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1 – 6 (BoM)

Bharat Ratna Dr B.R.
Ambedkar University
Delhi

Minutes of the Sixth Meeting of the Board of Management
Saturday, 12 December 2009

Venue:
Committee Room
Ambedkar University Delhi
Sector, Dwarka
New Delhi

Time: 10.30 AM

The following members participated in the meeting:

1. Professor Shyam Menon, Vice Chancellor (Chairperson)
2. Professor Armaity Desai
3. Professor N.R. Madhava Menon
4. Dr Kiran Datar
5. Professor Ahmed Raza Khan, Dean, School of Undergraduate Studies
6. Shri J.P. Singh, Principal Secretary, Finance, Government of NCT of Delhi

Shri Rajendra Kumar, Secretary, Higher Education, Government of NCT of Delhi had informed his inability to participate in the meeting.

1a. The Board noted that Shri V.V. Bhat and Dr G. Narendra Kumar have moved out of the Government of NCT of Delhi and consequently are no longer members of the Board. The Board placed on record its deep sense of appreciation for the valuable contributions that both Dr Kumar and Shri Bhat had made for Ambedkar University Delhi in its initial months.

1b. The Board welcomed Shri J.P. Singh, Principal Secretary, Finance, Government of NCT of Delhi and Shri Rajendra Kumar, Secretary, Higher Education, Government of NCT of Delhi as new members of the Board and looked forward to their fruitful association with the University.

2a. The Minutes of the fourth meeting of the Board of Management held on 9 June 2009 were duly read and confirmed.

2b. The Minutes of the fifth (special) meeting of the Board of Management held on 16 July 2009 were duly read and confirmed.

2c. The Board endorsed the report of the Action Taken on the Minutes (Annexure 1).

3. The Board considered the Minutes of the second meeting of the Finance Committee held on 13 October 2009 and endorsed the decisions made in it (Annexure 2). While considering and endorsing the decisions of the Finance Committee, the Board considered and approved the following:

a. The auditor's report on the accounts of the University for the financial year 2008-09.

b. The scheme of revision of pay of teachers and equivalent cadres in universities following the revision of pay scales of Central Government employees on the recommendations of the Sixth Pay Commission. The Board authorized the Vice Chancellor to initiate steps for the implementation of the aforesaid scheme and to act on any further amendments / clarifications issued in this regard by the University Grants Commission, Government of India and/or Government of NCT of Delhi.

c. The Revised Estimates for 2009-10 and the Budget Estimates for 2010-11.

4. The Board considered and approved the following Ordinances and Regulations with minor modifications (Annexure 3):

a. Ordinance: " Powers and Functions of Deans of Schools"

b. Ordinance: "Emoluments and other conditions of service of Registrars"

c. Ordinance: "Emoluments, Terms and Conditions of Service of Controller of Finance"

d. Ordinance: "Procedures to be followed for Recruitment of Teachers by Selection Committees"

e. Regulation for the Recruitment of a Teacher of the University

5. The Board resolved that for every School with typically one two-year MA programme, the faculty structure would be:

Professor: 1 or 2
Associate Professor: 2 or 3
Assistant Professor: 4 or 5

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This structure will be reviewed from time to time as more academic programmes are developed and launched. The number of faculty positions mentioned above should be treated as full-time equivalent because of the system of concurrent appointments where the time of a faculty member will be deployed to more than one School or Centre.

6. The Board resolved that every panel of candidates recommended by a selection committee shall have a validity of one year. When a candidate who is offered appointment does not join within the stipulated joining time, the offer shall then be made to the candidate next in the order of merit in the panel. When a candidate joins a position and leaves it within the period of validity of a panel, the offer then shall be made to the next in the order of merit in the panel. If a vacancy arises in the same school/centre/unit, or another school/centre/unit, which calls for specialization similar to that of a candidate in a valid panel, then the offer of appointment shall be made to him/her. Under special circumstances, the Board may consider extending the validity of a panel.

7. The Board resolved that the present panel of experts and the procedure of selection to teaching positions as approved by the Board in its fourth meeting shall be valid till the Academic Council considers the matter. ✓

8. The Board considered the following recommendations of the selection committees for faculty positions in the University. The Board resolved that these be accepted:

   i. Selection committee for the position of Associate Professor in the School of Development Studies which met on 5 November 2009. In the first instance, the first two persons in the recommended list of candidates shall be offered appointment.

   "The following names are recommended for the position of Associate Professor:

   1. Dr Subrata Kumar Mandal
   2. Dr Sumangala Damodaran
   3. Dr Asmita Kabra"

   ii. Selection committee for the position of Assistant Professor in the School of Development Studies which met on 13 and 15 November 2009. In the first instance, the first three persons from the recommended list of candidates under the general category and the first person from the recommended list of candidates under the reserved category shall be offered appointment.

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"The Committee recommended the following list of candidates for the post of Assistant Professor:

a. Preeti Mann
b. Richa Kumar
c. Sarbeswar Sahoo
d. Anirban Sengupta
e. Ivy Dhar
f. Twinkle Pal

The Committee recommended the following list of candidates for the post of Assistant Professor under the reserved category:

a. Monditoka Aruna Kumar
b. Umakant"

iii. Selection committee for the position of Assistant Professor in the School of Human Ecology which met on 20 November 2009. In the first instance, the first person from the recommended list of candidates under the general category and the one candidate recommended under the reserved category shall be offered appointment. Selection process shall be initiated for two positions of Assistant Professor with specialization in Ecology.

"The Committee recommended the following list of candidates for the post of Assistant Professor in the order of merit:

1. Rohit Negi
2. Bikramaditya Kumar Choudhary
3. Padma M. Rohilla

The Committee recommended the following list of candidates for the post of Assistant Professor under the reserved category:

1. Oinam Hemlata Devi"

9. The Board considered the following recommendation of the Selection Committee duly constituted for the appointment of Director, IT Services which met on 21 October 2009 and resolved that this be accepted:

"On the basis of a close examination of the curriculum vitae and publications of the candidates and on the basis of performance during the interview, the Selection Committee recommends the following panel of names, in order of merit, for appointment to the post of Director, IT Services.

1. Ashish Bharadwaj
2. S. Kazim Naqvi
3. K. Srinivas"

10. The Board considered the following recommendation of the Selection Committee duly constituted for the appointment of Registrar which met on 8 December 2009 and resolved that this be accepted:

"The Committee recommended the following list of candidates in the order of preference for the post of Registrar, based on their performance in the interview, academic qualifications and administrative experience:

1. Dr A.K. Malik
2. Col. (Dr) Rajive Kohli
3. Shri Sushil Kumar"

In accordance with the clause 22 (2) (i) of the University Act, the Board resolved to recommend the afore-listed names of the three persons in the order of preference to the Chancellor for appointment as Registrar of the University on the recommendation by the selection committee constituted for that purpose and which was headed by the Vice Chancellor.

11. The Board considered and approved the Report of the Committee appointed by the Vice Chancellor on Organizational Structure and Personnel Policy of the University chaired by Dr Kiran Datar (Annexure 4). After due deliberations, the Board approved the Report and resolved to create the non-teaching positions recommended by the Committee.

The Board resolved that there shall be an Establishment Committee as a standing committee of the Board of Management to oversee matters related to non-teaching staff as recommended by the Report of the Committee chaired by Dr Kiran Datar. The functions of the Establishment Committee have been outlined in the aforesaid report as follows:

"It is proposed that the Board of Management may constitute an Establishment Committee, chaired by the Vice-Chancellor for the implementation of the personnel policies of the University. This Committee will consider and decide all matters relating to creation and allocation of positions to various Schools/Centres/ Divisions/Units, defining the roles and responsibilities of each position, the qualifications and experience required of persons to be appointed to various positions and also the positions that might be filled through contract and regular appointments. The Establishment Committee will also be responsible for considering and deciding all matters concerning the terms and conditions of service of all university staff laid down in the statutes, ordinances and regulations of the University. All decisions of the Establishment Committee that involve expenditure beyond the sanctioned budget will require the approval of the Finance Committee and/or Board of Management. The Establishment Committee would also lay down procedures for short term engagements against the approved positions."

The Board resolved that the Establishment Committee shall have the following composition:

Vice Chancellor (Chairperson);
One member of the Board of Management to be nominated by it;
Two Deans to be nominated by the Vice Chancellor;
Registrar (Member-Secretary)

The nominated members will have a term of two years.

The Board resolved that Dr Kiran Datar shall be its nominee in the Establishment Committee for a term of two years.

12. The Board considered the note on Short-Term and Visiting Appointments (Annexure 5). The Board resolved to authorize the Vice Chancellor to constitute a committee to formulate a procedure of making these appointments and to institute a review mechanism for the norms of payment for such appointments. The Board resolved that in the interim the Vice Chancellor shall approve making short-term and visiting appointments for duration of one semester or less.

13. The Board considered the note on the temporary campus and allocation of land for the permanent campus (Annexure 6). The Board approved the proposal of engaging a senior retired officer as a consultant to liaise with the Government of NCT of Delhi and the IP University on a day-to-day basis to facilitate a speedy relocation of the University to the Kashmere Gate Campus and to assist expedite the allocation of land for the permanent campus.

14. The Board considered and approved the extension of the term of Professor Vijaya Varma as Advisor Planning for a period of one year.

15. The Board considered and approved the extension of the term of Shri C.M. Sharma as Advisor Finance for a period of one year.

The meeting ended with a Vote of Thanks.

Vice Chancellor