. No. 5/EC/14.03.2011

Current status of staff engaged on a short term basis against Non-Teaching posts sanctioned by BOM

"The Establishment Committee noted that the framing of Recruitment Rules for various administrative positions and approval thereof may take some time and certain posts under each category are to be filled up urgently for smooth functioning of the University's activities.

Thereafter, the Establishment Committee resolved to authorize the Vice Chancellor to decide and appoint persons against the administrative positions which are required to be filled urgently on deputation/contract, keeping in view the qualifications suggested by Datar Committee and decision taken under item 2 above of this meeting."

Accordingly the administrative positions, which were to be filled urgently on contract basis for smooth running of the university, were filled duly recommended by the Selection Committee and approved by the Vice Chancellor for a period of 6 months/3 months respectively. A list of the employees presently working in the University is as under:

Sl. No	Position	Name of employee	Consolidated Salary from	Term upto
1	Assistant Registrar	Sh. Rajeev Kumar	30,000.00	09/06/2011
2	Senior Consultants	i) Sh. B.B.Kaul	25,000.00	18/05/2011
		ii) Dr. Mita Sinha	25,000.00	23/08/2011
3	Consultants	i) Sh. Akhtar Hassan	20,000.00	16/05/2011
		ii) Sh. S.K.Nagpal	18,000.00	03/08/2011
		iii) Sh. M.R. Kapoor	20,000.00	19/03/2011
		iv) Sh. K.K. Talwar	15,000.00	04/04/2011
		v) Sh. D.L. Sachdeva	20,000.00	14/05/2011
4	Office Secretary	Ms. Bindu Nair	20,000.00	18/07/2011
5	Office Assistant/ Assistant (PR)	i) Sh. Uttam Kumar	10,000.00	28/06/2010
		ii) Ms. Sameena Qamar	10,000.00	19/07/2011
		iii) Ms. Neelima Ghildiyal	15,000.00	16/08/2011

6	Computer Operators/ Data Entry Operator/ Junior Assistants	i) Sh. Mahesh Kumar ii) Ms. Suman Negi iii) Sh. Anil Singh Rawat iv) Ms. Anita Rawat v) Ms. Poonam Khanduri vi) Ms. Sangeeta vii) Ms. Minakshi viii) Sh. Manmohan Aswal ix) Ms. Asha Devi D. x) Ms. Arunima Shukla xi) Sh. Mohit Jagota	10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00	12/04/2011 31/03/2011 24/04/2011 24/05/2011 26/03/2011 12/06/2011 20/05/2011 06/04/2011 06/04/2011 06/04/2011 10/04/2011
7	Caretaker	Sh. Sita Ram Sharma	13,000.00	20/08/2011
8	Assistant Caretaker	Sh. Rajinder Parkash	8,000.00	21/08/2011
9	Junior Executive	Sh. Rajiv Trehan	18,000.00	19/07/2011
10	Junior Executive (IT)	Ms. Priyanka Papreja	15,000.00	08/06/2011
11	Tech. Assistant (IT)	Sh. Mukesh Singh Dangi	10,000.00	08/06/2011
12	Professional Assistant	i) Ms. Alka Rai ii) Sh. Ram Hardiya iii) Ms. Manju iv) Sh. Ravinder Rawat	20,000.00 19,000.00 13,500.00 12,000.00	16/08/2011 16/08/2011 21/05/2011 20/05/2011
13	Office Attendants	i) Sh. Shiv Charan ii) Sh. Ashu Mann iii) Sh. Ajay Kumar iv) Sh. Sandeep Kumar v) Sh. Nekson vi) Sh. Sanjay Rawat vii) Sh. Rudresh Singh Negi viii) Sh. Shafiq Ahmad ix) Sh. Sandeep Chauhan x) Sh. Sumit Solanki	6,000.00 6,000.00 6,000.00 6,000.00 6,000.00 6,000.00 6,000.00 6,000.00 6,000.00 6,000.00	06/05/2011 03/06/2011 07/06/2011 25/03/2011 13/05/2011 25/03/2011 27/05/2011 21/05/2011 21/05/2011 15/04/2011
14	Part Time Physician	Dr. Rachana Gupta	15,000.00	17/05/2011
15	Part Time Electrician	Sh. Santosh Kumar	6,000.00	10/04/2011
16	Part Time Plumber	Sh. Mahiender Kumar Swain	4,000.00	02/05/2011
17	Part Time Maali	Sh. Raj Kumar Maurya	5,000.00	19/03/2011

The above position is submitted for the information of the Establishment Committee.

ANNEXURE-VII
Resol No. 8.4 | BOM | 15.3.2011

Ambedkar University, Delhi

Minutes of the Fourth Meeting of the Finance Committee

Monday, 14 March 2011, 11 AM
Venue: Committee Room, School of Human Studies
Kashmere Gate Campus

Members Present:

1. Professor Shyam B. Menon, Vice – Chancellor (Chairperson)
2. Shri Anand Prakash, Pr. Secretary (Higher Education), GNCT of Delhi (Member)
3. Dr. Kiran Datar (Member)
4. Prof. A.R. Khan (Member)
5. Dr. A.K. Malik, Registrar (Special Invitee)
6. Shri. C.M. Sharma, Advisor Finance (Special Invitee)

Shri P.K. Tripathi, Principal Secretary (Finance), GNCT of Delhi could not attend the meeting.

Item 1 Appreciation for the outgoing members and Welcome of new members.

The Committee expressed its deep sense of appreciation for the services rendered by the outgoing member Shri J. P. Singh, former Principal Secretary (Finance), GNCT of Delhi. The Committee also welcomed the new member Shri P.K. Tripathi, Principal Secretary (Finance), GNCT of Delhi.

Item 2 (a) To confirm the Minutes of the Third meeting of the Finance Committee

Minutes of the third meeting of the Finance Committee held on 29 April 2010 were read and confirmed.

Item 2 (b) Action Taken Report

The Committee noted the Action Taken Report (Annexure A) on the decisions taken in the last meeting of the Finance Committee held on 29 April 2010.

The Committee took note of the communication received from the Directorate of Higher Education, GNCT of Delhi on 6 September 2010 (Annexure B) regarding not utilizing the Grant-in-Aid for Pension Scheme/Welfare Scheme. The Committee deliberated on this matter in detail and took note of the fact that the University had already initiated steps to implement the new pension scheme in pursuance of the decision of the Finance Committee in its meeting held on 29 April 2010 (which was subsequently endorsed by the Board of Management on 31 May 2010) and had already communicated this matter vide letter no. AUD/5/Fin/NPS/3081 dt 19.11.2010 (Annexure C) to the Directorate of Higher Education, Government of NCT of Delhi. The Committee also observed that this was an imperative considering the need to comply with the legal obligation to provide the benefit of the new pension scheme to all regular employees. The Committee therefore resolved that the implementation of New Pension Scheme for the employees of the University must continue and that this must be communicated to the Government of NCT of Delhi through the Principal Secretary (Higher Education). The Committee further resolved that the Funds Manager, as per guidelines of the Government of India, must be chosen carefully and this matter be placed before the Finance Committee for approval in its next meeting.

The Committee resolved further to reiterate its earlier decision to allow the benefit of the old pension scheme to those employees who were governed by this scheme, as this was critical for the University to retain and attract faculty and staff with expertise and experience from other Universities and Institutions and who were covered by the earlier Pension Scheme in their parent-organizations. The Committee took note that the University had already communicated the decision of the Finance Committee to create a Sinking Fund for this purpose to the Directorate of Higher Education. The Committee resolved that the matter of creation of a Sinking Fund be taken up for expeditious action with the Government of NCT of Delhi through the Principal Secretary Higher Education.

Item 3 **To consider the Annual Accounts and the Auditor's Report**

The Annual Accounts for the financial year 2009-2010 and the Auditor's Report thereof prepared by Chartered Accountants – M/S M. Verma & Associates, was accepted and approved by the Committee. (A copy of the Auditor's Report is at Annexure D)

Item 4 **To consider Revision of Fee of Chartered Accountants.**

The Committee agreed to revise the fee of the Chartered Accountants from Rs 1 Lakh to Rupees 1.5 Lakh per year for 2009 -10 and 2010-11. The Committee also authorized the Vice Chancellor to select and appoint a new Chartered Accountant for conducting the audit of the accounts of the University after the term of three years of the present Chartered Accountants expires or to extend the term of the present Chartered Accountant by one more year.

Item 5 To consider Grant of Imprest amount to the Director (IT Services) and the Hostel Wardens.

The Committee approved the proposal. Further, the Committee authorized the Vice Chancellor to sanction imprest amounts to heads of departments and other officers of the University as the Vice Chancellor may deem appropriate from time to time.

Item 6 To consider the Payment of Dearness allowance to the University employees.

This item was withdrawn.

Item 7 Grants received from other sources.

The Committee took note of the information relating to grants received from other sources. (Annexure E)

Item 8 To consider and approve the Revised Estimates for the Financial Year 2010-11 and Budget Estimates for the Financial Year 2011-12

The Revised Budget Estimates for 2010-11 and Budget Estimates for 2011-12 were considered by the Committee. The Committee resolved to approve the same as under :

(In Lakhs Rupees)

		Revised Estimate (2010-11)	Budget Estimate (2011-12)
Revenue	Recurring	1462	2314
	Non-Recurring	420	650
	Total Revenue	1882	2964
Capital		3601	6800

The details are at Annexure F

Considering that the University is in its initial years of functioning, the unspent balances at the end of financial years 2009-10 and 2010-11 may be utilized in the next respective financial year along with the grants-in-aid for the financial years 2010-11 and 2011-12 respectively.

Item 9 To consider the Draft Medical Rules for the staff of AUD.

The Medical Rules were approved by the Committee. (Annexure G)

Item 10 To consider Insurance of Computer Hardware, vehicles and other Valuables/property of the University.

The Committee suggested that regarding insurance of computers and other movable/immovable property, action may be taken as per practice followed in sister institutions.

Item 11 To consider incurring of Capital Expenditure for repair and renovation of Kashmere Gate Campus.

The Committee approved the provisional estimates of Rs. 5.80 Crore prepared by the PWD for renovation of the space allotted to AUD at Kashmere Gate. The Committee suggested that the work may be got prioritised and executed in a phased manner so that the maximum available space be made ready by the beginning of the next Academic Session and the classes could start in the new complex on scheduled date for commencement of the academic session.

Item 12 To Consider the protection of Pay.

The Committee approved that in the case when the University decides to protect the salary of a staff member, the protection will include both Basic Pay as well as Academic / Grade Pay.

The meeting ended with a Vote of Thanks to the Chair.

Vice Chancellor

ANNEXURE - A

ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE THIRD MEETING OF THE FINANCE COMMITTEE HELD ON 29TH APRIL, 2010

Minutes 1, 2(a) and 2(b)

No action was required.

Minute - 3(a)

The New Pension Scheme, as per decision of the Finance Committee, has been adopted in the University. A letter regarding commitment to discharge all obligations under the New Pension Scheme and opening of the formal account of the University with the PFRDA has been sent to the Directorate of Higher Education for forwarding the same to the PFRDA as per instructions issued by the Department of Expenditure, Ministry of Finance, Government of India vide OM No.1(13)/EV/2008 dated 28th November, 2008. The contribution of the eligible staff members towards New Pension Scheme as per details in Annexure 'I' alongwith the contribution of the University is presently being kept in a saperate bank account of the University till finalization of formalities with the Central Record-keeping Agency (CRA). The said amount will be deposited with the CRA as soon as an account of the University is formally opened with the CRA with the approval of the GNCT of Delhi. There has been delay in taking action by the University in this respect due to non availability of adequate trained staff to work according to the procedure prescribed by the Pension Fund Regulatory and Development Authority (PFRDA).

Minute 3(b)

The matter has been referred to the GNCT of Delhi conveying the decision of the Finance Committee and the Board of Management for their formal approval to allow the benefit of Old Pension Scheme to the persons who join this University after having tendered technical resignation in their previous organizations but were/are covered by the Old Pension Scheme.

Minute 4

No action was required.

Minutes 5 and 6

The GNCT of Delhi has kept a provision of Rs. 6.00 Crores under Revenue and Rs. 1.00 Crore under Capital Heads of account for this University for the Financial Year 2010-11. The expenditure during the current Financial Year 2010-11, is not likely to exceed the above budget provision. The matter for allotment of additional funds during the current financial Year will be taken up with the GNCT of Delhi in case the land at Dheerpur is allotted by DDA to the University before the end of this Financial Year. The requirement of additional funds under Revenue and Capital heads of account for the next Financial Year 2011-12 has been communicated to the Directorate of Higher Education, GNCT of Delhi.

Minute 7(a)

The action is in process.

Minute 7(b)

The delegation of Financial Powers to the officers of the AUD, as approved by the Finance Committee and Board of Management, have been adopted and being followed.

Minute 7(c)

In compliance of the decision, a Committee for Investment of Surplus Funds has been constituted by the Vice Chancellor.

Minute 7(d)

The decision has been complied with.

Minute 8(a)

The University did not find it feasible to adopt a Group Insurance Scheme with any Insurance Company. Draft Medical Rules for the staff of the AUD are being submitted for consideration and approval by the Committee.

Minute 8(b)

The decision is being followed.

Minute 9

The decision is being followed.

Minute 10

A request in the light of the decision of the Finance Committee for purchase of a Mini Bus and one Innova Car has been sent to the Directorate of Higher Education for arranging the approval of the Finance Department of GNCT of Delhi.

Minute 11

The decision is being complied with.

ANNEXURE - B

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B –WING, 2ND FLOOR, 5 SHAM NATH MARG, DELHI-54.

DHE -13(24)/Misc/M.V/2009-2010/4019-22 Dated: 6/9/10

To

1. The Registrar, Bharat Ratna Dr. B.R. Ambedkar University, IIT Campus, Sector-9 Dwarka, New Delhi-110077	3. The Registrar, National Law University, Delhi-Sector-14, Dwarka, New Delhi-110078
2. The Registrar, Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi.	4. The Acting Director, Delhi Institute of Heritage Research and Management, 18-A, Satsang Vihar Marg, Qutab Institutional Area, Delhi.

Office of the Registrar
Dy. No. 1294
Date 7/9/2010

Sub:- Pension Scheme/Welfare Scheme in the Grant-in Aid Institutions.

Sir/Madam,

In pursuance of GFR rule 209(6)(iv)(b) I have been directed to order that all the Institutions who receive grants from this Directorate shall [illegible] opt of the pension or gratuity scheme or group insurance scheme or house building loans or vehicle loans schemes etc. [illegible] undertaking liability on their own or on Government accounts.

Accordingly, it is hereby informed that no portion of Grant-in -Aid be utilized for the purpose of any pension scheme, group insurance, house building advance etc.. This is applicable in all cases of employees who are enrolled since 01.01.2004.

All the concerned authorities are hereby directed follow this order strictly.

VC may pl. see
7/9

Office of the Vice-Chancellor
Dy. No. 393
Date 7/9/2010

Yours faithfully,

Kmalhotra 7/9/10
(KAMAL MALHOTRA)
Deputy Director(Hr. Edu.)

F.No.DHE -13(24)/Misc/M.V/2009-2010 Dated:

Copy to :-

1. Director, Dte. of Audit, Govt. of NCT of Delhi, 4th Level, C-Wing, Delhi Secretariat, I.P. Estate, New Delhi-02.
2. Dy. Secretary Finance (Exp.I) Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi-02.

(KAMAL MALHOTRA)
Deputy Director(Hr. Edu.)

Registrar, we may also send a copy to Dean Acad Services

ANNEXURE - C

Bharat Ratna Dr B R
Ambedkar University, Delhi

भारत रत्न डा. बी. आर.
अम्बेडकर विश्वविद्यालय, दिल्ली

F.No: AUD/5/FIN./NPS/ 3082

Date:19th November, 2010

The Director
Directorate of Higher Education,
Government of Delhi,
5, Shamnath Marg,
Delhi

Subject: pension Scheme for the Academic and Non-Academic staff of AUD

Sir,

In order to provide social security to the staff joining at Ambedkar University, Delhi, the Finance Committee and the Board of Management of the University have decided to implement the New Pension Scheme for its employees as introduced by the Government of India, Ministry of Finance vide its notification No.5/7/2003-ECV&OR dated 22.12.2003 with subsequent clarifications/ modifications issued by the Government, w.e.f. 28.08.2008. i.e. the date of start of the University. The extracts of the minutes of the third meeting of the Finance Committee held on 29th April, 2010 at India Habitat Centre, New Delhi and the minutes of the meeting of the Board of Management held on 31st May, 2010 at India International Centre, New Delhi regarding implementation of New Pension Scheme (NPS) in Ambedkar University of Delhi are forwarded herewith. It is pertinent to mention that the Clause 37 of "The Bharat Ratna Dr. B. R. Ambedkar Vishwavidyalaya Act, 2007" provides that "The University shall constitute for the benefit of its employees such provident fund or pension fund or provide such insurance schemes as it may deem fit in such manner and subject to such conditions as may be prescribed".

The Scheme will have two tiers- Tier I and Tier II. Tier I is mandatory for all new entrants in University service on or after 28.08.2008. In Tier –I, all University employees will have to make a contribution of 10% of their basic pay plus DA which will be deducted from their salary bills every month by the University. The University will make an equal matching contribution. Tier-I contribution (and the investment returns thereof) will be kept in a non-withdraw-able Pension Tier –I account with one of the Public Sector Banks notified by the Government for this purpose. Tier –II will be kept in a separate account that will be withdraw-able at the option of the University employee. The University will not make any contribution to Tier –II account.

The necessary budget provisions for expenditure on Government contributions on account of implementation of New Pension Scheme is being made by the AUD in the revised estimates for the year 2010-11. The Board of Management has decided that a Sinking Fund may also be created for the purpose by making appropriate provisions in the budget.

This issues with the approval of the Vice Chancellor.

Yours faithfully,

(C.M. Sharma)
Advisor (Finance)

Encl: As above

ANNEXURE - D

AUDITOR'S REPORT

We have audited the attached Balance Sheet of Ambedkar University- Delhi as at 31st March 2010 and the Income & Expenditure and Receipt and Payment Account for the year ended on 31st March, 2010 annexed thereto. These financial statements are the responsibility of the University's Management. Our responsibility is, to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Auditing Standards generally accepted in India. These Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosure in the financial statements. An audit includes assessing the accounting principles statement presentation. We believe that our audit provides a reasonable basis for our opinion.

We report that:

I. Amount incurred for the acquisition of fixed assets have been accounted for, as expenses in the year of purchase.

Subject to above and note no B1-B3 of notes on accounts ,

In our opinion and to the best of our information and according to the explanations given to us, the said accounts together with the Annexure and Accounting Policy annexed thereto give a true and fair view:-

A. In the case of Balance Sheet, of the state of affairs of the Ambedkar University-Delhi as at 31st March 2010 and

B. In the case of Income and Expenditure Account, of the utilization of grants for the year ended 31st March 2010.

For M. Verma & Associates
Chartered Accountants

M. Verma & Associates New Delhi Chartered Accountants

80939

Partner

Place: New Delhi
Date: 1.11.2010

AMBEDKAR UNIVERSITY, DELHI
BALANCE SHEET AS ON 31.3.2010

LIABILITIES	ANNEXURE	AMOUNT Rs. P.	ASSETS	ANNEXURE	AMOUNT Rs. P.
UNSPENT GRANTS					
AS PER INCOME & EXPENDITURE A/C		45610564.00	FIXED ASSETS	II	35954063.00
LIABILITIES & PROVISIONS	I	598573.00	CURRENT ASSETS & LOANS AND ADVANCES	III	46226034.00
CECED		16897.00			
CAPITAL FUND					
AMOUNT OF CAPITAL EXPENDITURE		35954063.00			
		82180097.00			82180097.00

AS PER OUR REPORT OF EVEN DATE

80939

PLACE: NEW DELHI
DATE: 1-11-2010

SHYAM B MENON
VICE CHANCELLOR
AMBEDKAR UNIVERSITY

C M SHARMA
ADVISOR (FINANCE)
AMBEDKAR UNIVERSITY

M. VERMA & ASSOCIATES
CHARTERED ACCOUNTANTS

AMBEDKAR UNIVERSITY, DELHI
Income & Expenditure Account
for the year ending 31.3.2010

EXPENDITURE	ANNEXURE	AMOUNT Rs. P.	INCOME	ANNEXURE	AMOUNT Rs. P.
GRANTS DISBURSED		217000.00	UNSPENT GRANT C/O FROM PREVIOUS YEAR		37025571.00
FIXED ASSETS	II	27633922.00	GRANT RECEIVED		
ADMINISTRATION COST	IV	26634312.00	GRANT IN AID		60000000.00
COST OF PG DIPLOMA COURSE		500000.00			
			SALE OF FORMS & PUBLICATIONS		129561.00
UNSPENT GRANT C/O TO BALANCE SHEET		45610564.00	COURSE FEES		2834565.00
			EXAMINATION FEES		64300.00
			BANK INTERSET		541801.00
Total		100595798.00	Total		100595798.00

AS PER OUR REPORT OF EVEN DATE

80939

PLACE:NEW DELHI
DATE: 1-11-2010

SHYAM B MENON
VICE CHANCELLOR
AMBEDKAR UNIVERSITY

C M SHARMA
ADVISOR (FINANCE)
AMBEDKAR UNIVERSITY

M. VERMA & ASSOCIATES
CHARTERED ACCOUNTANTS

ANNEXURE I- CURRENT LIABILITIES AND PROVISIONS

	Amount
Security Deposit	219675
Audit Fees Payable	165450
Expenses payable	43448
Caution Money	170000
	598573

SHYAM B MENON
VICE CHANCELLOR
AMBEDKAR UNIVERSITY

C M SHARMA
ADVISOR FINANCE
AMBEDKAR UNIVERSITY

80939
M.VERMA & ASSOCIATES
CHARTERED ACCOUNTANTS

New Delhi

AMBEDKAR UNIVERSITY
RECEIPT & PAYMENT ACCOUNT
for the year ending 31-03-2010

RECEIPTS	ANNEXURE	AMOUNT Rs. P.	PAYMENTS	ANNEXURE	AMOUNT Rs. P.
OPENING CASH & BANK BALANCE		21205226.00	FIXED ASSETS	II	27633922.00
GRANT RECEIVED		60000000.00	ADMINISTRATION COST	IV	26425414.00
EXAMINATION FEES		64300.00	COST OF PG DIPLOMA COURSE		500000.00
SALE OF FORMS		129561.00	GRANTS DISBURSED		217000.00
COURSE FEES		2834565.00	ADVANCE PAID TO STAFF AND OTHERS		374704.00
CAUTION MONEY		170000.00			
ADJUSTMENT OF ADVANCES OF PREVIOUS YEAR			PAYMENT OF PREVIOUS YEAR LIABILITY		165450.00
IIC	50000.00				
CPWD	11875377.00	11925377.00			
AMOUNT PAYABLE-CECED		16897.00			
SECURITY DEPOSIT		199675.00	CLOSING CASH & BANK BALANCE	III	41728586.00
BANK INTEREST					
CANARA BANK(Net of TDS)		499475.00			
Total		97045076.00	Total		97045076.00

AS PER OUR REPORT OF EVEN DATE

80939

PLACE:NEW DELHI
DATE: 1-11-2010

SHYAM B MENON
VICE CHANCELLOR
AMBEDKAR UNIVERSITY

C M SHARMA
ADVISOR (FINANCE)
AMBEDKAR UNIVERSITY

M. VERMA & ASSOCIATES
CHARTERED ACCOUNTANTS

New Delhi

SCHEDULE-II

FIXED ASSETS

		GROSS BLOCK					
S No	Asset Description	Cost as on 1-4-09	Additions >180 Days	<180 Days	Deletions >180 Days	<180 Days	Total as on 31-3-10
1)	Furniture & Fixtures	2559403	2083221	18788130	0	0	23430754
2)	Computer & Peripharals	4033250	1,159998	2205859	0	0	7399107
3)	Office Equipment	124000	345081	820524	0	0	1289605
4)	Books	1603488	61569	2169540	0	0	3834597
		8320141	3649869	23984053			35954063
				27633922			

SHYAM B MENON
VICE CHANCELLOR
AMBEDKAR UNIVERSITY

C M SHARMA
ADVISOR FINANCE
AMBEDKAR UNIVERSITY

80939

M.VERMA & ASSOCIATES
CHARTERED ACCOUNTANTS

ANNEXURE III - CURRENT ASSETS & LOANS AND ADVANCES

PART-A, CURRENT ASSETS

	Amount
Cash in Hand	22031
Bank Balance	41706555
	4,1728586

PART-B, LOANS & ADVANCES

	Amount
Advance To CPWD For Dep Work	3924623
TDS Recoverable	42326
Advance to staff	520160.7
Advance to Suppliers	10338
TOTAL	

Place: New Delhi
Date: 1.11.2010

80939

SHYAM B MENON
VICE CHANCELLOR
AMBEDKAR UNIVERSITY

C M SHARMA
ADVISOR FINANCE
AMBEDKAR UNIVERSITY

M VERMA & ASSOCIATES
CHARTERED ACCOUNTANTS

ANNEXURE IV - ADMINISTRATION COST

	Amount
Advertisement & Publicity	3841327
Travelling Expenses	256241
Bank Charges	5832
Electricity Expense	97727
Hiring of Vehicles	1827923
General Expense	171883
Honorarium	89290
Telephone & Internet	322715
Cons/ Course devt/Screening/Selection Meet	1460859
Seminar,Conferences,Workshop&Functions	375420
Repair & Maintenance	376017
Adjunct/Visiting/Guest Faculty Meeting	2184106
Postage & Courier	71260
Printing & Stationary	1063360.8
Salary & wages	11357939
Staff Welfare	71539
Professional Charges	124791
Subscription & Periodicals	1696213.5
Medical expenses	61102
Audit fees	165450
Water Expense	51120
Renovation & Maintenance	165765
Watch & Ward	256041
Examination Expenses	87740
Scholership paid	427000
Meeting Expenses (Statutory Bodies)	35631
TOTAL	26634312.3
LESS: Expenses Payable:	208898
Cash Admininistrative cost	26425414.3

Place: New Delhi
Date: 1-11-2010

SHYAM B MENON
VICE CHANCELLOR
AMBEDKAR UNIVERSITY

C M SHARMA
ADVISOR FINANCE
AMBEDKAR UNIVERSITY

M VERMA & ASSOCIATES
CHARTERED ACCOUNTANTS
80939

B) <u>Notes on Accounts</u>

1) A sum of Rs 15800000.00 was paid as advance to CPWD during the year 2008-09 for providing and installation of Air conditioners. CPWD vide their letter dtd 7.4.2010 has informed that a sum of Rs 11875377.00 is spent by them for the work entrusted , however the bills/supporting detail of expenditure are yet to be provided by them inspite of University's request . As University is using the Air conditioners provided by CPWD, on the basis of CPWD's letter dtd 7.4.2010 a sum of Rs 11875377.00 - are capitalized under the head "AC fitting and installation".

2) Liability for employee benefits on account of Provident fund. Gratuity etc., if any, is not ascertained and accounted for.

3) Liability on account of deduction of TDS for Honorarium paid to Resource person ,visiting/guest faculty, consultants, members of course development/screening/selection committee, is not ascertainable at this stage hence not provided.

4) Grant amounting to Rs 217000.00 disbursed to "Centre for Early Childhood Education & Development" (CECED) is accounted for as expenses.

Place New Delhi
Date 1.11.2010

Shyam B Menon	C M Sharma	M Verma & Associates
Vice Chancellor	Advisor (Finance)	Chartered Accountants
Ambedkar University	Ambedkar University	

80839

(A) **Significant Accounting Policies.**

1. Basis of preparation of financial statements

The accounts are prepared under the historical cost concept on accrual method of accounting with generally accepted accounting principles in accordance with mandatory accounting standards and disclosure requirements.

2. Revenue Recognition

i) Income and Expenditure are accounted for on accrual basis except stated below

ii) Fess and other receipts from students & Government Grants are accounted for on receipt basis.

iii) Amount paid for annual subscription journals is charged off fully in the year of expenses.

3. Fixed Assets

i) Fixed Assets are stated at cost, and are charged off fully in the year of purchase.

ii) Computer Software purchased during the year are capitalized with the computer

4. Accounting for Grants

i) Grant-in-Aid received from Government for capital expenditure is recognized in the Income and Expenditure Account as income in the year of receipt.

ii) Grant-in-Aid received from Government relating to the revenue expenditure is recognized as income in the Income and Expenditure Account in the year of receipt.

AMBEDKAR UNIVERSITY, DELHI
BALANCE SHEET AS ON 31.3.2010

LIABILITIES	ANNEXURE	AMOUNT Rs. P.	ASSETS	ANNEXURE	AMOUNT Rs. P.
UNSPENT GRANTS					
AS PER INCOME & EXPENDITURE A/C		45610564.00	FIXED ASSETS	II	35954063.00
LIABILITIES & PROVISIONS	I	598573.00	CURRENT ASSETS & LOANS AND ADVANCES	III	46226034.00
CECED		16697.00			
CAPITAL FUND					
AMOUNT OF CAPITAL EXPENDITURE		35954063.00			
		82180097.00			82180097.00

AS PER OUR REPORT OF EVEN DATE

80939

PLACE: NEW DELHI
DATE: 1-11-2010

SHYAM B MENON
VICE CHANCELLOR
AMBEDKAR UNIVERSITY

C M SHARMA
ADVISOR (FINANCE)
AMBEDKAR UNIVERSITY

M. VERMA & ASSOCIATES
CHARTERED ACCOUNTANTS

ANNEXURE -E

Ambedkar University, Delhi

Details of funds received from other sources during the period 01/01/2010– 28/02/2011

S.No.	Source of revenue	Purpose	Date	Amount (in Rs.)
1	CARE (INDIA)	CECED Project – Linked for learning	18/01/2010	63,888
2.	Aga Khan Foundation	Centre for Early Childhood Education & Development ,AUD (CECED) Project - Situation analysis of Early Childhood Care and Education (ECCE)	08/02/2010	93,500
3.	UNICEF	CECED Project – Review of level of participation of children in early childhood care and education	08/02/2011	3,79,600
4.	NCTE	CECED Project -Teacher Education Fund	31/03/2010	2,10,000
5.	Aga Khan Foundation	CECED Project -Initiatives in Nizamuddin Basti	28/05/2010	2,80,500
6.	Aga Khan Foundation	CECED Project -Initiatives in Nizamuddin Basti	30/06/2010	1,10,105
7.	NCTE	CECED Project -Teacher Education Fund	07/10/2010	1,05,000
8.	CARE(INDIA)	CECED Project – Linked for learning	04/11/2010	5,74,992
9.	UNESCO	CECED Project – Exploring Impact of Early learning, Socialization and School Readiness Experiences in preschool setting on educational and behavioural outcomes along the primary stage	02/11/2010	5,34,600
10.	Anthropological Survey of India	Partial support for organizing the International Conference on Digital archiving (15-18 December 2010)	16/12/2010	75,000
11.	Centre for Cultural Resources and Training	Partial support for organizing the International Conference on Digital archiving (15-18 December 2010)	8/12/2010	75,000
12.	Sage Publication India Limited	Supporting the Social Science Research Methods Festival (11-31 December 2010) and other activities related to publishing and Social Science Programmes	12/01/2011	11,25,000
13.	German Book Company	Support towards International Conference on Publishing in India (17-18 January 2011)	3/2/2011	25,000
		Total		36,52,185

Illegible signature *Illegible signature*

ANNEXURE F

REVENUE (PLAN)

Expenditure Heads

(Recurring)

Proposed Item wise Expenditure upto 31-3-2011

(Including expenditure upto November, 2010)

(Amount in Lakhs)

S No.	Particulars	2010-11	Remarks
1	Salary *	650.00	Because of increase in number of Faculty & Non-Teaching Staff employed.
2	TA/DA Domestic	10.00	
3	TA/DA Foreign	10.00	
4	Electricity Charges	20.00	
5	Water Charges	5.00	
6	Seminars/Conference/Workshops/Functions	30.00	
7	Telephone & Internet	10.00	
8	Pol. Charges/Maintenance/Hiring of Vehicles	30.00	
9	Security	20.00	
10	Repair, Maintenance & Renovation	30.00	
11	Office Contingency	50.00	
12	Books/Library Newspaper& Periodicals/Audio/Video etc	100.00	
13	Advertisement & Publicity	60.00	
14	Professional Charges	50.00	
15	Rent, Rates & Taxes	5.00	
16	Postage	5.00	
17	Printing	40.00	

Contd.

*including liability on account of implementation of New and Old Pension Schemes

18	Horticulture	10.00	
19	Sanitation	30.00	
20	AMCs/Repairs & Maintenance of Equipments	25.00	
21	Examination Expenses	5.00	
22	Legal Expenses	5.00	
23	Audit Expenses	2.00	
24	Scholarships/Prizes/Awards/Fee Waivers	30.00	
25	Insurance	20.00	
26	Students/Staff Welfare	10.00	
27	Gym/ Games/ Sports Items	25.00	
28	Research Projects	60.00	
29	Medical	50.00	
30	Entertainment	5.00	
31	Consultative/Course/Curricular Selection Committee Meetings	50.00	
32	Field Based Learning	10.00	
	TOTAL	1462.00	

ANNEXURE F

REVENUE (PLAN)

Expenditure Heads

(Non-Recurring)

Proposed Item wise Expenditure upto 31-3-2011
(Including expenditure upto November, 2010)

(Amount in Lakhs)

S No.	Particulars	2010-11	Remarks
1	Purchase of Vehicles	50.00	
2	Furniture & Fixtures	150.00	
3	Computer Hardware & Other Equipments	100.00	
4	University wide resources management system for managing Academic, Financial & Administrative Processes & Administrative Processes on-line (Enterprise class) & Other Softwares	20.00	
5	Climate Control (Air Conditioning & Heating)	100.00	
	TOTAL	**420.00**	

ANNEXURE F

CAPITAL (PLAN)

Proposed Item wise Expenditure upto 31-3-2011

(Including expenditure upto November, 2010)

(Amount in Lakhs)

S.No.	ITEM	2010-11	REMARKS
1	Purchase of Land	3000.00	
2	Development of Land	400.00	
3	Boundary Wall of Land	200.00	
4	Construction of Building	1.00	
	TOTAL	**3601.00**	

		ANNEXURE-F
AMBEDKAR UNIVERSITY, DELHI		
STATEMENT OF RECEIPTS FROM 1-4-2010 TO 30-11-2010		
S NO	PAYMENT	AMOUNT
1	Fees	4024470.00
2	Caution Money Fund	330000.00
3	Hostel Fees/Charges	229180.00
4	Sale of Forms & Bulletin	52875.00
5	Security	200000.00
6	Bank Interest	650000.00
TOTAL		5486525.00

		ANNEXURE- F
AMBEDKAR UNIVERSITY, DELHI		
EXPECTED STATEMENT OF RECEIPTS FROM 1-12-2010 To 31-3-2011		
S NO	PAYMENT	AMOUNT
1	Fees	3809000.00
2	Caution Money Fund	0.00
3	Hostel Fees/Charges	100000.00
4	Sale of Forms & Bulletin	0.00
5	Security	0.00
6	Bank Interest	100000.00
TOTAL		4009000.00

ANNEXURE-F

REVENUE (PLAN)

Expenditure Heads

(Recurring)

Proposed Expenditure for the FY 2011-2012

(Amount in Lakhs)

S No.	Particulars	2011-12	Remarks
1	Salary *	1000.00	The process of recruitment of Academic and non-teaching staff is in progress and the strength of the staff is expected to double in the next financial year.
2	TA/DA Domestic	30.00	Because of increased activities and additional staff in the next FY
3	TA/DA Foreign	30.00	Because of increased activities and additional staff in the next FY
4	Electricity Charges	50.00	This university, now as per directions of the Pr Secy TTE , is incurring expenditure for the whole campus including the IIT Dwarka, Hostel and the residential complex. In addition to it the additional funds would be required towards expenditure for the space now being occupied by AUD in the old IP Campus at Kashmere Gate.

Contd.

*Including liability on account of Implementation of New and Old Pension Schemes

5	Water Charges	5.00	This university ,now as per directions of the Pr Secy TTE , is incurring expenditure for the whole campus including the NT Dwarka, Hostel and the residential complex. In addition to it the additional funds would be required towards expenditure for the space now being occupied by AUD in the old IP Campus at Kashmere Gate.
6	Seminars/Conference/Workshops/Functions	50.00	For activities envisaged for the next FY
7	Telephone & Internet	15.00	As in col.4 above
8	Pol. Charges/Maintenance/Hiring of Vehicles	35.00	-
9	Security	30.00	As in col.4 above
10	Repair, Maintenance & Renovation	50.00	As in col.4 above
11	Office Contingency	50.00	-
12	Books/Library Newspaper& Periodicals/Audio/Video etc	200.00	-
13	Advertisement & Publicity	150.00	-
14	Professional Charges	100.00	Funds would be required for engagement of architect for the building project of the University
15	Rent, Rates & Taxes	5.00	-
16	Postage	5.00	-
17	Printing	40.00	-

Contd.

18	Horticulture	20.00	-
19	Sanitation	50.00	As in col.4 above
20	AMCs/Repairs & Maintenance of Equipments	40.00	-
21	Examination Expenses	20.00	-
22	Legal Expenses	10.00	-
23	Audit Expenses	4.00	-
24	Scholarships/Prizes/Awards/Fee Waivers	40.00	-
25	Insurance	20.00	-
26	Students/Staff Welfare	10.00	-
27	Gym/ Games/ Sports Items	25.00	-
28	Research Projects	60.00	-
29	Medical	50.00	-
30	Entertainment	20.00	-
31	Consultative/Course/Curricular Selection Committee Meetings	50.00	-
32	Field Based Learning	20.00	-
33	Meeting Statutory Bodies	20.00	
34	Adjunct & Visiting Faculty	10.00	
	TOTAL	**2314.00**	

ANNEXURE F

REVENUE (PLAN)

(Non-Recurring)

Proposed Expenditure for the FY 2011-2012

(Amount in Lakhs)

S No.	Particulars	2011-12	Remarks
1	Purchase of Vehicles	50.00	
2	Furniture & Fixtures	200.00	
3	Computer Hardware & Other Equipments	200.00	
4	University wide resources management system for managing Academic, Financial & Administrative Processes & Administrative Processes on-line (Enterprise class) & Other Softwares	100.00	
5	Climate Control (Air Conditioning & Heating)	100.00	
	TOTAL	650.00	

ANNEXURE F

CAPITAL (PLAN)

Proposed Expenditure for the FY 2011-2012

(Amount in Lakhs)

S.No.	ITEM	2011-12	REMARKS
1	Purchase of Land	3000.00	
2	Development of Land	500.00	
3	Boundary Wall of Land	300.00	
4	Construction of Building	3000.00	
	TOTAL	**6800.00**	

ANNEXURE F

REVENUE (PLAN)

(Receipt Heads)

Estimated Receipts for the FY 2011-2012

(Amount in Lakhs)

S.No	Particulars	2011-2012	REMARKS
1	Fees	100.00	
2	Security from Students	5.00	
3	Misc. Receipts From Students	4.00	
4	Interest on FDRs	8.00	
5	Hostel Fee (Boys/Girls)	3.00	
6	Funding & Receipts From Other Sources	20.00	
	TOTAL	**140.00**	

ANNEXURE -G

Medical Attendance and Treatment Regulations of the University

1. Short Title

These regulations may be called the Ambedkar University, Delhi Medical Attendance and Treatment Regulations, 2011.

2. Application

The scheme shall apply to (i) the regular employees and their dependent family members of the University including those on probation, (ii) those on deputation from a Govt. department or an autonomous body or other public sector undertaking or a University/Institution of Higher learning provided they opt to be governed by this scheme instead of by the rules in force in their own parent organizations. The scheme shall, however, not apply to casual workers, consultants and retired employees from other organisations. However in case of contractual employment for more than one year (except retired employees), the University shall consider providing them the medical insurance policy.

3. Definitions

In these regulations:-

(i) "Authorised Medical Attendant (AMA)" means a qualified registered medical practitioner possessing recognized medical qualifications not below MBBS in the allopathic-system or its equivalent in Homoeopathy or the Indian system of medicine including a specialist and appointed by the University as such.

(ii) "University" means the Ambedkar University established under the Bharat Ratna Dr BR Ambedkar Vishwavidyalaya Act, 2007 (Delhi Act of 2007).

(iii) "University employee" means an employee of the University to whom this scheme will apply.

(iv) "competent authority" means the Vice-Chancellor or any subordinate authority to which the Vice-Chancellor may delegate a power, subject to any condition that may be specified in the delegation.

(v) All other definitions, conditions, clauses, procedure and treatments which are not covered under this scheme shall be governed as per the provisions contained in the Medical Attendance Rules of the Govt. of India.

4. **Membership Contribution**

The monthly membership contribution shall be as under:-

Grade Pay	Rate of Monthly Contribution
Upto Rs. 1650	50
Rs. 1800, 1900, 2000, 2400 & 2800	125
Rs. 4200	225
Rs. 4600, 4800, 5400 & 6600	325
Rs. 7600 and above	500

5. **Indoor Treatment**

5.1 Empanelment of hospitals:-

University empanelled Govt./Pvt. Hospitals and Diagnostic Centres nursing homes for indoor treatment of the University employees and their family members in various parts of National Capital Region shall be as per the list attached at Annexure-I.

The hospitals for in-patient treatment shall be classified into two categories as under:-

(i) **Hospitals offering specialized treatment facilities**: For certain specific diseases, hospitals like Escorts Heart Institute and Apollo Indraprastha Hospital shall be restricted to the diseases requiring specialized treatment or procedures. These diseases shall be identified by the standing committee to be constituted by the Vice-Chancellor as per clause 9 of these regulations. In respect of rates, the University shall negotiate a 'package deal' in respect of such hospitals, some of which already offer this facility to other government departments/ universities/ institutions and shall regulate the reimbursement accordingly.

(ii) **Treatment in other private recognized hospitals on the panel**: A claim relating to various services or procedure etc. in respect of other hospitals on the panel for general treatment shall be regulated as per the rates charged by the St. Stephens hospital as approved by Govt. of Delhi. As regards the medicines etc., the list of admissible medicines brought out by the Govt. of India from time to time shall be followed for reimbursement. The bed charges, room charges, diet or nursing charges, wherever applicable, shall also be regulated as per the entitlement of various categories of staff as per the provisions of the Directorate General of Health Services, Govt. of India.

6. **Reimbursement of medical expenses in case of indoor treatment at private recognized hospitals or nursing homes not on the panel of the University**

Reimbursement for treatment received by way of indoor treatment in private hospitals or nursing homes not on the panel of the University shall not be permissible except in case of genuine emergency where the reimbursement is allowed as per St. Stephens Hospital rates as approved by Govt. of Delhi, with the approval of the Vice-Chancellor.

7. Facility of joint declaration where both the spouses are in the employment of Govt./Govt. undertakings

Where both the spouse are in the employment of central government or state government or corporation or autonomous bodies or any other organization which provide medical facilities/allow medical reimbursement of medical expenses, they may choose either the facilities under the said rules of the University or facilities provided by the organization in which the spouse is employer. They shall submit a joint declaration for claiming such benefits from the office of either spouse at the initial stage. However, this declaration can be changed with the prior approval of the competent authority.

8. Submission of Bills

8.1 It should be ensured that hospital bills for treatment as in-patient show the allocation of charges under

(a) Medical attendance

(b) Bedding

(c) Nursing

(d) Special nursing

(e) Medicines and

(f) Diet,

and that only cost of admissible items are claimed.

8.2 The bills should be duly supported by receipts, cash memos, prescriptions, essentiality certificate and other relevant documents as prescribed by the University from time to time in respect of claims for reimbursement of charges for tests conducted or treatment received in hospitals, e.g., X-Ray, Blood Tests, etc. All these supporting documents should be countersigned (with official stamp) by the Medical Officer in charge of the case in hospital.

NOTE: All shall be submitted on the prescribed claim form which should be obtained from Dy. Registrar (Admn.) Ambedkar University, Delhi.

8.3 Claims should be preferred within 3 months period from the date of discharge from the hospital. Condonation of delay in submission of medical bills under unavoidable hospitals shall be considered by the V.C. on the merit of each case.

9. Controlling Officer

The Registrar shall be the controlling officer to pass claim for reimbursement of medical expenses in respect of the employees except VC, Deans, Registrar, Librarian and Controller of Finance for whom the Vice-Chancellor shall be the Controlling Officer.

10. Standing Committee

The Vice-Chancellor shall constitute a standing committee to review the medical scheme periodically. The committee shall suggest improvement in the scheme including empanelment of hospitals from time to time and also other related matters including redressal of the grievances of the staff, if any, in connection with the scheme. The Vice-Chancellor on the advice of the standing committee shall also have the power to relax the provisions of this scheme in individual cases of hardship for reasons to be recorded in writing.

11. Outpatient Treatment

(i) Consultation fee

Following rates of consultation of OPD treatment for both private registered doctors and empanelled hospital doctors are submitted for consideration. Employees must ensure that in order to get medical claim the treating doctors should have following qualifications.

- MBBS and above for allopathic Treatment
- BAMS/BHMS and above for Ayurvedic / Homeopathic treatment

S. NO.	Qualification of Doctors	1st Visit	2nd Visit
1.	MBBS	100/-	75/-
2.	MS/MD	150/-	100/-
3.	Specialists	As per actual only if referred by the panel doctors/hospitals.	
4.	BAMS/BHMS	75/-	50/-

(ii) While visiting doctors for treatment it should be ensured that doctors should prescribe the medicine only pertaining to their field of specialization. An Ayurvedic doctor should not prescribe non-Ayurvedic medicines and vise-versa.

(iii) The OPD treatment from private registered practioners i.e. non-panel/Govt. hospital is restricted to 30 days for Allopathic treatment and 45 days for Ayurvedic/Homoeopathic treatment. If OPD treatment is beyond the prescribed limit, the consulting doctors may specify reasons thereof.

(iv) A proper cash receipt from doctor should be obtained for the consultation fee paid by the employee.

(v) The medical bills should be submitted within 90 days from the date of completion of the treatment. However, the late submission of bill under unavoidable circumstances will be considered as per CS (MA) rules.

(vi) General **health Tonics, Vitamins** and medicines of **cosmetic nature** are not reimbursable. The notified & published list of non-reimbursable medicine is also available which can be seen.

(vii) The medicine should be purchased from an authorized chemist only for allopathic/Ayurvedic/Homeopathic medicines. Where medicines/injections are dispensed by the doctors emergency, they should mention the name of medicine/injection & cost of medicines in their letter heads. Medicines dispensed by Homeopathic/Ayurvedic doctors who do not have batch numbers or dispensed in 'Pudia' or small handmade packets are not reimbursable.

(viii) For treatments of **Diabeties, Arthritis, BP, Hypertension** etc. maximum 3 months medicine can be prescribed by the treating doctor under one prescription. The employee may have to submit a certificate from the doctor after 3 months regarding the status of the health of the patient and further continuance of medicine/treatment if required.

(ix) Any test prescribed by the treating doctor should be undertaken at recognized empanelled hospital or diagnostic centers only. Tests done at non-panel Labs are not reimbursable. The reports of the tests undertaken may be preserved which, if required, can be made available.

(x) While visiting empanelled hospital/diagnostic centre employees should carry their family health card and avail applicable discount on consultation /Lab charges/hospitalization. Non-availing of discount will be at the risk and cost of the employee.

(xi) The recommended rates for physiotherapy is Rs. 150/- per sitting or part there of comprising of following items of physiotherapy procedure.

(xii) **Physiotherapy**

Charges per modality are as follow:-

1.	Short Wave Diathermy (SWD)	=	Rs. 130/-
2.	Interferential Therapy (IFT)	=	Rs. 130/-
3.	Ultrasound Therapy (US)	=	Rs. 130/-
4.	Paraffin Wax Bath (PWD)	=	Rs. 130/-
5.	Hydro Collator Packs	=	Rs. 50/-
6.	Lymphavision	=	Rs. 100/-
7.	Traction Unit	=	Rs. 130/-

8. Cold Packs = Rs. 50/-

9. Exercise therapy and mobilization = Rs. 130/-

12. Hospitalization

(i) Emergency Treatment/Hospitalization

In case of an accident or any other serious emergency, treatment can be taken in the nearest available non-panel hospital also. A certificate should be obtained from the hospital with regard to type of emergency and furnish the same with medical claim for reimbursement.

(ii) Non-availability of bed in the hospital

In the case of appropriate class of bed not being available in the hospital, next higher category of bed available can be availed. However, consequential increase in the cost of treatment, if any due to change in type of bed will be borne by the employee. A certificate from the hospital regarding non-availability of entitled class of bed should also be obtained and attached with the medical claim for the purpose of reimbursement.

(iii) Entitlement of beds is as under:

(a) Entitlement of accommodation

S. No.	Basic Pay Range	Private hospitals/Panel hospital
1.	Up to 13,950/-	General Ward
2.	13,960/- to 19,530/-	Semi-private Ward
3.	19,540/- and above	Private Ward

Nursing Home facilities in Govt./State Govt./Municipal Hospitals available for those drawing pay Rs. 13,950/- pm and above.

Maximum room rent reimbursable for different Categories would be as per CGHS/Delhi Government rates.

(iv) Diet Charges

S. No.	Basic Pay Range	Private hospitals/Panel hospital
1.	Up to Rs. 11,160/-	For TB/Mental disease patients
2.	Up to Rs. 7,450/-	For general diseases

(v) In case of hospitalization an estimate of expenditure should be obtained from the hospital wherein following information should be given by the hospital.

a) Name of disease

b) Whether any procedure is involved

c) No. of days the patient require hospitalization

d) Room rent

e) Procedure charges, if any

f) Test & medicine charges

13. Medical Advance

The medical advance is applicable for hospitalization purpose only. As per CS (MA) rules upto 90% of the estimated expenditure is granted in case of **Cancer, Cardiac, Liver or Spinal Treatments.**

14. Eye-Cataract Treatment

Following rates for treatment of cataract are being proposed:-

- IOL Procedure Charges = Rs. 9,300/- or actual cost whichever is less
- Cost of IOL = Rs. 6,500/- or the actual cost whichever is less

15. Dental Treatment

The following rates of dental treatment are proposed for consideration:-

Rate List for Dental Treatment

Sl. No.	Item	Approved Rate	
		Charges applicable to MDS Doctors	Charges applicable to BDS Doctors
1.	Consultation	Rs. 100	Rs. 75
2.	X-Ray :		
	a) Intracral Periapical X-Ray	Rs. 100	Rs. 100
	b) Occlusal X-Ray (Per film)	Rs. 200	Rs. 200
	c) Panaromic X-Ray	Rs. 350	Rs. 350
	d) Cephalometric X-Ray	Rs. 350	Rs. 350
3.	Extraction – Ordinary Extraction – Surgical	Rs. 250 (per tooth) Rs. 300 (per tooth)	Rs. 150 (per tooth) Rs. 200 (per tooth)
	(All extraction in one jaw)	Rs. 2500	Rs. 1875
4.	Scaling & Gum treatment	Rs. 500 (per seg.)	Rs. 375

5.	Filling of teeth	Rs. 300 (per seg.)	Rs. 225
6.	Root Canal Treatment – Anterior	Rs. 2000	Rs. 1500
	Root Canal Treatment – Posterior	Rs. 3000	Rs. 2000
7.	Capping of Tooth (after root canal treatment)		
	a) Metal Cap	Rs. 800 (per tooth)	Rs. 800 (per tooth)
	b) Chrome Cobalt Alloy Cap	Rs. 1500 (per tooth)	Rs. 1500 (per tooth)
	c) Ceramic Cap	Rs. 1500 (per tooth)	Rs. 1500 (per tooth)

Note: (1) Cost of denture reimbursable as per GNCT of Delhi's/CGHS rates.

16. Interpretation of Rules

If any question arises regarding the interpretation of these rules, it shall be referred to the Vice-Chancellor, whose decision shall be final.

Annexure – I

APPROVED HOSPITALS

A list of empanelled Govt./Pvt. Hospitals & Diagnostic Centres in National Capital Region adopted by the University for treatment is given below:

1.	**All Central/State Govt./Local bodies Hospitals and recognised Hospitals of States/CGHS**	
2.	**All India Institute of Medical Sciences**	New Delhi
3.	**Holy Family Hospital**	Okhla Road, New Delhi
4.	**Central Research Institute for Ayurveda**	Panjabi Bagh, New Delhi
5.	**Ganga Ram Hospital**	Rajinder Nagar, New Delhi
6.	**Majidia Hospital**	Hamdarad Nagar, New Delhi
7.	**B.L.Kapoor Memorial Hospital**	Pusa Road, New Delhi
8.	**Attar Singh Jain Charitable Hospital**	Delhi
9.	**Sunderlal Jain Charitable Hospital**	Delhi
10.	**Tirath Ram Shah Hospital**	Rajpur Road, Delhi
11.	**Jivodhya Mission**	Ashok Vihar, Delhi
12.	**Hamdarad Clinic and Hospital**	Asaf Ali Road, Delhi
13.	**City Clinic and Nurshing Home**	Asaf Ali Road, Delhi
14.	**Holy Angels Hospital**	Plot B, Community Centre Basant Lok, Vasant Vihar. NEW DELHI-110057.
15.	**Mother & Child Hospital**	C-6/8, Safderjung Development Area,(Near IIT Flyover) NEW DELHI- 110016.
16.	**Mohinder Hospital**	C-5, Green Park Extension, NEW DELHI- 110016.
17.	**Sitaram Bhartia Institute of Science & Research**	B-16, Merhrauli Institutional Area, (Near Qutab Hotel) NEW DELHI-110016
18.	**Vasant Lok Hospital**	Vasant Vihar, NEW DELHI-110057.
19.	**Deepak Memorial Hospital**	Karkardooma, Delhi -110092
20.	**Narender Mohan Hospital**	Mohan Nagar, Ghaziabad, U.P. (Both Specialised and General purpose treatment and diagnostic prodedure except C.T., Cardiothoractc Survey, Vasulay Surgery Transplanation, Lithotrypcy, Radiotherapy.)

21.	**Batra Hospital & Medical Research Centre**	1, Tughlakabad Industrial Area, M.B. Road, NEW DELHI (Both specialised and General purpose treatment and diognostic procedure except M.R.I., Lithotrypsy, transplanation.)
22.	**Escorts Hospital and Research Centre,**	FARIDABAD (Haryana) (General purpose treatment and diognostic procedure)
23.	**Dr. Anand's Ultrasound and C.T.Scan.**	F-24, Preet Vihar, Vikas Marg, DELHI-110 092 Ultrasound, C.T. Scan and X-Ray.
24.	**Anand Hospital**	21 Community Centre, Preet Vihar, DELHI-110 092 (Specialised and General purpose treatment and diognostic procedure except M.R.I., Cardiothoracic Survey, Lithotrypsy, transplanation.)
25.	**ORTHONOVA**	22-23, Local Shopping Complex, Madan Giri, New Delhi-110062. Orthopedic treatment and related diagnostic procedures and acute medical care.
26.	**MOOLCHAND KHAIRATI RAM HOSPITAL**	Lajpat Nagar-III, New Delhi-110024. General purpose treatment and diagnostic procedures and Cardiology and Dialysis.
27.	**SARVODAYA MEDICAL RESEARCH CENTRE**	GD-28, Pitam Pura, Delhi-110034. C.T. Scan Only.
28.	**KAILASH HOSPITAL & RESEARCH CENTRE**	H-33, Sector-27, NOIDA-201 301 (UP)., General purpose treatment and diagnostic procedures.
29.	**GMR Institute of Imaging Research, MRI Scan Centre**	35-B, Pusa Road, NEW DELHI (Ultrasound, X-Ray MRI)
30.	**Medical Laboratory Services**	E-67, Saket, NEW DELHI110 017
31.	**South Delhi Ultrasound and X-Ray Clinic**	A-44, Hauz Khas, NEW DELHI 110016 (X-Ray and Ultrasound)
32.	**G.M.Modi Hospital and Research Centre**	Mandir Marg, Saket, NEW DELHI110017 (General Purpose treatment and diagnostic procedures.)
33.	**Jaipur Golden Hospital**	2, Instituional Area, Rohini, NEW

		DELHI-110035 (General Purpose treatment and diagnostic procedures.)
34.	**Indraprastha Apollo Hospital**	Sarita Vihar, Delhi-Mathura Road, NEW DELHI-110 044 (Specialized and General purpose treatment and diagnostic procedures.)
35.	**Delhi C.T. & MRI Centre,**	Aashlok Hospital, 25-A, Block A-B Community Centre, Safdarjung Enclave (Behind Kamal Cinema), NEW DELHI - 110 029
36.	**Dharmshila Cancer Hospital and Research Centre**	Vasundhara Enclave, DELHI-110 096
37.	**D.R.Handa X-Ray & Diagnostic Centre**	B-87 Defence Colony, (Near Andrews Ganj Crossing) NEW DELHI-110 049 (X-ray and Ultrasound)
38.	**St.Stephens Hospital**	Tis Hazari Court, DELHI-110 054 (All purposes except MRI, Lithotripsy, Dialysis and Organ Transplantation.)
39.	**Escorts Heart Institute and Research Centre**	Okhla, NEW DELHI-110 065 (Cardiology, Cardiotharactic and Vascular Survery)
40.	**National Heart Institute and Research Centre**	Sapna Commercial Complex, NEW DELHI-110 065 (Cardiology, Cardiothoracic and Vascular Surgery)
41.	**Rajiv Gandhi Cancer Institute and Research Centre**	Rohini
42.	**Arya Vaidya Sala Hospital and Research Centre**	Karkardooma and South Extension, Part-1, New Delhi
43.	**Amar Leela Hospital**	B-1/6, Janak puri, New Delhi
44.	**Dr.Shroff's Charity Eye Hospital**	5027, Kedarnath Road, Dariyaganj
45.	**Heart Centre**	2, Ring Road, Lajpat Nagar -IV, New Delhi
46.	**Umkal Hospital and M. P. Heart Research Institute**	A520, Susant Lok. Gurgoan
47.	**Kalyani Hospital**	354/2 Mehrauli Road, Gurgaon
48.	**Indian Spinal Injuries Centre**	Vasant Kunj
49.	**Medicity Hospital**	Gurgaon
50.	**Heart & Lung Institute**	Panchkuian Road, New Delhi

51.	Geetanjali Hospital	3, MMTC Colony, Opp. Aurobindo College, Geetanjali Enclave, New Delhi – 110 077
52	Ayushman Hospital	Sector-12, Near Aashirwad Chowk, Dwarka, New Delhi – 110 075
53	Rockland Hospital	Qutab Institutional Area, Near Katwaria Sarai, New Delhi
54	Aslock Hospital	Safdarjung Enclave, New Delhi
55	Sant Parmanand Hospital	Civil Lines, Delhi
56	Centre for Sight	Safdarjung Enclave, New Delhi
57	Orchid Hospital	C-3, Janak Puri, New Delhi
58	All Primary Health Centers.	
59	Charitable Hospitals recongised under law	
60	Any other Hospital/Institute with the approval of the Vice-chancellor / Board of Management.	

Annexure-2

DIAGNOSTIC CENTRES

S.N.	Name of Hospital with address	Nature of treatment
1.	**Central Delhi Diagnostic & Research Centre**, New Delhi	laboratory services
2.	**Chetna's Pathlab**, M-26, Basement, Chitranjan Park, New Delhi	laboratory services
3.	**City X ray and scan clinic (P) Ltd.**, Tilak Nagar, New Delhi	Laboratory services, CT scan, USG/Colour Doppler, MRI, Bone Densitometry, ECG, TMT, X-ray and mammography.
4.	**City X ray and scan clinic (P) Ltd.**, Vikas Puri, New Delhi	Laboratory services, CT scan, mammography, USG/Colour Doppler and X-Ray.
5.	**Delhi Heart Hospital**, 176, Jagriti Enclave, Vikas Marg Extn., Delhi	Laboratory services and cardiological investigation (colour Doppler, echo cardiography, TMT, Holter and PFT).
6.	**Delhi Institute for Functional Imaging**, K-16, South Ex., Part –I, New Delhi	Diagnostic centre for nuclear medicine
7.	**Delhi MRI and CT scan Centre**, Aashlok Hospital, 25-A, Block AB, Community Center, Safdarjang Enclave, New Delhi	CT scan and Ultrasonography only.
8.	**Delhi MRI Scan Centre**, M-2, Hauz Khas, New Delhi	MRI, X-ray, Bone Densitometry, USG / Colour Doppler.
9.	**Dewan Chand Satypal Aggarwal Imaging & Research Centre**, 10-B, K.G. Marg, New Delhi	Radiological diagnosis and imaging services (MRI, CT scan, Mammography, USG/Colour Doppler, X-ray, Bone Densitometry).
10.	**Dr. A Lal Chandani Pathology. Laboratories**, J-36, Lajpat Nagar-II, New Delhi	Laboratory services
11.	**Dr. Anand Imaging & Neurological Research Centre**, G-14, Preet Vihar, Vikas Marg, Delhi – 92	Imaging services including MRI, CT scan, Ultrasonography / Colour Doppler, X ray and mammography
12.	**Dr. Handa X-ray & Imaging Centre**, B-87, Diffence Colony, New Delhi	USG services only.
13.	**Dr. M.L Aggarwal X-Ray & Ultrasound Clinic**, A-1/150, Safdarjang Enclave, New Delhi.	X-ray, Ultrasonography and colour Doppler imaging services
14.	**Dr. Mittal Diagnostic centre**, Madhuban Chowk, Main Outer Ring Road, 611/C-8, Sector-VIII, Rohini, Delhi	Laboratory services, USG/Colour Doppler and X-ray.
15.	**Dr. P. Bhasin Path Labs (P) Ltd.**, S-13,	Diagnostic procedures in Laboratory

S.N.	Name of Hospital with address	Nature of treatment
	Greater Kailash, Part-I, New Delhi	services
16.	**Dr. S.S. Doda's Ultrasound Centre**, 23-B, Pusa Road, New Delhi, Delhi	CT, Mammography, USG/Colour Doppler, X-ray.
17.	**Dr. Savita Jain's Arun Imaging Centre**, D-29, Vivek Vihar, Delhi	Diagnostic centre for USG / colour Doppler, Echo mammography, Bone densitometry, X-Ray, ECG, TMT and Holter
18.	**Faridabad CT Scan Centre at Escort Hospital & Research Centre**, Neelam Chowk, Faridabad	CT scan and EEG
19.	**Final Diagnosis Centre**, C-1/2, Sector-31, Noida.	Laboratory services, Ultrasonography and Mammography.
20.	**First Dwarka Lab**, 185, Sector-6, Pocket-I, Dwarka, New Delhi	Laboratory services.
21.	**Focus Imaging and Research Centre**, C-10, Green Park Extn., New Delhi	USG / Colour Doppler, CT scan, Mammography, Bone densitometry and X-ray
22.	**Focus Imaging and Research Centre**, 47/1-2, Yusuf Sarai Market, Aurobindo Marg, New Delhi	Diagnostic services in MRI
23.	**Ganesh Diagnostic and Imaging Centre Pvt. Ltd.**, Pocket-A-1, Plot No.109, Sector-8, Rohini, New Delhi	Laboratory services and Imaging-MRI, CT scan, USG/Colour Doppler and X-ray.
24.	**GMR Institute of Imaging Research**, A-13, Green Park Main, Aurbindo Marg, New Delhi	MRI, CT scan, USG / Colour Doppler, X-ray, Bone densitometry and Mammography.
25.	**Goyal MRI and Diagnostic Centre**, B-1/12, Safdarjung Enclave, New Delhi	Laboratory services and imaging services in MRI and USG/ Colour Doppler.
26.	**Green Park Diagnostics**, (1st Floor), G-43, Green Park, Main Market, New Delhi	Laboratory services
27.	**India IVF Centre and Research Institute**, 17-A, Lajpat Nagar-IV, New Delhi	Diagnostic centre for USG / colour Doppler, ECG, TMT and Holter.
28.	**Janta X-ray and Clinical Lab**, WZ-4, Raja Garden, Delhi	Laboratory services and imaging viz CT scan, mammography, USG/ Colour Doppler.
29.	**JDAR Pathology Lab**, 2/6, Shanti Niketan, New Delhi	Clinical pathology and Clinical Biochemistry.
30.	**Krystal Scan and Diagnostic Centre**, 1, Paschimi Enclave, Rohtak Road, Peeragarhi Crossing, New Delhi.	Laboratory services, MRI, CT scan, USG and X-ray.
31.	**Life Line Laboratory**, H-11, Green Park Extention, New Delhi	Laboratory services

S.N.	Name of Hospital with address	Nature of treatment
32.	**M/S Janta Diagnostic Centre**, Sunder Vihar, 12/404, Sunder Vihar Paschim Vihar, New Delhi.	Laboratory services, CT, mammography, USG/ Colour Doppler, ECG, ECHO
33.	**Mahajan Imaging Centre**, K-18, Hauz Khas Enclave, New Delhi	MRI, CT scan, USG/Colour Doppler, mammography, X-ray and Bone Densitometry.
34.	**Mahajan Imaging Centre** (Jaipur Golden Hospital), 2, Institutional Area, Sector-3, Rohini, Delhi	CT scan, Bone Densitometry and USG
35.	**Mahajan Nuclear Medicine and Bone Densitometry** (Sir Ganga Ram Hospital), Delhi	Diagnostic Imaging Services (Bone densitometry and nuclear medicine)
36.	**Modern Diagnostic & Research Center**, 363/4, New Railway Road, Gurgaon	Laboratory services, CT scan, mammography, colour Doppler / USG, X-ray and Bone densitometry
37.	**National CT Scan & Diagnostic Centre**, 17, NWA, Club Road, Punjabi Bagh, New Delhi	Laboratory services, USG, Bone densitometry, X-ray and CT scan.
38.	**NMC Imaging Centre (VIMHANS)**, 1, Institutional Area, Nehru Nagar, New Delhi	Laboratory services, MRI, CT scan and X-ray
39.	**Noble Diagnostic Centre**, WZ-409-C, Janak Park, Opp. DDU Hospital, Hari Nagar, New Delhi	X-ray and Ultrasonography.
40.	**North MR Scan Research Institute** (Sir Ganga Ram Hospital) Old Rajinder Nagar, New Delhi	MRI
41	**Organ Imaging Research Centre**, A-23, Green Park, New Delhi	MRI, CT scan, X-ray and Bone densitometry.
42.	**Pathlab**, D-87-A, East of Kailash, New Delhi	Laboratory services
43.	**Saral Advanced Diagnostic Pvt. Ltd.**, E-1073, Saraswati Vihar, Pitam Pura, Delhi	Laboratory services, USG / colour Doppler, mammography, CT scan, X-Ray, Bone Densitometry and Nuclear Medicine. MRI services is not recommended
44.	**South Delhi Ultrasound & X-Ray Clinic**, A-44, Hauz Khas, New Delhi.	Ultrasound /Colour Doppler, OPG and Mammography
45.	**Star Imaging and Path Lab**, 4B/4, Tilak Nagar, New Delhi	Laboratory services, CT scan, Ultrasonography/ colour Doppler, X-ray and Bone densitometry.
46.	**Sun Imaging Centre**, 15, Hargovind Enclave, Vikas Marg Extn., Delhi	MRI, CT scan, USG/ Colour Doppler and Bone densitometry
47.	**Suvidha Diagnostic Center**, C-105, Mandwali, Patpar Ganj Society Complex, Opp. I.P. Extn. Delhi.	Laboratory services, X-ray and USG/Colour Doppler.
48.	**The Apollo Clinic**, Krishna Bhawan, 7-8, A-3, Shopping Center, Near St. Mark School,	Laboratory services (in Clinical Pathology and Clinical Biochemistry)

S.N.	Name of Hospital with address	Nature of treatment
	Janakpuri, New Delhi	and Ultrasonography.
49.	**The Apollo Clinic**, B-4, Sector-16, Noida	Laboratory services, USG/Colour Doppler
50.	**The Clinical Laboratory**, E-13/9, Vasant Vihar, New Delhi	Laboratory services
51.	**Vasant Vision Ultrasound with Colour Doppler & X-Ray Clinic**, F-9/4, Vasant Vihar, New Delhi	Ultrasonography and X-ray.
52.	**VGS Imaging and Diagnostics**, (Escort Hospital & Research Centre), Neelam Bata Chowk, Faridabad.	Bone densitometry and Mammography.
53.	**Vrinda Diagnostic Centre**, IIIrd, 3-9, Nehru Nagar, Ghaziabad	Laboratory services, MRI, CT, USG/Colour Doppler, Bone densitometry and X-Ray
54.	**Pathnet India Pvt. Ltd.**, Plot 31, Sector 18, Udyog Nagar, Gurgoan	Laboratory services
The following Diagnostic centre continues to be empanelled under CGHS, Delhi for investigations specified, till further orders:		
55.	**Dr Lal Path Lab (P) Ltd**, Eskay Home, 54, Hanuman Road, New Delhi,	Laboratory ...Investigations.
56.	All recognized Diagnostic Centres of CGHS & Govt. of NCT of Delhi.	

Prior permission of the Authorised Medical Attendant/ Private Registered Doctor/Empanelled Hospital Doctor need to be taken for hospitalisation/investigations at the above-mentioned hospitals.