



Dr. B.R. Ambedkar University Delhi

**Minutes of the 55th Meeting of the
Board of Management
held on**

19.03.2026 at 11:00 AM

Conference Hall, Kashmere Gate Campus

Dr. B.R. Ambedkar University Delhi

(Established by Govt. of NCT of Delhi vide Act 9 of 2007)

No. AUD/26-3(1)/Gov./BoM/2026

Dated: 01.04.2026

The 55th Meeting of the Board of Management was held on 19.03.2026 at 11:00 AM in the Conference Hall, Dr.B.R.Ambedkar University Delhi, Kashmere Gate Campus, Lothian Road, Delhi 110006.

The following were present:

1. Professor Anu Singh Lather, Vice Chancellor, Dr.B.R.Ambedkar University Delhi – Chair.
2. Shri. Sandeep Kumar Singh, IAS, Special Secretary Finance, GNCTD-joined online
3. Professor Satyaketu Sankrit, Dean, School of Letters and Dean, Academic Affairs, Dr.B.R.Ambedkar University Delhi- Member
4. Professor Kartik Dave, Dean, School of Management, Dr.B.R.Ambedkar University Delhi- Member
5. Professor Arun Kumar, Dean, School of Education Studies, Dr.B.R.Ambedkar University Delhi-Member
6. Ms.Manju Singh, Deputy Director (HB), Directorate of Higher Education(DHE), GNCTD(Representative of Secretary, Higher Education, GNCTD)-joined online
7. CMA Rajeev Talwar, Controller of Finance, Dr.B.R.Ambedkar University Delhi – Special Invitee
8. Col.Omkar Singh (Retd.), Registrar – Secretary.

Opening remarks by the Vice Chancellor

At the outset, the Vice Chancellor and Chair extended her warm welcome to all the Members in the 55th meeting of the Board of Management. The Chair further informed the important events/ actions that have been carried out/ taken by the University during the period from January 9, 2026 (last meeting of the BoM) to March 10, 2026.

1. Research Initiatives:

The fifth annual cycle of the Seed Money Grant for Faculty Research (SMGFR) commenced in January, 2026, under which seven research proposals have been awarded funding. It was informed that, in line with the guidance of the Hon'ble Education Minister of Delhi, Shri. Ashish Sood ji, the theme of this year's cycle focuses on Viksit Delhi and Viksit Bharat which is a pilot initiative of the University to give impetus to Delhi-focused research, and it is expected that it will attract funding from other agencies and government bodies in the future.

2. Student Achievements:

The following University students brought laurels through their achievements and participation in nation-building initiatives.

- **NCC Cadet Harsh Sharma** represented the University at the **77th Republic Day Parade on Kartavya Path** as part of the NCC Senior Division Contingent. He is the first cadet from the University to participate in this prestigious national event.
- **Munish Tiwari**, a student of the **BBA (IEVD)** programme, prepared a start-up project, *OCTNL India*, that was selected among the **Top 100 at the Delhi Startup Yuva Festival**. He was awarded an **Encouragement Grant of Rs. 1,00,000**.

3. MoUs and Activities with Partner Institutions:

An **MoU with Jamia Millia Islamia University** was signed to promote academic cooperation through joint research initiatives, student-faculty mobility, collaborative programmes, and the sharing of institutional resources. This partnership is expected to deepen research engagement between the two institutions while contributing to the wider academic ecosystem of Delhi.

The Chair further informed about her invitation as Chief Guest for a workshop on *Transforming Pedagogy in Higher Education*, organised by the Inter-University Centre for Teacher Education (IUCTE) at Banaras Hindu University from 19.2.2026 to 21.2.2026. Prof. Kartik Dave, Dean (Planning) was also invited as a key resource person in the above workshop.

4. Internationalization and Global Engagement:

The University's leadership was invited to participate in a **High-Level Session with Presidents, Vice Chancellors and senior leadership from 21 Canadian Universities**, organised by the **Shastri Indo-Canadian Institute**, at the Taj Mahal Hotel, New Delhi on 04.02.2026. The theme of the programme was *"Creating Collaborative Science and Innovation Hubs in Canada and India."*

The University delegation participated in a **High-Level Academic and Scientific Meetings on the Future of Indo-French Cooperation**, held alongside the **French Presidential Visit during the AI Summit in New Delhi on February 18–19, 2026**. These discussions explored new possibilities for collaborative research and academic exchange between institutions in India and France.

The University hosted an academic exchange with the **American Institute of Indian Studies (AIIS)** in **January 2026**, where a delegation from the USA visited the campus on January 6, and a delegation of faculty Member from the University visited **AIIS on January 14, 2026**. This exchange centred on exploring the conduct of **student-centric activities in virtual mode** on areas of common

interest such as culture, tourism, sustainable practices, climate action, Indian literature, food, and textiles.

5. Social Welfare and Campus Facilities:

The University strengthened its commitment to the well-being of its community by engaging a panel of specialist doctors to provide regular consultations across campus(es), improving access to healthcare services for students and staff in January, 2026. The panel includes specialists in psychiatry, orthopaedics, gynaecology, and dentistry.

Pradhan Mantri Jan Aushadhi Kendra was inaugurated on 23.01.2026 within the University premises to ensure the availability of affordable medicines for members of the University community.

A **Mother Dairy booth** was inaugurated at the **Karampura Campus** on **Republic Day**, reinforcing commitment of the University in providing quality amenities for students, staff and visitors .

6. Academic, Cultural and Community Engagement:

A delegation from the Delhi AI Grind initiative visited the University campuses on January 12, 2026, to interact with students and faculty on emerging developments in artificial intelligence and the opportunities for young learners, as a part of the Government of Delhi's initiative to position Delhi as the Knowledge and AI Capital of India.

A delegation of faculty members and students from the University participated in a panel discussion on Gyan Bharatam at the India AI Summit on 17.02.2026, organised by the Ministry of Electronics and Information Technology at Bharat Mandapam, New Delhi. The event provided an important platform for engaging with national conversations on knowledge systems, technology and innovation.

The 77th Republic Day was celebrated with enthusiasm, bringing together students, faculty and staff in a shared expression of national spirit.

The annual inter-university cultural festival "Raagini 2026" was held on February 23–24, 2026. The festival brought together students in a vibrant celebration of creativity and cultural exchange with over 5000+ registrations of participations including the students outside from the University.

The University observed International Women's Day on March 9, 2026 reaffirming its commitment to recognising the achievements and leadership of women across diverse fields. The event was graced by eminent journalist Smt.Pramila Dixit ji as the Chief Guest.

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In alignment with the vision Viksit Bharat@2047, the University organised a "Viksit Bharat Yuva Connect" programme on March 10, 2026, encouraging students to reflect on their role as young citizens in shaping the future of the nation.

The University community enthusiastically organised Holi Milan on March 2, 2026, marking the occasion with a floral celebration.

Thereafter, the Registrar & Secretary, BoM with the permission of the Chair presented the agenda as seriatim.

Agenda 55.1: Confirmation of the Minutes of 54th Meeting of the Board of Management held on January 16th, 2026.

The Minutes of the 54th meeting of the Board of Management held on 16.01.2026 were circulated to all the members vide email dated 28.01.2026 and letter dated 13.02.2026 with a request to offer comments/observations. As no comments/observations have been received, the minutes of 54th Meeting of the Board of Management as circulated were placed before the Board of Management for confirmation.

Decision: The Board of Management resolved to confirm the minutes of 54th meeting of the Board of Management.

Agenda 55.2: Action Taken Report (ATR) on the Minutes of the 51st 53rd and 54th Meeting of the Board of Management held on 05.08.2025, 03.12.2025 and 16.01.2026 respectively.

The Board of Management noted the Action Taken Report placed before it in respect of resolutions passed in the 51st, 53rd and 54th meeting held on 05.08.2025, 03.12.2025 and 16.01.2026 respectively. **(Appendix-1).**

Decision: The Board further noted and deliberated on the resolution no.54.10 passed by it in its 54th meeting held on 16.01.2026, and recommended to amend the resolution as under:-

Agenda No.	Agenda	Resolution passed by the Board of Management in its 54th meeting held on 16.01.2026	Resolution made in 55th meeting held on 19.03.2026
54.10	To report	The Board of Management noted and appreciated the engagement of Professor of Practice by the University in	The Board of Management noted and appreciated the engagement of Professor of Practice by the University in light of the guidelines issued by the University Grants

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	engage ment of Profess or of Practice against the rolling advertis ement	light of the guidelines issued by the University Grants Commission as, the said engagement of Skilled Professionals/Experts/Academicians/Specialists as Professor of Practice will act as a bridge/link between the students and practitioners having in depth knowledge of the subjects. The Board further suggested the University to assess the total requirement of the Professor of Practice in various disciplines and send the same to the Directorate of Higher Education, GNCTD for recommending some additional names of Professionals/Experts/Academicians/Specialist having in depth knowledge of the related subject/fields.	Commission as, the said engagement of Skilled Professionals/Experts/Academicians/Specialists as Professor of Practice will act as a bridge/link between the students and practitioners having in depth knowledge of the subjects. The Board further suggested the University to assess the total requirement of the Professor of Practice in various disciplines and prepare a list of the Professionals/Experts/Academicians/Specialist having in depth knowledge of the related subject/fields for engagement as per guidelines issued by the UGC and during the process if University feels and finds appropriate, names of Professionals/Experts/Academicians/Specialist having in depth knowledge of the related subject/fields may be requested from the Directorate of Higher Education, GNCTD.
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Agenda 55.3: Matters emanating from 41st meeting of the Finance Committee (FC) held on 17.03.2026

Agenda No.55.3.1: To consider the adoption of revised Regulations on Delegation of Finance Powers of the Dr.B.R.Ambedkar University Delhi.

It was submitted to the Board of Management that in accordance with the decision of the BoM made in its 50th meeting held on 16.5.2025, the Finance Committee in its 41st meeting held on 17.03.2026 deliberated on the adoption of the revised Regulations on Delegation of Finance Powers of the Dr.B.R.Ambedkar University Delhi. The Delegation of Financial Powers Regulations (DFPR) provide the institutional framework for delegation of financial and administrative powers to various authorities and officers/officials of the University for efficient financial management and expeditious decision-making. These regulations enable decentralization of financial authority while ensuring adherence to the General Financial Rules (GFR), 2017, GNCTD guidelines, and applicable statutory provisions.

It was submitted to the Board of Management that the existing Delegation of Financial Powers of the University has been in operation since 2012. However, with the evolving administrative requirements of the University, changes in financial procedures, and amendments in the General Financial Rules (GFR), 2017 and GeM procurement procedures, it was considered necessary to review and update the existing DFPR so that the financial powers are aligned with current regulatory provisions and operational needs of the University.

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In order to undertake a comprehensive review of the existing Delegation of Financial Powers, the Competent Authority constituted a Committee vide Order No. AUD/2-82/Fin./2024-25 dated 14 July 2025 to review the existing Delegation of Financial Powers of the University and to submit a revised framework in light of the provisions of GFR 2017 and the latest amendments in GeM manuals and related financial procedures.

The Committee held detailed deliberations and examined:

- The existing Delegation of Financial Powers in the University.
- Relevant provisions of General Financial Rules (GFR), 2017.
- GNCTD financial procedures and procurement guidelines, including GeM provisions.
- The administrative and financial requirements of the University for smooth functioning of academic and administrative units.

Based on these deliberations, the Committee has recommended a revised Delegation of Financial Powers Regulations aimed at improving administrative efficiency, clarity in financial approvals, and compliance with applicable government rules.

The revised DFPR seeks to:

- Rationalize and streamline financial approval limits for various authorities.
- Ensure greater operational efficiency through appropriate decentralization of powers.
- Align the University's financial procedures with GFR 2017 and Government procurement systems such as GeM.
- Provide clear delineation of powers for procurement, administrative approvals, financial sanctions, and contract management.
- Strengthen financial accountability and internal control mechanisms.

The Finance Committee considered the following documents were placed as **(Appendix-A)**:

1. Minutes of the meeting of the duly constituted Committee for review of Delegation of Financial Powers.
2. Comparative Chart showing existing Delegation of Financial Powers vis-à-vis proposed revised provisions.
3. Final Draft of the revised Delegation of Financial Powers Regulations (DFPR) of the University.

The Finance Committee deliberated on the revised Delegation of Financial Powers Regulations (DFPR) of Dr.B.R.Ambedkar University Delhi as proposed in the draft, after examining the recommendations of the Committee and the comparative statement, and recommended the same to be placed before the Board of Management for consideration and approval. In addition to the Finance Committee also recommended the delegation of administrative approval, for undertaking Repair and Maintenance work, to the Executive Engineer upto an amount of Rs 3.0 lakh on each such work and all such proposals would also require consent of Registrar.

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The recommendations were placed before the Board of Management for consideration.

Decision: The Board of Management deliberated on the recommendations made by the Finance Committee in its 41st meeting held on 17.03.2026 and resolved to approve the recommendations of Finance Committee on revised Regulations on Delegation of Finance Powers and other establishment matters of Dr.B.R.Ambedkar University Delhi.

Further, the Board also resolved that RH/CL upto 3 days (without station leave) applied by an employee below the level of Assistant Registrar shall be approved by the Deputy Registrar of the Division/Dean of the School/Division. However, the concerned leave sanctioning officer/ officials shall ensure that the functioning of the School/Centre/Division remain unaffected during the period of the leave of the concerned employee.

Agenda 55.3.2: To consider the estimates of arrears on account of CAS promotion to the SHRM faculty [erstwhile Delhi Institute of Human Resource Management (DIHRM)]

It was submitted to the Board of Management that the Finance Committee in its 41st meeting held on 17.03.2026 had deliberated and considered the estimates of arrears on account of CAS promotion to the SHRM faculty [erstwhile Delhi Institute of Human Resource Management (DIHRM)]. It was submitted that consequent upon the merger of the Delhi Institute of Human Resource Management (**DIHRM**) with Dr.B.R. Ambedkar University Delhi in June 2021 on "as-is-where-is basis", certain faculty members of DIHRM have been considered for promotions under the Career Advancement Scheme (CAS) in accordance with the applicable UGC Regulations in the University. These promotions have also been approved by the CA/ reported to the BoM as the case may be.

Subsequent to the issuance of Office Order dated 30.05.2025 by the Recruitment and Promotion Cell (RPC) granting CAS promotions, the cases of the following three faculty members have arisen for pay fixation:

1. **Dr. Anand Burdhan** – Date of Promotion: **15.02.2007**
2. **Dr. Shalini Awasthi** – Date of Promotion: **23.12.2002**
3. **Dr. Seema Yadav** – Date of Promotion: **23.12.2002**

While examining the matter of pay fixation in accordance with the currently applicable 7th CPC pay levels in the University, the following observations have been noted:

1. At the time of merger of DIHRM with the University in June 2021, the employees of DIHRM were drawing salary as per the 6th CPC pay scales. The recommendations of the 7th CPC stipulate that autonomous bodies which are not in a position to meet the additional financial burden arising from the implementation of revised pay scales are required to obtain approval through their administrative ministry and the Financial

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Advisor before implementing the same. As per the records presently available, no such approval/document is available on file.

2. The Office Orders dated 30.05.2025 indicate that the promotions have been granted with effect from 23.12.2002 and 15.02.2007, which pertain to a period prior to the establishment of Dr. B. R. Ambedkar University Delhi in 2008 and prior to the merger of DIHRM with the University in 2021. Therefore, any financial liability arising for the period prior to the establishment of the University or prior to the merger may require approval of the Competent Authority / appropriate authority. As per the records presently available, no such approval is available on file.

3. The minutes dated 27.09.2013 of the Board of Management of DIHRM had recorded its concern that the first Director, apart from irregularities in his own appointment and certain other appointments, had not obtained Government approval for the staff structure. The Board had also directed that necessary action be taken urgently at the Government level for obtaining approval of the Recruitment Rules (RRs) and for filling up the vacancies. As per the records presently available, no documentary evidence in this regard is available on file.

4. Further, as per Clause 13 Sub Clause 2 of the First Statute under the University Act provides that

*“ all proposals relating to revision of grades, up-gradation of pay structure, or items not included in the approved budget are required to be examined by the **Finance Committee** before being placed before the Board of Management.*

5. It is further submitted that, based on tentative calculations, the estimated financial implication for one year in respect of the above three faculty members comes to approximately **Rs. 13,12,212/-**. Considering that the promotions have been granted with effect from 15.02.2007 and 23.12.2002, the arrears may pertain to a period of nearly 24 years, and the overall estimated financial implication is likely to be in the range of **₹3.5–4.0 crore** approximately, subject to final verification and preparation of individual due and drawn statements.

It was submitted to the Board of Management that the Finance Committee in pursuance of the statutory provisions under **Para 13(2) of the First Statute** deliberated and considered the following:-

1. Implementation of pay fixation under the 7th CPC in respect of the above faculty members of DIHRM on account of CAS promotions; and
2. Financial liability, if any, pertaining to the period prior to the establishment of the University or prior to the merger of DIHRM with the University, arising from such pay fixation and consequential arrears.

After detailed deliberations, the Finance Committee recommended the release of arrears on account of promotion under CAS, from the date of merger of DIHRM with Dr.B.R. Ambedkar University Delhi, subject to the availability of funds under Grant in aid (Salary).

The Finance Committee, further recommended that the arrears on account of CAS accrued till the date of merger and implementation of 7th CPC, to be processed separately and submitted to FD, GNCTD, through DHE.

Decision: The Board of Management deliberated on the recommendations made by the Finance Committee in its 41st meeting held on 17.03.2026 on the estimates of arrears on account of CAS promotion to the SHRM faculty [erstwhile Delhi Institute of Human Resource Management (DIHRM)]. After detailed deliberations, the Board of Management resolve to consider and approve the recommendations of the Finance Committee. Further, the Board took cognizance of the comments received from Deputy Controller of Accounts(DCA) (Representative of Secretary, Higher Education) on the recommendations of the 41st meeting of Finance Committee regarding requirement of additional budget for release of arrears pertaining to the period prior to the date of merger of the DIHRM with the University and resolved to approve the same.

The Board further resolved that in order to fulfil the statutory requirement in terms of Fundamental Rules 16 too be read with Clause 22 of the First Statute, all the employees of University including employees of SHRM (erstwhile DIHRM) be enrolled with NPS as applicable to the regular employees of the University. The process of the enrolment to the NPS be initiated by the University at the earliest. Also, the concerned employees may be asked to deposit their NPS contribution to the University from the date of merger. The University shall pay the matching applicable employer contribution from the date of merger once these employee submit their willingness and contribution.

Agenda 55.3.3 To report the status of Construction of Semi- Permanent Structure (SPS), (4 storeys) by PWD for additional Classrooms at Karampura campus from the University Development Fund.

It was submitted to the Board of Management that the Finance Committee in its 41st meeting held on 17.03.2026 had noted that the status of Construction of Semi-Permanent Structure (SPS), (4 storeys) by PWD for additional Classrooms at Karampura campus from the University Development Fund. It was noted that, on the recommendations of the 32nd meeting of the Finance Committee held on 23.12.2022, the Board of Management in its 42nd meeting held on 23.12.2022 approved the revised estimates of Rs 21.78 Crores submitted by the PWD for construction of new Semi Permanent Structure (SPS) (4 storey) by PWD for additional class rooms at Karampura Campus. The estimates were further revised to Rs.23.72 Crores, which were recommended by the 39th Finance Committee and approved by the 51st Board of Management.

SI. No.	Amount released to PWD	Released on
1.	Rs 2,17,78,263/-	27.12.2022

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2.	Rs 3,58,56,600/-	16.05.2023
3.	Rs 3,78,95,172/-	19.04.2024
4.	Rs 3,50,00,000/-	10.06.2024
5.	Rs 2,50,84,095/-	29.10.2024
6.	Rs.81,72,000/-	22.07.2025
7.	Rs.81,71,552/-	21.08.2025
8.	Rs.1,72,90,459/-	21.08.2025
Total	Rs.18,92,48,141/-	

The work was awarded to M/s SPS Infrabuild Pvt Ltd at their quoted amount of Rs17,29,04,589/- by PWD. The advance has been released to the PWD from the University Development Fund.

Further advance will be released in due course of time as per the executed work and demand raised by the PWD. An amount of Rs.15,06,52,155/- has already been adjusted. The Utilisation Certificate for balance of Rs.3,85,95,986/- has been requested from PWD.

The classroom furniture work has been awarded by PWD in two phases, the work is under progress. The sanction order for signage has been issued to PWD.

The PWD has raised a demand for release of due payment and also submitted the utilisation certificate for the utilized amount. The total payment released to PWD so far is Rs.18,92,48,141/-.

The construction is at completion stage. The building was dedicated for official use by the Hon'ble Chief Minister on 20.09.2025.

The matter was noted in the 52nd meeting of the Board of Management. The furniture installation has been completed in 8 classrooms. The tendering process for the balance furniture in 6 classrooms, MDP room, conference room and staff rooms is under process by PWD, GNCTD. Reminder letters have been issued to PWD for expediting the tendering process and the matter is being pursued. The Finance Committee noted the progress of the construction of SPS Building at Karampura Campus and the same was also placed before the Board of Management for information.

Decision: The Board of Management noted the progress of the construction of SPS Building at Karampura campus and directed that the PWD be asked to expedite the pending infrastructure, if any and delay be accounted as per the terms and conditions of the contract.

Agenda 55.3.4 To report about the information regarding deficit of Grant-in-Aid for FY 2024-25 and recoupment of University Development Fund.

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It was submitted to the Board of Management that the Finance Committee in its 41st meeting held on 17.03.2026 had noted the information regarding deficit of Grant-in-Aid for FY 2024-25 and recoupment of University Development Fund. The Finance Committee on 13.05.2025 vide Resolution No. 38.7 was apprised that as per the Budget Estimates (BE) for the Financial Year 2024-25 approved by the Government of NCT of Delhi (GNCTD), an amount of Rs. 92.00 crores was allocated to the University under Grant-in-Aid, comprising Rs. 62.00 crores for GIA-Salary and Rs. 30.00 crores for GIA-General. Subsequently, the allocation was revised at the Revised Estimate (RE) stage, whereby the GIA-General component was reduced from Rs. 62.00 crores to Rs. 25.00 crores. It was also informed that against the allocated RE of Rs.87 crores, only Rs. 59.70 crores was actually released. However, the actual expenditure of Rs. 81.60 crores was incurred, keeping in view the approved RE of Rs. 87.00 crores. The short-release of Grant-in-Aid by Rs.23.06 crores (Rs.12.59 crores in GIA Salary and Rs.10.47 crores) had severely affected the financial position of the University, resulting in deferment of essential works and activities.

In continuation of the above, it was submitted that vide University's communications dated 03.04.2025, 30.05.2025 and 28.08.2025 (copies enclosed), GNCTD was repeatedly apprised of the acute shortage of funds and the University had requested the release of an additional amount of Rs. 23.06 crores to meet essential expenditure commitments.

Consequently, a deficit of ~~Rs.~~ 23.06 crores was created due to the difference between the RE approved by GNCTD and the actual Grant-in-Aid released during FY 2024-25. This issue has also been specifically pointed out by Audit.

In reference to the above, the Finance Committee on 24.10.2025 vide Resolution No. 40.3, while finalizing the demand for RE for FY 2025-26, approved the additional demand of Rs. 12.59 crores under GIA-Salary and Rs. 10.47 crores under GIA-General towards the deficit Grant-in-Aid of FY 2024-25.

It was further informed that while allocating the Revised Estimate for FY 2025-26, the Government enhanced the allocation under GIA-Salary from Rs. 68.00 crores to Rs. 81.00 crores, i.e. an increase of approximately Rs. 13.00 crores, which corresponds to the deficit under the Salary component for the previous year.

In view of the above and in accordance with the decision of the 42nd meeting of the Board of Management, the Finance Committee noted that the University Development Fund is being recouped by an amount of Rs. 12.59 crores, adjusted against the funds released under GIA-Salary.

Decision: The Board of Management noted the information regarding deficit of Grant-in-Aid for FY 2024-25 and recoupment of University Development Fund.

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Agenda 55.3.5: To report the Status of advances released to PWD for construction of Dheerpur and Rohini Campuses – for information of the Finance Committee.

It was submitted to the Board of Management that the Finance Committee in its 41st meeting held on 17.03.2026 has noted the status of advance released to PWD for construction of Dheerpur and Rohini Campuses.

The Board noted that the Finance Committee in its 33rd meeting held on 29.05.2023 noted that an advance of Rs. 15.00 crores and Rs. 12.00 crores (being 2% of the initially estimated cost) was released on 13.10.2017 to the Public Works Department (PWD) for undertaking preparatory works for construction of the Dheerpur and Rohini Campuses of the University, respectively. The issue of change of head of Demand for adjustment of advances was also submitted for consideration before the Finance Committee.

The Finance Committee vide Resolution No. 33.4, recommended for consideration and approval by the Board of Management and subsequently for submission of the same to the Finance Department, GNCTD that the outstanding advances to PWD for construction of campuses at Dheerpur and Rohini may be consolidated under the respective heads of Demand No. 11 – Urban Development (Public Works) and settled accordingly, as proposed. On the basis of approval by the Board of Management, in its 44th meeting held on 29.05.2023, an Action Taken Report (ATR) was submitted to the 34th meeting of the Finance Committee that a letter dated 25/26.06.2023 was issued to the Director, Directorate of Higher Education, with a request to forward the matter to the Finance Department, GNCTD, for working out the modalities so that necessary adjustments could be carried out and the future course of action decided. Copies of the said letter were also endorsed to PWD (Education-II), Lajpat Nagar, and the Consultant (Campus Development) of the University for expediting the matter. However, the above request could not be acceded to by GNCTD, and no response has been received so far in this regard.

The Board noted that the revised Expenditure Finance Committee (EFC) proposal for construction of the University campus at Dheerpur is in process. During 2017–18, an amount of Rs. 27.00 crores was released to PWD, out of which only Rs. 6.73 crores (Rs. 4.05 crores for Dheerpur and Rs. 2.68 crores for Rohini) has been settled till date. The balance amount of Rs. 20.27 crores remains unutilized and pending with PWD.

Expecting approval of the EFC by the GNCTD, in view of the above, it is brought to the information of the Finance Committee that out of the unutilized balance, an amount of Rs.10.95 crores pertaining to the Dheerpur campus may be utilized by PWD for construction works of the Dheerpur campus, subject to approval of the competent authority and finalization of modalities by GNCTD.

Regarding the proposal for Rohini Campus, it is anticipated that the construction and other related activities are not expected in near future, therefore, unutilized amount of Rs.9.32 crores may be refunded back by the PWD to the University at the earliest.

Further in respect to the adjustment of long pending advances issued in 2017-18 to the PWD towards construction of campuses at Dheerpur and Rohini, it was recommended to request DHE, GNCTD to intervene in the matter for their adjustments.

The Finance Committee noted the matter of long pending advances of Dheerpur and Rohini and recommended that a letter be sent to the DHE, GNCTD for necessary action/intervention in the matter. The recommendations made by the Finance Committee were placed before the Board of Management for consideration.

Decision: The Board of Management noted the status of advances released to PWD for construction of Dheerpur and Rohini Campuses and resolved to approve the recommendations made by the Finance Committee requesting DHE, GNCTD for necessary action/intervention in the matter.

Supplementary Agenda 55.3.6 :To consider empanelment of two Doctors on part time basis to enhance the Medical facilities for the students at Karampura Campus of the University.

It was submitted to the Board of Management that the Finance Committee in its 41st meeting held on 17.03.2026 had deliberated and considered the proposal for the empanelment of two Doctors on part time basis to enhance the Medical facilities for the students at Karampura Campus of the University. It was submitted that the University has more than 4600 students spread across its 4 campuses at Kashmere Gate, Karampura, Lodhi Road and Qutub Institutional Area. In order to provide enhanced medical facilities to its students/ research scholars, it is required to engage more medical consultants on part time basis.

At present University provides minimum basic medical facilities to the students and employees through its health centre, where only one Doctor (permanent) is available at Kashmere Gate Campus. In view the recent shifting of many schools from Kashmere Gate campus and introduction of new programmes, the number of students and faculty at the Karampura Campus have increased besides the students residing in hostel, therefore there is requirement of Doctors at the campus to deal with emergent situations. The proposed facilities offer a range of services, including specialist consultations at Karampura Campus by engaging General Physician and Dentist.

It was submitted that the 31st and 50th BOM meeting considered and approved the appointment of 4 Medical consultants on part time basis. In addition to the engagement of Part Time Doctor/ Consultant in accordance with the decision taken in 31st and 50th meeting of BOM, it was further required to engage specialist Doctors (General Physician

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and Dentist) at Karampura Campus. The Specialist Doctor on visiting basis are required to be empanelled / part-time basis on the same terms and conditions as approved by the BOM in its 50th meeting and they are expected to provide services to the students and employees of the university:

Sl. No	Specialization	Requirement
1	General Physician	01
2	Dentist	01

Objectives

In view the recent shifting of School of Studies from Kashmere Gate campus and introduction of new programmes, the number of students and faculty at the Karampura Campus have increased, therefore there is requirement of special doctors at the campus to deal with emergent situations. The Specialist Doctors shall provide their services from time to time as and when the need arises. In case of emergency, Specialist Doctors may be contacted beyond the scheduled hours, even in late night hours (if required) and they shall be expected to render all possible support to the bonafide students of the University.

Financial Implication

The doctors will be engaged on part-time basis on the approved rate of Rs.5500/- per visit. The Doctor shall visit the Campus for 2 hours in a day with maximum 3 visits in a week.

The total proposed maximum ceiling for remuneration will be of Rs. 70,000/- per Doctor in a month and yearly amount **Rs.16,80,000/-** which will be met from the fee collected from the Head "Facility and Service Charges" as transferred to the 'Student Welfare Fund' of the University.

The agenda regarding consideration of appointment and Remuneration for the Specialist Doctors on part time basis in the University was placed before the Finance Committee for its deliberation and consideration. After detailed deliberations, the Finance Committee recommended the proposal for approval by the Board of Management.

The recommendations made by the Finance Committee were placed before the Board of Management for consideration.

Decision: The Board of Management resolved to approve the recommendations made by the Finance Committee in its 41st meeting held on 17.03.2026 regarding empanelment of two additional Doctors (including one dentist) on part time basis to enhance the Medical facilities for the students at Karampura Campus of the University.

Agenda No.55.4: Matters emanating from the 42nd Academic Council held on 17.03.2026.

Agenda No.55.4.1: To consider the recommendations made by the Academic Council on conferment of degrees/ diplomas to the students in the 14th Annual Convocation.

It was submitted to the Board of Management that the Academic Council in its 42nd meeting held on 17.03.2026 had considered conferment of degrees/ diplomas to 1024 students (tentative) in 14th Annual Convocation of Dr.B.R.Ambedkar University Delhi, who had successfully completed all the assessment requirements of courses in the year 2025. The details are as under:-

After due deliberations, the Academic Council in exercise of the powers conferred under Section 24(1)(xii) of Dr.B.R.Ambedkar University Delhi Act, 2007, considered and recommended the conferment of degrees/ diplomas to the graduands in the 14th Annual Convocation. The Academic Council had further authorized the Vice Chancellor to approve and allow any additional case, if permissible as per rules for conferment of degrees/diplomas that can be included in the forthcoming 14th Annual Convocation.

Accordingly, the number of the students who will be conferred with degrees/ diplomas is 1024 and the same will increase in view of the Ph.D. cases which are under process. The details are as under:

PROGRAMMES	MALE	FEMALE	TOTAL
Undergraduate	188	140	328
Postgraduate	173	466	639
PG Diploma	2	8	10
Ph.D	12	35	47
TOTAL	375	649	1024

Decision: The Board of Management considered and resolved to approve the recommendations made by the Academic Council in its 42nd meeting held on 17.03.2026 regarding conferment of degrees/ diplomas to the students in the 14th Annual Convocation.

The Board of Management further authorized the Vice Chancellor to approve and allow any additional case, if permissible as per rules for conferment of degrees/diplomas that can be included in the forthcoming 14th Annual Convocation of Dr.B.R.Ambedkar University Delhi.

Item No.55.4.2: To consider the recommendations of the Academic Council on formulation of the University Policy for making change of name in degree, transcript and other documents in cases where a graduated-student changes his/her legal name, subsequent to gender change or any other circumstances i.e. gender, religion, marriage, and/ or divorce.

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It was submitted to the Board of Management that the Academic Council in its 42nd meeting held on 17.03.2026 had deliberated and considered the recommendations made by the Committee constituted by the University vide Notification No.F.No. AUD/19-2/2024/ Notification/ 2448 dated 06 Dec 2024 to formulate a draft policy for making change of name in degree, transcript and other documents in cases where a graduated-student changes his/her legal name, subsequent to gender change or any other circumstances i.e., gender, marriage and/or divorce.

The following brief details of the draft policy were placed before the Board of Management:-

1. Objective: -

This policy outlines the procedure for changing the name on official university records and certificates due to a change in gender, religion, or marital status (e.g., divorce) for students and ex-students of Dr.B.R.Ambedkar University Delhi in compliance with the Board of Management Resolution.

2. Eligibility: -

This policy is applicable to any current student or ex-student (male/female/ transgender) of Dr. B. R. Ambedkar University Delhi who wishes to change their name due to:

- Change in gender (male to female or female to male)
- Change in religion
- Divorce

3. Required Documents: -

Applicants must submit the following documents along with the application form: -

1. Application Form: A completed application form mentioning the enrolment number, duly forwarded by the Dean of the respective School for existing students and Dean Student services for Ex-students (Application Fee: Rs. 1000/- for existing students and Rs. 2000/- for ex-students).
2. Gender Recognition Certificate in case of gender change: A duly self-attested Gender Recognition Certificate issued by the concerned hospital with proper identification number and date on the letter head of the issuing hospital.
Or
Court orders/ decree or Gazette Notification for name change in case of divorce
3. Photo Identity Proof: Any one government-issued photo identity proof reflecting the changed gender and consequent change of name (e.g., Aadhaar Card, PAN Card, Voter ID Card, Passport, Driving License).
4. Gazette Notification: Original copy of the Government of India Gazette Notification about the change of name.
5. Newspaper Advertisements: Newspaper cuttings (in original) as proof of the advertisement published regarding the change of name in at least two leading Indian daily newspapers.
6. Self-Declaration: Self-declaration on the prescribed format by the applicant.
7. Self-Declaration of Change: Self-declaration by the applicant regarding the change of gender/ religion and consequent change of name.

8. Matriculation Certificate: Submission of the matriculation or its equivalent certificate, in case the student has got their name changed in the said certificate while studying at Dr. B. R. Ambedkar University Delhi.

4. Application Procedure: -

1. Applicants must fill out the "Name Change Request Form" and attach all required documents.
2. Submit the completed form and documents to the university AES office in person or by mail.

5. Processing Time: -

The process of changing the name may require at least 02 weeks after the submission of the application.

6. Application Acceptance Timeline: -

Applications for change of name from students of any class will be accepted only after completion of admission process (In case of new admission).

7. Approval and Effectiveness: -

Any change in name will be effective only after its approval by the University. The name after the change will be read as the **changed name alias/nee earlier name**.

8. Special Cases for Transgender Students: -

Any student/ex-student who wishes to change their gender (e.g., Transgender to male or Transgender to female) and consequent change of name will be governed by the Transgender Persons (Protection of Rights) Rules, 2020 notified by the Ministry of Social Justice and Empowerment vide Notification dated 25.09.2020.

9. Examination Document Amendments: -

Any consequent amendment in examination-related documents, including degree certificates, will be carried out by AES Division accordingly.

10. Compliance: -

The Deans of the respective school/Division must ensure that the above procedure is strictly followed.

Decision: After detailed deliberations on the subject, the Board of Management resolved to consider and approve the recommendations made by the Academic Council in its 42nd meeting held on 17.03.2026 regarding formulation of the University Policy for making change of name in degree, transcript and other documents in cases where a graduated-student changes his/her legal name, subsequent to gender change or any other circumstances i.e. gender, religion, marriage, and/ or divorce.

Agenda No.55.5: To consider the constitution of the Selection Committee for appointment of the Controller of Examination.

It was submitted that the Board of Management in its 46th meeting held on 07.10.2024, vide Resolution No. 46.6 (**Appendix-B**), approved the Recruitment Rules and Ordinance regarding emoluments and conditions of service for the post of Controller of Examination (CoE) in Dr. B.R. Ambedkar University Delhi. The Board further resolved that the same will be applicable post approval and sanction of the post of Controller of Examination (CoE) at Dr. B.R. Ambedkar University Delhi, by the Competent Authority, i.e., Hon'ble Lt. Governor of Delhi/ Chancellor.

It is submitted that the Directorate of Higher Education, vide its Order bearing F.No. DHE20(88)/AUD/Post Creation/1/2022-23/7817-23 dated 12.02.2026 (**Appendix-C**) has conveyed approval of Hon'ble Lt. Governor, Delhi for creation of 119 posts (58 teaching/ academic and 61 non-teaching/ non-academic posts) for Dr. B.R. Ambedkar University Delhi. These posts include one (01) post of the Controller of Examination in 7th CPC Pay Level – 14.

As per para 1 of the Ordinance no. 11 "Emoluments, Terms and Conditions of Service of Controller of Examination", the Controller of Examination shall be a whole time salaried officer of the University and shall be appointed by the Board of Management on the recommendations of the Selection Committee. The Composition of the Selection Committee for the appointment of the Controller of Examination is to be decided by the Board of Management.

In this regard, it is submitted that the Board of Management in its seventh meeting held on 31.05.2010, vide Resolution no.5.18 (**Appendix-D**) approved the following composition of the Selection Committee for the appointment of Controller of Finance (CoF):

- a) The Vice Chancellor
- b) Pro-Vice Chancellor / one Dean to be nominated by the Vice Chancellor
- c) One member of the Board of Management to be nominated by the Vice Chancellor
- d) Three experts with experience and expertise in Finance to be nominated by the Vice Chancellor

Proposal:

In consonance with above it is proposed that the Selection Committee for the appointment of Controller of Examination (CoE) may have the following composition.

- a) The Vice Chancellor
- b) Pro-Vice Chancellor / one Dean to be nominated by the Vice Chancellor
- c) One member of the Board of Management to be nominated by the Vice Chancellor
- d) Three experts with experience and expertise in Examinations to be nominated by the Vice Chancellor

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Decision: The Board of Management deliberated on the subject. After due deliberations, the Board resolved to approve the composition of the Selection Committee with the following recommendations:-

SI No.	Proposed Composition placed before the Board of Management in its 55th meeting.	Composition approved by the Board of Management in its 55th meeting.
(a)	The Vice Chancellor	The Vice Chancellor
(b)	Pro-Vice Chancellor / one Dean to be nominated by the Vice Chancellor	Pro-Vice Chancellor / one Dean to be nominated by the Vice Chancellor
(c)	One member of the Board of Management to be nominated by the Vice Chancellor	One member of the Board of Management to be nominated by the Vice Chancellor
(d)	Three experts with experience and expertise in Examinations to be nominated by the Vice Chancellor	Three subject experts with experience and expertise in Senior Academic Administration to be nominated by the Vice Chancellor

Agenda No.55.6: To consider appointment of Prof. Girish K Sharma as Professor in the School of Human Ecology under Clause 15 of the First Statute of the University Act.

It was submitted to the Board of Management that the School of Human Ecology, Dr.B.R.Ambedkar University Delhi currently runs two academic programmes: MA in Environment and Development and the Ph.D. programme in Human Ecology. The School is also coming up with a new 1 year MA programme for the next academic session. The currently run two programmes which are interdisciplinary in nature and require sustained faculty engagement in teaching, research supervision, field based learning, and academic mentoring.

It was submitted that three faculty posts at the level of Assistant Professor, Associate Professor and Professor are vacant out of the total strength of faculty members allocated to the School and one existing faculty member has recently submitted his resignation, which has further reduced the faculty strength. Consequently, the School is left with only three faculty member to run both the MA and Ph.D. Programmes along with the newly coming up 1 year MA programme. The situation has created considerable academic and administrative pressure on the existing faculty members affecting smooth conduct of core and elective courses, research supervision, field-based research practicum, dissertation mentoring and doctoral guidance.

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In order to sustain the MAED and Ph.D. programmes and other urgent academic requirements, the University needs a faculty at the level of Professor to provide valuable academic support, ensure continuity in teaching and research activities and held maintain the overall quality of the programme.

It was submitted that Section 15 of Dr.B.R.Ambedkar University Delhi Act, 2007(**Appendix-E**) laid down the provisions regarding Special mode of appointment.

Section 15(1) states that ***Notwithstanding anything contained in Statute 14, the Board of Management may invite a person of high academic distinction and professional attainments to accept the post of a professor or any other equivalent academic post in the University in such terms and conditions as it may deem fit, and appoint the person to such post.***

Section 15(2) states that ***the Board of Management may appoint any member of the academic staff working in any other university or organization on a teaching assignment or for undertaking a project or any other work on such terms and conditions as may be determined by the Board of Management in accordance with the manner specified by the Statutes.***

It was submitted to the Board of Management that the service conditions of the faculty member will be regulated in light of the UGC Model Guidelines for Re-employment of superannuated teachers to all the Central/State Universities/UT Universities notified by the UGC vide letter No.F.3-1/94(PS) Pt. File dated 15.2.2008 and UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education. (**Annexure-F**)

It was submitted that the University explored the details of a number of Professors/Distinguished Faculty Members/Experts served in various organizations/institutions and found Prof.Girish.K.Sharma having vast and rich academic, research and administrative experience of nearly 32 years in the field of applied geology, environment, disaster and mining. Prof. Girish K Sharma has been superannuated as Professor from the University of Delhi and has served as Chair/Member/Advisor in different reputed national & international departments/organizations such as NAAC, DST, GSI, UGC, University of Delhi etc. The CV of Prof. Girish K Sharma is placed at (**Annexure-G**)

Decision: The Board of Management deliberated and considered the proposal pertaining to the appointment of Prof. Girish K Sharma as Professor in the School of Human Ecology. After detailed deliberations, the Board of Management resolved to consider and approve the proposal of the University to engage Prof. Girish K Sharma as a Professor in the School of Human Ecology(SHE) to provide valuable academic support to maintain the overall quality of its programmes, in light of provisions laid down in Clause 15 of the First Statutes of Dr.B.R.Ambedkar University Delhi Act, 2007. The term of appointment shall be

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regulated following UGC Model Guidelines for Re-employment of superannuated teachers and UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education.

Agenda No.55.7: To consider the amendments in the Ordinance and Recruitment Rules for the posts of Registrar, Controller of Finance and Controller of Examinations.

The following provisions laid down in the University Act, Statutes, Ordinances and UGC Model Recruitment Rules for Non-Teaching Posts, for the posts of Registrar, Controller of Finance and Controller of Examination were laid down before the Board of Management.

a) Registrars (Appendix-H1)

Provision in Act

It is submitted that Section 15(1) of Dr.B.R.Ambedkar University Delhi Act, 2007 pertaining to the Registrars states as under:-

Every Registrar shall be appointed for a period of five years in such manner, on such emoluments and other conditions of service, and shall exercise such powers and perform such functions, as may be prescribed.

Provision in Statute (Appendix-H2)

Clause 8(1) of the First Statutes of Dr.B.R.Ambedkar University Delhi Act, 2007 pertains to the Registrars and laid down the provisions related to the appointments and service conditions.

Clause 8(3) of Dr.B.R.Ambedkar University Delhi Act, 2007 states that the emoluments and other conditions of service shall be prescribed by the Ordinances.

Provision in Ordinance (Appendix-H3)

It is submitted that the Board of Management, Dr.B.R.Ambedkar University Delhi Act, 2007 in its 6th meeting held on 12.12.2009 vide Resolution No.4(b) had approved the creation of Ordinance No. 4 under Statute 8(3) related to the emoluments and other conditions of service of Registrar. Para 2 of the Ordinance No.4 states as under:-

Subject to the provisions of Act and the Statutes every Registrar shall be appointed for a term of 5 years.

Provided that a person employed in any other institution or organisation can also be appointed as Registrar on the usual terms of deputation.



Provisions in Recruitment Rules notified by Dr.B.R.Ambedkar University Delhi (Appendix-H4)

It is submitted that the Board of Management in its 28th meeting held on 08.09.2020 had approved the Recruitment Rules of Non-Teaching Employees comprising of the Recruitment Rules for the post of Registrar wherein, point 10 states as under:-

10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled up by various methods.	On tenure basis through open selection for 5 years or on deputation.
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Provisions laid down in the Model Recruitment Rules Notified by the University Grants Commission (UGC) for the post of Registrar (Appendix-H5)

10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled up by various methods.	Direct/Deputation for tenure of five years or till attaining the age of superannuation i.e., 62 years, whichever is earlier. (Eligible for reappointment after observance of due selection process)
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Proposal

It is proposed that the following amendment in the Ordinance and Recruitment Rules for the post of Registrar may be considered and approved by the BoM.

a)

Proposed Amendment in Para 2 of Ordinance No.4 pertaining to Registrar		
SI No.	Existing Provision	Proposed as per UGC Model Recruitment Rules for Non-Teaching Posts.
10.	Subject to the provisions of Act and the Statutes every Registrar shall be appointed for a term of 5 years. Provided that a person employed in any other institution or organisation can also be appointed as Registrar on the usual terms of deputation.	Subject to the provisions of Act and the Statutes every Registrar shall be appointed for a term of 5 years and eligible for re-appointment for one more term. Provided that a person employed in any other institution or organisation can also be appointed as Registrar on the usual terms of deputation.

b)

Proposed Amendment in Recruitment Rules of the Post of Registrar			
SI No.		Existing Provision	Proposed as per UGC Model Recruitment Rules for Non-Teaching Posts.
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled up by various methods.	On tenure basis through open selection for 5 years or on deputation.	<p>Direct/Deputation for tenure of five years or till attaining the age of superannuation i.e., 62 years, whichever is earlier.</p> <p>(Eligible for reappointment after observance of due selection process)</p> <p><i>"If the Vice Chancellor so desired, the incumbent appointed against tenure based post can be reappointed for one more tenure after observance of due selection process. This due selection process for reappointment will imply assessment of the incumbent's performance during his/her tenure. In the assessment process, the incumbent will be required to make a presentation about the work before a committee and the committee will make recommendations after assessing the presentation and interaction. The committee for the assessment shall be the same as the selection committee prescribed for initial appointment on the post."</i></p>

B) Controller of Finance

Provision in Act (Appendix-I1)

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It is submitted that Section 16 of Dr.B.R.Ambedkar University Delhi Act, 2007 pertaining to the Controller of Finance states that the Controller of Finance shall be appointed in such manner, on such emoluments, and other conditions of service and shall exercise such powers and perform such duties as may be prescribed.

Provision in Statute (Appendix-I2)

Clause 9 Sub Clause 1 of the First Statutes of Dr.B.R.Ambedkar University Delhi Act, 2007 states that the Board of Management shall constitute a selection committee for the appointment of the Controller of Finance.

Clause 9 Sub Clause 3 of the First Statute of Dr.B.R.Ambedkar University Delhi Act, 2007 states that the emoluments and other conditions of service of the Controller of Finance shall be prescribed by the Ordinances:

Provided that the Controller of Finance shall retire on attaining the age of sixty years.

Provision in Ordinance (Appendix- I3)

It is submitted that the Board of Management, Dr.B.R.Ambedkar University Delhi Act, 2007 in its 6th meeting held on 12.12.2009 vide Resolution No.4(c) had approved the creation of Ordinance No. 5 under Statute 9(1) related to the emoluments, terms and conditions of service of Controller of Finance. Para 2 of the Ordinance No.5 states as under:-

Subject to the provisions of the Act and the Statutes, the Controller of Finance shall be appointed for a term of five years;

Provisions in Recruitment Rules of the Controller of Finance notified by Dr.B.R.Ambedkar University Delhi (Appendix-I4)

It is submitted that the Board of Management in its 28th meeting held on 08.09.2020 had approved the Recruitment Rules of Non-Teaching Employees comprising of the Recruitment Rules for the post of Controller of Finance, wherein, point 10 states as under:-

10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled up by various methods.	On tenure basis through open selection for 5 years or on deputation.
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Provision laid down in the Model Recruitment Rules Notified by the University Grants Commission (UGC) for the Finance Officer (Appendix-I5)

10.	Method of recruitment, whether by direct recruitment or by promotion or	Direct/Deputation for tenure of five years or till attaining the age of
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	by deputation/absorption and percentage of the vacancies to be filled up by various methods.	superannuation i.e., 62 years, whichever is earlier. (Eligible for reappointment after observance of due selection process)
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Proposal

It was proposed that the following amendment in the Ordinance and Recruitment Rules for the post of Controller of Finance may be considered and approved by the BoM.

a)

Proposed Amendment in Para 2 of Ordinance No.5 pertaining to the Controller of Finance		
SI No.	Existing Provision	Proposed as per UGC Model Recruitment Rules for Non-Teaching Posts.
10.	Subject to the provisions of the Act and the Statutes, the Controller of Finance shall be appointed for a term of five years;	Subject to the provisions of the Act and the Statutes, the Controller of Finance shall be appointed for a term of five years and eligible for re-appointment.

b)

Proposed Amendment in Recruitment Rules of the Post of Controller of Finance			
SI No.		Existing Provision	Proposed as per UGC Model Recruitment Rules for Non-Teaching Posts.
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled up by various methods.	On tenure basis through open selection for 5 years or on deputation.	Direct/Deputation for tenure of five years or till attaining the age of superannuation i.e., 62 years, whichever is earlier. <i>"If the Vice Chancellor so desired, the incumbent appointed against tenure based post can be reappointed for one more tenure after observance of due selection process. This due selection process for reappointment will imply assessment of the incumbent's performance during his/her tenure. In the assessment process, the incumbent will be required to make a presentation about the work before a committee and the committee will</i>

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			<i>make recommendations after assessing the presentation and interaction. The committee for the assessment shall be the same as the selection committee prescribed for initial appointment on the post."</i>
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c) Controller of Examination

Provision in Ordinance (Appendix-J1)

It is submitted that Board of Management in its 28th meeting held on 08.09.2020 had resolved to approve the creation of the post of the Controller of Examination. Further, the Board vide Resolution No.28.5.6 had resolve to i)declare the post of Controller of Examination (CoE) as an "Officer of the University" in accordance with the Section 11 Sub-Section (6) of Dr.B.R.Ambedkar University Delhi Act, 2007 and ii) create an ordinance for the post of Controller of Examinations in accordance with Statute 10 of the First Statutes of the University.

The Board of Management in its 46th meeting held on 07.10.2024 had further resolved to approve Ordinance No.11 pertaining to the Emoluments, Terms and Conditions of Service of Controller of Examination under Section 11(6) and Statute 10(1) of Dr.B.R.Ambedkar University Delhi Act, 2007 and adopt the Recruitment Rules for the post of Controller of Examination in light of the University Grants Commission.

Para 1 of the Ordinance No.11 states as under:-

The Controller of Examination shall be whole time salaried officer of the University and shall be appointed by the Board of Management on the recommendations of the Selection Committee. The Controller of Examinations shall work under the directions of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice Chancellor.

Para 3 of the Ordinance No.11 states as under"-

The Controller of Examination shall be appointed for a term of five years and will retire on attaining the age of sixty-two years whichever is earlier;

Provision laid down in the Model Recruitment Rules Notified by the University Grants Commission (UGC) for the Controller of Examination (Appendix-J2)

10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled up by various methods.	Direct/Deputation for tenure of five years or till attaining the age of superannuation i.e., 62 years, whichever is earlier. (Eligible for reappointment after observance of due selection process)
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Proposal

It was proposed that the following amendment in the Ordinance and Recruitment Rules for the post of Controller of Examination may be considered in light of the provisions laid down in Dr.B.R.Ambedkar Delhi Act, 2007.

a)

Proposed Amendment in Para 1 and 3 of Ordinance No.11 pertaining to the Controller of Examination		
Sl No.	Existing Provision	Proposed as per UGC Model Recruitment Rules for Non-Teaching Posts.
1	The Controller of Examination shall be whole time salaried officer of the University and shall be appointed by the Board of Management on the recommendations of the Selection Committee. The Controller of Examinations shall work under the directions of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice Chancellor.	The Controller of Examination shall be whole time salaried employee of the University and shall be appointed by the Board of Management on the recommendations of the Selection Committee. The Controller of Examinations shall work under the directions of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice Chancellor.
3.	Subject to the provisions of the Act and the Statutes, the Controller of Examinations shall be appointed for a term of five years;	Subject to the provisions of the Act and the Statutes, the Controller of Examinations shall be appointed for a term of five years and eligible for re-appointment.

b)

Proposed Amendment in the Recruitment Rules for the post of Controller of Examination		
	Existing Provision	Proposed Provision
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled up by various methods.	Direct/Deputation for tenure of five years or till attaining the age of superannuation i.e., 62 years, whichever is earlier. (Eligible for reappointment after observance of due selection process) <i>"If the Vice Chancellor so desired, the incumbent appointed against tenure based post can be reappointed for one more tenure after observance of due selection process. This due selection process for reappointment will imply assessment of the incumbent's</i>

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		performance during his/her tenure. In the assessment process, the incumbent will be required to make a presentation about the work before a committee and the committee will make recommendations after assessing the presentation and interaction. The committee for the assessment shall be the same as the selection committee prescribed for initial appointment on the post."
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Accordingly, in order to align the existing Ordinances and Recruitment Rules for the posts of Registrar, Controller of Finance and Controller of Examination with the Model Recruitment Rules for these posts as notified by the UGC, it is proposed that the following amendments in the respective ordinances and recruitment rules may be considered and approved by the Board of Management.

It was submitted that Section 31(2) pertaining to the Ordinances states that *The first Ordinances shall be made by the Vice Chancellor with the prior approval of the Government and the Ordinances so made may be amended, repealed or added to, at any time by the Board of Management in such manner as may be prescribed.*

Decision: The Board of Management deliberated and considered the proposal regarding amendments in the Ordinance and Recruitment Rules for the posts of Registrar, Controller of Finance and Controller of Examinations in light of the UGC Model Recruitment Rules for Non-Teaching Posts.

The Board noted that the University Act Section 15 Sub Section 1 has provision for the appointment of the Registrar with a term of five(5) years. However, there are no such provisions exist in the University Act/ Statute for the post Controller of Finance and Controller of Examinations.

The Board further noted that the UGC Model Recruitment Rules for the Non-Teaching Posts explicitly provides the method of recruitment along with the provision of reappointment.

After due deliberations and in order to align the existing RRs of these posts with the Model RR of the UGC, the Board of Management resolved that

i) the amendment in the provisions related to the appointment of Registrar laid down in the University Act may be carried out in light of the UGC Model Recruitment Rules for the Non-Teaching Posts. The proposal be sent to the Directorate of Higher Education, GNCTD for examination and for placing the same before the Delhi Legislative Assembly as appropriate.

ii) the amendment in the existing ordinances and recruitment rules for the post of the Controller of Finance and Controller of Examinations are approved in alignment with the UGC Model Recruitment Rules for these two posts. Accordingly the new ordinances and RRs for these posts be notified immediately.

B. Ratification Items

Agenda No.55.8: To ratify appointments of Assistant Registrars made on Direct Recruitment basis in reference to the Advertisement No. AUD/01/HR/2024 dated 01.07.2024.

It was submitted to the Board of Management that the University had carried out the appointments of Assistant Registrars on direct recruitment basis in reference to the Advertisement No. AUD/01/HR/2024 dated 01.07.2024. The interviews for the post of Assistant Registrar were conducted on 02.02.2026, 03.02.2026 and 06.02.2026, wherein 116 candidates were called for interview on the basis of the result of the examinations conducted for the post of Assistant Registrar. Based on the recommendations of the Selection Committee and approval of the Vice Chancellor, the following appointments to the post of Assistant Registrars on direct Recruitment basis have been made in reference to the Advertisement No. AUD/01/HR/2024 dated 01.07.2024:

Sr. No	Name of the Candidate	Category	Pay Level	Joining Status
1	Shri Aditya Pratap Singh	UR	Level-10 (Rs.56,100/-)	Joined on 10.02.2026 (A/N)
2	Shri Rupak Verma	OBC-NCL	Level-10 (Rs. 56,100/-)	Joined on 11.02.2026 (F/N)

The above decision taken by the Vice Chancellor, as authorised, was reported to the Board of Management for ratification.

Decision: The Board of Management ratified the decision taken by the Vice Chancellor in approving the recommendations made by the Selection Committee regarding appointment to the posts of Assistant Registrars on direct recruitment basis.

Agenda No.55.9: To ratify the decision of the Vice-Chancellor for engagement of the faculty members on contractual basis and further re-engagement/ extension.

It was submitted to the Board of Management that the following faculty members have been engaged/re-engaged/granted extension on a contractual basis with the approval of the Vice Chancellor, being the Chairperson of the Board.

Sl. No.	Name	Designation	School/ Centre	Tenure	Engagement/ Re-engagement/ Extension
1.	Dr. Nikita Jain	Assistant Professor (Hindi) on contract	SOL	06.01.2026 to 31.05.2026	Re-engagement

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Sl. No.	Name	Designation	School/ Centre	Tenure	Engagement/ Re-engagement/ Extension
2.	Dr. Anant Vijay Paliwal	Assistant Professor (Hindi) on contract	SOL	06.01.2026 to 31.05.2026	Re-engagement
3.	Mr. Vijay Yadav	Assistant Professor (Hindi) on contract	SOL	06.01.2026 to 31.05.2026	Re-engagement
4.	Dr. Rubina Saife	Assistant Professor (Hindi) on contract	SOL	06.01.2026 to 31.05.2026	Re-engagement
5.	Mr. Sunil Kumar Yadav	Assistant Professor (Hindi) on contract	SOL	06.01.2026 to 31.05.2026	Re-engagement

The above decision taken by the Competent Authority was placed before the Board of Management for ratification.

Decision: The Board of Management ratified the decision taken by the Vice Chancellor in approving the engagement/re-engagement/grant of extension to the faculty members on a contractual basis.

C. Reporting Items

Agenda No.55.10: To report the approval of the Hon'ble Lt. Governor for creation of additional Teaching / Academic Posts and & Non-Teaching / Administrative posts.

It was submitted to the Board of Management that the Govt. of NCT of Delhi, in response to the proposals submitted by the University regarding creation of the non-teaching and teaching posts, has conveyed the approval of the Hon'ble Chancellor regarding sanction of 58 Teaching / Academic posts and 61 Non-Teaching / Administrative posts for Dr.B.R.Ambedkar University Delhi. The details of the posts are as under:-

i) Teaching / Academic Posts:

Sl. No.	Name of School	Description of Posts	Academic Pay Level (As per 7 th CPC)	No. of Posts
1.	SBPPSE (SoM)	Professor	Level – 14	02
		Associate Professor	Level – 13A	04
		Assistant Professor	Level – 10	12
2.	SLGC	Professor	Level – 14	01
		Associate Professor	Level – 13A	02
		Assistant Professor	Level – 10	04
3.	SoL	Professor	Level – 14	02
		Associate Professor	Level – 13A	05

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		Assistant Professor	Level – 10	12
4.	SUS	Professor	Level – 14	01
		Associate Professor	Level – 13A	02
		Assistant Professor	Level – 10	04
5.	SVS	Professor	Level – 14	01
		Associate Professor	Level – 13A	02
		Assistant Professor	Level – 10	04
			Total	58

ii) Non – Teaching / Administrative Posts:

Sl. No.	Description of Posts	Pay Level (As per 7 th CPC)	No. of Posts	Remarks
1.	Controller of Examination	Level – 14	01	Subject to follow the due process
2.	Deputy Registrar	Level – 12	01	02 in each of 4 Campus i.e. Kashmere Gate, Lodhi Road Campus, Karampura Campus & Qutub Institutional Area
3.	Assistant Registrar	Level – 10	01	-
4.	Medical Officer	Level – 10	02	01 in each Campus i.e. Kashmere Gate, Lodhi Road Campus, Karampura Campus
5.	Statistical Officer	Level – 7	01	In Headquarter
6.	Senior Assistant	Level – 6	06	01 in each Division
7.	Staff Nurse	Level – 6	02	01 in each Campus i.e. Kashmere Gate, Lodhi Road Campus, Karampura Campus
8.	Steno	Level – 4	03	01 for each Higher Ranking Officer i.e. VC, Registrar, Controller of Finance
9.	Junior Assistant	Level – 2	36	03 in each different School
10.	MTS	Level – 1	08	01 in each Division and 01 with Higher Ranking Officer i.e. VC, Registrar, Controller of Finance
		Total	61	

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The aforesaid details along with the background of the proposal were placed before the Board of Management for information.

Decision: The Board of Management noted the information and resolved to approve the inclusion of all the posts in a Central Pool.

Agenda No.55.11: To report the fresh contract of 6 months' tenure to Contractual employees.

It was submitted to the Board of Management that the 22 long term contract staff were informed about their end of their contract period of 06 on 04.02.2026, Further, these 22 employees were given an opportunity to work on contract basis in the University on a fresh contract w.e.f. 06.02.2026 for a period of six months on consolidated remuneration calculated on the basis of the minimum of pay (the first level of pay matrix) applicable to the respective post + Dearness Allowance (DA), as per the Delhi Govt. guidelines vide O.M. No.F.20/40/2016-AC/DSFA/16-45 dated 20.01.2017. All these 22 employees submitted joining report to join duty w.e.f. 06.02.2026 (F/N).

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information.

Agenda No.55.12: To report the engagement of Shri. Mahesh Kumar Kaushik against vacant sanctioned post of Assistant Registrar on Contract basis for period of one year.

It was submitted to the Board of Management that Shri Mahesh Kumar Kaushik has been engaged as Consultant against vacant post of Assistant Registrar on Contractual basis for a period of one year with usual break w.e.f. 13.01.2026 to 12.01.2027.

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information.

Agenda No.55.13: To report the extension of services of Shri Om Prakash Tripathi as Professional Advisor on visiting basis.

It was submitted to the Board of Management that the services of Shri Om Prakash Tripathi as Professional Advisor on visiting basis has been extended on the existing terms and conditions for a further period of six months w.e.f. 05.01.2026 to 04.07.2026.

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information.

Agenda No.55.15: To report the notification of General Holidays 2026 to be observed in Dr. B. R. Ambedkar University Delhi

In pursuance to notification issued by General Administration Department (Co-ordination Branch), Govt. of NCT of Delhi dated 04.12.2025 regarding schedule to be observed as holidays in all Government Offices under Govt. of NCT of Delhi during the year 2026, with the approval of Competent Authority, Dr. B. R. Ambedkar University Delhi has issued Notification Vide No.AUD/1-2(1)/HR/2025/566 dated 18.12.2025 for holidays to be observed in the University during the year 2026 (Saka Era 1947-48).

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information.

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Agenda No.55.16: To report the superannuation of Dr. Sanjeev Kumar for the post of Librarian, Dr.B.R.Ambedkar University Delhi.

It was submitted to the Board of Management that Dr. Sanjeev Kumar superannuated on 31.12.2025 (AN) on attaining the age of superannuation i.e. 62 years and he was relieved from the services of the University w.e.f. 31.12.2025 (AN) vide Office Order No. AUD/3-3(424)/2024/Acad./664 dated 31.12.2025. It was further submitted that Dr. Alka Rai, Deputy Librarian has assumed the charge of Librarian with effect from 31.12.2025 till further orders as notified vide Office Order No. AUD/3-3(424)/2024/Acad./665 dated 31.12.2025.

Decision: The Board noted the information.

Agenda No.55.17: To report the relieving of Dr. Santosh Kumar Singh from the post of Associate Professor (Sociology), School of Liberal Studies (SLS), Dr. B. R. Ambedkar University Delhi

It was submitted to the Board of Management that Dr. Santosh Kumar Singh requested vide his letter dated 04.12.2025 to relieve him from the post of Associate Professor (Sociology), School of Liberal Studies (SLS) w.e.f. 09.12.2025 (AN) to rejoin his parent organization i.e. Directorate of Higher Education, Chandigarh Administration. The Competent Authority, Dr.B.R.Ambedkar University Delhi accepted his request. Accordingly, Dr. Santosh Kumar Singh was relieved on 09.12.2025 (AN) vide Order No. AUD/3-3(400)/2022/Acad./596 dated 09.12.2025.

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information.

Agenda No.55.18: To report the relieving of Prof. Lawrence Liang from the post of Professor, School of Legal and Socio-Political Studies (SLPS), Dr. B. R. Ambedkar University Delhi

It was submitted to the Board of Management that Prof. Lawrence Liang tendered his resignation vide letter dated 01.05.2025 from the post of Professor in the School of Legal and Socio-Political Studies (SLPS). The Hon'ble Vice Chancellor, Dr. B. R. Ambedkar University Delhi accepted his resignation and the same was communicated to him vide Office Order No. AUD/3-3(277)/2016/Acad./531 dated 03.10.2025. Accordingly, Prof. Lawrence Liang was relieved on 21.12.2025 (AN) after serving three months' notice period vide Order No. AUD/3-3(277)/2016/Acad./632 dated 22.12.2025.

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information.

Agenda No.55.19: To report the relieving of Dr. Kritika Mathur from the post of Assistant Professor in School of Management, Dr. B. R. Ambedkar University Delhi after her selection as Assistant Professor (General Management) in India International Institute of Democracy and Election Management (IIIDEM) on deputation basis

Consequent upon the selection of Dr. Kritika Mathur to the post of Assistant Professor (General Management) in India International Institute of Democracy and Election Management (IIIDEM), Dr. Kritika Mathur, Assistant Professor, School of Management (SOM) was relieved from Dr. B. R. Ambedkar University Delhi w.e.f. 23.12.2025 (AN) to join India International Institute of Democracy and Election Management (IIIDEM) as Assistant Professor (General Management) on deputation basis initially for a period of two (02) years as per terms and conditions of deputation outlined in the DoPT Office Memorandum No.6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time and other extant rules/ guidelines issued by the Govt. of India/ Govt. of NCT of Delhi from time to time.

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information.

Agenda No.55.20: To report the resignation of faculty members from Dr. B. R. Ambedkar University Delhi.

It was submitted to the Board of Management that the following faculty members have resigned from Dr. B. R. Ambedkar University Delhi.

S. No.	Faculty Member	School	Notification No.	Date of Relieving
1.	Dr. Anushka Singh (Assistant Professor)	School of Legal and Socio-Political Studies (SLPS)	AUD/3-3(326)/2017/Acad .717 dated 29.01.2026.	06.04.2026 (AN)
2.	Dr. Budhaditya Das (Assistant Professor)	School of Human Ecology (SHE)	AUD/3-3(358)/2018/Acad .797 dated 10.03.2026	15.05.2026 (AN)

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information.

Agenda No.55.21: To report the engagement of Yoga Instructors on part-time basis in the University.

It was submitted to the Board of Management the Selection Committee, in its meeting held on 28.01.2026, conducted interviews for engagement of Yoga Instructor on part-time basis in the University, wherein six (06) candidates appeared for the interview.

Based on the recommendations of the Selection Committee and with the approval of the Vice Chancellor, Ms. Ankita Garg and Shri Puneet Kumar have been engaged as Yoga Instructors on part-time basis.

The agenda regarding engagement of aforesaid Yoga Instructors on part-time basis was placed before the Board of Management for information.

Decision: The Board noted the information.

Supplementary Agenda

Agenda No.55.22: To report the promotion of faculty members under Career Advancement Scheme.

It was submitted to the Board of Management that the following faculty members have been promoted under the Career Advancement Scheme(CAS) as per the UGC Regulations during the period from September, 2025 to 10th March, 2026.

Sr. No.	Name	School	Promotion (Stage)	Academic Grade Pay/ Academic Pay Level	With Effect From	Promotion Order date
1)	Dr. Alka Rai	Library	Deputy Librarian (Stage 3) to Deputy Librarian (Stage 4)	Pay Level 12 to Pay Level 13	16.02.2021	16.09.2025
2)	Dr. Geeta Pandey	SOL	Assistant Professor (Stage 1) to Assistant Professor (Stage 2)	Pay Level 10 to Pay Level 11	22.09.2022	17.12.2025
3)	Dr. Anand Burdhan	SHRM	Assistant Professor (Stage 3) to Associate Professor (Stage 4)	AGP 8000 to AGP 9000	15.02.2015	10.02.2026

Sr. No.	Name	School	Promotion (Stage)	Academic Grade Pay/ Academic Pay Level	With Effect From	Promotion Order date
4)	Dr. Shalini Awasthi	SHRM	Lecturer (Senior Scale) to Reader	AGP 7000 to AGP 8000	23.12.2007	10.02.2026
5)	Dr. Sima Yadav	SHRM	Lecturer (Senior Scale) to Reader	AGP 7000 to AGP 8000	23.12.2007	10.02.2026
6)	Dr. Budhaditya Das	SHE	Assistant Professor (Stage 1) to Assistant Professor (Stage 2)	Pay Level 10 to Pay Level 11	31.08.2022	10.02.2026
7)	Dr. Oinam Hemlata Devi	SHE	Associate Professor (Stage 4) to Professor (Stage 5)	Pay Level 13A to Pay Level 14	20.06.2023	03.03.2026
8)	Dr. Pranay Goswami	SLS	Assistant Professor (Stage 3) to Associate Professor (Stage 4)	Pay Level 12 to Pay Level 13A	01.01.2021	03.03.2026
9)	Dr. Balchand Prajapati	SLS	Assistant Professor (Stage 3) to Associate Professor (Stage 4)	Pay Level 12 to Pay Level 13A	20.07.2024	03.03.2026
10)	Dr. kranti Kumar	SLS	Assistant Professor (Stage 3) to Associate Professor (Stage 4)	Pay Level 12 to Pay Level 13A	01.07.2025	03.03.2026

The agenda was placed before the Board of Management for information.

Decision: The Board noted the information and resolved to follow all the DoPT/GNCTD/UGC guidelines for further processes.

The minutes are issued with the approval of the Chairperson, Board of Management, Dr.B.R.Ambedkar University Delhi.



Col. Omkar Singh (Retd)
Registrar & Secretary to the Board of Management,
Dr.B.R.Ambedkar University Delhi

Item No.	Agenda Item	Decision Taken	Action Taken Report	Remarks
51.4	To consider appointment of six Counsellors (Psychotherapists) at Centre for Psychotherapy and Clinical Research (CPCR).	<p>Decision: The Board of Management deliberated on the proposal regarding appointment of six Counsellors (Psychotherapists) at Centre for Psychotherapy and Clinical Research (CPCR). The Board noted the following:-</p> <p>i) The University has proposed the appointment of Psychotherapists at CPCR for the mental well-being of the students of the University as there are some high risk students (suicidal) under the care of CPCR and others with similar life crisis are also on its waitlist.</p> <p>ii) The work of Counsellor (Psychotherapist) is of clinical cum academic nature and involves training and supervision of students at PG level which is integrally linked with research and curriculum/pedagogy of Master's Psychology programme.</p> <p>iii) The Board further noted that given the confidential and sensitive nature of work involving responsibility and accountability, the same cannot be outsourced to the third party.</p> <p>iv) The Board of Management noted that the Board in its 33rd meeting held on 27.09.2021 vide Agenda No. 33.5 had observed that the role and responsibilities of the Psychotherapist is of Clinical-Counselling in nature and since there shall no teaching involved in this, the position may be considered in the Non-Teaching cadre in the</p>	<p>In pursuance of the decision of the Board of Management under Agenda Item No. 51.4 regarding appointment of Psychotherapists at the Centre for Psychotherapy and Clinical Research (CPCR), the Recruitment & Promotion Cell initiated the process for engagement of Psychotherapists on visiting basis at a consolidated remuneration.</p> <p>Accordingly, the interviews for the said positions were conducted by the duly constituted Selection Committee on 25.02.2026. Based on the recommendations of the Selection Committee and with the approval of the Competent Authority, the following candidates were selected and have been appointed as Psychotherapists on visiting basis at CPCR:</p> <p>Ms.Riya Pawar</p> <p>Ms.Shefali Singh</p> <p>Ms.Sonali Dahiya</p> <p>Ms.Tanya Mathur</p> <p>Ms.Sheetal Choudhary</p>	

		<p>Pay Matix-10(old GP Rs.5400) and may be renamed as Counsellors (Psychotherapist). Since, there is approx.3000+ students currently enrolled with AUD, so proportionately, the number of Counsellors (Psychotherapist) may be increased to 6. The Board in principle approved and further recommended the University to send a proposal to create 6 positions of Counsellors (Psychotherapist) in the Pay Matrix 10 (old GP Rs.5400) to the Directorate of Higher Education (DHE), Govt. of NCT of Delhi for approval.</p> <p>After detailed deliberations, the Board resolved to submit the proposal regarding appointment of Counsellors in the CPR along with the detailed reply on the observations made by the Directorate of Higher Education, GNCTD regarding outsourcing of the Counselling Services to the 3rd Party, in view of the aforesaid observations.</p> <p>The Board took note of the recent sad incident of suicide in some of the higher educational institutions and also took note of the sensitivity of the issue as delineated by the Hon'ble Supreme Court of India on the issue of students mental well-being. The Board took special note of the directives issued by the Hon'ble Supreme Court of India in the Criminal Appeal No. 3177/2025 @ Special Leave Petition (Criminal) No. 6378/2024 titled Sukdeb Saha Vs The State of Andhra Pradesh and Others wherein all educational institutes have been inter-alia directed to</p>	
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		<p>adopt and implement a uniform mental health policy drawing cues from the UMEED draft guidelines, the MANODARPAN initiative and the National Suicide Prevention Strategy. It has been further directed that all the Educational Institutions with 100 or more enrolled shall appoint/engage at least one qualified counsellor/psychologist or social worker with demonstrable training in child and adolescent mental health.</p> <p>The Board further noted that Directorate of Higher Education, GNCTD has also been emphasizing on the mental well-being of all the students and to have a no tolerance policy in this regard.</p> <p>Hence, considering the sensitivity of the matter and pending approval from the GNCTD on the aforesaid proposal, the Board further resolved to appoint six Psychotherapists on visiting basis at a consolidated remuneration, and authorized the Vice Chancellor to take further action regarding the engagement of the Counsellors on visiting basis along with consolidated remuneration.</p>		
51.3.13	To consider the estimates for setting up of Behavioural Science and Neurocognitive Laboratory at the University	Decision: - The Board of Management considered and resolved to approve the recommendations made by the Finance Committee in its 39th Meeting held on 04.08.2025 for setting up of Behavioural Science and Neurocognitive Laboratory (BSNL) at the University. The Board further resolved to consider the	The approval for procuring the scientific equipments, infrastructure and manpower support has been accorded by the Competent Authority. The procurement process has been initiated in consultation with the School of Human	

		recommendations made by the Finance Committee to authorize the Vice Chancellor to exercise the power as delegated to the Administrative Secretary of the Department vide GNCTD Finance Department OM dated 22.09.2015 for procuring furniture for the use of laboratories and classrooms without seeking relaxation from Finance Department on account of economy ban in line with the ibid OM of Finance Department, GNCTD.	Studies.	
51.3.16	To consider the proposal for Hiring of Four Vehicles for University use.	Decision: The Board of Management considered and resolved to approve the recommendations made by the Finance Committee in its 39th Meeting held on 04.08.2025 for forwarding the proposal for hiring of four vehicles for University Use till such time the procurement gets materialised, to the Finance Department, GNCTD for prior approval.		
51.3.17	To consider the proposal for purchase of four Electric Vehicles for University use.	Decision: The Board of Management considered and resolved to approve the recommendations made by the Finance Committee in its 39th Meeting held on 04.08.2025 for forwarding the proposal for purchase of four Electric Vehicles for University Use, to the Finance Department, GNCTD for prior approval.		

51.22	<p>To suggest and select the mural painting to be placed outside the SPS building at Dr.B.R.Ambedkar University Delhi, Kashmere Gate Campus, Delhi.</p>	<p>Decision: After due deliberations, the Board resolved to approve the following designs for placing the mural painting at SPS Building:</p> <p>i) Panel 2: The Pilgrimage of Bharat</p> <p>ii) Panel 3: The Voice of India & Seva Dharma</p> <p>iii) Panel 4: The Eternal Flame</p> <p>The Board of Management</p>	<p>The committee has been constituted for the work. The meeting of the committee has been held on 23.09.2025, 03.10.2025, 07.11.2025. 06.01.2026 and 10.02.2026</p> <p>Job description and material of Mural has been finalized.</p> <p>The price quotation</p>	
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		further authorized the Vice Chancellor to select any one of the above design for mural painting for placing at SPS Building.	from the several vendors have been invited on 10.03.2026 with last date of accepting the bid is 17.03.2026 a)Material Finalization-20.01.2026 b)Fixing of Agency and Issue of Work Order-31.03.2026 c)Completion of work -30.04.2026	
53.3.1	To consider the Revised Estimates for the Financial Year 2025-26 and Budget Estimates for the Financial Year 2026-27.	Decision: The Board of Management deliberated on the recommendations made by the Finance Committee in its 40 th meeting held on 24.10.2025 regarding consideration of the Revised Estimates for the Financial Year 2025-26 and Budget Estimates for the Financial Year 2026-27 and resolved to approve the same.		
53.3.2	To consider the proposal for Procurement of Patient Transfer Ambulance Van for Dr.B.R.Ambedkar University Delhi.	Decision: The Board of Management deliberated on the recommendations made by the Finance Committee in its 40 th meeting held on 24.10.2025 regarding procurement of Patient Transfer Ambulance Van for the University and resolved to approve the same.		
53.3.3	To consider the estimates of arrears on account of CAS promotion to the teaching and non-teaching staff.	Decision: The Board of Management deliberated on the recommendations made by the Finance Committee in its 40 th meeting held on 24.10.2025 regarding consideration of estimates of arrears on account of CAS promotion to the teaching and non-teaching staff inter-alia release of arrears to the employees, subject to approval of RE 2025-26,		

		availability of funds under the GIA-Salaries and resolved to approve the same.		
53.3.4	To consider the estimates for setting up of Digitization Unit in Libraries of the University.	Decision: The Board of Management deliberated on the recommendations made by the Finance Committee in its 40 th meeting held on 24.10.2025 regarding consideration of estimates for setting up of Digitization Unit in Libraries of the University and resolved to approve the same.	<p>The matter of setting up a digitisation unit in the library was placed before the IT Advisory Committee (ITAC), and the specification was approved by the Committee. Subsequently, after internal discussions and keeping in view the economic viability of the project, NICS I empanelled vendors were contacted to provide quotations for digitization of approximately 4.5 lakh pages.</p> <p>A sample scanning output was also tested, and the scanning quality and metadata-based search were found satisfactory. Thereafter, two proposals were deliberated upon:-</p> <p>i) Establishment of an in-house digitization unit with an estimated cost of approximately ₹25 lakh.</p> <p>ii) Execution of the digitisation work through the NICS I empanelled vendor at an estimated cost of 6.9 Lakhs for 4.5 lakhs pages</p> <p>After due consideration and keeping in view the</p>	

			<p>economic viability of the project, the Competent Authority approved the execution of the digitisation work through NICS- Accordingly, NICS has been contacted for issuance of the Proforma Invoice for the proposed digitization work (approximately 4.5 lakh pages). The Proforma Invoice is expected within the next 5–6 days.</p> <p>Further action will be taken upon receipt of the Proforma Invoice.</p>	
53.3.5	To consider the estimates of Rs.47.44 Lakhs on the repair/renovation of SVS training restaurant/ Kitchen at Karampura Campus from the Learning Enhancement Head.	Decision: The Board of Management deliberated on the recommendations made by the Finance Committee in its 40 th meeting held on 24.10.2025 regarding consideration of estimates of Rs.47.44 Lakhs on the repair/renovation of SVS training restaurant/ Kitchen at Karampura Campus from the Learning Enhancement Head and resolved to approve the same.	<p>The sanction order has been issued to PWD, GNCTD for the repair/renovation of SVS training restaurant/kitchen at Karampura Campus. The tendering work is under process by PWD, GNCTD.</p> <p>a) Date of Uploading Tender: 07.02.2026</p> <p>b) Financial Bid opening date: 13.02.2026</p> <p>c) Work Award date: 25.03.2026</p> <p>d) Work Completion Date : 31.08.2026</p>	
53.3.7	To report the status of Construction of Semi-Permanent Structure (SPS), 4 storeys by	The board of Management deliberated on the recommendations made by the Finance Committee in its 40 th meeting held on 24.10.2025 regarding	The Civil/Electrical/IT infrastructure has been taken over by AUD from respective divisions of PWD, GNCTD.	

	<p>PWD, GNCTD for additional classrooms at Karampura Campus from the University Development Fund</p>	<p>Construction of Semi-Permanent Structure (SPS), 4 Storeys, by PWD for additional classrooms at Karampura campus from the University Development Fund and resolved to approve the same.</p>	<p>The furniture installation has been completed in 8 classrooms. The tendering process for the balance furniture in 6 classrooms, MDP Room, conference room and staff rooms is under process by PWD, GNCTD.</p> <p>ii. Other Furniture (6 Classrooms, MDP/Conference rooms)</p> <p>a) Date of Uploading Tender: 21.01.2026</p> <p>b) Technical Bid opening date: 12.02.2026 (under approval)</p> <p>c) Financial bid opening date: 06.04.2026</p> <p>d) Work Award date: 30.04.2026</p> <p>e) Work Completion date : 31.07.2026</p>	
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54.3	To consider the restructuring of the School of Undergraduate Studies.	The Board of Management considered and resolved to approve the proposal and recommendations made by the Academic Council in its 40 th meeting held on 24.11.2025 regarding restructuring of the School of Undergraduate Studies(SUS) in light of Sub-section 2 (iii), Sub-section 2(xi) of Section 22 and Clause 1(11) of Statute 12A of Dr.B.R.Ambedkar University Delhi Act, 2007.	The matter regarding restructuring of the School of Undergraduate Studies involving creation of new schools, rechristening of new schools has been forwarded to the Directorate of Higher Education, GNCTD for seeking approval of the Hon'ble Chancellor in light of the provisions laid down in Section 30(3) and 30(4) of
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			Dr.B.R.Ambedkar University Delhi, 2007.	
54.4	To consider the establishment of Centre for Transformative Pedagogies in Higher Education(CTPHE).	The Board of Management considered and resolved to approve the proposal and recommendations made by the Academic Council in its 41st meeting held on 14.01.2026 regarding establishment of Centre for Transformative Pedagogies in Higher Education (CTPHE) at Dr.B.R.Ambedkar University Delhi in light of Sub Section (2)(iii), Sub Section 2(xi) of Section 22 and Statute 12B of Dr.B.R.Ambedkar University Delhi Act, 2007.	The University has notified the resolution passed by the Board of Management regarding CTPHE vide Notification dated 19.02.2026.	
54.5	To consider the fee structure for the D.Litt/D.Sc. Programme in Dr. B.R. Ambedkar University Delhi	The Board of Management considered and resolved to approve the proposal and recommendations made by the Academic Council in its 39th meeting held on 01.08.2025 regarding fee structure for the D.Litt/D.Sc. Programme in Dr. B.R. Ambedkar University Delhi in light of Sub Section 2 (iii), Sub-Section 2(xi) of Section 22 of Dr. B.R.Ambedkar University Delhi Act, 2007.	The University has notified the resolution passed by the Board of Management regarding Fee Structure vide Notification dated 20.02.2026.	
54.6	To consider the rationalization of Fee Waiver with respect of Ph.D. Programmes.	The Board of Management considered and resolved to approve the proposal and recommendations made by the Academic Council in its 41st meeting held on 14.01.2026 regarding rationalization of Fee Waiver Policy by discontinuing the fee waiver to the Students/Scholars to be enrolled in the Ph.D. Programmes from upcoming batches in light of Sub Section 1 (vi), Sub Section 1(xvii) of Section 24 of Dr.B.R.Ambedkar University Delhi Act, 2007.	The University has notified the resolution passed by the Academic Council regarding Fee Waiver vide Notification dated 20.02.2026.	
54.7	To consider the	The Board of Management	The University has	

	establishment of a new Centre: दीर्घआयु-DIRGHA-AYU Centre for the Study of Ageing at Dr.B.R.Ambedkar University Delhi.	deliberated on the proposal and suggested to collaborate with the Pharmaceutical University such as DIPSRU and other healthcare institution for cooperation and providing supportive role to them in carrying out the research work in the field of health and issues related to the old aged persons.	notified the resolution passed by the Board of Management regarding दीर्घआयु-DIRGHA-AYU Centre for the Study of Ageing vide Notification dated 20.02.2026.	
54.8	To consider the replacement of the old programmes with the new programmes in various Schools of the University.	The Board of Management considered and resolved to approve the proposal and recommendations made by the Academic Council in its 41st meeting held on 14.01.2026 regarding replacement of the old programme offered by the University with the new programmes in various Schools in line with the applicable UGC Regulations, in light of Sub Section 1 (xvii) of Section 24 of Dr.B.R.Ambedkar University Delhi Act, 2007.	<p>1.Bachelors in Fine Arts (BFA)-</p> <p>As stated by the School, a consultative meeting regarding the new BFA Programme was conducted on 13.02.2026 successfully. The School will place the suggestions before its BoS in its meeting planned in the second week of April, 2026.</p> <p>2. Masters in Performing Arts (MPA)- Theatre Arts-As stated, the School will organize a consultative meeting in regard to the Masters in Performing Arts Programme.</p>	
54.9	To consider the recommendation s made by the Academic Council regarding improvements in the eligibility criteria for screening the applications for direct recruitment of Teachers and Other Academic Staff as provided for in the "UGC Regulations on	The Board of Management considered and resolved to approve the proposal and recommendations made by the Academic Council in its 41st meeting held on 14.01.2026 regarding improvements in the eligibility criteria for screening the applications for direct recruitment of Teachers and Other Academic Staff as provided for in the "UGC Regulations on Minimum Qualifications for Appointment of Teachers	The improvements in the eligibility criteria have already been included in Advertisement No.AUD/55-1(49)/Rect./2025 for Teaching and Other Academic Staff Posts.	Action Completed.

	Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018".	and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.		
54.10	To report engagement of Professor of Practice against the rolling advertisement.	<p>The Board of Management noted and appreciated the engagement of Professor of Practice by the University in light of the guidelines issued by the University Grants Commission as, the said engagement of Skilled Professionals/Experts/Academicians/Specialists as Professor of Practice will act as a bridge/link between the students and practitioners having in depth knowledge of the subjects.</p> <p>The Board further suggested the University to assess the total requirement of the Professor of Practice in various disciplines and send the same to the Directorate of Higher Education, GNCTD for recommending some additional names of Professionals/Experts/Academicians/Specialist having in depth knowledge of the related subject/fields.</p>	The Process of assessment of discipline-wise requirement of Professor of Practice has been initiated. After assessment, the discipline-wise requirement of the Professor of Practice would be communicated to the DHE, GNCTD.	Expected to be completed by 30 th April, 2026.

**MINUTES
of
The 41st Meeting
of
The Finance Committee**

**Held on
17th March 2026 (Tuesday) at 2:30 PM
Conference Hall, Kashmere Gate Campus**



Dr. B.R. Ambedkar University Delhi

Page 1

The 41st Meeting of the Finance Committee, Dr. B.R. Ambedkar University Delhi (Dr. B R AUD) was held on 17th March 2026 (Tuesday) at 2:30 PM at the Conference Hall, Kashmere Gate Campus. The following attended the meeting:

- | | | |
|----|--|---|
| 1. | Professor Anu Singh Lather
Vice Chancellor | Chairperson |
| 2. | Shri Krishan Kumar Chauhan
Deputy Controller of Accounts | Representative of the Secretary (Higher Education), Ex-Officio Member |
| 3. | Prof. Kartik Dave
Dean, School of Management | Nominated by the Board of Management |
| 4. | Sh. Rajeev Talwar
Controller of Finance | Secretary |

The following attended the Meeting as Special Invitees:

- | | | |
|----|----------------------------------|-----------|
| 5. | Col. Omkar Singh, (Retd.) | Registrar |
|----|----------------------------------|-----------|

The following member could not attend the meeting due to his pre occupation and the absence of leave was granted by the Chair.

1. Secretary (Finance) or his representative

At the outset, the Vice Chancellor and Chairperson, Finance Committee extended a warm welcome to all the Members.

The Agenda items were discussed in detail.

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Agenda 41.1: To confirm Minutes of the 40th Meeting of the Finance Committee held on 24th October 2025.

The Minutes of the 40th Meeting of the Finance Committee held on 24th October 2025 (Appendix-1, Page-14) were submitted for confirmation by the Finance Committee.

Decision: The Finance Committee confirmed the Minutes of its 40th Meeting.

Agenda 41.2: To note the Action Taken Report (ATR) on the decisions taken by the 40th Meeting of the Finance Committee held on 24th October 2025.

The following Action Taken Report (ATR) on the decisions taken by the 40th Meeting of the Finance Committee held on 24th October 2025 was submitted for information of the Finance Committee:

Agenda 40.1: To confirm Minutes of the 39th Meeting of the Finance Committee held on 4th August 2025.

Decision	Action Taken
The Finance Committee confirmed the Minutes of its 39 th Meeting.	Minutes confirmed and recorded.

Agenda 40.2: To note the Action Taken Report (ATR) on the decisions taken by the 39th Meeting of the Finance Committee held on 4th August 2025.

Decision	Action Taken
The Finance Committee noted the Action Taken Report (ATR).	ATR noted and recorded.

Agenda 40.3: To consider the Revised Estimates for the Financial Year 2025-26 and Budget Estimates for the Financial Year 2026-27.

Decision	Action Taken
The Finance Committee deliberated on the estimates of the University and recommended the Revised Estimates (RE) for the financial year 2025-26 and the Budget Estimates for the Financial Year 2026-27 to the Board of Management for its consideration and approval.	The recommendations of the Finance Committee were duly approved by the 52 nd meeting of the Board of Management. The RE & BE were duly forwarded to the GNCTD on 28.08.2025. Accordingly, the revised RE of Rs.81 in GIA Salary and Rs.25 in GIA General was allotted and released to the University.

Agenda 40.4: To consider the proposal for Procurement of Maruti Omni Ambulance for Dr. BR Ambedkar University Delhi

Decision	Action Taken
The Finance Committee deliberated on the agenda in detail. The Committee observed that procurement should not be	The recommendations of the Finance Committee

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<p>model- or brand-specific, and therefore, instead of mentioning a particular make such as <i>Maruti Omni</i>, a generic description may be adopted to ensure transparency and competition in the procurement process.</p> <p>After detailed discussion, the Committee decided as under:</p> <ol style="list-style-type: none"> 1. Instead of limiting the purchase to the specific brand/model of <i>Maruti Omni Ambulance</i>, the University may procure a Patient Transfer Ambulance (PTA) Vehicle of equivalent or higher specifications suitable for patient transfer purposes, following due process as per the Government of NCT of Delhi procurement guidelines. 2. The Committee recommended that a proposal for creation of regular driver posts may be forwarded to the <i>Administrative Reforms Department, GNCTD</i> for consideration and approval. 3. Noting the urgency of the matter, the Finance Committee further recommended that till the procurement process of University's own ambulance and creation of posts are completed, a Patient Transfer Ambulance (PTA) vehicle along with Driver may be hired through GeM to ensure continuity of essential services. 4. The Finance Committee further discussed the cost of engaging drivers through outsourcing agency, and accordingly, agreed to the revised budget estimates after factoring in the applicable service charges and GST. 5. The FC also suggested that the University may write to the Health Secretary, GNCTD for stationing of CATs ambulance in the University vicinity. <p>With the above modifications and recommendations, the Finance Committee recommended the proposal for procurement/hiring of <i>Patient Transfer Ambulance Vehicle(s)</i> within the approved financial ceiling and as per the provisions of the GFR and GNCTD procurement guidelines.</p>	<p>were duly approved by the 52nd meeting of the Board of Management. As informed by the concerned Division, the process of procurement of vehicle is underway.</p>
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Agenda 40.5: To consider the estimates of arrears on account of CAS promotion to the teaching and non-teaching staff

Decision	Action Taken
The Finance Committee noted that in case the proposed RE of Rs.93.79 crores in GIA-Salaries Head does not get approved, then the University will not be in a position to release the Arrears to these employees in the current financial year. Therefore, the Finance Committee recommended that the Vice-Chancellor may be given the authority for taking a decision for release of arrears to the employees, subject to the availability of funds under the GIA-	The recommendations of the Finance Committee were duly approved by the 52 nd meeting of the Board of

Salaries head. The proposal was recommended to the Board of Management for approval.	Management.
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Agenda 40.6: To consider the estimates for setting up of Digitization Unit in Libraries of the University

Decision	Action Taken
After detailed deliberations, the Finance Committee recommended that all the codal formalities for procurement of all hardware/miscellaneous items may be followed including taking up the matter to Technical Evaluation Committee (TEC), GNCTD for setting up of Digitisation Unit at the University. With the above, the Finance Committee recommended the proposal for approval by the Board of Management.	The recommendations of the Finance Committee were duly approved by the 52 nd meeting of the Board of Management. The proposal for setting up a Digitization Unit in the University Library has been initiated with specifications for the required hardware. The proposal for procurement of essential supporting hardware, including a Book Scanner and Server, will be placed before the IT Advisory Committee for vetting. Further, action for procurement of the hardware will be taken after receipt of the Committee's vetting.

Agenda 40.7: To consider meeting the estimates of Rs. 47.44 Lakhs on the repair/renovation of SVS training restaurant/ Kitchen at Karampura Campus from the Learning Enhancement Head

Decision	Action Taken
The Finance Committee recommended the proposal to the Board of Management for approval.	The recommendations of the Finance Committee were duly approved by the 52 nd meeting of the Board of Management. The sanction order has been issued to PWD, GNCTD for the repair/ renovation of SVS training restaurant/ kitchen at Karampura Campus. The tendering work is under process by PWD, GNCTD.

Agenda 40.8: To report the status of Construction of Semi- Permanent Structure (SPS), (4 storeys) by PWD for additional Classrooms at Karampura campus from the University Development Fund.

Decision	Action Taken
The Finance Committee noted the status of construction of SPS Building.	The matter was noted in the 52 nd meeting of the Board of Management. The furniture installation has been completed in 8 classrooms. The tendering process for the balance furniture in 6 classrooms, MDP room, conference room and staff rooms is under process by PWD, GNCTD. Reminder letters have been issued to PWD for expediting the tendering process. The matter is being pursued.

Agenda 40.9: To report the introduction of specific Fee Head named 'Facilities and Services Charges' in the revised fee structure to take care of welfare measure of students

Decision	Action Taken
The Finance Committee noted	The matter was noted in the 52 nd meeting of the Board

the information.	of Management. Action has been taken by transferring the funds from Facilities and Services Charges head to Student Welfare Fund head as per the requirement.
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Agenda 40.10: To report the outstanding amount pending against AIC-AUDF and ACIIE

Decision	Action Taken
The Finance Committee noted the information.	Noted in the 52 nd meeting of the Board of Management.

Table Agenda 40.11: To report the process of implementation of e-Office in Dr. B.R. Ambekdar University Delhi, related estimates and engagement of NICSI empanelled vendor

Decision	Action Taken
The Finance Committee noted that estimates for setting up of e-Office in the University are already part of the Revised Estimates 2025-26 for the purpose of IT related tasks.	The matter was noted by the 52 nd meeting of the Board of Management. Further, the e-office has been implemented in the University. It is further submitted that M/s Enhira Software Expert Ltd. has been shortlisted for execution of scanning and digitization of physical files. The agency is NICSI empaneled.

Table Agenda 40.12: To consider the enhanced rates of cash awards to faculty members under Ambedkar University Research Publication Incentive Scheme (AURPIS).

Decision	Action Taken
After detailed deliberations, the Finance Committee recommended the proposal for approval by the Board of Management.	The recommendations of the Finance Committee were duly approved by the 52 nd meeting of the Board of Management. The awards to faculty under AURPIS will be issued on enhanced rates in the next cycle.

Decision: The Finance Committee noted the Action Taken Report (ATR).

Agenda 41.3 To consider the adoption of revised Regulations on Delegation of Finance Powers of the Dr. B.R. Ambedkar University Delhi.

1. Background

Delegation of Financial Powers Regulations (DFPR) provide the institutional framework for delegation of financial and administrative powers to various authorities and officers of the University for efficient financial management and expeditious decision-making. These regulations enable decentralization of financial authority while ensuring adherence to the General Financial Rules (GFR), 2017, GNCTD guidelines, and applicable statutory provisions.

The existing Delegation of Financial Powers of the University has been in operation for since 2012. However, with the evolving administrative requirements of the University, changes in financial procedures, and amendments in the General Financial Rules (GFR), 2017 and GeM procurement procedures, it was considered necessary to review and update the existing DFPR so that the financial powers are aligned with current regulatory provisions and operational needs of the University.

In order to undertake a comprehensive review of the existing Delegation of Financial Powers, the Competent Authority constituted a Committee vide Order No. AUD/2-82/Fin./2024-25

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dated 14 July 2025 to review the existing Delegation of Financial Powers of the University and to submit a revised framework in light of the provisions of GFR 2017 and the latest amendments in GeM manuals and related financial procedures.

The Committee held detailed deliberations and examined:

- The existing Delegation of Financial Powers in the University.
- Relevant provisions of General Financial Rules (GFR), 2017.
- GNCTD financial procedures and procurement guidelines, including GeM provisions.
- The administrative and financial requirements of the University for smooth functioning of academic and administrative units.

Based on these deliberations, the Committee has recommended a revised Delegation of Financial Powers framework aimed at improving administrative efficiency, clarity in financial approvals, and compliance with applicable government rules.

The revised DFPR seeks to:

- Rationalize and streamline financial approval limits for various authorities.
- Ensure greater operational efficiency through appropriate decentralization of powers.
- Align the University's financial procedures with GFR 2017 and Government procurement systems such as GeM.
- Provide clear delineation of powers for procurement, administrative approvals, financial sanctions, and contract management.
- Strengthen financial accountability and internal control mechanisms.

2. Documents Placed for Consideration

For the consideration of the Finance Committee, the following documents are placed as annexures:

1. **Annexure-2 (page-32):** Minutes of the meeting of the duly constituted Committee for review of Delegation of Financial Powers.
2. **Annexure-2:** Comparative Chart showing existing Delegation of Financial Powers vis-à-vis proposed revised provisions.
3. **Annexure-2:** Final Draft of the revised Delegation of Financial Powers Regulations (DFPR) of the University.

3. Proposal

The Finance Committee was requested to consider and recommend the revised Delegation of Financial Powers Regulations (DFPR) of Dr. B.R. Ambedkar University Delhi as proposed in the draft, after examining the recommendations of the Committee and the comparative statement.

Decision: The Finance Committee deliberated on the regulations on Delegation of Financial Powers and recommended the same to the Board of Management for its consideration and approval. In addition, the Finance Committee also recommended the delegation of administrative approval, for undertaking Repair and Maintenance work, to the Executive Engineer upto an amount of Rs 3.0 lakh on each such work. All such proposals would also require consent of Registrar.

Agenda 41.4 To consider the estimates of arrears on account of CAS promotion to the SHRM faculty [erstwhile Delhi Institute of Human Resource Management (DIHRM)]

It is submitted that consequent upon the merger of the Delhi Institute of Human Resource Management (DIHRM) with Dr. B. R. Ambedkar University Delhi in June 2021 on an "as-is-where-is basis", certain faculty members of DIHRM have been considered for promotions

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under the Career Advancement Scheme (CAS) in accordance with the applicable UGC Regulations.

Subsequent to the issuance of Office Order dated 30.05.2025 by the Recruitment and Promotion Cell (RPC) granting CAS promotions, the cases of the following three faculty members have arisen for pay fixation:

1. **Dr. Anand Burdhan** – Date of Promotion: **15.02.2007**
2. **Dr. Shalini Awasthi** – Date of Promotion: **23.12.2002**
3. **Dr. Seema Yadav** – Date of Promotion: **23.12.2002**

While examining the matter of pay fixation in accordance with the currently applicable 7th CPC pay levels in the University, the following observations have been noted:

1. At the time of merger of DIHRM with the University in June 2021, the employees of DIHRM were drawing salary as per the 6th CPC pay scales. The recommendations of the 7th CPC stipulate that autonomous bodies which are not in a position to meet the additional financial burden arising from the implementation of revised pay scales are required to obtain approval through their administrative ministry and the Financial Advisor before implementing the same. As per the records presently available, no such approval/document is available on file.
2. The Office Orders dated 30.05.2025 indicate that the promotions have been granted with effect from 23.12.2002 and 15.02.2007, which pertain to a period prior to the establishment of Dr. B. R. Ambedkar University Delhi in 2008 and prior to the merger of DIHRM with the University in 2021. Therefore, any financial liability arising for the period prior to the establishment of the University or prior to the merger may require approval of the Competent Authority / appropriate authority. As per the records presently available, no such approval is available on file.
3. The minutes dated 27.09.2013 of the Board of Management of DIHRM had recorded its concern that the first Director, apart from irregularities in his own appointment and certain other appointments, had not obtained Government approval for the staff structure. The Board had also directed that necessary action be taken urgently at the Government level for obtaining approval of the Recruitment Rules (RRs) and for filling up the vacancies. As per the records presently available, no documentary evidence in this regard is available on file.
4. Further, as per Para 13(2) of the First Statute of Dr. B. R. Ambedkar University Delhi, all proposals relating to revision of grades, up-gradation of pay structure, or items not included in the approved budget are required to be examined by the **Finance Committee** before being placed before the Board of Management.
5. It is further submitted that, based on tentative calculations, the estimated financial implication for one year in respect of the above three faculty members comes to approximately ₹13,12,212/-. Considering that the promotions have been granted with effect from 15.02.2007 and 23.12.2002, the arrears may pertain to a period of nearly 24 years, and the overall estimated financial implication is likely to be in the range of ₹3.5–4.0 crore approximately, subject to final verification and preparation of individual due and drawn statements.

In view of the above and the statutory provisions under **Para 13(2) of the First Statute**, the matter was placed before the Finance Committee for deliberation regarding the following:

1. Implementation of pay fixation under the 7th CPC in respect of the above faculty members of DIHRM on account of CAS promotions; and
2. Financial liability, if any, pertaining to the period prior to the establishment of the University or prior to the merger of DIHRM with the University, arising from such pay fixation and consequential arrears.

Decision: The Finance Committee recommended the release of arrears on account of promotion under CAS, from the date of merger of DIHRM with Dr. B.R. Ambekdar University Delhi, subject to the availability of funds under Grant in aid (Salary).

The Finance Committee, further recommended that the arrears on account of CAS accrued till the date of merger and implementation of 7th CPC, to be processed separately and submitted to FD, GNCTD, through DHE.

Agenda 41.5 To report the status of Construction of Semi- Permanent Structure (SPS), (4 storeys) by PWD for additional Classrooms at Karampura campus from the University Development Fund

On the recommendations of the 32nd meeting of the Finance Committee held on 23.12.2022, the Board of Management in its 42nd meeting held on 23.12.2022 approved the revised estimates of Rs 21.78 Crores submitted by the PWD for construction of new Semi Permanent Structure (SPS) (4 storey) by PWD for additional class rooms at Karampura Campus. The estimates were further revised to Rs.23.72 Crores, which were recommended by the 39th Finance Committee and approved by the 51st Board of Management.

Sl. No.	Amount released to PWD	Released on
1.	Rs 2,17,78,263/-	27.12.2022
2.	Rs 3,58,56,600/-	16.05.2023
3.	Rs 3,78,95,172/-	19.04.2024
4.	Rs 3,50,00,000/-	10.06.2024
5.	Rs 2,50,84,095/-	29.10.2024
6.	Rs.81,72,000/-	22.07.2025
7.	Rs.81,71,552/-	21.08.2025
8.	Rs.1,72,90,459/-	21.08.2025
Total	Rs.18,92,48,141/-	

The work was awarded to M/s SPS Infrabuild Pvt Ltd at their quoted amount of Rs17,29,04,589/- by PWD. The advance has been released to the PWD from the University Development Fund.

Further advance will be released in due course of time as per the executed work and demand raised by the PWD. An amount of Rs. 150,652,155/- has already been adjusted. The Utilisation Certificate for balance of Rs.38,595,986/- has been requested from PWD.

The classroom furniture work has been awarded by PWD in two phases, the work is under progress. The sanction order for signage has been issued to PWD.

The PWD has raised a demand for release of due payment and also submitted the utilisation certificate for the utilized amount. The total payment released to PWD so far is Rs.18,92,48,141/-.

The construction is at completion stage. The building was dedicated for official use by the Hon'ble Chief Minister on 20.09.2025.

The matter was noted in the 52nd meeting of the Board of Management. The furniture installation has been completed in 8 classrooms. The tendering process for the balance furniture in 6 classrooms, MDP room, conference room and staff rooms is under process by PWD, GNCTD. Reminder letters have been issued to PWD for expediting the tendering process. The matter is being pursued. This was submitted for information of the Finance Committee.

Decision: The Finance Committee noted the progress of the construction of SPS Building at Karampura campus.

Agenda 41.6 To report about the information regarding deficit of Grant-in-Aid for FY 2024-25 and recoupment of University Development Fund.

The Finance Committee on 13.05.2025 vide Resolution No. 38.7 was apprised that as per the Budget Estimates (BE) for the Financial Year 2024-25 approved by the Government of NCT of Delhi (GNCTD), an amount of ₹92.00 crores was allocated to the University under Grant-in-Aid, comprising ₹62.00 crores for GIA-Salary and ₹30.00 crores for GIA-General. Subsequently, the allocation was revised at the Revised Estimate (RE) stage, whereby the GIA-General component was reduced from ₹62.00 crores to ₹25.00 crores. It was also informed that against the allocated RE of Rs.87 crores, only ₹59.70 crores was actually released. However, the actual expenditure of ₹81.60 crores was incurred, keeping in view the approved RE of ₹87.00 crores. The short-release of Grant-in-Aid by Rs.23.06 crores (Rs.12.59 crores in GIA Salary and Rs.10.47 crores) had severely affected the financial position of the University, resulting in deferment of essential works and activities.

In continuation of the above, it is submitted that vide University's communications dated 03.04.2025, 30.05.2025 and 28.08.2025 (copies enclosed), GNCTD was repeatedly apprised of the acute shortage of funds and the University had requested the release of an additional amount of ₹23.06 crores to meet essential expenditure commitments.

Consequently, a deficit of ₹23.06 crores was created due to the difference between the RE approved by GNCTD and the actual Grant-in-Aid released during FY 2024-25. This issue has also been specifically pointed out by Audit.

In reference to the above, the Finance Committee on 24.10.2025 vide Resolution No. 40.3, while finalizing the demand for RE for FY 2025-26, approved the additional demand of ₹12.59 crores under GIA-Salary and ₹10.47 crores under GIA-General towards the deficit Grant-in-Aid of FY 2024-25.

It is further informed that while allocating the Revised Estimate for FY 2025-26, the Government enhanced the allocation under GIA-Salary from ₹68.00 crores to ₹81.00 crores, i.e. an increase of approximately ₹13.00 crores, which corresponds to the deficit under the Salary component for the previous year.

In view of the above and in accordance with the decision of the 42nd meeting of the Board of Management, it was placed for information of the Finance Committee that the University Development Fund is being recouped by an amount of ₹12.59 crores, adjusted against the enhanced release under GIA-Salary.

Decision: The Finance Committee noted the above.



Agenda 41.7 To report the Status of advances released to PWD for construction of Dheerpur and Rohini Campuses – for information of the Finance Committee

The Finance Committee in its 33rd meeting held on 29.05.2023 noted that an advance of ₹15.00 crores and ₹12.00 crores (being 2% of the initially estimated cost) was released on 13.10.2017 to the Public Works Department (PWD) for undertaking preparatory works for construction of the Dheerpur and Rohini Campuses of the University, respectively. The issue of change of head of Demand for adjustment of advances was also submitted for consideration before the FC.

The Finance Committee vide Resolution No. 33.4, recommended for consideration and approval by the Board of Management and subsequently for submission of the same to the Finance Department, GNCTD that the outstanding advances to PWD for construction of campuses at Dheerpur and Rohini may be consolidated under the respective heads of Demand No. 11 – Urban Development (Public Works) and settled accordingly, as proposed.

On the basis of approval by the Board of Management, in its 44th meeting held on 29.05.2023, an Action Taken Report (ATR) was submitted to the 34th meeting of the Finance Committee that a letter dated 25/26.06.2023 was issued to the Director, Directorate of Higher Education, with a request to forward the matter to the Finance Department, GNCTD, for working out the modalities so that necessary adjustments could be carried out and the future course of action decided. Copies of the said letter were also endorsed to PWD (Education-II), Lajpat Nagar, and the Consultant (Campus Development) of the University for expediting the matter.

However, the above request could not be acceded to by GNCTD, and no response has been received so far in this regard.

It is further informed that the Revised Expenditure Finance Committee (EFC) proposal for construction of the University campus at Dheerpur is in process. During 2017-18, an amount of ₹27.00 crores was released to PWD, out of which only ₹6.73 crores (₹4.05 crores for Dheerpur and ₹2.68 crores for Rohini) has been settled till date. The balance amount of ₹20.27 crores remains unutilised and pending with PWD.

Expecting approval of the EFC by the GNCTD, in view of the above, it is brought to the information of the Finance Committee that out of the unutilised balance, an amount of ₹10.95 crores pertaining to the Dheerpur campus may be utilised by PWD for construction works of the Dheerpur campus, subject to approval of the competent authority and finalisation of modalities by GNCTD.

Regarding the proposal for Rohini Campus, it is anticipated that the construction and other related activities are not expected in near future, therefore, unutilized amount of Rs.9.32 crores may please be refunded back by the PWD to the University at the earliest.

Further in respect to the adjustment of long pending advances issued in 2017-18 to the PWD towards construction of campuses at Dheerpur and Rohini, we may again write to the DHE, GNCTD to intervene and take necessary steps for the adjustment of the same. A letter addressed the Director, DHE, GNCTD is annexure as **Annexure-3 (page-101)**.

The Finance Committee was requested to take note of the above.

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Decision: The Finance Committee noted the matter of long pending advances of Dheepur and Rohini and recommended that a letter be sent to the DHE, GNCTD for necessary action in the matter. The proposal is recommended for approval to the Board of Management.

Supplementary Agenda 41.8 To consider empanelment of two Doctors on part time basis to enhance the Medical facilities for the students at Karampura Campus of the University.

Introduction

The University has more than 4600 students spread across its 4 campuses at Kashmere Gate, Karampura, Lodhi Road and Qutub Institutional Area. In order to provide enhanced medical facilities to its students/ research scholars, it is required to engage more medical consultants on part time basis.

At present University provides minimum basic medical facilities to the students and employees through its health centre, where only one Doctor (permanent) is available at Kashmere Gate Campus. In view the recent shifting of many schools from Kashmere Gate campus and introduction of new programmes, the number of students and faculty at the Karampura Campus have increased besides the students residing in hostel, therefore there is requirement of Doctors at the campus to deal with emergent situations. The proposed facilities offer a range of services, including specialist consultations at Karampura Campus by engaging General Physician and Dentist.

Proposal

The 31st and 50th BOM meeting considered and approved the appointment of 4 Medical consultants on part time basis. In addition to the engagement of Part Time Doctor/ Consultant in accordance with the decision taken in 31st and 50th meeting of BOM, it is further required to engage specialist Doctors (General Physician and Dentist) at Karampura Campus. The Specialist Doctor on visiting basis are required to be empanelled / part-time basis on the same terms and conditions as approved by the BOM in its 50th meeting and they are expected to provide services to the students and employees of the university:

Sl No	Specialization	Requirement
1	General Physician	01
2	Dentist	01

Objectives

In view the recent shifting of School of Studies from Kashmere Gate campus and introduction of new programmes, the number of students and faculty at the Karampura Campus have increased, therefore there is requirement of special doctors at the campus to deal with emergent situations. The Specialist Doctors shall provide their services from time to time as and when the need arises. In case of emergency, Specialist Doctors may be contacted beyond the scheduled hours, even in late night hours (if required) and they shall be expected to render all possible support to the bonafide students of the University.

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Financial Implication

The doctors will be engaged on part-time basis on the approved rate of Rs.5500/- per visit. The Doctor shall visit the Campus for 2 hours in a day with maximum 3 visits in a week.

The total proposed maximum ceiling for remuneration will be of Rs. 70,000/- per Doctor in a month and yearly amount **Rs.16,80,000/-** which will be met from the fee collected from the Head "Facility and Service Charges" as transferred to the 'Student Welfare Fund' of the University.

The agenda regarding consideration of appointment and Remuneration for the Specialist Doctors on part time basis in the University was submitted for consideration of the Finance Committee. The recommendation of the Finance Committee will be submitted to the Board of Management for approval.

Decision: After detailed deliberations, the Finance Committee recommended the proposal for approval by the Board of Management.

The minutes are issued with the approval of the Chair, Finance Committee.


(CMA Rajeev Talwar)
Controller of Finance
Secretary (Finance Committee)

Annexure-2

डॉ. बी.आर. अंबेडकर विश्वविद्यालय दिल्ली



Dr. B.R. Ambedkar University Delhi

Established by the Act of Legislative Assembly of National Capital Territory of Delhi

**Minutes of the Meeting of the Committee held on 25.02.2026 and 10.03.2026
Constituted for Review of Delegation of Financial Powers Regulations (DFPR)**

A Committee was constituted vide Order No. AUD/2-82/Fin./2024-25 dated 14 July 2025 to review the existing Delegation of Financial Powers of the University and to recommend a revised framework in the light of provisions of General Financial Rules (GFR), 2017 and the latest amendments in GeM manuals and related financial procedures.

The Committee comprised the following members:

1. Prof. Kartik Dave, Dean (Planning) – Chair
2. Sh. Girish Ranjan, Finance Officer, University of Delhi – External Member
3. CMA Sh. Rajiv Talwar, COF – Member
4. Ms. Neha Govind, DR (Finance) – Member
5. Sh. Deepak Kapoor, AR (Finance) – Secretary

The first meeting of the Committee was held on 25 February 2026 under the Chairmanship of Prof. Kartik Dave, Dean (Planning).

At the outset, the Secretary of the Committee presented the background regarding the existing Delegation of Financial Powers of the University and the need for its revision in view of changes in the General Financial Rules (GFR), 2017, introduction of GeM procurement procedures, and the growing administrative and financial requirements of the University. It was also emphasized that the existing DFPR document dates back to 2012 and there has been a number of changes during this period. Further, there is also a requirement to decentralize certain powers keeping in view the expansion of University.

The Committee deliberated on the following aspects:

- The existing Delegation of Financial Powers of the University and the need to rationalize and update the financial limits delegated to various authorities.
- Alignment of the University's financial powers with GFR 2017 provisions and Government procurement guidelines.
- The need to ensure greater administrative efficiency through appropriate decentralization of financial powers.
- Clear delineation of financial sanctioning authority, procurement powers, and administrative approvals to avoid delays in execution of academic and administrative activities.

The Committee examined the existing DFPR document and various provisions contained therein and discussed possible revisions in financial limits and procedural clarity.

After detailed deliberations, the Committee decided that:

Deepak *Neha* *Rajiv* *Girish*
(Girish Ranjan)

1. A comparative statement showing the existing provisions and the proposed revised provisions of the DFPR should be prepared.
2. The revised framework should ensure compliance with GNCTD guidelines, GFR 2017 and GeM procurement procedures.
3. The revised DFPR should clearly define financial powers for procurement, administrative approvals, expenditure sanctions, and related financial matters.
4. A draft revised DFPR along with a comparative chart for consideration in the next meeting.

The meeting concluded with the direction that the revised draft document along with the comparative chart be circulated to the members before the next meeting.

The second meeting of the Committee was held on 10 March 2026 under the Chairmanship of Prof. Kartik Dave, Dean (Planning).

The draft revised Delegation of Financial Powers Regulations (DFPR) along with the comparative chart showing existing and proposed provisions was placed before the Committee for consideration.

The Committee examined the draft document in detail and deliberated upon:

- The financial limits proposed for various authorities.
- The provisions relating to procurement procedures and financial approvals.
- The need for ensuring clarity in delegation of powers while maintaining financial accountability and internal control mechanisms.

During the deliberations, the Committee suggested certain modifications and improvements in the draft to ensure better clarity and operational efficiency. After detailed discussions, the Committee finalized the revised Delegation of Financial Powers Regulations (DFPR) (**Annexure-1**) and a Comparative Chart of Old and Revised DFPR (**Annexure-2**) incorporating the suggestions made by the members.

Recommendation of the Committee

The Committee recommended the revised Delegation of Financial Powers Regulations (DFPR) for consideration by the Hon'ble Vice-Chancellor. Afterwards, the regulations can be placed before the Finance Committee and Board of Management of the University for its adoption.


(Deepak Kapoor)


(Neha Govind)


(CMA Sh. Rajiv Talwar)


(Girish Ranjan)


(Prof. Kartik Dave)

Annexure 1

**REVISED REGULATIONS
ON
DELEGATION OF FINANCIAL
POWERS**

& other ~~Adm~~ Establishment matters

डॉ. बी.आर. अंबेडकर विश्वविद्यालय दिल्ली



Dr. B.R. Ambedkar University Delhi

Established by the Act of Legislative Assembly of National Capital Territory of Delhi

REGULATIONS ON DELEGATION OF FINANCIAL POWERS

& other Establishment matters

(Approved by the Board of Management in its __ Meeting held on ____)

(Framed under the provisions of the Dr. B.R. Ambedkar University Delhi Act, Statutes and Ordinances)



Kashmere Gate Campus Kashmere Gate Campus, Lothian Road, Kashmere Gate, Delhi-110006	Karampura Campus Ambedkar University Delhi, Shivaji Marg, Karampura, New Delhi-110015,	Lodhi Road Campus Aliganj, BK Dutt Colony, Lodhi Road, New Delhi 110003	Qutab Institutional Area Satsang Vihar Marg, Block A, Qutab Institutional Area, New Delhi, Delhi 110016
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DELEGATION OF FINANCIAL POWERS To Various Officers in the University

INTRODUCTION, STATUTORY FRAMEWORK AND DEFINITIONS

1. Statutory Authority and Background

The Board of Management of Dr. B.R. Ambedkar University Delhi is empowered, vide Statute 11(2)(g) of the Dr. B.R. Ambedkar University Delhi Act, to delegate any of its powers to the Vice-Chancellor, Deans, Registrar, Controller of Finance, or to any other officer, employee, authority of the University, or to a Committee appointed by it.

The Finance Committee of the University had earlier approved the Delegation of Financial Powers in its Third Meeting held on 29 April 2010, which was subsequently ratified by the Board of Management 12th Meeting held on 31.07.2012

In view of the substantial expansion of academic, administrative, research, and developmental activities of the University, it has become necessary to review, rationalise, and further strengthen the Delegation of Financial Powers to ensure effective financial governance. It was also felt necessary to decentralise powers and grant enhanced financial authority to officers so that decision-making becomes expeditious and efficient.

Accordingly, based on the recommendations of the duly constituted Committee for preparation of the Regulations on Delegation of Financial Powers and its acceptance by the ____ Meeting of the Finance Committee, the revised Delegation of Financial Powers has been ratified by the ____ Meeting of the Board of Management.

2. Preamble

In exercise of the powers conferred under the provisions of the Dr. B.R. Ambedkar University Delhi Act, Statutes and Ordinances, and in furtherance of the principles of transparency, accountability, financial propriety, and decentralised decision-making, the Board of Management hereby lays down the Delegation of Financial Powers (DFP) for various authorities and officers of the University.

3. Objectives of Delegation

The objectives of delegating financial powers are to:



- facilitate efficient and timely decision-making;
- ensure optimum utilisation of public funds;
- reduce avoidable procedural delays; and
- clearly define financial responsibility and accountability at each level of administration.

This delegation enables academic and administrative units to function effectively while remaining fully compliant with statutory, financial, and audit requirements.

4. Scope and Applicability

4.1 These Delegation of Financial Powers shall apply to:

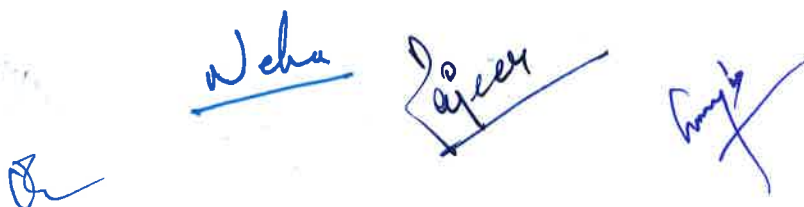
- all academic, administrative, research, student service, project, and support units of the University; and
- all officers and authorities to whom powers are delegated under the Schedules appended to these regulations.

5. General Conditions Governing the Exercise of Delegated Powers

The exercise of delegated financial powers shall be subject to observance of the prevailing rules and regulations and such general or special conditions as may be prescribed or issued by the competent authority from time to time.

In particular:

1. Expenditure shall be incurred only where a valid budget provision exists for the relevant financial year and with the approval of the competent authority.
2. No expenditure on a new item shall be sanctioned without the prior approval of the competent authority.
3. All powers shall be exercised subject to availability of funds and completion of all codal formalities as per prescribed procedures.
4. The delegation of powers shall be subject to the provisions of the General Financial Rules, 2017, Manuals of Procurement of Goods and Services, and applicable guidelines issued by GNCTD from time to time.
5. The total cost of procurement shall invariably include ancillary charges such as freight, transportation, insurance, taxes, duties, and other incidental expenses.
6. All kinds of tax liabilities, including GST, Income Tax or any other statutory levies, wherever applicable, shall be deducted before making any payment.
7. Administrative Approval implies the consent of the competent authority for undertaking any procurement, activity, programme, function, workshop, committee constitution, nomination of members, or decision in any matter. The proposal seeking administrative approval shall include the estimated financial implications to the closest possible value



wherever expenditure is involved. Administrative approval signifies that the activity is necessary, aligns with the objectives of the University, and grants permission to incur expenditure and initiate action.

6. Procurement Procedure and Administrative Approval

6.1 All procurement proposals shall be processed strictly in accordance with the General Financial Rules, applicable Manuals of Procurement, and instructions issued by the Government of NCT of Delhi or Government of India, as applicable. The Pattern of Assistance needs to be referred for incurring any expenditure from Grant-in-Aid. Specifically, the Account Functionary deputed by the GNCTD needs to be consulted in this regard.

6.2 In exceptional cases involving high value, high sensitivity, or matters not covered under these Rules or the GFR, the competent authority may, if deemed necessary, refer the proposal to the Finance Division for examination or vetting or financial concurrence, in accordance with the circular issued by Finance Department, GNCTD dated 22.07.2025.

7. Financial Concurrence and Expenditure Sanction

7.1 Expenditure Sanction implies that the procurement, activity, programme, or function has been undertaken in accordance with the administrative approval accorded by the competent authority. It constitutes formal authorisation to incur expenditure and debit the relevant head of the approved budget.

7.2 Financial Concurrence means confirmation regarding availability of budget provision, correctness of the budget head, compliance with applicable financial rules, procedures, and guidelines, and availability of funds. Financial concurrence includes examination of procedural compliance as per GFR, Manuals of Procurement, and GNCTD guidelines.

All the Departments of the University shall submit the routine operational and administrative proposals, along with the justification and applicable rules, and seek the administrative approval of the Competent Authority. In some exceptional cases of high value, high sensitivity, not covered under DFP or confidential cases, the Competent Authority, may if so desire, send the file to Finance Division for examination/vetting/ concurrence, as the case may be. This is as per FD, GNCTD circular dated 22.07.2025.

7.3 The limits for passing of bills under supervision of Controller of Finance, subject to availability of budget & fund are as under:

- up to ₹10.00 lakh by the Assistant Registrar (Finance).
- above ₹10.00 lakh and up to ₹25.00 lakh by the Deputy Registrar (Finance).
- above ₹25.00 lakh by the Controller of Finance.

7.4 For any item or activity not specifically covered under these Delegations, the powers of administrative approval and expenditure sanction shall vest with the Vice-Chancellor.

8. Drawing and Disbursing Authorities

8.1 The authority to whom expenditure sanction has been delegated shall function as the Drawing ~~Officer~~ ^{Officer} for the purpose of booking expenditure under the relevant head.

8.2 The authority to whom the powers of passing of bills have been delegated shall function as the Disbursing Officer for the purpose of release of payment under the relevant head.

9. Residual and Special Powers

- Powers to write-off losses shall vest with the Vice-Chancellor.
- The Vice-Chancellor may exercise the powers of any authority to whom financial powers have been delegated.
- Powers to sanction expenditure in respect of items not specified in the Schedules or beyond prescribed limits shall vest with the Vice-Chancellor.
- All salary-related payments shall be passed by the Assistant Registrar (Finance) under the supervision of Deputy Registrar (Finance)/ Controller of Finance.
- The delegated financial powers shall be exercised personally by the authority to whom such powers have been delegated.

11. Record Maintenance and Monitoring

The authorities vested with administrative and financial powers shall maintain proper budget control by maintaining records to monitor effective utilisation of delegated limits, budget allotments, and compliance with prescribed procedures.

12. Definitions

In these regulations, unless the context otherwise requires, the following expressions shall have the meanings assigned to them below:

1. "Act"

Means the Dr. B.R. Ambedkar University Delhi Act 2007, as amended from time to time.

2. "Approving Authority"

Means the authority ^{as delegated} ~~competent~~ under these regulations or the Schedules appended hereto to accord administrative approval or expenditure sanction. ^{Regulations on Delegation of Financial Power as approved}

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3. **"Board of Management (BoM)"**
Means the Board of Management of Dr. B.R. Ambedkar University Delhi as constituted under the Act.
4. **"Budget"**
Means the annual financial estimates of the University as approved by the Board of Management for a financial year, including revised, supplementary, and re-appropriated provisions.
5. **"Competent Authority"**
Means the authority empowered under these regulations or the Schedules appended thereto to accord administrative approval, expenditure sanction, or both.
6. **"Division"**
Means an academic department, administrative Division, Centre, School, Project, Unit, or any other organisational unit of the University as recognised by the Competent Authority.
7. **"Financial Year"**
Means the period commencing on the 1st day of April and ending on the 31st day of March of the following calendar year.
8. **"General Financial Rules (GFR)"** *2017 as*
Means the General Financial Rules issued by the Government of India, as adopted by the University, and amended from time to time.
9. **"Division Incharge"** *also as*
Means the officer declared or recognised by the competent authority as the administrative head of a School, Centre, Division, Cell, Unit of the University for the purposes of financial and administrative control.
10. **"Each occasion"**
refers to a single procurement proposal approved through a single file.
11. **"Manual of Procurement"** *as per GFR 2017 as*
Means the Manual of Procurement of Goods, Works, and Consultancy Services issued by the Government of India or GNCTD, as adopted by the University and amended from time to time. *and also as*
12. **"Procurement"**
Means acquisition of goods, works, or services by purchase, hiring, leasing, outsourcing, or any other permissible mode in accordance with applicable rules.
13. **"per annum"**
The term wherever used shall be construed as referring to a Financial Year.
14. **"Schedule"**
Means the Schedules appended to these regulations specifying the nature, extent, and monetary limits of powers delegated to various authorities.
15. **"Sponsored Project"**
Means a project, programme, or scheme funded fully or partly by the Government of India, GNCTD, statutory bodies, autonomous organisations, public sector undertakings, international agencies, or other external funding agencies and implemented by the University.

16. "University"

Means Dr. B.R. Ambedkar University Delhi.

17. "Vice-Chancellor (VC)"

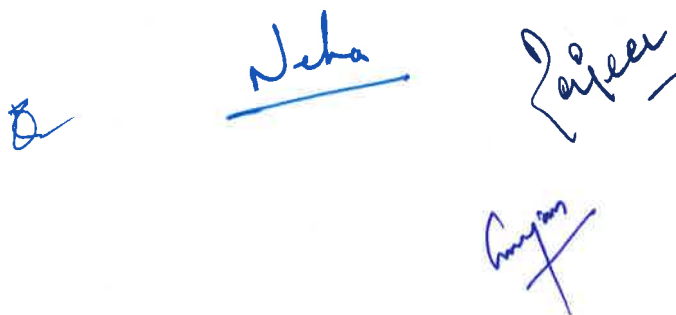
Means the Vice-Chancellor of Dr. B.R. Ambedkar University Delhi appointed under the Act.

18. "Works"

Means civil, electrical, public health, horticulture, information technology infrastructure, and allied works, including construction, renovation, repairs, maintenance, and upgradation.

19. "Write-off"

Means the remission of losses or irrecoverable amounts in accordance with prescribed financial rules and within the limits of delegated powers.



SCHEDULES

ADMINISTRATIVE EXPENSES (COMMON TO ALL DIVISIONS)

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Proposed delegation	1.	Purchase and repair/ maintenance of 1. IT related items including computers, printers, small peripherals, Computer Hardware, Add-ons, Upgrades, Networking, etc. 2. Purchase of software, its development/ installation, etc.	Full powers	Expenditure sanction of more than Rs.5 lakh and up to Rs.20 lakh	Director (IT): Administrative Approval up to Rs.5 lakh on each occasion subject to financial concurrence from Finance Division (maximum Rs.20 lakh in a year) Expenditure sanction upto Rs.5 lakh on each occasion	Subject to the Guidelines issued, if any, by the IT Department, GNCTD.
Proposed delegation	2.	Procurement of Furniture, Fixtures and Office Equipment including ACs, coolers, heat convectors, photocopiers, franking machine, intercom, audio-visual equipment, crèche, gym/sports equipment, official telephone, mobile etc. and its rentals	Full powers	Administrative approval upto Rs 5 lakh on each occasion. Expenditure sanction of beyond Rs.5 lakhs on each occasion.	Expenditure sanction of value upto Rs.5 lakh to DR (GA/ Store)/ AD (Sports) for gym/ sports items on each occasion	Subject to the guidelines, if any, issued by Finance Department, GNCTD.
New delegation	3.	Repair and Maintenance of a. Office Building including Staff quarter, guest house, auditorium, etc. b. office equipments	Full powers in respect (a)	Full powers except (a)	Expenditure sanction of any value to DR (GA)/(Estate)/ EE (C) / AD (Sports) as the case may be	

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		including Electrical/ Electronic Items c. Furniture & Fixture d. Machinery e. Sports equipments				
Proposed delegation	4.	Advertisement, Notices & Publicity charges	Full powers	Expenditure sanction - Full power	Expenditure sanction upto Rs.5 lakh on each occasion by concerned DR	The expenditure is subject to GNCTD guidelines and following of due procedure.
Proposed delegation	5.	Hostel Expenses of recurring nature	Full power	Expenditure sanction of more than Rs.2 lakh on each occasion	Dean (SS) - Administrative Approval of upto Rs.2 lakh and Expenditure sanction of upto Rs.50,000/- on each occasion Warden - Expenditure sanction upto Rs.25,000/- on each occasion	The expenditure shall be incurred from the funds available under Hostel Fees.
Proposed delegation	6.	Utilities and Municipal Payments including electricity, water charges, municipal taxes and ground rent along with new connection/ enhancement or reduction of load, solar panel installations, etc.	Full powers	Expenditure sanction of more than Rs.5 lakhs on each occasion	Expenditure sanction of upto Rs.5 lakhs on each occasion to DR GA/Estate/concerned campus	In respect to new connection/ enhancement or reduction of load, solar panel installations, administrative approval by VC is required.
New delegation	7.	Payment of taxes – income tax, GST, etc.	Full powers		Expenditure Sanction upto Rs.1 lakh to AR (F), & more than Rs.1 lakh to DR(F) on	Advice of COF may be sought as and when required.

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
					each occasion	
New delegation	8.	Payment of interest, penalty due to delay or any other reason in respect to taxes – income tax, GST, etc.	Full powers		Administrative approval of upto Rs.10,000/- & Expenditure Sanction of any value to COF	Reporting to Vice-Chancellor with respect to the Administrative approval by COF
Proposed delegation	9.	Engagement & empanelment of advocate, CA, CMA, consultant, etc. and payment of related Charges	Full powers	Administrative Approval upto Rs.1 lakh and Expenditure sanction of more than Rs.50,000/-	Expenditure sanction of upto Rs.50,000/- on each occasion to concerned DR	Subject to the guidelines of the Board of Management.
Proposed delegation	10.	Audit Charges	Full powers		Expenditure sanction - Controller of Finance	
New delegation	11.	Membership fee/ subscription payment to Foreign/ Inland institutions/ agencies, etc.	Full powers	Expenditure sanction of any value	-	
Proposed delegation	12.	Freight, Transportation and Vehicle Management including purchase, hiring, insurance, maintenance and pollution certificates	Full powers	Administrative approval of up to Rs.10 lakh on each occasion and Expenditure sanction of any value	Expenditure sanction of any value to DR (GA) & DR (Estate)/ DR(Tpt) for repair and maintenance	In respect to purchase of vehicle, it is subject to the recommendations of FC & approval of BOM as per the GNCTD guidelines. Insurance to be purchased from a nationalized insurance company only.
Proposed delegation	13.	Postal expenses on outgoing dak, telegrams etc. (Postage, Speed Post Charges, Courier Charges etc.)	Full powers	Full powers of administrative approval	Expenditure sanction of any value to DR (GA)	
Proposed delegation	14.	(a) Publications /Printing/ Binding of University Calendar/ Newsletter/ Diary etc. (b) Admission Brochure	Full powers	Administrative approval of up to Rs.5 lakhs and Expenditure sanction of more than Rs.5 lakh on each occasion	Expenditure sanction of upto Rs.5 lakh on each occasion to the Dean/ Director CFP/ concerned	Subject to completion of procedural formalities as per laid down purchase procedure from the empaneled printers/ agency.

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
					DR	
Proposed delegation	15.	Purchase of Publications, Magazines, etc., other than Library usage. (Newspapers, Books, etc.)	Full powers	Full powers of administrative approval. Expenditure sanction beyond Rs 5 lakh	Expenditure sanction of any value upto Rs50,000/- on each occasion and Rs5 lakh p.a. to the concerned DR	
Proposed delegation	16.	Engagement of Outsourced (Security staff, sanitation staff, etc.)/ contractual employees and release of their Wages	Full powers	Full power of Expenditure sanction		As per the terms and conditions of the Contract entered into with the University. The appointment shall be made against the sanctioned posts by following the due procedure.
New delegation	17.	Engagement of casual staff for a specified period	Full powers	Expenditure sanction above Rs.1 lakh and upto Rs.5 lakh on each occasion	Expenditure sanction of upto Rs.1 lakh to the DR (HR)/ DR (AS) & Rs.50,000/- to AR (HR)/ (AS) on each occasion	
New delegation	18.	Engagement of Visiting Faculty/Adjunct faculty/Guest Faculty/ contractual faculty	Full powers		Expenditure sanction by DR (AS) upto Rs.2 lakh on each occasion. Above that by Dean (Academic Affairs)	Subject to the terms and conditions of UGC OM dated 28.01.2019






Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
New delegation	19.	Refund of Security Deposit/ EMD/ PBG, etc.	Full powers	Full powers of administrative approval	Sanction for release of any value to the concerned DR	After completion of all formalities.
Proposed delegation	20.	(a) Procurement of Consumables and Stores including stationery, computer stationery, horticulture items (manure, pots, plants, saplings, equipments, etc.) and Sanitation & housekeeping related items (brooms, cleaning material, mops, duster, dustbin, phenyl, etc.)	Full powers	Full powers of administrative approval Expenditure sanction of more than Rs. 5 lakhs on each occasion	Expenditure sanction of upto Rs. 5 lakhs on each occasion to concerned DR	
Proposed delegation	21.	Reimbursement of employee(s) claims related to: 1. Purchase of mobile handset /Residential telephone 2. Telephone & mobile phone call charges/broadband/data card/internet. 3. Official Bag/ Ladies purse/ Briefcase 4. Newspaper/ Magazine 5. Laptop purchase under BYOD scheme 6. Hospitality charges 7. Children Education Allowance 8. Leave Travel Concession	Full powers	Expenditure sanction of any value for LTC	Expenditure sanction of any value to DR (GA)	Subject to the approved guidelines by the BOM.

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		9. Any other reimbursement to employees				
New delegation	22.	Retention of old laptop as per approved policy (10% of purchase value)		Full powers	-	Subject to the approved guidelines by the BOM. Office order to be issued by the Store Division for transfer of ownership
New delegation	23.	1. Medical Claims – Outdoor/ Indoor 2. Medical Advance	Full powers	Full Administrative powers of review and condonation of delay cases Expenditure Sanction of more than Rs.1 lakh Full powers for grant of medical advance	Expenditure sanction of 1. more than Rs.50,000/- and up to Rs.1 lakh to DR (GA) 2. upto Rs.50,000/- to AR (GA)	In respect to Medical Advances, it is subject to production of estimates from an approved hospital and fulfillment of preconditions as per medical rules. Claim settlement to be as per AUDMAT rules.
New Delegation	24.	Group Insurance Scheme	Full powers	Expenditure Sanction of any value	-	Subject to approval of the scheme by the Board of Management.
New delegation	25.	Local Conveyance/TA for official purpose and Remuneration (including conveyance charges to staff for attending duty on holidays and late hours).	-	Expenditure sanction of more than Rs.2,000/- on each occasion to Registrar/ COF/ concerned Dean	Expenditure sanction of upto Rs.2,000/- to the concerned DR and Rs.1,000/- to concerned AR on each occasion	full powers within the prescribed norms for the staff working under their control
Proposed delegation	26.	Payment of bill of Official Telephone / internet/ broadband/ newspaper/ magazine			Expenditure sanction of any value to concerned DR and AR if DR is not posted in the Division/ School / Centre	Subject to the approved guidelines
Proposed delegation	27.	Expenditure on holding of various official functions/ meetings/ sports & cultural events e.g. Convocation/ Conferences and Seminars/workshops / Guest Lectures/ Consultative	Full powers	Expenditure sanction of more than Rs.2 lakh	Expenditure sanction of upto Rs.2 lakh on each occasion in respect to payment of honorarium, conveyance, boarding &	Subject to prescribed guidelines and rates approved by competent authority

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		Meetings/ Board of Schools, etc.			lodging, etc. to the concerned Dean/ Director	
Proposed delegation	28.	Signing of all kind of statutory documents including collaboration with external agencies/ institutions, eg. MOU/ MOC/ MOA/ Annual Maintenance Contracts/Procurement Contracts/ Agreement or any other document to be signed on behalf of the University	-	Full powers as per the Act and Statutes	-	Subject to approved Terms and Conditions by the Vice Chancellor and as per the relevant sections of the University's Act. To be reported to the Vice-chancellor, Finance Committee and Board of Management. In respect to collaboration with Foreign Organizations as per Section 6(10) of the University's Act i.e. with the prior approval of the Government
Proposed delegation	29.	Payment of Honorarium, TA/ DA, etc. to Members of Statutory Board (BOS, AC, FC, BOM, Court, etc), Selection Committee, Assessment Committee, Expert Committees, consultative, course, curricular, Sub- committee, any other committee of this type	Full powers	Full powers of expenditure sanction of any value where Registrar is Secretary/ Convenor	Full powers of expenditure sanction to Secretary/ Convenor	Subject to approved Terms and Conditions by the BOM. constitution of the committee
Proposed delegation	30.	Miscellaneous jobs/unforeseen expenses	Full powers	Expenditure sanction of any value		

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(B) Library

Particulars	Sl. No.	Nature of proposal	Powers of the Vice-Chancellor	Librarian	Dean	Remarks
Proposed delegation		Purchase of books and journals/ e-resources/ periodicals/ Database/ Newspaper/ /Audio/Video, etc. for library	Full powers	Full powers up to Rs.5 lakhs on each occasion Expenditure sanction of any value	-	Subject to the recommendations of the Library Committee for proposals above Rs.5 lakhs, and financial concurrence from Controller of Finance

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(C) Student Services

Particulars	Sl. No.	Nature of proposal	Powers of the VC	Registrar	Dean (SS)	Remarks
Proposed delegation		1. Educational Tours/Field based Learning and any other visit as per the requirement of curriculum or official programme as per the requirement of UGC/University/ Govt. etc. 2. Alumni meet 3. Workshop/ Seminar/ Talk/ Consultative meeting/ Events, etc.	Full powers	-	Expenditure sanction of any value to Dean (SS) and other Deans/ Directors designated for the activity	Subject to Budgetary Allocation from the funds available under the Learning Enhancement/ Alumni Fund/ EMF & other earmarked funds
Proposed delegation	2.	1. Refund of Fee (e.g. withdrawal, excess fee, etc.) and fee waiver 2. Extension in date of fee cycle (receipt of fee) and fee waiver cycle	-	-	Full powers and financial sanction of any value	Subject to approved guidelines and norms. For Fee Waiver, on the recommendation of the Committee set up for the purpose and as per the approved scheme.
Proposed delegation	3.	(a) Examination related Expenses (b) Admission related Expenses (remuneration to staff for verification of documents, advertisement, honorarium to expert, etc.) (c) Orientation	Full powers	Expenditure sanction of above Rs.5 lakh each occasion	Expenditure sanction of Rs.5 lakh to concerned Dean on each occasion	Subject to guidelines and norms approved by the Vice-Chancellor
Proposed delegation		1. Forfeiture of Caution Money (Lapsed Deposit) 2. Refund of Caution Money (Security Deposits)	Full powers for sl. No.1		Full powers for sl. No.2 and expenditure sanction of any value	1. After following due process after completion of three years of students completing its degree 2. On the basis of No Dues Certificate

Particulars	Sl. No.	Nature of proposal	Powers of the VC	Registrar	Dean (SS)	Remarks
New delegation		Earn while you Learn Scheme, VC internship, any other student related welfare scheme	Full powers	-	Expenditure sanction of any value	Subject to approval of the rates by the competent authority and approved guidelines





DEPARTMENTAL ADVANCES

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Proposed delegation		1.New Imprest 2. Imprest recoupment	Full powers for new imprest	Expenditure sanction of recoupment of any value		
Proposed delegation	3	Advances in connection with conduct of examinations/ Admission Tests/ workshops/ seminars/ committee meeting/ functions/ events or any other advance.		Financial sanction of any value	Upto Rs.2 lakh on each occasion to the concerned Dean/ Director/ HoDs	The advance is subject to the administrative approval by the Vice-Chancellor for undertaking such activity

Dr. Neha Jaiswal

Chandran

Re-appropriation of Funds

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Proposed delegation		Re-appropriation of funds from - 1. the sub-heads under GIA-General or 2. the sub-heads under the GIA-Salaries 3. the sub-heads under the GIA-Creation of Capital Assets	Full powers <i>Subject to recommendation of Controller of Finance.</i>	<i>Anjan</i>		

*B.**Neha**Jaiver*

Signing of Contracts and Documents

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Proposed delegation		Signing of Receipts for moneys received in the account of the University			Full Powers to Controller of Finance or the Designated Cashier of the University	As per the Receipt and Payment Rules and GNCTD norms.

Dr

Neha Jaiswal

Officer by the Controller of Finance/
Cashier of the University

Chaudhary

(A) Miscellaneous

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Proposed delegation		Welfare measures for employee/student.	Full powers	Expenditure Sanction of any value for employees	Expenditure Sanction of any value to Dean (SS) for students	Subject to the rates and conditions prescribed in the Rules approved by the Board of Management.
Proposed delegation		Sanction for leasing out shops, premises etc. in University campus	Full powers	Subject to financial concurrence of Controller of Finance. on the Recommendation of Registrar		Subject to following of prescribed guidelines as per GFR and relevant sections of the University Act

APPROVAL OF TOURS/ACADEMIC VISITS

Particulars	Sl.No.	Official seeking approval for Tour/Academic Visits	Approving Authority	Extent of Powers	Remarks
Proposed delegation		All faculty	VC	Full powers	
Proposed delegation		1. Registrar /COF/ Director/ Librarian/ All HoDs 2. All non-teaching staff	VC Registrar	Full powers Full powers	

VICE-CHANCELLOR'S OFFICE — SPECIAL DELEGATION TABLE (NEW DELEGATION)

SCHEDULE – VC OFFICE DELEGATIONS

Sl. No.	Nature of Power / Item	Powers of Registrar	Powers of Dean/Director /Division In-charge/Project In-charge	Remarks
1.	Contingent & Miscellaneous Expenditure related to VC Office functioning	Administrative approval of more than Rs.10,000/- to Registrar on each occasion	Expenditure sanction of any value to DR/HoD upto Rs.5 lakhs and AR upto Rs.2 lakhs	
2.	Expenditure related to Purchase of Office Consumables, Stationery, Printing, Daak Items, etc.			
3.	Expenditure related to Postal, Courier, Speed-Post, Telecommunication expenses	Expenditure sanction of more than Rs.5 lakh on each occasion	powers of administrative approval of Rs.10,000/- in case of emergent procurement to AR on each occasion	
4.	Charges of Telephone/Mobile, Internet, Broadband, Newspaper, Magazines for VC Office			
5.	Expenditure related to Maintenance & Repair of Office Equipment / IT Equipment / Furniture in VC Office			
6.	Expenditure related to Hiring of Vehicles / Taxi for VC Office duties			
7.	Expenditure related to Conduct of VC Office Meetings, Consultative Sessions, Committees			
8.	Expenditure related to Honorarium / TA/DA to experts, committees routed through VC Office			
9.	Expenditure related to Printing & Binding of VC Office publications			
10.	Expenditure related to Purchase of Newspapers / Books / Magazines for VC Office			
11.	All Miscellaneous & Unforeseen Expenditures of VC Office			






SCHEDULE – LEAVE DELEGATIONS

Non - Teaching Staff

The Board of Management in its 31st meeting held on 25.05.2021 approved the procedure for sanction of leave of Non - Teaching Staff of the University, which is as under:

Sl. No.	Type of Leave	Category of Staff	Leave Authority to Grant Leave
1.	Casual Leave/ Restricted Leave	Upto Level 13	Dean/ Registrar/ CoF
		Above Level 13	Vice Chancellor
2.	Earned Leave/ Half Pay Leave/ Commuted Leave	Upto Level 13	Registrar
		Above Level 13	Vice Chancellor
3.	Maternity Leave/ Paternity Leave	All Non-Teaching Staff	Registrar
4.	Extra Ordinary Leave/ Leave not due/ Child Care Leave	All Non-Teaching Staff	Vice Chancellor
5.	Special Casual Leave		
6.	Station Leave	Upto Level 13	Registrar
		Above Level 13	Vice Chancellor
7.	Study Leave/ Any other kind of leave	All Non-Teaching Staff	Vice Chancellor

Note:

i. Staff having more than one charge, will take the sanction from one of the Reporting Officer prior to proceeding on leave under intimation to other • Reporting Officers. A copy of approval of Reporting Officer shall also be marked to Registrar Officer / VC Office for records before proceeding on leave.

ii. Leave cannot be claimed as a matter of right. Leave should always be applied for in advance and the sanction of the Competent Authority is obtained before it is availed of, except in cases of emergency and for satisfactory reasons. An employee should not leave station till the order sanctioning leave as been issued.

[Handwritten signatures: Naha, Rajeev, and another signature]

Teaching Staff

Sl. No.	Type of Leave	Category of Staff	Leave Authority to Grant Leave
1.	Leaves of following type – (i) Duty leave (upto 30 days in an Academic year) (ii) Leave for - Study/ Sabbatical/ Special Casual/ Earned/ Half Pay/Commuted/ Extraordinary/ Not Due/ Maternity/ Child care/ Paternity/ Surrogacy/ Adoption	All faculty, other academic staff, Deans/ Directors/ Librarian	Vice Chancellor
2.	Casual Leave	All faculty, other academic staff	Dean of the School/ Librarian
		Deans/ Directors/ Librarian	Vice Chancellor

Note:

- 1 All admissible leave rules are as per University Grant Commission Regulation 2018 and the same shall be considered, wherever required and applicable, as per Fundamental Rule & Supplement Rules, Part - III of Government of India as applicable to Government of NCT of Delhi read together with Statute 22 of Dr BR Ambedkar University Delhi Act -2007 .
2. Leave cannot be claimed as a matter of right. FR & SR, Part- III, Rule 7 (1)
3. Wilful absence from duty without the sanction of leave or after the expiry of leave renders a Government Servant liable to disciplinary action.
4. The leave sanctioning authority may refuse or revoke any kind of leave. FR & SR, Part - III, Rule 25 (2)
5. Outstation permission or even when it is clubbed with any kind of leave require sanction / permission of Hon'ble Vice-Chancellor.
6. Every request of leave must be accompanied with the recommendation of respective recommending authority with the details of assignment of teaching workload in the absence of respective faculty.
7. Even during vacation, the faculty are required to take permission for outstation movement from competent authority before leaving the station. The request must be accompanied with recommendation and certification by the respective Dean that the presence of faculty is not required for any teaching and other assignment during vacation.
8. Every kind of medical leave shall be entertained initially on the receipt of Medical prescription from the authorised Medical Attendant from the date of commencement of medical rest and fitness certificate at the time of joining.
9. The request of any kind of leave be initiated well before the reasonable time excluding the period of holidays.
10. After implementation of leave management system, no request of leave shall be received in any other mode except the prescribed mode in leave management system.
11. The leave Management system will be affected from 01-12-2022 and all kind of leave taken after this period shall be entertained through leave Management System.
12. The leave can be availed only after due approval of the competent authority as envisaged in delegation of authority for leave.
- 13.. This issues with the approval of competent authority.

Dr

Nisha

Paper

Gurpreet

**COMPARATIVE CHART
OF
OLD AND REVISED
REGULATIONS
ON
DELEGATION OF FINANCIAL
POWERS**

डॉ. बी.आर. अंबेडकर विश्वविद्यालय दिल्ली



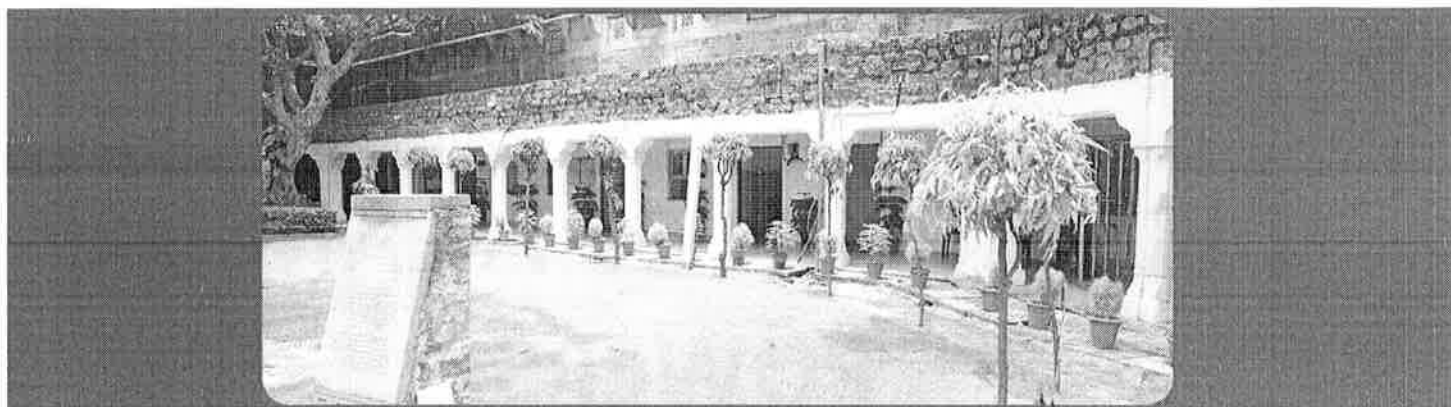
Dr. B.R. Ambedkar University Delhi

Established by the Act of Legislative Assembly of National Capital Territory of Delhi

REGULATIONS ON DELEGATION OF FINANCIAL POWERS

(Approved by the Board of Management in its __ Meeting held on ____)

(Framed under the provisions of the Dr. B.R. Ambedkar University Delhi Act, Statutes and Ordinances)



Kashmere Gate Campus Kashmere Gate Campus, Lothian Road, Kashmere Gate, Delhi-110006	Karampura Campus Ambedkar University Delhi, Shivaji Marg, Karampura, New Delhi-110015,	Lodhi Road Campus Aliganj, BK Dutt Colony, Lodhi Road, New Delhi 110003	Qutab Institutional Area Satsang Vihar Marg, Block A, Qutab Institutional Area, New Delhi, Delhi 110016
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DELEGATION OF FINANCIAL POWERS To Various Officers in the University

INTRODUCTION, STATUTORY FRAMEWORK AND DEFINITIONS

1. Statutory Authority and Background

The Board of Management of Dr. B.R. Ambedkar University Delhi is empowered, vide Statute 11(2)(g) of the Dr. B.R. Ambedkar University Delhi Act, to delegate any of its powers to the Vice-Chancellor, Deans, Registrar, Controller of Finance, or to any other officer, employee, authority of the University, or to a Committee appointed by it.

The Finance Committee of the University had earlier approved the Delegation of Financial Powers in its Third Meeting held on 29 April 2010, which was subsequently ratified by the Board of Management 12th Meeting held on 31.07.2012

In view of the substantial expansion of academic, administrative, research, and developmental activities of the University, it has become necessary to review, rationalise, and further strengthen the Delegation of Financial Powers to ensure effective financial governance. It was also felt necessary to decentralise powers and grant enhanced financial authority to officers so that decision-making becomes expeditious and efficient.

Accordingly, based on the recommendations of the duly constituted Committee for preparation of the Delegation of Financial Powers document and its acceptance by the ____ Meeting of the Finance Committee, the revised Delegation of Financial Powers has been ratified by the ____ Meeting of the Board of Management.

2. Preamble

In exercise of the powers conferred under the provisions of the Dr. B.R. Ambedkar University Delhi Act, Statutes and Ordinances, and in furtherance of the principles of transparency, accountability, financial propriety, and decentralised decision-making, the Board of Management hereby lays down the Delegation of Financial Powers (DFP) for various authorities and officers of the University.

3. Objectives of Delegation

The objectives of delegating financial powers are to:

- facilitate efficient and timely decision-making;
- ensure optimum utilisation of public funds;
- reduce avoidable procedural delays; and
- clearly define financial responsibility and accountability at each level of administration.

This delegation enables academic and administrative units to function effectively while remaining fully compliant with statutory, financial, and audit requirements.

4. Scope and Applicability

4.1 These Delegation of Financial Powers shall apply to:

- all academic, administrative, research, student service, project, and support units of the University; and
- all officers and authorities to whom powers are delegated under the Schedules appended to these regulations.

5. General Conditions Governing the Exercise of Delegated Powers

The exercise of delegated financial powers shall be subject to observance of the prevailing rules and regulations and such general or special conditions as may be prescribed or issued by the competent authority from time to time.

In particular:

1. Expenditure shall be incurred only where a valid budget provision exists for the relevant financial year and with the approval of the competent authority.
2. No expenditure on a new item shall be sanctioned without the prior approval of the competent authority.
3. All powers shall be exercised subject to availability of funds and completion of all codal formalities as per prescribed procedures.
4. The delegation of powers shall be subject to the provisions of the General Financial Rules, 2017, Manuals of Procurement of Goods and Services, and applicable guidelines issued by GNCTD from time to time.
5. The total cost of procurement shall invariably include ancillary charges such as freight, transportation, insurance, taxes, duties, and other incidental expenses.
6. All kinds of tax liabilities, including GST, Income Tax or any other statutory levies, wherever applicable, shall be deducted before making any payment.
7. Administrative Approval implies the consent of the competent authority for undertaking any procurement, activity, programme, function, workshop, committee constitution, nomination of members, or decision in any matter. The proposal seeking administrative approval shall include the estimated financial implications to the closest possible value

wherever expenditure is involved. Administrative approval signifies that the activity is necessary, aligns with the objectives of the University, and grants permission to incur expenditure and initiate action.

6. Procurement Procedure and Administrative Approval

6.1 All procurement proposals shall be processed strictly in accordance with the General Financial Rules, applicable Manuals of Procurement, and instructions issued by the Government of NCT of Delhi or Government of India, as applicable. The Pattern of Assistance needs to be referred for incurring any expenditure from Grant-in-Aid. Specifically, the Account Functionary deputed by the GNCTD needs to be consulted in this regard.

6.2 In exceptional cases involving high value, high sensitivity, or matters not covered under these Rules or the GFR, the competent authority may, if deemed necessary, refer the proposal to the Finance Division for examination or vetting or financial concurrence, in accordance with the circular issued by Finance Department, GNCTD dated 22.07.2025.

7. Financial Concurrence and Expenditure Sanction

7.1 Expenditure Sanction implies that the procurement, activity, programme, or function has been undertaken in accordance with the administrative approval accorded by the competent authority. It constitutes formal authorisation to incur expenditure and debit the relevant head of the approved budget.

7.2 Financial Concurrence means confirmation regarding availability of budget provision, correctness of the budget head, compliance with applicable financial rules, procedures, and guidelines, and availability of funds. Financial concurrence includes examination of procedural compliance as per GFR, Manuals of Procurement, and GNCTD guidelines.

All the Departments of the University shall submit the routine operational and administrative proposals, along with the justification and applicable rules, and seek the administrative approval of the Competent Authority. In some exceptional cases of high value, high sensitivity, not covered under DFP or confidential cases, the Competent Authority, may if so desire, send the file to Finance Division for examination/vetting/ concurrence, as the case may be. This is as per FD, GNCTD circular dated 22.07.2025.

7.3 The limits for passing of bills under supervision of Controller of Finance, subject to availability of budget & fund are as under:

- up to ₹10.00 lakh by the Assistant Registrar (Finance).
- above ₹10.00 lakh and up to ₹25.00 lakh by the Deputy Registrar (Finance).
- above ₹25.00 lakh by the Controller of Finance.

7.4 For any item or activity not specifically covered under these Delegations, the powers of administrative approval and expenditure sanction shall vest with the Vice-Chancellor.

8. Drawing and Disbursing Authorities

8.1 The authority to whom expenditure sanction has been delegated shall function as the Drawing Officer for the purpose of booking expenditure under the relevant head.

8.2 The authority to whom the powers of passing of bills have been delegated shall function as the Disbursing Officer for the purpose of release of payment under the relevant head.

9. Residual and Special Powers

- Powers to write-off losses shall vest with the Vice-Chancellor.
- The Vice-Chancellor may exercise the powers of any authority to whom financial powers have been delegated.
- Powers to sanction expenditure in respect of items not specified in the Schedules or beyond prescribed limits shall vest with the Vice-Chancellor.
- All salary-related payments shall be passed by the Assistant Registrar (Finance) under the supervision of Deputy Registrar (Finance)/ Controller of Finance.
- The delegated financial powers shall be exercised personally by the authority to whom such powers have been delegated.

11. Record Maintenance and Monitoring

The authorities vested with administrative and financial powers shall maintain proper budget control by maintaining records to monitor effective utilisation of delegated limits, budget allotments, and compliance with prescribed procedures.

12. Definitions

In these regulations, unless the context otherwise requires, the following expressions shall have the meanings assigned to them below:

1. **“Act”**
Means the Dr. B.R. Ambedkar University Delhi Act 2007, as amended from time to time.
2. **“Approving Authority”**
Means the authority competent under these regulations or the Schedules appended hereto to accord administrative approval or expenditure sanction.

3. **"Board of Management (BoM)"**
Means the Board of Management of Dr. B.R. Ambedkar University Delhi as constituted under the Act.
4. **"Budget"**
Means the annual financial estimates of the University as approved by the Board of Management for a financial year, including revised, supplementary, and re-appropriated provisions.
5. **"Competent Authority"**
Means the authority empowered under these regulations or the Schedules appended thereto to accord administrative approval, expenditure sanction, or both.
6. **"Division"**
Means an academic department, administrative Division, Centre, School, Project, Unit, or any other organisational unit of the University as recognised by the Competent Authority.
7. **"Financial Year"**
Means the period commencing on the 1st day of April and ending on the 31st day of March of the following calendar year.
8. **"General Financial Rules (GFR)"**
Means the General Financial Rules issued by the Government of India, as adopted by the University, and amended from time to time.
9. **"Division Incharge"**
Means the officer declared or recognised by the competent authority as the administrative head of a School, Centre, Division, Cell, Unit of the University for the purposes of financial and administrative control.
10. **"Each occasion"**
refers to a single procurement proposal approved through a single file.
11. **"Manual of Procurement"**
Means the Manual of Procurement of Goods, Works, and Consultancy Services issued by the Government of India or GNCTD, as adopted by the University and amended from time to time.
12. **"Procurement"**
Means acquisition of goods, works, or services by purchase, hiring, leasing, outsourcing, or any other permissible mode in accordance with applicable rules.
13. **"per annum"**
The term wherever used shall be construed as referring to a Financial Year.
14. **"Schedule"**
Means the Schedules appended to these regulations specifying the nature, extent, and monetary limits of powers delegated to various authorities.
15. **"Sponsored Project"**
Means a project, programme, or scheme funded fully or partly by the Government of India, GNCTD, statutory bodies, autonomous organisations, public sector undertakings, international agencies, or other external funding agencies and implemented by the University.

16. "University"

Means Dr. B.R. Ambedkar University Delhi.

17. "Vice-Chancellor (VC)"

Means the Vice-Chancellor of Dr. B.R. Ambedkar University Delhi appointed under the Act.

18. "Works"

Means civil, electrical, public health, horticulture, information technology infrastructure, and allied works, including construction, renovation, repairs, maintenance, and upgradation.

19. "Write-off"

Means the remission of losses or irrecoverable amounts in accordance with prescribed financial rules and within the limits of delegated powers.

SCHEDULES

ADMINISTRATIVE EXPENSES (COMMON TO ALL DIVISIONS)

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	1.	Purchase of Infrastructural Fixed Assests Ex. Land/Building; and Construction of new Buildings	Full powers	-----	-----	With approval of BOM (on the recommendation of the Steering Committee)
Proposed delegation	1.	Rescinded				Not required as covered in Act
Existing Delegation	2.	Purchase of office equipment including telephone instruments, calculators and photocopies	Full powers	Upto Rs.5 lakh in each occasion	Upto Rs.25000 p.a. Rs.5000 in each occasion	Subject to availability of funds, completion of codal formalities as per laid down procedure. Purchase above Rs.10000 will be made with concurrence of Finance.
Proposed delegation	2.	Purchase and repair/ maintenance of 1. IT related items including computers, printers, small peripherals, Computer Hardware, Add-ons, Upgrades, Networking, etc. 2. Purchase of software, its development/ installation, etc.	Full powers	Expenditure sanction of more than Rs.5 lakh and up to Rs.20 lakh	Director (IT): Administrative Approval up to Rs.5 lakh on each occasion subject to financial concurrence from Finance Division (maximum Rs.20 lakh in a year) Expenditure sanction upto Rs.5 lakh on each occasion	Subject to the Guidelines issued, if any, by the IT Department, GNCTD.
Existing Delegation	3.	Fixtures and furniture purchase	Full powers	Rs 5 lakh on each Occasion within the norms approved by the VC.	-	Subject to availability of funds, completion of codal formalities as per laid down purchase procedure. Purchase above Rs.10,000 will be made with concurrence of Finance.
Proposed delegation	3.	Procurement of Furniture, Fixtures and Office Equipment	Full powers	Administrative approval upto Rs 5 lakh on each occasion.	Expenditure sanction of value upto Rs.5 lakh to DR (GA/	Subject to the guidelines, if any, issued by Finance Department, GNCTD.

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		including ACs, coolers, heat convectors, photocopiers, franking machine, intercom, audio-visual equipment, crèche, gym/sports equipment, official telephone, mobile etc. and its rentals		Expenditure sanction of beyond Rs.5 lakhs on each occasion.	Store)/ AD (Sports) for gym/ sports items on each occasion	
New delegation	3A	Repair and Maintenance of a. Office Building including Staff quarter, guest house, auditorium, etc. b. office equipments including Electrical/ Electronic Items c. Furniture & Fixture d. Machinery e. Sports equipments	Full powers in respect (a)	Full powers except (a)	Expenditure sanction of any value to DR (GA)/(Estate)/ EE (C) / AD (Sports) as the case may be	
Existing Delegation	4.	Freight/Demurrage/wharfage charges	Full powers	Upto Rs.50,000 in each case	-	With prior approval of VC
Proposed delegation	4.	shifted				
Existing Delegation	5.	Merits, Awards, Stipends, Loans and other educational scholarships to Students, fee waiver	Full powers	-	-	Subject to availability of funds, completion of codal formalities as per laid down procedure approved by the BOM
Proposed delegation	5.	Shifted				
Existing Delegation	6.	Advertisement & Publicity charges	Full powers	Upto Rs.1 lakh in each case	-	The expenditure is subject to guidelines issued.

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Proposed delegation	6.	Advertisement, Notices & Publicity charges	Full powers	Expenditure sanction - Full power	Expenditure sanction upto Rs.5 lakh on each occasion by concerned DR	The expenditure is subject to GNCTD guidelines and following of due procedure.
Existing Delegation	7.	Hostel Expenses	-		Full powers (Dean Student Services)	Subject to completion of codal formalities as per laid down purchase procedure. Purchase above Rs.10,000 will be made with concurrence of Finance.
Proposed delegation	7.	Hostel Expenses of recurring nature	Full power	Expenditure sanction of more than Rs.2 lakh on each occasion	Dean (SS) - Administrative Approval of upto Rs.2 lakh and Expenditure sanction of upto Rs.50,000/- on each occasion Warden - Expenditure sanction upto Rs.25,000/- on each occasion	The expenditure shall be incurred from the funds available under Hostel Fees.
Existing Delegation	8.	Electricity & Water charges	-	Full powers	-	
Proposed delegation	8.	Utilities and Municipal Payments including electricity, water charges, municipal taxes and ground rent along with new connection/ enhancement or reduction of load, solar panel installations, etc.	Full powers	Expenditure sanction of more than Rs.5 lakhs on each occasion	Expenditure sanction of upto Rs.5 lakhs on each occasion to DR GA/Estate/concerned campus	In respect to new connection/ enhancement or reduction of load, solar panel installations, administrative approval by VC is required.
New delegation		Payment of taxes – income tax, GST, etc.	Full powers		Expenditure Sanction upto Rs.1 lakh to AR (F), & more than Rs.1 lakh to DR(F) on	Advice of COF may be sought as and when required.

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
					each occasion	
New delegation		Payment of interest, penalty due to delay or any other reason in respect to taxes – income tax, GST, etc.	Full powers		Administrative approval of upto Rs.10,000/- & Expenditure Sanction of any value to COF	Reporting to Vice-Chancellor with respect to the Administrative approval by COF
Existing Delegation	9.	Insurance	-	Full powers	-	Subject to Insurance cover being taken from a nationalised General Insurance Company and annual premium approved by VC and guidelines issued available
Proposed delegation	9.	Shifted				
Existing Delegation	10.	Legal Charges	Full Powers	Upto Rs.50,000/- in each case	-	
Proposed delegation	10.	Engagement & empanelment of advocate, CA, CMA, consultant, etc. and payment of related Charges	Full powers	Administrative Approval upto Rs.1 lakh and Expenditure sanction of more than Rs.50,000/-	Expenditure sanction of upto Rs.50,000/- on each occasion to concerned DR	Subject to the guidelines of the Board of Management.
Existing Delegation	11.	Audit Charges	Full Powers	Upto Rs.50,000 in each case	-	
Proposed delegation	11.	Audit Charges	Full powers		Expenditure sanction, Controller of Finance	
Existing Delegation	12.	Other Professional (Administrative) Charges	Full Powers	Upto Rs.50,000/- in each case	-	
Proposed delegation	12.	Shifted				
New delegation	12A	Membership fee/ subscription payment to Foreign/ Inland institutions/ agencies, etc.	Full powers	Expenditure sanction of any value	-	

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	13.	Transportation (a) Purchase of Motor vehicle	Full powers	-	-	Subject to available guidelines and fund availability
Proposed delegation	13.	Freight, Transportation and Vehicle Management including purchase, hiring, insurance, maintenance and pollution certificates	Full powers	Administrative approval of up to Rs.10 lakh on each occasion and Expenditure sanction of any value	Expenditure sanction of any value to DR (GA) & DR (Estate)/ DR(Tpt) for repair and maintenance	In respect to purchase of vehicle, it is subject to the recommendations of FC & approval of BOM as per the GNCTD guidelines. Insurance to be purchased from a nationalized insurance company only.
Existing Delegation	13.	(b) Maintenance and repairs of staff cars/Machinery	-	Full Powers	-	Subject to reasonableness of the rates being determined by call of Tenders/ Quotations
Proposed delegation	13.	Shifted				
Existing Delegation	13.	(c) Hiring of Vehicles for official purpose	-	Full Powers	-	Subject to reasonableness of the rates being determined by call of quotations
Proposed delegation	13.	Shifted				
Existing Delegation	13.	(d) Pollution charges	-	Full Powers	-	
Proposed delegation	13.	Shifted				
Existing Delegation	14.	Municipal rates and taxes	-	Full powers	-	
Proposed delegation	14.	Shifted				
Existing Delegation	15.	Postal expenses on outgoing dak, telegrams etc. (Postage, Speed Post Charges, Courier Charges etc.)	-	Full Powers	Rs.5000 p.a.	

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Proposed delegation	15.	Postal expenses on outgoing dak, telegrams etc. (Postage, Speed Post Charges, Courier Charges etc.)	Full powers	Full powers of administrative approval	Expenditure sanction of any value to DR (GA)	
Existing Delegation	16.	(a) Publications of the University/Printing & Binding (b) Admission Brochure	Full powers Full Powers		Full powers Dean/Advisor Planning Full Powers Dean (SS)	Subject to availability of Empanelled printers at rates prescribed with due approval of the competent authority.
Proposed delegation	16.	(a) Publications /Printing/ Binding of University Calendar/ Newsletter/ Diary etc. (b) Admission Brochure	Full powers	Administrative approval of up to Rs.5 lakhs and Expenditure sanction of more than Rs.5 lakh on each occasion	Expenditure sanction of upto Rs.5 lakh on each occasion to the Dean/ Director CFP/ concerned DR	Subject to completion of procedural formalities as per laid down purchase procedure from the empaneled printers/ agency.
Existing Delegation	17.	Purchase of Publications for administrative use (Newspapers, Books)	-	Full powers of administrative approval	-	Upto Rs.20,000 p.a. for Controller of Finance.
Proposed delegation	17.	Purchase of Publications, Magazines, etc., other than Library usage. (Newspapers, Books, etc.)	Full powers	Full powers of administrative approval. Expenditure sanction beyond Rs 5 lakh	Expenditure sanction of any value upto Rs50,000/- on each occasion and Rs 5 lakh p.a. to the concerned DR	
Existing Delegation	18.	Security Expenses payment of Wages of Security Staff	-	Full Powers	-	As per GFR.
Proposed delegation	18.	Engagement of Outsourced (Security staff, sanitation staff,	Full powers	Full power of Expenditure sanction		As per the terms and conditions of the Contract entered into with the University. The

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		etc.)/ contractual employees and release of their Wages				appointment shall be made against the sanctioned posts by following the due procedure.
New delegation	18A	Engagement of casual staff for a specified period	Full powers	Expenditure sanction above Rs.1 lakh and upto Rs.5 lakh on each occasion	Expenditure sanction of upto Rs.1 lakh to the DR (HR)/ DR (AS) & Rs.50,000/- to AR (HR)/ (AS) on each occasion	
New delegation	18B	Engagement of Visiting Faculty/Adjunct faculty/Guest Faculty/ contractual faculty	Full powers	-	Expenditure sanction by DR (AS) upto Rs.2 lakh on each occasion. Above that by Dean (Academic Affairs)	Subject to the terms and conditions of UGC OM dated 28.01.2019
New delegation	18C	Refund of Security Deposit/ EMD/ PBG, etc.	Full powers	Full powers of administrative approval	Sanction for release of any value to the concerned DR	After completion of all formalities.
Existing Delegation	19.	(a) Stationery Store including computer stationary and other consumables	-	Full powers after call of open tender and on the recommendation of a Purchase Committee	Rs.25000 p.a. Rs. 5000 per occasion	Purchase procedure as prescribed in GFR may be followed.
Proposed delegation	19.	(a) Procurement of Consumables and Stores including stationery, computer stationery, horticulture items (manure, pots, plants, saplings, equipments, etc.) and Sanitation & housekeeping	Full powers	Full powers of administrative approval Expenditure sanction of more than Rs. 5 lakhs on each occasion	Expenditure sanction of upto Rs. 5 lakhs on each occasion to concerned DR	

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		related items (brooms, cleaning material, mops, duster, dustbin, phenyl, etc.)				
Existing Delegation	19.	(b) Office Equipment including electronic or manual, intercom Equipment, Photocopies Franking machine, (excluding computers)	Full powers	Upto Rs.5 lakhs in each case on the recommendation of a Purchase Committee following the purchase procedure as per GFR	-	Purchase procedure as prescribed in GFR to be followed.
Proposed delegation	19.	Shifted				
Existing Delegation	20.	Purchase of ACs, Desert Coolers, Heat Convector, etc.	Full Powers	Upto Rs.2 lakh on each occasion	-	Subject to completion of codal formalities as per laid down purchase procedure. Purchase above Rs.10,000 will be made with concurrence of Finance.
Proposed delegation	20.	Shifted				
Existing Delegation	21.	Wages in respect of outsourced contractual staff Expenses	-	Full Powers	-	Subject to the approval of VC for deployment of manpower
Proposed delegation	21.	Shifted				
Existing Delegation	22.	Remuneration (including conveyance charges to staff for attending duty on holidays and late hours).	-	Full Powers	Rs. 5000 p.a.	
Proposed delegation	22.	Shifted	-	-		
Existing Delegation	23.	Horticulture	-	Full powers	-	Subject to approval of the competent authority
Proposed delegation	23.	Shifted				

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	24.	Sanitation	-	Full powers	-	Subject to approval of the competent authority
Proposed delegation	24.	Shifted				
Existing Delegation	25.	(a) EPABX	-	Full Powers	-	
		(b) Official Telephones	-	Full Powers	-	Subject to the ceilings approved
Proposed Delegation	25.	Shifted				
Existing Delegation	26.	(c) Residential Telephone	-	Full Powers	-	-do-
Proposed delegation	26.	Reimbursement of employee(s) claims related to: 1. Purchase of mobile handset /Residential telephone 2. Telephone & mobile phone call charges/broadband and/data card/ internet. 3. Official Bag/ Ladies purse/ Briefcase 4. Newspaper/ Magazine 5. Laptop purchase under BYOD scheme 6. Hospitality charges 7. Children Education Allowance 8. Leave Travel Concession 9. Any other reimbursement to employees	Full powers	Expenditure sanction of any value for LTC	Expenditure sanction of any value to DR (GA)	Subject to the approved guidelines by the BOM.
New delegation		Retention of old laptop as per approved policy (10% of purchase value)		Full powers	-	Subject to the approved guidelines by the BOM. Office order to be issued by the Store Division for transfer of ownership
New delegation	26A	1. Medical Claims – Outdoor/ Indoor	Full powers	Full Administrative powers of review and condonation of delay cases	Expenditure sanction of 1. more than Rs.50,000/-	In respect to Medical Advances, it is subject to production of estimates

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		2. Medical Advance		Expenditure Sanction of more than Rs.1 lakh Full powers for grant of medical advance	and up to Rs.1 lakh to DR (GA) 2. upto Rs.50,000/- to AR (GA)	from an approved hospital and fulfillment of preconditions as per medical rules. Claim settlement to be as per AUDMAT rules.
New Delegation	26B	Group Insurance Scheme	Full powers	Expenditure Sanction of any value	-	Subject to approval of the scheme by the Board of Management.
New delegation	26C	Local Conveyance/TA for official purpose and Remuneration (including conveyance charges to staff for attending duty on holidays and late hours).	-	Expenditure sanction of more than Rs.2,000/- on each occasion to Registrar/ COF/ concerned Dean	Expenditure sanction of upto Rs.2,000/- to the concerned DR and Rs.1,000/- to concerned AR on each occasion	full powers within the prescribed norms for the staff working under their control
Existing Delegation	27.	(d) Telex, Fax charges	-	Full Powers	-	-do-
Proposed delegation	27.	Rescinded				
Existing Delegation	28.	(e) Telephone Bills received after due date	-	Full Powers	-	Payment of surcharge/late fee after due date will be made with the approval of Registrar (Admn.)
Proposed delegation	28.	Payment of bill of Official Telephone / internet/ broadband/ newspaper/ magazine			Expenditure sanction of any value to concerned DR and AR if DR is not posted in the Division/ School / Centre	Subject to the approved guidelines
Existing Delegation	29.	f) Internet	-	Full Powers	-	
Proposed delegation	29.	Substituted				
Existing Delegation	30.	g) Repairs and maintenance of Telephones, Telex and Fax Machines,	-	Full Powers in case of agreement approved by the VC	-	

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		Batteries etc.				
Proposed delegation	30.	rescinded				
Existing Delegation	31.	Repair and Maintenance of office equipments furniture etc.		Full Powers		Full powers where maintenance is entrusted to the same party who originally installed/ supplied the equipment. In other cases subject to invitation of tenders and recommendation of a committee constituted for the purpose.
Proposed delegation	31.	shifted				
Existing Delegation	32.	General Common Services (i) Inaugural functions (ii) Conferences and Seminars/workshops/ Guest Lectures	Full powers Full powers	Upto Rs.2.00 lakhs p.a	Upto Rs.2 lakhs p.a.	Subject to general instructions.
Proposed delegation	32.	Expenditure on holding of various official functions/ meetings/ sports & cultural events e.g. Convocation/ Conferences and Seminars/workshops/ Guest Lectures/ Consultative Meetings/ Board of Schools, etc.	Full powers	Expenditure sanction of more than Rs.2 lakh	Expenditure sanction of upto Rs.2 lakh on each occasion in respect to payment of honorarium, conveyance, boarding & lodging, etc. to the concerned Dean/ Director	Subject to prescribed guidelines and rates approved by competent authority

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	33.	Expenses at official meetings, functions, Consultative Meetings, Board of Schools, Expert Fee etc.	-	Full powers	Upto Rs.50,000 p.a	Subject to prescribed rates approved by competent authority, per head as per entitlement
Proposed delegation	33.	Shifted				
Existing Delegation	34.	Bills of University guests accommodated at Guest Houses etc.	-	Full powers	-	1. Sanction of VC is required to declare any person as University Guest. 2. Subject to prescribed rates and limits
Proposed delegation	34.	Shifted				
Existing Delegation	35.	(a)Sports/Games/Cultural Expenses	-		Dean (SS) Full Powers	Subject to prescribed rates and limits and approval of
Proposed delegation	35.	Shifted				
Existing Delegation	36.	(b)Creche Expenses		Full powers		competent authority
Proposed delegation	36.	Rescinded				
Existing Delegation	37.	Signing of Annual Maintenance Contracts	-	Full powers	-	To sign all AMCs on behalf of the University after the Terms and Conditions are approved by the competent authority.
Proposed delegation	38.	Signing of all kind of statutory documents including collaboration with external agencies/ institutions, eg. MOU/ MOC/ MOA/ Annual Maintenance Contracts/Procurement Contracts/	-	Full powers as per the Act and Statutes	-	Subject to approved Terms and Conditions by the Vice Chancellor and as per the relevant sections of the University's Act. To be reported to the Vice-chancellor, Finance Committee and Board of Management. In respect to collaboration with Foreign Organizations

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
		Agreement or any other document to be signed on behalf of the University				as per Section 6(10) of the University's Act i.e. with the prior approval of the Government
Existing Delegation	39.	Engagement of Visiting Faculty/Adjunct faculty/Guest Faculty	Full powers	-	Rs. 25,000 per occasion subject to Rs. 1 Lak p.a	Subject to the approval of the Vice-Chancellor and payment is made approved norms
Proposed delegation	39.	shifted				
Existing Delegation	40.	Payment to Members of Statutory Board, Assessment Committee Expert Committees, Sub-committee	-	Full powers	Full powers in respect of Board/Committees in which Dean is Member/Member Secretary Convenor	
Proposed delegation	40.	Payment of Honorarium, TA/DA, etc. to Members of Statutory Board (BOS, AC, FC, BOM, Court, etc), Selection Committee, Assessment Committee, Expert Committees, consultative, course, curricular, Sub- committee, any other committee of this type	Full powers	Full powers of expenditure sanction of any value where Registrar is Secretary/ Convenor	Full powers of expenditure sanction to Secretary/ Convenor	Subject to approved Terms and Conditions by the BOM. constitution of the committee
Existing Delegation	41.	Consultative/Course / Curricular	-	Full Powers	Upto Rs.1 lakh	Subject to the constitution of the committee thru due process
Proposed delegation	41	shifted				

Particulars	Sl. No.	Nature of proposal	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	42.	Earn while you Learn Scheme	Full powers	Upto Rs.5,000/- p.a.	Upto Rs.25,000/- p.a. only for Dean (Student Services)	Subject to approval of the rates by the competent authority
Proposed delegation	42.	shifted				
Existing Delegation	43.	Conveyance/TA Reimbursement		Full powers within the prescribed norms for the staff working under their control	Full powers within the prescribed norms for the staff working under their control	All HODs will have full powers within the prescribed norms for the staff working under their control
Proposed delegation	43.	shifted				
Existing Delegation	44.	Miscellaneous jobs/unforeseen expenses	Full powers	Rs.10,000/- in each case	-	From office contingency fund Sr Warden Rs. 10,000 each occasion only for Hostel Purposed
Proposed delegation	44.	Miscellaneous jobs/unforeseen expenses	Full powers	Expenditure sanction of any value		
Existing Delegation	45.	Selection Committees			Dean (AS) Full Powers	Subject to the constitution of the committee thru due process
Proposed delegation	45.	shifted				
Existing Delegation	46.	Repairs and Renovation of Buildings	Full powers	Upto Rs.20 lakhs per annum	-	Subject to concurrence of Finance Division
Proposed delegation	46.	shifted				

IT SERVICES DIVISION

Particulars	Sl. No.	Nature of proposal	Powers of the Vice-Chancellor	Registrar	Powers of the Director, IT Services Division	Remarks
Existing Delegation	1.	Purchase of Computer, Printers, Computer Hardware, Add-ons, Upgrades etc., Networking, software purchase, development, installation	Full powers	Upto Rs.10 lakhs per annum		Subject to due process through IT Procurement Committee on the justification provided by the IT User Committee, general instructions and as per GFR
Proposed delegation		shifted				
Existing Delegation	2	Maintenance of Computers and peripherals (AMC/contingency)		Full powers for award of AMC on the recommendation of a committee	Upto Rs.50,000/- in each case (Upto Rs. 1 lakh on the recommendation of a committee where AMC doesn't exist)	Subject to completion of codal formalities. Purchase above Rs.10,000 will be made with concurrence of Finance
Proposed delegation		Shifted				
Existing Delegation	3	IT Consumables (small peripherals)	Full powers		Full powers	Subject to approval of Rate Contract/ Norms approved by VC
Proposed delegation		Shifted				

(B) Library

Particulars	Sl. No.	Nature of proposal	Powers of the Vice-Chancellor	Librarian	Dean	Remarks
Existing Delegation	1.	Purchase of books and journals/ e-resources/ periodicals/Audio/Video etc.	Full powers	Upto Rs.5 lakhs on each occasion		Chairman, Library Committee also vested with full powers
Proposed delegation		Purchase of books and journals/ e-resources/ periodicals/ Database/	Full powers	Full powers up to Rs.5 lakhs on each occasion Expenditure sanction of any value		Subject to the recommendations of the Library Committee for proposals above Rs.5 lakhs

		Newspaper/ /Audio/Video, etc. for library				
Existing Delegation	2.	Material for packing, binding indexing library cards special registers etc.	-	Full powers subject to call of the tenders and on recommendation of Purchase Committee	-	Purchase above Rs.50,000 will be made with concurrence of Finance.
Proposed delegation		shifted				
Existing Delegation	3.	Purchase of publications like Newspapers & Periodicals, etc. and special library stationary	Full powers	Up to Rs. 1 lakh p.a.	5000 p.a (Subject to approval of the Vice- Chancellor)	Library Committee will have full powers. Subject to completion of codal formalities as per laid down purchase procedure. Purchase above Rs.10,000 will be made with concurrence of Finance.
Proposed delegation		shifted				

POWER TO ENGAGE CONTRACTUAL/ CASUAL/ PROJECT STAFF						
Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	1.	Research Assistants/ Academic Fellows Seasonal/Casual posts of Assistant level and Clerical and other staff for seasonal/emergent work	Upto six months	-	-	The appointment shall be against the posts at the prevailing rates & Guidelines
Proposed delegation	1.	Shifted				
Existing Delegation	2.	Seasonal/Casual Group 'D' staff	-	Upto 6 Months	-	-do-
Proposed delegation	2.	Engagement of staff under Project (external/ internal) for a specified period	Full powers	-	Full powers of Expenditure sanction to Project Incharge	All the terms and conditions of engagement and remuneration shall be as per the guidelines of sponsoring agency/ project.
Proposed new line		shifted				

CONTINGENT & MISC. EXPENDITURE

(General Powers not specified in any other Schedule)

Particulars	Sl. No.	Authority	Extent of Power	
			Recurring	Non-Recurring
Existing Delegation	1.	Vice-Chancellor	Upto Rs.2,00,000 per annum in each Case	Upto Rs.5,00,000 in each case
Proposed delegation		Rescinded		
Existing Delegation	2.	Registrar	Upto Rs.25,000/- per annum in each case	Upto Rs.1,00,000 in each case
Proposed delegation		Rescinded		

(C) Student Services

Particulars	Sl. No.	Nature of proposal	Powers of the VC	Registrar	Dean (SS)	Remarks
Existing Delegation	1	Educational Tours/Field based Learning	Full Powers	-	Upto Rs. 1 lakh p.a.	Subject to Budgetary allocation
Proposed delegation		1. Educational Tours/Field based Learning and any other visit as per the requirement of curriculum or official programme as per the requirement of UGC/University/ Govt. etc. 2. Alumni meet 3. Workshop/ Seminar/ Talk/ Consultative meeting/ Events, etc.	Full powers	-	Expenditure sanction of any value to Dean (SS) and other Deans/ Directors designated for the activity	Subject to Budgetary Allocation from the funds available under the Learning Enhancement/ Alumni Fund/ EMF & other earmarked funds
Existing Delegation	2.	Refund of Fee	-	-	Full powers	Subject to guidelines and norms approved by the Vice-Chancellor
Proposed delegation	2.	1. Refund of Fee (e.g. withdrawal, excess fee, etc.) and fee waiver 2. Extension in date of fee cycle (receipt of fee) and fee waiver cycle	-	-	Full powers and financial sanction of any value	Subject to approved guidelines and norms. For Fee Waiver, on the recommendation of the Committee set up for the purpose and as per the approved scheme.
Existing Delegation	3.	(a) Examination Expenses (b) Admission Expenses	-	-	Full powers	Subject to guidelines and norms approved by the Vice-Chancellor
Proposed delegation	3.	(a) Examination related Expenses (b) Admission related Expenses (remuneration to staff for verification of documents, advertisement, honorarium to expert, etc.) (c) Orientation	Full powers	Expenditure sanction of above Rs.5 lakh each occasion	Expenditure sanction of Rs.5 lakh to concerned Dean on each occasion	Subject to guidelines and norms approved by the Vice-Chancellor

Particulars	Sl. No.	Nature of proposal	Powers of the VC	Registrar	Dean (SS)	Remarks
Proposed delegation		1. Forfeiture of Caution Money (Lapsed Deposit) 2. Refund of Caution Money (Security Deposits)	Full powers for sl. No.1		Full powers for sl. No.2 and expenditure sanction of any value	1. After following due process after completion of three years of students completing its degree 2. On the basis of No Dues Certificate
Existing Delegation	4.	Convocation	Full Powers	Upto Rs. 5 lakhs p.a.		
Proposed delegation		Rescinded				
New delegation		Earn while you Learn Scheme, VC internship, any other student related welfare scheme	Full powers		Expenditure sanction of any value	Subject to approval of the rates by the competent authority and approved guidelines

DEPARTMENTAL ADVANCES

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	1.	Imprest	Full powers of administrative approval			
Proposed delegation		1.New Imprest 2. Imprest recoupment	Full powers for new imprest	Expenditure sanction of recoupment of any value		
Existing Delegation	2.	Temporary Advances	Vice-Chancellor Registrar/Deans/ HODs			
Proposed delegation		Rescinded				
Existing Delegation	3.	Advances in connection with conduct of examinations/ Admission Tests	Vice-Chancellor Dean (SS)			
Proposed delegation	3	Advances in connection with conduct of examinations/ Admission Tests/ workshops/ seminars/ committee meeting/ functions/ events or any other advance.		Financial sanction of any value	Upto Rs.2 lakh on each occasion to the concerned Dean/ Director/ HoDs	The advance is subject to the administrative approval by the Vice-Chancellor for undertaking such activity

STUDENT FEES, SECURITY DEPOSIT ETC.

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	1.	Extension in date of payment of fees, Remission of Readmission Fees			Full powers to Dean SS	Subject to the guidelines
Proposed delegation		Rescind				
Existing Delegation	2.	Grant of freeship to students			Full powers to Dean SS	Within the percentage prescribed On the recommendation of the Committee set up for the purpose.
Proposed delegation		Shifted				
Existing Delegation	3.	Refund of Security Deposits/EMD			Full powers to Controller of Finance	Subject to approval of VC
Proposed delegation		shifted				3.
Existing Delegation	4.	Refund of Fees			Full powers to Controller of Finance and Dean (SS)	Subject to approval of the Vice-Chancellor
Proposed delegation		Rescinded				

Re-appropriation of Funds

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	1.	Re-appropriation from one sub-head or detailed head to another within the same major head of account.	Full Powers			
Proposed delegation		Re-appropriation of funds from - 1. the sub-heads under GIA-General or 2. the sub-heads under the GIA-Salaries 3. the sub-heads under the GIA-Creation of Capital Assets	Full powers			
Existing Delegation	2.	Re-appropriation from one major head of account to another major head of account of Revenue Expenditure	Full powers			Subject approval of Finance Committee
Proposed delegation		Rescinded				

Signing of Contracts and Documents

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	1.	Collaboration with external agencies/ Institutions/ Signing of MoUs		Full Powers		Subject to approval of the collaboration with Internal Organisations by VC and Foreign Organisations with the prior approval of the Government
Proposed delegation		shifted				
Existing Delegation	2.	Execution of documents relating to supplies, hiring of residential or office accommodation, maintenance agreements, service contracts with the employees, agreements relating to advances		Full Powers		Subject to the terms and conditions and form of documents having been approved by the Board of Management
Proposed delegation		shifted				
Existing Delegation	3.	Execution of documents relating to sale, endorsement, transfer, negotiation etc. of securities standing in the name of the University.		Full Powers		Subject to provisions of the Act and Statute.
Proposed delegation		shifted				
Existing Delegation	4.	Signing of Receipts for moneys received on account of the University			Full Powers of Controller of Finance	Powers can be delegated to the officers in the Finance Division
Proposed delegation		Signing of Receipts for moneys received in the account of the University			Full Powers to Controller of Finance or the Designated Cashier of the University	As per the Receipt and Payment Rules and GNCTD norms.

(A) Miscellaneous

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	1.	Grants in aid to staff/student Welfare Fund.	Full Powers			Subject to the rates and conditions prescribed in the Rules approved by the Board of Management.
Proposed delegation		Welfare measures for employee/student.	Full powers	Expenditure Sanction of any value for employees	Expenditure Sanction of any value to Dean (SS) for students	Subject to the rates and conditions prescribed in the Rules approved by the Board of Management.
Existing Delegation	2.	Power to alter and correct date of birth in case of bonafide clerical error in case of staff		Full Powers		
		Rescinded				
Existing Delegation	3.	Sanction for leasing out shops, premises etc. in University campus	Full Powers			Subject to available guidelines
Proposed delegation		Sanction for leasing out shops, premises etc. in University campus	Full powers			Subject to following of prescribed guidelines as per GFR and relevant sections of the University Act
Existing Delegation	4.	Acceptance of outside work and remuneration by teachers	Full Powers			As per the prescribed norms
		Rescinded				
Existing Delegation	5.	Deputation of Research staff and fellows for field work pertaining to research schemes with TA/DA as per rules concerning the grants received for research			Full powers to Dean / Heads of Centers for research staff & School related activities within India	Project Director will have full powers for projects within India. For visits abroad only Vice-Chancellor will have full powers
		Rescinded				

(B) Reimbursement of Medical Expenses Etc.

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing Delegation	1.	Medical Advance		Full Powers within normal limits approved in the medical rules		Within normal limits and subject to production of estimate from an approved hospital and fulfillment of preconditions for outdoor bills.
Proposed delegation		shifted				
Existing Delegation	2.	Outdoor Medical Claims			Asstt. Registrar Dy. Registrar Registrar	Upto Rs.5000 Upto Rs. 8000 Above Rs.8000
Proposed delegation		shifted				
Existing Delegation	3.	Indoor Medical Bills			Asstt. Registrar Dy. Registrar Registrar	Upto Rs.20,000/- Upto Rs. 50,000/- Above Rs.50,000/-
Proposed delegation		shifted				

(C) Reimbursement of Tuition Fee/Education Allowance

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing delegation	1.	Children Edn. Allowance/Tuition Fee			Full Powers Dy. Registrar (Admn.)	Subject to limits prescribed by Govt.
Proposed delegation		shifted				

(D) Group Insurance Payment

Particulars	Sl. No.	Nature of Posts	Powers of Vice-Chancellor	Registrar	Dean/Director /Division In-charge/Project In-charge	Remarks
Existing delegation	1.	Monthly Premium	Registrar	Full Powers	-	
Proposed delegation		Shifted				
Existing delegation	2.	Final Payment	-do-	-do-	-	
Proposed delegation		Shifted				

(E) Membership Fee Payment

Particulars	Sl. No.	Nature of Power	Authority to whom Delegated	Extent of delegation	Remarks
Existing delegation	1.	Foreign Institutions	Registrar	Full Powers	Subject to VC's approval initially to become a member
Proposed delegation		Shifted			
Existing delegation	2.	Inland Institutions	Registrar	Full powers	Subject to VC's approval initially to become a member
Proposed delegation		Shifted			

(F) CPF/GPF Advance/Part Withdrawals

Particulars	Sl. No.	Nature of Power	Authority to whom Delegated	Extent of delegation	Remarks
Existing delegation	1.	Advances	Asstt. Registrar (Admn.) Dy. Registrar (Admn.) Registrar	Upto Rs.50,000/- Rs.50,001/- to Rs.1 lakh Above Rs.1,00,001	
Proposed delegation		Deleted			
Existing delegation	2.	Withdrawals/Final Payment	Registrar	Within the prescribed limit in terms of the rules	
Proposed delegation		Deleted			

APPROVAL OF TOURS/ACADEMIC VISITS

Particulars	Sl.No.	Official seeking approval for Tour/Academic Visits	Approving Authority	Extent of Powers	Remarks
Existing delegation	1.	Head of Division/All Deans/Directors of Centres	VC	Full Powers	
Proposed delegation		All faculty	VC	Full powers	
Existing delegation	2.	Professor /Associate Professor/Assistant Professor/other Teaching or Academic staff & equivalent status	Dean of School/HOCs Vice- Chancellor	Upto 10 days of total absence More than 10 days of total absence Full Powers	Subject to apportionment of budget approved by the competent authority. Some reserve will be under VC's Jurisdiction.
Proposed delegation		Rescinded			
Existing delegation	3.	Registrar and Equivalent	VC	Full Powers	
Proposed delegation		Rescinded			
Existing delegation	4.	Dy. Registrar and equivalent and all other Group 'A' employees below the rank of Dy. Registrar or equivalent	Head of Division/Director of School VC	Upto 10 days of total absence More than 10 days of total absence	On the recommendation of Dean of School/Head of Division/Centre
Proposed delegation		1. Registrar /COF/ Director/ Librarian/ All HoDs 2. All non-teaching staff	VC Registrar	Full powers Full powers	
Existing delegation	5.	All Group B&C employees	Head of Division/Dean/Director VC	Upto 10 days of total absence More than 10 days of total absence	On the recommendation of Head of Division/Dean of School
Proposed delegation		Rescinded			
Existing delegation	6.	Group 'D' employees	DR/AR of the respective Division/School/Centre Registrar/Head of Division/Dean/Director	Upto 10 days of total absence More than 10 days of total absence	On the recommendation of DR/AR concerned
Proposed delegation		Rescinded			

VICE-CHANCELLOR'S OFFICE — SPECIAL DELEGATION TABLE (NEW DELEGATION)

SCHEDULE – VC OFFICE DELEGATIONS

Sl. No.	Nature of Power / Item	Powers of Registrar	Powers of Dean/Director /Division In-charge/Project In-charge	Remarks
1.	Contingent & Miscellaneous Expenditure related to VC Office functioning	Administrative approval of more than Rs.10,000/- to Registrar on each occasion Expenditure sanction of more than Rs.5 lakh on each occasion	Expenditure sanction of any value to DR/HoD upto Rs.5 lakhs and AR upto Rs.2 lakhs powers of administrative approval of Rs.10,000/- in case of emergent procurement to AR on each occasion	
2.	Expenditure related to Purchase of Office Consumables, Stationery, Printing, Daak Items, etc.			
3.	Expenditure related to Postal, Courier, Speed-Post, Telecommunication expenses			
4.	Charges of Telephone/Mobile, Internet, Broadband, Newspaper, Magazines for VC Office			
5.	Expenditure related to Maintenance & Repair of Office Equipment / IT Equipment / Furniture in VC Office			
6.	Expenditure related to Hiring of Vehicles / Taxi for VC Office duties			
7.	Expenditure related to Conduct of VC Office Meetings, Consultative Sessions, Committees			
8.	Expenditure related to Honorarium / TA/DA to experts, committees routed through VC Office			
9.	Expenditure related to Printing & Binding of VC Office publications			
10.	Expenditure related to Purchase of Newspapers / Books / Magazines for VC Office			
11.	All Miscellaneous & Unforeseen Expenditures of VC Office			

SCHEDULE – LEAVE DELEGATIONS

The Board of Management in its 31st meeting held on 25.05.2021 approved the procedure for sanction of leave of Non - Teaching Staff of the University, which is as under:

Sl. No.	Type of Leave	Category of Staff	Leave Authority to Grant Leave
1.	Casual Leave/ Restricted Leave	Upto Level 13	Dean/ Registrar/ CoF
		Above Level 13	Vice Chancellor
2.	Earned Leave/ Half Pay Leave/ Commuted Leave	Upto Level 13	Registrar
		Above Level 13	Vice Chancellor
3.	Maternity Leave/ Paternity Leave	All Non-Teaching Staff	Registrar
4.	Extra Ordinary Leave/ Leave not due/ Child Care Leave	All Non-Teaching Staff	Vice Chancellor
5.	Special Casual Leave		
6.	Station Leave	Upto Level 13	Registrar
		Above Level 13	Vice Chancellor
7.	Study Leave/ Any other kind of leave	All Non-Teaching Staff	Vice Chancellor

Note:

i. Staff having more than one charge, will take the sanction from one of the Reporting Officer prior to proceeding on leave under intimation to other • Reporting Officers. A copy of approval of Reporting Officer shall also be marked to Registrar Officer / VC Office for records before proceeding on leave.

ii. Leave cannot be claimed as a matter of right. Leave should always be applied for in advance and the sanction of the Competent Authority is obtained before it is availed of, except in cases of emergency and for satisfactory reasons. An employee should not leave station till the order sanctioning leave as been issued.

Teaching Staff

Sl. No.	Type of Leave	Category of Staff	Leave Authority to Grant Leave
1.	Leaves of following type – (i) Duty leave (upto 30 days in an Academic year) (ii) Leave for - Study/ Sabbatical/ Special Casual/ Earned/ Half Pay/Commuted/ Extraordinary/ Not Due/ Maternity/ Child care/ Paternity/ Surrogacy/ Adoption	All faculty, other academic staff, Deans/ Directors/ Librarian	Vice Chancellor
2.	Casual Leave	All faculty, other academic staff Deans/ Directors/ Librarian	Dean of the School/ Librarian Vice Chancellor

Note:

- 1 All admissible leave rules are as per University Grant Commission Regulation 2018 and the same shall be considered, wherever required and applicable, as per Fundamental Rule & Supplement Rules , Part - III of Government of India as applicable to Government of NCT of Delhi read together with Statute 22 of Dr BR Ambedkar University Delhi Act -2007 .
2. Leave cannot be claimed as a matter of right. FR & SR, Part- III, Rule 7 (1)
3. Wilful absence from duty without the sanction of leave or after the expiry of leave renders a Government Servant liable to disciplinary action.
4. The leave sanctioning authority may refuse or revoke any kind of leave. FR & SR , Part - III , Rule 25 (2)
5. Outstation permission or even when it is clubbed with any kind of leave require sanction / permission of Hon'ble Vice-Chancellor.
6. Every request of leave must be accompanied with the recommendation of respective recommending authority with the details of assignment of teaching workload in the absence of respective faculty.
7. Even during vacation, the faculty are required to take permission for outstation movement from competent authority before leaving the station. The request must be accompanied with recommendation and certification by the respective Dean that the presence of faculty is not required for any teaching and other assignment during vacation.
8. Every kind of medical leave shall be entertained initially on the receipt of Medical prescription from the authorised Medical Attendant from the date of commencement of medical rest and fitness certificate at the time of joining.
9. The request of any kind of leave be initiated well before the reasonable time excluding the period of holidays.
10. After implementation of leave management system, no request of leave shall be received in any other mode except the prescribed mode in leave management system.
11. The leave Management system will be affected from 01-12-2022 and all kind of leave taken after this period shall be entertained through leave Management System.
12. The leave can be availed only after due approval of the competent authority as envisaged in delegation of authority for leave.
13. This issues with the approval of competent authority.

___, 2026

To

The Director

Directorate of Higher Education

Government of NCT of Delhi

Muni Maya Ram Marg, Pitam Pura

Delhi-110034

Sub: Status of advances released to PWD for construction of Dheerpur and Rohini Campuses

Sir/Madam,

I am directed to invite your kind attention to the issue relating to adjustment and utilisation of advances released to the Public Works Department (PWD) for preparatory works for construction of the University campuses at Dheerpur and Rohini, and to seek your intervention in the matter.

The Finance Committee of the University, in its 33rd meeting held on 29.05.2023, noted that advances amounting to ₹15.00 crores and ₹12.00 crores respectively (being 2% of the initially estimated project cost) were released on 13.10.2017 to the PWD for the Dheerpur and Rohini campuses. The issue regarding change of Head of Demand for adjustment of these advances was also placed before the Committee.

The Finance Committee, vide Resolution No. 33.4, recommended for consideration and approval of the Board of Management and subsequent submission to the Finance Department, GNCTD, that the outstanding advances released to PWD for construction of the Dheerpur and Rohini campuses may be consolidated under Demand No. 11 – Urban Development (Public Works) and settled accordingly.

Consequently, after approval of the Board of Management in its 44th meeting held on 29.05.2023, an Action Taken Report was submitted to the 34th meeting of the Finance Committee, wherein it was informed that a letter dated 25/26.06.2023 had been issued to your good office with a request to forward the matter to the Finance Department, GNCTD, for working out the modalities for adjustment of advances and for deciding the future course of action. Copies of the said communication were also endorsed to PWD (Education-II), Lajpat Nagar, and the Consultant (Campus Development) of the University for expediting the matter.

However, it is submitted that the above request could not be acceded to by the GNCTD, and no response has been received so far in this regard.

It is further informed that during the financial year 2017–18, a total amount of ₹27.00 crores was released to PWD for the said campuses, out of which only ₹6.73 crores (₹4.05 crores for Dheerpur and ₹2.68 crores for Rohini) has been settled till date. The balance

amount of ₹20.27 crores remains unutilised and pending with the PWD. Meanwhile, the Revised Expenditure Finance Committee (EFC) proposal for construction of the University campus at Dheerpur is presently under process.

In anticipation of approval of the Revised EFC proposal by GNCTD, it is proposed that out of the unutilised balance, an amount of ₹10.95 crores pertaining to the Dheerpur campus may be utilised by the PWD towards construction works of the Dheerpur campus, subject to approval of the competent authority and finalisation of modalities by GNCTD.

With regard to the Rohini campus, it is anticipated that construction and other related activities are not likely to commence in the near future. Accordingly, it is proposed that the unutilised amount of ₹9.32 crores may kindly be refunded by the PWD to the University at the earliest.

In view of the above and considering that the advances issued in 2017–18 have remained pending for a considerable period, it is earnestly requested that the Directorate of Higher Education may kindly intervene in the matter and take necessary steps in coordination with the Finance Department, GNCTD, and the PWD for adjustment of the long-pending advances and for deciding the further course of action.

This is submitted for your kind consideration and necessary action, please.

Yours sincerely,

(Rajeev Talwar)
Controller of Finance

Agenda 46.6 : To consider the Recruitment Rules and Ordinance regarding emoluments and condition of service for the post of Controller of Examination (CoE) in Dr.B.R.Ambedkar University Delhi

It was submitted to the Board of Management that the Board in its 28th meeting held on 08.09.2020 vide Resolution No. 28.65.5 had deliberated on the proposal regarding creation of Teaching and Non-Teaching posts including the post of the Controller of Examination (CoE). It is further submitted that the Board vide Resolution No. 28.65.6 had also deliberated and resolved to approve the following:

- i) Declare the post of Controller of Examination (CoE) as an "Officer of the University" in accordance with Section 11 Sub-Section (6) of Dr.B.R.Ambedkar University Act, 2007 (Delhi Act 9 of 2007 amended vide Delhi Act 6 of 2016).
- ii) Create an Ordinance for the post of Controller of Examinations in accordance with Statute 10 of the First Statutes of the University.

2. The Board noted that the University in pursuance of the Board Resolution No.28.65.5 has formulated the draft Ordinance (**Appendix-4**) for the post of the Controller of Examination after referring to the Ordinances framed by the other Central/State Universities for Controller of Examination (CoE) and in light of the provisions laid down in the Dr.B.R.Ambedkar University Delhi Act., Statutes and Ordinances. The Board also noted that the University has drafted the Recruitment Rules for the post of CoE, as per the model cadre recruitment rules of the UGC. The draft RRs for the post of Controller of Examination are placed at **Appendix-5**.

3. The Board further noted that the University has forwarded the proposal for the creation of the post of Controller of Examination along with other teaching and non-teaching posts to the Directorate of Higher Education, GNCTD and Administrative Reforms Department, GNCTD for sanction and approval and the same is in last stage. The draft RRs and the Ordinance for the post of CoE were placed before the Board of Management, in anticipation and in order to avoid any delay in implementation of the Recruitment process for the Controller of Examination on approval of the same by the Competent Authority. The Board noted that the necessity of Controller of Examination in the University has also been recommended in the last NAAC Accreditation cycle.

The proposal regarding Recruitment Rules and Ordinance regarding emoluments and condition of service for the post of Controller of Examination (CoE) in Dr.B.R.Ambedkar University Delhi was placed before the Board of Management for deliberations and consideration.

Decision : The Board of Management noted and deliberated on the draft Ordinance and Recruitment Rules framed by the University for the recruitment of Controller of Examination (CoE) in the University.

Noted
15/10/2024

Directorate of Higher Education
Govt. of NCT of Delhi
BTE Block, DTTE Building Complex,
Muni Maya Ram Marg,
Pitampura, Delhi-110034

F. No. DHE20(88)/AUD/Post Creation/1/2022-23/787-23 Dated: 12.02.2026

ORDER

Subject: Approval of Honb'le L.G. for creation of Academic & Non- Academic posts.

I am directed to convey the approval of the Hon'ble Lt. Governor, Delhi vide U.O. No. DS-III/139 dated 11.02.2026 for creation of 119 posts (58 teaching/ academic and 61 non-teaching/ non-academic posts) for Dr. B.R. Ambedkar University Delhi. The details of the posts are as under: -

i) Teaching / Academic posts:

Sl.No.	Name of School	Description of Posts	Academic Pay Level (As per 7 th CPC)	No. of Posts
1.	SBPPSE	Professor	Level – 14	02
		Associate Professor	Level – 13A	04
		Assistant Professor	Level – 10	12
2.	SLGC	Professor	Level – 14	01
		Associate Professor	Level – 13A	02
		Assistant Professor	Level – 10	04
3.	SoL	Professor	Level – 14	02
		Associate Professor	Level – 13A	05
		Assistant Professor	Level – 10	12
4.	SUS	Professor	Level – 14	01
		Associate Professor	Level – 13A	02
		Assistant Professor	Level – 10	04
5.	SVS	Professor	Level – 14	01
		Associate Professor	Level – 13A	02
		Assistant Professor	Level – 10	04
			Total	58

ii) Non - Teaching / Administrative Posts:

Sl.No.	Description of Posts	Pay Level (As per 7 th CPC)	No. of Posts	Remarks
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1.	Controller of Examination	Level – 14	01	Subject to follow the due process.
2.	Deputy Registrar	Level – 12	01	02 in each of 4 Campus i.e. Kashmere Gate, Lodhi Road Campus, Karampura Campus & Qutub Institutional Area
3.	Assistant Registrar	Level – 10	01	
4.	Medical Officer	Level – 10	02	01 in each campus i.e. Kashmere Gate, Lodhi Road Campus & Karampura Campus
5.	Statistical Officer	Level – 7	01	In Headquarter
6.	Senior Assistant	Level – 6	06	01 in each division
7.	Staff Nurse	Level – 6	02	01 in each campus i.e. Kashmere Gate, Lodhi Road Campus & Karampura Campus
8.	Steno	Level – 4	03	01 for each Higher Ranking officer i.e. VC, Registrar, Controller of Finance
9.	Junior Assistant	Level – 2	36	03 in each different school
10.	MTS	Level – 1	08	01 in each division and 01 with for higher ranking officer i.e. VC, Registrar, Controller of Finance
		Total	61	

Further compliance of following conditions shall be ensured:

1. The posts are to be filled strictly in accordance with the roster approved by the University.
2. It may be noted that the complete permanent staff shall be recruited only after regularization of new courses.
3. It may also be noted that total number of Teaching posts should not exceed the sanctioned strength as prescribed in UGC norms.
4. These posts should be filled as per RRs of the UGC/ Govt. of NCT of Delhi/University as per norms and procedure.
5. The financial implication due to filling up of these posts if any, should be reflected in the R.E. for the respective financial year.

6. Reservation policies in respect of posts as per statutory requirements shall be applied as per Govt. of NCT of Delhi norms.
7. The Board of Management and Vice-Chancellor of Dr. B.R. Ambedkar University Delhi shall ensure the posts shall be filled properly in accordance with UGC/ Govt. of NCT of Delhi norms and in the manner as prescribed by UGC/ Govt. of NCT of Delhi.

This issues with the prior approval of Competent Authority.

Dy. Director (HE)

F. No. DHE20(88)/AUD/Post Creation/1/2022-23/7817-23 Dated: 12.02.2026

Copy to / for information:

- i) The Additional Secretary to the Hon'ble Lt. Governor, Delhi.
- ii) Office of the Registrar, AUD.
- iii) Director, Planning, GNCTD.
- iv) Dy. Secy. Finance-III, Finance Department, GNCTD.
- v) PS to Secretary, Higher Education.
- vi) PS to Director, Higher Education.
- vii) Office Copy.

Dy. Director (HE)

Appendix-D

earlier Pension Scheme subject to the conditions that (a) their previous service is countable as qualifying service for pensionary benefits; and (b) their pensionary benefits are transferred to the University by their previous employer.

Resolved further that a sinking fund may be created for the above purpose.

5.17 Considered qualifications & experience for the post of Controller of Finance. and

Resolved to approve the following qualifications and experience for the post of Controller of Finance

- (i) Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC 7 point scale;
- (ii) 15 years of administrative experience of which 8 years shall be as Deputy Registrar or equivalent post with sufficient experience of financial administration.

OR

Comparable experience in research establishment and/or other institutions of higher education.

OR

15 years of service in the IAAS cadre or such other similar service

Desirable: Experience of financial administration/Chartered Accountant with requisite experience of working in undertakings/autonomous organization.

5.18 Considered the constitution of Selection Committee for the post of Controller of Finance. and

Resolved to approve the constitution of Selection Committee for the post of Controller of Finance as under:

1. Vice-Chancellor
2. Pro Vice-Chancellor/one Dean to be nominated by VC
3. One member of the Board of Management to be nominated by VC

4. Three experts with experience and expertise in Finance to be nominated by VC

5.19 Considered the constitution of the Selection Committee and qualifications and experience for the post of Librarian, and

Resolved to approve the following qualifications and experience for the post of Librarian:

- Dear AS ✓
- (i) The post of Librarian shall be in the Pay Band of Rs. 37,400-67,000/- with the Academic Grade Pay of Rs. 10,000/-.
 - (ii) The existing conditions of eligibility and academic qualifications prescribed by the UGC shall continue to be applicable for appointment to the post of Librarian. The existing qualifications and experience are as under:
 - a.) Master's Degree in Library Science/Information Science/documentation with at least 55% marks or its equivalent grade of B in the UGC Seven Point scale and consistently good academic record;
 - b.) At least thirteen years as a Deputy Librarian in a University Library or eighteen years' experience as a College Librarian;
 - c.) Evidence of innovative library service and organization of published work;

Desirable:- M.Phil/Ph.D. degree in Library Science/Information Science/Documentation/Archives and manuscript-keeping.

- (iii) Deputy Librarian completing service of three years in the AGP of Rs. 9,000 and otherwise eligible as per conditions prescribed by the UGC and if any by the university, shall also be eligible to be considered for appointment to the post of Librarian through open recruitment.
- (iv) Incumbent Librarian shall be placed at the appropriate stage as per the 'fixation formula' on the 6th CPC in the pay band of Rs. 37,400-67,000 with AGP of Rs. 10,000

Further resolved to approve the constitution of Selection Committee for the post of Librarian as under:

under Section 11 of the Act;

(2) There shall be selection committee constituted for making recommendations to the posts mentioned in clause(1);

(3) Each of the Selection Committees for appointment to the posts mentioned in clause(1) shall consist of the following members, namely:

a. The Vice-Chancellor or a person nominated by him/her;

b. A Pro Vice-Chancellor or Dean or Registrar nominated by the Vice-Chancellor;

c. One Member of the Board of Management nominated by the Vice-Chancellor

d. Two experts in the domain of expertise of the position for which selection is being made, nominated by the Vice Chancellor;

e. A representative of the scheduled castes or scheduled tribes of the rank of a Gazetted Officer, nominated by the Vice Chancellor.

(4) Four members of the Selection Committee, of whom at least one shall be an expert, shall constitute the quorum for a meeting.

Special mode of 15.(1 Notwithstanding anything contained in Statute
appointment) 14, the Board of Management may invite
a person of high academic distinction and
professional attainments to accept the post of a
professor or any other equivalent academic post
in the University on such terms and conditions
as it may deem fit, and appoint the person to
such post.

(2) The Board of Management may appoint any

member of the academic staff working in any other university or organisation on a teaching assignment or for undertaking a project or any other work on such terms and conditions as may be determined by the Board of Management in accordance with the manner specified by the Statutes.

- | | | |
|--|-------|---|
| Recognized teachers | 16.(1 | The qualifications and other conditions of |
| |) | eligibility for recognition of teachers working in a college or an institution shall be such as are prescribed by the Ordinances. |
| | (2) | All cases of recognition of teachers in a college or an institution shall be dealt with and approved by the selection committees as constituted under clause(2) of Statute 16. |
| Committees | 17.(1 | Any authority of the University may appoint as |
| |) | many standing or special committees as it may deem fit and may appoint on such committees such persons as are not members of such authority. |
| | (2) | Any committee appointed under clause(1) may deal with any subject delegated to it and before taking action, if any, shall seek confirmation of it from the authority appointing it. |
| Terms and Conditions of service and code of ethics for the teachers and other academic staff of the University | 18.(1 | All the teachers and other academic staff of the |
| |) | University shall, in the absence of any contract to the contrary, be governed by the terms and conditions of service and code of ethics as are specified by the Act, Statutes and the Ordinances. |
| | (2) | Every teacher and member of the academic staff shall be appointed on a written contract. |
| | (3) | A copy of every contract referred to in clause(2) shall be deposited with the Registrar. |

Appendix-F

Agenda Item No. 20. 6: Model guidelines for re-employment of superannuated teachers.

Due to shortage of faculty in the PEC the issue of re-employment of superannuated faculty members was considered in the 5th meeting of the BOG, PEC held on 27.05.2005 at 12.30 P.M. as agenda item No. 5.11.2. "Measures to tide-over shortage of faculty at senior level" The decision of the BOG is as given below:

"Pointing to the large number of vacancies and acute shortage in availability of faculty at senior levels, Director gave his assessment of the inordinate time likely to be taken in filling the vacancies with requisite calibre.

To help College tide over the existing situation of extreme shortage, Director suggested contractual re-employment of recently retired Faculty of PEC of proven competency.

Contractual appointment would be for 3 years and on terms and conditions in line with rules and practices of U.T. Administration for such re-employment. Chairman was authorized to make the appointments based on Director's recommendations."

2. The University Grants Commission, New Delhi has issued a notification vide No. F.3-1/94(PS) pt. file dated 15.02.08 on the subject of model guidelines of re-employment of superannuated teachers. In this notification detailed guidelines on issues like applicability, eligibility, tenure of appointments, selection criteria, re-employment procedure, emoluments and other privileges and duties and responsibilities etc. have been given.

3. Broadly, the salient features are that in university like the PEC, faculty members who have retired as Professors can be given re-employment for a maximum period of 3 years at a time upto the age of 65 years, subject to certain conditions which are given in the enclosed copy of the notification with the clause 9 (ii) of notification.

"However, a re-employed superannuated teacher shall not be eligible for holding administrative or financial responsibilities at the Institution or elsewhere"

It is proposed that this notification may be approved for adoption at the PEC, with the exception.

In view of the acute shortage of Senior faculty and a limited number of professor, the Senior Assistant Professors may also be considered for reemployment. The percentage of such re-employed superannuated Asstt. Professor may not exceed 10% of sanctioned faculty strength of the concerned department, subject to a minimum of 1.

20.6	Model guidelines for re-employment of superannuated teachers.	Accepted as proposed
20.7	TA/DA Boarding lodging rules for the Punjab Engineering College Faculty.	Issue discussed and approved under Item No. 20.3.
20.8	Any other item with permission to Chair	<p>1. Director placed the collaborative R&D proposal from Philips finalised after detailed discussions and highlighted its special features. Under the proposal:</p> <ul style="list-style-type: none"> • Students would receive the full funds as paid by Philips. • Faculty would receive 75% of receipts from Philips • PEC would receive 25% of receipts for its R&D fund • A Non-disclosure agreement with Philips would be executed • All IPR generated would vest with Philips <p>Board was pleased to see this start of collaboration with Industry and that too with an Industry-major.</p> <p>After detailed discussion, the proposal was approved.</p>
20.8(i)	Special Casual Leave	<p>Rules for Special Casual leave, Project leave and Special leave proposed were approved.</p> <p>Board desired that a Comprehensive document entitled "PEC Leave rules" should be drawn up and brought into use.</p>

Meeting ended with a vote of thanks to the Chair.

D/O/ Registrar/SE E-1
26.2.2008
26
24



University Grants Commission
Bahadur Shah Zafar Marg
New Delhi 110002

534
20/2/08
Date

No.F.3-1/94 (PS) Pt. file

15th February, 2008

The Registrar
Punjab Engineering College,
Chandigarh-160 009.

Sub.: Model Guidelines for Re-employment of superannuated Teachers.

Sir/Madam,

I am directed to inform you that the Commission has approved the Model Guidelines to provide a framework for the Re-employment of superannuated teachers in universities and colleges in India. A copy of the Model Guidelines is enclosed herewith.

These guidelines may be followed by the University while considering re-employment of superannuated teachers. These guidelines may also be brought to the notice of institutions/colleges affiliated to your University.

It may specifically be noted that re-employment of superannuated teachers may be made only against regular sanctioned posts, which could not be filled up and remained unfilled for at least one year.

Yours faithfully,

(Mrs. Shashi Munjal)
Under Secretary

Encl.: As above

26/2/08
File for record

UNIVERSITY GRANTS COMMISSION
NEW DELHI

Model Guidelines for Re-employment of Superannuated Teachers

1. Background:

Of late, it is observed that many Universities and Colleges in the Country have a number of sanctioned teaching posts lying vacant for long periods. This may be due to various reasons, like non-availability of funds, ban on recruitment, non-availability of suitable candidates, difficulties in filling positions earmarked for the reserved category and problems brought out by litigation. Therefore, more often, the institutions are required to have the services of contract appointees and teachers engaged on per-lecture basis, as well as of research students for performing the required academic activities. As a result, such institutions are not able to maintain the quality and standard of their academic programmes and are also unable to keep pace with the growing expectations from their stakeholders, particularly students. One of the alternatives recommended by the UGC (as early as in the year 1990) to take care of this problem, is the selective re-employment of superannuated teachers up to their reaching the age of 65 years. This has also been reiterated by the Fifth Pay Commission in 1997 and in many UGC communications, wherein it has been suggested that the institutions may use this existing provision as a short term measure. The Ministry of Human Resource Development vide notification No.1-19/2006(U.II) dated 23rd March, 2007 has extended the age of superannuation to 65 years with a provision for re-employment up to 70 years in case of Centrally funded Institutes. The Model Guidelines given below have now been framed by the UGC to facilitate the implementation of this recommendation in the higher education system in the Country. The Model Guidelines provide a frame work for the re-employment of superannuated teachers at Universities and Colleges in India.

2. Applicability:

The Model Guidelines shall be applicable to Central/State and other Universities and Constituent/ Affiliated Colleges in the Indian University system, and to any other educational institute engaged in higher/technical/professional education which opts for re-employment.

3. Eligible Category :

The category of superannuated teachers eligible for re-employment shall be:

- a) Professors only, in the case of Universities; and,
- b) Professors, Readers and Lecturers(Selection Grade) only, in the case of Colleges.

12
23/11/07

4. Tenure of Appointment:

The tenure of appointment of a superannuated teacher shall be for a maximum period of three years at a time or up to the teacher reaching the age of 65 years (70 years in case of Centrally funded institutes), whichever is earlier. However, it shall be open for the institution to make appointments for shorter periods at a time, like one/two years, or for a further maximum period of three years, as the case may be, so long as the teacher is below the age of 65 years (70 years in case of Centrally funded institutes) with a proviso that in case of Centrally funded institution, all those who superannuated after 62 years but not attained 65 years, as on 15th March, 2007 (date of Government's order), the re-appointment shall be only against sanctioned vacant posts as in the case of 65-70 years, except that the screening as per the UGC guidelines need not be mandatory which is now proposed to be applicable to 65-70 years age group. In case the number of claimants in the category of superannuated teachers who have not attained 65 years as on 15.03.2007, is more than available sanctioned posts, it may be left to the University/College to make selection of teachers from amongst the claimants, based on the requirements and availability of regular vacancies of sanctioned posts.

5. Principals to be Followed:

The institutions shall follow the following principles, while taking up the cases of superannuated teachers for re-employment:

- a) There shall be vacancies of teachers at the University Department or at the College, remaining unfilled for at least one year.
- b) The number of teachers to be re-employed in a University Department and/or College at any given time shall be limited to 50% of the vacancies identified, as above.
- c) Re-employment of superannuated Teachers may be made only against regular sanctioned posts, which could not be filled up.
- d) Re-employment of superannuated teacher/s shall be in the best interest of the concerned University Department or the College.
- e) There shall be adequate work load for the re-employed teacher/s at the concerned University Department or the College, to justify the appointment.
- f) Re-employment of superannuated teacher/s shall be possible either at the same University or College where the teacher had served before superannuating or at any other institution.
- g) The expenditure towards re-employment shall be met by the institution from its budget allocation.

6. Selection Criteria :

The institutions shall follow the following principles, while taking up the cases of superannuated teachers for re-employment:

- a) The University Department/College shall have identified the subject areas wherein superannuated teachers need to be appointed.
- b) Superannuated teachers, either from the same institution or elsewhere, shall have appropriate qualifications, experience and excellent record in the concerned subject area.
- c) Superannuated teachers shall be distinguished scholars and shall have been productive during their service and in particular, in the last five years in activities, like:
 - (i) Guidance of research scholars (M. Phil/ Ph. D);
 - (ii) Research work done and publications in learned journals;
 - (iii) Publication of books and other learning material;
 - (iv) Filing of patents and/or obtaining intellectual property rights;
 - (v) Launching of new academic programmes/courses;
 - (vi) Introducing innovations in teaching and/or examinations;
 - (vii) Undertaking sponsored research projects;
 - (viii) Rendering knowledge based advice/consultancy;
 - (ix) Taking up inter-Departmental/Institutional collaboration;
 - (x) Organizing of National/International Conferences and/or participating in them;
 - (xi) Conducting continuing education programmes and/or associating in them;
 - (xii) Undertaking of extension and/or field outreach activities.
- d) Superannuated teachers shall be medically fit to undertake the new appointment.
- e) The service record of superannuated teachers shall be highly satisfactory and they be both morally and ethically sound.

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7. Re-employment Procedure:

The procedure to be followed for the re-employment of superannuated teachers at a University/College, shall be as given below:

- a) The University/College Department desirous of filling any vacancies by superannuated teachers shall obtain their CV for considering their cases.
- b) Each CV shall include a detailed account of all the contributions made by the teacher, highlighting his/her achievements during the last five years.
- c) The CV shall be discussed at a formal meeting of the Departmental Council/Committee of the University/College as the case may be, before making the Departmental recommendations.
- d) The departmental recommendation shall be forwarded to the Vice Chancellor in the case of a University through the Dean of Faculty or Chairperson, Governing Council in the case of a College through Principal for their consideration.
- e) The Vice Chancellor/ Chairperson of the Governing Council shall constitute the following Expert Committees for evaluating the proposals:-

i) In the case of a University:

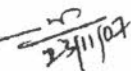
- | | |
|---------------------------|----------------|
| 1. Vice Chancellor | (In the Chair) |
| 2. Two Subject Experts* | (Members) |
| 3. Dean of the Faculty | (Member) |
| 4. Head of the Department | (Member) |

ii) In the case of a College

- | | |
|-------------------------------------|----------------|
| 1. Chairperson of Governing Council | (In the Chair) |
| 2. Two Subject Experts* | (Members) |
| 3. Principal of the College | (Member) |
| 4. Head of the Department | (Member) |

(* Nominated by the Vice Chancellor/Chairperson of the Governing Council, from the approved panel of experts for the Selection Committees in the University Department/College).

- f) Each of the above Committees shall consider the full papers put up before it and also call any candidate for discussion, if necessary, before arriving at its recommendation on the appointment.

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- g) The recommendation of the Committee and the terms of appointment shall be placed before Executive/Governing Council of the University/College, as the case may be.
- h) The decision of the Executive/Governing Council shall be final and binding on the teacher.

8. Emoluments and Other Privileges:

- a) A re-employed teacher shall be eligible to draw emoluments equivalent to the last pay drawn minus pension as a consolidated amount which shall remain the same through out the tenure of re-employment.
- b) The institution may consider the re-employed teachers for campus housing on prevailing terms, if available, or compensate them to the extent possible towards the house rent.
- c) A re-employed teacher shall be entitled to casual/Special Casual/Duty leave on a par with teaching faculty in regular service.
- d) The institution shall provide all the essential academic facilities to the re-employed teacher.

9. Duties and Responsibilities:

- (i) A re-employed superannuated teacher shall be treated on a par with regular teachers at the institution and shall have the following duties and responsibilities, with no additional financial liability to the institution:
 - a) Academic work, like teaching courses, conducting examinations and research guidance;
 - b) Conducting research and/or taking up sponsored research projects;
 - c) Launching continuing education programmes in new and emerging areas;
 - d) Organizing / Attending national / international Conferences / Seminars / Symposia / Workshops;
 - e) Undertaking knowledge-based advisory / consultancy assignments;
 - f) Accepting invitations and delivering Guest Lectures at other institutions;
 - g) Participation in academic/research Committees at the Institution and elsewhere, when required.
- (ii) However, a re-employed superannuated teacher shall not be eligible for holding administrative or financial responsibilities at the Institution or elsewhere.

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10. Review:

The performance of a re-employed teacher shall be reviewed periodically, by the University/College. If the performance is found unsatisfactory, his/her services may be terminated by the appointing authority by giving one month notice.

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Procedure to be followed for the re-employment of superannuated teachers at a University/College shall be as given below:

1. The University/Department desirous of filling vacancies by superannuated teachers shall obtain their CV for considering their cases.
2. Each CV shall include a detailed account of all the contributions made by teacher, highlighting his/her achievements during the last five years.
3. The CV shall be discussed at a formal meeting of the Departmental Advisory Committee before making the departmental recommendations.
The committee is proposed to consist of:
 - (i) HOD of the concerned Department (in the chair)
 - (ii) All Professors of the Department.
 - (iii) Two Associate Professors of the Department by rotation every two years.
 - (iv) One Professor from allied department (Director's nominee).
4. The departmental recommendations shall be forwarded to the Vice Chancellor/Director through Deputy Director.
5. The Vice Chancellor/Director shall constitute the following expert committee for evaluating the proposals:
 - i) Vice Chancellor/Director (In the chair)
 - ii) Two subject experts *
 - iii) Dean of the faculty/Deputy Director
 - iv) Head of the Department
6. The Committee shall consider the full papers to put up before it and also call any candidate for discussion, if necessary, before arriving at its recommendations for the appointment.
7. The recommendations of this committee and the terms of appointment shall be placed before the Director/Chairman BOG as the case may be.
8. The decision of the Director/Chairman BOG shall be final and binding on the teacher.

(* Nominated by the Vice Chancellor/Director from the approved panel of experts for the Selection Committee in the University.)

Checklist of information for "Re-employment of Superannuated Faculty" as per UGC/BOG guidelines (Approved vide Item No 20.6, 20th meeting of BOG held on 18.07.2008).

Information from concerned HOD

- i) CV to be obtained from the concerned superannuated/superannuating teachers: The CV should clearly indicate achievements in last 5 years relating to teaching, research, publication, patents, new courses/programs, innovations in teaching/examination, sponsored research, consultancy, Dept./Institute level collaborations, organizing conferences/courses etc. attending conferences/courses, undertaking extension/field outreach activities, others.
- ii) Medical Fitness Certificate of superannuated /superannuating faculty from a Registered Medical Practitioner.
- iii) Departmental Recommendation:

These recommendations should include:

- a) The department concerned shall identify the subject area wherein superannuated teachers' need to be appointed.
- b) Re-employment of superannuated teachers shall be put in the best interest of the University/concerned department.
- c) Evaluation of the CV in view of the approved UGC/BOG guidelines.
- d) Justification of adequate work load for the re-employed teacher in the concerned department to justify the appointment.

Information from Deputy Director's office

- 1. Deputy Director office will identify the vacancies of teachers in the concerned department remaining unfilled for atleast one year.
- 2. Number of teachers to be re-employed in the department at any given point of time shall be limited to 50% of the vacancies identified as above.
- 3. Re-employment of the superannuated teachers may be made only against regular sanctioned posts which could not be filled up.
- 4. The expenditure towards re-employment shall be met by the institution from its budget allocation.
- 5. As per BOG decision vide item No. 20.6 of 20th meeting of BOG held on 18.07.2008 the senior Assistant Professors (Now re-designated as

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Associate Professors) may be re-employed subject to the said decision. The contents of the decision reads as "In view of the acute shortage of Senior faculty and a limited number of Professor, the Senior Assistant Professors may also be considered for re-employment. The percentage of such re-employed superannuated Asstt. Professor may not exceed 10% of sanctioned faculty strength of the concerned department, subject to a minimum of 1".

Information from the Superannuated/Superannuating Faculty

1. Detailed and complete CV to be obtained from the concerned superannuated/superannuating teachers: The CV should indicate, in a separate section, the achievements in last 5 years relating to teaching, research, publication, patents, new courses/programs, innovations in teaching/examination, sponsored research, consultancy, Deptt./Institute level collaborations, organizing conferences/courses etc. attending conferences/courses, undertaking extension/field outreach activities, others.
2. Medical Fitness Certificate from a Registered Medical Practitioner.

UNIVERSITY GRANTS COMMISSION

NOTIFICATION

New Delhi, the 18th July, 2018

UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018

No. F.1-2/2017(EC/PS).—In exercise of the powers conferred under clause (e) and (g) of sub-section(I) of Section 26 read with Section 14 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the “UGC Regulations on Minimum qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010” (Regulation No.F.3-1/2009 dated 30th June, 2010) together with all amendments made therein from time to time, the University Grants Commission, hereby, frames the following Regulations, namely:-

1. Short title, application and commencement:

- 1.1 These Regulations may be called the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.
- 1.2 These shall apply to every University established or incorporated by or under a Central Act, Provincial Act or a State Act, every Institution including a Constituent or an affiliated College recognized by the Commission, in consultation with the University concerned under Clause (i) of Section 2 of the University Grants Commission Act, 1956 and every Institution deemed to be a University under Section 3 of the said Act.
- 1.3 These shall come into force from the date of notification.
2. The Minimum Qualifications for appointment and other service conditions of University and College teachers, Librarians, and Directors of Physical Education and Sports as a measure for the maintenance of standards in higher education, shall be as provided in the Annexure to these Regulations.
3. If any University contravenes the provisions of these Regulations, the Commission after taking into consideration the cause, if any, shown by the University for such failure or contravention, may withhold from the University, the grants proposed to be made out of the Fund of the Commission.

UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND OTHER MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018**Minimum qualifications for the posts of Senior Professor, Professors and Teachers, and other Academic Staff in Universities and Colleges and revision of pay scales and other Service Conditions pertaining to such posts.****1.0 Coverage**

These Regulations are issued for minimum qualifications for appointment and other service conditions of University and College teachers and cadres of Librarians, Directors of Physical Education and Sports for maintenance of standards in higher education and revision of pay-scales.

- 1.1 For the purposes of direct recruitment to teaching posts in disciplines relating to university and collegiate education, interalia in the fields of health, medicine, special education, agriculture, veterinary and allied fields, technical education, teacher education, norms or standards laid down by authorities established by the relevant Act of Parliament under article 246 of the Constitution for the purpose of co-ordination and determination of standards in institutions for higher education or research and scientific and technical institutions, shall prevail
 - i. Provided that where no such norms and standards have been laid down by any regulatory authority, UGC Regulations herein shall be applicable till such time as any norms or standards are prescribed by the appropriate regulatory authority.
 - ii. Provided further that for appointment to the post of Assistant Professor and equivalent positions pertaining to disciplines in which the National Eligibility Test (NET), conducted by the University Grants Commission or Council of Scientific and Industrial Research as the case may be, or State level

Eligibility Test (SLET) or the State Eligibility Test (SET), conducted by bodies accredited by the UGC for the said purpose, qualifying in NET/SLET/SET shall be an additional requirement.

- 1.2** Every university or institution deemed to be University, as the case may be, shall as soon as may be, but not later than within six months of the coming into force of these Regulations, take effective steps for the amendment of the statutes, ordinances or other statutory provisions governing it, so as to bring the same in accordance with these Regulations.

2.0 Pay Scales, Pay Fixation, and Age of Superannuation

Pay scales as notified by the Government of India from time to time will be adopted by the University Grants Commission.

- 2.1** Subject to the availability of vacant positions and fitness, teachers such as Assistant Professor, Associate Professor, Professor and Senior Professor only, may be re-employed on contract appointment beyond the age of superannuation, as applicable to the concerned University, college and Institution, up to the age of seventy years.

Provided further that all such re-employment shall be strictly in accordance with the guidelines prescribed by the UGC, from time to time.

- 2.2 The date of implementation of the revision of pay shall be 1st January, 2016.**

3.0 Recruitment and Qualifications

- 3.1** The direct recruitment to the posts of Assistant Professor, Associate Professor and Professor in the Universities and Colleges, and Senior Professor in the Universities, shall be on the basis of merit through an all-India advertisement, followed by selection by a duly-constituted Selection Committee as per the provisions made under these Regulations. These provisions shall be incorporated in the Statutes/Ordinances of the university concerned. The composition of such a committee shall be as specified in these Regulations.

- 3.2** The minimum qualifications required for the post of Assistant Professor, Associate Professor, Professor, Senior Professor, Principal, Assistant Librarian, Deputy Librarian, Librarian, Assistant Director of Physical Education and Sports, Deputy Director of Physical Education and Sports and Director of Physical Education and Sports, shall be as specified by the UGC in these Regulations.

3.3

- I.** The National Eligibility Test (NET) or an accredited test (State Level Eligibility Test SLET/SET) shall remain the minimum eligibility for appointment of Assistant Professor and equivalent positions wherever provided in these Regulations. Further, SLET/SET shall be valid as the minimum eligibility for direct recruitment to Universities/Colleges/Institutions in the respective state only:

Provided that candidates who have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2009, or the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2016, and their subsequent amendments from time to time, as the case may be, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or any equivalent position in any University, College or Institution.

Provided further that the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree. All such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:

- a) The Ph.D. degree of the candidate has been awarded in regular mode only;
- b) The Ph.D. thesis has been awarded by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ ICSSR/CSIR or any similar agency.

Appendix-G

CURRICULUM - VITAE



1. General Information:

FIELD OF SPECIALIZATION: APPLIED GEOLOGY; ENVIRONMENT; DISASTER; MINING

Name (In Capital Letters)	GIRISH KUMAR SHARMA (PROF.)
Date of Birth (Day/Month/Year)	02-01-1961
Correspondence Address	Hans Raj College, Malka Ganj, Delhi University, Delhi-110007
Permanent Postal Address	Hans Raj College, Malka Ganj, Delhi University, Delhi-110007
Phone No.	Mobile:8826705521
Email:	gksharma61@yahoo.com

2. Present Position

a	Designation	Professor
b	Organization	Department of Geology, University of Delhi, Delhi-110007
c	Pay Scale	Level-14
d	Date of Appointment to the present post	Joined as Professor in Univ. of Delhi , 26 th Oct, 22 (Deputation) and still Contd. but contd. as Prof. from 9 th Aug., 2008 onwards from KU,Nainital.
e	Total Experience i) Professor ii) Equivalent post of Professor	About 16 Years N.A.

3. Details of experience:

Total Exp. = 17 yrs.

S. No.	Post held	Period		Pay Scale	Organization	Nature of duties	Experience (In Years and Months)
		From (Date)	To (Date)				
1.	Professor	26 th Sept,22	Still Contd	Level 14 (14,4200-218200)	University of Delhi, Delhi	Administration, teaching and Research	More than 3yrs

2.	Professor	Aug.,2008	25 th Sept,22	Grade Pay,Rs.10,000/-	Department of Geology, Kumaun University, Nainital	Do	14 yrs+1 month
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4. Educational Qualification (In chronological order from latest to Graduation level)

S. No.	Qualification	University	Year	Subject(s) / Topic(s)	% Achieved	Distinctions etc.
1	Post Doctoral	Hokkaido Tokai Univ.Japan	1995	Antarctic Radiolaria	—	MIF fellowship,Japan
2	Pool Scientist	Delhi	1988-91	Teaching and Research	-	CSIR, New Delhi
3	Ph.D.	Delhi	1988	Applied Geology	-	Awarded UGC's Engg. & Technology Fellowship
4	M.Sc. (Applied Geology)3Yrs	Delhi	1984	Applied Geology	57.33	Awarded Delhi University P.G. Scholarship
5	B.Sc.(Hon.) Geology 3 Yrs.	Delhi	1981	Geology - Main. Phy., Chem., English	61.33	Awarded Merit Scholarship being 4th in Delhi University

5. Administrative Experience/Post(s) & responsibilities held

S. No.	Post	Organization/ University	Duration		Experience (in Years and Months)
			From (Date)	To (Date)	
1	Nodal Officer	Delhi University, Delhi	Nov.,22	Contd.	3yrs
2	Member. Admission committee	Geology Deptt, DU	Dec.22	-DO-	1 yr
3	Head of the Department	Kumaun Univ.	Oct.,2018	Oct.,2021.	3 Years & Many times Officiating
4	Chairman, Board of Studies	-DO-	-DO-	-DO-	3 Year
5	Member, Board of Studies	-DO-	July, 2010	Sept.,22	More than 12 Years
6	Dean of Faculty	-DO-	June 2015, 16,17 Jan. 2015,19	----	About six months
7	Member of Academic Council	Kumaun University	July, 2008	Sept,2022.	14 Years
8	Member of Executive	Kumaun University	Oct. 2018	Oct.,21.	3 Years
		Sunder Deep Engineering College	Jan.,	Sept.22.	More than 2 Years

	Council/ Court/ Board of Management/ Governing Council		2018		
9	Member of Professional/ Academic Bodies	Coordinator, FIST	Oct., 2018	Sept., 22.	4 Years
		Deputy Coordinator CAS	July, 2016	Sept.21.	More than 5 Years
		Executive Member Interrad	2014 – 2015	---	2 Years
		International Advisor, Member	2000 onwards	Still Contd.	About 19 Years
		Expert, CSTT, Ministry HRD	2005	2009	4 Years
		Fellow, GSI, India	1993	Still Contd.	26 Years
		Executive Member, PSI, India	1995	Still Contd.	24 Years
		Member, IGC, India	2019	2020	1 Year
		Convener -International, National Meetings, Conferences etc.	1995	Still Contd.	About 24 Years
		Member of the Ocean Drilling Program of USA &India	1998	Still Contd.	About 26 Years
10	Other (Specify)	Member Coordinator, Peer Member of NAAC	2019	Contd.	6 Yrs.
		Advisor, Expert at UPSC, New Delhi	2015	Still Contd.	9 Years
		Chairman, Swacch Bharat Mission, Govt. of India, under UGC	2017	---	
		Advisor/Consultant ,Sunder Deep Engineering College, Ghaziabad	2017 onwards	Still Contd.	2 Years
		Expert in several committees of UGC, DST, other Universities etc.	2012	Still Contd.	7 Years

6. (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest)

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1	Professor (On Deputation)	Department of Geology, University of Delhi, Delhi	Sept.26,2022	Contd.	More than 3 yrs
2	Professor	Department of Geology, Kumaun University, Nainital	9 th Aug.,08	Sept.25,2022	About 14 Yrs.
3	Associate Professor/ Reader	-do-	9 th Aug.,2000	8 th Aug.,08	8 Yrs.
4	Senior Lecturer	-do-	9 th Aug.,96	8 th Aug.,2000	4 Yrs.
5	Lecturer	-do-	9 th Aug.,91	8 th Aug.,96	5 Yrs.

6	Pool Scientist	Geology Deptt., Delhi University	7 th July,89	8 th Aug.,91	2 Yrs. 1 month
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(b) Participation and contribution in relevant areas in higher education

	Organization	Area of specialization
Visiting Professor	<ol style="list-style-type: none"> VC nominee of Delhi University Delivered talk on Climate Change at Ambedkar University, Delhi Delivered talk on Climate Change In Different Colleges IGC, 2020, Delhi M.S. University, Udaipur Aligarh Muslim University, Aligarh Bundelkhand University, Jhansi Dr. H.S. Gour, University, Sagar B.H.U., Varanasi H.N.B. Garhwal University, Srinagar 	<p>-</p> <p>Disaster & climate Change</p> <p>Climate change</p> <p>Applied Geology</p> <p>Applied Geology, Micropleontology & Stratigraphy</p> <p>Do-</p> <p>Do</p> <p>Do</p> <p>Do</p>
Resource Person	<ol style="list-style-type: none"> M.S. University, Udaipur Aligarh Muslim University, Aligarh Bundelkhand University, Jhansi Dr. H.S. Gour, University, Sagar B.H.U., Varanasi 	<p>Applied Geology, Micropleontology & Stratigraphy</p> <p>-Do-</p> <p>-Do-</p> <p>-Do-</p> <p>-Do-</p>
Others (Specify)	<ol style="list-style-type: none"> Chairman/Experts in UGC, (Swatch Bharat Mission/ Projects etc.) Expert in the Projects of DST Advisor/Expert in UPSC, NIDM, N. Delhi UGC, NAAC Peer Member Expert in CSTT, Govt of India, N. Delhi Advisor/Consultant in Sunderdeep College, Noida Visiting Scientist in Ocean Drilling Programme of USA & India 	<p>Applied Geology</p> <p>-Do-</p> <p>-Do-</p> <p>-Do-</p> <p>Environment/Engg. & Geology</p> <p>-Do-</p>

(c) Involvement with formulation of academic programs

S. No.	Nomenclature of Innovative Academic Programs formulated	Date of approval by Academic Council	Year of Introduction
1	Semester system in B.Sc. and M.Sc. Level	Sept., 2014	June, 2015
2	Annual mode modifications in B.Sc. Level	Oct. 2012	June, 2013
3	Annual mode modification at M.Sc. Level	Oct., 2011	June, 2012
4	Annual mode modification of syllabi at U.G & P.G. Levels (From 2008 to 2011)	From 2008-2011	Implemented in next academic year i.e. June
5.	Ph.D. course work	2014	July, 2015
6.	Ph.D. Entrance test	2015	2015

(d) Important MoUs formulated for academic collaborations:

S. No.	MoU's formulated	Name of Agencies/ Departments Involved	Year of MoU
1.	Prof G.K. Sharma	Delhi University & NIDM, Delhi	2024
2	Group of 4 Professors	WIHG, Dehradun	2012
3	-DO-	BSIP, Lucknow	2013

(e) Position of Chairs: Not Applicable

7. International academic Exposure, if any

S. No.	Post/ Assignment	Organization/ University	Area of Assignment	From	To	Duration In Years & Months
1	Key note and Chair the session	World Congress of Ocean Songapore	Antarctica	Nov.12,24	Nov. 14,24	4 days
2.	Key note Address and Chair the Session	World of Ocean (WCO ,2023) , Japan	Antarctica Region	Nov. 15,2023	Nov.,17,2023	3 days
3	Delivered Lectures	Fairleigh Dickinson University, USA	Environment, Oil & Petroleum	Dec. 2, 2019	Dec. 3, 2019	2 Days
4	-Do--	--Do--	Environment, Micropaleontology	18 Aug,2018	19 Aug,2018	2 Days
5	-Do--	Binghamton University, USA	Micropaleontology	15 Aug.,2018	--	1 Day
6	Carried out Advance Research in Western Indian Ocean	IODP(Integrated Ocean Discovery Programe), USA	Micropaleontology & Stratigraphy	30 th March'15	31 st May' 15	2 Months
7	Did the Advance Research In Central Indian Ocean	Boris Petrov, Russian Vessel	--Do--	2000	--	4 Weeks
8	Chair the session and Collect Sea Sediments for Advance Research in Adriatic Sea	Vienna,Austria	--Do--	2002	--	2 Weeks
9	Chair the session and Collect Sea Sediments for Advance Research	Tasman Sea,Italy	--Do--	2002	--	1 Weeks
10	Chair the Session &Collect the Sea sediments in China Sea	Nanjing University, China	--Do--	2010	--	2 Weeks
11.	Did the Research work in Sea of Japan	Hokkaido Tokai University, Sapporo, Japan	--Do--	June,1995	Dec.1995	6 months

8. Scholarly achievements:

A. Contribution to Journals and Books:

i) BOOKS AUTHORED : Published In Book (At National/ International Level)

1. Pandey, D.K., Clift, P.D., Kulhanek, D.K., Sharma G.K. and the Expedition 355 Scientists, 2016, Expedition 355 Methods .Proceedings of the International Ocean Discovery Program Volume 355 publications.iodp.org, doi:10.14379/ iodp.proc. 355.102
2. Pandey, D.K., Clift, P.D., Kulhanek, D.K., Sharma G.K. and the Expedition 355 Scientists, 2016, Expedition 355 Summary .Proceedings of the International Ocean Discovery Program Volume 355 publications.iodp.org, doi:10.14379/iodp.proc.355.101.

3. Sharma G.K. et al., March, 2015. New Species And Evolution Of Saturnalis And Saturnulus During The Neogene Time In The Southern Ocean Region, Published in Radiolaria, **Newsletter Of International Association Of Radiolarists**. p. 41-43, Vol. ., 35, ISSN—0297-5270.
4. Sharma G.K. and Dayal, D, June,2015. Pliocene radiolarian From Leg 119 Site 745(Sections12H- 13H) **Journal of News of Osaka Micropaleontology, Japan**, Sp. Vol. No. 15, p.125-138, ISSN-0287-0436.
5. Pandey, D.K., Sharma G.K. et al., 2015. Deep Sea Drilling In the Arabian Sea : Constraining Tectonic-Monsoon Interactions In South Asia. **Preliminary Report of International Ocean Discovery Program Expedition 355, USA**. pp.1-46.
6. Sharma G.K and Kanojia S. 2014. Abundance – region, Geostatical and Geospatialapproaches .<http://www.springer.com/i/book/9783319186627>.
7. Sharma G. K. 2003. Study Of Chromites From The Ultrabasic Rocks, Around Dras, Ladakh Region, N.W.Himalaya, **In: Heritage Of Uttaranchal** Almora, Ed.C.M. Agrawal , pp.555-570.

	Details
4 Editor in Chief	NA
5 Editorships	NA
6 Peer reviewer for	a)INTERRAD, Austria b) IODP, USA c) News letters of Radiolaria, Japan d)Paleontological Society of India
v)Member of the International Advisory Board	1. International Advisor of Radiolaria (From 2000onwards) 2. Member of International Advisory board of Radiolarians In Russia(2010-15). 3. Executive member of INTERRAD, China(2010) 4. Member of EMMM, Austria. 5. Member of IGC,2020.

B. Publication:

B.I Kindly provide list of scholarly publications in recognized professional and/or academic journals:

Total Publications: 65

S. No.	Year	Article Name	Author	Published In	URL of the Publication
1	2025	Biostratigraphy--Ocean	G K Sharma et al	Stratigraphy & Geological Correlation	Vol.33, No.3, pp. 377-395, 2025(Springer) DOI: 10.1134/S086959382570008X
2	2025	Upper Quaternary—biostratigraphy	-Do-	6 Journal of PSI	Sage (2025),1-2; DOI: 10.1177/05529360251383224

3	2025	Hydrochemical— Uttarakhand	Mehra, Kotlia, Sharma et al	Journal of Himalayan Geology	Wihg.res.in Vol.46(1), pp.17-27
4	2024	Systematic – Indian Ocean	G.K. Sharma et al	Journal of Himalayan Geology	Wihg.res.in Vol. 45, No.2, pp.199-209
5	2023	Paleoenvironmental - Himalaya	Kotlia B S, Sharma G.K etal.	<i>Journal of Climate Change</i> , vol 9(1), p25-37	DOI 10.3233/JCC230004
6	2021	Taxonomy— Ocean	Sharma G.K et al,	IJSER. USA	http://www.ijser.org .
7	2020	Systematic— Indian Ocean	Sharma G.K. and Soreingam A.S.	Paleontological Society of India	http://palaeontologicalsociety.in/index.php
8	2019	Large scale— India	Dailey K.S., CliftP, G.K. Sharma etal.	<i>Geological Society of America</i>	https://doi.org/10.1130/B35158.1
9	2019	Variations in— U1457	Khim B.K., Lee J., G.K. Sharma et al.	<i>Geological Magazine Cambridge University Press</i>	https://doi.org/10.1017/S0016756818000870
10	2017	First evidence – Sea	Tripathi S., Tiwari M., Sharma G.K. , et al.	<i>Scientific Reports 7, Nature</i> (referred)	https://www.nature.com/srep/
11	2016	Ocean Discovery Program355	Scardia G., Sharma G.K. , et al.	<i>Academia, USA</i> (referred)	https://www.academia.edu/
12	2015	New Species and Evolution – Ocean Region	Sharma G.K. , et al.	<i>Newsletter of International Association of Radiolarists</i> (referred)	https://www.researchgate.net/publication/278036278_RADIOLARIA_Newsletter_of_the_International_Association_of_Radiolarists_The_14th_Meeting_of_the_International_Association_of_Radiolarists_A_conference_on_Fossil_and_Recent_Radiolarians
13	2015	Pliocene Radiolaria – 13H	Sharma G.K & Dayal D.	<i>Journal of News of Osaka Micropal, Japan</i> (referred)	
14	2015	Constraining – Asia	Pandey D.K, Sharma G.K. , et al.	<i>Preliminary Rep. IODP355</i> (referred)	http://publications.iodp.org/pr_eliminary_report/355/
15	2015	Pliocene – 15H	Sharma G.K & Deepak	<i>Journal of Stratigraphica, Russia</i> (referred)	
16	2014	Abundance – Region	Sharma G.K & Kanojia S.	<i>Geostatical and Geospatial Approaches</i> (referred)	http://www.springer.com/in/book/9783319186627
17	2013	Neogene - Assemblage	Sharma G. K	<i>Journal of Ophiolites</i> (referred)	http://www.ofioliti.it/index.php/ofioliti
18	2013	Pleistocene Radiolaria – Biostratigraphy	Sharma G.K & Kanojia S.	<i>Open Journal of Geology</i> (referred)	http://www.scirp.org/journal/ojg/

19	2011	Pleistocene – Palaeoceanography	Sharma G.K & Kanojia S.	EMMM Moscow (referred)	https://www.uia.org/s/or/en/1100011405
20	2011	Pliocene – 14H	Sharma G.K & Dayal D.	EMMM Moscow (referred)	https://www.uia.org/s/or/en/1100011405
21	2009	The Kerguelen – Biostratigraphy	G.K Sharma & J Bora	INTERRAD, China (referred)	http://radiolaria.org/news.htm?ne_id=33
22	2009	Pleistocene – Ocean Region	G.K Sharma & J Bora	Journal of Geological Society of India (referred)	http://www.geosocindia.org/index.php/jgsi
23	2008	Distribution – Southern Ocean	GK Sharma & K. Takahashi	Palaeoworld (Elsevier) (referred)	http://english.nigpas.cas.cn/sp/200909/t20090914_37766.html
24	2007	Pleistocene – Biostratigraphy	GK Sharma & K. Takahashi	Journal of Geological Society of India (referred)	http://www.geosocindia.org/index.php/jgsi
25	2007	Pleistocene – 2H	GK Sharma & J Bora	Journal of PSI (referred)	http://palaeontologicalsociety.in/index.php
26	2007	Upper – Biostratigraphy	Sharma GK & Bora J.	EMMM, Austria (referred)	https://www.uia.org/s/or/en/1100011405
27	2006	Pleistocene – Sea	Sharma G.K, et al.	Acta Micropalaeontologica Sinica (referred)	http://english.nigpas.cas.cn/sp/200909/t20090914_37764.html
28	2006	Radiolarians – Site 745	Sharma GK & Bora J.	Journal of Researcher (not referred)	
29	2004	Taxonomy – Tasman Region	Sharma G.K, et al.	Neues Jahrbuch für Geologie und Paläontologie, Germany (referred)	https://www.schweizerbart.de/journals/njgpa
30	2003	Report – Meiobenthology	Kathal PK & Sharma GK	Journal of Geological Society of India (referred)	http://www.geosocindia.org/index.php/jgsi
31	2002	Pleistocene - Paleocenoanography	Sharma GK & T. Kozo	EMMM, Austria (referred)	https://www.uia.org/s/or/en/1100011405
32	1989	Late Miocene – Island, Andaman	Sharma V, Sharma GK	Journal of Geological Society of India (referred)	http://www.geosocindia.org/index.php/jgsi
33	1988	Radiolaria – Characteristics	Sharma V, Sharma GK	Journal of PSI (referred)	http://palaeontologicalsociety.in/index.php

B.II List of articles in popular magazines or newspapers

Total Articles: Total Articles: 02 (Published In National Hindi Newspaper)

C. Participation and scholarly presentations in conferences:

C.I National

S. No.	Date/Year	Title of Conference or Institution	Title/ Subject of presentation (if made)
1-4	17-19 th Oct,24	ICMS, Delhi	i) Identification-- Ocean ii) Systematic—Ocean iii) Pleistocene—Distribution iv) Palaeoecological-- India
5	30 th April,24	Climate Impact: Climate & Sustainability	Organizer & Convenor (Delhi University & NIDM) : Climate & Sustainability
6	July.26- 28,2023	Engaging youth -- Adaptation (Convenor & Organizer)	Disaster and Climate Change {NIDM & Delhi University}
7	16 May,2023	Sensitization Program – Climate Change (Convenor & Organizer)	Disaster and Climate Change {NIDM & Delhi University}
8,9,10	9-11 th Dec.,22	38 th IAS Conference, Deptt of Geology, Delhi University	I. Biostratigraphy—Ocean (Bohra D and Sharma GK) ii. Upper Quaternary—taxonomy(Kohli and Sharma GK) iii. Hydrochemical study—Uttarakhand(Mehra A, Kotlia and Sharma GK)
11	5 th June, 20	Biotech Environment Development Society, India	Sharma, G.K. Relation between – Air pollution
12	2019	ICMS,BHU	Sharma G.K. And Soreingam A.S. Pleistocene Radiolaria— Indian Ocean
13	2019	International Conference AvH	Sharma G.K. Study of -- Southern Ocean.
14	2017	(Key Paper),National Conference at M.S. University, Udaipur	Sharma, G.K. and Soreingam, A. S. Distribution -- Site U1457, Western Indian Ocean.
15	2015	Published in ISCA, India.	Deepti and Sharma G.K. Pliocene Radiolarian -- Antarctic Region.
16	2015	X II International Symposium on Antarctic Earth Science, Goa, pp.13- 17	Sharma G.K. and Tiwari Deepti. Biostratigraphy Of -- Of Southern Indian Ocean.

17	2012	GG of Himalaya and Cratonic regions of India, Nainital, pp.104-105	Sharma, G. K and Kanojia S , Pleistocene -- Ocean Region.
18	2012	G.G. of Himalaya and Cratonic regions of India, Nainital. pp.32-33	Sharma, G. K and Dayal D.Pliocene -- Section 13H).
19	2007	XXI, ICMS, Lucknow	Sharma, G.K., Bora, J. and Kumar, S.Pleistocene—Site745
20	2006	National Seminar on Active and Fossil Suture Zones, Dehradun	Sharma, G.K. and Bora, J. Pleistocene-- Biostratigraphy, pp.141
21	2005	XX, ICMS, Vishakhapatnam	Sharma G.K. and Bora J. Upper Quaternary-- (Sections 1H and 2H).
22	2005	IGC, Delhi University. Delhi, p.5.	Sharma, G.K. and Bora, J., Study of -- (Sections 1H To3H).
23	2005	IGC, Delhi University, Delhi, p.9	Bora, J. and Sharma, G.K.
24	2003	XIX, ICMS, p.112	Sharma G. K. and T. Kozo. The Taxonomy--Antarctic Radiolaria
25	2002	International Conference On Quaternary Climate, Tectonics And Environment Of Himalaya : Comparison With Other Regions, Nainital.pp.99-100.	Sharma G. K. et al. Pleistocene Radiolarian -- Tasman Region.
26	2000	XVII, ICMS	Sharma G. K. and Dalakoti V.S. Pleistocene Radiolaria-- Biostratigraphy.

C.II International

S. No.	Date	Title of Conference or Institution	Title/ Subject of presentation (if made)
1.	Nov.,12-14,24	World Congress of Ocean , Songapore	Silica Productivity—Antarctic ocean
2	25-31 Aug.2024	IGC, 2024, Korea	Morphological variation – Antarctic Ocean
3	Nov.15-17,23	World Congress Of Ocean – 23, Japan	Effects –Antarctic Ocean { Convenor and Chair Session}
4	March, 2020	IGC 2020	Sharma G.K. and Shatsang A. Soreingam, Pleistocene --

			Biozones.
5	2019	International AvH, Conference	Soreingam A.S. and Sharma G.K. Pleistocene—Indian Ocean
6	2012	EMMM'11, Moscow pp.26-29.	Sharma, G. K and Kanojia S , Pleistocene -- Paleooceanography.
7	2010	International PolarConference (IPY),Norway.pp.123- 125	Sharma, G. K. and Dayal, D. Plio- Pleistocene-- Site745.
8	2009	International Conference on INTERRAD XII , China	Sharma, G.K. and Bora, J. The Kerguelen -- Biostratigraphy.
9	2007	International Conference on EMMM'07 Canada	Sharma, G.K. and Bora, J. Upper Quaternary -- Biostratigraphy,
10	2002	IIIrd International Congress On <i>Environmental, Micropaleontology, Microbiology And Meiobenthology</i> , Austria	Sharma G.K. and T. Kozo, .Pleistocene Radiolaria—Paleooceanography

D. Participation and contribution in National/International Fora in the area of your academic and professional expertise

		Number(s)
Plenary Lectures/Invited Talks	International	10
	National	22
Congresses attended	International	08
	National	14
Examinership etc.	International	22
	National	60
Others (Specify): Scientific Cruises	International	12
	National	2

9. Research Projects:

S. No.	Client/ Organization's Name	Nature of Project	Duration of Project	Amount of Grant (Rupees)
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1	DST, New Delhi	Radiolarians- Paleoceanography	1 st Oct., 2005 – 30 th Sept., 2008	Rs.10,44,000/-
2	UGC, New Delhi	Quaternary –	1 st Feb.,2009- 29 th Feb.2012	Rs. 9,20,962/-
3	UCOST, Dehradun	PaleoceanographyNeogene – Ocean	6 th Feb.,2012 - 31 st Jan., 2015	Rs. 4,76,400/-
4	Kumaun University, Nainital (InnovationProject)	Distribution--- Ocean	2017-18	Rs 1 Lakhs
5	DST, Young Scientist Project	Paleogene—Bay of Bengal	Not Availed	---

10. Consulting experience: How and which locations are suitable in the Deep Sea floor doing this from last 30 years at International and National Level(IODP , Russian cruises, Japanese, NCPOR, etc.)

11. Honors /Awards & Fellowships for Outstanding Work:

Sr. No.	Name of Award/Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award
1	Matsumae International Foundation(MIF), Japan	--	MIF, Japan	1995 (Six Months)
2.	Dr. S. Radhakrishnan	Elected	National Teacher & Media Award	2015
3	Engineering &Technology Fellowship	Elected	UGC, New Delhi	1985
4.	University Post Graduate Fellowship	Elected	-Do-	1981
5.	Integrated Ocean Discovery Programme(IODP) USA	Elected	USA & Govt. of India	2015

12. No. of Research Scholars successfully guided:

Name of Programme	Awarded (No.) (Under-progress not to be included)
Ph.D. In Geology D.Sc. IN Geology	06 Will be Submitted soon

(Signature)

Date :
Place : Delhi

(7) The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by the Statutes and the Ordinances.

Vice-Chancellors 13. Every Pro Vice-Chancellor shall be appointed for a period up to five years in such manner, on such emoluments and other conditions of service, and shall exercise such powers and perform such functions, as may be prescribed. No person shall be appointed for more than two terms as Pro Vice-Chancellor.

The Deans. 14. Every Dean shall be appointed in such manner, and shall exercise such powers and perform such duties as may be prescribed.

The Registrars. 15. (1) Every Registrar shall be appointed for a period of five years in such manner, on such emoluments and other conditions of service, and shall exercise such powers and perform such functions, as may be prescribed.

(2) A Registrar empowered by the Board of Management shall have the power to enter into, and sign, agreements and authenticate records on behalf of the University.

The Controller of Finance. 16. The Controller of Finance shall be appointed in such manner, on such emoluments, and other conditions of service and shall exercise such powers and perform such duties as may be prescribed.

Other officers. 17. The manner of appointment, emoluments, powers and duties of the other officers of the University shall be such as may be prescribed.



Academic Services, etc. as the Board may decide from time to time and each such area may be deemed to be a Division within the organisational structure of the University;

- (2) Every Dean appointed under this statute shall be the Head of the Division concerned;*
- (3) Every such Dean shall be appointed by the Board from among the Professors of the University on the recommendation of the Vice-Chancellor for a period of three years and he/she shall be eligible for a reappointment;*
- (4) Provided that a Dean so appointed shall, on attaining the age of sixty-two years, cease to hold office as such;*
- (5) When the office of any Dean appointed under this Statute is vacant or where he is by reason of illness, absence or any other cause, unable to perform the duties of his Office, a Pro Vice-Chancellor or any other Professor nominated by the Vice-Chancellor for the time being, shall perform the duties of that Office;*
- (6) The powers and functions of the Deans appointed under this Statute may be prescribed by the Ordinances.*

Registrars

- 8.(1) The Board of Management shall constitute a Selection Committee for the appointment of Registrars.
- (2) Every Registrar shall be appointed by the Board of Management on the recommendation of the Selection Committee constituted under clause(1) and he shall be a whole-time salaried officer of the University.

- (3) The emoluments and other conditions of service of a Registrar shall be such as prescribed by the Ordinances:

Provided that a Registrar shall retire on attaining the age of sixty years.*

- (4) A Registrar designated specially in this behalf by the Board of Management shall have the power to take disciplinary action against such of the employees, excluding teachers, as may be specified by the Board of Management by general or special order made in this behalf.
- (5) An appeal shall lie to the Vice-Chancellor against any order made by the Registrar in pursuance of clause(4).
- (6) In cases where an inquiry discloses that a punishment beyond the powers of the Registrar is called for, the Registrar shall, consequent to the inquiry, make a report to the Vice-Chancellor along with his recommendations for such action as the Vice-Chancellor may deem fit:

Provided that in such a case an appeal shall lie to the Board of Management against an order of the Vice-Chancellor imposing any penalty on an employee.

- (7) The Board of Management shall designate a Registrar to act in one or more of the following capacities, namely:-
- (i) Secretary to the Court
 - (ii) Secretary to the Board of Management
 - (iii) Secretary to the Academic Council
 - (iv) Secretary to the Planning Board



Ordinance No. 4

Emoluments and other conditions of service of Registrars

[Under Statute 8(3)]

(Passed by BOM in its 6th Meeting dated 12 December 2009)

1. The Registrar shall be appointed on such scale of pay as may be determined by the Board of Management from time to time, He/she shall, in addition to the pay so determined, be entitled to such other allowances as are admissible to the employees of the University from time to time.
2. Subject to the provisions of the Act and the Statutes every Registrar shall be appointed for a term of 5 years.

Provided that a person employed in any other institution or organisation can also be appointed as Registrar on the usual terms of deputation.

3. The qualifications for the post of Registrar shall be as prescribed by the Board of Management from time to time.
4. Registrar is expected to stay in the University campus. In case he/she is permitted to stay outside he/she shall be entitled to House Rent Allowance at the rate applicable to university employees and shall be eligible for such transport facilities/allowance as may be determined by the Board of Management from time to time.
5. Every Registrar, during his/her tenure, shall be entitled to leave as admissible to employees of the University from time to time.
6. Every Registrar shall be entitled to Travelling Allowance, Leave Travel Concession and the benefits of Medical Attendance rules as are applicable to the employees of the University from time to time.
7. Every Registrar shall be entitled to such retirement benefits as are admissible to the employees of the University, and shall be eligible for such other terminal benefits as may be fixed by the Board of Management from time to time.

Provided that an employees of another University, Institution or Organisation, when appointed as Registrar, shall continue to be governed by the same retirement benefits scheme to which he/she was entitled prior to his/her appointment as Registrar, or till he/she continues to hold lien on his/her post in such other organisation.

8. Every Registrar shall enter into an Agreement of Service with the University.
9. The Registrar shall perform such other functions as may be specified in the Acts, Statutes, Ordinances and Regulations or as may be required from time to time by the Board of Management and/or the Vice Chancellor.

SCHEDULE TO RECRUITMENT RULES (NON-TEACHING EMPLOYEES) 2020

1.	Name of the Post	Registrar
2.	No. of Post (s)	01
3.	Classification	Group-A
4.	Scale of pay	Rs 37,000 – 67,000+ Grade Pay Rs 10,000 (6 th CPC) (Level- 14 as per 7 th CPC)
5.	Whether Selection by merit or selection cum seniority or non-selection post	Not Applicable
6.	Age limits for direct Recruits	Not exceeding 56 years
7.	Educational and other qualifications required for direct recruits ¹	<p>Essential</p> <p>Educational Qualification:</p> <p>Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>Experience:</p> <p>At least 15 years of experience as Assistant Professor in the Academic Level – 11 and above or with 8 years of service in the Academic Level – 12 and above including as Associate Professor along with experience in educational administration</p> <p>OR</p> <p>Comparable experience in research establishment and/ or other institutions of higher education</p> <p>OR</p> <p>15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	NA
9.	Period of probation, if any	NA
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled up by various methods	On tenure basis through open selection for 5 years or on deputation

¹ As per MHRD letter No.1-7/2015-U.II(2) dated 02.11.2017.

Note : Qualification and Experience approved by BoM in its 26th meeting held on 19.06.2019 (Item No 7.1).

11.	In case of Recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made	In case of Deputation : Must have age, qualification and experience as per Column No. 6 & 7 above. Note : The term and conditions are as per DoPT Office Memorandum No 6/8/2009-Est (Pay II) dated 17.06.2010.
12.	If a DPC exists, what is its composition	NA
13.	Circumstances in which UPSC to be consulted	NA

REGISTRAR

1	Name of Post	Registrar
2	Number of Post	1 (One)
3	Classification	Group 'A'
4	Scale of Pay/Pay Band / Grade Pay	Level 14
5	Whether Selection or non-selection post	Not Applicable
6	Age Limit for Direct Recruits	Preferably below 57 years
7	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>i) Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>ii) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration</p> <p style="text-align: center;">or</p> <p>Comparable experience in research establishment and/ or other institutions of higher education,</p> <p style="text-align: center;">or</p> <p>15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
8	Whether Age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	<p>Direct/Deputation for a tenure of five years or till attaining the age of superannuation i.e. 62 years, whichever is earlier</p> <p>(Eligible for reappointment after observance of due selection process)</p>
11	In case of recruitment by promotion/ deputation / absorption, grades from which promotion / deputation / absorption to be made	<p>Deputation:</p> <p>Qualifications & Experience: As indicated at col. 7.</p> <p>Grade: Holding analogous post or eight years' experience at Pay Level-12</p> <p>Selection Committee: As at column 12.</p>
12	Composition of DPC or Selection Committee	As per Act/Statutes /UGC Notification

(7) The Vice- Chancellor shall exercise such other powers and perform such other functions as may be prescribed by the Statutes and the Ordinances.

13. Every Pro Vice-Chancellor shall be appointed for a period up to five years in such manner, on such emoluments and other conditions of service, and shall exercise such powers and perform such functions, as may be prescribed. No person shall be appointed for more than two terms as Pro Vice-Chancellor.

14. Every Dean shall be appointed in such manner, and shall exercise such powers and perform such duties as may be prescribed.

15. (1) Every Registrar shall be appointed for a period of five years in such manner, on such emoluments and other conditions of service, and shall exercise such powers and perform such functions, as may be prescribed.

(2) A Registrar empowered by the Board of Management shall have the power to enter into, and sign, agreements and authenticate records on behalf of the University.

16. The Controller of Finance shall be appointed in such manner, on such emoluments, and other conditions of service and shall exercise such powers and perform such duties as may be prescribed.

17. The manner of appointment, emoluments, powers and duties of the other officers of the University shall be such as may be prescribed.



- (8) A Registrar so designated shall, in relation to the authority concerned
 - (a) be the custodian of the records, the common seal and such other properties of the University as the Board of Management may commit to his charge;
 - (b) issue notices and convene meetings of that authority and the committees appointed by it;
 - (c) keep the minutes of the meetings of that authority and the committees appointed by it;
 - (d) conduct the official proceedings and correspondence; and
- (9) Any Registrar may be designated by the Vice-Chancellor to represent the University in suits or proceedings, by or against the University, sign powers of attorney, verify pleadings and depute his representative for the purpose.
- (10) The Registrar shall perform such other functions as may be specified in the Statutes, Ordinances or Regulations or as may be required from time to time by the Board of Management or the Vice-Chancellor.

Controller of Finance

- 9.(1) The Board of Management shall constitute a Selection Committee for the appointment of the Controller of Finance.
- (2) The Controller of Finance shall be appointed by the Board of management on the recommendation of the Selection Committee constituted under clause(1) and he shall be a whole-time salaried officer of the University and shall work under the control of the Vice-

Chancellor.

- (3) The emoluments and other conditions of service of the Controller of Finance shall be prescribed by the Ordinances:

Provided that the Controller of Finance shall retire on attaining the age of sixty years.

- (4) When the office of the Controller of Finance is vacant or when the Controller of Finance is, by reason of ill health, absence or any other cause, unable to perform his functions as the Controller of Finance, his functions shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

- (5) The Controller of Finance shall-

- (a) exercise general supervision over the funds of the University and advise it as regards its financial policies; and
- (b) perform such other financial functions as may be assigned to him by the Board of management or as may be prescribed by the Statutes or the Ordinances:

Provided that the Controller of Finance shall not incur any expenditure or make any investment exceeding three lakh rupees or such other amount as may be fixed by the Board of Management, without the prior approval of the competent authority.

- (6) Subject to the control of the Vice-Chancellor and the Board of Management, the Controller of Finance shall -
 - (a) hold and manage the properties and investments of the University, including trust and immovable properties, for fulfilling any of the objects of the University;



Ordinance No. 5

Emoluments, Terms and Conditions of Service of Controller of Finance

[Under statute 9(1)]

(Passed by BOM in its 6th Meeting dated 12 December, 2009)

1. The Controller of Finance shall be appointed on such scale of pay as may be determined by the Board of Management from time to time. He/she shall, in addition to the pay in the scale so determined, be entitled to such other allowances as are admissible to the employees of the University from time to time.

Provided that the Board of Management may appoint an officer drawn on deputation, in which case, he/she shall be governed by the standard terms of deputation followed by the Government.

2. Subject to the provisions of the Act and the Statutes, the Controller of Finance shall be appointed for a term of five years;
3. The qualifications for the post of the Controller of Finance shall be prescribed by the Board of Management from time to time.

Provided that if a person is appointed to the post of Controller of Finance on deputation, such person shall be in the rank of an officer of the IA&AS Cadre or such other similar service with at least 15 years of service to his/her credit.

4. A Controller of Finance not residing in accommodation provided by the University, shall be entitled to House Rent Allowance at the rate applicable to university employees and shall be eligible to such transport facilities/allowance as may be decided by the Board of Management from time to time.
5. The Controller of Finance, during his/her tenure, shall be entitled to leave as admissible to the employees of the University from time to time.
6. The Controller of Finance shall be entitled to Travelling Allowance, Leave Travel Concession and Medical Attendance benefits as are admissible to the employees of the University from time to time.
7. The Controller of Finance shall be entitled to such retirement benefits as are admissible to the employees of the University, and shall be eligible to such other terminal benefits as maybe fixed by the Board of Management from time to time;

Provided that an employees of Government, another University or Institution, when appointed as Controller of Finance, shall continue to be governed by the same retirement benefits scheme to which he/she was entitled prior to his/her appointment as Controller of Finance or till he/she continues to hold lien on his/her post in such other organisation;

8. The Controller of Finance shall perform such other functions as are laid down in the Act, Statutes, Ordinances and Regulations, or as may be required by the Board of Management, the Finance Committee and the Vice Chancellor.

1.	Name of the Post	Controller of Finance
2.	No. of Post(s)	01
3.	Classification	Group-A
4.	Scale of pay	Rs 37,000 – 67,000+ Grade Pay Rs 10,000 (6 th CPC) (Level- 14 as per 7 th CPC)
5.	Whether Selection by merit or selection cum seniority or non-selection post	Not Applicable
6.	Age limits for direct Recruits	Not exceeding 56 years
7.	Educational and other qualifications required for direct recruits ¹	<p>Essential Educational Qualification:</p> <p>Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed (candidates possessing CA qualifications considered as equivalent to the Post Graduate Degree).</p> <p>Experience:</p> <p>At least 15 years of experience as Assistant Professor in the Academic Level – 11 and above or with 8 years of service in the Academic Level – 12 and above including as Associate Professor along with experience in educational administration with finance specialization</p> <p>OR</p> <p>Comparable experience in research establishment and/ or other institutions of higher education in finance</p> <p>OR</p> <p>15 years of administrative experience, of which 8 years shall be as Deputy Registrar or equivalent post with sufficient experience of Financial Administration / 15 years of service for persons from IA&AS cadre or such other similar all India services with experience and expertise in finance and computerized financial management.</p>

¹ As per MHRD letter No.1-7/2015 U.II(2) dated 02.11.2017.

Note : Qualification and Experience approved by BoM in its 26th meeting held on 19.06.2019 (Item No 7.1).

		Desirable: Experience of Financial Administration/ Chartered Accountancy (CA) with requisite experience of working in undertakings/ autonomous organization, qualification considered as equivalent.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	NA
9.	Period of probation, if any	NA
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled up by various methods	On tenure basis through open selection for 5 years or on deputation
11.	In case of Recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made	In case of Deputation : Must have age, qualification and experience as per Column No. 6 & 7 above Note : The term and conditions are as per DoPT Office Memorandum No 6/8/2009-Est (Pay II) dated 17.06.2010.
12.	If a DPC exists, what is its composition	NA
13.	Circumstances in which UPSC to be consulted	NA

Appendix-15

FINANCE OFFICER

1	Name of Post	Finance Officer
2	Number of Post	1 (One)
3	Classification	Group 'A'
4	Scale of Pay/Pay Band / Grade Pay	Level 14
5	Whether Selection or non-selection post	Not Applicable
6	Age Limit for Direct Recruits	Preferably below 57 years
7	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>i) Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>ii) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration</p> <p style="text-align: center;">or</p> <p>Comparable experience in research establishment and/ or other institutions of higher education,</p> <p style="text-align: center;">or</p> <p>15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
8	Whether Age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	<p>Direct/Deputation for a tenure of five years or till attaining the age of superannuation i.e. 62 years, whichever is earlier</p> <p>(Eligible for reappointment after observance of due selection process)</p>
11	In case of recruitment by promotion/ deputation / absorption, grades from which promotion / deputation / absorption to be made	<p>Deputation:</p> <p>Appointment preferably by drawing officers not below the Level 12 belonging to the Indian Audit and Accounts services or other similar organized Services in Central/ State Govt.</p> <p style="text-align: center;">or</p> <p>University System/ Other organisation subject to fulfilment of qualification as indicated under col. 7 on Deputation for a tenure of 5 years or till attaining the age of 62 years, whichever is earlier.</p> <p>Note: The Selection Committee for deputation shall be the same as at column 12.</p>
12	Composition of DPC or Selection Committee	As per Act/Statutes /UGC Notification

Decision : The Board of Management recommended the creation of additional Teaching and Non-Teaching posts on implementation of EWS reservation to the Government of Delhi for its approval.

Agenda 28.65.6: Proposal regarding declaring the post of Controller of Examinations (CoE) as an Officer of the University

It was submitted to the Board of Management that presently the University is managing its examinations related matters through Assessment, Evaluation and Student Progression (AES) Division headed by a faculty member appointed as Dean (AES) on additional charge. It was further noted that the University is expanding and new programmes are being started therefore the post of Controller of Examinations needs to be created.

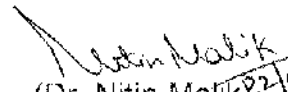
Decision : The Board of Management approves the following:

1. Declare the post of Controller of Examinations as an "Officer of the University" in accordance with Section-11 Sub-Section (6) of The Dr. B.R. Ambedkar University Act, 2007 (Delhi Act 9 of 2007 amended vide Delhi Act 6 of 2016).
2. Create an Ordinance for the post of Controller of Examinations in accordance with Statute 10 of the First Statutes of the University.

Any other item with the permission of the chair.

No any other item was discussed. The meeting ended with a vote of thanks to the members and the special invitees.

The minutes are issued with the approval of the Vice Chancellor and Chairperson, BoM.


(Dr. Nitin Malik) 22/09/2020
Registrar and Secretary to
Board of Management

Agenda 46.6 : To consider the Recruitment Rules and Ordinance regarding emoluments and condition of service for the post of Controller of Examination (CoE) in Dr.B.R.Ambedkar University Delhi

It was submitted to the Board of Management that the Board in its 28th meeting held on 08.09.2020 vide Resolution No. 28.65.5 had deliberated on the proposal regarding creation of Teaching and Non-Teaching posts including the post of the Controller of Examination (CoE). It is further submitted that the Board vide Resolution No. 28.65.6 had also deliberated and resolved to approve the following:

- i) Declare the post of Controller of Examination (CoE) as an "Officer of the University" in accordance with Section 11 Sub-Section (6) of Dr.B.R.Ambedkar University Act, 2007 (Delhi Act 9 of 2007 amended vide Delhi Act 6 of 2016).
- ii) Create an Ordinance for the post of Controller of Examinations in accordance with Statute 10 of the First Statutes of the University.

2. The Board noted that the University in pursuance of the Board Resolution No.28.65.5 has formulated the draft Ordinance (**Appendix-4**) for the post of the Controller of Examination after referring to the Ordinances framed by the other Central/State Universities for Controller of Examination (CoE) and in light of the provisions laid down in the Dr.B.R.Ambedkar University Delhi Act., Statutes and Ordinances. The Board also noted that the University has drafted the Recruitment Rules for the post of CoE, as per the model cadre recruitment rules of the UGC. The draft RRs for the post of Controller of Examination are placed at **Appendix-5**.

3. The Board further noted that the University has forwarded the proposal for the creation of the post of Controller of Examination along with other teaching and non-teaching posts to the Directorate of Higher Education, GNCTD and Administrative Reforms Department, GNCTD for sanction and approval and the same is in last stage. The draft RRs and the Ordinance for the post of CoE were placed before the Board of Management, in anticipation and in order to avoid any delay in implementation of the Recruitment process for the Controller of Examination on approval of the same by the Competent Authority. The Board noted that the necessity of Controller of Examination in the University has also been recommended in the last NAAC Accreditation cycle.

The proposal regarding Recruitment Rules and Ordinance regarding emoluments and condition of service for the post of Controller of Examination (CoE) in Dr.B.R.Ambedkar University Delhi was placed before the Board of Management for deliberations and consideration.

Decision : The Board of Management noted and deliberated on the draft Ordinance and Recruitment Rules framed by the University for the recruitment of Controller of Examination (CoE) in the University.

Ordinance No. 11

Emoluments, Terms and Conditions of Service of Controller of Examination [Under Section 11 (6) and Statute 10(1)]

(Passed by BOM in its 28th Meeting dated 08 September, 2020)

1. The Controller of Examinations shall be a whole time salaried officer of the University and shall be appointed by the Board of Management on the recommendations of the Selection Committee. The Controller of Examinations shall work under the directions of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice-Chancellor.

Provided that the Board of Management may appoint an officer drawn on deputation, in which case, he/she shall be governed by the standard terms of deputation followed by the Government.

2. The qualifications for the post of Controller of Examinations shall be as specified in the Cadre Recruitment Rules framed by the Board of Management in accordance with Government Norms/ Instructions issued from time to time.

3. The Controller of Examination shall be appointed for a term of five years and will retire on attaining the age of sixty-two years whichever is earlier;

4. The Controller of Examination shall be appointed on such scale of pay as may be determined by the Board of Management from time to time. He/she shall, in addition to the pay in the scale so determined, be entitled to such other allowances as are admissible to the employees of the University from time to time.

5. When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform his functions as the Controller of Examination, his functions shall be performed by such person as the Vice Chancellor may appoint for the purpose.

6. A Controller of Examination not residing in accommodation provided by the University, shall be entitled to House Rent Allowance at the rate applicable to university employees and shall be eligible to such transport facilities/allowance as may be decided by the Board of Management from time to time.

7. The Controller of Examination, during his/her tenure, shall be entitled to leave as admissible to the employees of the University from time to time.

8. The Controller of Examination shall be entitled to Travelling Allowance, Leave Travel Concession and Medical Attendance benefits as are admissible to the employees of the University from time to time.

9. The Controller of Examination shall be entitled to such retirement benefits as are admissible to the employees of the University, and shall be eligible to such other terminal benefits as maybe fixed by the Board of Management from time to time;

Provided that an employees of Government, another University or Institution, when appointed as Controller of Examination, shall continue to be governed by the same retirement benefits scheme to which he/she was entitled prior to his/her appointment as Controller of Examination or till he/she continues to hold lien on his/her post in such other organisation;

10. The Controller of Examinations shall arrange for and superintend the examinations of the University and will perform the following functions required by the Competent Authority:

- (i) The Controller of Examinations shall perform the duties related to the arrangements for the conduct of examinations, declaration of results, issue of marks sheets and degree certificates, etc.
- (ii) He/she be responsible for the due custody of the records pertaining to his/her work;
- (iii) He/she issue, under the directions of the Vice-Chancellor, the notices for meeting of the Examinations Committee, place before such meetings all information necessary for the transaction of their business, and maintain their proceedings, and conduct the correspondence of the Examination Committee;
- (iv) He/she convene the meetings of the Committees appointed by the Examinations Committee, provide them with the necessary information and records, and place their recommendations before the Examination Committee;
- (v) He/she announce the schedules for the examinations of the University for different courses of study, and arrange for the preparation and moderation of the question Papers, and be responsible for the security thereof, and for the preparation and declaration of the results for the said examinations:

Provided that the arrangements for the printing of the question Papers shall be such as may be directed by the Vice-Chancellor;

- (vi) He/she shall be responsible for implementing the Scheme of National Academic Depository (NAD) in accordance with the directions from the Ministry of Education/UGC/Govt. of NCT of Delhi.
- (vii) He/she shall arrange the holding of Annual and Special Convocations of the University, in consultation with the Vice-Chancellor.
- (viii) He/she shall attend to the students' complaints and grievances pertaining to the examination matters and ensure their timely redressal.
- (ix) He/she shall be responsible for making all arrangements necessary for holding examinations & tests and declaration of results.
- (x) He shall ensure that all the specific directions of the Board of Management, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.

- (xi) He/she shall be responsible for issue of date sheets for conducting examinations for different programmes, theory as well as practical examinations, based on academic calendar and also organize the meetings of the Unfair Means (UFM) Committee.
- (xii) He/she shall be responsible for coordination of examination work with different Committees, Directors of Campuses/Deans as authorized by the Vice-Chancellor.
- (xiii) He/she shall be responsible for declaration of results for various courses and issue of certificates, diplomas, mark-sheets, degrees after the approval of the competent authority.
- (xiv) He/she shall be responsible for coordination of paper-setting, moderation, evaluation and all other related work.
- (xv) He/she shall be responsible for making proposals for financial norms for examination related matters.
- (xvi) He/she shall be responsible for coordination with other Universities, AIU, UGC/AICTE/NCTE etc., in matters of examination, granting equivalence etc.
- (xvii) He/she shall perform such other duties and functions as may be assigned to him/her, from time to time, by the Board of Management and/or Vice-Chancellor.

CONTROLLER OF EXAMINATIONS

1	Name of Post	Controller of Examinations
2	Number of Post	1 (One)
3	Classification	Group 'A'
4	Scale of Pay/Pay Band / Grade Pay	Level 14
5	Whether Selection or non-selection post	Not Applicable
6	Age Limit for Direct Recruits	Preferably below 57 years
7	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>i) Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>ii) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration</p> <p style="text-align: center;">or</p> <p>Comparable experience in research establishment and/ or other institutions of higher education,</p> <p style="text-align: center;">or</p> <p>15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
8	Whether Age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	<p>Direct/Deputation for a tenure of five years or till attaining the age of superannuation i.e. 62 years, whichever is earlier</p> <p>(Eligible for reappointment after observance of due selection process)</p>
11	In case of recruitment by promotion/ deputation/absorption, grades from which promotion/ deputation/ absorption to be made	<p>Deputation:</p> <p>Qualifications & Experience: As indicated at col. 7.</p> <p>Grade: Holding analogous post or eight years' experience at Pay Level-12</p> <p>Selection Committee: As at column 12.</p>
12	Composition of DPC or Selection Committee	As per Act/Statutes /UGC Notification