

MINUTES OF THE 18TH MEETING OF THE BOARD OF MANAGEMENT

HELD ON 08 OCTOBER, 2015 AND
02 NOVEMBER, 2015 (ADJOURNED MEETING)
AT 11:00 AM IN PRIVATE DINING HALL
INDIA INTERNATIONAL CENTRE, LODHI ROAD
NEW DELHI – 110 003



AMBEDKAR UNIVERSITY DELHI
Lothian Road, Kashmere Gate
Delhi 110 006

AMBEDKAR UNIVERSITY DELHI

MINUTES OF THE 18TH MEETING OF THE BOARD OF MANAGEMENT HELD ON 08 OCTOBER 2015 AND 02 NOVEMBER 2015 (ADJOURNED MEETING) IN THE PRIVATE DINING HALL, INDIA INTERNATIONAL CENTRE, NEW DELHI

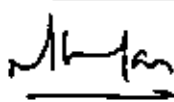
PRESENT

1.	Professor Shyam B Menon, <i>Vice Chancellor</i>	Chairperson
2.	Professor NR Madhava Menon <i>Nominee of the Government of NCT of Delhi</i>	Member
3.	Professor S. Parasuraman <i>Nominee of the Government of NCT of Delhi</i>	Member
4.	Dr. Kiran Datar <i>Nominee of the Government of NCT of Delhi</i>	Member
5.	Smt. Punya Salila Srivastava, IAS <i>Secretary (Higher Education), Govt. of NCT of Delhi</i>	Member
6.	Professor Chandan Mukherjee <i>Nominee of the Chancellor</i>	Member
7.	Professor Ashok Nagpal <i>Nominee of the Chancellor</i>	Member
8.	Professor Kuriakose Mamkoottam <i>Nominee of the Chancellor</i>	Member
9.	Dr. M.A. Sikandar, <i>Registrar</i>	Secretary

Special Invitees

1.	Professor Vijaya S Varna Director, Campus Development & Advisor, Planning, AUD
2.	Professor Jatin Bhatt Dean, School of Design, AUD
3.	Professor Denys P Leighton Dean, School of Liberal Studies, AUD
4.	Professor Safil Misra School of Liberal Studies, AUD
5.	Shri J. Ernest Samuel Ratnakumar Controller of Finance, AUD
6.	Dr. Asmita Kabra Associate Professor & Dean (offg.), SHE
7.	Dr. Praveen Singh Assistant Professor, SHE
8.	Dr. Suresh Babu Assistant Professor, SHE

AUD/BoM(18)/08.10.2015 & 02.11.2015



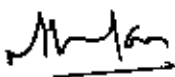
Professor Chandan Mukherjee, Nominee of the Chancellor and Shri Rajendra Kumar, Principal Secretary (I/c), Department of Finance, Government of NCT of Delhi regretted their inability to attend the meeting on 08.10.2015. Shri Rajendra Kumar could not attend also the adjourned meeting on 02.11.2015.

At the outset, the Vice Chancellor extended a warm welcome to all the members of the Board. He placed on record the appreciation for Professor Jatin Bhatt who had officiated as Registrar for more than a year. He welcomed Dr. M.A. Sikandar and Shri J. Ernest Samuel Ratnakumar, who joined as Registrar and Controller of Finance of the University respectively and introduced them to the other members.

The Board's deliberations were as follows:

1. **To confirm the Minutes of the 17th Meeting of the Board of Management held on 07.10.2014**
Resolved to confirm the Minutes of the 17th Meeting of the Board of Management held on the 7th of October, 2014, as circulated.
2. **To note the Action Taken on the Minutes of the 17th Meeting of the Board of Management held on 07.10.2014**
Resolved to note and accept the Action Taken Report (ATR) on the Minutes of the 17th Meeting of the Board of Management held on the 7th of October, 2014 (**Appendix - 1**).
3. **To note the confirmed Minutes of the Special Meeting of the Board of Management held on 08.05.2015**
Resolved to note and accept the confirmed Minutes of the Special Meeting of the Board of Management held on the 8th of May, 2015 (**Appendix - 2**).
4. **To note the Action Taken on the Minutes of the Special Meeting of the Board of Management held on 08.05.2015**
Resolved to note and accept the Action Taken Report (ATR) on the Minutes of the Special Meeting of the Board of Management held on the 8th of May, 2015 (**Appendix - 3**).
- 5 A. **To consider the draft Annual Report of the University for the year 2014-15**
Resolved to approve the draft Annual Report of the University for the year 2014-15 and authorized the Vice Chancellor to approve correction of any errors that may have inadvertently remained in the draft, vide **Appendix - 4**.
- 5 B. **To consider the constitution of an Internal Quality Assurance Cell (IQAC)**
Resolved to approve the vision and constitution of the AUD's Internal Quality Assurance Cell (IQAC), vide **Appendix - 5**.
- 5 C. **To consider the first Annual Quality Assurance Report (AQAR) for 2014-15**
Resolved to approve the first Annual Quality Assurance Report (AQAR) for 2014-15, vide **Appendix - 6**.

AUD/BoM(18)/08.10.2015 & 02.11.2015



6. To consider the revised norms of payment for the Visiting Faculty

Resolved to approve the revised norms of payment for the Visiting Faculty, vide Appendix - 7.

7 A. To consider the note on the rationale for registering the "AUD Centre for Incubation, Innovation & Entrepreneurship" (ACIIE) as a company, under Section 8 of the Companies Act, 2013

Resolved to approve the proposal for registering the "AUD Centre for Incubation, Innovation & Entrepreneurship" (ACIIE) as a company, under Section 8 of the Companies Act, 2013.

Also, resolved that the proposed AUD Incubation Centre will be the anchor for inviting and nurturing entrepreneurial ideas from students of all programmes offered at AUD. The School of Business, Public Policy & Social Entrepreneurship along with the School of Design will prepare and offer courses which could be chosen by interested second year students of other academic programmes of AUD.

The Board further resolved that the facilities of the Incubation Centre should be restricted to students of AUD or other universities of Delhi region during the initial 3-5 years; later on they could be open to outsiders at large. The Incubation Centre will initially seek seed capital and infrastructural support from AUD and the Government of the NCT of Delhi, but will subsequently generate its own capital from public sector banks, angel investor, grants from government schemes and other sources.

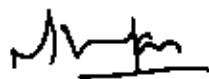
The note on the rationale for registering the "AUD Centre for Incubation, Innovation & Entrepreneurship" (ACIIE) as a company, under Section 8 of the Companies Act, 2013 approved by the Board is at Appendix - 8.

7B. To consider the establishment of the Centre for Urban Ecology and Sustainability (CUES) under Statute 12B of the University and constitution of an Advisory Board for the CUES

Resolved to approve the establishment of the Centre for Urban Ecology and Sustainability (CUES) under Statute 12B of the University and the constitution of an Advisory Board for the CUES, vide Appendix - 9.

7C. To consider the creation of a 'University Development Fund' by setting aside the unutilized portion from the amount collected as fee from the students and constitution of a Managing Committee for this Fund

Resolved to approve the creation of a 'University Development Fund' by setting aside the unutilized portion from the amount collected as fee from the students and constitution of a Managing Committee for this Fund, vide Appendix - 10.



7D. To consider the matters related to Campus Development

The Board while considering matters related to Campus Development:

- (i) Took note of the Minutes of the fourth meeting of Advisory Committee for Campus Development held on 09.05.2015 and approved the proposed overall plan for AUD campuses at Dheerpur and Rohini which includes provision for approximately 8,000 students and the facilities to be created thereon.
- (ii) Took note of the decision of the Government of NCT of Delhi that the procedure for appointment of Project Management Consultant (PMC) and Architect for the two new campuses should be in accordance with the guidelines contained in GFR 2005 and Ministry of Finance, Government of India, rules.
- (iii) Took note of the Status Report on the setting up of new campuses at Dheerpur and Rohini.

Resolved to approve the matters related to Campus Development, vide **Appendix - 11.**

8A. To ratify the Minutes of the Seventh Meeting of the Academic Council held on 16 July 2015

Resolved to defer the matter due to non-circulation of the Minutes of Seventh Meeting of the Academic Council held on 16 July 2015.

8B. To ratify the Minutes of the Special Meeting of the Academic Council held on 05 October 2015

Resolved to ratify the Minutes of the Special Meeting of the Academic Council held on 05 October 2015, vide **Appendix - 12.**

8C. To ratify the acceptance by the Academic Council of the revised document of the Career Advancement Scheme (CAS) for teachers and other academic staff

Resolved to ratify the acceptance by the Academic Council of the revised document of the Career Advancement Scheme (CAS) for teachers and other academic staff, vide **Appendix - 13.**

9A. To ratify the Minutes of the 12th Meeting of the Establishment Committee held on 15 December 2014

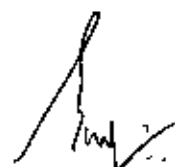
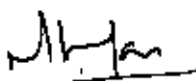
Resolved to ratify the Minutes of the 12th Meeting of the Establishment Committee held on 15 December 2014, vide **Appendix - 14.**

9B. To ratify the Minutes of the 13th Meeting of the Establishment Committee held on 14 July 2015

Resolved to ratify the Minutes of the 13th Meeting of the Establishment Committee held on 14 July 2015, vide **Appendix - 15**, except the item No. 5 of the minutes regarding regularization/absorption of short-term non-teaching contractual staff in AUD.

The Establishment Committee (EC) in its 13th Meeting held on 14 July 2015 had resolved to recommend the following for consideration of the Board of Management, vide item No 5 of the minutes:

AUD/BoM(18)/08.10.2015 & 02.11.2015



- (i) All the contractual employees who were recruited with or without open advertisement or selection committee on a need-basis for short-term, whose services have been reviewed periodically and have completed three years continuous service in a contractual post as on date be extended consolidated remuneration in the regular Pay Band with Grade Pay attached to the post with other usual allowances as applicable to regular employees prospectively on long term contractual tenure against the 2/3rd quota of deputation/contract as prescribed under the existing RRs through a duly constituted selection committee.
- (ii) All the vacant posts of non teaching be filled in a time bound manner as per the RRs and the existing contractual employees should be given due preference and weightage in the selection process for regular appointment with age relaxation, wherever necessary.

The above recommendations by the EC were considered by the Board in its adjourned meeting held on 02 November 2015. Meanwhile, the Government of NCT of Delhi has issued instructions regarding a general policy for regularization of the contractual employees working in various departments of the Govt. of NCT of Delhi (as per the Cabinet decision No. 2223, dated 06.10.2015) vide Order No. F.19 (11)/2015/S.IV/1890-96, dated 19 October 2015.

According the said instructions issued by the Services Department of the Govt of NCT of Delhi:

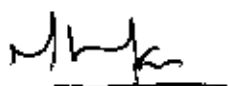
- (i) Every department should formulate a scheme to fill up all vacant posts
- (ii) Contractual employees working against these posts should be allowed to apply with following conditions:
 - (a) They should be given age relaxation
 - (b) They should be given appropriate and adequate weightage of experience for that post in evaluation
 - (c) Any contractual employee, whose service was terminated due to unsatisfactory work during their contractual employment, shall be treated as ineligible, under the scheme
- (iii) Policy in para (ii) above shall also be applicable to the contractual employees who have worked against these posts for an aggregate period of 6 months or more after 01.04.2013.

The Board took cognizance of the Delhi Cabinet's decision conveyed by the Govt. of NCT of Delhi, vide Order dated 19.10.2015 of GNCTD, felt that the instructions issued by the Govt. of NCT of Delhi should be complied with by AUD in letter and spirit. It was resolved by the Board to refer back the matter to the EC to relook into the matter in the light of the instructions issued in this regard by the Govt. of NCT of Delhi and to suggest a suitable scheme to fill up all vacant posts in AUD for the consideration of the Board at the earliest.

9C. To ratify the approval of the recommendations of the Selection Committee for the post of Controller of Finance

Resolved to ratify the approval of the recommendations of the Selection Committee for the post of Controller of Finance, vide **Appendix - 16.**

AUD/BoM(18)/08.10.2015 & 02.11.2015



10A. To ratify the Minutes of the 12th Meeting of the Finance Committee held on 14 July 2015

Resolved to ratify the Minutes of the 12th Meeting of the Finance Committee held on 14 July 2015, vide **Appendix - 17**.

10B. To ratify the Minutes of the 13th Meeting of the Finance Committee held on 10 September 2015

Resolved to ratify the Minutes of the 13th Meeting of the Finance Committee held on 10 September 2015, vide **Appendix - 18**.

10C. To ratify the appointment of M/s Singla & Associates, Chartered Accountants for Compilation and Audit of the Accounts of the University for the Financial Year 2015-16

The University had engaged the services of M/s Kailash Chand Jain and Co., Chartered Accountants, through due process as per the GFR, for compilation and audit of its accounts till the Financial Year 2014-15.

The work of compilation and audit of the accounts of the University for the Financial Year 2015-16 has been awarded to M/s Singla & Associates, Chartered Accountants. This firm was selected through due process by calling limited quotations as per the GFR and approved by the Vice Chancellor

The Board resolved to ratify the appointment of M/s Singla & Associates, Chartered Accountants for Compilation and Audit of the Accounts of the University for the Financial Year 2015-16.

11A. To ratify the appointment of various faculty positions as per the recommendations of the Selection Committees

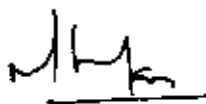
Resolved to ratify the appointment of various faculty positions as per the recommendations of the Selection Committees, vide **Appendix - 19**.

11B. To ratify the approval of the recommendation of the Dean, SHS for temporary appointment of an Assistant Professor in Psychotherapy in the School

Resolved to ratify the approval of the recommendation of the Dean, SHS for temporary appointment of Dr. Shifa Haq as Assistant Professor (on temporary basis) in Psychotherapy in the School with effect from 01.04.2015 to 30.06.2016 against one vacant post of Associate Professor, Psychotherapy.

11C. To ratify the appointment of full time visiting faculty at the level of Professor, Associate Professor and Assistant Professor

Resolved to ratify the appointment of full time visiting faculty at the level of Professor, Associate Professor and Assistant Professor, vide **Appendix - 20**.



- 11D. To ratify the appointment of Professor Chandan Mukherjee as Dean, Academic Services as an additional charge**

Resolved to ratify the appointment of Professor Chandan Mukherjee as Dean, Academic Services as an additional charge w.e.f. 10.08.2015 to till further orders consequent upon the resignation by Professor Salil Misra

- 11E. To ratify the tenure appointment of Professor Denys P Leighton in the School of Liberal Studies**

Resolved to ratify the tenure appointment of Professor Denys P Leighton in the School of Liberal Studies, which is extended w.e.f. 02.08.2015 to till the validity of his PIO.

- 11F. To ratify the conversion of posts from Associate Professor to Assistant Professor in the Schools**

Resolved to ratify the conversion of posts from Associate Professor to Assistant Professor in the Schools of (i) Business, Public Policy and Social Entrepreneurship, (ii) Human Studies, and (iii) Development Studies, vide **Appendix - 21**.

- 11G. To ratify (1) constitution of the Standing Committee on Travel Grants and Professional Development Programmes to consider proposals for travel grants, and (2) amendment recommended by the Standing Committee to the existing guidelines for travel grants**

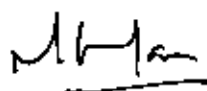
Resolved to ratify (1) the constitution of the Standing Committee on Travel Grants and Professional Development Programmes to consider proposals for travel grants, and (2) amendment recommended by the Standing Committee to the existing guidelines for travel grants, vide **Appendix - 22**.

- 11H. To ratify the re-employment after superannuation of Professor Chandan Mukherjee, Professor (Economics) in the School of Liberal Studies, and currently the Pro Vice Chancellor**

Resolved to ratify the re-employment after superannuation of Professor Chandan Mukherjee, Professor (Economics) in the School of Liberal Studies and also Pro Vice Chancellor of the University (till 04.11.2015), for a period of three years w.e.f. 05.11.2015

- 12A. To ratify the Management Agreement between DDA and AUD for the management of the wetlands at Dheerpur, and the constitution of an Interim Committee to initiate preparatory steps for the development of a Centre for Urban Ecology and Sustainability (CUES)**

Resolved to ratify the Management Agreement between the DDA and AUD for the management of the wetlands at Dheerpur, and the constitution of an Interim Committee to initiate preparatory steps for the development of a Centre for Urban Ecology and Sustainability (CUES), vide **Appendix - 23**.



- 12B. To ratify the signing of an Agreement with the Department of Higher Education, Govt. of NCT of Delhi for setting up new campuses of the University at Dheerpur and Rohini, Delhi**

Resolved to ratify the Agreement signed between the Govt. of NCT of Delhi and AUD for the construction, management and maintenance of the new campuses of AUD, vide **Appendix - 24.**

- 12C. To ratify the revised Academic Calendar of AUD**

Resolved to ratify the revised Academic Calendar of AUD, vide **Appendix - 25**

- 13A. To note the UGC Guidelines for empanelment of Adjunct Faculty**

Resolved to note the UGC Guidelines for empanelment of Adjunct Faculty, as detailed in **Appendix - 26.**

- 13B. To note the joining of faculty members and other academic staff**

Resolved to note the joining of faculty members and other academic staff, as listed in the **Appendix - 27.**

- 13C. To note the grant of extension of joining time to faculty members / Non-acceptance of offer**

Resolved to note the grant of extension of joining time to faculty members / Non-acceptance of offer as detailed in the **Appendix - 28.**

- 13D. To note the appointment/resignation of Deans of Schools**

Resolved to note the appointment/resignation of Deans of Schools as listed in the **Appendix - 29.**

- 13E. To note the appointment of Deans (officiating) of the Schools**

Resolved to note the appointment of Deans (officiating) of the Schools as listed in the **Appendix - 30.**

- 13F. To note the appointment of Dy. Deans of Schools for 3 years**

Resolved to note the appointment of Dy. Deans of Schools for 3 years as listed in the **Appendix - 31.**

- 13G. To note the grant of Extra Ordinary Leave (EoL) to faculty members**

Resolved to note the grant of Extra Ordinary Leave (EoL) to faculty members as detailed in the **Appendix - 32.**

- 13H. To note grant of Child Care Leave/Study Leave to faculty members**

Resolved to note the grant of Child Care Leave/Study Leave to faculty members as detailed in the **Appendix - 33.**

- 13I. To note the re-joining of faculty members to their duties after availing long leave**

Resolved to note the re-joining of faculty members to their duties after availing long leave as listed in the **Appendix - 34.**

- 13J. To note Resignation / Relieving of Faculty Members**

Resolved to note the resignation/ relieving of faculty members as detailed in the **Appendix - 35.**

13K. To note the confirmation of the faculty members

Resolved to note the confirmation of the faculty members as listed in the **Appendix - 36**

13L. To note the promotion of the faculty members

Resolved to note the promotion of the faculty members as listed in the **Appendix - 37.**

13M. To note extension of deputation period of a faculty member

Resolved to note the extension of deputation period of Dr. Santosh Kumar Singh, Assistant Professor, School of Liberal Studies till 30.06.2016 by his parent institution, i.e. Chandigarh Administration.

13N. To note the grants sanctioned for Research Projects

Resolved to note the grants sanctioned for Research Projects as detailed in the **Appendix - 38.**

14. To note the RUSA proposal submitted to the Directorate of Higher Education (DHE)

Resolved to note the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) proposal submitted to the Directorate of Higher Education (DHE), Govt. of NCT of Delhi, vide **Appendix - 39.**

15A. To note the joining of Dr. M.A. Sikandar as Registrar, AUD

Resolved to note the joining of Dr. M.A. Sikandar as Registrar, AUD w.e.f. 29.07.2015 (AN).

15B. To note the non-joining of Shri Sanjeev Kumar as Controller of Finance

Resolved to note the non-joining of Shri Sanjeev Kumar as Controller of Finance

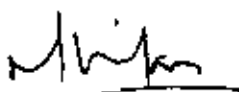
15C. To note the list of holidays to be observed in AUD during the year 2015

Resolved to note the list of holidays to be observed in AUD during the year 2015, vide **Appendix - 40.**

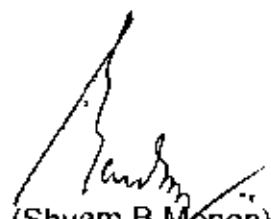
15D. To report the appointment and joining of Shri J. Ernest Samuel Ratnakumar as Controller of Finance in AUD

Resolved to note the appointment and joining of Shri J. Ernest Samuel Ratnakumar as Controller of Finance in AUD w.e.f. 29.09.2015 (FN).

The meeting ended with a vote of thanks.



(MA Sikandar)
Registrar


(Shyam B Menon)
Vice Chancellor

Appendix-1**Resol. No. 2/ BoM(18)/08.10.15 & 02.11.15**

Resolved to note and accept the Action Taken Report (ATR) on the Minutes of the 17th Meeting of the Board of Management held on the 7th of October, 2014

Resol. No.	Decision	Action Taken
1.	Resolved to confirm the Minutes of the 16 th Meeting of the Board of Management held on the 4 th of April, 2014.	Recorded
2.	Resolved to accept the Report on Action Taken on the Minutes of the 16 th Meeting of the Board of Management held on the 4 th of April, 2014	Recorded
2 A.	Under Matters Arising out of the Minutes, the Board took cognizance of the Report of the NAAC Peer Team after their visit to AUD during 24-27 September 2014. The Board expressed satisfaction about the tone and content of the NAAC Peer Team Report. The Board expressed appreciation about the comprehensiveness of the Self Study Report that the University had generated through the efforts of the Steering Committee as a part of the NAAC accreditation through a participative process. The Board placed on record its appreciation of the readiness with which AUD subjected itself to the NAAC accreditation process as soon as it became eligible for it.	Recorded
3.	Resolved to approve the Annual Report of AUD for the year 2013-14 with a few minor modifications in its structure.	Recorded and implemented
4.	The Board discussed the proposal in detail and suggested that the following issues needed clarification: - Whether this entity should be registered as a Company or a Society? - How the relationship between this entity and the University would be defined, whether this would be through a Statute or as a resolution of the Board of Management? - Who would head this entity? Who would be the CEO and who would constitute the Board of Governors or an equivalent body? What would be the University's role in the constitution of this body? - How this entity would be equipped to handle the operational matters, particularly financial dealings, without incurring a liability for the University? The Board advised that these matters be thought through, the experiences of similar initiatives in other institutions be studied and a detailed proposal for this be brought back to the Board for its consideration.	Recorded and the revised proposal is being placed before the Board for its consideration.

5.	Resolved to approve the Budget Proposals: Revised Estimates (2014-15) and the Budget Estimates (2015-16) with minor modifications. The Revised Estimates (2014-15) and the Budget Estimates (2015-16) as approved by the Board	Recorded for implementation
6.	Resolved to extend the terms of nominees of the Board on the Finance Committee and the Establishment Committee till the appointment of Government nominees on the Board of Management is duly notified	Recorded
7.	Resolved to ratify the Minutes of the sixth meeting of the Academic Council held on the 24 th of June, 2014	Recorded and implemented
7 A.	Resolved to approve the Career Advancement Scheme (CAS) as accepted by the Academic Council in its sixth meeting held on the 24 th of June, 2014	Recorded and being implemented. The revised CAS document is being placed before the Board for ratification.
7 B.	Resolved to approve the fee structure (as recommended in the first report of the Standing Committee to review the Fee Structure) and as accepted by the Academic Council in its sixth meeting held on the 24 th of June, 2014.	Recorded and implemented
8.	Resolved to ratify the Minutes of the Eleventh Meeting of the Establishment Committee held on the 4 th of July, 2014. While ratifying the Minutes of the Establishment Committee, the Board particularly deliberated on and resolved to accept the recommendations of the Establishment Committee as regards the extension of the contractual tenure of Professor Vijaya S. Varma, Director (Administration and Campus Development) and the terms of contract	Recorded Implemented
9.	Resolved to ratify the Minutes of the 11 th Meeting of the Finance Committee held on the 21 st of July, 2014	Recorded and implemented
10 A.	Resolved to ratify the approval by the Vice-Chancellor of the recommendations of the Selection Committees for various faculty positions	Recorded
10 B.	Resolved to ratify the extension of the term of appointment of Professor Kuriakose Mamkoottam, School of Business, Public Policy and Social Entrepreneurship with effect from 25.07.2014 to 23.05.2016, i.e. till attaining the age of 70 years	Recorded
10 C.	Resolved to ratify the approval by the Vice-Chancellor of the recommendations of the Selection Committees for Temporary appointments of faculty in various Schools for the Academic Year 2014-15	Recorded
10 D.	Resolved to ratify the appointment of Professor Salil Misra as Dean, Academic Services w.e.f. 01.08.2014 for a period of three years	Recorded

11.	Resolved to ratify the Minutes of the Third Meeting of the Advisory Committee on Campus Development held on the 26 th of July, 2014	Recorded
12 A.	Noted the appointment of Deans and Deans (Officiating) of Schools	Recorded
12 B.	Noted the appointment of Dy. Deans of Schools and Divisions for a period of three years	Recorded
12 C.	Noted the grant of Extra Ordinary Leave (without pay) to Dr. Aruna Kumar Monditoka, Assistant Professor, School of Development Studies, with effect from 01.02.2014 to 30.06.2015 on personal reasons	Recorded
12 D.	Noted the extension of deputation period of Dr. Santosh Kumar Singh, Assistant Professor, School of Liberal Studies till 30.06.2015 by his parent institution, i.e. Chandigarh Administration	Recorded
12 E.	Noted the grant of extension of joining time to faculty members /non-acceptance of offer	Recorded
12 F.	Noted the joining of faculty members and other academic staff	Recorded
12 G.	Noted the re-joining of faculty members to their duties after availing long leave	Recorded
12 H.	Noted the grant of Child Care Leave/ Study Leave to the faculty members	Recorded
12 I.	Noted the Resignation/Relieving of Faculty Members	Recorded
13.	Noted the developments related to the reservation of posts for differently-abled persons	Recorded
14.	Took cognizance of the letter received from the Government of NCT of Delhi for the signing of a MoU with them. The Board put on record its view that the MoU must be within the framework laid down by the Bharat Ratna Dr. B.R. Ambedkar Vishwavidyalaya Act, legislated by the Delhi Assembly in 2007 and notified in 2008.	Recorded for implementation and action has been initiated
15.	Took cognizance of the communication received from the Government of NCT of Delhi regarding introduction of biometric machine for the attendance of staff and directed the University to workout the modalities/ system for its implementation for the Non-teaching staff. It was felt that it would be inappropriate to implement the biometric machine for the teaching staff as the teaching schedule did not fit in with designated office hours, and there were major variations in time table and calendar across Programmes and Schools.	Recorded for implementation and action has been initiated
16.	Noted the status of campus development as presented by the Director (Campus Development)	Recorded

Appendix-2**Resol. No. 3/BoM(18)/08.10.15 & 02.11.15****Resolved to note the confirmed Minutes of the Special Meeting of the Board of Management held on Friday, the 8th of May, 2015**

The confirmed Minutes of the Special Meeting of the Board of Management held on Friday, the 8th of May, 2015 are enclosed (**Enclosure-I**).

14

AMBEDKAR UNIVERSITY DELHI

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF MANAGEMENT HELD ON FRIDAY, THE 8TH OF MAY, 2015 AT 3.00 PM IN THE BOARD ROOM, INDIA ISLAMIC CULTURAL CENTRE, LODHI ROAD, NEW DELHI

PRESENT

1	Professor Shyam Menon, Vice-Chancellor	Chairperson
2.	Professor N. R. Madhava Menon Nominee of the Government of NCT of Delhi	Member
3.	Dr. Kiran Datar Nominee of the Government of NCT of Delhi	Member
4.	Professor Chandan Mukherjee Nominee of the Chancellor	Member
5.	Professor Kuriakose Mamkoottam Nominee of the Chancellor	Member
6.	Professor Ashok Nagpal Nominee of the Chancellor	Member
7.	Ms Punya Salila Srivastava Secretary, Higher Education, Government of NCT of Delhi	Member
8.	Professor Jatin Bhatt, Registrar	Secretary

Professor Armaity Desai, Nominee of the Government of NCT of Delhi and Shri S.N. Sahai, Principal Secretary, Finance, Government of NCT of Delhi regretted their inability to attend the meeting.

The Vice-Chancellor extended a warm welcome to all the members of the Board of Management. The Board welcomed the new members, Shri S. N Sahai, Principal Secretary (Finance) and Ms Punya Salila Srivastava, Secretary (Higher Education).

The Board's deliberations were as follows:

- 1. To consider the recommendations of the Selection Committee meeting held on the 4th of May, 2015 for the post of Registrar**

The Board considered the following recommendation of the Selection Committee duly constituted for the appointment of Registrar which met on 4 May 2015 and resolved that this be accepted:

"The Committee recommended the following list of candidates in the order of preference for the post of Registrar, based on their performance in the interview, academic qualifications and administrative experience:

	<u>Sl No.</u>	<u>Name</u>
1.	3	Dr. M. A. Sikandar
2.	4	Mr. Ernest Samuel Ratnakumar J.
3.	8	Dr. Pankaj Khare "

In accordance with the clause 22(2) (i) of the University Act, the Board resolved to recommend the afore-listed names of three persons in the order of preference to the Chancellor for appointment as Registrar of the University on the recommendation by the Selection committee constituted for that purpose and which was headed by the Vice Chancellor.

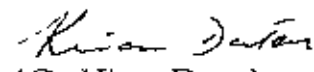
2. To consider the recommendations of the Selection Committee meeting held on the 7th of May, 2015 for the post of Controller of Finance

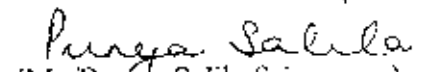
The Board considered the following recommendation of the Selection Committee duly constituted for the appointment of Controller of Finance which met on 7 May 2015 and resolved that this be approved:

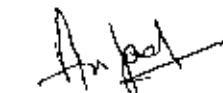
"Based on his qualifications, experience, other details and interaction with the Committee, the following name is recommended for the post of Controller of Finance on tenure basis on usual tenure terms for a period of five years:

Sl No. 12 Appellation No. 10685 Name: Shri Sanjeev Kumar
The meeting ended with a vote of thanks.

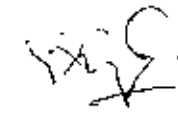

(Prof. N. R. Madhava Menon)


(Dr Kiran Datar)

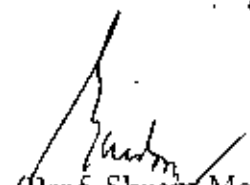

(Ms. Purnya Sabila Srivastava)


(Prof. Ashok Nagpal)


(Prof. K Mamkoottam)


(Prof. Chandan Mukherjee)


(Prof Jatin Bhatt)


(Prof. Shyam Menon)
8 May 2015

Resol. No. 4/BoM(18)/08.10.15 & 02.11.15

Resolved to note and accept the Action Taken Report (ATR) on the Minutes of the Special Meeting of the Board of Management held on the 8th of May, 2015

Resol. No.	Decision	Action Taken						
1.	The Board considered the following recommendation of the Selection Committee duly constituted for the appointment of Registrar which met on 4 May 2015 and resolved that this be accepted: "The Committee recommended the following list of candidates in the order of preference for the post of Registrar, based on their performance in the interview, academic qualifications and administrative experience: 1. Dr. M.A. Sikandar 2. Mr. Ernest Samuel Ratnakumar J. 3. Dr. Pankaj Khare" In accordance with the clause 22(2) (i) of the University Act, the Board resolved to recommend the afore-listed names of three persons in the order of preference to the Chancellor for appointment as Registrar of the University on the recommendation by the Selection committee constituted for that purpose and which was headed by the Vice Chancellor.	Implemented after the approval of the Chancellor. Dr. M.A. Sikandar has joined the University on 29.07.2015.						
2.	The Board considered the following recommendation of the Selection Committee duly constituted for the appointment of Controller of Finance which met on 7 May 2015 and resolved that this be approved: "Based on his qualifications, experience, other details and interaction with the Committee, the following name is recommended for the post of Controller of Finance on tenure basis on usual tenure terms for a period of five years: <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Application No.</th> <th>Name -</th> </tr> </thead> <tbody> <tr> <td>12.</td> <td>10685</td> <td>Shri Sanjeev Kumar</td> </tr> </tbody> </table>	Sl. No.	Application No.	Name -	12.	10685	Shri Sanjeev Kumar	Action was initiated for implementation and the offer of appointment was issued to Shri Sanjeev Kumar, who did not respond. The post was re-advertised.
Sl. No.	Application No.	Name -						
12.	10685	Shri Sanjeev Kumar						

Appendix-4
Resol. No. 5A/BoM(18)/08.10.15 & 02.11.15

**Resolved to approve the draft Annual Report of the University for the year
2014-15**

The Annual Report for the year 2014-15 as approved is enclosed (**Enclosure-I**).

THE UNIVERSITY

Ambedkar University Delhi (AUD) was established by the Government of the National Capital Territory of Delhi through an Act of Legislature in 2007 and was notified in July 2008. Mandated to focus on research and teaching in the social sciences and humanities, and guided by Dr Ambedkar's vision of combining equality and justice with excellence, AUD considers it to be its mission to create sustainable and effective linkages between access to and success in higher education. It is committed to creating an institutional culture characterised by humanism, non-hierarchical and collegial functioning, teamwork and nurturance of creativity. Ambedkar University is presently functioning from its temporary campus on Lothian Road in Kashmere Gate. It shares this campus with the Guru Gobind Singh Indraprastha University and the Indra Gandhi Delhi Technical University for Women.

Two plots of land have been allotted by the Department of Higher Education, Government of NCT of Delhi, for setting up campuses of AUD - one in Rohini, Sector 3, of area 7.02 hectare and the other in Dheerpur, Phase 1, of area 17.1956 hectare. Preparations are underway to start construction on both sites.

The University has a decentralised structure with Schools and Centres as the foci for all academic activity. The envisioning of its Schools, Centres and programmes has opened up new possibilities. The typologies adopted for these are essentially along interdisciplinary lines. The conceptualisation of Schools is that of relatively well-structured interdisciplinary spaces within which programmes are located. However, Centres of studies and research are platforms for project research, policy advocacy, training, networking and clearing-house functions and address the more fluid areas of contemporary significance.

Vision of Ambedkar University Delhi

The University is committed to the promotion of studies, research and extension work in higher education with focus on liberal arts, humanities and social sciences. It strives to analyse the forces contributing to social stability as well as social disequilibrium and to visualise how societal evolution can lead to a condition in which all sections of the people can achieve their full human potential.

Philosophy

A commitment to equity, social justice and excellence forms the bedrock of the philosophy and values of Ambedkar University Delhi. As a public institution, AUD sees itself as an instrument of social transformation, focusing on social action at the interface of civil society and the State.

Goals

The University strives for excellence in higher education in the social sciences and humanities. AUD's main goal is to create sustainable and effective linkages between access to and success in higher education. AUD is committed to creating an institutional culture characterised by humanism, non-hierarchical and collegial functioning, teamwork and nurturance of creativity.

Objectives

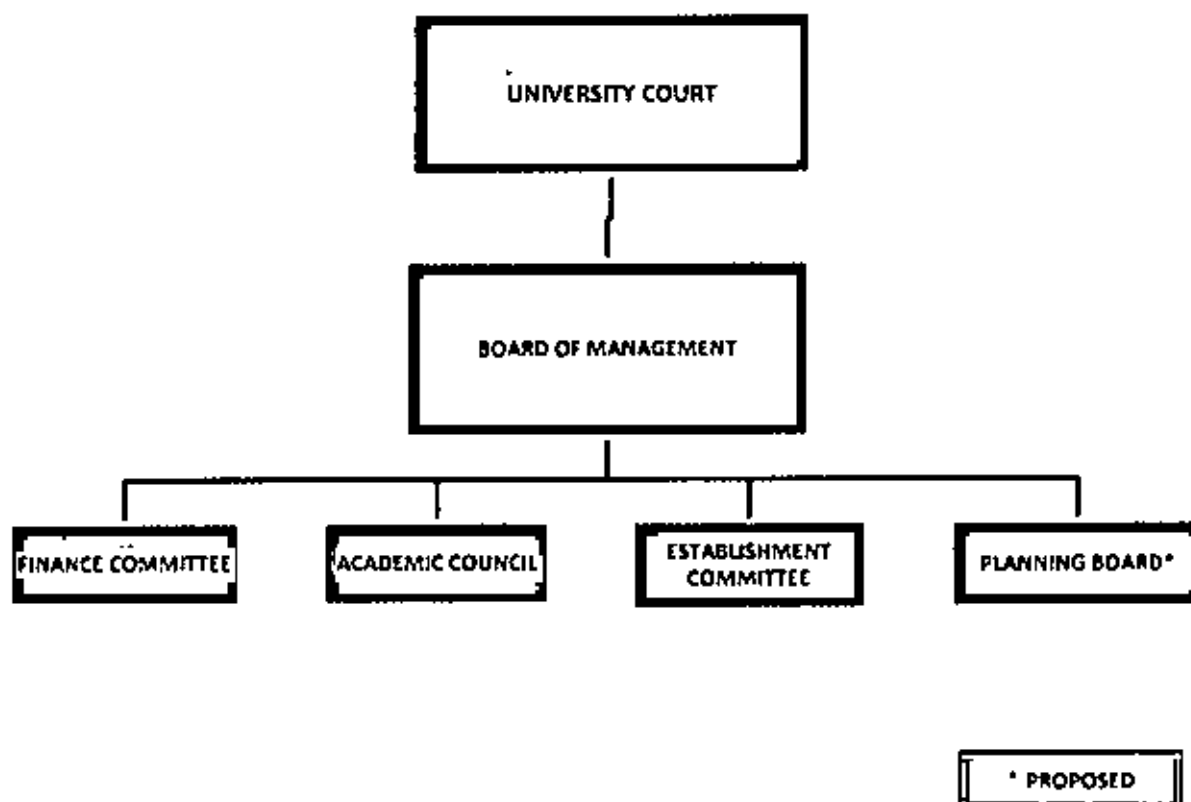
The University has been entrusted with the task of evolving and imparting comprehensive higher education of excellence with focus on the liberal arts, humanities and the social sciences. It is mandated to engage in both distant and continuing education. Like any other university pursuing excellence, it is expected to organise advanced studies and promote research, to disseminate knowledge and processes by organising lectures, seminars, symposia, workshops and conferences, and to liaise with institutions of higher learning and research in India and overseas. It is expected to publish research monographs, treatises, books, reports and journals. While furthering these objectives it is also expected to promote cultural and ethical values.

Academic Structure

AUD has a faculty structure that allows for full-time, regular, core faculty, and for part-time, adjunct, visiting and emeritus faculty. The extended faculty also includes senior postgraduate and research students working as Teaching Assistants. The University's academic personnel policy has been designed to reflect the concerns embodied in the vision statement more effectively than the structures and processes that obtain in many Indian universities. It shall be the endeavour of the University to ensure that its functions are conducted in a transparent, orderly, fair and just manner, in order to promote a sense of shared governance among all its personnel and develop a new work culture that strengthens and sustains the University's core values and philosophy. While scrupulously adhering to all constitutionally mandated provisions for reservations, it will also endeavour to ensure equal opportunities for all, and in particular, to implement a pro-active gender-sensitive policy in recruitment.

20-35-

ORGANOGRAM OF UNIVERSITY AUTHORITIES



21



Governance of the University

Members of the Court

Shri Najeeb Jung, Chancellor

Professor Shyam B Menon, Vice Chancellor

Professor SR Hashim, Nominee GNCTD

Dr Kiran Karnik, Nominee GNCTD

Professor Deepak Nayyar, Nominee GNCTD

Professor K Satchidanandan, Nominee GNCTD

Justice Leila Seth, Nominee GNCTD

Principal Secretary, Finance, GNCTD

Secretary, Higher Education & TTE, GNCTD

Secretary, Art & Culture, GNCTD

Professor Umesh Rai, Representative of UGC

Shri Rajiv Kale, Registrar, Guru Gobind Singh Indraprastha University

Professor Jatin Bhatt, Registrar (Officiating) and Secretary, Court, AUD

Members of the Board of Management

Professor Shyam B Menon, Vice Chancellor

Professor Arunima Desai, Nominee GNCTD

Professor NR Madhava Menon, Nominee GNCTD

Dr Kiran Datar, Nominee GNCTD

Professor Kuriakose Mamkoottam, Nominee of the Chancellor

Professor Chandan Mukherjee, Nominee of the Chancellor

Professor Ashok Nagpal, Nominee of the Chancellor

Principal Secretary, Finance, GNCTD

Secretary, Higher Education & TTE, GNCTD

Professor Jatin Bhatt, Registrar (Officiating) and Secretary, BoM

Members of the Academic Council (AC)

Professor Shyam B Menon, Vice Chancellor
 Professor Ashoke Chatterjee, Nominee GNCTD
 Professor K Ramachandran, Nominee GNCTD
 Dr Raja Mohan, Nominee GNCTD
 Dr Mathew Varghese, Nominee GNCTD
 Dr Anuradha Kapur, Nominee GNCTD
 Professor AK Sharma, Nominee UGC
 Professor Ashok Nagpal, Nominee of the VC
 Professor Denys P Leighton, Nominee of the VC
 Professor Geetha Venkataraman, Nominee of the VC
 Dean, School of Business, Public Policy & Social Entrepreneurship
 Dean, School of Cultural & Creative Expressions
 Dean, School of Development Studies
 Dean, School of Design
 Dean, School of Education Studies
 Dean, School of Human Ecology
 Dean, School of Human Studies
 Dean, School of Liberal Studies
 Dean, School of Undergraduate Studies
 Dr. Sumangala Damodaran, Nominee of the VC
 Dr Praveen Singh, Nominee of the VC
 Professor Salil Misra, Dean, Academic Services and Coordinator, AC
 Professor Jatin Bhatt, Registrar (Officiating) and Secretary, AC

Members of the Finance Committee (FC)

Professor Shyam B Menon, Vice Chancellor
 Secretary, Department of Higher Education, GNCTD
 Principal Secretary, Department of Finance, GNCTD
 Dr Kiran Datar, Nominee of the Board of Management
 Professor Chandan Mukherjee, Nominee of the Board of Management

Members of the Establishment Committee (EC)

Professor Shyam B Menon, Vice Chancellor

Dr Kiran Datar, Nominee of the Board of Management

Professor Ashok Nagpal, Nominee of the VC

Professor Chandan Mukherjee, Nominee of the VC

Professor Jatun Bhatt, Registrar (Officiating) and Secretary

Meetings of Statutory Bodies/Authorities

4 th Meeting of the Court	18.12.2014
16 th Meeting of the Board of Management	04.04.2014
17 th Meeting of the Board of Management	07.10.2014
6 th Meeting of the Academic Council	24.06.2014
11 th Meeting of the Finance Committee	21.07.2014
11 th Meeting of the Establishment Committee	04.07.2014
12 th Meeting of the Establishment Committee	15.12.2014

Boards of Study

The University has constituted Boards of Study for the following Schools.

1. The School of Business, Public Policy and Social Entrepreneurship
2. The School of Culture and Creative Expressions
3. The School of Design
4. The School of Development Studies
5. The School of Education Studies
6. The School of Human Ecology
7. The School of Human Studies
8. The School of Liberal Studies
9. The School of Undergraduate Studies

The university is broadly structured into Schools and Centres. It focuses on areas of knowledge and professional specialisations which are relevant to our context and yet are not being given enough emphasis by other universities in this part of the country.

AUD has at present nine schools that offer undergraduate, masters and research programmes in the social sciences, arts, humanities, mathematical sciences and liberal studies. They are:

- School of Business, Public Policy and Social entrepreneurship
- School of Culture and Creative Expressions
- School of Design
- School of Development Studies
- School of Education Studies
- School of Human Ecology
- School of Human Studies
- School of Liberal Studies
- School of Undergraduate Studies.

The university has set up a number of Centres to facilitate research and dissemination of knowledge in lesser known or neglected areas. The centres at AUD are identified as distinct locations for project-based research, policy advocacy, capacity-building and networking with the community. At present the following centres are functioning at AUD:

- Centre for Community Knowledge (CCK)
- Centre for Development Practice (CDP)
- Centre for Early Childhood Education and Development (CECED)
- Centre for Psychotherapy and Clinical Research (CPCR)
- Centre for Publishing
- Centre for Social Science Research Methods (CSSRM)
- Incubation Centre for Social Entrepreneurship and Innovation

The schools and centres offered seven undergraduate, seventeen postgraduate, two PG diploma, five Mphil and nine PhD programmes.

Admission Process

Admissions process for BA and MA programmes began in May-June and for MPhil and PhD programmes in July-Aug.

Reservation of Seats

Admission of Foreign Students

A few seats were reserved for foreign students in every programme.

Fee

The fee structure of AUD varied from programme to programme. A fee structure that ranged from Rs. 1000/- to Rs.2000/- per credit was collected. In addition Rs. 500/- per semester was collected towards Student Welfare Fund and a refundable caution deposit (one-time) of Rs. 5000/- was collected at the time of admission.

Fee Waiver and Scholarships

The University offered full- and partial-fee waivers to students who were in need of support given their economic background. In fact, 25 per cent of the fees collected from students were returned to the economically disadvantaged students by way of fee waivers and scholarships. In this academic year, many students have been awarded fee waivers. Most of these have been full-fee waivers.

Selection of candidates

Eligibility criteria and the selection procedures varied from programme to programme. The selection of candidates to BA programmes were based on merit and for MA, MPhil and PhD programmes the selection was based on written examination and interview.

Lateral Admission Committee

This committee facilitated the process of lateral entries in any particular programme of study.

Student Welfare Fund

The University has created a Student Welfare Fund with the objective of making financial assistance available for meeting the welfare needs of students in need, such as emergent

medical assistance, purchase of books and study material, meeting the boarding and lodging expenses equivalent to the amount that is required to avail of AUD hostel facilities, and any other comparable needs of students.

An amount of Rs. 500 per semester was collected from all students towards the Student Welfare Fund and an equal amount is contributed by the University. The Fund was managed and monitored by a Committee which included a nominee of the student community.

Through the fee structure as well as the exemptions offered, AUD inculcated a social sensitivity in its students—to respect what they enjoy as privileges and to be able to serve society in their future professional capacities.

Hostel Facilities

Hostel for Boys

As per the decision of the Directorate of Technical Education/Higher Education, AUD was managing the Hostels for Boys and Girls located at Integrated Institute of Technology Campus, Dwarka, New Delhi by accommodating students from the four institutions of Delhi such as IIT, AUD, NIT and GECJ since 2010-11. After the complete shifting of Ambedkar University Delhi (AUD) Campus from Dwarka to Kashmere Gate during the academic year 2013-14, the management of Dwarka hostels was handed over to NIT (Delhi). A proportionate sharing of seats in the Boys Hostel at IIT Hostel Dwarka was continued with the approval of the Directorate of Technical Education/Higher Education. However, Boys hostel in Dwarka became non-functional from the Academic year 2014-15. Currently, there is no arrangement of stay support for the boy students of AUD.

Hostel for Girls

As per the decision of the Coordination Committee, since the Academic Year 2013-14 AUD got allotment of the top floor of East Hostel of IGDTUW for the girl students with an intake capacity of 45 students. It was decided and agreed that the East Hostel OF IGDTUW will be managed by the Warden of the IGDTUW including mess facilities. AUD will take the responsibility of providing the required students intake of AUD and assisting them as per the needs and requirements arises. AUD students will be required to abide by the rules and regulations of the hostel including the fee structure.

During the Academic Year 2014-15, 48 girl students of AUD were offered admission to IGDPUW Hostel. 44 students were admitted against the intake capacity of 45. All the eligible SC/ST and OBC students who applied for hostel were offered admission. The category-wise break-up of admitted students areas under:

Seat Allotments were made by strictly following the reservation policy. However, when the students were not available for the required reservation, it got transferred to the General quota.

Category	Numbers
General	27
SC	05
ST	10
OBC	02

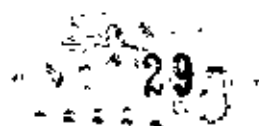
Anti-ragging system

As per the Anti-ragging Regulations devised by the University Grant Commission (UGC), on the directions of Supreme Court, the University constituted a Anti-ragging Committee and Anti-ragging Squad. The details are given below.

Anti-ragging Committee

Name	Designation	Email ID	Contact No.
Jatin Bhatt	Registrar, Chairperson	registrar@aud.ac.in	01123865089
Honey Oberoi Vahali	Professor & Dean, SHS	honey@aud.ac.in	9873435949
Salil Misra	Professor	salil@aud.ac.in	9810392677
Kartik Dave	Associate Professor	kartik@aud.ac.in	9873099223
Benil Biswas	Assistant Professor	benil@aud.ac.in	9968259654

Anti-Ragging Squad



	Designation	Email ID	Contact No.
Asmita Kabra	Dean, SHE	asmita@aud.ac.in	9810094224
Suchitra Balasubrahmanyam	Associate Professor	Suchitra@aud.ac.in	9654649881
Gopal Ji Pradhan	Associate Professor	gopalji@aud.ac.in	9560375988
Dhirendra Dutt Dangwal	Associate Professor	dhirendra@aud.ac.in	8130374763
K Valentina	Assistant Professor	valentina@aud.ac.in	7835907633
Manish Jain	Assistant Professor	manish@aud.ac.in	9582547127
Mamatha Karolli	Assistant Professor	mamatha@aud.ac.in	7838389490
Benil Biswas	Assistant Professor	benil@aud.ac.in	9968259654
Neetu Sarin	Assistant Professor	neetu@aud.ac.in	9999402720
Tanuja Kothiyal	Assistant Professor & Warden	tanuja@aud.ac.in	9013094410

Extra-Curricular Activities

AUD had established different student societies/clubs to galvanize the cultural and extracurricular life of students in the campus. Students were actively engaged in Theatre Society, Sports Committee, Debating Society and Literary Society. The Economics Society and the Society for Visual Culture had also been activated. There were regular talks, lectures, screenings and performances in the campus and students organized and participated in events.

Aud@city 2014

The Inter-University Festival called Aud@city is being organized since 2011 which exhibits much cheer and color to the University. Students from all over Delhi took part in competitions in theatre, rangoli making, painting, dance, debate, photography, quiz, paper presentation etc. Stalls selling multi-cuisine food added flavor to the event.

Sports @AUD

The sports committee is in the process of formalizing a series of sport events that is sure to become annual attractions in the life of AUD. Sports Committee works in tandem with students

who actively participate in planning and organizing sports events. Student members elected from different Schools of AUD are represented in Sports Board, the general body of the Sports Committee. AUD is also empanelling an array of professional coaches for facilitating sports activities, providing training to students and selection of students for representing AUD at national events.

Career Cell

AUDCC (AUD Career Cell) has been set up to facilitate interface between students and the world of link outside. AUDCC identifies these organizations that are interested to offer internship for students and liaise between students and those organizations while compiling the CV's of students with the major areas of interest.

Alumni Associations

AUD is in the process of establishing a university wide Alumni Association, though some of the Schools/programmes have initiated their own alumni association.

Student-centric Activities

Language Cell

While the medium of instruction at AUD is English, students from different linguistic backgrounds are encouraged to apply for admission to the various programmes at AUD. A Language Cell has been set up at AUD to help students to improve their reading, writing and comprehension skills in English.

Mentorship and Counseling

AUD's mission is not merely to provide access opportunities for quality higher education to students irrespective of their backgrounds, but also to ensure that all students traverse through the process of higher education smoothly and attain success. The University endeavors to support every student in his/her struggle to find moorings in the university's academic and social space. A system of Mentorship and Counseling has been set up at the University to facilitate this.

Student Cell

The Student Cell acts as a liaison between Student Services and students. Student Cell works to help students to overcome difficulty and provide assistance in every possible way.

SCHOOLS OF UNIVERSITY

The School of Business, Public Policy & Social Entrepreneurship (SBPPSE)

The 'School of Business, Public Policy and Social Entrepreneurship' (SBPPSE) has been set up to promote research and to provide professional education and training in the field of management, public policy and social entrepreneurship. SBPPSE's attempt is to develop a holistic approach to business and profit within the larger context of society and the economy. Since July 2012, the School offers a two-year (full-time) Masters in Business Administration (MBA) and launched a two-year (full-time) MA Social Entrepreneurship (MASE) programme in 2014. The School is also the home for the one-year Post Graduate Diploma in Publishing (PGDP) programme since 2013. The School has taken initiative to set up the AUD Centre for Incubation, Innovation & Entrepreneurship (ACIIE), which is in the process of being set up as a not-for-profit company under the Companies Act (2013).

MBA (Two-year, full time)

The two-year (full-time) MBA programme is intended to impart professional education to future managers, to upgrade and renew the knowledge and skills of the personnel already engaged in practise and to develop knowledge and skills in the participants to launch new enterprises. The programme has its focus on wealth creation as much as on wealth management. The programme attempts to create sensitivity towards the wider socio-economic issues, awareness on the importance of enterprise creation (and employment generation), by imparting knowledge and professional skills for the future/ current managers to deal with issues of corporate social responsibility.

The curriculum of the two-year (full-time) MBA programme is based on an innovative course structure incorporating the latest developments in management education. While imparting all the principles and concepts of modern management, the uniqueness of our MBA programme is its approach to business and profit within the holistic context of the wider society and economy. The curriculum is designed to bring about radical change in the way students think, act, and perceive the

world around them. In addition to creating an environment of learning theoretical concepts and application skills, the programme focuses on the importance of soft skills (people skills).

During the summer break, students undergo an internship for a period of 8–10 weeks. All students are expected to submit a project report based on empirical studies they undertake on a topic under the guidance of faculty members. All students of the MBA programme learn an additional language (foreign) during the course of their study.

MA Social Entrepreneurship (Two-year, full-time)

Following the vision of the School and realising the growing importance of social entrepreneurship, the school launched a two-year (full-time) MA Social Entrepreneurship (MASE) programme in 2014. The first year of the programme is common with the first year of the MBA programme, while the second year of the MASE programme exclusively focuses on concepts, issues and practices of social entrepreneurship and will be linked to the activities of the AUD Centre for Incubation, Innovation and Entrepreneurship.

The participants of the programme are provided with the core business management skills in finance, marketing, operations, human resource management and strategic management, which are essential for managing all organisations – public, private or development sector. At the same time, the programme attempts to develop deeper sensitivity and understanding of contemporary issues facing our society and will address the role of small and medium enterprises, which are the backbone of our economy. Most importantly, MASE will enable participants to discover specialised skills required for initiating start-up ventures, especially in the social sector by finding creative and innovative solutions. The programme is structured to build and enhance core business skills, raise awareness about socio-political and environmental issues, and promote creative thinking, social innovation, and entrepreneurial approaches to problem solving. Attempt is made to focus on such innovations in businesses that will maximize social impact, both through profit and not-for-profit organisations.

Learning pedagogy will be based on a mix of reflections on readings, activities and simulations on topics related to social issues, and critical discussions of live cases of social entrepreneurs and enterprises. Emphasis is on interactive and group learning intended to promote team-skills. Theoretical components are well complemented by practicum, and students are encouraged to apply classroom learning to various real life situations through field based projects. Students are encouraged to create learning repositories and contribute to the existing field of research. Three courses in the first year will be offered as workshop/seminar courses to familiarize the students with social issues surrounding them.

PG Diploma in Publishing (One-year)

In collaboration with the National Book Trust of India (NBT), SBPPSE launched a one-year 'PG Diploma in Publishing' in July 2013. Given the rapidly evolving changes in the publishing industry, it is important to attract newcomers to the field of publishing in the 21st century as it is to "re-train" existing publishing professionals. It may also be noted that the rapidly changing industry has propelled into prominence the importance of the "business" element in publishing. To this end, AUD program aims to create a breed of professionals who are skilled as well as entrepreneurial. It is hoped that the program will generate added value in terms of career potentials and new business opportunities in publishing.

AUD Centre for Incubation, Innovation and Entrepreneurship (ACIIE)

Within the ambit of the larger vision of AUD, SBPPSE, in collaboration with other schools and centres of AUD, has taken initiative to set up a Centre for Incubation, Innovation and Entrepreneurship (ACIIE). The centre is visualised to complement the academic programmes of several schools of AUD. The incubation centre aims to achieve the two-fold objective: (i) to translate theoretical and conceptual learning into socially useful practice; and (ii) to reach out to the less-privileged sections of society who may not otherwise have access to new knowledge and contemporary practices.

The centre will invite innovative ideas from the students of AUD as well as from those outside, nurture them through a process of mentoring and organising/ facilitating financial assistance from angel investors/venture capitalists to convert those ideas into real business ventures. It will provide opportunity to those with ideas for starting his/her own business in social entrepreneurship. It will facilitate learning the skills required to design and set up a low cost business model and an opportunity to develop and test new ideas. Create possibility to share other success stories that have emerged from working with experienced mentors from various sectors/ fields. The centre will be the home for the students of the MA Social Entrepreneurship programme especially during the second year of their study.

Collaboration

A Memorandum of Understanding has been signed between AUD and the San Francisco State University and another MoU with Northampton University, UK, to enable exchange of faculty and students. The School is also in discussion with other universities for international collaborations.

Research Projects

Kartik Dave, Principal Investigator "Service Quality in Restaurant Industry: A study of selected states in North India" Funded by ICSSR (Rs 500,000, ongoing)

Events and Activities

Anshu Gupta participated in three-week refresher course in Basic Sciences (Interdisciplinary) at UGC-Academic Staff College, Jamia Millia Islamia 12 May–2 June 2014.

Anshu Gupta participated in 110th four-week Orientation Programme at UGC-Academic Staff College, Jamia Millia Islamia. 11 November–8 December 2014.

Kanwal Anil participated in a two-Week long workshop on Research Methods conducted by Global network of Researchers at Dalhousie (2012).

Placement Support

The School has an active process of industry interface carried out through its student cell and placement committee to facilitate regular interaction with the outside world and to enable students to find summer internships as well as jobs outside. The student cell and the placement committee consist of student representatives elected by the students of the programmes and assisted by faculty advisors.

School of Culture and Creative Expressions

SCCE is visualised as a location that implements a new vision of art pedagogy and practice in the country. The school provides a nurturing ground for the development of new and different art making practices and theoretical insights across the areas of Visual Art, Literary Art, Performance Art and Cinematic Art.

The School also continued to offer MA programmes in: (1) Visual Art, (2) Literary Art: Creative Writing, (3) Performance Studies, and (4) Film Studies. These programmes focus on research orientation and experimental practices while imparting historical and theoretical knowledge that entail critical reading, and practice. These programmes also impart knowledge and skills in the respective areas of creativity. In the academic year 2014–15, the School of Culture & Creative Expressions (SCCE) began offering PhD programme in three disciplines—(1) Visual Art, (2) Literary Art: Creative Writing, and (3) Film Studies. The school is offering a practice-led PhD programme for the first time in India.

Honours/Achievements

Benil Biswas was invited as an observer by Central Board of Secondary Education to conduct the Joint Entrance Exam (Main) 2015, 04 April, 2015.

Deepan Sivaraman served as the Jury member for the M. Art Contact International Theatre Festival in Mogilev, Belarus 2014 March and the Devine Comedy (Boska Komedia) International Theatre Festival in Krakow, Poland 2014 December.

Santhosh S was appointed as the honorary editor for the publication projects on art writing in regional/vernacular languages of India by Asia Art Archives (AAA), India, New Delhi.

Presentations

Biswas, Benil. (2014, December) *Architectonics of an Archive. Preparation to Performance and Beyond*. Paper presented in Kalakshetra Manipur's *Sammadraba Mami* at Documenting Asian Art and Performance: Embodied Knowledge, Virtuality & the Archive conference, University of the Arts, Helsinki.

Krishnan, Rajan. (2014, June). *Varalarukku Appal Annam: Ashokamitran Azhagiyaal Kaattum Meetchu* (Everyday beyond History: The redemptive Aesthetics of Asokamitran). Paper presented in a seminar, Reading Ashokamitran, on the lifetime works of senior Tamil writer Ashokamitran, Chennai.

———. (2015, February) *Paris/Calcutta: The Topology of Modernity and Enclosures of Difference*. Paper presented at Art of Dissemination: Writing Cultures organized by Asia Art Archives & Centre for the Study of Social Sciences, Calcutta.

Santhosh S. (2014, August). *Contemporary Critical Theories*. Paper presented at Dr. Bhau Daji Lad Museum, Mumbai.

———. (2015, February). *An (Indian) Experiments with Craft*. Paper presented at Art of Dissemination: Writing Cultures organized by Asia Art Archives & Centre for the Study of Social Sciences, Calcutta.

Sivaraman, Decpan. (2014, July). *The Theatre of senses*. Paper presented in the National Theatre Seminar Play to Production organized by Minerva Repertory Company in association with Bengal Cultural Ministry, Kolkata.

———. presented a paper (2015, February). *Directing Peer Gynt in 21st century India*. Paper presented in the International Ibsen conference organised by Sarojini Naidu School of art and communication Hyderabad University in association with Ibsen Award in Hyderabad.

———. (2015, February). *The theatre of scenography and past dramatic turn in Indian theatre*. Paper presented in the World Theatre Forum Breaking the borders organised by the National School of Drama Delhi as part of the International Theatre Festival –BRM, Delhi.

Events and Activities

Benil Biswas, as actor, music and graphic designer, was part of the Production team of *It's Cold In Here*, August 2014 and *Cabinet of Dr. Caligari*, February 2015

— attended the "National Theatre Seminar" organised by Minerva Natyasanskriti Charchakendra, Kolkata, West Bengal, 16–20 July, 2014.

— attended "Source of Performance Energy" (SOPE), workshop for actors, at Adishakti Laboratory for Theatre Arts and Research, Pondicherry, 15–25 June, 2014.

Invited as a delegate to attend the "National Theatre Seminar" organised by Minerva Natyasanskriti Charchakendra, Kolkata, West Bengal, July 16–20 July, 2014.

Sivaraman, Deepan, (2015) designed and directed a site specific theatre performance entitled The Cabinet of Dr Caligari based on the German classic silent film in the same name performed by SCCE performance Studies students in association with P S Collective Delhi during January 2015

Sivaraman, Deepan, (2015) 409 Ramkinkar a collaborative Theatre/visual art project with artist Nivan Sundaram and theatre director Anuradha Kapur as scenographer at IGNCA during March 2015

Sivaraman, Deepan, (2014) designed and directed a theatre performance entitled Its Cold in Here based on Gabriel Garcia Marquez's novella The Incredible and Sad Tale of Innocent Eréndira and her Heartless Grandmother performed by SCCE performance studies students in association with P S Collective Delhi in August 2014.

Santhosh. S moderated a talk by artist Vasudha Thozur *Institutionalizing Practice and Practicing the Institution*, organized by Foundation of Indian Contemporary Art (FICA), New Delhi, 6 September, 2014.

Shefalee Jain was invited as a consultant in a discussion with Delhi College of Arts students, New Delhi, March 2015.

Visual Art

A visit to the Kiran Nadar Museum of Art to see the exhibition, *Lightning Testimonies*, 8 August, 2014.

A Talk by Shukla Sawant, JNU, New Delhi on *The Pastoral Representation of the Landscape and the Place of Saints: Nandalal Bose and Rabindranath Tagore*, 3 September, 2014

A talk by Dr. Paolo Favero, University of Antwerp, on *Beyond the Frame: Reflections on the Meaning of Images in the Age of Digital Media Practices*. [redacted]

A presentation by artist Nilima Sheikh on her work and practice, 26 September, 2014.

Discussion with Puja Chauhan (sculptor, performance artist, art facilitator) for students of SCCE, October 2014.

A talk on *Ramkinkar Baij* by R. Siva Kumar, Professor, History of Art, Visva-Bharati, 10 October, 2014.

An illustrated talk by artist and activist Ravi Aggarwal, 17 October, 2014.

A workshop in *Web Art and Net-based Art Practices* by Chunnan, October–November 2014.

A presentation by Prof. Anuradha Kapur on *Some Aspects of Promenade Theatre*, IGNCA, 29 October, 2014

A talk by Rimli Bhattacharya on *Genealogies of the Urvashi and Rabindranath Tagore's Choreography of Participation in Performance*, 7 November, 2014.

A workshop by Dr. Paolo Favero, University of Antwerp, on *Audio-Visual-Sensory Ethnography of Urban Space* for the students of SCCE, January 2015.

A presentation by artist Valsan Koorma Kolleru on his works and practices, 28 January, 2015.

A presentation by artist Ryota Kuwakubo, 26 March, 2015.

A talk by Gary Michael Tartakov on *An International Vision of the Dalit Situation*, 27 March, 2015.

A visit to the AIIS Ethnomusicology archives and research centre and discussion with the director Dr. Shubha Chowdhary March 11, 2015.

The project (*409 Ramkinkars*) is performed and exhibited under the guidance of eminent artist Vivan Sundaram, IGNCA March–April, 2015.

A five-day workshop conducted by artist Gaur Gill on *Photography: Identity and Representation*, March–April, 2015

Literary Art

A lecture cum poetry reading session by Ashok Vajpayee, 22 August, 2014

A lecture cum poetry reading by Manglesh Dabral, 5 September, 2014.

A talk by Dr. Manash Arya on *Paul Celan and the Future of the Poem*, 19 September, 2014

A five-day workshop on poetry writing by Sudeep Sen, 27 September– 4 October, 2014.

A lecture cum poetry reading session by Sudeep Sen, 31 October, 2014.

A three-day workshop on Dramatic Writing by Sabina Dhawan, 2, 4 and 9 February, 2015

A six-week workshop on Narrative Non-Fiction by Urvashi Butalia, 14 February–March 28, 2015.

Degree Showcase-2015, *Book, Line and Linker*, Oxford Book Store, New Delhi, 12 May, 2015

Performance Studies

A play *Its Cold in Here*, was performed by students at Ambedkar University as part of SCCE orientation, 4–9 August, 2014.

A lecture cum book presentation by Prof. Rustom Barucha, JNU on *The Aftermath- Reflections on Terror and Performance* 24 September 2014.

A lecture by Mandeep Raikhy from Gati Dance Forum Delhi on *Context, Choreography and Contemporary*, 14 November 2014.

A lecture by Zulcikha Allana (Performance maker and lighting designer) on *The Transparent performer*, 21 November, 2014.

A site specific theatre performance, *The Cabinet of Dr Caligari*, based on German classic silent film was performed on 5–10 January 2014.

A lecture by Dr Urmimala Sarkar, Jawaharlal University, Delhi, on *Performance Sites/ Signs- Framing the Dancers*, on 13 February 2014.

A one day on *Experiencing Choreography* by Dr Urmimala Sarkar on 14 February, 2015.

A work shop on poetry performance, *Performing the Written*, by Heike Fiedler, Germany on 20 February, 2015.

A workshop on *Performance & Hysteria* by Anna Furse, Goldsmith College on 2–9th March, 2015.

Extra-curricular Activities

Benil Biswas, as a part of the Co-Curricular Activities committee, organised *Aud@city*, 2014 and *Baardeinukhla*, 2015.

Benil Biswas guided the AUD Theatre Ensemble in performances of 'Electronic City' and 'The Flick'

School of Design

The School of Design (SDes) at AUD is unique in its conception – this is the first time in India that design education will be institutionally embedded in and collaborating with the field of humanities and social sciences. The School draws from its distinct position within a Humanities and Social Sciences University to amalgamate core attributes of design with socially complex issues, needs and

sectors. By relocating the object-centred design focus to that of the “social”, the School of Design proposes to create better informed, sensitised, empowered and robust communities through new products, services, systems, interfaces and scenarios. This setting offers an opportunity to re-visualise design education and practice in order to creatively meet the multiple challenges offered by a rapidly changing, deeply interconnected local and global landscape. Simultaneously, the School of Design seeks to further, through design, AUD’s mandate of creating an equitable, just and sustainable society through social action.

The school see this as an opportunity to question existing specializations within design education and practice, examine current curricular structures and pedagogies around the world and contemplate larger role and potential of design in Indian context. With a particular focus on the National Capital Region of Delhi, the shppl aims to prepare design students to engage in challenges of visualising new services, systems, interfaces, products and enterprises.

The School of Design is visualised as both, a practice and research-based school for pursuit of design education from UG level to MPhil/PhD. It will begin by offering masters programmes in Social Design, Service Design, Design Criticism, Design Theory, Design History other and related areas, followed by undergraduate programmes and eventually MPhil/PhD programmes.

MA Social Design

Collaboration

The School of Design collaborated with the Royal College of Art, London on a project entitled “Evolving Best Practices For Postgraduate Teaching About Design, Culture And Society: Developing Curriculum, Pedagogy And Teaching Materials Through Collaborative, Cross-Cultural Partnership, supported by British Council Knowledge Economy Grant. This year-long collaboration explored the theme *Design and Uncertainty in the Global Present* in two workshops, one in May 2014 in London and the other in September 2014 in Delhi. Participants included a team of six faculty members (three from each institution) and 13 students from RCA and 20 from AUD.

Research Projects

Jatin Bhatt. Principal Investigator on "By design: Sustaining Culture in Local Environments, Learning from the Indian Handicrafts Sector".

International Partnership and Mobility Scheme—IPM 2014, British Academy, joint proposal with Dr. Eiluned Muir Edwards, Nottingham Trent University

Suchitra Balasubrahmanyam and Abeer Gupta (India Foundation for the Arts and National Museum, New Delhi). A year-long engagement with National Museum (Decorative Arts Department) to engage with 80 pieces of brocade from the NM collection through research, curation and display.

1. Extra-curricular activities organized by the Faculty of the School

Abeer- Film Festival/SVC.

Conference -

Abeer Gupta,

The Visual and Material Culture of Islam in Ladak, was accepted for inclusion in the XII International Seminar on audiovisual anthropology for scholars and practitioners "Traditional culture in post-traditional society: questions of adaptation" September 29-30, 2014, in the National Research University Higher School of Economics in the scope of the Days of Ethnographic Cinema, (Moscow)

School of Development Studies (SDS)

The School of Development Studies at Ambedkar University, Delhi, has had a mission to strengthen social science teaching and research through inter-disciplinary approaches, based on the foundations provided by the disciplines of Sociology, Anthropology, Political Science and Economics. SDS has a special link to the overall vision of Ambedkar University, Delhi, which is to promote broad-based,

multidisciplinary higher education that links strongly to social needs. It is guided by the understanding that serious research in development theory, experiences of development, issues of identity and discrimination, environmental concerns and other facets of the development discourse can, in today's context, be conducted more effectively through an inter-disciplinary approach. The School aims to promote innovative and cutting-edge research in a range of political, social, cultural, economic issues, processes and realities with an emphasis on vulnerable, marginalized and deprived groups. Since 2009, it has been engaged, through its MA programme, in generating pedagogies of interdisciplinary approaches to development through its faculty and in consultation with experts from the academic world as well as the world of practice. It has introduced courses that combine theoretical and conceptual understanding with substantial field-based learning, along with a strong emphasis on dissertation writing that emphasizes a research focus at the Masters level.

Presentations

Sumangala Datnodaran. (2014, May). *Articulatory Deviance*. Paper presented in "Scripts of Defiance", University of Nicosia, Cyprus.

———. (2014, August). *Crisis or Resilience: The Indian Case*. Paper presented in workshop Capitalism's Crisis and Left Responses, Rosa Luxemburg Foundation and COPAC, Johannesburg, South Africa.

———. (2014, October). *The Radical Impulse: Music-poetry Collaborations between India and South Africa*. Paper presented at Poetry Africa on Tour Workshop, University of Cape Town, South Africa.

———. (2015, January). Lecture delivered at the second Ila Dalmia memorial lecture organised by Foundation for Indian Contemporary Art and School of Arts and Aesthetics, JNU.

Ivy Dhar. (2014, November) *Decentralised Governance and Rethinking Gandhian Peace: Women as Change Agents*. Paper presented in an International Conference on Gandhi, Gram Swaraj and Democratic Decentralisation held at Kerala Institute for Local Administration, Kerala.

Nandini Nayak (2015, ~~February~~^{February}) *Rights, Resistance and Citizenship: Claiming the Right to Work in South West Madhya Pradesh*. Paper presented on a conference Marginal Ecologies: A Conference on Human Ecology, organised by the School of Human Ecology, Ambedkar University Delhi.

— (2015, March). *From 'Beneficiary' to 'Worker' and Back: The Varied Politics of Implementation of the National Rural Employment Guarantee Act in India*. Paper presented in a conference Democratizing Indian Democracy? Social Movements and the State in Contemporary India, organised by Department of Sociology, University of Bergen, Norway.

— (2014, November). *From 'Beneficiary' to 'Worker' and Back: The Varied Politics of Implementation of the National Rural Employment Guarantee Act in India* in a conference The Political Economy of Contemporary India, IGIDR, Mumbai.

Events and Activities

Sumangala Damodaran was discussant for a conference titled "Cross-class Alliances in India" organised by Centre for Informal Sector and Labour Studies, JNU in March 2015.

— was Chairperson and discussant for Young Scholars Seminar organised by Centre for Economic Studies and Planning, JNU in March 2015.

— was an invited panellist at the Inter-Asia Biennale Forum, Kochi-Muziris Biennale in February 2015.

— was an invited panellist to discuss the impact of the Union Budget 2015 on women at UN-Women, New Delhi in March 2015.

Ivy Dhar organised a workshop on *Active Listening and Dialogue: Skills for Conflict Transformation* with an invited expert, Manjrika Sewak on 17 March 2015.

Ashwani Saith, Professor Emeritus, Institute for Social Studies at The Hague, visiting faculty at SDS delivered special lectures on "MDGs Are Dead, Long Live The Sdgs! Depoliticising and Dumbing-Down Development Discourse", on 25 February, 2015 and "Unconditional Grants for All: Transformative Policy Or Global Panacea?", on 18 March 2015.

A Symposium "Rethinking Development" consisting of panel discussions, film screenings and cultural evenings was conducted on 12–13 February 2015.

The lectures delivered by the speakers as a part of regular seminar series are listed below.

Amrita Pande: Interrogating Commercial Surrogacy in India

Nikhil Dey: Right to Work, Fight to Live: Discussing rights-based legislation in India



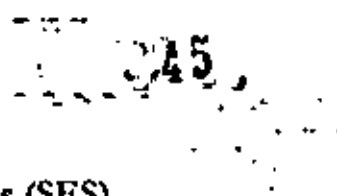
Uma Chakarvarti: Thinking Caste, Thinking Gender: Unravelling Inequality in Indian Society

Madhuresh Kumar Jal, Jungle, Zameen—From License Raj to Ordinance Raj

Rakhu Sehgal: Making Sense of Labour Law Changes in India

Harsh Mander: Inequality, Prejudice and Indifference: The Challenge of Rising Inequality in India

The second Alumni Meet was held on 14 February, 2015.



School of Education Studies (SES)

SES has been established to understand, analyse and engage with the different challenges that education as a discipline and practice presents. SES is envisioned to evolve as a community of professionals and scholars endeavouring to understand education in its historical and contemporary contexts through engaged scholarship and practice. The School aims to bridge the gap between the theory and practice of education in its multiple locations—in that it attempts to foster greater convergence between the study of education as a social phenomenon and the preparation of professional educators. It works towards development of a rigorous praxis-based theoretical perspective for analysis and research while engaging with teacher education, pedagogy, curriculum, policy, planning and administration.

In pursuit of its vision, SES instituted its first academic programme, MA Education, in 2012. In collaboration with the Centre for Early Childhood Education and Development (CECED), the School launched MA Education (Early Childhood Care and Education) in 2014. In the near future it proposes to launch MPhil/PhD, pre-service teacher education, and certificate/diploma programmes in education.

MA Education

MA Education programme focuses on both the liberal and professional dimensions of a Master's degree in Education. Besides introduction to the foundational domains and different theoretical perspectives and debates, the programme structure allows students to take optional courses to specialise in the areas and trajectories of their choice within and outside SES. Introduction and engagement with a psychoanalytic perspective and with a practitioner is a distinct feature of this programme. Another unique feature is its interface with different sites of education that are both school and non-school. This structured exposure to the field has received praise as it has informed the template for M.Ed. programme approved by the National Council for Teacher education.

The MA Education (ECCE) programme provides an in-depth understanding of early childhood care and education using multiple disciplines—child development, sociology, history, psychoanalytic frame, anthropology, critical pedagogy, and management. The students can choose various professional trajectories like teacher education, research, curriculum development and social entrepreneurship in the programme. The programme aims to cater to the growing demand for

curriculum developers, social entrepreneurs, teacher educators in the field of ECCE, and scholars and researchers who can contribute in the indigenous body of knowledge in ECCE.

Honours/Achievements

Verita Kaul, Manish Jain and Gunjan Sharma participated in national teacher education regulations formulation constituted by the National Council of Teacher Education (NCTE).

Verita Kaul was Chairperson of Committee constituted by NCTE to examine recommendations 8 and 12 of the JVC and make recommendations for implementation. She also led the Joint Review Mission to UP in April 2014 at the request of NCTE. Kaul served as a member of the NCTE Council and was invited to chair the Committee constituted by NCTE to develop norms and standards for Diploma in Pre School Education in 2014.

Gunjan Sharma served as Member or Member Secretary of the three sub-committees constituted by NCTE. These included Sub-Committee for developing a two-year M.Ed. curriculum and 3-year integrated B.Ed.-M.Ed. curriculum; Sub-committee for reviewing current teacher education programmes, 2013-14; and Expert Group for developing norms and standards for MEd (Open Distance Learning), 2014. She was also Resource person for documentation and collation of views of stakeholders in NCTE 'Regional Consultations' and State-level dissemination and orientation workshops in different states.

Manish Jain served as Member (2014), Joint Review Mission on Teacher Education for the State of Tamil Nadu, Ministry of Human Resource Development (MHRD), New Delhi. He was also part of the NCTE's Sub-Committee on Two Year B.Ed. Syllabus, 2013-14.

Manish Jain was also Member, Organising Committee of the 5th Annual International Conference of the *Comparative Education Society of India* (CESI), University of Delhi, 16-18 November

Presentations

Jain, M. (2014, November): *History of Education and the Question of Inequality*. Discussant at the annual international conference on Modern Transformations and the Challenges of Inequalities in Education in India, organized by Department of History, University of Delhi, Ramjas College, University of Delhi and NMRC, Jawahar Lal Nehru University, University of Delhi.

Jain, M. (2014, November). *Conflict, Violence and Education in Kandhamal*. Paper presented at the annual international conference of the *Comparative Education Society of India* (CESI), University of Delhi.

- Kaul, V. (2014, November) *EPA and its linkages with Higher Education*. Paper presented in the UNESCO Seminar on the same theme.
- Jain, M. (2015, March). *Schools, Qualities and Citizenship in Delhi*. Paper presented at the 'Education in Delhi: Marginalisation, Diversity and Schools' Conference, Ambedkar University Delhi, India.
- Jain, M. (2015, February). *Perspectives on Citizenship and Education*. Invited Lecture at the Mata Sundari College, University of Delhi
- Jain, M. (2014, September). *Reading Education Policies with focus on Kolthari Commission*. Extension Lecture, Department of Educational Studies, Faculty of Education, Jamia Millia Islamia, New Delhi.
- Jain, M. (2014, September). *Dalit Autobiography and Education: Sociological Perspective of Dalit Literature*. Paper presented at the National Seminar on Interrelationship of Ambedkarism and Indian Dalit Literature. Indian Institute of Dalit Studies, New Delhi.
- Jain, M. (2014, July) *Curriculum in India*. Invited Lecture at the IN-STEP programme for Teacher Educators going to Arizona University MHRD, New Delhi.
- Jain, M. (2014, June). *Education Policies*. Invited Lecture at the Summer Teacher Fellowship Programme 2014, RRCE, University of Delhi.
- Jain, M. (2014, June) *History of Teachers in Colonial and Postcolonial India*. Invited Lecture at the Summer Teacher Fellowship Programme 2014, RRCE, University of Delhi.
- Jain, M. (2014, May) *Educating Poor Girl Child: A Feminist Perspective on Education and Gender Equality*. Symposium on "Education—Equality and Justice". Invited Lecture at the Azim Premji Foundation, Puducherry and Chennai.
- Jain, M. (2014, April). *Caste and Educational Inequality in Colonial India*. Invited Lecture at the Azim Premji University, Bengaluru.
- Mao, A. K. (2015, March). *Experiences and learning of the field attachment components in the MA Education programme in the School of Education Studies, AUD*. Paper presented at the UGC National Seminar on Quality Issues and Practices in Professional Development of Teachers. Department of Education, University of Allahabad, Allahabad, India.
- Sharma, G. (2015, March). *Childhood in a slum-space in Delhi: Negotiations, aspirations and strategies*. Paper presented at the Education in Delhi: Marginalisation, Diversity and Schools' Conference, Ambedkar University Delhi, India.

Events and Activities

Lectures of the Weekly seminar included '*Shishubhatripathi*— Cultural Weave of a Pedagogical Tool' (by Mr. Kishore Darg, Independent Researcher), 'Humanizing Education: Arts as an enabling resource' (by Dr. Asha Singh, Lady Irwin College, University of Delhi), 'Examining the Construction and Articulation of Children's Identities in the Everyday Life of a State-run School' (by Dr. Jyoti Dalal, Institute of Home Economics, University of Delhi), 'Configurations, Meaning and Implications of 'Neglect' in state schooling' (by Dr. Radhika Menon, Mata Sundri College, University of Delhi), 'Hand Preference and Tacile Cognition: A Developmental Perspective' (by Prof. Miriam Ittyerah, Institute of Communication and Cognitive Neurosciences, Kerala), 'Early Childhood 2014: Current Trends and Moving Forward' (by Dr. Joan Lombardi, International expert of Child Development from U.S.A currently ECID Advisor, Bernard Van Leer Foundation, Netherlands), 'Language and Education' (by Prof. Krishna Kumar, University of Delhi), 'Can exposure to work-contexts create opportunities for mathematics learning? – A case of out-of-school measurement knowledge' (by Dr. Arindam Bose, HBCSE, Mumbai), 'Myths and facts of ECE in India: A historical analysis' (by Dr. Baljit Kaur (Ananta Chauhan)), and 'The Ancient Science of Child Development' (by Ms. Sakshi Bharadwaj, Manager and National Coordinator at Aadya Param Yog Peeth).

As part of the MA Education programme, students were placed with eminent NGOs namely *Eklavya*, *Pratham*, *Aman Biradari* and *Aadharshila* within and outside Delhi. Students were taken for field visits to various ECCE settings such as *Pratham Balwadis and Anganwadis*, *Mobile Crèches*, *DCCW Palna*, *Just Kids crèche*, *ITV Nursery school* and *Lady Irwin College Child Study Centre* and also to leading schools such as D.P.S. Dwarka, St Mary's school and Shikshantar to observe classroom practices in the preschool sections. They also went for visit to Gnostic Centre, Gurgaon as part of their self-development workshops.

SES hosted Professor Steven Hite, Professor of Educational Research Theory and Methodology at Brigham Young University, Utah, USA, during his Fulbright-Nehru fellowship tenure (January – April 2015). Professor Hite taught a module in the introductory research methods course in the second semester of the MA Education programme. He mentored some of the SES faculty members in their research and writing endeavours. Two faculty members of SES have collaborated with him for a research study *Contours of Education Scholarship in New Delhi*.

A three day National level conference 'Education in Delhi: Marginalisation, Diversity and Schools', from 18 – 20 March 2015.

Manish Jain was a resource person in the sessions on the "Nature & Pedagogy of Social Science" in the 10th Certificate Programme in Foundations of Education, Digantar, Jaipur. 29-30 November 2014.

Research Projects

Day, M. Co-Principal Investigator on 'Early Childhood Development for the Poor: Impacting at Scale'. A study conducted by Yale University and Institute of Fiscal Studies (IFS) in London in Orissa and funded by National Institute of Health (NIH) in Washington D.C.

Day, M. Co-Principal Investigator on "Impact Evaluation of Mobile Creche" funded by Gran Challenge Canada.

Day, M. Technical Assistance to West Bengal ICDS, supported by UNICEF West Bengal.

School of Human Ecology (SHE)

SHE aims to develop a deep and multifaceted understanding of environmental concerns that includes perspectives from the social and the natural sciences. The School expects its students to graduate with the knowledge and skills necessary to analyse and address environmental concerns keeping in mind social equity, academic rigour and ecological sustainability. SHE promotes field-based teaching and field research, which connects theory with praxis. Graduates of MA in Environment and Development have been highly successful in securing employment in government agencies, academia, non-governmental organisations, consultancy firms, civil society initiatives and the media.

MA in Environment and Development

The flagship programmes of SHE are the MA in Environment and Development (MAED) and the PhD programme in Human Ecology. These programmes promote interdisciplinary learning about issues at the intersection of human society and the biophysical environment with perspectives grounded in the experiences of the Global South. They are unique in India in their orientation and scope, and are guided by the idea that ecological challenges such as atmospheric pollution, resource depletion, and the attendant threats to ecosystems and biodiversity result from a complex interaction of socio-political and biophysical factors. The unique features of SHE's pedagogy include a strong emphasis on field-based learning, individual mentoring of students and regular assessment of curriculum based on consultation with experts and student feedback.

Collaborations

Based on a request received from Dr Alpa Shah, Reader in Anthropology, London School of Economics, SHE provided research affiliation from Sept 2014 to August 2015 to Richard Axelby, a Postdoctoral Researcher at the Department of Anthropology, London School of Economics. He is researching agricultural development in Chamba District of Himachal Pradesh. Focusing on the livelihood strategies pursued by farming households, his work seeks to uncover how economic opportunities are improved as part of processes of development.

On 13th October 2014, the School of Human Ecology hosted Alfred Gathorne-Hardy from The Oxford India Centre for Sustainable Development, with a focus on interdisciplinary approaches to sustainable development in India. In the meeting, possible collaborations between SHE and the OICSD were discussed.

On 14th October, SHE hosted Ashwini Chhatre from the Indian School of Business, Hyderabad. During his interaction, he shared the outline of what he is trying to set up in India for research on social dimensions of rainfed agriculture, with a view to engaging researchers and build collaborations. This includes offering support to students and faculty in terms of access to secondary and primary data, access to sites for fieldwork, and fellowships for fieldwork.

On 1st December 2014, SHF organized an interaction with Patrik Oskarsson. Oskarsson has previously worked as an Assistant Professor at the AzimPremji University and carried out collaborative research with civil society groups in central and southern India on the political economy of industrialisation and mining and the possibilities of marginalised groups to make their voices heard.

Achievements/Honours/Awards

Dr. Asmira Kabra was invited to join the Advisory Board of CSE UGNetprogramme to advise the Centre for Science and Environment, New Delhi on the content for their tool kit for first year undergraduate students who have to study environment as a mandatory course.

Dr Rohit Negi was invited to be the Scientific Committee member of the Bandung+60, a series of events in commemoration of 60 years of the Bandung Conference.

Dr. Suresh Babu was invited to join the Executive Committee of the Indian Society for Ecological Economics (INSEE).

Research Projects

Suresh Babu. Principal Investigator on 'Ecological Restoration of Degraded Landscapes in Bolani Iron Ore Mines Area of SAIL: A Model for Sustainable Development, Biodiversity Conservation and CO₂ Mitigation Strategy'. Funded by Steel Authority of India Ltd. (3 Yrs, ongoing, Rs. 75 lakhs).

Praveen Singh. Principal Investigator on 'Mapping Socio Ecological Vulnerability' Funded by ICSSR (3 Yrs, ongoing, Rs. 21.88 lakhs).

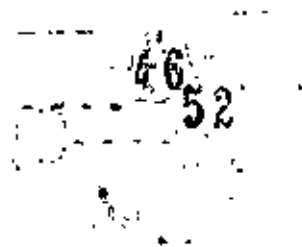
Suresh Babu. Principal Investigator on 'E-QUAL: Enhancing Undergraduate Education in India', an Inter-university collaborative project in partnership with the British Council. Funded by European Union (4 Yrs, Rs. 132.6 lakhs).

Oinam Hemlata Devi. Principal Investigator on 'Culture and Ecology of Sacred Groves and Temples in Manipur' Funded by ICSSR (One Yr, Rs. 4 lakhs)

Presentations

Asmita, Kabra. (2015, March). *Displacement, Power and Economic Mobility among Resettlers: Lessons for Policy*. Paper presented at the annual meeting of the Society for Applied Anthropology at Pittsburgh, USA.

Asmita, Kabra. (2015, March). Invited to speak at the Geography Colloquium of the University of Indiana, Bloomington on.



Babu, S. & Sehgal, S. (2014, December). *Integrating Multiple Stakeholders in the Ecological Restoration of an Iron Ore Mine in Odisha, India*. Paper presented at the Conference on Ecosystem Services (ACES), Washington D C., USA.

Babu, S. (2015, February). *Restoring Urban Wetlands: Challenges and opportunities*. Organized a panel discussion on "Urban Wetlands: Functions, Values and Restoration and delivered a talk at the conference Marginal Ecologies at the Indian Institute of Public Administration.

Babu, S. (2015, March). *Pedagogical Challenges in Interdisciplinary Teaching-Learning*. Organised and gave a talk at the Workshop on 'Pedagogical Challenges in Interdisciplinarity' at IIPA.

Babu, S. (2015, March) *Marginality, Tsunami and Transformation in the Nicobar Islands*. Delivered a talk on Nehru Memorial Museum and Library as a part of workshop on Ecology and Society.

Babu, S. (2014, September). *Restoration Ecology: Science and Practice for Future*. Delivered a lecture as a part of JIGYASA organized by Mahakoshal Vigyan Parishad, Jabalpur.

Delivered an invited public lecture on 'Restoration Ecology. Science and Practice for Future' at Jabalpur as part of JIGYASA (21–27 September 2014) organized by Mahakoshal Vigyan Parishad

Oinam Hemlata, Devi (2014, May). *Ethnomedicine: An Insight into Cultural cohesion and Ethnic Identity*. Paper presented at 4th National Conference on Challenges of Traditional Healing Systems and Healers in India: Socio-Cultural, Legal, Ethical, Habitat Conservation and Pharmacological Dimensions organized by Society for Indian Medical Anthropology, Mysore, Karnataka & University of Agricultural & Horticultural Sciences, Shimoga.

Oinam Hemlata, Devi. (2014, November). *Human Ecology through an anthropological Lens*. Lecture presented in a seminar Celebrating the Spirit of Anthropology at Department of Anthropology, University of Delhi.

Oinam Hemlata, Dev. (2015, March). *Issues and Challenges of North-east India: An Insider's Perspective*. Lecture presented at CIE, DU, Delhi.

Praveen Singh, (2015, March). *Barh se anukulankiparamparayin: Ekpranumbhikshileshan in the Society and History*. Delivered a lecture in Nehru Memorial Museum and Library.

Rohit Negi. (2015, March). *Copper's Materiality and the Making of Urban Space in Zambia*. Lecture presented at Faculty of Social Sciences, South Asian University, New Delhi.

Rohit Negi. (2014, May). *Notes on Contemporary Political Economy of India*, Lecture presented at University of Turin.

Events and Activities

As a part of the ongoing E-QUAL Project, a day-long National Workshop was organized on 8th May 2014 to conceptualise and discuss the content of a proposed undergraduate interdisciplinary course on human ecology. E-QUAL (*Enhancing Quality, Access and Governance of Undergraduate Education in India*) is a 4-year inter-institutional collaborative project anchored by the British Council, New Delhi, with four Indian and two European partner universities. AUD is expected to take a lead in the area of Human Ecology, which has been identified as one of the four thrust areas of the project.

A conference on Marginal Ecologies was organized from 27th February to 01st March 2015 at the Indian Institute of Public Administration, New Delhi. The conference brought together scholars and practitioners working at the interface of environment and society in regions marginal to the Indian state, economy and academic knowledge production. Nitin Serhi (Associate Editor, Business Standard) delivered the plenary lecture *Energy, Environment and Poverty: Interrogating Multiple Dilemmas*.

Asmita, Kabra. Invited to chair a session on "Networks and Integration" during the International Conference, Perspectives, Dialogues and Challenges: India, Japan and the Making of Modern Asia, organized by the Shiv Nadar University in collaboration with Contemporary India Area Studies (INDAS) on 13–15 December 2014.

Asmita, Kabra. Discussant for the session on Women and Common Property Resources in the CISLS-UNWOMEN International Conference on "Labouring Women: Some Major Concerns at the Current Juncture" on July 31–August 1, 2014.

Asmita, Kabra. Represented School of Human Ecology, AUD at a national seminar on 'Natural Resources, Environment and Sustainable Development' on 8–9 April, 2014 at the University of Hyderabad, Hyderabad, India for the Indo–EU project

Asmita, Kabra. Organized and participated in a national seminar on "Human Ecology" on 8th April at Ambedkar University Delhi for the Indo–EU collaborative E-QUAL project

Asmita, Kabra. Conducted a workshop on "Researching environmental issues with human subjects: An introduction to mixed methods approaches" at the Student Conference on Conservation Science, Bangalore during 25–28 September 2014

Asmita, Kabra. Presented a paper in a panel titled "Power, Caste and Mobility" at "Studying the Rural": Third Workshop of the Network of Rural and Agrarian Studies (NRAS), held at IIFM Bhopal during 30th Oct to 1st Nov. 2014

Asmita, Kabra. Organized and chaired a panel in a conference titled Marginal Ecologies at the Indian Institute of Public Administration (27 Feb to 1st March 2015)

Asmita, Kabra. Chaired a panel on "State, Market and Agrarian Transitions in Central India" at a conference on Marginal Ecologies at the School of Human Ecology, AUD (27 Feb to 1st March 2015).

Asmita, Kabra. Invited to chair a panel discussion on "*Shahar aur Paryavaran*" (Cities and the Environment) at the Nehru Memorial Museum and Library, Teen Murti, on 5th June 2014

Asmita, Kabra. Reviewed manuscripts for the Oxford University Press, New Delhi (April 2014), Conservation & Society (April 2014), Development in Practice (Feb 2015) and Current Science (Feb 2015).

Rohit Negi. Conference on 'Africa-Asia Entanglements in Past and Present', Doshisha University, Kyoto, Japan, 26-27 July, 2014.

Rohit Negi. Urban Knowledge Network Asia Seminar, Delft University of Technology, The Netherlands, 5 June, 2014.

Rohit Negi Seminar on 'Urban Uncertainty', LSE-Cities, New Delhi, 9 November 2014.

Rohit Negi. Participated in the All Partners' Meeting on "Enhancing Quality, Access and Governance of Undergraduate Education in India", University of Bologna, Italy (21st -23rd May, 2014), Under the EQUAL Project, Indo-European Collaboration Coordinated by British Council Workshop on 'Urban Democracy Informality, Precarity, Modes of Survival', Mellon Foundation—Columbia University—IAS, Mumbai 10-11 December 2014.

Rohit Negi. Organized and chaired a panel in a conference titled *Marginal Ecologies at the Indian Institute of Public Administration* (27 Feb to 1st March 2015).

Rohit Negi. Referee for *Antipode*, *Zambia Social Science Journal*, *Pacific Affairs* and member of jury for Fulbright-Nehru Fellowships 2014

Suresh Babu. Participated in the All Partners' Meeting on "Enhancing Quality, Access and Governance of Undergraduate Education in India", University of Bologna, Italy (21st -23rd May, 2014), Under the EQUAL Project, Indo-European Collaboration Coordinated by British Council

Suresh Babu. Represented School of Human Ecology, AUD at a national seminar on 'Natural Resources, Environment and Sustainable Development' on [REDACTED] at the University of Hyderabad, Hyderabad, India.

Suresh Babu Organized and participated in a national workshop on "Human Ecology" [REDACTED] [REDACTED] University Delhi as part of the Indo-EU collaborative E-QUAL project

Suresh Babu. Reviewed manuscripts for Springer Journal *Human Ecology* (2 Nos), *Current Science* (3 Nos.) and *Conservation and Society*

Oinam Hemlata, Devi. Training Programme on “Development of Particularly Vulnerable Tribal Groups (PVTGs)” 22–26 September.

Oinam Hemlata, Devi. (2015): IGRMS workshop on “Anthropology and Museums” for Teachers of Anthropology, 7–9 January.

Pulak Das. Enabling Pedagogies in Higher Education in India, An E-QUAL Project Conference, March 26 and 27, 2015, Shiv Nadar University, UP

Pulak Das. The Climate Reality Project, Climate Reality Leadership Corps training, 22–24 February, 2015, New Delhi.

Pulak Das. Organized and chaired a panel in a conference titled Marginal Ecologies at the Indian Institute of Public Administration (27 Feb to 1st March 2015).

Pulak Das. Reviewed a manuscript for the Springer Journal *Environmental Monitoring and Assessment* in January 2015

Pulak Das. Assisted in development of course outline on Environment, Natural Resources and Sustainable development, University of Hyderabad (Feb 2015)

Gopi Sunder, KS., International Crane Foundation and the Nature Conservation Foundation. *Conservation challenges for the endangered sarus crane in agricultural landscapes in human dominated landscapes in India* Lecture delivered. 21st October 2014.

Anne Lacy, International Crane Foundation, Wisconsin, USA. *Challenges of conservation of Sandhill Cranes in Wisconsin and successful strategies for managing conflicts between farmers and conservationists*. Lecture delivered. [REDACTED]

Julie Langenberg, International Crane Foundation, Wisconsin, USA. *Cranes and Global Initiatives for Conservation*. Lecture delivered. 21 November 2014.

Abha Singhal Joshi, Independent Legal Advisor and ex-Director, Multiple Action Research Group. *The Land Acquisition Ordinance of 2014: A critical review*. 9 February 2015.

NitinSekar, postdoctoral scholar, Princeton University. *Tigers, Tribes, and Bureaucrats: Persuading Advisors to Voluntarily Relocate for Conservation*. 20 February 2015.

Shashank Bharadwaj, Research Assistant, SAIL, Project, SHE-AUD. *Recreating livelihoods among conservation refugees through ecological restoration*. 24th February 2015.

Extra curricular Activities

SHE organized a series of student field-visits and guest-lectures during the year. They are:

Field visit to Timli Reserve Forest, Uttarakhand (2–7 December 2014) to train students on ecology and ecological methods.

Field visit to Simaur, Himachal Pradesh (2–6 March 2015) to research on Restoration Ecology.

Field-trip to Sanjay Van, New Delhi, (November 2014) to study Delhi's urban ecology.

Field-trip Village Khayala Industrial Area, Delhi (October/November 2014) for the elective course on Environment and Health.

School of Human Studies

The School of Human Studies (SHS) has brought together, perhaps for the first time in the history of Indian academia, an interdisciplinary group of psychologists, social anthropologists, sociologists, political scientists, feminist scholars, philosophers and to address, through teaching, issues related to the individual of, and 'about' lives, to her environment – family, community, changing lifestyles, relationships, sexuality, the changing character of workplaces, the stages of life (particularly old age),

etc. SHS seeks to foster deliberate and critical engagement with particular realities that belong to our times even as it preserves and privileges human experience, thinking and dreaming. The School has been envisioned on a set of conceptual axes and associated practices which inform the thrust of its programmes as well as the processes of teaching, mentorship, assessment, research and engagement with the fields of practice in society. Currently, the school offers MA Psychology (Psychosocial Clinical Studies), MPhil Psychotherapy and Clinical Thinking, MA Gender Studies, MPhil/ PhD Women's and Gender Studies, PhD Psychology and MPhil Development Practice to engage with some crucial issues about human lives and life stories with a playfulness not ordinarily associated with higher education. In addition, SHS hosts the Centre for Development Practice, Centre of Psychotherapy and Clinical Research and *Ehsaas*, a psychotherapy and counselling Clinic.

MPhil/PhD Women's and Gender Studies Programme

The MPhil/PhD in Women's and Gender Studies were launched on 27 August 2012. These programmes are a unique effort borne out of collaboration between AUD and the Centre for Women's Development Studies (CWDS). This collaboration is premised on the coming together of a research space, CWDS, and a primarily teaching space, AUD, experimenting with new kinds of courses and pedagogies. The programme draws on the pioneering and rich work produced by Women's Studies programmes across the country. The uniqueness of this MPhil/PhD programme is also marked by it being housed within the School of Human Studies with its own focus on the complexity of the (gendered) subject in its intra-psychic and inter-subjective dimension. The programme assimilates analytical understandings of the significance of gender (relations) as an object of inquiry, and the necessity of studying conduits and configurations of power, in addition to the causes, contexts and consequences of women's subordination. Because the research programme is linked to the already existing MA Gender Studies at AUD, the MPhil and PhD programmes would have a jump start in having an internal source of applicants for the research degree as well as an institutional infrastructure vis-à-vis existing faculty and administrative support. Furthermore, the MA programmes also serve as a bridge for those incoming research students who feel that they require some refresher courses in the field. As AUD expands its Women's and Gender Studies perspective into undergraduate and postgraduate curricula, it will be uniquely positioned to develop the field and to train practitioners at the broadest levels—from the undergraduate to the postgraduate.

MPhil Psychotherapy and Clinical Thinking

This is a three-year programme that trains psychodynamic, psychotherapists and clinical researchers. Its major thrust is to create a mental health professional who is sensitive, competent and open minded, and who understands culture, history and politics, even as they emerge in the consultation room. Through relating symptoms to the life history of an individual or family, the emphasis is to understand the vicissitudes of human conflicts and struggles from an empathic position. With rigorous training in theory, supervised clinical work, personal therapy of the aspiring clinician and clinical research work, it hopes to strengthen the capacity to think clinically, which involves identification, articulation and shared expression of mental states. An engagement and reflection on this rhythmic process enables a movement towards healing, and subsequently research. The MPhil programme is vertically integrated with a PhD programme in Psychotherapy and Clinical Thinking, for which there are a limited number of seats.

PhD Psychology

The programme hopes to strengthen a self-critical version of psychological enquiry. Guided by an interdisciplinary thrust and a self-reflexive perspective, this psychosocial framework of research, seeks to constantly question both knowledge and power and thereby aspires to reclaim a psychological human science that is culturally sensitive, decolonised and socio-politically aware. It attempts to foreground an inter-subjective research sensibility within which conscious and unconscious currents, feelings and the phenomenological flow of life are given salience. Serving life and its struggles and focusing on qualitative work wherein sustained engagement is valued and the transformative potentials in the self of the researcher and the researched are opened up, the course lays the foundations for a future researcher to undertake psycho-dynamically inclined, critical, participatory and dialogically oriented work.

Centre of Psychotherapy and Clinical research

The Centre of Psychotherapy and Clinical Research (CPCR) came into formal existence in July 2013. The Centre is founded on a psychoanalytic clinical orientation which believes in the unconscious, in an experiential lens, a value for caring relationships and an ethic of cultivating compassion. The aims and objectives of Centre of Psychotherapy and Clinical Research are—To develop and provide quality psychological services with a low fee ethic as well as *rethink psychotherapeutic practice in Indian context* and to train psychoanalytic and socially sensitive psychotherapists, through an intensive MPhil Programme in Psychotherapy and Clinical Thinking. It aspires to disseminate psychoanalytic training curricula for academic institutions in South Asian context and to develop

psychoanalytically informed community work. It will also serve as a research and database the area of mental health and psychotherapy.

Ehsaas—The Psychotherapy and Counselling Clinic

Ehsaas is a new initiative by the School of Human Studies, committed to the training of socially sensitive mental health professionals. At the clinic, along with the sliding fee structure, we also endeavour to provide low cost and free counselling and psychotherapy to cater to a variety of socio-economic realities of people. The clinic comprises an Adult, Child and Family Clinic and it also provides psycho-diagnostic psychological testing. Psychoanalysis, as an engaged perspective, locates illness as being human and an engagement with loss as central to a move towards healing. *Ehsaas* hopes to augment individual journeys to meaningful self-other relationships. Approximately 300 patients have visited *Ehsaas* for various mental health related issues since its inception in 2011.

Achievements/Honours/Awards

Shifa Haq was awarded for Best Paper at the 24th Annual Convention of the National Academy of Psychology (NAOP), India for the paper *Mourning the 'Disappeared' in Kashmir – Surviving Trauma Through the Dialectics between Loss and Absence*.

Nupur Dhingra Paiva was awarded Sudhir Kakar Prize for her paper *Keeping Father in Mind*, presented at the Second Annual Sudhir Kakar Conference (2015)—The Paternal in Culture and Psychoanalysis, organized by Fortis Hospital, Gurgaon

Presentations

Vahali, O. Honey. (2014, April). *Exile, Alienation and Restorative Capacities in Uprooted Communities*. Paper presented at the Tibet Submit, JNU, Delhi.

Vahali, O. Honey. (2014, September). *Could I become Human by Engaging with your Un(der)stated Life? Struggles form a Psychoanalytical Perspective on Listening to the Psychological World of Historical Survivors—the Poor, Homeless and the Mentally Ill*. Paper presented at the National Conference on Psychology and Social Exclusion, Allahabad University.

Events and Activities

Vahali, O. Honey was a Panelist at the National Conference on “Psychology and Social Exclusion”, Allahabad University, 21–22 September 2014.

Vahali, O. Honey gave the key note address at the National Seminar on Psychology at the Edges, Lady Shri Ram College for Women, 24 January 2015.

Ashok Nagpal (2014, May). *Freud—A Relational Curm*. Lecture presented on the First Sigmund Freud Memorial Lecture.

Gurmeet Kanwal (Interpersonal Psychoanalyst, William Alanson White Institute, New York). (2014, August). *Clinical Workshops and Supervision—Interpersonal Analysis*.

Bari Kanwal. (2014, August). *Couples Therapy*. A Talk and Discussion.

Sudhir Kakar. (2014, September). Clinical Workshops for Psychoanalytic Psychotherapists.

Sudhir Kakar. (2015, February). Clinical Workshop for Psychoanalytic Therapists from Delhi and Iran

First Indo-German Clinical Conference (2014, October). (Collaboration between Centre of Psychotherapy and Clinical Research & Association for Psychoanalysis and Psychotherapy, Berlin).

CPCR and School of Human Studies celebrated "Anwar"—World Mental Health Day (Oct. 2014)

Meg Harris Williams (2015, January). Lectures on the life and thoughts of Wilfred Bion.

Kumar Shahani, Meg Harris Williams and Salman Akhtar (2015, January). Film screening and discussion on the life of Wilfred Bion: A Memoir of the Future.

Salman Akhtar. (2015, January). Psychic Pain, Bilingualism and Poetry. Talk delivered.

Diamond Alidina. (2015, February). Film Analysis of The Namesake.

Paternal in Psychoanalysis—Second Annual Psychoanalytical Conference (2015, February) organized By Fortis Hospital and CPCR.

Gender Studies

Presentations

Bindu K. C. (2015, March). *University as a Gendered Space*. Lecture presented on International Women's Day 2015, IIT, Guwahati.

Soibam Haripriya. (2015, March). *Women Poets and the Poetry of Protest*. Lecture presented on International Women's Day 2015, IIT, Guwahati.

Soibam Haripriya. (2014, November). *Agitating Women, Disrobed Mothers: An inquiry into the women groups' in Manipur*. Paper presented in a Seminar on Politics of Location with Special Reference to North East India, Sazolie College, Jotsoma, Nagaland.

Nagalia, Shubhra. (2014, February). *Students 'Talking Back' and Building Critical Pedagogies*. Lecture presented in 'Mukta Salve Lecture Series in memory of Sharmila Rege' on 'The Question of Equality in Higher Education, Krantijyoti Savitribai Phule Women's Studies Centre, University of Pune, Pune.

Nagalia, Shubhra. (2014, February). *Gender as a Symbolic Resource: Immigration Discourse and Nationalist Project in times of Neo-liberal Globalization* Lecture presented in the 14th National Conference on Equality, Pluralism and the State: Perspectives from the Women's Movement, organized by The Indian Association of Women's Studies in collaboration with Gauhati University, Cotton College State University, Guwahati; Tata Institute for Social Sciences, Guwahati and North-east Network Guwahati.

Nagalia, Shubhra. (2014, February). *Indian Political Democracy: (Im)possibilities of Justice and Transformation*. Paper presented in Seminar on Democracy, Political establishment and People organised by Critique Ferozepur Chapter, Philosophical Society: A Student's Discussion Forum, Dev Samaj College for Women, in collaboration with the Department of Philosophy, Panjab University, Chandigarh.

Jimo, Lovitoli. (2015, February). *Culture and Colonialism: Methodological Issues in Understanding the Gendered Politics of Labour and Exchange* presented a paper at the conference on Figurations of India's Northeast: Cultures, Histories, Worldviews, at The Nehru Memorial Museum and Library, Delhi

Jimo, Lovitoli (2014, February). *Re-asserting Identity/Cultural Tourism/Consumerism?* paper presented at the international conference on State and Society in North East India, organized by North East India Studies Programme, JNU, New Delhi

Jimo, Lovitoli (2014, March). *Looking East Through the Northeast. People's Perspective*. Speaker at the Roundtable organized by People's SAARC at India Habitat Centre, New Delhi

Jimo, Lovitoli (2014, February). *Naga Mothers Association (NMA) in Women's Studies Discourse in India*. Paper presented at the XIV Indian Association for Women's Studies Conference on Gender, Conflict and the State, under the Sub-Theme Equality, Conflict, Pluralism and Women's Studies, Guwahati.

Sachdev, D (2014, May). 'Intellectual Property Rights: Whose research is it?'. Paper presented in British Council's South Asia Education Dialogue series on "Research and Relevance – Research networks, Talent management and the quest for international relevance" held at Lahore, Pakistan.

Singh, R. (2015). *The journey from School to the University: Some reflections on the work in a University clinic* Paper presented at the 4th European Conference on Child and Adolescent Mental Health in Educational Settings, in Lausanne, Switzerland.

Vikramaditya Sahai. (2014, August). *Who's the Subject of Queer Politics?* Paper presented at Shiv Nadar University.

Vikramaditya Sahai. (2014, September). *Who is the Subject of Queer Politics?* Paper presented at the Centre for Women Studies, JNU.

Vikramaditya Sahai (2015, March). *Who is the Subject of Queer Politics?* Paper presented at Centre for Health Law, Ethics and Technology at Jindal Global Law School.

Vikramaditya Sahai (2014). Research workshop on 'Doing Law Differently' on October 15th and 16th followed by a Panel on Freedom, Productivity, and the Market from the Gender Studies Group, University of Delhi at 'Left in the Dark' Conference at Global Jindal Law School, October 17th and 18th.

Vikramaditya Sahai (2014). Workshop on heterosexuality at National Law University, Delhi on November 17th.

Events and Activities

Nagalia, Shubhra participated in a two day International Conference on "Rethinking the Nagas in the Contemporary" Organised by Naga Scholars Association (NSA) and The Hao Research Initiative (THRI), Convention Centre, JNU. 20–21 March 2015.

Jimo, Lovitoli was the organising secretary of the International Conference on "Rethinking the Nagas in the Contemporary", organised by the Naga Scholar Association (NSA) and The Hao Research Initiative (THRI), Jawaharlal Nehru University, New Delhi. 20–21 March 2015

School of Liberal Studies

School of Liberal Studies offers a range of interdisciplinary and overlapping programmes that support, encourage and redefine liberal arts education through cutting-edge interdisciplinary courses, interactive pedagogy and learning that goes beyond classroom spaces.

Achievements/bonours/awards

Geetha Venkataraman is member of the Editorial Board of *Resonance—Journal of Science Education*, Indian Academy of Sciences and Springer. 2015– 2017.

— was member of the selection committee for Assistant Professor in Mathematics, St. Stephen's College, University of Delhi. March 2015.

— was member of the interview board of *Kishore Vidyapeetha Prastaban Yojana*, Government of India. January 2015.

Geetha Venkataraman was reviewer for *Mathematical Reviews* of the American Mathematical Society From April 2014.

—was member of Advisory Committee for Technology Vision 2035—Education Sector (ITFAC, Govt. of India). 2012–2014.

—is member of the Editorial Board of *Little Mathematical Treasures*, Ramanujan Mathematical Society. 2012–2015.

—is member of the Zonal Committee, North Zone, Project titled 'Indian Women and Mathematics' awarded by National Board of Higher Mathematics, DAE, Govt. of India. 2013 – 2018.

Saroj Bala Malik was member Board of Studies, BPS Mahila Vishwavidyalaya, Khan Pur Sonapat. 2014.

—was invited as Moderator for Algebra courses in MSc Mathematics, IGNOU, Delhi. 2014.

—is referee for the Journals: (a) Linear Algebra and Multi-linear Algebra (b) Applied Mathematics and Computations (c) Electronic Journal of Linear algebra.

Research Projects

Rinju Rasaily. "Vulnerables in the Small Tea Grower Sector: Locating Ethnicity and Gender interface in the STGs Value Chain in North Bengal". Funded by NRPPD, Centre for Development Studies, Thiruvandrum.

Presentations

Chakravartty, Dhantri Narzary. (2014, June). *Abors of NEFA: A Historical Perspective* A paper presented at the Institute of Chinese Studies (ICS) and IAS, Shimla Conference

Nire, DK (2014, July). *Wo/men Mineworkers and Family-oriented Labour Indian Colliers 1895–1948*. Paper presented at International Mining History Congress, Charters Tower, Australia.

- Nire, DK. (2014, July). *Revisiting the Labour Economy: The Mineworker in South African Minesheds, 1951–2011*. Paper presented at the Symposium on Politics of Social Change and Social Change in Politics, Johannesburg.
- Rasaily, Rinju. (2014, August). *Whether Contractualisation Adds to Health Hazards? A Study of Select Manufacturing Units in Delhi*. Paper presented at the XXth World Congress on Safety and Health at Work, Frankfurt, Germany.
- . (2015, January). *Health and Medicine in Colonial Darjeeling Tea Plantations*. Paper presented at the International Conference On Historical Trends And Contemporary Challenges in the Practice Of Medicine In India, IIT Madras.
- Sen, Rukmini. (2015, April). *Practice in the Field: Dialogues, Dilemmas and Discourses*. Paper presented at a symposium, Research and Education for Rural Development and Food Security to Build Resilient Environments: Australian and Indian perspectives, organized by PRADAN, Centre for Development Practice AUD and Stuart University Australia.
- . (2014, July). *From Naming to Voicing Identities and Relationships: Capturing Plural Sexualities in Kolkata*. Paper presented in the European Conference on South Asian Studies at University of Zurich, Switzerland.
- Chakravartty, Dharitri Narzary. (2015, February). *'Collection of Narratives' and 'Community Knowledge System'*. Paper presented, as a resource Person, on Workshop on Community Level Culture Resource Centres, organized by Anthropological Survey of India, Guwahati.
- Mir, Urfat. (2014, November). *Health and Wellbeing: Recent Developments and Challenges*. Paper presented in a seminar held at Department of Psychology, Jamia Millia Islamia, New Delhi.
- Mir, Urfat. (2014, June). *Role of Higher Education in Disaster Management with Special Reference to 12th Plan*. Lecture presented at a Seminar in the Department of Anthropology, University of Delhi.
- Nire, DK. (2014, March). *Appropriation of Labour? The Mineworkers in South African Gold and Coal Mines, 1951–2011*. Paper presented at the International Conference on 'Labour History: Return to Politics?', Delhi (Noida).
- Pranay Goswami. (2014, December). *Extensions of Some Generalized Conditions for Startlikeness and Convexity*. Paper presented at the International Conference on Mathematics And Applications at the University College of Engineering and Technology, Villupuram.

- Rasaly, Rinju. (2014, December). *Contours of Women's Labour: Lived Realities in the North Bengal Tea Plantations of India*. Paper presented in a National Seminar on Tea for David (in honour of Prof. David Washbrook), IIT Madras.
- Sen, Rukmini. (2015, March) *Men in Feminism or Feminizing Masculine Politics: Reformers, Radicals or Friends?* Paper presented in a conference, Interrogating Masculinities, organized by Centre for Gender, Culture and Social Processes, St Stephen's College, University of Delhi.
- Sen, Rukmini. (December 2014). *Studying Sociology in Kolkata or Studying Kolkata in Sociology*. Paper presented at the Conference, Sociological Perspectives: Old and New, at the Department of Sociology, Presidency University.
- Sen, Rukmini. (2014, November) *Locating the 'Self' in the Gendered 'Social'. Interactions between Sociological Practice(s) and Feminist Pedagogy*. Paper presented at the Indian Sociological Society 40th All India Sociological Conference, Development, Diversity and Democracy, at the Department of Sociology, Mahatma Gandhi Kashi Vidyapith, Varanasi.
- Sen, Rukmini. (2014, October). *Violation or Violence: Understanding 'Criminality' within Juridical Spaces*. International Conference "Left" in the Dark? Postcolonial Conversations on Law, Neoliberalism and Queer-Feminist Futures. Paper presented at the Jindal Global Law School, Sonapat,
- Sen, Rukmini. (2014, October). *Breaking the Silence on the 'Unfamiliar': Law and Intimate Relationships*. Paper presented in the Seminar on Unfamiliar Margins in the Social, at the Department of Sociology, University of Hyderabad.
- Sen, Rukmini. (2014, September). *From Sites to Sources: Reflections on Research Methodologies in Sociology and Law* Paper presented at the Centre for Study of Law and Governance, JNU.
- Sen, Rukmini. (2014, September). *No Means Yes', 'Yes is May be', 'No Means No': Interpreting Consent in Intimate Relations* Paper presented at the Centre for Women's Studies, JNU.
- Sen, Rukmini. (2014, September). *Journeys in the Gendered Social: Public Sociology and Feminist Activism through Teaching and Learning* Paper presented at the Conference on Sociologists and Sociology: Autobiographies and Biographies organized by Department of Sociology, Savitribai Phule Pune University.
- Venkataraman, Geetha. (2015, March). *Marie-Sophie Germain: The Revolutionary Mathematician* Lecture delivered in the Seminar-cum-workshop, Innovative practices to enliven mathematics classroom, organised by the Department of Education (CIE), University of Delhi.

Venkataraman, Geetha. (2015, February). *Marie-Sophie Germain 1776–1831*. Lecture presented, as a resource person, at the Conference on Women in Mathematics with special reference to Lilavati conducted by the Department of Mathematics, Maris Stella College, Vijayawada.

Venkataraman, Geetha. (2015, February). *Mathematics and Cryptography: The Enigma of Alan Mathison Turing*. Lecture delivered at Lady Sri Ram College, University of Delhi.

Venkataraman, Geetha. (2015, January). *The Königsberg bridges problem and Graph Theory*. Lecture delivered in the inaugural Professor Mathur Memorial Lecture Series 2015 at St. Stephen's College, University of Delhi.

Venkataraman, Geetha. (2014). *Exploring Symmetry*. Lecture delivered to middle school teachers in a workshop at Sanskriti School Delhi, organised jointly by Azim Premji University and Ramanujan Mathematics Society (APU-RMS).

Venkataraman, Geetha. (2014, August). *Logic and Reasoning*. Paper presented at E-QUAL—workshop on critical thinking in undergraduate education organised by Shiv Nadar University.

Venkataraman, Geetha. (2014, May). *Quadratic, Quartic and Cubic Equations: A History and More*. Lecture delivered to middle school teachers in a workshop at Sanskriti School Delhi, organised jointly by Azim Premji University and Ramanujan Mathematics Society.

Events and Activities

An international seminar on *Cross Cultural Knowledge Exchange in Antiquity: Greece, Iran, India and China*, was organised in association with Center for Community Knowledge. 7–9 January 2015.

Rijnu Rasaily arranged for lectures by Dr. Irfan Ahmad, Prof. Sasanka Petera, and Dr. Padmanabh Samarendra through Sociology Seminar Series. January to March.

The Mathematics Faculty of the School of Liberal Studies organised a one-day consultative workshop on 10 January 2015 to discuss a proposal for University programmes in MPhil and PhD Mathematics.

Venkataraman, Geetha, Panelist, for a panel discussion titled *Encouraging women in Science will enrich Science*. This was part of a one-day seminar on *Women in Science*, organised at Deen Dayal Upadhyay College, University of Delhi under the aegis of Women in Science panel of The Indian Academy of Sciences, Bengaluru, October 2014.

Arindam Bose, Homi Bhabha Centre for Science Education, Tata Institute of Fundamental Research visited SLS, AUD to interact with the Mathematics Faculty of SLS from 9–10 March 2015. Bose also delivered a lecture based on his work with Street Children on their innovative use of

mathematics.

Discussions were held on possible areas of collaboration in the field of Mathematics Education. Work began on creating syllabi for two possible elective courses related to Mathematics education, which may be offered to undergraduate students at AUD. This was organised by the Mathematics Society of AUD.

Extra Curricular activities

Sanjay Sharma organised an educational trip for MA History students to Begum Samru's estate in Sardhana, Meerut as part of the MA course 'The State in Indian History' in November 2014. As the Director of Community Knowledge (CCK), he also led a team of six researchers to participate in an international conference organized by the Oral History Association of India, held in Mumbai on 19 to 20 January 2015.

School of Undergraduate Studies

The School of Undergraduate Studies (SUS) at Ambedkar University Delhi (AUD) is home to seven honours programmes—Economics, English, History, Mathematics, Psychology, Sociology and Social Sciences and Humanities (SSH). The three-year Honours programmes seek to equip students with foundational skills, disciplinary and interdisciplinary knowledge via a large variety and types of courses to choose from. The undergraduate programme at AUD offers students a unique liberal arts education that acquaints young people with diverse approaches to knowledge.

In the academic year 2014–2015, the programme committees took several steps for the betterment of concerned programmes. The Programme Coordinators and Joint Coordinators under the chairpersonship of Dean SUS took all the decisions through the Academic Coordination Committee (ACC) of the SUS. During the Academic year 2014–15, Dhantri Narzray, Assistant Professor, SUS/SLS, Dr. Urfat Anjem Mir, Assistant Professor, SUS/SLS were also appointed as Deputy Dean, SUS in addition to Dr. Satyaketu Sankrit, Associate Professor, SLS/SUS who was working as Deputy Dean, SUS. This has helped to further streamline administrative and academic activities.

233 students were admitted to SUS in the academic year 2014–2015. The current strength of SUS is around 554 students. 165 students of the 2012–2015 batch have now entered into their final year. They will graduate from AUD by June 2015.

Students were welcomed to the University with an orientation. Here they were familiarised with the structure of SUS at AUD. They were also informed about the universities policies against sexual harassment and ragging and the relevant committees they could turn to in case of such events. Members from *Ithasas*, the psychological clinic also introduced themselves to the students. The orientation provided the new students with an understanding of both the responsibilities expected from the students and the facilities provided to them.

In monsoon and winter semesters of academic year 2014–2015 there were 63 and 68 courses respectively for Undergraduate students to choose from. With such a large number of courses on offer and faculty members drawn from all across AUD teaching these courses, coordination becomes a huge challenge. The ACC and the Programme Committees, through regular meetings, tried to meet these challenges. In order to make decision-making participative and informed, the channels of communication between Programme Committees and ACC are kept open. The minutes of the ACC meetings are shared with the AUD faculty at large.

The SUS Evaluation and Attendance Committee (EAC) chaired by Rukmini Sen certified the moderated results of monsoon semester 2014–2015. Further the EAC also created the academic calendar for SUS, announced the list of candidates eligible for partial repetition in each semester, prepared the examination timetables for mid and end-semester exams and discussed and decided several issues related to Evaluation and attendance.

A small committee convened by Dharitri Narzary oversaw the elections of the student members to the seven programme level Student Faculty Committees (SFCs) of the SUS. Regular meeting of the SFCs, School level SFCs, mentoring of students are all important parts in ensuring that quality academic programmes are available in SUS for both students and teachers to participate in.

Scholarships and Fee waivers

In the winter semester 2014-2015, 112 students of the SUS were awarded merit scholarships based on their performances in the Monsoon Semester 2014-2015.

Fee waivers were granted to 98 students in 2014 for the Monsoon Semester 2014-15. Of the 98, 48 were partial fee waivers and 50 were full fee waivers. Fee waivers were also awarded to 129 students in March 2015 for the winter semester 2014-15. Out of the 129, 69 were partial fee waivers and 60 were full fee waivers.

Student Welfare Fund

In the academic year 2014-15 student welfare fund committee was formed. Dean, SUS was as the Chairperson of committee and following were the members of the committee. Dr. Dharitri Narzary, Dr. Sanju Thomas, Dr. Arindam Banerjee and Dr. Santosh Kr. Singh from the faculty and three student representatives, Mr. Prajwal Begwani, Mr. Dhruv Sharma and Ms. Kahkashan Khan. The committee took into consideration the problem of economically weak students and accordingly support for transportation and study material was provided. Financial assistance was given to six students during the monsoon semester 2015 and 52 students have applied for the students welfare fund during winter Semester 2015.

Lateral Admission Committee

The lateral admission committee was constituted under the chairmanship of Dean, SUS. The members of the Committee in academic year 2014-15 were Ms. Deepti Sachdev, Dr. Jyotirmoy Bhattacharya and Dr. Urfat Anjem Mir. One student was admitted under the lateral admission scheme.

Contributions by SUS faculty

SUS does not have independent permanent faculty. All faculty at AUD are expected to contribute to SUS. However a small number of academic fellows are attached primarily to SUS.

Events and Activities

Panel discussion on career opportunities for students pursuing a degree in Mathematics and other disciplines was organised on 20th September 2014. The panelists included Mr Aashik Jain of Max

Life Insurance Company Limited, New Delhi, Dr Gaurav Bhatnagar the Senior Vice-President of Digital Products and Solutions, Educomp Solutions Limited and our former students Ms Pragya Kushwaha (Aon Hewitt Consulting India) and Mr Abhinav Bhatia (Barclays Bank PLC). V Divya, was able to contribute to what an academic career in Mathematics entailed.

Krishna Balasundaram Athreya College of Liberal Arts and Sciences, Iowa State University, Ames, Iowa). (2015, January) Lecture presented on *Some Interesting Mathematical Problems*.

Arindam Bose (Homi Bhabha Centre for Science Education, Tata Institute of Fundamental Research). (2015, March) Delivered a talk on *Exploring Out-of-school measurement knowledge: Implications for School Mathematics Learning*. Discussions with faculty were held on the possible areas of collaboration in the field of Mathematics Education. Work began on creating syllabi for two possible elective courses related to Mathematics education, which may be offered to undergraduate students at AUD.

Vibha Sharma (Aligarh Muslim University, Aligarh) and Nupur Samuel (Ambedkar University Delhi) conducted workshop on English language teaching for Pre-service English language teachers (22 August, 2014), with support from RELO (Regional English Language Office), American Center, New Delhi.

Jackie Van Tilburgh (Ohio Northern University) Conducted Workshop on Presentation skills On 15 October 2014 She also held writing conferences with students every Friday

Nupur Samuel conducted a workshop on 'Writing in the English classroom' at Vidyagyan School, Sitapur, Lucknow. On 30 August 2014, This workshop was sponsored by RELO (Regional English Language Office), American Center, New Delhi.

Nupur Samuel participated in a national level E-Teacher Alumni Workshop, sponsored by RELO, American Center on the 'Topic, 'Training And Networking' and organised at EFJU Hyderabad. December 2014.

Nupur Samuel received scholarship from the US Embassy for a 10 week online course—*Methodology for TESOL* (August to October, 2014) under E-Teacher Scholarship Program, University of Maryland, Baltimore County, United States of America.

Joshi, PC. Department of Anthropology, Delhi University. *PRA techniques*. Lecture delivered on 31.03.2015.

One day educational trip to Fatehpur Sikri was organised for the BA (History) students on 01.04.2015.

Presentations

- Gopalji Pradhan. (2014, September). *Remembering Nabam*. Presented a lecture at AUDFA, AUD, Delhi.
- Gopalji Pradhan. (2014, September). *Lokpriya Sanskriti ka Añadharana* (Concept of Popular Culture). Lecture presented in Hindi refresher course at Academic Staff College, JMI.
- Gopalji Pradhan. (2014, September). *Alochana mein Sahmati-Asahmati* Lecture presented on a book by Manager Pandey in a seminar, Manager Pandey ka Alochanatmak Sangarsh, at Lucknow University.
- Gopalji Pradhan (2015, February). Delivered two lectures as Resource Person as part of the Subject Refresher Course in Hindi organized by the UGC Academic Staff College, AMU, Aligarh
- Gopalji Pradhan. (2015, March). *Sankaleen Hindi Kavita mein Stree: ek Vichar-vimarsch*. Participated as subject expert on the workshop at Dr. K.C. Baghel Govt. P.G. College, Durg (Chhgarh).
- Gopalji Pradhan. (2015, March). *Aupanishadik Jnan Mimansa aur Ramvilas Sharma* Lecture presented in a seminar organized by Hindi Department,
- Gopalji Pradhan. (2015, March). *Amarkant ka Upanyas Juli Hathiyaron se aur Upanishadvad-virod*. Paper presented in a Seminar on Sankaleen Hindi Upanyas: Sah-chintan, organised by CIL, JNU.
- Gopalji Pradhan. (2015, March) Delivered Keynote lecture in Martyrdom day function of Bhagat Singh at Haryana Central University.
- Gopalji Pradhan. (2015, March) *Interrogating Manuscript Traditions*. Presided a session in a seminar organized by Centre for community knowledge and Programme of English, AUD

Centre for Community Knowledge

1. Delhi Citizens Memory Programme

As part of this long term project to collect and disseminate lived experiences and oral narratives from Delhi the following activities were carried out.

Dilli ki Yaadein A series of talks, under which the following people– Dhruvo Chaudhuri (April 2014), Ankur Chadha (Dastangoi performance on the banks of the Yamuna, April 2014), Yousuf Saeed (October 2014) came to AUD campus. Lala Narain Prasad conducted a Q&A session (September

2014) with students at the exhibition of rare photographs of city life in Delhi at the galleries at Rabindra Bhavan, Mandi House, New Delhi

Kashmere Gate—History and Memory An exhibition drawing on both written records and oral narratives, was organised on campus in Sep–Oct 2014. A catalogue of this exhibition is being published.

Dar-e-Shikoh The Dara Shikoh Festival of lesser known narratives from Delhi, was held from 27 March – 6 April 2015, at the Dara Shikoh Library Building at the AUD campus in Kashmere Gate. In the first of the series, the festival had a focus on Lothian Road, Kashmere Gate and the surrounding environs, since this space has had recurring significance in many historical narratives of the old city. Another objective of these activities is to initiate a public connection between Ambedkar University Delhi (AUD), with the historical and cultural heritage of the city.

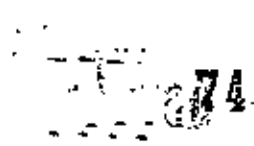
Activities were conducted under this programme,

1. A Sound and Light Installation at the Dara Shikoh Building and parts of the Heritage.
2. Dastangoi performances on Dara Shikoh.
3. Heritage Theatre Performances on location at the Dara Shikoh building, Kashmere Gate.
4. Musical arts of Delhi from the 17th and 18th centuries: a listening session

Delhi Oralties Project An ICSSR funded project, called the Delhi Oralties Project, began in September 2014 and has so far collected 30 indepth life-histories from the city. The objective is to collect 100 detailed oral narratives in the form of lived histories over two years. These will also be published, and discussions are underway with publishers.

Spirit of Delhi The Lalit Kala Akademi funded project – *Spirit of Delhi* – has enabled more community engagement programmes in the city of Delhi. The following activities have been undertaken or are underway

- a) *Delhi Photo Memory* Exhibition at Rabindra Bhawan, Mandi House in September and October 2014, followed by an exhibition at AUD in January and February 2015.
- b) A collection of narratives and stories on childhood in Delhi is being created in the form of illustrated stories / graphic novels called '*Dilli ki Kabaani, Bacchon ki Zubaani*'. This process is currently under way with students and faculty of SCCE and SDs, with support from external consultants



c) *Hum Sab Nizamuddin* - The Neighbourhood Museums programme continued this year with local history documentation, exhibitions and events at Nizamuddin. Community based research, oral narrative collection and visual history documentation started in October 2014. The resulting neighbourhood exhibition scheduled to begin from 18 April 2015.

2. *North East Region*

Documentation of Konyak Community Cultural Resources After a slow start, the project to house this tangible and intangible collection at a Konyak Heritage Centre in Mon, Nagaland is being supported by the Anthropological Survey of India. CCK and the North East Forum will play the role of mentors and organise training workshops for collection and documentation, besides supporting data analysis and design of local and wider outreach programmes. In this connection, a mentoring workshop was held at Gauhati in February 2015, with CCK and faculty of the North East Forum as presenters/mentors.

The first North East Forum research project series on Material Culture, Creation and Use: Perspectives from Inside the Community has led to a peer reviewed Research Publication—*Objects, Identities, Meanings* that is currently at design and printing stage. A follow up research series on insider perspectives on transformations in material culture as a result of wider socio-cultural changes is being discussed by the North East Forum.

3. *Repository and Digital Archiving programmes*

This Ambedkar University Digital Archive (AUDA) is being designed as the collection of the various digital archives that are being created at the University. The present collection includes:

AUD Institutional Memory Project This early and continuously working AUD funded project is engaged in (a) developing intra University capacity for continuous documentation of events and activities, and (b) creating an online archive of collected data (for event and interview AV recordings and texts), mostly open access and some with restricted access.

University events are already shared and visible online in a Youtube channel. Texts and interviews will follow in the AUD Digital Archive being built in consultation with technical consultant and IT Services. Currently offline, the archive is already showing its usefulness for University constituents, having been requested from individual students and faculty, to Schools and the Administration and Finance wings.

The Lanka Varadarajan Ethnological Archive The contents of this Archive contain information on Weaving and Seafaring traditions of various communities across India, and covers a period from

1960 to 2010. Donated by Lotika Varadarajan, a grant was received from the Ministry of Culture (MoC) in 2013-14. In response to the scope of the work, a follow up grant has been received from in 2014-15 from the Vasant J Sheth Foundation, Mumbai. Digitisation work of the materials for the archive is almost complete, and the process of curation and creation of online archive is to begin.

The Social Science Research Archive CCK is partnering with the School of Liberal Studies (SLS) to create the *Social Science Research Archive*, with technical support from the AUD Digital Archive. As mentioned earlier, the first two collections, of the eminent literary figures, Sajjad Zaheer and Amritlal Nagar are under consideration. The work is being funded on a case by case basis, with AUD funding the Amritlal Nagar digitisation, while the University of Texas (Austin) showing interest in creating an MoU with AUD to fund the digitisation of Sajjad Zaheer and other future SSRA collections.

The Delhi Archive of Everyday Life It comprises of photographs and public images obtained from residents of Delhi, that describe everyday life in the city. Much of the content of this has been collected as part of the various Delhi city based programmes, and individual amateur photographers like Lala Narain Prasad. Currently the archives comprise about 500 digitised photographic images of the city of Delhi from approximately 1930 to 1980. While the photographs are being exhibited in various ways, including in photo galleries at DMRC metro stations, beginning from the ITO metro station, an online archive of these photographs will form part of the AUD Digital Archive.

In order to explore how the above forthcoming public archives can be used to contribute to knowledge creation, CCK is exploring innovative archival uses in academia with different schools and other agencies like the Oxford Museums Group, which includes Oxford City Museum and the Pitt Rivers Museum at University of Oxford, and the University of Texas, Austin library system.

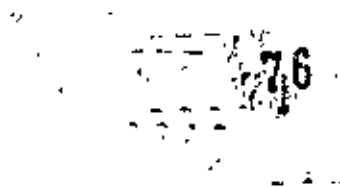
It is hoped that the AUD Online Digital Archive will be publicly visible by summer 2015.

Presentations

Surajit Sarkar. (2014, July). *The City as a Creative Resource*. Paper presented at the Urban Knowledge Network Asia panel on Creative Communities versus Urban Regeneration at the AAS-in-Asia conference on heritage and transformation at the National University of Singapore.

Surajit Sarkar. (2014, November). *Crossroads for Agriculture Traditions in India*. Paper presented at the 17th Congress (CIMA 17) of the International Association of Agricultural Museums at the Museum of European and Mediterranean Civilizations, Marseille, France.

Surajit Sarkar (2014, November) *Decoding Material culture—Arriving at the Provenance of the Tapis moghol*. Paper presented on kalamkari textile at the Safarnama exhibition.



Anoushka Mathews, Farah Yameen and Surajit Sarkar (2014, January). *Narratives—History, Memory and Pedagogy in a University Setting*. Panel presentation at the second Annual Conference of the Oral History Association of India (OIIAI) at Mumbai.

Events and Activities

CCK has conducted University workshops for students of different schools on pre-field initiation including field work practices and audio visual documentation.

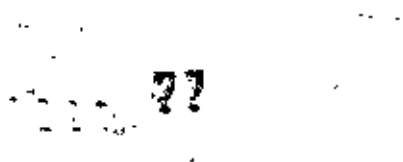
A number of students, at least 6-8 at a time, have been trained in digitisation and documentation and metadata annotating tasks that assist in the creation of the Institutional Memory and the Ethnographic Archive.

Surajit Sarkar and Anoushka Mathews conducted a Special Interest Course on Audio Visual Methods in Field Work, called *Digital storytelling from the field* (VI Semester Elective) It was developed in collaboration with eminent Oral Historian, Prof Suroopa Mukherjee of Hindu College, Delhi University.

1. Dr Ned Bertz, Dr Lotika Varadarajan, Dr Vijaya Varma gave talks at the Cartographic exhibition at AUD (April 2014).
2. Presentation by Ranjani Manian (May 2014) cultural entrepreneur
3. Presentation by Dr Diana Lange (August 2014) Tibetan Cultural Heritage,
4. Film screening by Sameera Jain (November 2014) of student films on spaces in Delhi.
5. Presentation by Patrick Sutherland (December 2014) Photographic narratives from Spiti since 1993
6. International Conference on *Cross Cultural Knowledge Exchange in Antiquity*, organised by CCK in collaboration with National Museum, Indian National Science Academy (INSA), ICHR and ICCR. A parallel photo exhibition of images from *Kashmir to Khotan along the Silk Road* was held from 5-7 January 2015 at multiple venues.

An international society for the study of knowledge exchange in antiquity, with biannual conference in participating countries, and Iran seems willing to host the next conference in 2016-17.

Anoushka Mathews and Surajit Sarkar conducted a day-long workshop on the process of collection and documentation of intangible cultural material at the INTACH ICH Documentation Workshop at Madurai (February 2015)



A discussion is underway with IIAS, Leiden on the possibility of having an international workshop /round table on Building City Museums in Asia in 2016.

Discussions are underway with the ICAR to develop a research project that will review the present status of traditional knowledge application in agriculture initially through a literature survey of ICAR and other institutions. INTACH has initiated discussion on an exhibition on traditional in agriculture – present status and possibilities in food security, proposed for 2015-16.

The Centre for Development Practice and MPhil Development Practice

The Centre is envisioned as a site for research, documentation, capacity building and reflection on the part of development sector agents in this country. The Center also runs the MPhil programme in Development Practice. MPhil Development Practice (co-hosted by AUD and a reputed development sector agent, PRADAN) through an examination of the unexamined 'underdevelopment of the rural' and the equally unexamined 'royal roads to development', and the setting up of a relationship with the rural through ten-month long immersion-based-learning in rural contexts, wishes to create a cohort of Development Sector Professionals who would have the capacity to initiate transformative social action in rural India.

A total of 61 students have been enrolled in the past 3 years in the MPhil programme in Development Practice. The first batch had 22 students, the second batch 21 students and the third batch (2014-15) 18. In the year 2014-15, the centre received a total of 142 applications (for the 25 MPhil seats). 21 seats were filled up and 4 seats in the reserved category could not be filled. The 2014-15 batch comprises of 9 male students and 12 female students. The students are from varied disciplines, the majority of the students in the 2014-15 batch are from the humanities and the social sciences (development studies, political science, economics, sociology etc); others are from social work and rural development.

The centre has also initiated a Mid-Term Review of the MPhil program in Development Practice which the Center for Development Practice supports. The MPhil program has completed two years and has admitted two batches. The Review process has been undertaken to give a realistic sense about the sustainability of the program, and gauge the extent to which the program is fulfilling its objectives.

Placement In 2014-15 the first cohort (i.e. the 2012-13 batch) of MPhil Development Practice students passed out. The placement of these students in the Developmental Sector was an important achievement of the Centre for Development Practice and reached out to Developmental Sector organizations/institutions. The centre also kept in mind that they get an opportunity to work at the grassroots, *with* the community. In total, 43 offers were made to the MPhil students by various organisations. Most students have received more than one offers, the maximum number of offers a single student has received is five. At the end out of 21 students, 15 joined the Developmental Sector.

Collaborations

The Centre is also building linkages and collaborations with different institutions, to enrich and build the discipline of Development Practice with a global identity and has hence initiated a project, “Advancing Mutual Understanding and Cooperation for Rural Development: Virtual Center that brings together farmers, development practitioners, physical scientists and social scientists from Australia and India” in partnership with Charles Sturt University, Wagga Wagga, University of Western Sydney, PRADAN, IIT- Delhi.

Events and Activities

Harsh Mander. (2014, April). *Engaging with Unequal India*. Lecture delivered at Rohini Ghadiok Memorial Oration.

Gavin Ramsay (2014, September). [REDACTED] Charles Stuart University, Australia gave a talk on, 3 September,

Nadarajah Manickam. (2014, October). *Meditations on Culture, Cosmology, and Sustainability in Asia*. Lecture delivered.

Soumyabrata Choudhury. (2014, November). *Beyond Protective Discoloration: Ambedkar on Conversion*. Lecture presented.

Soumyabrata Choudhury. (2014, November). *Ambedkar's Words: Elements of a Sentence-To-Come*. Lecture presented.

Pranab Kanti Basu, ■ *Globalisation: An Anti Text- a Local View*. Lecture presented

The Summer School for Development Sector Practitioners was also conducted; four 7-day courses were held and 19 development professional participated.

Research Projects

'Caste and Class: Need for a Theoretical and Empirical Re-examination.' Sponsored by ICSSR (Rs. 25 Lakhs). This study would perhaps be the first of its kind in the country where surplus labour focused understandings and nosologies of class would be brought to dialogue with the question of extant caste nosologies and caste hierarchies (one could call it the 'archaeology of caste'). It would involve intersection of economic theories, cultural studies, political philosophy and psychoanalysis.

Centre for Early Childhood Education and Development

The Centre for Early Childhood Education and Development (CECED) is envisaged as an institution that brings together research, policy and practice in the area of Early Childhood Education and Development (ECED) within a coherent and holistic conceptual frame. CECED's vision is to promote systemic understanding of developmentally and contextually appropriate and inclusive ECED with a focus on early learning. The Centre's mission is to contribute to the national goals of social justice and equity by advocating and promoting every child's right to a solid foundation for life through ECED. The Centre aims towards evidence-based quality promotion in ECED through research, capacity building and advocacy.

Since 2009, CECED has actively procured funding from several national and international agencies for its projects related to research and evaluation; quality promotion and capacity building; and advocacy and networking in the area of ECED. Among its several research projects which have been initiated and completed, its flagship research is the ongoing longitudinal study, which has explored the impact of quality of early childhood education on school readiness in children. At the Centre, capacity building has included providing technical support to states and the launching of an MA in Early Childhood Care and Education (ECCE) in collaboration with School of Education

Studies. The Centre's Web portal, ECED Policy Brief Series, seminars and conferences serve as a medium for evidence-based advocacy.

CECED team comprises of 32 persons including Director, project personnel and administrative staff.

MA Early Childhood Care and Education (ECCE)

MA Early Childhood Care and Education (ECCE) programme offered in collaboration with School of Education Studies is the first post graduate two-year Masters programme in India which is focused on Early Childhood Care and Education. It has been conceptualised in a dual mode with an exit option after Year 1 for students who want to only get a diploma. If they continue into the second year, they get a Masters degree. This programme is being offered in response to the demand for ECE professionals at various levels in the wake of the approved National Policy on Early Childhood Care and Education. This has opened up multiple career options in the government and private sector and also with international agencies. This programme has been funded by Sir Ratan Tata Trust. As funding for the project is for the period of two years from December 2013 till November 2015, SRIT has agreed in principle to see through the present cohort of students graduate with the available funds. Along with it, there is a proposal to continue the programme in the next phase from June 2016 to May 2018. After completing due admission process as per AUD norms, 21 students were enrolled into the MA programme and 1 in PG Diploma programme. At present there are 18 students in MA programme and 1 in PG Diploma programme.

NIH Study on Early Childhood Development for the Poor: Impacting at Scale

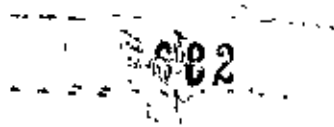
CECED has been providing technical assistance to Yale University for the study titled 'Early Childhood Development for the Poor: Impacting at Scale, conducted in the state of Orissa. The research is designed to document how early stimulation offered through different modalities (Individual support to caregivers and group support to caregivers) can affect child development outcomes. This is a large- scale intervention using randomised trial control. CECED has adapted the Individual Infant stimulation package from the original Jamaican curriculum developed by Dr.

Sally McGregor Grantham. This maintains a key focus on improving the quality of parent child interactions. CECED has also developed Group curriculum for infant stimulation as an alternative model along the lines of Jamaican curriculum to enable scaling up of the intervention approach. This study has been envisioned in two phases. A pilot study was conducted on 200 children in Cuttack. The main research study, a two year intervention for 2000 children in three rural districts of Odisha (Balasore, Bolangir and Salepur), will be launched this year. In addition CECED, has provided training on the curriculum, reflective supervision and evaluation tools.

The Indian Early Childhood Education Impact (IECEI) Study

It is a longitudinal research initiated in 2010 in three states—Rajasthan, Telengana (erstwhile Andhra Pradesh) and Assam—which is studying the immediate and medium term impact of Early Childhood Education on school readiness levels and subsequently on children's participation and performance in school. The study completed the Preschool phase in the previous year and has now advanced in 2014 to the second phase of the research. The study is tracking a cohort of 2323 young children who at the beginning of the research were between the ages of 3 ½ to 4 ½ and are currently in the age range of 6 ½ to 7 ½ years. The first report of the study was published in 2014 titled *Quality and Diversity in Early Childhood Education: A View from three states*. The pdf is available online at <http://ceced.net/CECED-Report.pdf>. The study is being conducted collaboratively by CECED, Ambedkar University Delhi and ASER Center, India with state partners, Andhra Mahila Sabha and NIPCCD, Guwahati. This is a landmark study and the first of its kind in the South Asian region on such a large scale. Its findings will therefore have significant implications for policy implementation and curriculum development in India in ECCE. The Study will continue till 2016 as it follows the cohort of children into the primary grades to assess medium term impact. It has been funded by UNICEF, Children's Investment Fund Foundation, the World Bank, Bernard van Leer Foundation, CARE India, SERP, Ministry of Human Resource Development, and UNESCO.

A panel proposed by CECED under the theme *Childhood, Pedagogy and Curriculum* in the Fifth CERI International Conference 2014, Delhi from 16th to 18th November was accepted and CECED made a presentation on *Readiness for School: Impact of ECE Quality* in the conference along with presentation by Young Lives and ASER Centre.

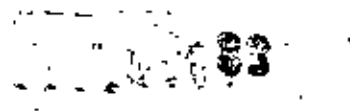


Feasibility Assessment for Developing Strategies for the Implementation of National Policy for Early Childhood Care and Development

In the year 2013, Ministry of Women and Child Development launched National Early Childhood Care Education Policy for children below 6 years which lays down the way forward for a comprehensive approach towards ensuring a sound foundation for every child. In response to the ECCE policy, Ministry of Women and Child Development (MWCD), Government of India has also developed and shared detailed ICDS restructuring guidelines with the State Departments of Women and Child development for restructuring and strengthening of Integrated Child Development Services (ICDS) across state, district, block and village level. National ECCE policy allows states to seek technical assistance from academic institutions and non-government organisation for strengthening and rolling out of National ECCE policy in their respective states. So, CECED and UNICEF India have jointly initiated a feasibility assessment for development of a strategic plan for implementation of the National Early Childhood Care Education Policy in two states namely Rajasthan and Maharashtra. The feasibility assessment is a starting point to create an operational plan for implementation of the National Policy of Early Childhood Care and Education. The project was started in December, 2014 and will go on till 2016.

Technical Assistance to West Bengal

Since 2010 CECED has been working in partnership with UNICEF, West Bengal in providing technical assistance on Early Childhood Education to the Department of Women & Child Development and Social Welfare to build capacity of key stakeholders in ECE and to incorporate learnings from research studies into policy and practice. This process has involved (a) formation of a State Level Core Committee on ECE with CECED as member. (b) Review of curriculum and gap analysis in the context of the National Curriculum Framework and (c) Focus on curriculum design, design of Anganwadi Worker's handbook and development of an implementation strategy. This project is being funded by UNICEF, West Bengal. In year 2014, CECED advocated with UNICEF for the development of Model *Anganwadi* centres as demonstration and training lab areas for the ICDS functionaries, based on the learning gained from some qualitative work undertaken from a longitudinal research conducted by CECED named "Indian Early Childhood Education Impact



Study". 50 Model *Anganwadi* centres were developed in two districts of West Bengal with the help of Vikramshila and UNICEF. In this context, CECED also worked on a strategy paper for developing and monitoring of Model *anganwadi* centres with the help of a Consultant. The approach followed was to set these up in projects where CDPO's demonstrated enthusiasm and interest. The model centers have been greatly appreciated and visited by other states. Thus the momentum was set for building a strategy for scaling up and increasing the demand for setting up of Model Anganwadicentres in other projects across the state of West Bengal. In order to sustain and share the learnings from West Bengal project and subsequently from other projects, CECED has introduced a web page for Trainers in Early Scope web portal which is an Early Childhood Care and Education Portal (<http://ecceportal.in>). Trainer's page has been specifically used to upload the relevant resource materials related to the trainings conducted with SRG group. In order to take the web portal to the next level, a discussion forum was introduced in September, 2014 to maintain regular communication with the State Resource Group in West Bengal on emerging issues and themes

Impact Evaluation of 'I Love Reading Campaign' in MCD Schools in Delhi by Katha

CECED was invited to conduct an impact evaluation of 'I Love Reading Campaign' in MCD Schools in Delhi run by Katha. Katha began its 'I Love Reading' (ILR) campaign in collaboration with Primary Schools of Municipal Corporation of Delhi, Delhi Government in 2008 to transform MCD schools into a fun and interactive learning place for children and improve reading and numeracy skills among students from class 1-5. The evaluation was conducted in two parts. In the first part, the objective was to assess the achievement levels of students in Hindi and Maths and analyze the influence of classroom quality on the same. A total of 800 students of class 2 and 4 and 40 schools were assessed in this phase. The endline assessment of Katha Evaluation is scheduled to happen in 2015-16

Position Paper on Emergent and Early Literacy (Start Early: Read in Time Project)

In India, language and literacy development has emerged as a critical issue, considering the fact that a large number of children are not able to read even after completion of primary grades. Over the

last decade, India has made significant strides in enrolment of children in schools. However children's retention is impacted by the education system's inability to understand and cater to their needs and potential. In order to address this issue, the Centre for Early Childhood Education and Development in collaboration with CARE India as a part of its *Start Early: Read in Time* project, has formed a Technical Core Group (TCG) consisting of experts with interest in language and literacy. The purpose of this group is to come together to help in crafting an early grade strategy and approaches that can be taken up to be implemented as a part of the public schooling system. A part of this group is also involved in writing a Position Paper on Early Language and Literacy. The purpose of this position paper is to enable policy makers and educators (practitioners and academicians) to develop a set of informed actions in the area of language and literacy development in young children. The specific objectives of this Position Paper are to understand the contexts of literacy learning and teaching for children from ages 3-8, build a shared understanding or perspectives on core principles of early language and literacy development and articulate implications for teaching practices and professional development, community engagement, policy development and advocacy.

Developing Early Learning and Development Standards (ELDS) for children from Birth to Eight years

The Centre for Early Childhood Education and Development (CECED), Ambedkar University Delhi is conducting a project on "Developing Early Learning and Development Standards (ELDS) for children from Birth to Eight years" with support from UNICEF and CARE India. This is being undertaken in the context of the National Policy on ECCCE (2013) and its emphasis on upgradation and standardization of quality of provisions for young children. The aim of this project is to develop through a collaborative and participatory process a set of nationally acceptable and validated Early Learning and Development Standards (ELDS), keeping in mind the National Curriculum Framework (NCF) and National Policy on ECCCE guidelines. The first step in this exercise was to organize an initial decision making consultation on September 15, 2014 to arrive at a consensus on various matters, such as, how many domains to include, age range to be covered, framework of the standards documents, involving state partners, and timeline. After the initial decision making consultation, a two day workshop was organized on October 21-22 to initiate the process of developing the standards. Taking outcomes from the previous consultation further, this workshop

aimed at constituting a core group on voluntary basis from across organizations that would be committed to the process of the development of ELDS collaboratively. In continuation to the workshop, the Centre for Early Childhood Education and Development, Ambedkar University Delhi organized a consultation on 21st January, 2015. This consultation aimed at a meeting of the different groups that has been involved in this process—a technical core group involved in drafting the ELDG, a consultant group and some experts who will help in a review of the draft document to help finalize it.

Impact Evaluation of the project titled 'Saving Brains; Changing Mindsets'

CECED is conducting Impact evaluation of the project titled 'Saving Brains; Changing Mindsets' for Mobile Crèches. This study is trying to investigate the impact of the services offered by Mobile Crèche in their day care centres at construction sites for young children and their families; and to document the process of scaling up and its effects on the quality of early childhood programs developed by the NGOs. Currently work is going on to finalize the Research design. Some consultative meetings have been done with Mobile crèches to develop the research design. The project began in January, 2015 and will go on till December, 2016.

Honour and Achievements

Venita Kaul was invited to be a member of the Global Forum for Investing in the Young Child constituted by Institute of Medicine, National Institute of Health, Washington DC, Steering Committee of Asian Region Network for Early Childhood (ARNEC) and Member of General Council in State ECCE Council of Tamil Nadu.

CECED was invited by South Delhi Municipal Corporation (SDMC) to conduct training for their nursery teachers. 36 teachers participated in the training programme which was carried out between 23 and 27 March 2015.

Aparajita Bhargava. (2014, July) *Quality Variations in ECE Provisions and its Impact on School Readiness Levels Glimpses from Three States in India* in the Poster Symposium "International Efforts for Early

Childhood” in the Head Start’s **12th National Research Conference on Early Childhood (HSRC12)** at the Grand Hyatt Washington in Washington, D.C.

Aparajita Bhargava. (2014, September). *Early Childhood Education Quality Assessment Scale (ECEQAS) tool* at ISSA (International Step by Step Association), with UNICEF and UNESCO serving as co-hosts, and funded by Bernard van Leer Foundation.

Sandeep Sharma (2014, September). *Readiness for School: Impact of ECE Quality* at **E & LD and the Reform Support Unit (RSU) Government of Sindh** in collaboration with **Idara-e-Taleem-o-Aagahi (ITA)** in Karachi, Pakistan.

Clearing House

Web Portal

The effort continues to create a space for initiating focused interactions across policy makers, practitioners, academicians, researchers, professionals, parents and ultimately the children themselves. CECED has been successfully using the Early Childhood Care and Education Portal (<http://cecepportal.in>) called Early Scope to create an e-space where the pioneer minds can meet and use it as a knowledge hub, initiate discussion on issues focusing on Early Childhood Care and Education. CECED proposed to upgrade Early scope portal by creating a dedicated space for trainers to upload training videos and resources and to conduct discussions related to early childhood care and education. The newly added web page for ‘I am a Trainer’ page showcases theme based reading material on brain development; school readiness; play and early learning etc. along with the presentations created by experts during the training have been collated for the reference of State Resource Group, West Bengal and potentially other states. Additionally, the training videos related to Model *Anganwadi* centres and school readiness prepared by UNICEF West Bengal, Department of Women and Child development and Social welfare, Vikramshila were edited, subtitled and uploaded on the early scope portal for the training purposes. A discussion forum was launched in September, 2014 with an idea to bring State Resource Group on one platform with the experts and wherein the issues regarding *Anganwadi* centres, theme based concerns etc. can be shared.

Website

CECED has also been consistently updating the content on its website (www.ceced.net) related to its research and advocacy outputs, capacity building initiatives and news/events happening from time to time. The website serves as a virtual Resource Centre and a platform for dissemination of digital information for professionals, academicians and organizations in the area of ECCE to come together. CECED website was given a dynamic look with a complete redesigning work that was launched during the fifth anniversary celebration in November, 2014. Some of the newly added features in the website includes an interactive banner on the home page giving flashes of the various current projects, a complete root menu listing a quick view of what CECED is and what it has been doing till now. An 'Event Calendar' is also included in the new design that gives viewers update about CECED events. Apart from this, 'Video Testimonial' section is added to share voices from various stakeholders and partners of CECED.

Social Media

CECED has built its presence in the social media sphere as it becomes empirical to connect with the growing social media users. Followers get regular updates about latest CECED publications, Quarterly events, National and International conferences on regular basis. The Early Scope portal is also interlinked with a Facebook page that allows users to receive news feed from all the updates made on the portal in regular intervals. Recently, the CECED Twitter handle (CECED_AUD) was activated. The Early Scope portal is also interlinked with a Facebook page that allows users to receive news feed from all the updates made on the portal in regular intervals.

Collaborations

In the current academic year the centre has collaborated with the following institutions.

- a) Agha Khan Foundation (AKF), New Delhi
- b) CARE India Solutions for Sustainable Development (CISSD), New Delhi
- c) Children's Investment Fund Foundation (CIFF), London

- d) Ministry of Human Resource Development (MHRD), New Delhi
- e) Mobile Crèches, New Delhi
- f) Sir Ratan Tata Trust (SRTT), Mumbai
- g) The World Bank, New Delhi
- h) United Nations International Children's Emergency Fund (UNICEF), New Delhi
- i) Andhra Mahila Sabha (AMS), Hyderabad
- j) ASER Centre, New Delhi
- k) Yale University, New Haven, Connecticut, US
- l) IOM International Conference, Washington DC.
- m) Regional Center, National Institute of Public Co-operation and Child Development (NIPCCD), Guwahati
- n) Katha, New Delhi

2009-2014

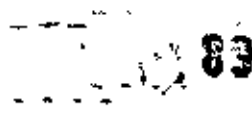
- a) Akshara Foundation, Karnataka
- b) Bernard van Leer Foundation (BVLF), Netherlands
- c) National Council for Teacher Education (NCTE), New Delhi
- d) Society for Elimination of Rural Poverty, Government of Andhra Pradesh (SERP, GoAP)
- e) United Nations Educational, Scientific and Cultural Organization (UNESCO), New Delhi
- f) Indus World School and Educational Research (IWSER)
- g) ICF International
- h) Learning Imprints, Vadodara
- i) VidyaBhawan Society, Udaipur
- j) Center for Learning Resource (CLR), Pune, Maharashtra

Research Projects

Impact evaluation of I love reading in MCD schools in Delhi.

Early Childhood Development for the poor - Impact at scale - NIH Study in Odisha

Saving Brains; Changing Mindsets in Delhi.



Indian Early Childhood Education Impact Study(IECEI) –Longitudinal Research Study in Rajasthan, Assam and Telengana

Comprehensive National Nutrition Survey, in Delhi

Evaluation of project on "Read for Children "in Bhariach, UP.

System approach for better education Results (SABER) in Early Childhood Development (ECE) in 13 States.

2 Case Studies of good practices in ECCE in 8 States.

Developing and launching of Academic Programmes on ECCE –Master's Programme in ECCE.

Start Early: Read in time project.

Feasibility Assessment for Rolling out Policy in Early Childhood Care and Education –Rajasthan and Maharashtra.

Development of Early Learning and Development Standards for children.

Technical assistance by CECED to UNICEF, West Bengal.

Education for All Global Monitoring Report India Case study prepared by CECED.

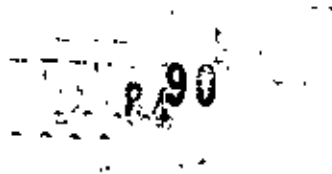
Film on School Readiness.

Events and Activities

CECED participated in the New Delhi World Book Fair 2015 from 14–22 February 2015, where it displayed its publications.

A Campus Photography Contest was organized from 3rd February to 11th February 2015, on the theme '**Childhood through the LENS: Diverse Settings**'. The photographs were displayed at the New Delhi World Book Fair 2015 from 14–22 February 2015. The winners and runner ups were given Certificates during the CECED's Advisory Committee Meeting on 13th March 2015.

A contest on Google Plus Hangout was organised on October 7, 2014 for young parents to join together and share their experiences of good parenting that can also be the guiding steps for other parents.



A Live Media Campaign was organised from 13th July 2014 till 12th October 2014. Around 700 screens were used to stream First Year First (FYF) clips in places where parents and children visit frequently; such as restaurants and hospital waiting rooms. The objective was to evaluate the impact of 'Captive Audience Network' in communicating messages regarding good parenting practices.

A Panel Discussion on *Reservation for Economically Weaker Section in RTE: Socio emotional challenges and Mitigating Measures* the India International Centre, February at 26th, 2015

Joan Lombardi (2014, August). *Early Childhood 2014: Current Trends and Moving Forward*. Lecture delivered.

Aparajita Bhargava, presented a poster entitled *Does quality of ECE matter* in the conference Investing in Young Children Globally at The Board on Children, Youth, and Families of the Institute of Medicine (IOM) and National Research Council (NRC) of the US National Academy of Sciences, in collaboration with CECED New Delhi on 26–28 August 2014.

A workshop was organized by CECED on October 21–22, 2014 for developing the framework of ELDS.

Sunita Singh, Associate Professor, CECED ~~was invited for~~ organizing a workshop for DPS Dwarka teachers on "Developmentally Appropriate Practices for Early Childhood Curriculum" on December 20, 2014.

On the occasion of completion of five years of CECED the team celebrated its fifth anniversary and had a two day retreat at Aamod Resort, Manesar on 4th and 5th November 2014.

Centre of Psychotherapy and Clinical research

The Centre of Psychotherapy and Clinical Research (CPCR) came into formal existence in July 2013. The Centre is founded on a psychoanalytic clinical orientation which believes in the unconscious, in an experiential lens, a value for caring relationships and an ethic of cultivating compassion. The aims

and objectives of Centre of Psychotherapy and Clinical Research are—To develop and provide quality psychological services with a low fee ethic as well as rethink psychotherapeutic practice in Indian context and to train psychoanalytic and socially sensitive psychotherapists, through an intensive MPhil Programme in Psychotherapy and Clinical Thinking.

CPCR has initiated a project to engage with psycho-social and emotional life of certain marginalized communities within (Safai karamcharis and Class IV employees of AUD) the University. The objective is to provide them a platform to voice their inner experiences and feelings, to document these narratives and culling out relevant themes for research purposes.

MPhil Psychotherapy and Clinical Thinking

This three-year-long MPhil programme for training psychoanalytic psychotherapists, hopes to create reflective and involved professionals who will make significant contributions to the field of mental health. The major concern of the MPhil programme—the first of its kind in South Asia—is to enable a future psychoanalytic psychotherapist to work with a range of psychological states and to respond to emotional distress and conflict in an in-depth and empathic manner. While being grounded in the psychoanalytic tradition, the course draws from a strong inter-disciplinary basis, where traditions of psychoanalytic psychotherapy are enriched by contributions from literature, art and aesthetics, psychiatry, clinical psychology and neuroscience, history, feminist studies, sociology, anthropology and philosophy. This is in place with the centre's objective of creating professional psychoanalytic therapists who are sensitive, competent, open-minded and flexible and who not only understand the neuro-bio-psychological links but also the intimate presence of cultural, social and structural-political processes in the human psyche, even as they emerge in the clinical hour. Clinical and community-based internships, reflective immersions, supervision, an ongoing series of lectures on psychosocial clinical processes, psychodiagnostic and projective testing with clinical populations along with the research dissertation, constitute the practice-based components of the programme. On the other hand, a stress on Clinical Thinking and a rigorous take on theory enable this programme to actualize its promise of becoming a praxis based enterprise-balancing traditions of theoretical value with immersed and reflective practice.

The first batch of the MPhil program successfully graduated in the 2014. At present, most of them are placed in hospital settings and with non-government organizations where they are working towards a sustained relational engagement with states of emotional despair and psychic trauma.

Ehsaas—Psychotherapy and Counseling Clinic

Ehsaas—Psychotherapy and Counseling Clinic was set up in 2011 by the School of Human Studies. In 2013 when the Centre of Psychotherapy and Clinical Research (CPCR) came into existence, *Ehsaas* became its psychotherapy and counseling unit. Along with a sliding fee structure, *Ehsaas* provide low cost and free counseling and psychotherapy to cater to a variety of socio-economic realities of people. *Ehsaas* comprises of Adult, Adolescent, Child and Family Clinic.

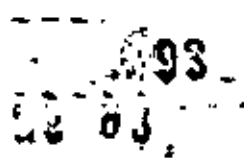
In the near future *Ehsaas* hope to provide psycho-diagnostic and psychological testing services. It is proposed to have an in-house Psychiatrist along with a referral service. Through its free and low fee psychotherapy clinics, CPCR specially wishes to cater to mental health needs of those belonging to socially and economically challenged sections of the society. *Ehsaas* has received more than 300 persons in states of emotional distress. *Ehsaas* has also worked with children with issues at home such as feeling unloved, unwanted and lonely. Children have also come with issues related to adjustment in the class room, difficulty in academic work and relational problems with peers and teachers.

Ehsaas team works with a variety of therapeutic models: Long-term psychoanalytic psychotherapy, Crisis intervention, Brief psychodynamic psychotherapy and Sessions on demand for patients from remote locations in the city of Delhi or neighboring areas, who cannot access psychotherapy on weekly basis.

Ehsaas has made links with institutions such as Indian Psychoanalytic Society, Lady Harding Medical College, Tulasi Foundation, Psychoanalytic Unit of the Mental Health & Behavioral Sciences Department (Fortis) and National Institute of Public Cooperation and Child Development (NIPCCD), Centre for Equity Studies, Aman Biradari, Society for Multiple Sclerosis, Delhi United Christian School and Udayan Care Foundation among others. The students of MPhil in Psychotherapy and Clinical Thinking obtain training in patient care and work alongside psychiatrists, psychologists, social workers and child-care specialists at these sites.

Achievements/Honours

Nupur Dhingra Paiva was awarded Sudhir Kakar Prize for her paper titled, 'Keeping Father in Mind', presented at the Second Annual Sudhir Kakar Conference (2015) – 'The Paternal in Culture and Psychoanalysis' organized by Fortis Hospital, Gurgaon.



Presentations

Singh, R. (2015). *The journey from School to the University: Some reflections on the work in a University clinic*. Paper presented at the 4th European Conference on Child and Adolescent Mental Health in Educational Settings, in Lausanne, Switzerland.

Haq, Shifa (2014). *Mourning the 'Disappeared' in Kashmir—Surviving Trauma Through the Dialectics between Loss and Absence*. Paper presented at the 24th Annual Convention of the National Academy of Psychology (NAOP), NITTR, Bhopal, India.

Haq, Shifa (2014). *Representing Absence—Survivor Art in Kashmir through Works of Masood Husain*. Paper presented in the Indian Art History Congress, National Museum Institute.

Haq, Shifa (2015). *Sita through the Time Warp—Revising the Ticklish relation between Renunciation and Moral Narcissism in the lives of Indian Women*. Paper presented in a Symposium 'Hisses, Misses and Lonelier Tones: Musings on Indian Womanhood through Kakar's Work' at Seminar on 'Culture and Psyche: Sudhir Kakar's Contributions to Indian Cultural Psychology and Psychoanalysis', organized by Department of Psychology, Christ University, Bengaluru.

Masih, S. (2015). *The Seriously Mad and Strangely Divine in Shamans and Seekers—Reflections on Psychotherapy and Exorcism*. Paper presented in a Symposium – 'Hisses, Misses and Lonelier Tones: Musings on Indian Womanhood through Kakar's Work' at Seminar on 'Culture and Psyche: Sudhir Kakar's Contributions to Indian Cultural Psychology and Psychoanalysis', organized by Department of Psychology, Christ University, Bengaluru.

Roy, A. (2015). *Illustrating Shades of the Negative Identity in Intimate Hindu-Muslim Relationships through works of Sudhir Kakar and Erik Erikson*. In a Symposium – 'Hisses, Misses and Lonelier Tones: Musings on Indian Womanhood through Kakar's Work' at Seminar on 'Culture and Psyche: Sudhir Kakar's Contributions to Indian Cultural Psychology and Psychoanalysis', organized by Department of Psychology, Christ University, Bengaluru.

Events and Activities

First Sigmund Freud Memorial Lecture—*"Freud—A Relational Guru"* By Prof. Ashok Nagpal, (May 2014).

Clinical Workshops and Supervision—*"Interpersonal Analysis"* By Dr. Gurmeet Kanwal (Interpersonal Psychoanalyst, William Alanson White Institute, New York), (August 2014)

Talk and Discussion—*"Couples Therapy"* By Dr. Bari Kanwal, (August 2014)

Clinical Workshops with Prof. Sudhir Kakar For Psychoanalytic Psychotherapists (September 2014)

First Indo-German Clinical Conference (Collaboration between Centre of Psychotherapy and Clinical Research & Association for Psychoanalysis and Psychotherapy, Berlin) (October 2014)

CPCR and School of Human Studies celebrated “*Awaaz*”—*World Mental Health Day* (Oct 2014)

Lectures on the life and thoughts of Wilfred Bion. By Meg Harris Williams (January 2015)

Film screening and discussion on the life of Wilfred Bion *A Memoir of the Future* By Kumar Shahani, Meg Harris Williams and Salman Akhtar (January 2015)

Film Analysis of *Chokher Bali* By Dr. Jhuma Basak (January 2015)

Talk on “*Psychic Pain, Bilingualism and Poetry*” By Dr. Salman Akhtar (January 2015)

Film Analysis of *The Namesake* By Dr. Diamond Alidina (February 2015)

Second Annual Psychoanalytical Conference— “*Paternal in Psychoanalysis*” Organized By Fortis Hospital and CPCR (February 2015)

Clinical Workshop and Supervision By Prof. Sudhir Kakar For Psychoanalytic Therapists from Delhi and Iran (February 2015)

Centre for Publishing (CfP)

The establishment of a Centre for Publishing has been part of AUD's initial planning goals. In the process of exploring possibilities, seeking ideas and opinions there have been several informal consultative meetings within the AUD and formal consultative meetings in which professionals from the field of publishing participated. A study was commissioned to an experienced professional to assess and advise the need and potential for establishing a Centre for Publishing at AUD in 2012. On the basis of conclusions arrived at the consultative meetings and also the discussions based on the recommendations of the study, The centre for publishing (CfP) was activated in AUD in 2013 with the two-fold objective, namely, (i) to engage in publishing activities and (ii) to offer academic programmes in publishing

CfP hopes to engage in a planned activity of acquisitions and dissemination of scholarly and creative information and knowledge delivered by the best, adhering to the best practices and ethical values. This would facilitate and assist AUD in publishing academic literature including occasional papers, conference proceedings, monographs, edited volumes, course readings and reference books. As a

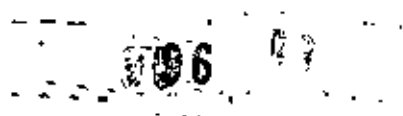
first step towards this an Editorial Committee has been set up within AUD with members of the teaching faculty and Mr C. Sajeesh Kumar, Deputy Director, CIP, as the member secretary.

Looking at the need of developing professionals for the publishing industry, AUD, in collaboration with the National Book Trust (NBT) launched a one-year Post Graduate Diploma in Publishing in 2013. The one year (two-semester) Post-Graduate Diploma in Publishing is aimed to train well-rounded professionals who aspire to make a career in publishing. Apart from imparting inputs in the core area of publishing, the PGDP also introduces students to issues relating to the management of publishing as an enterprise, legal and ethical issues etc. Given the objective of imparting managerial and administrative aspects and viewing publishing as an enterprise, the programme has been located at the School of Business, Public Policy & Social Entrepreneurship. CIP also plans to offer short-duration training and development programmes to update the knowledge and skills of the publishing professionals who are already employed in the industry.

International Associations/Partnerships

International Partnerships and Public Relations Division manages existing academic collaborations with foreign institutions, seeks legal vetting of new proposals, provides administrative facilitation to visiting international delegates to the AUD campus, convenes their meetings with relevant faculty, provides assistance to foreign students/faculty with FRRO registration and Exit Permits prior to departure besides convening periodic meeting of the Advisory Committee ACIP overseeing the follow up actions recommended by the Committee.

Apart from the above, exploring funding opportunities for students and faculty to pursue their academic interest and posting relevant information onto the AUD website, vetting sponsored research projects, creating visibility of AUD's programmes and activities by sending reports to the media before and after major events, serving as the Media Officer and facilitating interaction of AUD faculty with Media for press coverage of various programmes as well as serving as the



convenor of Website Taskforce convening meetings and managing content of the AUD website are some of the other duties of this Division

MoUs signed with International organizations/associations



Member of Urban Knowledge Network Asia (UKNA) Consortium Inter-university collaborative exchange: sharing of research through short-term faculty exchanges among member institutions.

San Francisco State University Collaboration: research projects of mutual interest; Sharing of expertise on curricula and pedagogy ;Organizing of symposia, seminars, conferences for joint projects , Mutual exchange of resources to further joint collaborative projects ; Exchange of undergraduate and graduate students, Exchange of faculty ; Development of joint education programs

The American India Foundation Trust Enhance educational processes at respective institutions for faculty to develop courses, teach and conduct research and UHM SAC to offer University-based Study Abroad Partnership Program with AUD

University of Northampton (UK) To promote academic exchanges and faculty collaboration in teaching / research; Student exchanges, Design and Implementation of academic programmes.

Bank Street College of Education (USA) Collaboration on research projects of mutual interest and benefit; sharing of expertise on curricula and pedagogy, organizing symposia, seminars, conferences, and joint projects; mutual exchange of resource for joint collaborative projects, exchange of students and faculty, development of joint educational programmes.

Erasmus University Rotterdam (Netherlands) Foster academic and educational cooperation by dual-degree programs (AUD – ISS Master's Program and Special Certificate course), Exchange of Faculty and/or Research Fellows

Norwegian Institute of International Affairs (NUPI) Implementation of the project *The state, Globalization and Industrial Development in India: The Political Economy of Regulation and Deregulation*.

Yale University

CECED "Early Childhood Development for the Poor: Impacting at Scale (NHI Study)" 1) To Investigate alternative service provision modes, their scalability and effectiveness relative to previous smaller-scale interventions; 2) To identify mechanisms that determines impact of ECD interventions on child development.

Royal College of Art Completed

- 1 Evolving Best Practices for postgraduate teaching and learning about Design, Culture and Society: Developing curriculum, pedagogy and teaching materials through collaborative, cross-cultural partnership

European Union (King's College London, University of Bologna) Enhancing quality, access and governance of undergraduate education in India (E-QUAL)

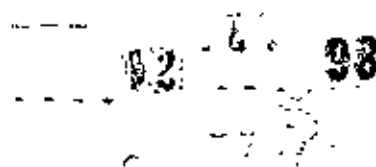
British Academy British Academy International Partnership and Mobility Scheme 2014–2017.

University of Virginia, USA Study Abroad for UVA Students, Sharing of E-library resources and Conference on mutual interest

Indiana University Faculty and Student exchange, Joint conference

University of Copenhagen Pro-rector for Research and Innovation; Exchanges and other academic engagements

University of Leicester, UK Draft MOU reviewed by ACIP meeting dated 8 April. Request made for penultimate version.



Brandeis University, USA Research collaboration (At application stage)

Edinburgh University Partnerships in areas of mutual interest in Sociology, Liberal Studies, Development Studies, Development Practice.

University of Heidelberg

Cardiff U

University of San Martín, Argentina

Flemish Universities, Belgium Research collaboration on "Livable cities"

Events and Activities

Standard Operating Procedure (SOP) for ACIP & ACRPM discussed at a meeting on 19 January 2015.

ACIP, ACRPM meetings with foreign delegations on 17 April 2014, 8 Sept 2014, 28 Nov 2014, 8 April 2015.

Prof Xiao Xian, Mr. Andy Wang & others of Yunnan University - 25 April 2014

Ms. Katherine A. Caro, of American Embassy Cultural Attaché for Education and Exchanges at American Embassy, New Delhi July 14 2014

Prof. Michael McRobbie, Prof. David Zaret, Prof. Shawn Reynolds, Prof. Michael S. Dodson, Indiana University 31 Oct 2014

Emmanuel TUNGAMWESE, Steve de CLIFF, Ida MUSODA, Florida TUYISHEMEZE, Emery Landry, Government of Burundi
12 Nov 2014

Jeffrey Legro, Vice Provost for Global Affairs, University of Virginia (UVA)

Munirpallam Venkataramanan, Prof. Martin McCrory and Prof. Michael S. Dodson, Indiana University: 11 December 2014

Prof. David Agnew, President, Seneca College, Toronto Canada: 7 January 2015

Prof Charlie Jeffery, Prof Roger Jeffery, Amrita Sadarangani, University of Edinburgh: 26 Feb 2015

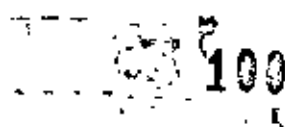
VLIROUS University Development Cooperation of Inter-University Council of Belgium responsible for management of funds allocated for university Cooperation for development by the Belgian Development Cooperation: 20 March 2015

Christophe Goossens, VLIROUS Programme Officer South & desk officer for India, Neil Butcher, Mr. Neil Butcher, International Higher Education expert, Mohan Das, VLIROUS, Consultant to VLIROUS, Belgium

PUBLICATIONS

School of Education Studies

1. Jain, M (2015) Curriculum Studies in India: Colonial Roots and Postcolonial Trajectories. In W. F. Pinar (Ed.), *Curriculum Studies in India: Intellectual Histories, Present Circumstances* (111-139). New York: Palgrave Macmillan.
2. Jain, M (2015) Review of *New Perspectives in the History of Indian Education* edited by Parimala V. Rao. *Contemporary Education Dialogue*, 12 (1), 110 - 115.
3. Mao, AK and Chahil, MK (2014) *Gyanbhakti* and 'Write for Unity': Two examples of electoral campaign by 'Other' means. *Social Scientist*, 42(5-6), pp. 69-80.



4. Sharma, G (2014) Understanding the tea stalls on Delhi University campus: A qualitative study. *Occasional Papers, Department of Education, University of Delhi*, 1(1-6), pp. 1-17.

School of Human Ecology

1. Das, P and Joshi, S (2014) Homegarden Lichens-A Prospective For Ethnolichenology in Barak Valley, Assam, *Journal of Functional and Environmental Botany* 4(2): 77-86.
2. Das, P and Purkayastha, P (2014) Conservation: A new science or an old perception, *International Research Journal of Biological Sciences* 3(9): 93-96.
3. Das, P (2014) Environmental management in Oil and Gas upstream industry in India, *Journal of Industrial Pollution and Control* 30(1): 59-66.
4. Kabra, A and Mahalwal, S(2014) *Impact of conservation-induced displacement on host community livelihoods: Complicating the DIDR narratives*. *Land Use Policy* 41 (November): 217–24. doi:10.1016/j.landusepol.2014.05.010.
5. Negi, R (2014) 'Solwezi Mabanga' Ambivalent Developments on Zambia's New Mining Frontier, *Journal of Southern African Studies*, 40(5): 999-1013.
6. Sundar, KSG, Chauhan, AS, Kittur, S and Babu, S (2015) Wetland Loss and Water bird use of Wetlands in Palwal District, Haryana, India: The Role of Agriculture, Urbanization and Conversion to Fish Ponds. *Wetlands*, 35,115-125
<http://link.springer.com/article/10.1007/s%2Fs13157-014-0600-8>
7. Das, P, Rout, J, Joshi, S (2015) Community metrics under air pollution stress condition, In: DK Upreti, V Shukla, PK Divakar, R Bajpai (Eds) *Recent Advances in Lichenology, Modern Methods and Approaches in Biomonitoring and Bioprospection*, Volume 1, Springer (DOI 10.1007/978-81-322-2181-4)

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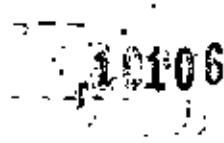
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Student's Strength of the University

L NUMBER OF BA & MA STUDENTS

Programme Name	Total no. of students	Female	Male	S C	S T	O B C	P D	DEFENCE/ CWAP	FOREIGN STUDENT	GENERAL
Master of Business Administration	74	41	33	15	02	19	01	-	-	37
Diploma in Publishing	04	03	01	-	-	-	-	-	-	04
MA in Social Entrepreneurship	04	03	01	-	-	-	01	-	-	03
MA in Film Studies	20	07	13	03	-	06	-	-	-	11
MA in Literary Art	14	10	04	01	01	-	-	-	-	12
MA in Visual Art	18	11	07	01	-	-	-	-	-	17
MA in Performance Studies	21	10	11	01	-	01	-	-	-	19

MA in Social Design	22	20	02	-	0 2	01	-	-	-	19
A in Develop ment Studies	92	63	29	0 7	1 0	19	-	-	-	56
A in Educatio n	45	40	05	0 6	0 6	03	-	-	-	30
MA in Early Childhood Care & Education	21	20	01	-	0 2	-	-	-	-	19
PG Diploma in Early Childhood Care & Education	01	01	00	-	-	-	-	-	-	01
A in Environ ment & Develop ment				0 6	0 8	11	-	-	-	34

MA in Psychology	90	80	10	05	10	12	-	-	01	62
MA in Gender Studies	61	60	01	01	07	05	-	-	-	48
MA in Economics	74	46	28	09	04	20	-	-	-	41
MA in English	88	69	19	11	09	24	-	-	-	44
MA in History	80	55	25	05	16	06	-	-	-	53
MA in Sociology	97	81	16	05	24	11	01	-	-	56
Total (MA)	885	663	222	76	101	138	03	-	01	566
School of Undergraduate Studies :										
BA (H) in Economics	105	38	67	09	01	17	-	-	01	77
BA (H) in History	93	30	63	16	02	17	01	-	-	57
BA (H) in Psychology	90	48	42	11	03	11	01	-	-	64
BA (H) in Social Sciences & Humanities	94	44	50	09	-	14	01	-	05	65
BA (H) in	114	80	34	1	0	20	-	-	01	73

112

English				5	5					
BA (H) in Mathematics	69	23	46	0 4 5	-	08	-	-	-	57
BA (H) in Sociology	85	41	44	1 1	0 2	16	-	-	-	56
Total (BA)	650	304	346	7 5	13	103	03	-	07	449

Programme Name	Total no. of students	Female	Male	S C	S T	O B C	P D	DEFENCE/ CWAP	FOREIGN STUDENT	GENERAL
M Phil Psychotherapy & Clinical Thinking	11	09	02	01	-	-	-	-	-	10
M Phil Development Practice	60	34	26	06	09	04	-	-	01	40
M. Phil Women and Gender Studies	36	34	02	04	04	06	-	-	-	22
M. Phil Hindi	08	04	04	02	-	01	-	-	-	05
M. Phil History	20	11	09	02	01	03	-	-	-	14
Total (M. Phil)	135	92	43	15	14	14	-	-	01	91
Ph. D Visual Art				-	-	01	-	-	-	02
Ph. D Literary Art				01	-	-	-	-	-	01
Ph. D Film Studies				-	-	-	-	-	-	02

D Develop ment Studies	09	04	05	02	01	01	-	-	-	05
D Environ ment & Develop ment				01	-	-	-	-	-	07
Ph. D Psychology	13	09	04	02	01	02	-	-	-	08
Ph. D Women & Gender Studies	03	02	01	-	-	01	-	-	-	02
Ph. D Hindi	12	08	04	03	-	02	-	-	-	07
Ph. D History				-	-	-	-	-	-	05
Total (Ph. D)	57	32	25	09	02	07	-	-	-	39

2. NUMBER OF M. Phil & Ph. D STUDENTS

Summary-

Progra mme	Total no.	Fem ale	M ale	S C	S T	O BC	P D	DEFE NCE/	FOREI GN	GENE RAL

Name	of students							CWAP	STUDENT	
BA	650	304	346	75	13	103	03	-	07	449
MA	885	663	222	76	10	138	03	-	01	566
M Phil	135	92	43	15	14	-	-	-	01	91
Ph D	57	32	25	09	02	07	-	-	-	39
Total	1727	1091	636	175	130	262	06	-	09	1145

3. Growth of Schools/Programmes over the years:

Course name	08-09	09-10	10-11	11-12	12-13	13-14	14-15
SBPPSE							
Master of Business Administration			-	-	√	√	√
Diploma in Publishing			-	-	-	√	√
MA in Social Entrepreneurship			-	-	-	-	√
SCCE							
MA in Film Studies			-	-	√	√	√
MA in Literary Art			-	-	√	√	√
MA in Visual Art			-	-	√	√	√

MA in Performance Studies			-	-	√	√	√
Ph. D Visual Art			-	-	-	-	√
Ph. D Literary Art			-	-	-	-	√
Ph. D Film Studies			-	-	-	-	√
S Des							
MA Social Design			-	-	-	√	√
PS							
PG Diploma in Development Studies							
A in Development Studies			√	√	√	√	√
. D Development Studies			-	√	√	√	√
SES							
A Education			-	-	√	√	√
MA in Early Childhood Care & Education			-	-	-	-	√
PG Diploma in Early Childhood Care & Education			-	-	-	-	√
IE							
A in Environment & Development		√	√	√	√	√	√
D Human Ecology		-	-	√	√	√	√
SHS							
MA in Psychology		√	√	√	√	√	√

MA in Gender Studies			✓	✓	✓	✓	✓
Phil Psychotherapy & Clinical Thinking				✓	✓	✓	✓
M. Phil Development Practice			-	-	✓	✓	✓
M. Phil. Women and Gender Studies					✓	✓	✓
D Psychology			-	-	✓	✓	✓
D in Women and Gender Studies			-	-	-	✓	✓
S							
MA in Economics				✓	✓	✓	✓
MA in English				✓	✓	✓	✓
MA in History				✓	✓	✓	✓
MA in Sociology				✓	✓	✓	✓
M. Phil. Hindi	-			✓	✓	✓	✓
M. Phil. History	-			✓	✓	✓	✓
Ph. D Hindi	-			✓	✓	✓	✓
Ph. D History	-			✓	✓	✓	✓
S							
BA Economics			✓	✓	✓	✓	✓
BA History			✓	✓	✓	✓	✓
BA Psychology			✓	✓	✓	✓	✓
BA Social Sciences & Humanities			✓	✓	✓	✓	✓

BA English				√	√	√	√
BA Mathematics				√	√	√	√
BA Sociology				√	√	√	√

Growth of Student Enrolment over the years:

	09-10	10-11	11-12	12-13	13-14	14-15
A			8	9	5	0
A	0	8	5	1	5	5
Phil						5
.D						
TOTAL	0	5	0	36	57	27

4. Convocation

2014

Category wise Table for 3rd Annual Convocation dated 03/11/2014

Scho ol	Ye ar	Subjects	G en	M	F	O BC	M	F	S C	M	F	S T	M	F	P D	M	F	To tal
SBP PSE	201 2- 14	MBA	19	8	11	2	1	1	6	5	1	1	1	-	-	-	-	28
	201 3- 14	Postgrad uate Diploma in Publishin g	9	4	5	-	-	-	-	-	-	-	-	-	-	-	-	9
SCC E	201 2- 14	MA-Film Studies	4	2	2	-	-	-	-	-	-	-	-	-	-	-	-	4
	201 2-	MA- Literary	3	2	1	-	-	-	1	-	1	-	-	-	-	-	-	4

	14	Art																
	201	MA	2	1	1	-	-	-	-	-	-	-	-	-	-	-	-	2
	2-14	Performance Studies																
	201	MA	5	2	3	1	1	-	-	-	-	-	-	-	-	-	-	6
	2-14	Visual Art																
SDS	201	SDS (Diploma)	1	-	1	-	-	-	-	-	-	-	-	-	-	-	-	1
	201	SDS (Diploma)	1	-	1	1	1	-	-	-	-	-	-	-	-	-	-	2
	201	MA Development	1	-	1	-	-	-	-	-	-	3	2	1	-	-	-	4
	201	MA Development	16	6	10	-	-	-	-	-	-	-	-	-	-	-	-	16
SES	201	MA-Education	10	1	9	1	1	-	1	-	1	1	-	1	-	-	-	13
SHE	201	SHE (Diploma)	-	-	-	1	1	-	-	-	-	-	-	-	-	-	-	1
	201	MA-Environment & Development	13	4	9	1	-	1	2	1	1	-	-	-	-	-	-	16

SHS	201 3- 14	PG Diploma (GS)	1	-	1	-	-	-	-	-	-	-	-	-	-	-	1
	201 2- 14	MA- Gender studies	10	-	10	-	-	-	1	-	1	1	1	-	-	-	12
	201 1- 14	MA- Psycholo gy	4	1	3	-	-	-	-	-	-	-	-	-	-	-	4
	201 2- 14	MA - Psycholo gy	23	4	19	6	-	6	1	-	1	-	-	-	-	-	30
	201 1- 14	M Phil- Psychoth erapy & Clinical Thinking	5	-	5	-	-	-	-	-	-	-	-	-	-	-	5
	201 2- 14	M Phil- Women's & Gender Studies	1	-	1	-	-	-	1	-	1	-	-	-	-	-	2
	201 2- 14	M Phil- Develop ment Practice	1	-	1	1	1	-	-	-	-	1	-	1	-	-	3
SLS	201 1- 14	MA History	1	1	-	-	-	-	-	-	-	-	-	-	-	-	1
	201 2- 14	MA History	16	-	16	1	-	1	-	-	-	2	-	2	-	-	19

	13																	
	201 2- 14	MA Economi cs	24	3	21	6	3	3	2	-	2	-	-	-	-	-	-	32
	201 2- 14	MA English	15	3	12	9	2	7	1	-	1	5	2	3	-	-	-	30
	201 2- 14	MA Sociolog y	18	3	15	-	-	-	-	-	-	3	1	2	-	-	-	21
	201 1- 13	M Phil- Hindi	2	1	1	2	2	-	2	-	2	-	-	-	-	-	-	6
	201 1- 13	M Phil- History	2	1	1	-	-	-	-	-	-	-	-	-	-	-	-	2
SUS	201 0- 13	BA- Economi cs	1	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1
	201 0- 14	BA- Economi cs	3	-	3	-	-	-	-	-	-	-	-	-	-	-	-	3
	201 0- 14	BA- Psycholo gy	4	2	2	-	-	-	1	1	-	-	-	-	-	-	-	5
	201 0- 14	BA-SSII	1	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1
	201 1- 14	BA- Economi cs	25	1 1	14	4	2	2	-	-	-	-	-	-	-	-	-	29

201	BA-	17	8	9	-	-	-	1	1	-	-	-	-	-	-	-	18
1-	Psycholo																
14	gy																
201	BA-SSH	6	5	1	-	-	-	-	-	-	2	2	-	-	-	-	8
1-																	
14																	
201	BA-	16	3	13	5	-	5	-	-	-	2	1	1	-	-	-	23
1-	English																
14																	
201	BA-	4	3	1	-	-	-	-	-	-	-	-	-	-	-	-	4
1-	Mathema																
14	tics																
201	BA-	1	-	1	-	-	-	-	-	-	-	-	-	-	-	-	1
1-	History																
14																	
201	BA-	7	3	4	-	-	-	-	-	-	-	-	-	-	-	-	7
1-	Sociolog																
14	y																
		29	8	2	41	1	2	2	8	1	2	1	1	-	-	-	374
		2	4	0		5	6	0		2	1	0	1				
				8													

Total: Female Students -257; Male Students-117

Reserved category Students-82; General Category Student -292

Library

The AUD has a modern and well-equipped library. It is situated in the midst of the University and is the hub of all academic activities of the University. The reading halls and stack area are air conditioned. Most of the operations of the library have been computerized and rest of the operations are in the process of computerization. The library remains open from 8.00 AM to 8.00 PM throughout the year except three national holidays. Three computers have been installed exclusively for the use of the students for OPAC and Internet browsing in the library.

Readers' Services

Approximately 1900 students, faculty members, scholars and university staff used the library facilities during the year. Total transaction of books during the year was 33664 in which 15098 titles were borrowed 3644 titles were reissued and 14922 were returned by the users from 1 April 2014 to 31 March 2015. Total footfall in library during that period was 43080.

Resource Sharing

AUD library has membership with Developing Library Network (DELNET), Information and Library Network Centre (INFLIBNET) to enable the members to share other library resources. The library also provides inter-library loan services to the members.

Collection Development

The Library has acquired 5175 books during the year. The total library collection was at 32922 volumes in which 3582 were gifted books at the end of the year under report. The total expenditure of library was Rs. 28,295,014 in which expenditure on books procurement was Rs. 15,686,814 while Rs.12,741,837 was spent on subscription and renewal of print and online journals.

AUD library has renewed the subscription of 23 databases of leading publishers (more than 20000 journals) including five free databases from UGC InfoNet Digital Library Consortium and 72 print journals (43 New and 29 renewed) along with 55 online individual titles (16 renewed and 39 New). AUD library has procured 41 e-books in which 35 mathematics of HBA and six history books of Brill Publication. AUD library is subscribing nine competitive magazines and leading newspapers in both Hindi and English languages.

AUD became the member of this consortium after getting the status of (12B) under the UGC act. AUD library is getting five publisher's online journals database free of cost as a part UGC InfoNet Digital library consortium. They are:

1. Wiley Blackwell (more than 908 journals with archival access since 1997)

2. Oxford University Press (Total 198 journals with archival access since 1997)
3. Springer (more than 1400 journals with archival access since 1997)
4. Taylor & Francis (more than 1365 journals with archival access since 1998)
5. Project Muse (400 Journals from 100 publishers)

Library Services

The library is providing following services:

1. Issue and return
2. Reference Service
3. Inter Library Loan
4. Personalized information Service
5. Internet Access Facility—email and others
6. Online access to e-resources
7. Users orientation Programmes

Electronic Services

Electronic facilities available at AUD library are:

1. Internet Access Facility
2. Downloading of articles etc.
3. Sending attachments to e-articles etc.
4. E-mail alert to faculty members etc. on new information.
5. OPAC & Web OPAC
6. Subscription of online books, journals and database

Library Committee

Vice-chancellor has reconstituted the Library committee for three years. Presently there are 23 members from each discipline. Prof Geetha Venkataraman is the new chairperson of library committee.

Staff Deployment

Two Assistant Librarians have been selected on regular post for AUD Library.

1. Ms. Alka Rai has participated in three weeks refresher course in Jamia Millia Islamia from 10th February 2015 to 3rd March 2015. She got enrolled in Jiwaji University Gwalior for PhD course in Library and Information Science.

2. Dr. Dinesh Kumar Kaushik has attended 3 days National workshop on Library Automation using open source ILMS KOHA organized by University for Petroleum and Energy Study, Dehradun during 6–8 November 2014.
3. Ms. Manju has attended five days training programme on Design and Development of Digital Libraries using DSpace-Advance organized by NISCAIR, New Delhi during 02–06 February 2015.

Events and Activities

Dr Debal C Kar attended 4th Library and Information Professional Summit-2015 (LIPS-2015) on Transforming Dimensions of IPR: Challenges for the New Age Libraries and Chaired the 3rd technical session on Internet and Challenges for Intellectual Property Right at National Law University, Delhi, 23–24 January 2015.

IT Services Division

The IT Services Division has been the backbone for all IT related activities of the University. It provides easily accessible and excellent computational facilities to the faculty, staff and students with over 500 high-end computers catering to their academic and research requirements. It is the central computing facility of the University and manages its IT infrastructure and services. Both on-campus internet and off-campus VPN Access are available for faculty and students round the clock. AUD is a part of the NKN system with 1 Gbps connectivity. As a backup, a 20 Mbps connectivity through ERNET India is also in place for uninterrupted internet access in the University.

As part of the plan, 15 new Wi-Fi routers have been installed to cover locations where Wi-Fi connectivity was not accessible earlier. High speed server and high graphics multimedia computers were also deployed for the Cinematic Art Studio in the School of Culture and Creative Expression, the Apple Lab in the School of Design and the Centre for Community Knowledge. Moodle, a learning management system is being implemented to allow powerful, flexible, and engaging online learning experiences.

IT Services Division has supported the following technologies:

- Directory-based authentication
- Mail, messaging and collaboration (cloud based for faculty/staff/ students)
- Web content filtering and caching

- Gateway security and anti-spam
- Endpoint enterprise antivirus
- Application servers on Linux
- Application servers on Windows
- Library management services and online web catalogue
- NAS (Network Attached Storage) for centralized backup for the faculty, Schools and the administrative and finance divisions.
- Database services
- IP Surveillance
- Backup and data repository
- Network security
- Key management services; and DNS, DHCP and RADIUS protocols
- Wi-Fi campus on 802.11n with fault tolerance and load balancing
- Open source Learning Management System (Moodle)
- Cloud-based ERP system.

Some of the University-wide applications are running on a virtualized, cloud platform.

The new technologies proposed are:

- Cloud-based services. Provide a scalable, vast pool of customizable, configurable computing resources to students and staff
- Improved bandwidth management – to ensure bandwidth availability to respective user groups
- Redundant unified threat management device and firewall
- Network Access Protection (checks OS legality and patch levels prior to letting endpoint join the network)
- Improved auditing of object access and internet access.

Software and other resources

- Open source LMS – Moodle
- Subscription based e-journals
- Online resources (external libraries etc.)

- Mathematica
- ARC View
- GIS Adobe Master Collection CS6
- ATLAS TI
- SPSS 20.0 Version
- SPSS Amos
- Stata Software
- EViews Software
- Adobe Creative Suite 6 Master Collection
- Adobe Design CS6
- Autodesk
- Microsoft Windows office Suite for Mac.

HR Division

AUD follows a slim and flat pattern of administration. The staff structure and staffing norms of the University are intended to be performance oriented and driven by results rather than by hierarchies and layers of reporting lines. Most of the personnel engaged by the University would be expected to be trained in multitasking and be able to move both vertically and horizontally. The University shall endeavour to make most of its senior appointments on fixed tenures. A proportion of two-thirds by contract or on deputation and at least one-third as regular appointments at all levels is being envisaged. The University's policies with regard to administrative structures and positions will ordinarily be reviewed every three years. However, considering the dynamic and fluid nature of the organisation in its initial phase, the administrative structures and positions are initially to be reviewed after two years.

Officers for RTI Information

First Appellate Authority and Public Information Officers are:

First Appellate Authority: Professor Jatin Bhatt, Registrar

Public Information Officer (PIO): Shri Puneet Goel, Assistant Registrar (Planning)

Liaison Officer

Dr Diamond Oberoi Vahali, Associate Professor, SLS

Liaison Officer for SC/ST

For effective implementation of the reservation policy in favour of SC / ST in recruitments and admissions in the University, Dr Diamond Oberoi Vahali, Associate Professor, School of Liberal Studies has been nominated as the Liaison Officer in AUD.

The duties of the Liaison Officer are as under

1. To ensure due compliance by the University with the reservation orders and other benefits admissible to SC/ST.
2. To scrutinise and ensure prompt submission of the prescribed annual statements by the appointing authority to the Ministry/Department and consolidation of the annual statement and sending such consolidated statements to the DOPT.
3. To scrutinise all proposals properly for de-reservation and to certify after due satisfaction that such de-reservations are inevitable and that all steps prescribed in this regard have been faithfully taken.
4. To liaise between the Ministries/Departments for supply of required information, answering queries and clearing doubts.
5. To conduct annual inspection of the rosters maintained, keeping a record of such inspection
6. To extend necessary assistance to the Commission for SC/ST in discharging its duties and functions.

Purchases

The equipments purchased during the financial year 2014-2015 are listed below

S.No.	Equipment	Amount Rs.
1	Laptop Battery HP Probook 4430	4,778.00

2	DVD Writer for Laptop, adaptor for Laptop HDD 500 GB External, Keyboard for Laptop	13,598.00
3	SMF Battery	16,966.00
4	VG 500 V - Guard Stabilizer	92,750.00
5	Dell Mouse, HP Keyboard and Mouse (combo)	41,790.00
6	Mek slotted angle back, mek slotted rack	88,920.00
7	Sony I ED KDL -50W800B	99,800.00
8	Amplifier, Speaker, Mixer cable and connections	75,000.00
9	Fiber Module with cable for internet connectivity	33,180.00
10	Applecare protection plan for 13" Mac book pro	75,000.00
11	Sony Camcorder, Canon Camera only body lens	4,15,185.00
12	Software, tonner Hardisk, Wire etc.	70,995.00
13	MMPU, Varvna SPM with India norms, visc IV india complete	3,01,048.00
14	Thinkpad Battery and Keyboard	16,170.00
15	VGA Cable, face plate	44,000.00
16	HP Laserjet pro 500, canon pixma APC back UPS, mini Display adaptor	1,56,900.00
17	Magic mouse, iac 27' quad core i4-3.4 ghz	3,92,200.00

18	Coudeback Attack Ir Camera with Indian with all stand	1,11,000.00
19	Vibrating Wire Piezometer Cable Digital Read Out Unit	74,771.00
20	Hitachi Multimedia Projector	1,10,813.00
21	Sony Camera Battery memory card light kit	10,22,940.00
22	Soil & Water Testing Equipment	2,43,000.00
23	Workshop Table	20,175.00
24	Bed, Study Chair and Study Table	3,27,020.00
25	Almirah	99,225.00
26	Locker storage cabinets, Office Chair, Soft Board, White Writing Board , Multi Utility Table	5,07,505.00
27	Hostel Bed, Table Steel with drawer, Chair without Arm, Bed Mattress	65,312.00
28	Wood+Steel Library Stack Rack double face main unit	91,194.00
29	Hospital Bed, Dressing Trolley, Foot Step Double, O.T Drugs Trolley	46,507.00
30	Chair	92,025.00
31	Steel Almirah	84,688.00

Estate Division

Administrative Block

The administrative building in the main campus accommodates the Vice Chancellor's Secretariat, the offices of the Pro-Vice Chancellor, Registrar and Controller of Finance. It also houses other administrative offices of the University. The Vice-Chancellor's chamber is located next to a well-furnished Committee Room having all necessary amenities. Also, the Public Relations Office and the office of the Personal Assistant to the Vice-Chancellor are annexed with the secretariat. The Committee Room 2 is also located in the same block.

Academic Blocks

All the Schools and Centres are endowed with good infrastructure facilities. Being a temporary campus, the schools manage with limited number of classrooms, faculty rooms, office rooms, seminar halls, libraries and reading room facilities.

Two Computer Labs are located in the Academic Blocks, which have a large number of computers with networking and internet connectivity for the benefit of students, research scholars and faculty members. The AUD Library maintains comprehensive collection of books and periodicals to support University's formal programmes of instruction and research in various disciplines and promote inter-disciplinary communications and research as well as general pursuits in the advancement of knowledge. The Ecology Laboratory is equipped with state of the art equipments and apparatus.

The Design Studio and Art Studio are located in the Workshop Block. The psychotherapy clinic "Ehsaas" is also located here.

Common Infrastructure

Ambedkar University Delhi shares the auditorium and play ground with the Indira Gandhi Delhi Technical University for Women, which is co-located on the same campus.

Maintenance of Facilities

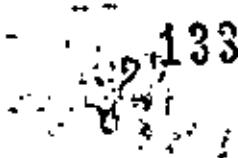
The maintenance of all the physical facilities including the buildings, roads, lawns, electrical equipment, water supply, telephone, generators etc. is carried out by the Estate Division through the Public Works Department (PWD) and various other government and private agencies. The Division also manages security, cleaning and sanitation, canteen services, transportation etc. through external agencies

Dispensary

The University Dispensary is located in close proximity to the administrative building, classrooms, Workshops and Hostel. The Dispensary is equipped with all basic amenities to provide first-aid and general medical treatment.

Detail of Infrastructure

Rooms (Administration)	27
Rooms (Faculty)	47
Class Room	35
Large Class rooms	02
Committee Room	03
Tutorials	05
Seminar room	01 (CR12)
Pantry	03
Labs	Computer Lab – Lab 1, 2, 3 and 4 Ecological lab
Workshops	04
Studio	02
Student Recreation room	01
Canteen	01
Photocopy Shop	02
Dispensary	01
Clinic-Ehsaas	05
Security Room	01



Sanitation room	02
Driver room	02
Horticulture room	01
Girls Hostel	22 rooms (Bed:45)

Events and Activities

The major events and activities conducted by the estate division are listed below.

Developed an Android application named *Ambedkar University Delhi*

Launched of monthly circular *Sanskrit*

Fumigation for Mosquito free campus

Tree Plantation 12 August 2014

Cleaning Drive 12 August 2014

Blood Donation Camp 14 August 2014

Essay writing competition for staff 14 August 2014

Retreat at Dandama Lake 06 September 2014

Gandhi Jayanti Celebration 02nd October 2014

Sardar Patel's Birth Anniversary (National Unity Day) 31 October 2014

Swachhta Abhiyan 25 September 2014 to 31 October 2014

Lecture by Prof Salil Misra during Swachh Bharat Abhiyan 30 October 2014

Sanitation Drive on Lathian Road on 12 March 2015 and on Kela Ghat Road on 16 March 2015

LIST OF COMMITTEES

Task Group

The following Task Group has been set up to formulate the regulations to govern various institutional processes of the University viz, Academic Regulations, Financial Regulations, and Service Regulations.

Professor Chandan Mukherjee	Chairperson
Professor AR Khan, IGNOU	
Shri CR Pillai	
Controller of Finance, AUD	
Professor Kuriakose Mamkoottam	
Registrar, AUD	

Standing Committee (Academic Programmes)

This Committee will monitor and guide of the development of different academic programmes through different phases as envisaged by the Boards of Study of the Schools.

Vice Chancellor or his nominee	Chairperson
Professor Ashok Nagpal, SHS	
Professor Chandan Mukherjee, SDS / SHE	
Professor Shivaji Pamkar, SCCB	
Professor Geetha Venkataraman, SUS	
Professor Salil Misra, SLS	Member Secretary

Standing Committee (Student Services)

The Committee will be responsible for looking into all matters related to Student Services

Professor K Mamkootam, Director, SBPPSE	Chairperson
Professor Venita Kaul, SES	
Professor Honey Oberoi Vahali, SHS	
Dr Sumangata Damodaran, SDS	
Dr Praveen Singh, SHS	
Dr Abha Vermani, Deputy Registrar (Student Services)	Member Secretary

Liaison Officer for SC and ST

Dr Aruna Kumar Monditoka, Assistant Professor, SDS who will look into reservations and concessions for SCs and STs in the implementation of policy in the University.

Task Group for AUD (to develop a new website for AUD)

Dr Asmita Kabra, SHS	(Chair and Convener)
Dr Radhika Govinda, SHS	
Dr Tanuja Kothiyal, SUS/SLS	
Dr Preeti Mann, SDS	
Dr Usha Mudiganti, SUS/SLS	
Dr Rohit Negi, SHS	
Ms Sanju Thomas, SUS/SLS	

Gender Issues Committee

Professor Venita Kaul, SES	Chairperson
Dr. Rachna Chaudhary, SHS	
Dr. Mamta Karolikil, SHS	
Dr. Shubhra Nagalia, SHS	
Ms. Sanju Thomas, SUS/SLS	

Steering Committee for Campus Development

Vice Chancellor	Chairperson
Pro-Vice Chancellor	Member
Dean, Planning	Member
Dean, School of Design	Member
Professor C. R. Babu	Member
Shri Santosh Auluck	Member
Registrar	Member
Controller of Finance	Member
Director (Planning & Administration) Campus Development	Member

Advisory Committee for Campus Development

Vice Chancellor	Chairperson
Pro-Vice Chancellor	Member
Secretary (Higher Education), Government of NCT of Delhi	Member
Dean of any one School of Studies (Nominated by Vice Chancellor)	Member
Dean, Planning	Member
Registrar	Member
Controller of Finance	Member
One of the Government Nominees on the Board of Management	Member
A Former Chief Secretary, GNCTD or a Former Secretary to the Govt or equivalent	Member
Professor C. R. Babu, Distinguished Professor of Environment and Ecology	Member
Shri Ashok Kumar Nigam, Former Vice Chairperson, DDA	Member
Professor K. T. Ravindran, Former Chairperson, Urban Arts Commission	Member
Shri V. Suresh, Former Chairman and Managing Director, HUDCO	Member
Director (Planning & Administration) Campus Development	Member

Travel Grant committee in AUD

Dean (Academic Services)	Chairperson
Dean Concerned	Member
Controller of Finance	Member
Director, SBPPSE / Dean, SLS	Member

Mid-Term Review Committee

Professor Deepak Nayyar	Chairperson
Dr Kiran Datar	Member
Professor N Jayaram	Member
Professor K Ramachandran	Member
Professor Yogendra Yadav	Member
Professor Chandan Mukherjee, SDS / SHS	Member
Professor Vijaya S Varma, Planning	Member
Ms Manasi Thapliyal Navani, SES	Member

Standing Local Purchase Committee in AUD

Shri Sat Pal, Assistant Registrar (HR Division)	Member
Shri Harsh Kapoor, Assistant Registrar (SUS/SLS)	Member
Shri Harish Gurnani, Assistant Registrar (Finance)	Member

Sports Committee

Dr Yogesh Sneh, SUS/SLS	Convener
Mr Syandeb Chowdhury, SUS/SLS	Member
Ms Thokchom Bibinaz Devi, SHS	Member
Mr Akha Kaihrii Mao, SES	Member
Dr Urfat Anjem Mir, SUS/SLS	Member
Dr Dharitri Narzary, SUS/SLS	Member
Mr Anand Saurabh	Member
Mr Vikram Singh Thakur, SUSU/SLS	Member

Works Advisory Committee

Professor Jain Bhatt, Registrar (Off)	Chairperson
Professor Vijaya S Varma, Director Campus Development	Special Invitee
Professor Jain Bhatt, SDes	Special Invitee
Mr Rajan Krishnan, SCLE	Special Invitee
Shri Santosh Auluck, Consultant, Architect	Member
Shri SK Sharma, AE, Electrical, PWD	Member
Shri VK Gupta, AE, Civil, PWD	Member
Shri Yogesh Kumar, JE, Electrical, PWD	Member
Ms UK Dhanya, JE, Civil, PWD	Member
Shri P. Mani, Senior Consultant	Member
Shri Yudhistir, JE, Electrical, AUD	Member

Faculty of the University

(As on 31 March 2014)

S. No.	Professor	Subject	School
1	Jatin Bhatt	Design	SDes
2	Venita Kaul	Education	SES
3	Denys P Leighton	History	SUS/SLS
4	Kuriakose Mamkootam	Management	SBPPSE
5	Salil Misra	History	SLS
6	Chandan Mukherjee	Economics	SUS/SLS
7	Ashok Nagpal	Psychology	SHS
8	Shivaji K Panikkar	Visual Arts	SCCA
9	Honey Oberoi Vahali	Psychology	SHS
10	Geetha Venkataraman	Mathematics	SUS/SLS

S. No.	Associate Professor	Subject	School
1	Suchitra Balasubrahmanyam	Design	SDes
2	Sumangala Damodaran	Economics	SDS
3	Dhirendra Datt Dangwal	History	SUS/SLS
4	Chirashree Dasgupta	Economics	SUS/SLS
5	Kartik Dave	Management	SBPPSE
6	Anup Kumar Dhar	Psychology	SHS
7	Mohd. Sharique Farooqi	Design	SDes
8	Rachana Johri	Psychology	SHS
9	Asmita Kabra	Economics (Environment & Development)	SHIE
10	Sajeesh Kumar	Publishing	CP
11	Subrata Kumar Mandal	Economics	SDS

12	Surajit Mazumdar	Economics	SUS/SLS
13	Gopalji Pradhan	Hindi	SUS/SLS
14	Satyaketu Sankrit	Hindi	SUS/SLS
15	Rukmini Sen	Sociology	SUS/SLS
16	Ghazala Shahabuddin	Ecology	SHE
17	Deepan Sivaraman	Performing Art	SCCE
18	Sanjay Kumar Sharma	History	SUS/SLS
19	Diamond Oberoi Vahali	English	SUS/SLS
20	Mihind Wakankar	Literary Art	SCCE

S.No.	Distinguished Professor	School
1	C R Babu	SHE

S. No.	Assistant Professor	Subject	School
1	Kanwal Anil	Management	SBPPSE
2	Gunjeet Aurora	English	SUS/SLS
3	Suresh Babu	Ecology	SHE
4	Arindam Banerjee	Economics	SUS/SLS
5	Taposik Banerjee	Economics	SLS
6	Minaketan Behera	Economics	SUS/SLS
7	Jyotirmay Bhattacharya	Economics	SUS/SLS
8	Benil Biswas	Literary Art	SCCE
9	Dharitri Chakravartty	History	SUS/SLS
10	Rachna Chaudhary	Gender Studies	SHS
11	Sayandeep Chowdhury	English	SUS/SLS
12	Bindu K Covilakam	Gender Studies	SHS
13	Pulak Das	Ecology	SHE
14	Bidhan Chandra Dash	Sociology	SUS/SLS
15	Onam Hemlata Devi	Anthropology (Environment & Development)	SHE

16	Thokchom Bibinaz Devi	Psychology	SHS
17	Ivy Dhar	Political Science	SDS
18	Pranay Goswami	Mathematics	SUS/SLS
19	Abcer Gupta	Design	SDes
20	Anshu Gupta	Management	SBPPSE
21	Manish Jain	Education	SES
22	Shefalee Jain	Visual Art	SCCE
23	Lovitoli Jimo	Gender Studies	SHS
24	Nidhi Kaicker	Management	SBPPSE
25	Gangmumei Kamei	Psychology	SHS
26	Moushumi Kandali	Visual Art	SCCE
27	Aparna Kapadia	History	SUS/SLS
28	Mamatha Karollil	Psychology	SHS
29	Ramneek Khassa	Mathematics	SUS/SLS
30	Tanuja Kothiyal	History	SUS/SLS
31	Rajan Krishnan	Cinematic Art	SCCE
32	Kranti Kumar	Mathematics	SUS/SLS
33	Venugopal Maddipati	Design	SDes
34	Preeti Mann	Anthropology	SDS
35	Akha Kaihm Mao	Education	SES
36	Bhoomika Meiling	English	SUS/SLS
37	Shailaja Menon	History	SUS/SLS
38	Urfat Anjem Mir	Sociology	SUS/SLS
39	Wrick Mitra	Psychology	SHS
40	Aruna Kumar Monditoka	Political Science	SDS
41	Usha Mudiganti	English	SUS/SLS
42	Tuhcena Mukherjee	Management	SBPPSE
43	Shubhra Nagaha	Gender Studies	SHS
44	Manasi Thapliyal Navani	Education	SES
45	Nandini Nayak	Development Studies	SDS

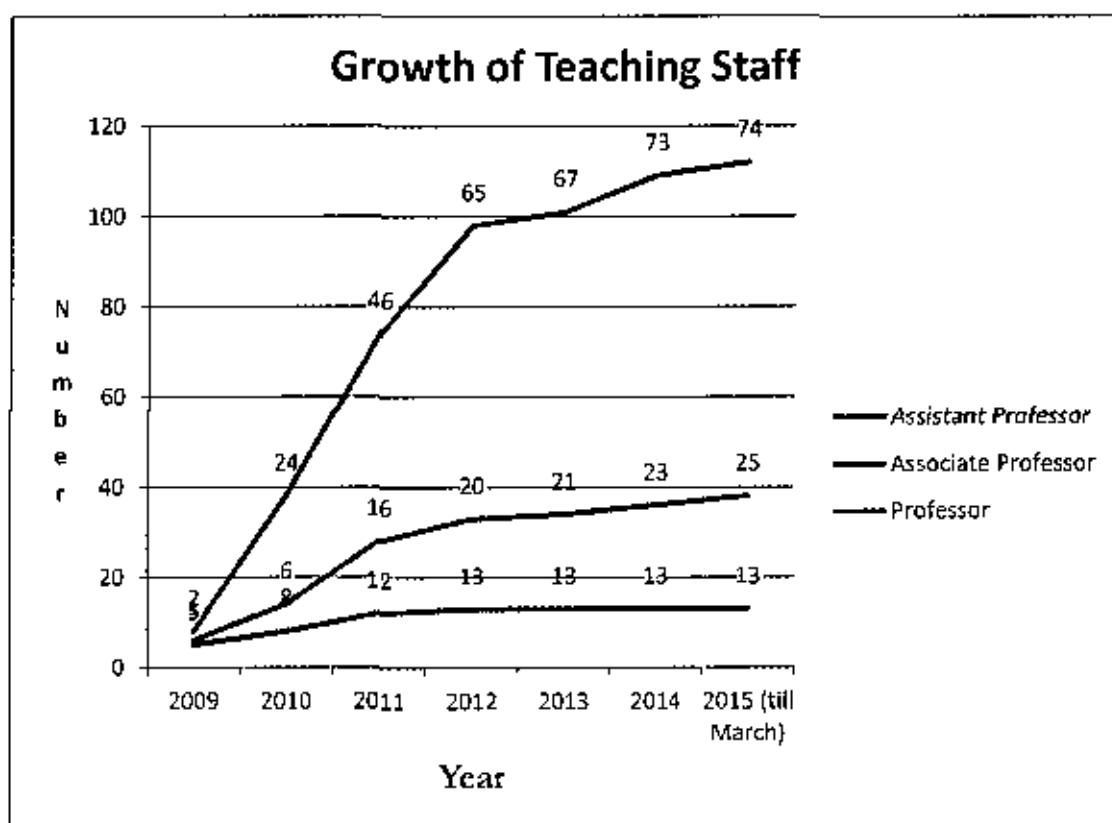
46	Rohit Negi	Geography (Environment & Development)	SHE
47	Dhiraj Kumar Nite	History	SUS/SLS
48	Debabrata Pal	Economics	SUS/SLS
49	Anshumita Pandey	Psychology	SHS
50	Balchand Prajapati	Mathematics	SUS/SLS
51	Anil Persaud	History	SUS/SLS
52	Vinod R	Psychology	SHS
53	Rinju Rasaily	Sociology	SUS/SLS
54	Santhosh S	Visual Art	SCCE
55	Santosh Kumar Singh	Sociology	SUS/SLS
56	Deepu Sachdev	Psychology	SHS
57	Neetu Sarin	Psychology	SHS
58	Anirban Sengupta	Sociology	SDS
59	Gunjan Sharma	Education	SES
60	Praveen Singh	History (Environment & Development)	SHE
61	Yogesh Snchi	History	SUS/SLS
62	Vikram Singh Thakur	English	SUS/SLS
63	Sanju Thomas	English	SUS/SLS
64	Kancharla Valentina	Management	SBPPSE

S. No.	Temporary / Visiting Faculty	Schools
1	Imran Amin	SHS
2	Saikat Banerjee	SUS/SLS
3	Debabrata Baral	SUS/SLS
4	Ashish Kumar Das	SUS/SLS
5	Monimalika Day	SES
6	Shalini Grover	SUS/SLS

7	Shifa Haq	SHS
8	Soibam Haripriya	SHS
9	Anuradha Kapur	SCCE
10	Shiv Kumar	SUS/SLS
11	Banojyotsna Lahiri	SUS/SLS
12	Kridika Mathur	SBPPSE
13	Saroj B Malik	SUS/SLS
14	Rachna Mehra	SUS/SLS
15	Ishita Mehrotra	SDS
16	Shad Naved	SHS
17	Nandan Nawn	SUS/SLS
18	Nandini Nayak	SDS
19	Jogi Panghaal	SDes
20	Shantanu De Roy	SUS/SLS
21	Vikramditya Sahai	SHS
22	Saranika Sarkar	SUS/SLS
23	Surajit Sarkar	CCK
24	Amit Singh	SUS/SLS
25	Amit Kr Singh	SUS/SLS
26	Sunita Singh	CECED
27	Ravindran Sriramachandran	SUS/SLS
28	Vincent Thakur	SUS/SLS
29	Samia Vasa	SHS
30	Swati Venkat	SDes
31	Neha Wadhawan	SDS
32	Garima Yadav	SUS/SLS

S. No.	Academic Fellows	School
1	Aparajita Bhargava	CECED

2	Kopal Chaube	SIIE
3	Monishita Hajra Pande	SUS
4	Juhi Rituparna	SUS
5	Anand Saurabh	SLS
6	Nupur Samual	SUS



100/143

NON-TEACHING STAFF (as on 31.03.2015)

Sl. No	Name of Employee	Designation
	Offices and Divisions	
I)	Vice Chancellor's Office	
1	Sh. Bodapada Mallesha	Assistant Registrar
2	Ms. Mamta Aswal	Assistant
3	Sh. Rudresh Singh Negi	Office Attendant
4	Sh. Sandeep	Office Attendant
II)	Pro-Vice Chancellor's Office	
5	Ms. Sarmistha Roy	Deputy Registrar
6	Ms. Sunita Tyagi	Assistant Registrar
III)	Registrar's Office	
7	Ms. Neelima Ghildiyal	Assistant (PR)
IV)	HR Division	
8	Sh. Sat Pal	Assistant Registrar
9	Sh. Mahesh Kumar	Assistant
10	Sh. Bhupender Singh	Assistant
11	Ms. Neeru Sharma	Assistant
12	Sh. Tejeshwar Singh	Assistant
13	Ms. Sushila Devi	Office Attendant

V)	Registrar's Office (Admin. Div.)	
14	Lt. Col. (Retd.) Manish Kumar	Deputy Registrar
15	Sh. Narendra Mishra	Assistant Registrar
16	Sh. M.R. Kapoor	Consultant
17	Sh. Subhash*	Junior Executive
18	Ms. Ritika Kattarmal	Assistant
19	Sh. Saurabh	Assistant
20	Sh. Naveen Kumar	Office Attendant
VI)	Campus Development Division	
		Co-Director (Technical)
21	Sh. N.K. Verma	
22	Sh. P. Mani	Assistant Registrar
23	Sh. K. Yudhistar	Junior Engineer
24	Sh. Bhupender Singh Chauhan	Assistant
VII)	Estate Division	
25	Sh. Rajeev Kumar	Assistant Registrar
26	Sh. Sita Ram Sharma	Caretaker
27	Sh. Yatinder Singh	Caretaker
28	Sh. Deepak	Electrician
29	Sh. Mewa Lal	Electrician
30	Sh. Daya Chand	Garden Supervisor
31	Sh. Raj Kumar Maurya	Mali
32	Sh. Rizwan	Mali
33	Sh. Ranjit Bhumali	Mali
34	Sh. Fida Hussain	Mali
35	Sh. Naresh Kumar	Mali
VIII)	Finance Division	
36	Sh. Arun Kumar Ahuja	Deputy Registrar

37	Sh. Ashish Patidar	Assistant Registrar
38	Sh. Harish Gurnani	Assistant Registrar
39	Sh. Ajay Kumar Thakur ⁴	Junior Executive
40	Ms. Sana Khan	Junior Executive
41	Sh. Mohan Singh Yadav	Junior Executive
42	Sh. Prabhat Kumar	Junior Executive
43	Sh. Brajesh Kumar Gupta*	Assistant
44	Sh. Mohit Jagota	Assistant
45	Ms. Anjna Kumari	Assistant
46	Ms. Suman Negi	Assistant
47	Sh. Keshav Thakur	Office Attendant
(IX)	IT Division	
		Jr. System Administrator
48	Sh. Deepak Bishla	Tech. Assistant
49	Sh. Mukesh Singh Dangi	Tech. Assistant
50	Sh. Ramiz Kazmi	Tech. Assistant
51	Sh. Manas Ranjan Dakua	Tech. Assistant
52	Sh. Shambhu Sharan Singh	Tech. Assistant
53	Sh. Ashu Mann	Office Attendant
54	Sh. Ajay Kumar	Office Attendant
55	Sh. Ajay Singh Dangi	Office Attendant
(X)	Library	
56	Dr. Debal C. Kar	Librarian
57	Ms. Alka Rai	Assistant Librarian
58	Dr. Dinesh Kumar	Assistant Librarian
		Professional Assistant
59	Sh. Ravinder Rawat	Professional Assistant
60	Ms. Manju	Professional Assistant

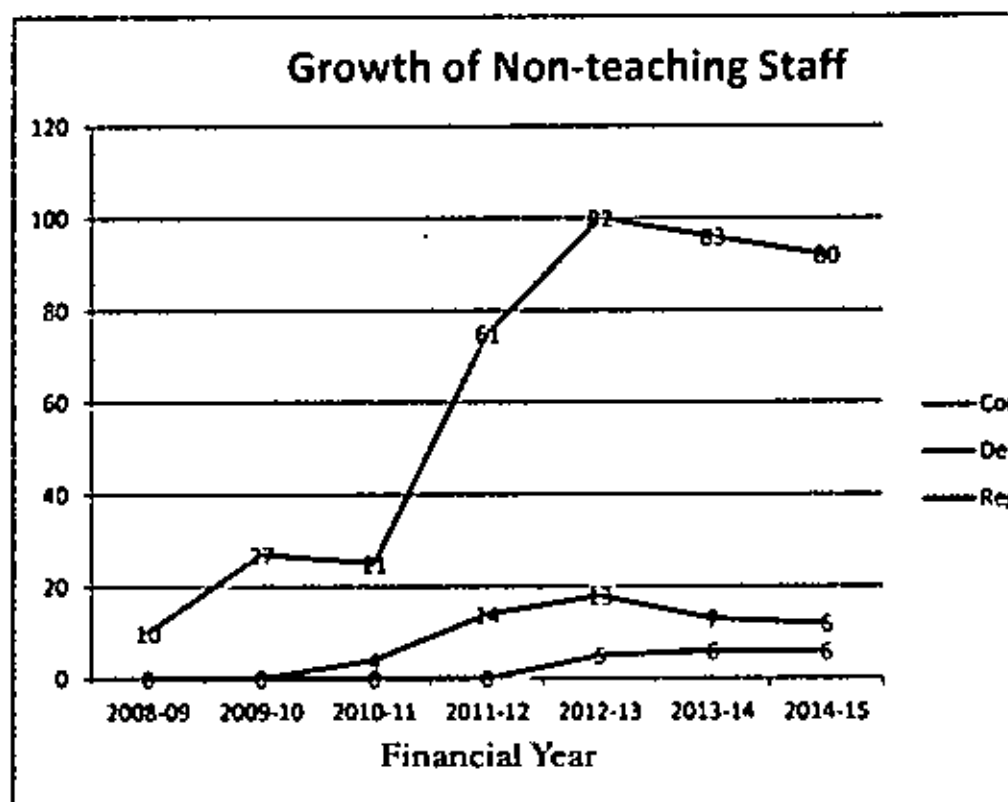
61	Sh. Om Prakash Mishra	Library Trainee
62	Ms. Meenakshi	Library Trainee
63	Sh. Sanjay Singh Rawat	Office Attendant
64	Sh. Nekson	Office Attendant
65	Ms. Pinky	Office Attendant
(XI)	Planning Division	
66	Sh. Puneet Goel	Assistant Registrar
67	Sh. Sameer Khan	Junior Executive
68	Sh. Shiv Charan	Office Attendant
(XII)	Academic Services	
69	Sh. P.K. Katarnal	Deputy Registrar
70	Sh. C.P. Singh	Assistant Registrar
71	Sh. Yusuf Raza Naqvi	Assistant
72	Sh. Ashok Kumar-I	Office Attendant
(XIII)	Student Services	
73	Ms. Bindu Nair	Assistant Registrar
74	Sh. Manmohan Aswal	Assistant
75	Ms. Arunima Shukla	Assistant
76	Sh. Nitin Chaudhary	Assistant
77	Sh. Sumit Solanki	Office Attendant
	SCHOOLS and CENTRES	
I	School of Undergraduate Studies	
78	Sh. Harsh Kapoor	Assistant Registrar
79	Ms. Priyanka Alagh	Jr. Executive
80	Ms. Asha Devi D.	Assistant
81	Sh. Sandeep Kumar - II	Office Attendant

II	School of Liberal Studies	
82	Ms. Poonam Perwal	Assistant
81	Sh. Ashok Kumar-II	Office Attendant
III	School of Human Studies	
82	Sh. Santosh Thomas	Junior Executive
83	Ms Minakshi Singh Jugran	Assistant
84	Sh. Sandeep Kumar - I	Office Attendant
IV	School of Development Studies	
85	Ms. Sangeeta	Assistant
86	Sh. Shafique Ahmad	Office Attendant
V	School of Human Ecology	
87	Sh. Raj Kumar	Assistant
VI	School of Business Public Policy and Social Entrepreneurship	
88	Sh. Deepak Kumar	Assistant
89	Sh. Shivam Kaushik	Assistant
VII	School of Culture and Creative Expressions	
90	Ms. Ramanjeet Kaur*	Junior Executive
VII	School of Education	
91	Ms. Geeta Chopra*	Assistant
VIII	School of Design	
92	Sh. Nishant Massey	Assistant
93	Sh. Rudra Pal	Office Attendant

150

IX	Centre for Early Childhood Education and Development (CECED)	
94	Sh. Anil Singh Rawat	Assistant

* - Deputation = 07 (Seven)



LIST OF SENIOR OFFICERS OF AUD

Sl. No.	Name of Officer	Designation
1	Professor Shyam B Menon	Vice-Chancellor
2	Professor Chandan Mukherjee	Pro-Vice-Chancellor & Controller of Finance (Officiating)
3	Professor Vijaya S Varma	Advisor Planning
4	Professor Jatin Bhatt	Registrar (Officiating)

2015

AMBEDKAR UNIVERSITY DELHI

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD 31ST MARCH 2015

(Amount in Rs.)

INCOME	Schedule	Current Year	Previous year
Income from Fee	8	40,259,414	45,131,835
Grants- State	9	388,566,090	250,000,000
Grant - UGC Development Fund*		-	28,000,000
Income from Investments (Income on Investment. From earmarked /endow. Funds transferred to Funds*		-	493,768
Other Income	10	4,545,245	5,520,113
Interest Income:			
- Saving Bank Account		2,736,301	2,246,013
- FOR		7,327,623	3,603,937
TOTAL (A)		443,434,673	334,995,666
EXPENDITURE			
Academic Expenses	11	20,818,020	17,343,800
Administrative Expenses	12	52,964,513	71,837,119
Salary to Staff		161,789,542	143,965,184
Expenditure on Grants,Subsidies etc. UGC*		-	8,445,161
Fixed Assets			
- GIA		22,550,554	11,526,078
- UGC Development Fund		-	3,533,753
TOTAL (B)		258,122,629	256,651,095

152

Balance being excess of Income over Expenditure (A-B)		185,312,045	78,344,571
Transfer to Special Reserve (Specify each)		-	-
Transfer to /from General Reserve		-	-
Opening Balance Brought forward		-	80,244,504
BALANCE BEING SURPLUS/DEFICIT) CARRIED TO CORPUS/CAPITAL FUND		185,312,045	158,589,075
SIGNIFICANT ACCOUNTING POLICIES	13		

*Separate Project account for UGC has been maintained from Current Year and shown in separate schedule no. 3

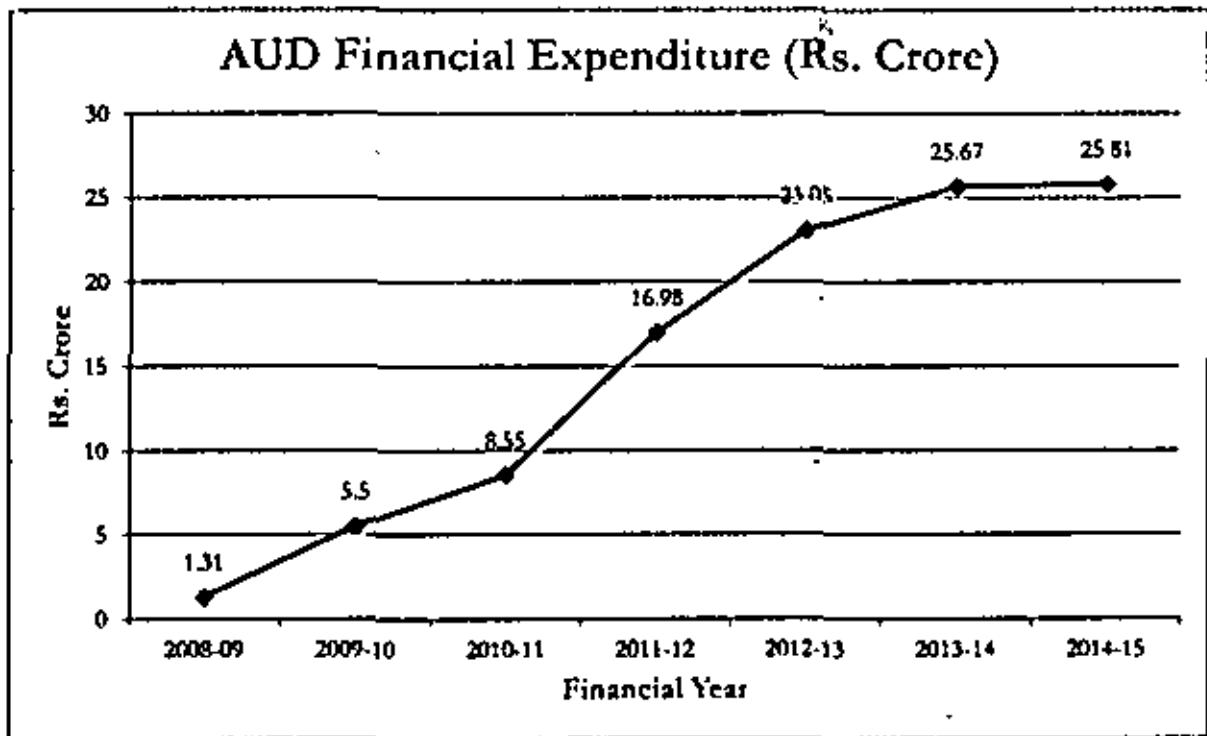
For Ambedkar University Delhi

For Kailash Chand Jain & Co.
Chartered Accountants

Chandan Mukherjee
(Pro Vice-Chancellor & Controller of Finance)

Abhishek Jain
Partner

Date: 04/07/2015
Place: Delhi



Resolved to approve the vision and constitution of Internal Quality Assurance Cell (IQAC)

The vision and composition of the AUD's Internal Quality Assurance Cell (IQAC) as approved is enclosed **(Enclosure-I)**.

Quality Assurance in AUD

- The University is committed to the idea of engendering an institutional culture wedded to both academic excellence and equity
- Institutional Structures have evolved over the last six years to strengthen the University's commitment to nurturing this culture and fostering accountability in the system. From the very first year of the functioning of the University, a reflexive approach to assessing its functioning has been adopted.
- Attempts to institute processes of programme evaluation were begun in the very first year of running the postgraduate academic programmes
- Many initiatives were taken up with the possibility of self and peer review of the feasibility as well as desirability of the new programmes
- University annual retreats and 'town hall' type meetings since the year 2009 to reflect on the initial experiences of running distinct programmes and adopting innovative practices in evaluation, student support and curriculum design
- In the same spirit University decided to undertake a Mid-Term Review of its functioning and formally instituted a Committee comprising of external members as well as internal in 2012. The external members of the committee comprised eminent academics and undertook an extensive research based and consultative exercise with the university community to arrive at its report and recommendations for future trajectories of the University.
- The University has institutional mechanisms to ensure review of curriculum, such as the Board of Studies, comprising experts in the relevant domain. Then there are the Standing Committees on Academic Programmes, Standing Committees on Research, where internal review of the courses and programme structures takes place and feedback is provided to the concerned faculty/School.
- University has now also initiated the institutionalization of Programme Evaluation.
- From the very beginning, student feedback on courses and instruction has been made an institutional priority. There are however variations in the manner in which student feedback is collected and utilised by the different Schools
- Quality assurance has been visualised as not merely a monitoring mechanism but an engagement process with the domain of knowledge as well as practice. This has manifested in the University's commitment to integrate field-based practice and learning in most of the academic programmes.
- Most of the academic structures, curricula, as well as the governance model and administrative structures were arrived at after a series of consultative meetings with a range of experts from academia, industry, and practitioners.
- The University went through the NAAC accreditation process immediately after becoming eligible for applying (after completing five years of its existence).

Vision for IQAC in AUD

- It is visualised as a forum for closer scrutiny of and brain-storming over institutional processes and priorities and not merely as a monitoring body.
- It should help create a data-base on various quality parameters of higher education, by initiating institutional research studies, such as, on student life cycle, field-engagement practices across different Schools, effectiveness of tutorial and mentoring systems, assessment practices and results, extent of interdisciplinary exposure to students across programmes, etc. and thus become the information hub of the university
- It should also help us create an effective knowledge management system by institutionalising MIS through the process of augmenting of the ERP system already in place at the University.
- IQAC should help in articulating and documenting the best practices and create institutional accounts of diverse experiences around different initiatives at the university.
- It would be the interface for dialogue on issues, academic as well as structural with the various Schools and Centres and help charter the future trajectories for the University administration.
- Though we already have statutory and informal bodies like BoS, SCAP, Schools of Study, and Centres, and SMT, IQAC will be a parallel body to these existing forums. IQAC would participate and at the same time undertake a critical review of the functioning of these bodies in the University.

Task for the first year (2014-15) of IQAC

- Review the NAAC Peer Team Report and formulate appropriate response to the suggestion made by the above team.
- Identifying critical parameters which require urgent action
- Developing frameworks to understand and review the critical parameters
- Evaluating the programmes introduced in the first two years of AUD
- Developing critical responsiveness to students' needs through student feedback
- Prepare a Perspective / Strategic Plan for the next five years

The composition of the AUDs IQAC:

- *Chairperson (Vice Chancellor)*
 1. Professor Shyam B. Menon
- *A few senior administrative officers*
 - Permanent members
 2. Professor Chandan Mukherjee (*Pro-VC*)
 3. Professor Chandan Mukherjee (*Dean, Academic Services*)
 4. Professor Kuriakose Mamkootam (*Dean, Student Services*)
 5. Professor Vijaya S Varma (*Dean, Planning*)
 6. Dr. M.A. Sikandar (*Registrar*)
 - Deans of Schools and Directors of Centres (by rotation for a period of two/three years to be nominated by the Vice Chancellor)
 7. Professor Venita Kaul, Dean (School of Educational Studies)
 8. Dr. Sumangala Damodaran, Dean (School of Development Studies)
 9. Dr. Sanjay K Sharma (Director, Centre for Community Knowledge)
- *Teachers (Eight Teachers to be nominated by the Vice Chancellor for a period of two/three years based on recommendation by the Senior Management Team)*
 10. Ms. Manasi Thapliyal (SES)
 11. Dr. Mamatha Karollil (SHS)
 12. Dr. Rajan Krishnan (SCCE)
 13. Dr. Suchitra Balasubrahmanyam (SDes)
 14. Dr. Rohit Negi (SHE)
 15. Dr. Dharendra Datt Dangwal (SLS)
 16. Dr. Nidhi Kaicker (SBPSSE)
 17. Dr. Nandini Nayak (SDS)
- *Non-teaching staff (Two to be nominated by the Vice Chancellor for a period of two/three years based on recommendation by the Senior Management Team)*
 18. Ms. Sunita Tyagi (Assistant Registrar, PVC Office)
 19. Ms. Bindu Nair (Assistant Registrar, Student Services)
- *Members from the Management (One from among the external members of the BoM, Court or the Academic Council to be nominated by the Vice Chancellor based on recommendation by the Senior Management Team)*
 20. Professor Kiran Datar (Member, Board of Management)
- *Two-Four nominees from local society, students and alumni (by rotation every two / three years based on recommendation by the Senior Management Team)*

Students

21. Ms. Shaina Sehgal, MA (E&D) Batch 2010-12 and currently PhD Student (SHE)
22. Ms. Latika Vashistha, PhD student (Gender Studies, SHS)

Task for the first year (2014-15) of IQAC

AUD, through its IQAC, would like to initiate the following activities / processes in 2015-16:

- Collectively develop a methodology to carry out evaluation of its programmes, Schools, Centres and Divisions,
- Initiate evaluation of programmes, beginning with those which were introduced in the first two years of the University.
- Conduct 1-2 week workshops during the Winter and Summer break on themes such as pedagogy, enhancing knowledge in specific domains, interdisciplinarity, assessments, etc.
- Develop an orientation package for newly appointed staff in the University to acclimatize them to the AUD way,
- Organize summer and winter school for school students who are aspirants for admissions in to higher education, especially those belonging to marginalized backgrounds,
- Assist the Student Services division of the University in establishing an *Equal Opportunity Cell*. The purpose of this cell would be to make Education accessible to socially marginalised groups, economically disadvantaged sections and persons with disabilities.
- Assist the Academic Services division of the University in establishing an *Academic Teaching Development Programme* which is meant to help and assist the teachers to adopt innovative and relevant pedagogies, appropriate assessment practices, field practicum, and exposure to and acquiring new knowledge. The idea is to help attain excellence and professionalism in teaching.
- Conduct surveys with applicants for the various programmes of the University to understand their social and economic backgrounds, their aspirations, and their training needs. Also, conduct surveys with the alumni of the University,
- Help the IT division and the ERP cell to improve the MIS of the University.

Alumni

23. Ananya Kushwaha, MPhil (SHS)

24. Dishant Choudhary, MBA (SBPPSE)

- *One/two nominees from Employers /Industrialists/stakeholders (by rotation every two / three years based on recommendation by the Senior Management Team)*

25. Mr. Vivek Mehra, MD & CEO, SAGE Publications India

- *Director /Coordinator (senior faculty member by rotation every two years nominated by the Vice Chancellor based on the recommendation of the Senior Management Team)*

26. Dr. Praveen Singh (SHE)

Resol. No. 5C/BoM(18)/08.10.15 & 02.11.15

Resolved to approve the first Annual Quality Assurance Report (AQAR) for 2014-15

The first Annual Quality Assurance Report (AQAR) for 2014-15 as approved is enclosed (**Enclosure-I**).

Annual Quality Assurance Report (AQAR)
2014 - 15

भारत रत्न डा. बी. आर.
अम्बेडकर विश्वविद्यालय, दिल्ली



Bharat Ratna Dr. B.R.
Ambedkar University, Delhi

1. Details of the Institution

1.1 Name of the Institution **Bharat Ratna Dr. B. R. Ambedkar University**
(Ambedkar University Delhi)

1.2 Address Lothian Road
 Kashmiri Gate
 Delhi
 PIN Code: 110 006

Institution e-mail address: info@aud.ac.in

Contact Nos. : 91 – 11 – 23863720 / 40 / 42 / 43

Name of the Head of the Institution: Professor Shyam B. Menon

Tel. No. with STD Code. 91 – 11 - 23865070

Mobile: 9717719999

Name of the IQAC Co-ordinator: Dr. Praveen Singh

Mobile: 9971561804

IQAC e-mail address: iqac@aud.ac.in

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.
 This EC no. is available in the right corner- bottom
 of your institution's Accreditation Certificate)*

1.5 Website address: www.aud.ac.in

Web-link of the AQAR:

For ex: <http://www.ladykaneecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.02	2014	9 December 2019
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: 10/02/2015

(An interim IQAC was formed on 19/09/2014. The new IQAC was formed in the SMT Meeting of 10 February 2015)

1.8 AQAR for the year: 2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

This is our first AQAR

1.10 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☐

No

☒

Constituent College

Yes

☐

No

☒

Autonomous college of UGC

Yes

☐

No

☒

Regulatory Agency approved Institution

Yes

☒

No

☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education

☒

Men

☐

Women

☐

Urban ☒Rural ☐Tribal ☐*Financial Status:*Grant-in-aid ☒UGC 2(f) ☐UGC 12B ☒Grant-in-aid + Self Financing ☐Totally Self-financing ☐**1.11 Type of Faculty/Programme**Arts ☒Science ☐Commerce ☐Law ☐PEI (Phys Edu) ☐TEI (Edu) ☒Engineering ☐Health Science ☐Management ☒

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges) N/A**1.13 Special status conferred by Central / State Government -- UGC/CSIR/DST/DBT/ICMR:**
NoAutonomy by State/Central Govt. / University: **Yes**University with Potential for Excellence: **No**UGC-CPE: **No**DST Star Scheme: **No**UGC-CIE: **No**UGC-Special Assistance Programme: **No**DST-FIST: **No**UGC-Innovative PG programmes: **No**Any other (Specify): **No**UGC-COP Programmes: **No****2. IQAC Composition and Activities****2.1 No. of Teachers: 9****2.2 No. of Administrative/Technical staff: 11****2.3 No. of students: 2****2.4 No. of Management representatives: 1**

2.5 No. of Alumni: **2**

2.6 No. of any other stakeholder and community representatives: **Nil**

2.7 No. of Employers / Industrialists: **1**

2.8 No. of other External Experts: **Nil**

2.9 Total No. of members: **26**

2.10 No. of IQAC meetings held:

2.11 No. of meetings with various stakeholders:

Faculty: **12** (programme / school wise meetings)

Non-Teaching Staff: **One**

Students: **12** (programme / school wise meetings with graduating batches) +
1 (all SFC members)

Alumni: **Nil**

Others: **Nil**

2.12 Has IQAC received any funding from UGC during the year? **No**

If yes, mention the amount

2.13 Seminars and Conferences (only quality related): **None**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Level Total Nos. International National State Institution

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

a. The main task accomplished by the IQAC in the current year was the preparation of the *Perspective / Strategic Plan* for the University with a *Plan of Action* for the next five years. In the process of doing this the following activities were conducted:

- Organised a review meeting to discuss the NAAC Peer Team Report

A meeting with the members of the senior management team (SMT) was organised to discuss and review the process of NAAC accreditation and also the NAAC Peer Team Report. In this meeting critical parameters requiring urgent / corrective action were identified. The meeting also suggested that the newly constituted IQAC should prepare a perspective / strategic plan for the University along with a plan of action (PoA) which could be operationalised from the new academic session.

Subsequently, the IQAC conducted another SWOT analysis in the beginning of 2015.

- Organising consultations / feedback across all primary stakeholders of the University

A sub-group of the IQAC organised feedback sessions with teachers, administrative staff and students to understand their perspective on the functioning of the University and how it could be improved. The teachers were specifically asked about how they wanted to strengthen the existing BA and MA programmes, syllabus restructuring, classroom transactions, employability of graduates, and their own specific training needs. The non-teaching staff were asked about their training needs. The outgoing students were encouraged to freely talk about their academic and other experiences in the University. Feedback was also taken from the staff of various Divisions.

- Institutional Development / Strategic Plan

Based on the SWOT and the consultations / feedback, an Institutional Development Plan was prepared in which three broad areas have been identified: *Access and Equity*, *Excellence in Higher Education*, and *Deepening the Relationship with the City*. A Plan of Action (PoA) for the next five years was also prepared.

- Apart from the above, IQAC also initiated the practice of meeting the graduating batch of students along with the faculty. The SMT and IQAC meets graduating students of 2-3 programmes of each School together in the presence of the Dean and faculty members of the school. The students freely express their views on all aspects. They make their observations on syllabus, programme structures, assessment and evaluation, course feedback forms, their experience of dealing with the administration, facilities available to them in the university, overall student life at AUD, etc. They are also encouraged to speak about future plans and how their time at AUD fits in with their aspirations. This meeting with students is followed immediately by meeting with faculty members of the school concerned. The objective is to bring them on board. Observations made by students are discussed extensively. Students raise various issues in these

meetings which gives the administration an opportunity to understand the kind of problems they face. This practice of meeting students provides the university administration an opportunity of knowing how students judge the functioning of university, and in taking corrective measures, if required

2.15 Plan of Action by IQAC/Outcome

The accreditation process for the University was completed only in December 2014; the NAAC Peer Team visit happened towards the end of September 2014. So the newly constituted IQAC has had only one semester to plan and implement its activities. The IQAC decided that before embarking on activities it would be more productive to conduct a thorough study of existing situation and prepare a strategic plan which would then guide us in planning our future action.

Plan of Action	Achievements
Identifying critical parameters which require urgent action	These parameters have been identified and shared with the respective Schools or Divisions
Prepare a perspective plan for the University, with a plan of action	A perspective / strategic plan has been formed and a plan of action for the next year has prepared
Developing critical responsiveness to students' needs through student feedback	• The practice of meeting graduating students in their final semester has been introduced • A complaint redressal portal has been created for students • Formalising Student – Faculty Committees (SFC), and creating a central SFC • Students' involvement in managing the Student Welfare Fund expanded
Evaluating the programmes introduced in the first two years of AUD	Due to shortage of time we could not do much on this. But this remains our first priority in the action plan for next

	year

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body: Yes

The AQAR has been placed before the Board of Management in its meeting held on 8 October 2015

Provide the details of the action taken

Part – B
Criterion I: Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	09	03	-	-
PG	17	02	-	-
UG	07	-	-	-
PG Diploma	02	01	-	-
MPhil	05	-	-	-
Others	-	-	-	-
Total	40	06	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	39
Trimester	01
Annual	-

1.3 Feedback from stakeholders*

Alumni: **No**

Parents: **No**

Employers: **No**

Students: **Yes**

Mode of feedback: **Manual**

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

Revision / updation of syllabi is regularly carried out by individual teachers as and when new literature is published. Any major changes are brought to the Board of Study of the School and from there to the Academic Council (and its Standing Committees) for ratification.

1.5 Any new Department/Centre introduced during the year. If yes, give details. No

Criterion II: Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others*
88+4	62	16	10	4

* Others include four Academic Fellows

2.2 No. of permanent faculty with Ph.D.: 67

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	2	3	2	0	0	3	0	12	4

2.4 No. of (a) Guest Faculty: 33 (b) Visiting faculty: 2 (c) Temporary faculty 12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	15	2
Presented	1	2	-
Resource Persons	-	6	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The teaching programmes in AUD has continued to practice and further mainstream the innovations in pedagogies that were adopted when they were introduced (the details of such practices can be found in our SSR, 2014 in section 2.3.11). In addition, the University has already decided to set-up the *Academic Teaching Development Programme* to help and assist the teachers to adopt innovative and relevant pedagogies, appropriate assessment practices, field practicum, and exposure to and acquiring new knowledge. We intend to set-up a cell staffed with appropriate experts and professionals. The idea is to help attain excellence and professionalism in teaching. It is also intended that over the next 2-3 years this cell will come with a framework and training material on the above issues. But to begin with a number of events like workshops, courses and training will be

organised on some of these areas. The office of this cell will also encourage teachers to visit the cell for a face-to-face interaction. The cell will also collect data on the range of practices in different programmes, conduct surveys and programme evaluation.

2.7 Total No. of actual teaching days during this academic year.

Monsoon Semester 2014: 105 days

Winter Semester 2015: 120 days

Total: 225 days

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The University has introduced an evaluation system based on continuous assessments. For each course being offered, a minimum of three assessment situations are presented to the student and any single assessment does not carry more than a 40% weightage. The assessment situations comprise a variety of modalities, including individual and group exercises, quizzes, simulations, viva-vores, audio-visual presentations, term papers and case discussions. Each assessment situation is thus meant to aid the process of teaching and learning. An assessment calendar is prepared keeping in mind the assessment situations, time and duration of the semester / trimester system, weightage attached to each assessment and the cohort size. The University has instituted a system of student feedback after each assessment in which the answers are discussed and the marking system shared. All examination-related activities are handled by the School faculty through an Assessment Committee. The IQAC was part of the discussions to finalise a standard operating procedures (SoP) for submission and finalisation of grades. It is hoped that this SoP would be accepted and put to practice from the next academic year.

2.9 Number of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop:

All the members of the University's faculty are involved in curriculum development, revision and restructuring as the University believes in decentralised and non-hierarchical structures in its academic administration. But while individual teachers and programmes have the autonomy to make these changes, the University has also set in place appropriate mechanisms to maintain and monitor quality. New course outlines and significant changes in existing course outlines developed by faculty members are therefore passed by the Board of Studies of the relevant School before they are brought to the classroom.

2.10 Average percentage of attendance of students: <<  >>

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Category 1 A+	Category 2 (A- to A)	Category 3 (B+ to B)	Category 4 (B- to C+)	Pass (%)
BA	238	--	--	--	--	126 (52.94%)
MA	365	--	--	--	--	246 (67.39%)
PG Diploma	16	--	--	--	--	14 (87.50%)
M. Phil	70					18* (25.71%)

* This is not a true reflection of the pass percentage as viva voce of a number of candidates has not yet been held due to various reasons.

2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning processes:

The IQAC has representation from all the Schools of the University who bring to the discussions in IQAC the perspectives and feedback from all the teaching programmes, apart from acting as points persons for sharing the proceedings of the body to the larger teaching community. Apart from this, IQAC carries out regular surveys / feedback with teachers to gather information on the practices and also to carry out any need analysis. IQAC also holds meetings with students through SFCs and by meeting the outgoing batch of students. The IQAC also plans to start a comprehensive programme evaluation programme from the next academic year.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	9
UGC – Faculty Improvement Programme	2
HRD programmes	1
Orientation programmes	10
Faculty exchange programme	3
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
<i>Administrative Staff</i>				
Group – 'A'	8	12	8	11
Group – 'B'	–	41	–	12
Group – 'C' & 'D'	–	22	–	56
<i>Technical Staff</i>				
Group – 'A'	–	1	–	3
Group – 'B'	–	5	–	1
Group – 'C' & 'D'	–	4	–	5

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

The IQAC initiated a feedback exercise to understand the support structures needed to promote research in the University. Based on the above, and part of the Perspective / Strategic Plan, some measures have been proposed some of which will be introduced from the next academic year. The salient features of this plan are:

- Establish more interdisciplinary centres of research
- Appoint Replacement Faculty for Study Leave and Sabbaticals
- Increase Financial Support for Faculty to Attend Conferences and Workshops
- Increase Financial Support for Organising Workshops / Conferences
- Launch New Areas of Research and Teaching
- Host Visiting Faculty and Practitioners
- Promote Research by Students
- Institute more PhD Fellowships and Teaching Assistantship
- Enhance Infrastructure
- Establish Ambedkar University Press

In the current year, the University has set aside an amount of Rs. 1 crore for faculty research. It has also initiated the *AUD Publication Series* to encourage teachers and students to publish their completed and ongoing research. Students are also encouraged and financially supported to present their research in conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	10	23	--	--
Outlay in Rs. Lakhs	252.89	666.05	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	8	8	--	--
Outlay in Rs. Lakhs	24.43	3.30	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	5	1

Non-Peer Review Journals		15	13
e-Journals			
Conference proceedings	1	2	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

	Nature of the Project	Duration Year	Name of the funding Agency	Total Grant Sanctioned	Received (INR) Lakh
A	<u>Major projects</u>				
	<u>Ongoing</u>				
1	National Book Trust	NA	National Book Trust		9.30
2	Research (The State, Globalization and Industrial Development in India: The Political Economy of Regulation and Deregulation)	3 years	Norwegian Institute of International Affairs (NUPI)	32.96	14.76
3	Curriculum Development for Undergraduate Teaching (Enhancing quality, access and governance of undergraduate education in India - P-QUAL))	4 years	British Council	122.05	51.66
4	Oration / Memorial Lecture - Annually & Fellowships for MPhil students (Development Practice)	NA	Rohini Ghadiok Foundation		9.90
5	Building an oral history archive and Publication - Involves research, interviews, archiving, releasing a publication (Delhi Oralities Project)	2 years	ICSSR	12.00	4.80
6	Conference and Exhibition (Cultural Continuities of North East India and South East Asia)	10 months	INTACH	18.00	
7	Research (Class and Caste in India in need of a Theoretical and Empirical Re-examination)	2 years	ICSSR	25.00	5.61
8	Series of Exhibitions - Involves research, community participation & organizing exhibitions (Spirit Of Delhi)	2 years	Lalit kala Academy	24.50	4.80

9	Conference and Exhibition (Cross-Civilizational Interaction in Antiquity: India, Iran, Greece and China)	NA	National Museum, INSA	9.00	5.06
10	Research (Mapping Socio-Ecological Vulnerability: Nature, Society and Markets)	NA	ICSSR	21.87	12.03
11	Curriculum Development (Institutionalising 'A MPhil in Development Practice')	5 years	Jamsetji Tata Trust	346.97	150.15
12	Research (An Assessment of Dependence of Forest Fringe Villagers on Forest products and Marketing Issues in Kandhamal and Kalahandi districts of Orissa)	2 years	ICSSR	5.00	2.00
13	Research (Livelihood and Identity Among the Pulayas: A Case Study of Sarpam Thullal in Kerala)	2 years	ICSSR	15.00	6.00
14	Research (Socio Economic Status of Particularly Vulnerable Tribal Groups of Odisha)	3 years	ICSSR	12.00	4.80
15	Research (Impact of early learning, socialization--- along the primary level)	4 years	CIFP	152.14	152.14
16	Curriculum Development and Running the Course (Developing and launching of Academic programmes on ECCE)	2 years	SRTTI	70.00	35.00
17	Research (Indian Early Childhood Education Impact)	1 year	UNICEF	106.95	34.62
18	Research (Feasibility Assessment for ECCE and ELLDS)	1 year	UNICEF	130.56	79.95
19	Research (Saving Brains-changing Mind sets)	1 year	Mobile Creches	40.16	8.92
20	Research (Early Childhood Development for the Poor - Impacting at Scale)	1 year	NIH YALE	31.33	8.38
21	Training and Curriculum Development (Technical Assistance on ECCE)	10 months	UNICEF (WB)	13.47	3.99
	TOTAL (Ongoing Major Projects)			1188.96	603.87
	Completed				

1	Research (Migration and Industrial Work: Changing Patterns, Worker Identities and Livelihood Strategies in the City of Delhi)	1 and half years	ICSSR	5.63	5.63
2	Research & Developing position paper (Strategic Collaboration on ECCR)	1 year	CARE	19.40	19.40
3	Research (Impact Evaluation of I love reading in MCD schools in Delhi)	9 months	Katha	10.00	10.00
4	Research (Longitudinal study of exploring impact early learning)	1 year	UNICEF	98.33	82.01
5	Research (Impact school readiness study)	9 months	World Bank	37.46	37.46
6	Research (System approach for Better Education Results in ECCE)	5 months	World Bank	29.00	29.00
7	Research (Early Childhood Development for the Poor Impacting at Scale- NIH Study)	1 year	NIH YAI DE	17.90	19.88
8	Training and Curriculum Development (Technical Assistance on ECCE)	9 months	UNICEF(WB)	12.90	6.16
9	Research & Position Paper (Start early read in time)	6 months	CARE(India)	12.42	11.06
10	Research (Feasibility Assessment for ECCE and ELDS)	3 months	UNICEF	32.30	32.30
	TOTAL (Completed Major Projects)			275.32	252.89

	Nature of the Project	Duration Year	Name of the funding Agency	Total Grant Sanctioned	Received (INR) Lakh
B	Minor Projects				
	<i>Ongoing</i>				
1	Research (Culture and Ecology of Sacred Groves and Temples in Manipur)	1 year	ICSSR	4.00	1.80
2	Building an Archive - Involves research, digitization & archiving (Lotika Varadarajan Ethnographic Archive)	9 months	Vasant J Seth Memorial Foundation	3.00	1.50
	TOTAL (Ongoing Minor Projects)			7.00	3.30

<i>Completed</i>					
1	Curriculum Design (Evolving Best Practices for Postgraduate Teaching about Designs, Culture and Society. Developing Curriculum, Pedagogy and Teaching Materials through collaborative cross cultural partnerships)	1 year	British Council	4.44	4.44
2	Research & Developing position paper (Strategy for paper on ECCE)	6 months	UNICEF(Raj)	4.38	4.38
3	Advocacy (Film of ECCE Case study)	4 months	UNICEF	3.00	3.00
4	Consultation (Payment to Rapporteurs for National Conf.)	9 months	UNICEF	0.77	0.77
5	Report (Education for All Global Monitoring Report)	8 months	Aga Khan Foundation	3.49	3.49
6	Research (Evaluation of study of handing for children)	1 month	Aga Khan Foundation	1.37	1.37
7	Research & Position Paper (Start early reading in time)	4 months	CARE(India)	3.81	3.81
8	Research (Impact evaluation I love reading intervention in MCD school)	3 months	Katha	3.52	3.17
TOTAL (Completed Minor Projects)				24.78	24.43

	Nature of the Project	Duration Year	Name of the funding Agency	Total Grant Sanctioned	Received (INR) Lakh
C	Industry Sponsored				
1	Research (Ecological Restoration of degraded landscapes in Bolani Iron Ore mines area of SAIL - a Model for Sustainable Development, Biodiversity conservation and Co-Mingation Strategy)	3 years	Steel Authority of India Ltd SAIL	74.96	62.18

	Nature of the Project	Duration Year	Name of the funding Agency	Total Grant Sanctioned	Received (INR) Lakh

D	Projects sponsored by the University				
1	Research (Restoration of Dheerpur Wetlands)	6 months	AUD GIA	12.86	
2	Research (New Urban Spaces and the Negotiations of Women's Subjectivity)	8 months	AUD GIA	2.00	
3	Festival of performances, exhibitions and light & sound installations (Dar-e-Shikoh: Dara Shikoh Festival of Delhi)	1 month	AUD GIA	4.80	
4	Seminar (Interrogating Manuscripts: Seminar on Manuscript Cartography)	1 month	AUD GIA	0.97	
5	Exhibitions and Talks - Part of a larger project (Delhi Citizens Memory Project)	NA	AUD GIA	1.50	
6	Building an archive - Involves research, curation of photographs, archiving and a launch event (Cameras of the Past)	NA	AUD GIA	4.75	
7	Building multiple archives - Involves archiving multiple donor collections (Social Science Research Archive)	9 months	AUD GIA	3.00	
8	Documentation of University events and building the AUD archives (Institutional Memory Project)	3 years	AUD GIA	12.50	
	Total (University Sponsored)			42.38	

3.7 No. of books published

i) With ISBN No.: Nil

ii) Without ISBN No.: Nil

iii) Chapters in Edited Books: 16

3.8 No. of University Departments receiving funds from

UGC-SAP: None

CAS: None

DST-FIST: None

DPHE: None

DBT Scheme/funds: None

Others*: 2

*Sir Ratan Tata Trust: 1 and Sir Dorabji Tata Trust: 1

3.9 For colleges: N/A

3.10 Revenue generated through consultancy: **Nil**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	3			
Sponsoring agencies	a. AUD b. AUD, National Museum, Indian National Science Academy, ICHR, ICCR	a. AUD b. AUD, European Union			

3.12 No. of faculty served as: (a) experts: **12** (b) chairpersons: **7** (c) resource persons: **11**

3.13 No. of collaborations: (a) International: **10** (b) National: **5** (c) Any other: **5**

3.14 No. of linkages created during this year: **14**

3.15 Total budget for research for current year in lakhs:

(a) From Funding agency:

(b) From Management of University: Rs. 2.2 lakh (budget allocation was Rs 1 crore)

(c) Total:

3.16 No. of patents received this year: **None**

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
2	.	2				

3.18 No. of faculty from the Institution who are:

(a) Ph.D. Guides: **19**

(b) Students registered under them: **49**

3.19 No. of Ph.D. awarded by faculty from the Institution: **None**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

(a) JRF: **13**

(b) SRF: **Nil**

(c) Project Fellows: **Nil**

(d) Any other (Stipend): **72**

3.21 No. of students Participated in NSS events: **None**

- (a) University level (b) State level (c) National level
(d) International level

3.22 No. of students participated in NCC events: **None**

- (a) University level (b) State level (c) National level
(d) International level

3.23 No. of Awards won in NSS: **None**

- (a) University level (b) State level (c) National level
(d) International level

3.24 No. of Awards won in NCC: **None**

- (a) University level (b) State level (c) National level
(d) International level

3.25 No. of Extension activities organized:

All the extension activities organised by the University (see details in 3.26) are ongoing and not event based. Hence, it will be difficult to give an exact number to such activities.

- (a) University forum (b) College forum (c) NCC / NSS (d) Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Ehsaas—The Psychotherapy and Counselling Clinic

Ehsaas is an initiative by the School of Human Studies, committed to the training of socially sensitive mental health professionals. At the clinic, along with the sliding fee structure, we also endeavour to provide low cost and free counselling and psychotherapy to both our students and to the larger community. The clinic comprises an Adult, Child and Family Clinic and it also provides psycho-diagnostic psychological testing. Approximately 100 patients, including outsiders, have visited Ehsaas for various mental health related issues during this reporting period.

Centre for Community Knowledge

The Spirit of Delhi project has been initiated by the Centre for Community Knowledge at AU1D. It has been conceptualized as a multi-venue project aimed to exhibit the cultural and artistic heritage of the diverse people and communities living in the city of Delhi. Drawing upon multiple art forms – visual, photographic, oral and covering tangible and intangible heritage - the project collects

documents and uses multiple art forms to make visible the oral narratives that tell the story and changing perceptions of ordinary people in the city.

Centre for Early Childhood Education and Development

In year 2014, CECED advocated with UNICEF for the development of Model Anganwadi centres as demonstration and training lab areas for the ICDS functionaries, based on the learning gained from some qualitative work undertaken from a longitudinal research conducted by CECED named “Indian Early Childhood Education Impact Study”. 50 Model Anganwadi centres were developed in two districts of West Bengal with the help of Vikramshila and UNICEF.

DDA MoU for Dheerpur Wetlands Restoration

AUD has signed an MoU with the Delhi Development Authority for the restoration and upkeep of 25 hectares of wetlands adjacent to AUD’s upcoming campus in Dheerpur. A new Centre for Urban Ecology and Sustainability is in the process of being set up to coordinate this activity.

Criterion IV: Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
<i>Campus area</i>	23,560 sqm	-	GIA	23,560 sqm
<i>Class rooms</i>	40	-	GIA	40
<i>Laboratories</i>	4	-	GIA	4
<i>Seminar Halls</i>	3	-	GIA	3
<i>No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year</i>	-	1	GIA	6
		5	Project	
<i>Value of the equipment purchased during the year (Rs. in Lakhs)</i>	-	16,62,026	GIA	1,06,71,789
		25,79,169	Project	
		64,30,594	UGC	
<i>Development of new Campuses of AUD (Expenditure on construction of boundary walls)</i>	-	1,91,02,640/-	GIA	1,91,02,640/-

4.2 Computerization of administration and library

No additions were made in the computerization of the administration and library, except that a course on basic computer skills is now being offered to Attendants (MTS employees) of the University.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
<i>Text Books</i>	21,985 +3,240 (Gratis)	5,27,86,256	5177 + 112 (Gratis)	1,56,86,814	30,514	6,84,73,070
<i>Reference Books</i>	1429				1,429	
<i>e-Books</i>	120	5,00,000	41	2,53,308	161	7,53,308
<i>Journals</i>	130	3,24,08,421	44	6,46,517		6,46,517
<i>e-Journals</i>	15000			96,43,955		4,20,52,374
<i>Digital Database</i>	9		7	13,17,904		13,17,904
<i>CD & Video</i>	159	81853			159	81,853
<i>Others (specify)</i>						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	471	5	100 + 20mbps	Hall 58	One	IT Services	IT Services	
Added								
Total	471	5	100 + 20mbps	Hall 58	One	IT Services	IT Services	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The IT Division, with the help of HR Division, has developed a course 'Introduction to Computers'. This course will be offered from the next academic year to the Attendants / Multi-Tasking Staff (MTS) of the University who are currently working under contractual arrangements.

4.6 Amount spent on maintenance in lakhs .

- i) ICT : 164.32
- ii) Campus Infrastructure and facilities: 16.53
- iii) Equipments : 52.28
- iv) Others : 195.67

Total: 428.82

Criterion V: Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services: **Nil**

5.2 Efforts made by the institution for tracking the progression: **Not yet**

5.3 (a) Total Number of students

UG	PG	Ph. D.	M. Phil.
650	885	57	135

(b) No. of students outside the state: **96**

(c) No. of international students: **9**

(d) Gender distribution of students:

Gender	Number	Percentage
Men	636	36.82
Women	1091	63.17

(e)

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1008	148	101	192	08	1457	1154	175	130	262	06	1727

(f) Demand ratio: **7:1** Dropout **10.82%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any): **None**

No. of students beneficiaries: **None**

5.5 No. of students qualified in these examinations

NET: **None**

SET/SLET: **None**

GATE: **None**

CAT: **None**

IAS/IPS: **None**

State PSC: **None**

UPSC: **None**

Others: **None**

5.6 Details of student counselling and career guidance

Language Cell

While the medium of instruction at AUD is English, students from different linguistic backgrounds are encouraged to apply for admission to the various programmes at AUD. A Language Cell has been set up at AUD to help students to improve their reading, writing and comprehension skills in English.

Mentorship and Counselling

AUD's mission is not merely to provide access opportunities for quality higher education to students irrespective of their backgrounds, but also to ensure that all students traverse through the process of higher education smoothly and attain success. The University endeavours to support every student in his/her struggle to find moorings in the university's academic and social space. A system of Mentorship and Counselling has been set up at the University to facilitate this.

Career Cell

AUDCC (AUD Career Cell) has been set up to facilitate interface between students and the world outside. AUDCC compiles the CV's of students with their major areas of interest, identifies organizations that are interested in offering internships to students and liaises between students and those organizations to facilitate student internships. It is strongly believed that these internships are of significant value when AUD graduates proceed to look for regular employment.

Student Cell

The Student Cell acts as a liaison between Student Services and students. Student Cell works to help students to overcome difficulty and provide assistance in every possible way.

Ehsaas- The Psychotherapy and Counselling Clinic

At AUD we value all aspects of the student's life. Therefore the University also has a provision to attend to the emotional needs of its students. There are times when all of us go through ups and downs. Feeling angry, lonely, sad and confused is part of being human as well as of growing up. At Ehsaas-the counselling and psychotherapy unit, an attempt is made to listen to students' struggles with respect and empathy.

No. of students benefitted: Nil

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	31	18	13

*The data in the table above relates only to one School – SBPPSE – which organises campus placements for its MBA students. The University is in the process of setting-up a Placement Cell.

Other Schools of the University are in the process of setting up a mechanism to track student progression. Currently, no data is available for placements for these Schools.

5.8 Details of gender sensitization programmes

A Gender Sensitization Committee is already constituted and its task is mainly to hold campaigns and workshops. The new batch of students also gets a kit / handbook which include basic information about the do's / don'ts about sexual harassment. The process of setting up of the Committee for Prevention of Sexual Harassment (CPSH) is already on and the elections for constitution of the CPSH will be held in the next academic session.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level: **None** National level: **None** International level: **None**

No. of students participated in cultural events

State/ University level: **None** National level: **None** International level: **None**

5.9.2 No. of medals / awards won by students in Sports, Games and other events

Sports : State/ University level: **None** National level: **None** International level: **None**

Cultural: State/ University level: **None** National level: **None** International level: **None**

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	530	72,01,500
Financial support from government (AICTE)	01	76,750
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs: State/ University level: None National level: None International level: None

Exhibition: State/University level: None National level: None International level: None

5.12 No. of social initiatives undertaken by the students, None

5.13 Major grievances of students (if any) redressed, None [an online complaint / redressal portal has been created in this year. We will be able to respond to this question in the next AQAR]

Criterion VI: Governance, Leadership and Management

6.1 *State the Vision and Mission of the institution*

A commitment to equity and social justice forms the bedrock of the philosophy and values of Ambedkar University Delhi. As a public institution, AUD sees itself as an instrument of social transformation focussing on social action at the interface of civil society and the State.

The University is committed to the promotion of studies, research and extension work in higher education with focus on the liberal arts, humanities and the social sciences; and to the understanding of the forces impacting Indian society and how societal evolution in the future can lead to effective realisation of the Directive Principles of State Policies embedded in the Constitution of India so as to enable all sections of our people to achieve their full potential. This vision and mission has foregrounded the initiatives at AUD in terms of the interdisciplinary typologies adopted for the different Schools, the programmes developed, and the research focus therein.

AUD sees itself as a university for and of the city of Delhi and this guides the articulation of its policies and objectives. We see ourselves in the near future as a multi-campus university catering to a variety of needs and aspirations of the city and its citizens.

6.2 *Does the Institution has a management Information System*

The University has developed a cloud-based ERP system to manage all important academic and administrative information. While it will be some time before the ERP is fully operationalised, some important beginnings have already been made, for instance, for the entire life cycle of each student maintenance of assessment records, staff and faculty profile, staff and faculty recruitment, accounts, library, admissions, etc. The medium-term plan is to upload all relevant information on the ERP platform and conduct all official communication and processes online.

All faculty, staff and students have also been provided official email ids on which important notices are sent, and communications exchanged. They have also been provided network ids through which they can access the ERP / Intranet where all notifications are put up. Hard copies of important notices and information are sent to relevant individuals. LibSys and electronic resources can be accessed from remote locations.

6.3 *Quality improvement strategies adopted by the institution for each of the following:*

6.3.1 *Curriculum Development*

The development of curricula has been through extensive consultation with academics, leading scholars and practitioners from different disciplines across the country and abroad. The University also has formal mechanisms to obtain feedback from students for curriculum evaluation. Any change or modification in curricula has to go through a 3-tier deliberative process comprising the Programme or School Committee, Board of Studies and the Academic Council.

Several courses taught at AUD are a departure from the mainstream. Course curricula therefore require advocacy for acceptance and recognition in several fora (from the classroom to industry), of the unique spaces and ideas that are being engendered through the courses. The textual repertoire from which knowledge is drawn has been widely expanded. The programmes employ a variety of foundational, core and elective courses, along with a mandatory component comprising field exposure / immersion and research. This ensures diversity of teaching-learning practices, which are enhanced through bringing in varied experiences of adjunct and visiting faculty that complement the regular faculty.

The University has worked towards and will continue to strengthen newly emergent areas of knowledge reflected in its courses, by supporting faculty research as well as building the related infrastructure.

6.3.2 Teaching and Learning

The perspective on teaching-learning at AUD is distinct. It focuses on the processes and an ethos that integrates the quest for knowledge with the experiential via the medium of discussions, interactions, dialogue and intensive field engagement. A constant concern and effort has been to establish bridges between courses across semesters and disciplines. Different media are used to facilitate class experiences. Mentorship and tutorials are integral to teaching-learning at AUD, and are understood as powerful locales for peer learning and exchanges in a close, engaged, and ongoing process.

Regular student feedback is collected through course feedback, student-faculty meetings, programme committee and academic coordination committee meetings. Schools also regularly conduct meetings of the Board of Studies, while at the university level, the Standing Committee of the Academic Council on Academic Programmes also meets at least once every semester.

The University has also initiated the practice where members of the Senior Management Team and IQAC meet the outgoing batch of each programme along with the faculty.

6.3.3 Examination and Evaluation

AUD has from its inception introduced a choice-based credit system, with multiple and continuous assessments in each course. Teachers are encouraged to innovate in the methods of assessments, and also provide continuous feedback to students on their performance. The teachers are also required to share with the students the course structure and, method and schedule to assessments in the beginning of the semester. Standard Operating Procedure (SOP) for finalising grades and generating Grade Sheets of students in the various programmes of the University is also under review and will be operationalised in the next semester.

6.3.4 Research and Development

The University has enabling provisions for the promotion of research with funding available to every member of its faculty. Funds are also available to each member of the faculty to attend one national conference each year and one international conference every two years. Similar funding support has now also been extended to BA, MA and Research students (see Criterion VII below for further details).

AUD has also initiated a publication series where the faculty and students are encouraged to publish their ongoing and completed research. For instance, curriculum development for some of the innovative undergraduate and postgraduate courses could evolve into a project for writing good, well researched textbooks that are peer reviewed or anthologies of case studies could be prepared. The documentation of institutional practices and experiences unique to AUD could also be undertaken. These can, in turn, feed into improving the teaching-learning process at AUD. Similarly, students' dissertation could also be published. An AUD Press is also planned.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The budget for the Library was increased to Rs. 3 crore for 2014-15, and apart from an increase in the acquisition of books, we also now have membership of a wider set of e-resources. The library has also been provided more physical space where renovations are currently underway.

The University has also been provided with more space which is currently under renovation before it can be used. Meanwhile, the University continues to function through infrastructure and resource optimisation. Existing classrooms and laboratories are being upgraded to help better course transaction. Specialised teaching and research softwares are constantly added and upgraded.

Land for two new AUD campuses at Dheerpur and Rohini in Delhi has been handed over to the University, and envisioning and planning of the new campus is currently underway.

6.3.6 Human Resource Management

The University has a policy of appointing faculty members on a concurrent basis, this is incorporated in the Statutes governing the structure of the Schools of Studies. This proposal was incorporated into the architecture of the University in November 2008.

Teachers will be appointed to the University and not to a specific School or Centre, and a teacher thus appointed will ordinarily be attached to more than one School or Centre. This will support the interdisciplinary character of programmes and Schools, and will also ensure that the very same teachers who undertake postgraduate teaching and research will also teach undergraduate students. This arrangement also enables reconfiguring research-groups and programme-teams periodically keeping in perspective the fluidity in the contours of knowledge.

Apart from this, the University envisions that about one-fifth of the teaching load would be shared by Visiting and Adjunct Faculty. This is specifically meant to enable exposure to the students with expertise of people working in other institutions as well as other sectors.

With regard to administrative staff, the following are the guiding principles adopted by the University bodies:

- The staff structure and staffing patterns of the University will be performance oriented and driven by results rather than by hierarchies and layers of reporting lines
- The organisation will be lean, and its structure flat
- Most of the personnel engaged by the University would be expected to be trained in multitasking so as to be able to move both vertically and horizontally
- The University should attempt to provide opportunities for its staff to improve their career prospects through regular and well organised training and personal development programmes

- The University shall endeavour to make most of its senior appointments on fixed tenures. A proportion of two-thirds on contract or deputation and at least one-third as regular appointments at all levels is recommended.
- For specific functions, the University will involve students through campus jobs.
- The structure would be reviewed every three years, but at the initial stage could be reviewed after two years.

We have not been able to implement these recommendations fully due to several reasons because of which the administration, constituted of employees with permanent, long and short-term contracts, has remained under-staffed for long periods of time. This has sometimes affected the routine functioning of the University. The University has now filled-up most of the administrative positions at the senior and intermediate levels. The next phase of recruitments will appoint lower level administrative and support staff. With this, the University's functioning will move seamlessly.

6.3.7 Faculty and Staff recruitment

The University has introduced a practice where all interviews for the post of Associate Professor and Professor is preceded by a presentation made by each candidate on a pre-decided topic. This has helped in getting a better idea about each candidate's work and interests as well as their suitability for the position.

6.3.8 Industry Interaction / Collaboration

At AUD, we strive to create both backward linkages with schools and other universities to attract students to our different programmes, as well as forward linkages, with organisations and institutions, where our students get absorbed. Given the diversity of our programmes as well as students' interests, some of our students, after obtaining a degree from AUD enrol themselves in various programmes of further higher learning; while others prefer to work with the development sector, NGOs, academic institutions, government / semi-government organisations, and the corporate sector or engage in self-employment and entrepreneurial activities.

Interaction with Industry is promoted in the following ways:

- Organising guest lectures, workshops, and informal interaction with practitioners and industry experts. This helps in bringing real life experiences into classrooms while at the same time acquainting the industry with our Schools and programmes, so that they may become potential recruiters.
- Experts from the industry have also been involved in consultative processes and course programme designing (e.g. in SBPPSE).
- Inviting professionals as adjunct faculty to engage in teaching for an entire semester. AUD has been able to get on board several senior executives as adjunct faculty to teach entire courses.
- The Board of Studies (BoS) and the Advisory Councils of various Schools comprise members from industry. By this process, we are able to mould our course structures and delivery to the needs of industry.
- Tie-ups with industry to offer programmes, and partner with them in establishment of Centres.
- Internships and short-term projects: Internship and field immersion are characteristics of each programme offered at AUD. This gives our students hands-on experience, and enables them to apply the concepts learnt in the classroom to the workplace.
- Placements: Several programmes have a placement cell of their own, and efforts are being made to put in place a career cell at the University level, preliminary work for which has already begun. The career / placement cell(s) provide career counselling to students, so that they take informed

decisions. The key responsibility of these cells is to act as an interface between the students and potential recruiters, and smoothen the process of campus placements.

6.3.9 Admission of Students

The Central Admission Committee, headed by the Dean Student Services, conducts all admission related activities. The committee has tried various ways to reach out to the marginal / peripheral areas of the NCT of Delhi. For instance, the University has started advertising in Delhi Metro (apart from the usual advertisements in the national and regional media, and important listserves), and also conducts Road Shows in schools and colleges. Special provisions like fee waivers are especially underlined in these advertisements and road shows so that the fee structure in the University does not act as a deterrent to students from economically and socially marginalised backgrounds. All admission process is conducted online for the convenience of the students and their parents, and to avoid any human errors. The University also conducts special drives to fill-up the reserved category seats in case these remain unfilled.

6.4 Welfare schemes for

Teachers: While the existing medical policy already provides partial funds as medical reimbursements, the University is in the process of formulating a policy on medical insurance. Further, a policy on instituting a Staff Welfare Fund is also under consideration.

Non-teaching staff Same as above

Students: AUD has a student welfare fund to which each student contributes Rs. 500 per semester, and an equal amount is contributed by the University. This fund is utilised to help needy students with financial assistance for hostel fees and hostel mess fees, photocopying, travel to and from the university, and in some cases also rent for students who have not been able to secure admission to the hostel.

6.5 Total corpus fund generated: Nil

6.6 Whether annual financial audit has been done **Yes**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No *		No	
Administrative	No		No	

*Except for the practice-based MPhil programme in Development Practice, no other academic programmes have undergone audit.

6.8 Does the University declare results within 30 days?

For UG Programmes **Yes**

For PG Programmes **Yes**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Doing away with the 'single examination' system, the University has introduced an evaluation system which is innovative – based on continuous assessments. For each course being offered, a minimum of three assessment situations are presented to the student and any single assessment does not carry more than a 40% weightage. The assessment situations comprise a variety of modalities, including individual and group exercises, quizzes, simulations, viva-voce, audiovisual presentations, term papers and case discussions. Each assessment situation is thus meant to aid the process of teaching and learning. An assessment calendar is prepared keeping in mind the assessment situations, time and duration of the semester / trimester system, weightage attached to each assessment and the cohort size. The University has instituted a system of student feedback after each assessment in which the answers are discussed and the marking system shared. All examination-related activities are handled by the School faculty through an Assessment Committee.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges? NA

6.11 Activities and support from the Alumni Association

While some programmes have already initiated programme level alumni networks of graduates, a formal University level Alumni Association is in the process of being registered. But at the programme / School level, the alumni's progress is tracked and they are also invited to programmes or events organised by the Schools.

6.12 Activities and support from the Parent – Teacher Association

We have not yet formed a Parent – Teacher Association.

6.13 Development programmes for support staff

The non-teaching staff are constantly sent for training programmes whenever opportunities come. They are not only given leave but the entire cost is borne by the University.

The University has also initiated internal training programmes for the MTS category of staff who are working on contract. Some of the courses being offered to them are on English and Computer Literacy. The idea behind this is to prepare them for the appointment process.

Special retreats are organised for non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The following concrete steps have been taken at AUD towards awareness and protection of the environment.

- One of the first established and flagship schools of the university is the School of Human Ecology (SHE), which houses an MA programme in Environment and Development, PhD in Human Ecology, as well as teaches undergraduate courses in relevant themes.
- A thoughtfully designed course, Environmental Issues and Challenges (EIC) is being taught as a foundation and compulsory course to all undergraduates at AUD. The course introduces important concepts, challenges and problem-solving thinking to students.
- Students at AUD run TERRA-Eco Club, which has organized recycling drives and awareness campaigns on campus in the past.
- A Centre for Urban Ecology and Sustainability has been created at AUD to develop expertise on aspects of urban environment, as well as work towards concrete projects that promote sustainability.
- A mechanism for paper recycling has been created at AUD in partnership with an NGO.
- A mechanism for the safe disposal of used sanitary napkins has been created at AUD.

Criterion VII: Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

A: Student Travel Grants

Goal / Context - In order to encourage academic excellence amongst students at Ambedkar University Delhi, a decision was taken to use part of Learning Enhancement funds for a Student Travel Grant, particularly to encourage students to attend academic conferences.

All BA, MA, MPhil and PhD students at AUD are eligible to apply for the Student Travel Grant. The rules formulated for the Grant clarify that this fund is made available, a) for International travel only once during the student's term in a particular degree programme of AUD ; and b) once for MA and BA students and twice for PhD students for national travel during the student's term. Grants are given only if the student's academic work in the form of a paper or article (or an equivalent work of art in the case of students of the School of Culture and Creative Expressions or the School of Design) has been accepted for presentation or poster presentation by an external organization or University of academic repute. Grants under this fund are not used for any other purpose.

Practice and Successes – Since the constitution of the Student Travel Grants fund in July 2015, a committee chaired by the Dean, Student Services has been able to award two travel grants to students to travel to Ireland and Japan respectively.

B. Strengthening University-City Linkages: “Sprit of Delhi” Project

Goal/Context

The Sprit of Delhi project has been initiated by the Centre for Community Knowledge at AUD. It has been conceptualized as a multi-venue project aimed to exhibit the cultural and artistic heritage of the diverse people and communities living in the city of Delhi. Drawing upon multiple art forms – visual, photographic, oral and covering tangible and intangible heritage - the project collects, documents and uses multiple art forms to make visible the oral narratives that tell the story and changing perceptions of ordinary people in the city.

Practices

The following activities were undertaken as part of this project:

1. *Dilli Ki Yaadein*: A photo exhibition of archival photographs depicting memories of Delhi as seen in personal photographic collections from early twentieth century to the present. A part of the exhibition also tells the story of Delhi through an exhibition of maps over the last few centuries. The exhibition was displayed at multiple locations in the city.
2. *Dilli ki Kahaani, Bachon ki Zubaani*: A Graphic Novel on children's experiences and memories of growing up in Delhi. The objective was to draw attention to how children from different parts of town, with different backgrounds, encounter and negotiate the city in different ways. In addition, some incidents from the past, remembered and retold by adults, described ways in which city spaces have changed.

After initial field visits children in the night shelters at Jama Masjid and Shadipur areas were chosen as the key areas for story collection and research work. The CCK team (which also included some students) conducted several art, craft and photography workshops along with interactive and recreational sessions at the shelter. Data for the graphic novel was collected through interviews with grown-ups and interactions, workshops, and activities with the children. This data collection took form of short stories. These stories were illustrated by a team of visual artists from Ambedkar University Delhi.

3. Neighbourhood Museum Programme

This programme sees the diversity of the metropolis in its macro or colony/ kasha/ neighbourhood settings. Locating itself in a colony where people live and work, the neighbourhood museums use oral narratives, recordings, photographs, visual images and artefacts from the locality to build a fascinating picture of the growth of the city as seen by its resident communities. Two sites in Delhi were identified for the Neighbourhood Museum Programme, 2015 - Nizamuddin and Ayanagar.

Oral narratives collected during the process of research were in form of interviews (with audio/video recordings), photographs, artefacts, maps etc. The local teams worked with residents and institutions from the neighbourhood in selection, curation, transcriptions, designing and execution of the exhibition.

Evidence of Success

Both neighbourhood museum interventions had extensive participation from community members in the collation, curation and display of material. The events were attended by people from other localities and were covered in the print and electronic media. Exhibited materials included archival and current photographs of landmarks and monuments on LCD monitor. (The collection kept

growing as and when residents donated their own old photographs of family and neighbourhood); artefacts such as furniture, a replica of an ancestral bullock cart, fabrics and costumes. The displays were complemented by live music performances by community members, film screenings and panel discussions of residents and experts.

Problems Encountered and Resources Required

A dedicated team needs to be built up for these initiatives as well as resources for storage of digital archives consisting of photographs and oral histories as well as preservation and storage of actual material in hard copies. Personnel and resources are also required to make these resources available online in order to make the collections available for researchers and scholars from outside.

C. Promotion of Online and Blended Learning

Goal

AUD wishes to extend quality higher education to populations that have poor access for a variety of reasons. Few of the difficulties are related to challenges in mobility and physically accessing institutions, as well as finding time and flexible arrangements for working individuals. Therefore, AUD is exploring ways to combine the possibilities of online learning platforms with inputs from subject experts at the university. To this end, Project E-QUAL is a European Union funded International Collaborative Project is being implemented by a consortium of partners. The objectives of the project are:

- to facilitate the exchange of best practice, experience and knowledge in undergraduate teaching and learning using technology enhanced approaches relevant to India's context;
- to support the governance and management of student learning through strengthening student participation;
- to promote the use of open source and technology- enhanced educational resources in Indian universities to enable wider access to high quality undergraduate education; and
- to disseminate best practices in higher education (pedagogy, learning technologies, policy and administration) between European and Indian institutions. (This includes promotion of the 'Bologna Process' of international academic credit portability and exchange.)

Context

The University, traditionally defined, is an institution that promises 'universal' or holistic education. Yet universities have failed to live up to this promise, first because they exist within well-defined physical spaces that admit only a small number of students and faculty, and second, because even

within the university, disciplines and departments are strictly segregated. In India, these limitations give rise to a very real and urgent crisis at the present time. Following upon the enactment of the Right to Education Act in 2008, India is committed to increasing its Gross Enrollment Ratio (of students in higher education) to around 30% by 2030 (from the present 19%). For this, it not only requires around 2000 universities, it also needs to ensure that the best institutions take the lead in disseminating higher education beyond the physical walls of the university itself. Secondly, if India is to innovate and provide leadership in emerging areas of global scholarship, universities must break free of the shackles of rigidly defined disciplines, and allow for greater creativity and curiosity. These two goals are part of AUD's vision as well as the core mission of Project E-QUAL, focusing as it does on (a) technology enabled learning and (b) pilot courses in the four interdisciplinary areas outlined below.

Practices

The goal of the project is to develop open access courses in key areas of undergraduate education, train educators from around the country, and thereby bring the expertise to several thousand students across India. The project activities are being implemented in four key disciplines – Critical Thinking, Cultural Studies, Human Ecology, Natural Resource Management & Sustainable Development. AUD is tasked with leading the creation of an online course in Human Ecology. This has proceeded through brainstorming activities amongst involved faculty, subject and technology experts. Thereafter, course creation has been ongoing, which includes design of online course material production of documentary films, and innovating evaluation mechanisms with strong field and peer learning aspects. At the moment the course is being piloted at AUD.

Evidence of Success

Though the project is still at a halfway stage, there are some unique elements that have emerged. First, the thematic areas have been decided through a consultative process including the widely different educational contexts that each participant represents (1 central university, 2 state universities, 1 private university; and 2 universities from Europe). Second, the courses are a result of further collaboration between partners and subject experts. Third, through a number of activities which bring together undergraduate students from various places and disciplines, active inputs from students have been received and incorporated into the design itself (rather than as hand-me-down); and fourth, there is intensive piloting, with associated inclusion of feedback, before the courses go live. All of this has meant that courses are more topical, relevant and precise than is usually the case.

Problems Encountered and Resources Required

Given that this project has been generously supported by the European Union, funds, which usually are a constraint for such innovative programmes, are not a problem here. However, it has been difficult for faculty members part of the project to find time to devote to the project since they are also engaged in their regular teaching and administrative work at the university. The reluctance amongst many faculty members towards online courses is a further challenge, since many view them as 'labour-displacing', rather than as tools to extend education to new territories.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
Identifying critical parameters which require urgent action	These parameters have been identified and shared with the respective Schools or Divisions
Prepare a perspective plan for the University, with a plan of action	A perspective / strategic plan has been formed and a plan of action for the next year has been prepared
Developing critical responsiveness to students' needs through student feedback	• The practice of meeting graduating students in their final semester has been introduced • A complaint redressal portal has been created for students • Formalising Student – Faculty Committees (SFC), and creating a central SFC • Students' involvement in managing the Student Welfare Fund expanded
Evaluating the programmes introduced in the first two years of AUD	Due to shortage of time this could not be accomplished. But this remains our first priority in the action plan for next year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

A. Feedback meetings with graduating students

The university has started an innovative practice under which members of the Senior Management Team and IQAC meets the graduating batches of undergraduate and postgraduates students. The purpose of this exercise is to find out what students think of the time they have spent at AUD as well as understand how they visualize their future. The purpose is not just to know about their class room experiences, but of all aspects of university life.

The SMT and IQAC meets graduating students of 2-3 programmes of each School together in the presence of the Dean and faculty members of the school. The students freely express their views on all aspects. They make their observations on syllabus, programme structures, assessment and evaluation, course feedback forms, their experience of dealing with the administration, facilities available to them in the university, overall student life at AUD, etc. They are also encouraged to speak about future plans and how their time at AUD fits in with their aspirations. This meeting with students is followed immediately by meeting with faculty members of the school concerned. The objective is to bring them on board. Observations made by students are discussed extensively. This helps in taking corrective measures, if required.

This practice of meeting students provides the university administration an opportunity of knowing how students judge the functioning of university. Students raise various issues in these meetings which gives the administration an opportunity to understand the kind of problems they face. These issues were extensively discussed by the teachers.

The students' feedback on the Student Welfare Fund has resulted in increasing their involvement in managing this fund. On the demand of students, Student Faculty Committees (SFCs) are being made more active. These meetings help the university to constantly improve its functioning and meet expectations of the students. These exercises also keep the system open and transparent. It also establishes live link with the alumni.

B. Institutional Memory Project

The Institutional Memory Project was initiated by Centre for Community Knowledge in December 2012. The vision and objective of the project has been to document, create and disseminate audio-visual archives of the university. To serve the university's purpose of being able to introspect and reflect as an ever evolving institution, the dynamic constitution and preservation of institutional memory is important. The collection of items currently held in the archive include a

number of event documentations (from 2008 to present), including special lectures delivered by guest speakers, footage of life on campus, short films on the university as well as student assignments shot in the University, oral narratives and interviews of faculty, ex-faculty, students, ex-students, staff and senior management at the University, archival documents, physical copies of photographs.

Collections

Collections included documents of Consultative Meeting Reports, Vision Statements for School and Centres, Statutes, Board of Management meeting minutes etc. In addition, audio visual collections include photographs of consultative meetings, lectures of the first course (Post Graduate Diploma in Development Studies), and recordings of the annual Ambedkar Memorial Lecture.

Documentation

Documenting current events on campus is an important part of creating an archive of AUD. Along with documenting official events and oral narratives of people associated with the University, as well as recording candid moments of everyday life at AUD. The idea behind this effort was that memory of an institution is incomplete without documentation of spaces, environs, student perspectives, changes in the landscape and certain intangible histories which contribute to the university's growth and evolution in time.

Oral Histories

Oral narratives within the University commenced with articulations of the vision and ideas that build Ambedkar University Delhi and the setting up of the university. These oral narratives of the first Vice Chancellor, first set of faculty and staff, Board Members, Ex-faculty etc helped understand the stories of origin and the early years of the University. These interviews were informed and substantiated with other archived documents mentioned earlier. Conferences, lectures and workshops were also recorded.

Sorting Archival Footage and Accession List

As the audio visual material started increasing in size, they were being organized and stored on hard disks and DVDs. The process of creating master accession lists for the audio visual items documented was begun. This was in order to catalogue the items and trace key words for the future exercise of uploading the material online.

Disseminating the Archive

The project is not only focused on collecting and archiving but also disseminating the material being gathered. Further dissemination (from CCK hard disks to a virtual space) was made possible by creation of a Youtube channel (AUD Institutional Memory Project) dedicated to the upload of documentations made by the project.

Furthermore, prototypes of University Archives & Records Centre, or other such Institutional Memory Projects in other institutions across the world could help in chiselling out the AUD Institutional Memories. Research on managing small archives, templates of other University archives, understanding memory and institutional memory also greatly lent to the imagination of the project. Initial structures in order to understand the scope of the project also begin evolving into more concrete processes and outcomes.

Student Involvement

In order to meet the challenges that audio-visual documentation and building University archives posit, experienced summer internship positions were advertised in order to train students with skills required for assistance in the Project. Audio Visual workshop introduced students to the processes of documentation and the scope, use and vision of the archive. The student volunteers assisted with editing, transcription and scanning and as their involvement grew beyond the summer, several other students began to become engaged with the project.

Currently, all items are listed, descriptions of event videos and photographs are being added and an exhaustive catalogue of the items in AUD archives from 2008 to 2015 is being prepared. This catalogue will make the material upload ready.

Upcoming Initiatives

1. Building an online public archival repository - The logical next step in the project is to build an online repository accessible to all. The IT department has already bought server space and installed DSpace, which is a repository building software and user interface. This is considered back-end. The front-end, which involves the designing of a webspace and landing page is being simultaneously worked upon to facilitate a smooth interface between the archive and archive users. This process is going to take up the month of July 2015, after which the AUD archives will be visible on the intranet. After a review of the material and determining what required public and restricted access, this archive can be published online with contextual archival policy guidelines and copyright specifications.

2. **Institutional Memory Walkthrough** – A keen interest in documenting, understanding and disseminating the archives began to grow in students who had become involved in activities of the Centre, leading to formulation of a student led project that is guided and supported by the institutional memory project staff. These students are proposing to curate and use the archives and its audio, video and photographic contents. The intention of exhibiting this material to the larger AUD community is to engage, experience and understand the narratives that build and sustain University spaces. The exhibition of archival material is conceptualized in the form of a walkthrough that will take us through the spaces most commonly inhabited by the AUD community and the diverse oral and documented histories of campus. The University space itself would provide the backdrop for the telling of these stories and memories. The attempt to engage with Institutional Memory so as to feel its presence not only in virtual spaces, but in lived spaces.
3. **Setting up of AV Team** – The enormity of work involved in documenting official and unofficial histories of campus has been acknowledged and due processes are being put in place so that the building of the archives becomes the mandate of student groups. An AV Team is being put in place, and a core group has already been identified. This core team will be assigned different roles, starting from equipment maintenance, coordination across departments for event documentation, AV training, training on editing to sustained work of dumping, labeling and cataloguing footage gathered through the week and mobilizing other student volunteers from different departments who will eventually become point persons for any IMP related documentation in departments. This team will also conduct frequent AV Workshops to generate enthusiasm on camera skills, editing expertise and do's and don'ts of documentation in the university.

7.4 Contribution to environmental awareness / protection

The following concrete steps have been taken at AUD towards awareness and protection of the environment:

- a. One of the first established and flagship schools of the university is the School of Human Ecology (SHE), which houses an MA programme in Environment and Development, PhD in Human Ecology, as well as undergraduate courses in relevant themes.
- b. A thoughtfully designed course, Environmental Issues and Challenges (EIC) is being taught as a foundation and compulsory course to all undergraduates at AUD. The course introduces important concepts, challenges and problem-solving thinking to students.

- c. Students at AUD run TERRA-Eco Club, which has organized recycling drives and awareness campaigns on campus in the past.
- d. A Centre for Urban Ecology and Sustainability has been created at AUD to develop expertise on aspects of urban environment, as well as work towards concrete projects that promote sustainability.
- e. A mechanism for paper recycling has been created at AUD in partnership with an NGO.
- f. A mechanism for the safe disposal of sanitary napkins has been created at AUD.

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The IQAC carried out another SWOT analysis after receiving the NAAC Peer Team Report and accreditation. This analysis helped the University prepare its Perspective / Strategic Plan for the next five years.

8 Plans of institution for next year

AUD, through its IQAC, would like to initiate the following activities / processes in 2015-16:

- i. Collectively develop a methodology to carry out evaluation of its programmes, Schools, Centres and Divisions,
- ii. Initiate evaluation of programmes, beginning with those which were introduced in the first two years of the University
- iii. Conduct 1-2 week workshops during the Winter and Summer break on themes such as pedagogy, enhancing knowledge in specific domains, interdisciplinarity, assessments, etc.
- iv. Develop an orientation package for newly appointed staff in the University to acclimatize them to the AUD way,
- v. Organize summer and winter school for school students who are aspirants for admissions in to higher education, especially those belonging to marginalized backgrounds,
- vi. Assist the Student Services division of the University in establishing an *Equal Opportunity Cell*. The purpose of this cell would be to make Education accessible to socially marginalised groups, economically disadvantaged sections and persons with disabilities.
- vii. Assist the Academic Services division of the University in establishing an *Academic Teaching Development Programme* which is meant to help and assist the teachers to adopt innovative and relevant pedagogies, appropriate assessment practices, field practicum, and exposure to and

acquiring new knowledge. The idea is to help attain excellence and professionalism in teaching.

- viii. Conduct surveys with applicants for the various programmes of the University to understand their social and economic backgrounds, their aspirations, and their training needs. Also, conduct surveys with the alumni of the University,
- ix. Help the IT division and the ERP cell to improve the MIS of the University.

Name

Signature of the Coordinator, IQAC

Name

Signature of the Chairperson, IQAC

Resolved to approve the revised norms of payment for the Visiting Faculty

The revised norms of payment for the Visiting Faculty as approved are enclosed (Enclosure-I).

Enclosure-I

Reference: BoM's Resolution No.14 dated 24-6-2011, which is at **Annexure-1** to this note. Point No. 6 of the enclosure pertains to the salary of the Visiting Professor (For a semester or more)

The background note dated 07.09.2015 on the norms for fixation of consolidated remuneration for Visiting Faculty for period of Semester or more is at **Annexure-2**.

Proposed amendment to Point No. 6 of the Recommendations of Committee – Visiting Professor (For a semester or more):

<u>Existing: Point No.6</u>		<u>Proposed Amended Point No.6</u>	
Visiting Professor (for a semester or more)	Salary of a Professor including all admissible allowances like HRA, DA, Transport Allowance (salary protection if employed elsewhere in India)	<u>Visiting Faculty :</u> (Professor/ Associate Professor/ Assistant Professor	<i>i. Consolidated amount equivalent to the salary of a Professor/ Associate Professor/ Assistant Professor, as the case may be, at the beginning of the Scale concerned, including all admissible allowances like HRA, DA, Transport Allowance (salary protection if employed elsewhere in India).</i> OR <i>ii. Fixed appropriate amount to be decided within the relevant pay band taking into account the specific requirements of specialization, seniority and the experience of the Visiting Faculty.</i>

Resol.No.14/BOM/24.06.2011

Considered the recommendations of the Committee to formulate a procedure for short-term and visiting appointments and norms for payment

The Board of Management (BoM) of Ambedkar University, Delhi in its sixth meeting had authorized the Vice Chancellor to formulate the procedures for appointment of short-term and visiting faculty as well as the norms for their payment.

The Vice Chancellor constituted the following Committee to study the issue and make recommendations:

1. Professor A.R. Khan
1. Professor Vijaya S Varma
2. Professor Salil Misra

The Committee surveyed the practices, procedures and modes of payment in different Institutions/ universities. The Committee also discussed the mode of association of academics and experts in the design, development and delivery of academic programmes in AUD and the norms of payments to them.

The Committee studied the norms decided in the second meeting of the BoM more than two years ago. The Committee felt that these need to be revised especially in view of the Implementation of Sixth Pay Commission recommendations.

After due deliberations the Committee recommends the following:

1.	Sitting allowance for Selection Committees	
	(i) Full day	Rs. 4,000/-
	(ii) Half a day meeting	Rs. 2,500/-
2.	Expert Committee meetings for course or consultative meetings	
	(i) Full day	Rs. 4,000/-
	(ii) Half a day	Rs. 2,500/-
3.	Lecture or seminar	
	(i) For one hour	Rs. 1,500/-
	(ii) For two hours	Rs. 2,500/-
4.	Visiting Professor/ Fellow, Short-term (less than a month) for the duration of the stay	
	(i) Assistant Professor	Rs. 2,000/- per day
	(ii) Associate Professor	Rs. 3,000/- per day
	(iii) Professor	Rs. 4,000/- per day

5.	Visiting Professor /Fellow, Medium-term (More than a month, less than a semester)	
	(I) Professor/Senior Level	Rs. 80,000/-
	(II) Associate Professor/Equivalent	Rs. 60,000/-
	(III) Assistant Professor	Rs. 40,000/- + Accommodation (when needed) and local conveyance
6.	Visiting Professor (For a semester or more)	Salary of a Professor including all admissible allowances like HRA, DA, Transport Allowance (salary protection if employed elsewhere in India)
7.	Adjunct faculty teaching a one credit* course for one semester (Including course preparation, course delivery, tutorials and supervision of students' work and evaluation) (* one credit is defined as one hour of contact every week for sixteen weeks)	
	Teaching allowance (all inclusive)	Rs. 25,000/- per credit
8.	Sitting allowance for Statutory Bodies	
	BOM	Rs. 5,000/-
	Academic Council	Rs. 4,000/-
	Finance Committee	Rs. 4,000/-
	Planning Board	Rs. 4,000/-
	Establishment Committee	Rs. 3,000/-
	School Boards	Rs. 3,000/-
9.	Distinguished Invited Speakers at the University level	Rs. 4,000/-
10.	Public Lectures/Memorial Lectures	Rs. 5,000/-

Note: In all the above cases listed from 1 to 5, the local travel expenses to attend the University may also be paid as per rules for actual days of visit. For outstation experts Vice Chancellor may approve suitable support or provide guest house accommodation.

A. Research Assistants and Research Associates

The University has created ten positions of Research Associates and ten positions of Research Assistants. These are appointed for fixed tenure and provide academic support to teaching-learning activities of the schools and are also involved in teaching/tutorials of the courses.

Subject: Norms for fixation of consolidated remuneration for Visiting Faculty for period of Semester or more.

As per resolution of the Board of Management (vide Resol.No. 14/BOM/24.06.2011, Annexure X, attached as Annexure I herewith) remuneration of Visiting Professor for a semester or more, is fixed as the - "Salary of a Professor including all admissible allowances like HRA, DA, Transport Allowance (salary protection if employed elsewhere in India)."

For cases where the proposed faculty is not employed elsewhere in India, it is proposed that the salary/remuneration be fixed, on a consolidated basis, with reference to the current existing pay scale and allowances approved by the UGC.

- A. The current gross salary of a Professor, as per UGC regulations, at the beginning of the scale, amounts to Rs. 1,43,280/- per month (inclusive of DA, HRA, TA). Gross Pay Computation is presented in Annexure II herewith.

X Considering that such appointments are ordinarily of senior Professors, it is proposed that the consolidated monthly remuneration be fixed at Rs. 1,50,000/- for cases of appointment for a semester or more.

- B. The BoM resolution referred above, has specified remuneration for all the three levels viz. Professor, Associate Professor and Assistant Professor, for appointment for a period of "More than a month, less than a semester" (vide Para 5 of the resolution). However, for a semester or more, only Visiting Professor has been mentioned.

Given that there are requirements of appointing Visiting Faculty at the level of Associate and Assistant Professor as well, to complement teaching resources, particularly in

respect of specific expertise, it is proposed that the same principle as in the case of Visiting Professor be extended to the cases of Associate and Assistant Professor for appointment for a semester or more.

According to the current UGC Pay Scales, the monthly gross salary at the beginning for an Associated Professor is Rs. 1,19,568/- and that of an Assistant Professor (with Ph.D) is Rs. 67,202/- (vide Annexure II).

It is therefore proposed that the monthly remunerations for these categories be fixed (rounded up to nearest '000) as follows:

Visiting Associate Professor	Rs. 1,20,000/-
Visiting Assistant Professor (with PhD)	Rs. 68,000/-

Submitted for approval of A and B above.

Dean, Academic Services

[Signature]
7 Sep '15

Vice Chancellor

Approved at 'X' in preface and 'Y' above.

The Academic Services may kindly prepare an agenda item for the forthcoming meeting of the Board ~~and~~ presenting for the Board's consideration a revised set of norms ~~and~~ rectifying the lack of clarity mentioned above regarding all levels of Visiting Faculty (Asst. Prof., Asso Prof., & Asst. Prof.),

F. n. a. on 'A'

Dean *[Signature]*

[Signature]
7 Sep '15

[Signature]
7/9

Office of the Dean, Academic Services
Dy. No. 1183
Date 07 Sep 15

Office of the Vice-Chancellor
Dy. No. 15/6219
Date 7/9/2015

To consider the note on the rationale for registering the "AUD Centre for Incubation, Innovation & Entrepreneurship" (ACIE) as a company, under Section 8 of the Companies Act, 2013

The Minutes of the meeting of the Interim Committee on the proposed Incubation Centre and the note on the rationale for registering the "AUD Centre for Incubation, Innovation & Entrepreneurship" (ACIE) as a company, under Section 8 of the Companies Act, 2013 are enclosed **(Enclosure-I)**.

Resol. No. 7(B)/BoM(18)/08.10.15 & 02.11.15

Resolved to approve the establishment of the Centre for Urban Ecology and Sustainability (CUES) under Statute 12B of the University, with the following goals:

- (a) To engage in action research in the field of Urban Ecology, Ecological Restoration and Sustainability.
- (b) To engage in capacity building in action research through vibrant national and international collaborations.
- (c) To act as a nodal agency, collaborating with government, non-government, and civil society organizations working on educational, research and advocacy aspects related to Delhi's ecology and society.
- (d) To contribute to teaching and research within SHE, and other schools within AUD.
- (e) To carry out environmental education and outreach programmes with the help of volunteers and citizen science projects.

2. The CUES will be managed under the overall guidance of the Advisory Board. The Board of Management also approved the constitution of an Advisory Board for the CUES. In pursuance of the same, the Vice Chancellor is pleased to constitute an Advisory Board, with the following:

i. Vice Chancellor, AUD	Chairperson
ii. Professor Vijaya S Varma (VC's Nominee)	Member
iii. Professor C.R. Babu (Expert)	Member
iv. Dr. Asmita Kabra, Associate Prof. & Dean(offg.), SHE	Member
v. Dr. Suresh Babu, Assistant Professor, SHE	Director, CUES

3. The vision and mission of the CUES is to become a global centre for excellence in Urban Ecology, with a view to contribute to the long-term sustainability of cities. The mission of the Centre is to work towards the creation of sustainable cities and enhancing the quality of urban spaces to benefit present and future generations with learnings from experiences gained by engaging with the city of Delhi.

4. The term of non ex-officio members of the CUES shall be for a period of two years or until their term against the respective category whichever is earlier from the date of its Notification.

अम्बेडकर विश्वविद्यालय दिल्ली



104215

Ambedkar University Delhi

FOURTH MEETING OF THE ADVISORY COMMITTEE FOR
CAMPUS DEVELOPMENT

MINUTES

TIME AND DATE: 10.30 AM ON 9.5.2015

AMBEDKAR UNIVERSITY DELHI

Minutes of the Fourth meeting of the Advisory Committee on Campus Development held on Saturday 9 May 2015 at 10:30 am in the Committee Room of the Vice Chancellor, AUD at Kashmere Gate.

The following members were present:

1. Professor Shyam B Menon	Chairman
2. Professor Chandan Mukherjee	Member
3. Professor Jatin Bhatt	Member
4. Ms Kiran Datar	Member
5. Professor C R Babu	Member
6. Shri Ashok Kumar	Member
7. Professor KT Ravindran	Member
8. Shri V Supesh	Member
9. Shri N K Verma	Special Invitee
10. Shri Sañtosh Auluck	Special Invitee
11. Professor Vijaya S Varma	Member Secretary

Ms. Punita Srivastava, Secretary, Higher Education, GNCTD and Shri P K Tripathi could not attend the meeting.

The discussions of the Committee are recorded below:

Agenda Item No.1

The minutes of the Third meeting of the Advisory Committee on Campus Development held on 26 July 2014 were confirmed.

Agenda Item No.2

The Committee took note of the Action Taken Report on the decisions taken in its Third meeting held on 26 July 2014. (attached as Annexure A)

Agenda Item No.3 Matters related to Campus Development at Dheerpur

Item 3.1: Allotment of balance 3.76 ha of land by DDA

The Committee took note of the fact that DDA has finally allotted the balance 3.76 ha adjoining the 16.24 ha plot already allotted in January 2013 making the total plot area to be 20 ha, in keeping with the original decision on allocating land to AUD at Dheerpur. DHE has been requested to release payment of Rs.28,58,45,886/- to DDA.

Item 3.2: Additional demand by DDA for original allotment of the 17.1956 ha plot

The Committee took note of the demand of an additional Rs.19.09 crore by DDA for the 16.24 ha of land allotted in January 2013 based on projected revision of land rates submitted to MoUD, GoI. The Committee was informed that DHE has already taken up the matter with DDA for the additional amount payable.



1.07.2015

Item 3.3: Status of areas under litigation - part of the original allotment

The Committee took note of the fact that AUD is pursuing with DDA the matter of provisional allotment of 0.95 ha to AUD that is presently under litigation, in the event that the court case is decided in favour of DDA, as this area is a vital to the frontage of the AUD campus plot.

Item 3.4: Construction of new boundary wall – Civil and Electrical works**3.4.1 Civil Works**

The Committee noted that DHE had issued approval in August 2014 of PWD's estimates of Rs.1.91 crores for construction of a Boundary Wall around the AUD plot at Dheerpur. The Committee was informed that PWD has recommended the following:

1. The boundary wall needs plastering and water proofing. The total expenditure would be around Rs.14 lakh.
2. In areas which are low lying in order to construct the boundary wall some earth filling needs to be done. PWD has estimated the expenditure at about Rs.15 lakh.

PWD has indicated that the expenditure on both these items could be met from the already sanctioned estimates of PWD against savings in the overall costs. AUD officials have advised that this work be implemented only when the additional 3.76 hectares is handed over by DDA to AUD/DHE.

Since the progress of work is slow (only about 30 % of the boundary wall has been constructed till date) the Committee advised that the matter may be pursued with the PWD to get the work expedited.

3.4.2 Electrical Works

The Committee noted that to ensure better security and prevent encroachment during the night, PWD, Electrical Division has submitted estimates of Rs.31,73,382/- for providing lighting arrangements consisting of flood lights on the boundary wall at every 30 meters and 3 High Mast Lights inside the plot. The Committee was informed that DHE has been requested to issue administrative approval and expenditure sanction for this work.

Item 3.5 Shifting of Overhead 33 KV HT and 11 KV LT power lines

The Committee noted that two overhead HT/LT power lines of 33 KV/11KV capacities respectively are crossing the Dheerpur plot. These overhead lines need to be terminated or relocated/shifted for the following reasons:

- (i) The 33 KVA overhead HT line is passing right across the AUD plot almost through its middle in the East-West direction. As per laid down guidelines, no construction in a corridor of 15 meters space on either side of the HT line can be carried out.
- (ii) The 11 KVA overhead LT line is also passing almost through the middle of the plot in the North-South direction. In this case also no construction is allowed on either side of the lines up to a predetermined distance.
- (iii) If these overhead power lines are not relocated, about 30% of the area of the AUD plot will become unusable. Further, the presence of High Tension overhead power lines in the campus will be hazardous as the University will have several multistoried buildings with a large number of students on its campus.

M/S Tata Power Delhi Distribution Limited (TPDDL), the power distribution company in the Dheerpur area have stated that these power lines can be relocated but the full cost of shifting will have to be borne by AUD/DHE (drawings showing the 33 and 11 KV overhead lines passing through the AUD plot, East-West and North-South and their re-routing submitted by TPDDL are placed at Annexure B). The estimates submitted by TPDDL for shifting of the HT and LT lines amount to Rs. 5.48 crores.

The Committee took note of the fact that full advance payment of the estimated cost has to be released to M/S TPDDL, before commencement of the work and the total time required for shifting these overhead power lines is 6-8 months. The planning for the new campus can only be initiated once it is confirmed that the overhead HT/LT lines will be shifted. AUD has requested approval from DHE for the proposal, asking the expenditure to be treated as development costs.

Item 3.6 Status of External Services

The Committee noted that AUD has requested the Chief Engineer, North Zone, DDA vide its letter dated 13.2.2015 that since the new Campus of AUD is in the development stage, it is necessary that all the external services including roads, sewerage, water supply and storm water drainage etc. should be made available by DDA around the AUD plot in Dheerpur. A reply from the Chief Engineer DDA is awaited on the scope of External services along with time schedule of their completion.

Item 3.7 Development of Wetlands adjoining the AUD plot

The Committee noted that a Management Agreement has been signed between DDA and AUD for the development of the Wetlands at Dheerpur on 17.02.2015. An area of 25.38 hectares adjoining the AUD campus has been earmarked as Wetlands by DDA (see drawing enclosed as Annexure C). The Committee was informed that construction of the boundary wall around the designated Wetlands has already been started by DDA. Further steps for development of wetland are:

- (i) Establishment of a Centre for Studies of Urban Ecological Sustainability
- (ii) Constitution of a Management Committee with representation from DDA, DHE and AUD (an internal Interim Committee has already been constituted).

Item 3.8: Hydrological Studies at Dheerpur & Rohini

The proposal of getting Hydrological studies carried out at Dheerpur and Rohini was placed before the Committee and discussed in detail. The Committee agreed that the Hydrological Studies should be carried out for both the Dheerpur and Rohini Campuses with the proposed Scope of Work of these Studies is given below

1. Assessment of potential of surface water and ground water availability both in terms of quantity and quality.
2. Assessment of surface water potential for rainwater harvesting and availability for various usages and recovery
3. Option for rooftop rainwater harvesting and groundwater recharging for aquifer storage.
4. Study of existing natural drainage pattern/system, available information in the form of reports, literature, satellite imageries etc on storm water drainage systems for the proposed campus and adjoining areas
5. Review and analysis of rainfall information to arrive at design storm scenario.
6. Design of major storm water drainage system suggesting final disposal point.



1.07.2015

7. Estimation and routing of design flow through the drainage system of the study area considering appropriate boundary conditions for suggesting safe grade elevation for the university campus.

As regards, whether these Hydrological Studies should be carried out by NIH, Roorkee or through the private sector by a tendering process, some members were of the view that since NIH is a Central Government organisation and a nodal body which has the required expertise to carry out such investigations it should be appointed on nomination basis. Shri V Suresh was of the view that comprehensive services for such hydrological studies have also been carried out by many consultancy organisations in the public and private sector as well for large townships and at very competitive terms and speedier response time. The professional background and competency of the groups could be looked into in details for credibility from the nature of such hydrological studies carried out by such agencies. It was felt that the competence and credibility of the agency conducting the Hydrological Study would be critical since both the campus projects will require Environmental Clearance from the State/Central Government. Professor C R Babu stated that an established organisation like NIH, in the Government sector, carries credibility and this would help AUD a great deal while seeking Environmental Clearance from statutory authorities.

Finally, it was decided by the Committee that AUD should take a final decision in the matter in consultation with Professor C. R. Babu.

Agenda Item 4: Matters related to Campus Development at Rohini

Item 4.1: Repair of existing Boundary Wall

The Committee took note that the repair of the existing boundary wall at Rohini is almost complete and that for ensuring the security of the plot in view of the presence of unauthorised Juggi dwellers in the vicinity of the plot, PWD has asked for additional work on the boundary wall. The proposal has been sent to DDA including estimates for providing floodlights on the boundary wall and gates.

Item 4.2: Amalgamation of the 13.5 meter wide dividing road with the main plot

The Committee noted that AUD has requested DDA that the 13.5 metre road, which divides the AUD plot at Rohini, may be amalgamated to make it one plot. DDA has been requested to re-route the roads and services with the cost being borne by AUD. The Committee advised that the matter may be pursued with DDA.

Item 4.3: Contour Survey

The Committee noted that PWD, Delhi has been requested to carry out a Contour Survey at site at an estimated cost of Rs.60,700/-. It is expected that the survey will be completed in the next 2 months.

Item 4.4: Status of External Services

The Committee noted that the AUD plot at Sector 3, Rohini, is located in a well developed area and all external services including road, water supply, sewerage, storm water drainage and electrical services are already in place.

Agenda Item 5: To take note of the proposed MoU between DHE and AUD for delegating the work of development of the new campuses of AUD.

The Committee took note of the final draft of the MoU which is proposed to be entered into between DHE and AUD for delegating powers to AUD, so that it can initiate actions for development of the new campuses at Dheerpur and Rohini, has been submitted to DHE. It is expected that the MoU will be signed in the near future (copy attached as Annexure D).

Agenda Item 6: To take note of the consolidated requirements for the new campuses at Dheerpur and Rohini.

The Committee noted that the Campus Development Division has done a detailed exercise involving Deans of Schools, Directors of Centres and the Administration for projecting the requirements of students and staff strengths with amenities and facilities required in the new campuses at Dheerpur and Rohini. It further noted that the planning for the new campuses has been done with a horizon of the next 10 years and the requirements have been finalised in consultation with Senior Management of the University. These detailed requirements will form part of the design brief to be communicated to the Architects at the Design Competition stage and with further elaboration to the selected Architects for preparing the Comprehensive Master Plan and Design of the new campuses (copy enclosed as Annexure E).

Agenda Item 7: To take note of the built area projections and tentative Master Plans for Rohini and Dheerpur

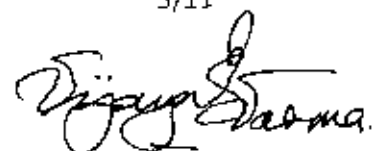
The Committee took note of the feasibility study based on the facilities and requirements for the new campuses projected by the faculty and staff of AUD which was carried out to ascertain whether the built up area requirements would fit into the campus plots allotted within the existing norms. It was assessed that 85-90% of the total permitted built up area of the Rohini Campus would be utilised in the first phase. The Dheerpur campus is proposed to be developed in 2 phases. In the 1st phase the projected built up area would amount to 58% of the total permitted built up area. Copies of the area requirements and the tentative Master Plans based on these projections are enclosed as Annexures F and G.

Agenda Item 8: Project Management Consultant (PMC) for AUD campuses at Dheerpur and Rohini

8.1 Selection of PMC

In the matter of the Selection of a PMC, the Advisory Committee, after due consideration, decided as under:

- 8.1.1 A PMC will be appointed from State/Central Public Sector Undertakings (PSUs)
- 8.1.2 Appointment of PMC for both campuses will be taken up separately.
- 8.1.3 The PMC will be appointed through Open Competitive 2-stage bidding process consisting of a Technical Bid and a Financial Bid. The Technical Bid will carry a weight of 70% while the Financial Bid a weight of 30%.
- 8.1.4 PSUs need not be shortlisted in the first stage and all PSUs that satisfy the eligibility criteria will be invited to make presentations before a Selection Committee as the total number of eligible bids may not be large. Weightage for past experience will, however, be given in the final selection, as detailed in section 8.3.4 below.
- 8.1.5 The Architect and PMC will be appointed separately and both will report to the in-house Campus Development Team.
- 8.1.6 PMC will have the overall responsibility for ensuring that the execution of work is done within the sanctioned cost and time.
- 8.1.7 The PMC will follow all Government rules and regulations in the appointment of contractors and other agencies and certify payments as per their own rules and



1.07.2015

regulations. All payments will however be made only as per the terms and conditions of the contracts with the prior approval of AUD.

- 8.1.8 PMC will work under the overall management, direction and monitoring of the Campus Development Team of AUD.

8.2 Requirement of PMC

The PMC for Dheerpur and Rohini campuses will be selected independently since the two projects are substantially different in size. The selection of PMC will be from amongst the PSUs of the Central/State Government who are authorised to take up such work.

8.3 Selection Process of PMC

- 8.3.1 A Press Notice will be issued inviting PSUs to participate in the Selection Process of PMCs. Eligible PSUs will be shortlisted according to para 8.4.

- 8.3.2 The selection of the PMC for Dheerpur and Rohini will be done separately and individually for each campus from among those who apply and are found to be eligible.

- 8.3.3 The PMC will be selected based on:

- (i) The Technical Dossier containing the past experience
- (ii) Presentation, which each eligible PSU will be required to make before a Selection Committee.
- (iii) The Financial Bid

- 8.3.4 The Selection of PMC will be based on the following:

- (i) 40% weight to marks obtained on past experience (Technical Bid)
- (ii) 30% weight to marks obtained in the Presentation (Technical Bid)
- (iii) 30% weight to marks obtained in Financial Bid (based on the procedures laid down "Best Practices - Selection of Consultants," Planning Commission, GoI (2009)).

- 8.3.5 The PSU scoring the highest combined mark in the Technical and Financial Bids will be selected as the PMC for the project

8.4 Eligibility

- 8.4.1 Only Public Sector Undertakings (PSUs) of Central and State Governments will be eligible to participate in the Selection Process.

- 8.4.2 The PSUs should have the approval/permission of Central/State Governments to provide Project Management Consultancy Services for large projects

- 8.4.3 The PSU shall have undertaken (initiated and completed) during the last ten years PMC work for one similar project of 80% of the estimated cost and land/ built-up areas or two similar projects of 60% of the estimated cost and land/ built-up areas of the project.

(A similar Project here means construction of campuses for Universities and Higher Education Institutions with full facilities and Residential Colonies with all internal and external services.)

- 8.4.4 Applicants should submit endorsements of successful completion of the last two projects from the clients in their experience certificates.

- 8.4.5 All PSUs who fulfil the criterion as stipulated in Para A to C above will be eligible for making a presentation before the Selection Committee.



8.5 Past Experience

Applicants will be awarded marks based on past experience in accordance with the criteria listed below:

- 8.5.1 Providing PMC services for one completed project of more than 80% or two completed projects of 60% of the estimated cost of the project including the first project which will be considered as an essential criterion (Marks for each such project: 5)

(Max Marks: 30)

- 8.5.2 Project involving Education Institutions / Universities with functions similar to AUL including any project covered under A. (Marks for each project: 5)

(Max Marks: 30)

- 8.5.3 Each eligible project having been completed within the specified time (Marks for each project: 5)

(Max Marks: 30)

- 8.5.4 PSUs which have been profit-making during the last 3 years

(Max Marks: 10)

8.6 Objective of Presentation

The objective of the presentation will be to select a Project Management Consultant that has an innovative construction management approach to the project, in keeping with contemporary standards of construction endorsed by modern concepts and supported by time-bound and cost-effective modern management tools.

8.7 Presentation

A document containing guidelines for making a technical bid and presentation will be issued to eligible PSUs. The PSUs will cover the following aspects in their presentation:

- 8.7.1 Methodology of handling Project Management Consultancy of a Project of similar type, size and magnitude bringing out the complex nature of the project and expertise of the PMC in handling it. A certificate of endorsement for the last two completed projects must be provided.

(Max. Marks: 25)

- 8.7.2 An overview of the PMC's capabilities for handling large projects including a project of this nature.

(Max. Marks: 25)

- 8.7.3 Vision and Management Planning of PMC for Understanding the Project Profile and the method for project planning and completion of this project within approved cost and time estimates while ensuring safety compliance, quality assurance, centralized management and ability to handle litigations.

(Max. Marks: 40)

- 8.7.4 Highlight the proposed manpower and resources to be deployed full-time on site for proper and effective monitoring indicating level of assistance in obtaining approvals from regulating agencies

(Max Marks: 10)

8.8 Summary of the Selection Process

- 8.8.1 The PSUs will submit their application in a 2-Bid System i.e. (i) Technical Bid, (ii) Financial Bid



1.07.2015

- 8.8.2 The Technical Bid will be opened at the first stage and eligible tenderers will be identified based on criteria laid down in section 8.4 above.
- 8.8.3 Eligible PSUs will be called for making presentation covering the aspects contained in para 5
- 8.8.4 Marks will be given to each eligible PSU based on past experience as per the eligibility criteria (40% weight). In addition, marks will be given by the Selection Committee based on the presentations of the eligible PSUs (30% weight).
- 8.8.5 Financial bids will be opened only of those shortlisted PSUs whose presentations are found satisfactory by the Selection Committee (30% weight). The weight would be inversely proportional to the ratio of the actual to the lowest shortlisted bid.
- 8.8.6 The PSU scoring the maximum marks based on the weightage stipulated in para 8.8.4 and 8.8.5 will be selected as the PMC for the project.
- 8.8.7 The fee to be paid to PMC should lie within the guidelines laid down by CPWD/UGC/other established agency guidelines laid down for providing project management consultancy services.
- 8.9 The Selection Committee for recommending the appointment of PMC is proposed as under:
- | | |
|--|-----------------|
| (i) The Pro Vice Chancellor, AUD | Chairman |
| (ii) The Secretary, Department of Higher Education or nominee | Member |
| (iii) The Registrar, AUD | Member |
| (iv) The Controller of Finance, AUD | Member |
| (v) One out of the following | Member |
| a) Shri Ashok Sarin, Former ADG, CPWD and Former member (Engineering), DDA; | |
| b) Shri Jose Kurian, Former Chief Engineer, DTTDC; | |
| c) Dr. Anil Sawhney, Director, RICS, School of Built Environment, Amity University, Noida, Formerly at IITD. | |
| (vi) The Director, Campus Development, AUD | Member Convener |

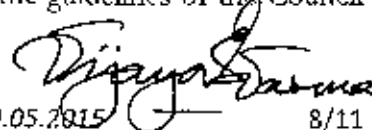
Agenda Item 9: Selection of Architect for AUD campus at Dheerpur and Rohini

In the matter of the Selection of Architects, the following views were expressed:

9.1 Consultancy Fee for Architect

Professor K T Ravindran was of the view that a Consultancy Fee for the Architect should be fixed by AUD as per the guidelines for availing professional architectural services of a statutory agency like the Council of Architecture or Indian Institute of Architects (IIA), etc. He stated that the Architect should be appointed based only on the Design Competition and the fee to be charged should not be made a criterion for selection. Otherwise it may dissuade good Architects from participating.

Shri V Suresh agreed with Professor Ravindran and stated that this was also the practice followed by HUDCO for Architectural designs of large projects, and suggested that AUD should take a decision on fixing the Architect's fees based on the guidelines of the Council of Architecture/IIA/UGC/CPWD if available.



Shri Ashok Kumar also agreed that the fee of the Architect should be pre-fixed

9.2 Modalities for Selection of Architect

In the matter of the Selection of Architect(s), the Advisory Committee, after due consideration, decided as under:

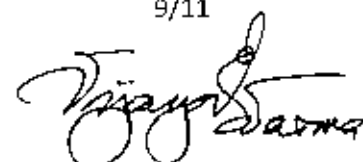
Architects will be appointed for preparing the Master Plan, the Architectural designs and drawings of buildings and other services for its new campuses at Dheerpur and Rohini. The Architects for Dheerpur and Rohini campuses will be selected independently since the two projects are substantially different in scope and size. The selection of Architects will be done in the following manner:

- 9.2.1 The Architect will be appointed based on a Design Competition conducted at the National level.
- 9.2.2 The permissible fee to be paid to Architects for comprehensive services shall be fixed based on the guidelines laid down by CPWD/JIA/ Council of Architecture/ UGC.
- 9.2.3 The Selection of Architect will be done separately for the Dheerpur and Rohini campuses. The Architect selected for a particular campus will be responsible for providing comprehensive services for planning and design of the campus including Master Plan, buildings and development works for architectural, structural, MEPF and infrastructural design services including, urban design, environmental plan, and landscaping.
- 9.2.4 Architects will be shortlisted based on laid down parameters. Thereafter all shortlisted Architects will be invited to participate in a Design Competition.
- 9.2.5 The shortlisted Architects will make a submission which will be judged by a jury constituted by AUD.

9.3 Shortlisting of Architects

- 9.3.1 A Press Notice will be issued inviting Expression of Interest from Architects who wish to participate in the prequalification process.
- 9.3.2 The "Prequalification Document" will contain:
 - (i) Brief particulars of the Project
 - (ii) Information and instruction for applicants
 - (iii) Method of application
 - (iv) Criteria for eligibility for prequalification
- 9.3.3 Eligibility Criteria
 - (i) The term 'Architect' will mean a person registered with the Council of Architecture.
 - (ii) The applicant should have an overall experience of not less than 10 years, i.e. should have been in practice and providing consultancy services for a minimum period of 10 years.
 - (iii) The applicant should have been associated with the design and implementation of one similar (completed or ongoing) project of 80% value or 2 similar (ongoing or completed) projects of 60% value of the of the present project, where value includes estimated costs (suitably indexed) as well as plot/built area.

(A similar Project here means campuses for Universities and Higher Education Institutions or other such Institutions), which should have had Institutional Buildings.



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Laboratories, Auditoria and Residential Colonies with all internal and external services)

9.3.4 Shortlisting Committee

It was decided that a sub-committee of the Advisory Committee consisting of

(i) Professor K T Ravindran	Member
(ii) Shri V Suresh	Member
(iii) Shri Santosh Auluck	Member
(iv) Director, Campus Development	Convenor

would be assigned the responsibility of shortlisting Architects for the Design Competitions.

9.4 Design Competitions

It was decided that the Design Competition for Dheerpur and Rohini would be held separately. The Design Competition will be assessed by a Jury (see 9.4.3). The same Jury would judge both the Design Competitions. A detailed document containing the Design brief will be issued to all the shortlisted Architects.

9.4.1 Documents containing Guidelines and Instructions for participation in the Design Competitions will be prepared. Each of these documents will have:

- (i) A Preamble
- (ii) Design Brief with project vision, project components and programme.
- (iii) Competition Regulations
- (iv) Site details
- (v) Submission Requirements
- (vi) Articles of Agreement containing Terms & Conditions for engagement of Architect for comprehensive design services.

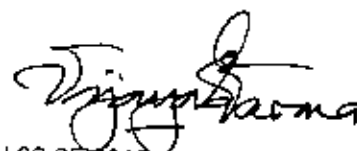
9.4.2 The pre-qualified Architects will be invited to participate in two separate Design Competitions for the two campuses which may have separate criteria. These will generally be based on guidelines of the Council of Architecture. The cost for preparing Models, Drawings and Walk-through Videos as a part of presentation in the Design Competition will have to be borne by the Architect.

9.4.3 A Jury will be constituted for conducting and judging both the Design Competitions.

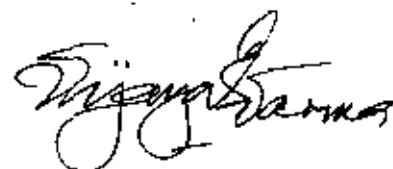
- (i) The Jury should have the freedom to evolve its own system of evaluation.
- (ii) The Jury may select one or more entries as being of acceptable designs.
- (iii) Only Architects shortlisted by the Shortlisting Committee will be asked to submit their designs, drawings etc. These will be examined by the Jury. If the Jury so desires, it may invite some of these Architects to make presentations to help it finalise its decision.

The Jury for the Design Competition will have the following composition:

(i) Professor Deepak Nayyar	Chairman
(ii) Director, Campus Development, AUD	Member Convenor
(iii) Dean, School of Design, AUD	Member
(iv) Shri Balakrishna Doshi	Member
(v) An Architect with expertise in landscape and Environmental and Urban Design	Member



The Advisory Committee noted that its recommendations in respect of Selection of Architects may be interpreted as being at variance with the stipulations contained in GFR 2005 regarding engagement of Consultants. The Committee however concluded that its recommendations are along the lines selection of architects is done by several public and private entities and are in the interest of ensuring participation of eminent architects for the design of the permanent campuses of AUD. In this context, the Committee reiterated that the AUD campuses are envisaged to be major landmarks in Delhi and exemplary illustrations of innovative and creative designs for a university campus. The Committee further noted that its recommendations will be considered by the Board of Management and will be presented for concurrence to the GNCTD.



For approval:

ve  1/7

Director CS

Agenda Item 2: Action Taken Report

To take note of the Action Taken Report on the Minutes of the third Meeting of the Advisory Committee on Campus Development (ACCD)

2.1 Process for the Construction of the new AUD Campuses (Minute #3)

Approval from the Directorate of Higher Education (DHE) of the process for the construction of the new AUD campuses at Dheerpur and Rohini was received in September 2014 with an allocation of Rs.1.5 crore for undertaking the following activities:

- (i) Setting up an in-house AUD Engineering Department
- (ii) Appointment of a PMC from amongst PSUs based on Open Competitive Bidding to assist AUD in the planning and execution of works.
- (iii) Appointment of Architect based on Open Competitive Bidding for designing the new campuses.
- (iv) Preparation of DPR and EFC Memorandum for seeking approval of GNCTD.

2.2 Setting up a Governance structure for the development of the AUD campuses at Dheerpur and Rohini (Minute #4.1)

The ACCD had recommended that AUD should have a suitable Engineering Department to oversee the setting up of both the campuses which can at a later stage look after the maintenance of the campuses on a regular basis. Accordingly, action on the Recruitment of Technical Manpower and support staff for setting up the Engineering Department of AUD, has been initiated and the procedure to be adopted has been approved by the Establishment Committee of AUD.

It is expected that the staff will be recruited in the next 3 months. All positions will be on deputation /contract with tenures co-terminus with the project duration. However the Executive Engineers and Assistant Engineers could be absorbed in the Engineering units of the University, subject to necessary approvals, after the completion of the new campus constructions.

2.3 Modalities for the Selection of PMCs and Architect (Minutes #4.2 and 4.3)

It was recommended in the meeting of the ACCD that the practice followed by other Delhi Government State Universities like GGSIPU and IIT, Delhi may be examined before deciding the Modalities for the selection of Architect and PMC for the new campuses of AUD. Accordingly, discussions were held with GGSIPU and IIT officials. The following position has emerged:

- (i) GGSIPU had initially appointed EIL (a PSU) and subsequently DTDC (a state PSU) as PMC for its Dwarka campus. A private Architect was appointed separately based on a Design Competition. Both PMC and Architect reported directly to GGSIPU. The construction of the Dwarka campus of GGSIPU is

already complete. Government of Delhi has recently approved the construction of a 2nd campus of GGSIPU at Suraj Mal Vihar, Delhi. For this campus also a PSU was proposed to be appointed as PMC. An Architect was appointed as early as 2008 based on an open Design Competition. However, it is understood that the Delhi Government has appointed PWD, Delhi as PMC instead of a PSU. The Architect will report to the PWD who will have a single point responsibility.

- (ii) The construction of Phase-I of IIIT, Delhi, was completed in 2013. They had appointed a private organisation as Architectural-cum-Project Management Consultant. However, for Phase-II, IIIT has appointed a private organisation as PMC and another organisation as an Architect.

Taking into account the size of the new AUD campuses, it is proposed to follow the practice adopted by GGSIPU for its Dwarka and Suraj Mal Vihar campuses and appoint PMCs (PSUs) and Architects separately. The procedures for selection are placed as Agenda Items 8 and 9 respectively.

2.4 Management Agreement between DDA and AUD for the Development and Maintenance of Wetlands at Dheerpur (Minute #5)

The suggestions of the Committee were incorporated in the Management Agreement with the DDA as under:

- (i) The Agreement would remain in force for perpetuity; consequently the period for the Agreement was deleted.
- (ii) Clause 7 on termination of the Agreement was suitably amended.
- (iii) DDA will provide limited financial assistance as per clause 2 of the Agreement.

The Management Agreement between DDA and AUD was concluded on 17 February 2015 and a copy is placed at Annexure 2/A.

A proposal for the development of the Wetlands and its long term maintenance is placed as Agenda Item 3.7 for advice/ directions of the Advisory Committee.

2.5 Construction of a new Boundary wall at Dheerpur and Repair of Existing Boundary wall at Rohini (Minute #6)

New Boundary Wall at Dheerpur

Construction of a new Boundary Wall at Dheerpur on the 16.24 hectare plot handed over by DDA to DHE was approved by DHE at an estimated cost of Rs.1.91 crore in August 2014. The current status and some related issues pertaining to the security

of the vacant plot are placed as Agenda Item 3.4 for advice/directions of the Advisory Committee.

Repair of Existing Boundary Wall at Rohini

Repair of the existing Boundary Wall at Rohini on the 7.3 hectare plot allotted to AUD was approved by DHE at an estimated cost of Rs.45.37 lakh in August 2014. The current status and some related issues pertaining to the security of the vacant plot are placed at Agenda Item 4.1.

2.6 New Power and Water connections (Minute #7)

Water Connection at Dheerpur

Based on the projected student and staff strengths, a preliminary requirement of 5 lakh litres of potable water per day (as per NBC, IS Codes, GoI guidelines) for Dheerpur was forwarded to DJB to (i) confirm whether DJB will be able to supply this quantity of water per day to the Dheerpur campus and (ii) provide Budgetary estimates for the water connection.

DJB officials sought copies of the approved Master Plan and the water supply scheme for making a firm commitment on both the above issues. However during discussions they indicated that supply of the full quantity of water may not be possible so that AUD may have to make arrangements for supplementing the water supply through bore wells.

As regards costs, a DJB circular dated 20.8.2007 stipulates a rate of Rs.30/- per litre of total average daily demand of water towards Infrastructure Fund charges. Accordingly the initial cost of obtaining a water connection is likely to be Rs.1.50 crore (5 lakh x Rs.30/litre).

Power Connection at Dheerpur

It is anticipated that the power requirement at Dheerpur will be around 4 MW based on present projections of student and staff strengths. M/S Tata Power Delhi Distribution Limited (TPDDL) have indicated that a Grid Station of 66/11 KV will have to be set up in the Campus for which an area measuring about 3000 sqm will be required to be earmarked. Firm estimated costs can be given only when the location of the sub-station is finalised in the approved Master Plan. However TPDDL have indicated an approximate cost of Rs.18 crore for setting up this grid station.

Water Connection at Rohini

The requirement of potable water at Rohini will be around 4 lakh litres per day. Water supply at this campus will not be given by DJB as it has already given a Bulk Connection to DDA for the entire Manglam Palace and PSP area within which the AUD Rohini plot at Sector 3 falls. DDA has indicated that it will charge Rs.1 lakh

for water connection but the amount of water supply will depend on the DJB supply. During discussions DDA officials have stated that they are already hard pressed for meeting the present demand in the area, so that here as well the water supply will need to be supplemented through borewells.

Power Connection at Rohini

The power requirement at Rohini is similar to Dheerpur at around 4 MW. M/S TPDDL will have to set up a 33/11 KV grid station in this campus as well. The cost of the grid station here will be somewhat lower than at the Dheerpur campus but the estimated cost will be given by TPDDL on the basis of the approved Master Plan and the site for the location of the substation.

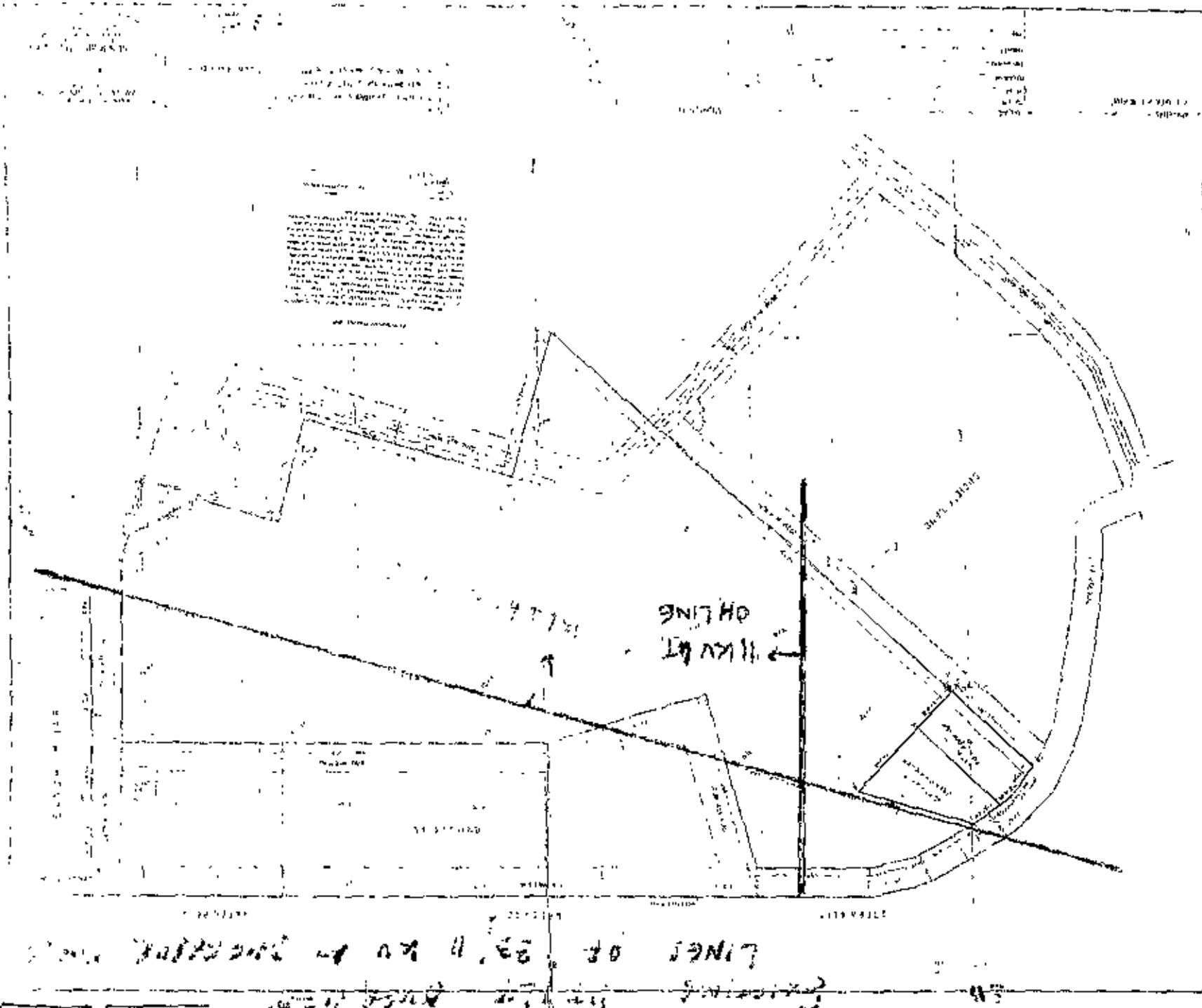
2.7 Preventing sewage water flow into the AUD plot at Dheerpur from Gandhi Vihar (Minute #8)

There is no response from DJB on this issue. However, the matter is likely to be resolved after the construction of the boundary wall around the Dheerpur plot is complete. The waste water flow is mainly created by persons illegally farming the area. Once the campus is enclosed by a boundary wall and illegal entry into the plot is stopped, the waste water flow will also be blocked.

2.8 Construction of Girls' Hostel for SC/ST students at the Rohini Campus under the Babu Jagjivan Ram Chattrawas Yojna (BJRCY) of the Ministry of Social Justice and Empowerment (MSJE), Government of India (Minute #9)

The proposal was pursued with MSJE between July 2014 and November 2014. The Ministry reiterated that budgetary support up to a maximum of Rs.2 crore for construction of the Girls' Hostel under BJRCY can be given but all 100 seats in the proposed hostel will have to be reserved for SC students alone. AUD had suggested that the full estimated cost of Rs. 9 crore for the construction of the Hostel should be sanctioned and that instead of total reservation for SC students, preference could be given to SC/ST students with vacant seats being allotted to students from other categories. The Ministry did not agree to either of the two suggestions. Further, the Ministry also sought the approved Master Plan of the Rohini campus along with detailed hostel construction drawings for further processing.

The whole issue has been reviewed in AUD. Since the Master Plan of the Rohini campus is still being conceptualized and may take another 6-8 months for finalisation and approvals, it has been decided that pursuing the proposal under BJRCY with the MSJE may as of now be a futile exercise. Presently this proposal is being kept in abeyance.

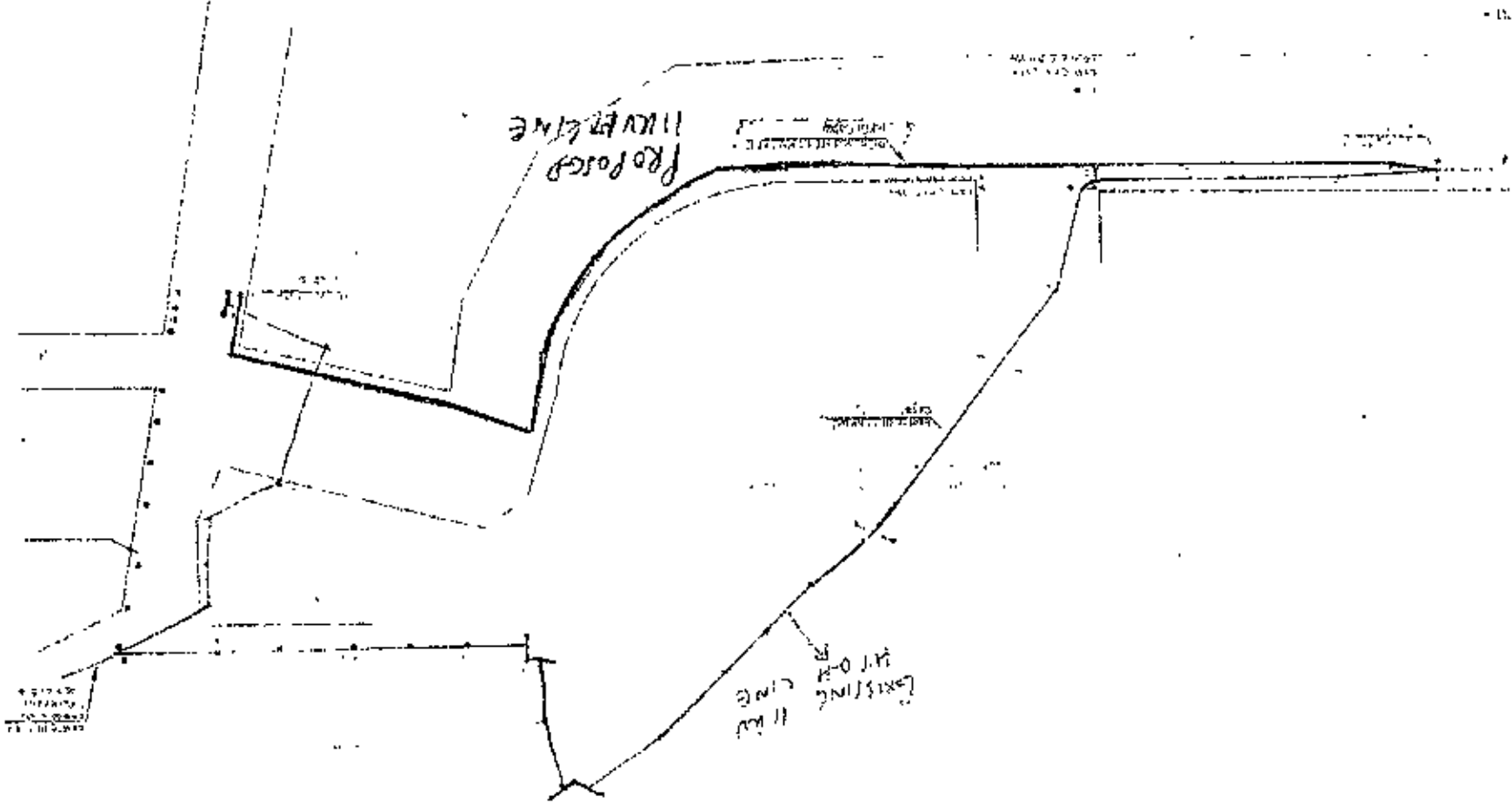


1. The purpose of this report is to provide a detailed description of the proposed 11 kV power line project. The project is located in the area of the existing 11 kV power line, which is shown on the attached map. The project is to be completed in the near future.

2. The proposed 11 kV power line project is to be completed in the near future. The project is to be completed in the near future.

3. The proposed 11 kV power line project is to be completed in the near future. The project is to be completed in the near future.

4. The proposed 11 kV power line project is to be completed in the near future. The project is to be completed in the near future.



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HARIJAN BASTI JHARODA

SANGAM VIHAR PART-2

16

SANGAM VIHAR PART-1

RAMESH TYAGI COLONY JHARODA

New
Tower

Green field

Proposed
Route

length - 2.0 km

YOGRAJ COLONY

CHAKRA
CHAKRA

Proposed
length 3.2 km

GANDHI VIHAR A BLOCK

GANDHI VIHAR C BLOCK

GANDHI VIHAR E BLOCK

SHRI RAM COLONY

New
Tower

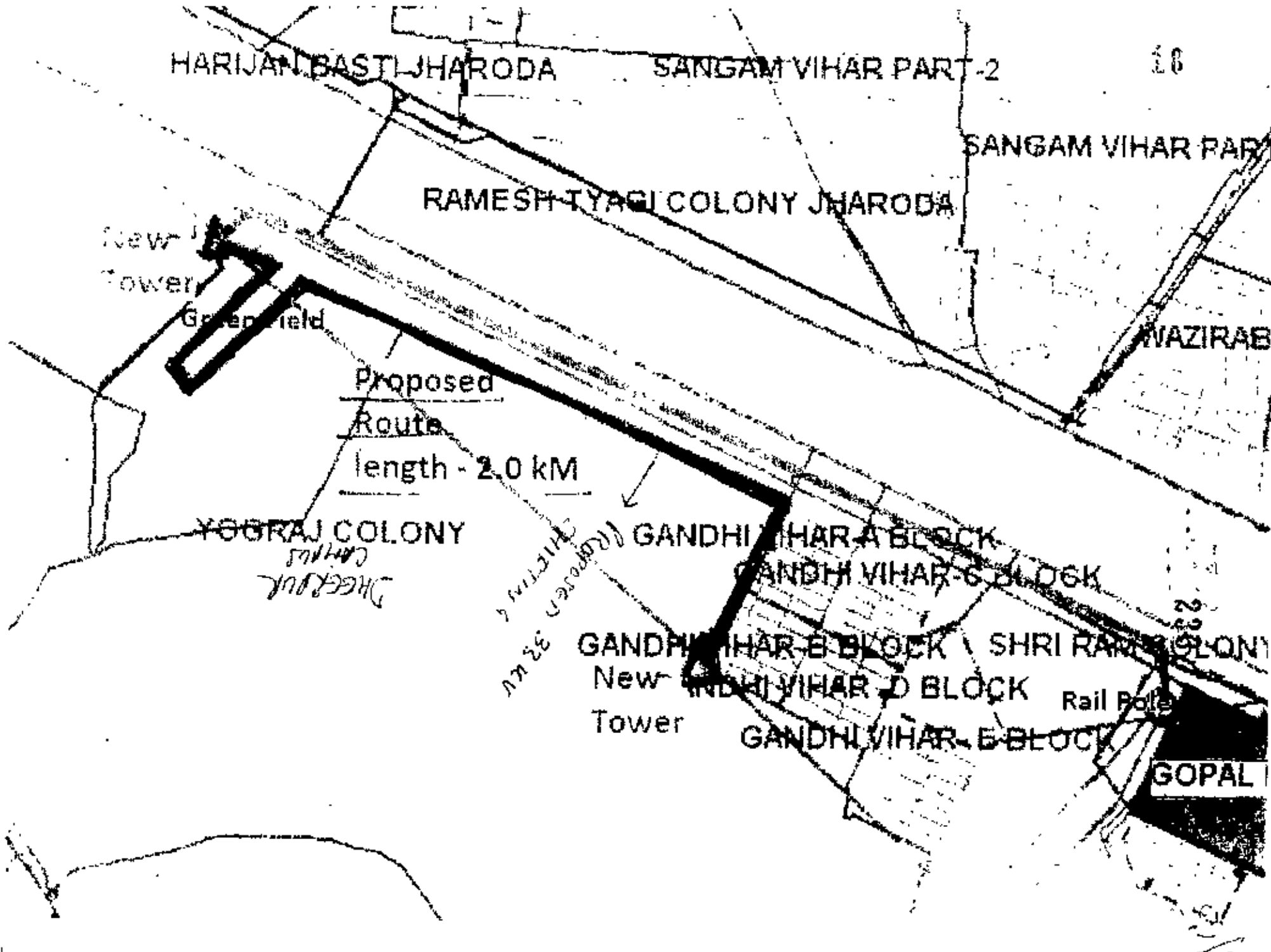
GANDHI VIHAR D BLOCK

Rail Pole

Tower

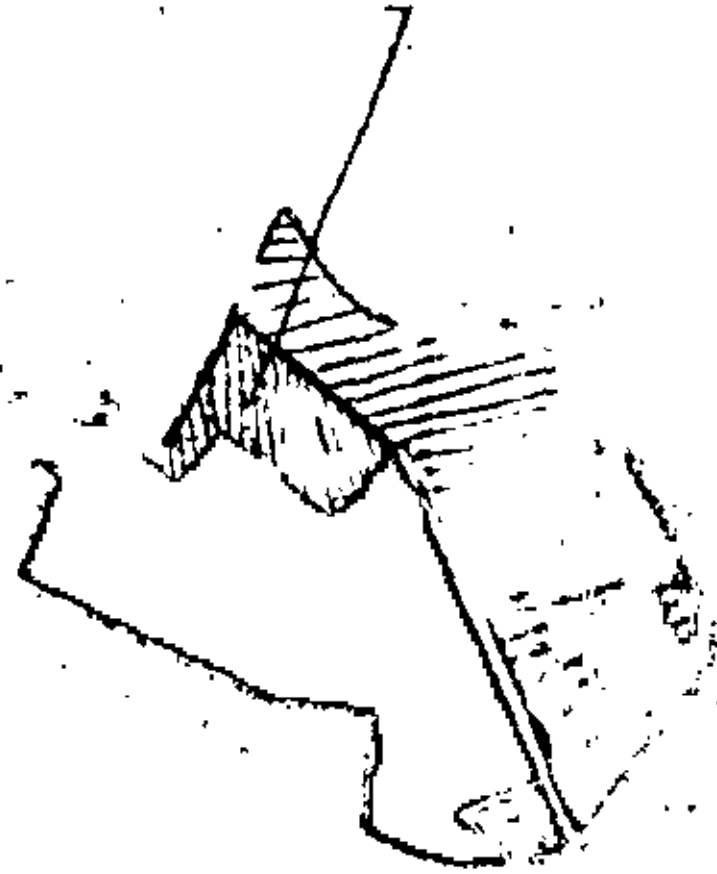
GANDHI VIHAR E BLOCK

GOPAL



THE NEW YORK PUBLIC LIBRARY ASTOR LENOX TILDEN FOUNDATION

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AGREEMENT

1. This Agreement is made on this _____ day of _____ 2015 between the President of India acting through the Secretary (Education), Government of NCT of Delhi (hereinafter called the Government which expression shall unless excluded by or repugnant to the context, be deemed to include the successors in office, legal representative and assignees) on the First Part

AND

The Bharat Ratna Dr BR Ambedkar University, Lothian Road, Delhi-110006 through its Registrar (hereinafter called the AUD, which expression shall unless excluded by or repugnant to the context, be deemed to include their administrators, successors in office, legal representative and assignees) on the Second Part.

2. Whereas land measuring 16.24 hectare at Dheerpur Phase-I, Delhi and 7.3 hectare at Sector 3, Rohini, Delhi have been allotted by Delhi Development Authority (DDA), Vikas Sadan, New Delhi to Government of Delhi for construction of the campuses of Bharat Ratna Dr BR Ambedkar University, Lothian Road, Delhi-110006.
3. AND whereas the possession of the above lands at Dheerpur, Phase-I and Sector 3, Rohini were handed over by DDAA to the Department of Higher

Education, Government of NCT of Delhi on 4.11.2013 , 17.05.1996 and 12.09.2001 respectively.

4. AND whereas the Government of NCT of Delhi has paid an amount of Rs.111,63,57,590/- (One Hundred Eleven Crore Sixty Three Lac Fifty Seven Thousand Five Hundred and Ninety only) to DDA as cost of land at Dheerpur, Delhi and a sum of Re.1/- (Rupee One only) to DDA towards the cost of land at Sector-3, Rohini,
5. And whereas the Government of NCT of Delhi has decided to hand over the said land to Ambedkar University Delhi for construction of University campuses and to manage and maintain on its behalf.
6. Now it is agreed between the Party of the First and the Party of the Second Part:
 - i) That the ownership of the said land shall continue to vest in the First Party and that the Second Party shall have the right to construct, manage and maintain the University campuses in accordance with the Ambedkar University Act, 2008 and the rules thereunder and in consultation with the Government of NCT of Delhi as decided from time to time.
 - ii) That the Party of the Second Part shall utilize the land for construction of various buildings for the University Campuses only in accordance with the building plans sanctioned by the competent Local Authority.
 - lii) That the Party of the Second Part shall not use the land for any other purpose except with the prior approval of the First Party.
 - iv) That the Party of the Second Part shall not permit the said land or any part thereof, being used by any other organization/department etc for any

purpose whatsoever without the previous consent in writing of the party of the First Part and also shall not transfer possession of the said premises or any part thereof.

- v) That the land shall be used strictly according to the land use as per the Master Plan of Delhi/Zonal Plan.
- vi) That the Party of Second Part shall not, without sanction or permission in writing of the proper local Authority, erect any building or make any alteration or addition to such building on the above land.
- vii) That the land shall not be transferred/subleased to any other institution/organisation.
- viii) That the Party of the Second Part shall take all steps to safeguard the land from any encroachment and against misuse of any form whatsoever.
- ix) That Party of the Second Part shall ensure a pollution free environment and shall provide green cover.
- x) That in case of violation of any of the conditions of the Agreement, the Party of First Part shall have the right to take back the land without paying any compensation to the Party of the Second Part.
- xi) That in case of any disagreement or differences of opinion about interpretation of the clauses of the agreement or any other related issue, the decision of the Lt. Governor, Delhi, who is also the Chancellor of Ambedkar University Delhi shall be binding on both the parties to this agreement.

The First and Second Party to the above agreement have set their respective hands to this Agreement at Delhi on the day and year written above in the presence of the following witnesses:

First Party

Second Party

(Punya S Srivastava)
Secretary, Higher Education/TTE
Government of NCT of Delhi
(for and on behalf of the President of India)

(Prof Jatin Bhatt)
Registrar, AUD
(for and on behalf of
Ambedkar University, Delhi)

Witnesses:

1.

Witnesses:

1.

CAMPUS PLANNING - DHEERPUR PHASE-I (UP TO 2025)

A. INSTITUTIONAL

A.1. General Consideration

S.No.	School	Centre
1	Teacher: Student ratio = 1 : 15	Faculty per Centre = 3
2	Visiting, Regular Faculty ratio = 1 : 4	Admin. Staff per Centre = 2
3	Teacher : Staff ratio = 1 : 1	Project Staff per Centre = 8
4	Staff deployment ratio: School : Cluster : University = 1:1:2	

A.2 Number of Programmes

Location	Programmes				Remarks
	UG	PG	MPhil/PhD	Total	
Rohini	09	17	22	48	Based on School-wise projections. (Annexure 'A')
Dheerpur	09	22	15	46	
Total	18	39	37	*94	

*This number includes programmes offered on both campuses.

A.3 Student & Faculty strength

A.3.1 Schools

Location	Student Strength					Remarks
	UG	PG	Total	Faculty Strength	Staff Strength	
Rohini	1400	2100	3500	230	230	Based on School-wise projections. (Annexure 'A')
Dheerpur	2600	1600	4200	280	280	
Total	4000	3700	7700	510	510	

A.3.2 Centres

Location	Faculty	Admin. Staff	Project Staff	Remarks
Rohini	18	12	48	Based on Centre-wise details. (Annexure 'A')
Dheerpur	18	12	48	
Total	36	24	96	

A.4 Location of Schools & Centres

The School and Centres will be located in two clusters in each campus, based on epistemic contiguity. The formation of clusters will also enable intermixing of faculty and students of various schools and maximal utilisation of common facilities.

A.5.2 Cluster level facilities

All Schools in a Cluster will share the following common facilities:

S.No.	Infrastructure	Facilities
i)	Classrooms	Standard sizes of 30/60/120 students capacity (60% of the students strength)
ii)	Computer Labs./ IT Rooms	To house Project staff, Research Fellows, PhD students, Classrooms, etc. 20% capacity of total students strength in modules of 50 persons each
iii)	Committee Rooms	2 rooms of 75 capacity each with audio-visual and other conference facilities
iv)	Faculty Rooms	Similar facilities in all faculty rooms i) 100% rooms for Regular & Visiting Faculty ii) 10% extra capacity for transit faculty from other AUD campus and from local institutes.
v)	Faculty /Staff Lounge	Sitting and retiring spaces, changing rooms and pantry, etc. – for 50 persons
vi)	Staff Rooms	Servicing common facilities in the cluster – 25% of total staff strength
vii)	Utility Rooms	Photocopying/printing/scanning/pantry services for faculty and staff
viii)	Student Common Rooms	Reading rooms with computer terminals; recreation room / Indoor sports / lockers, etc. – 100 students capacity
ix)	Exhibition Areas	The entrance foyer and the walls leading to schools may be used as Exhibition Area at cluster level.
x)	Security Offices	For round the clock security – 15 sqm
xi)	Maintenance Staff Office	For day-to-day maintenance in the cluster – 15 sqm

A.5.3 Central Facilities (at campus level)

S.No.	Infrastructure	Facilities
i)	Administrative Block	To house offices of the VC, PVC, Registrar, Col and other related offices – 50% of the total staff strength (50% of 280)
ii)	Library and IT Complex	Will provide book-storage facilities, reading spaces with computer terminals and offices for library services and staff – 4 lakh books
iii)	Auditorium/Convention / Cultural / Exhibition Centre	To house a large auditorium (1000 persons), Committee / meeting / Lecture rooms of 50 (3 nos.)/150 (2 nos.) persons capacity
iv)	Student Centre	To provide space for student related activities, reading rooms, Placement office, recreation rooms, indoor sports and lockers etc. (200 students)
v)	Cafeteria	Canteen facilities for 150 students
vi)	Convenience/ Utility Centre	To house shopping centre, food courts, bank, post office, book & stationery stores, etc. (1000 sqm)
vii)	Faculty Centre/Club	To have meeting halls for informal gatherings, dining rooms, indoor sports facilities, etc – 100 persons capacity

viii)	Health Centre	With OPD facilities and 6 beds for emergencies.
ix)	Covered Parking Area	Near the entrance with sitting space for drivers. The campus will be traffic free.
x)	University crèche	Capacity for 50 children
xi)	Maintenance Office	For day-to-day maintenance of the entire campus. Will house electric sub-station; AC plant, lifts, civil, electrical, horticulture, plumbing, water supply, fire fighting and other services.
xii)	Sports Centre	Indoor & Outdoor sports facilities like cricket/football / basket ball / volley ball / lawn tennis / squash, etc.
xiii)	Ampi-theatre	Open Air Theatre with a capacity of 400 persons

B. HOUSING

B.1 General considerations

- i) Faculty housing: 50% of total strength
- ii) Staff housing: 30% of total strength
- ii) Students hostel: 25% of total strength

- (Girls : Boys = 2:1)
- (PG : UG = 1:1)
- (PG : Single Occupancy)
- (UG : Double Occupancy)

B.2 Houses / Faculty Hostel / Students Hostel

S.No.	Houses (2/3/4/5/6 Type)	Transit Accommodation	Student Hostel			
	Faculty & Staff	Visiting Faculty & Post Doctoral Faculty	Girls		Boys	
			UG (D)	PG (S)	UG (D)	PG (S)
Rohini	5/20/35/40/35	35	160	160	90	90
Total	135	35	160	160	90	90

B.3 Residential colonies

Both the Rohini and Dheerpur campus will have independent Residential Colonies.

B.3.1 In Dheerpur, the residential colony will cover 25% of the total plot area.

B.3.2 In Rohini, the residential colony will cover 30% of the total plot area.

B.4 Common facilities in each colony

S.No.	Infrastructure	Facilities
i)	Community Centre	With a multi-purpose Hall, indoor games and kitchen facilities, etc.
ii)	Guest House	A 25-room Guest House each in Dheerpur and Rohini
iii)	Faculty Transit Accommodation	A 35-room facility for Faculty with single and double room sets, attached to the Guest House using common facilities.
iv)	Convenience Centre	Will house shops, Bank, ATMs, Post Office, etc.
v)	Sub-station and maintenance office	To house the maintenance staff of the colony.

**CAMPUS PLANNING - ROHINI
PHASE-I (UP TO 2025)**

A. INSTITUTIONAL

A.1 General Consideration

S.No.	School	Centre
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A.2 Number of Programmes

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Total	18	39	37	*94	

* This number includes programmes offered on both campuses.

A.3 Student & Faculty strength

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Dheerpur	18	12	48	
Total	36	24	96	

The School and Centres will be located in clusters in each campus, based on epistemic contiguity. The formation of clusters will also enable intermixing of faculty and students of various schools and maximal utilisation of common facilities.

A.4 Clusters on Rohini Campus

A.4.1 Cluster R1 (1800 students)

Schools

- R1.1 SUS (1000)
- R1.2 SLS (660)
- R1.3 SLG (140)

Centres

- R1.4 Community Outreach programme (COP)
- R1.5 Incubation Centre

A.4.2 Cluster R2 (1675 students)

Schools

- R2.1 SBPPSE (565 : 315 PG + 250 UG – Integrated Programme in Business Studies)
- R2.2 SES (510 : 310 PG + 200 UG – BA/BEd)
- R2.3 SHS (580 : 430 PG + 150 UG – Psychology)
- R2.4 SCCE (20)

Centres

- R2.5 CPR
- R2.6 CECED
- R2.7 COP
- R2.8 Centre for Publishing
- R2.9 Centre for Women Studies

A.5 Facilities on the Campus

A.5.1 School and Centre specific facilities

1. - A Dean's / Director's Office complex will be provided with each School / Centre. It will consist of:
 - (i) Dean's / Director's office,
 - (ii) Visitors' lounge
 - (iii) Office for Dean's / Director's staff
 - (iv) Meeting room for 10 persons
 - (v) Common facilities like pantry, bathrooms, etc
2. Documentation Centre – for archival purposes and storage of project materials.
3. Store.

A.5.2 Cluster level facilities

All Schools in a Cluster will share the following common facilities:

S.No.	Infrastructure	Facilities
i)	Classrooms	Standard sizes of 30/60/120 students capacity
ii)	Computer Labs./ IT Rooms	To house Project staff, Research Fellows, PhD students, Classrooms, etc. 20% capacity of total students strength in modules of 50 persons each
iii)	Committee Rooms	2 rooms of 75 capacity each with audio-visual and other conference facilities
iv)	Faculty Rooms	Similar facilities in all faculty rooms i) 100% rooms for Regular & Visiting Faculty ii) 10% extra capacity for transit faculty from other AUD campus and from local institutes.
v)	Faculty /Staff Lounge	Sitting and retiring spaces, changing rooms and pantry, etc. – for 50 persons
vi)	Staff Rooms	Servicing common facilities in the cluster – 25% of total staff strength
vii)	Utility Rooms	Photocopying/printing/scanning/pantry services for faculty and staff
viii)	Student Common Rooms	Reading rooms with computer terminals; recreation room / Indoor sports / lockers, etc. – 100 students capacity
ix)	Exhibition Areas	The entrance foyer and the walls leading to schools may be used as Exhibition Area at cluster level.
x)	Security Offices	For round the clock security – 15 sqm
xi)	Maintenance Staff Office	For day-to-day maintenance in the cluster – 15 sqm

A.5.3 Central Facilities (at campus level)

S.No.	Infrastructure	Facilities
i)	Administrative Block	To house offices of the VC, PVC, Registrar, CoF and other related offices – 50% of the total staff strength
ii)	Library and IT Complex	Will provide book-storage facilities, reading spaces with computer terminals and offices for library services and staff – 2 lakh books
iii)	Auditorium/Convention / Cultural / Exhibition Centre	To house a large auditorium (400 persons), Committee / meeting / Lecture rooms of 50 (2 nos.)/150 (2 nos.) persons capacity
iv)	Student Centre	To provide space for student related activities, reading rooms, Placement office, recreation rooms, indoor sports and lockers etc.
v)	Cafeteria	Canteen facilities for 150 students
vi)	Convenience/ Utility Centre	To house shopping centre, food courts, bank, post office, book & stationery stores, etc.
vii)	Faculty Centre/Club	To have meeting halls for informal gatherings, dining rooms, indoor sports facilities, etc. – 75 persons capacity
viii)	Health Centre	With OPD facilities and 4 beds for emergencies.
ix)	Covered Parking Area	Near the entrance with sitting space for drivers. The campus will be traffic free.
x)	University crèche	Capacity for 50 children
xi)	Maintenance Office	For day-to-day maintenance of the entire campus. Will house electric sub-station, AC plant, lifts, civil, electrical, horticulture, plumbing, water supply, fire fighting and other services.
xii)	Sports Centre	Outdoor sports facilities like cricket/football / basket ball / volley ball / lawn tennis / squash, etc.
xiii)	Amphitheatre	Open Air Theatre with a capacity of 200 persons

Built up Area Calculations for Dheerpur Campus

Plot Area 2,00,000 sqm (20 Hectares)

1. Permissible Built Area as per FAR

1.1 Institutional Area = $2,00,000 \times 45\% \times 2.25$ (FAR : 2.25) : 2,02,500 sqm (i)1.2 Residential Area: $2,00,000 \times 25\% \times 2$ (FAR : 2) : 1,00,000 sqm (ii)1.3 Sports facilities: $2,00,000 \times 15\%$ 1.4 Garden / Land scaping: $2,00,000 \times 15\%$ 1.5 Total built up area allowed: (i) + (ii) = $2,02,500 + 1,00,000$: 3,02,500 sqm

2. Institutional Areas

Faculty Strength : 280

Staff Strength : 280

Students Strength : 4200

2.1 Central Facilities

2.1.1 Administrative Block

Staff: $280 \times 60\% = 170$ @ 25 sqm/person : 4250 sqm

2.1.2 Library

(i) 4 lakh books capacity : 6000 sqm

(ii) 1000 reading spaces &
1200 terminals (@ 2sqm) : 4400 sqm

(iii) IT offices:

Server Room (100 sqm)

Staff (100 sqm)

Director (150 sqm)

Store (50 sqm)

Common Areas (100 sqm) : 500 sqm

: 10900 sqm

Add for circulation 40% : 4360 sqm

For circulation : 15000 sqm

2.1.3 Auditorium Complex

(i) Auditorium : 1000 nos.

(ii) Lecture Halls : 2 x 150 nos.

(iii) Committee Rooms : 2 x 50 nos.

: 8000 sqm

B. HOUSING

B.1 General considerations

- i) Faculty housing: 50% of total strength
- ii) Staff housing: 30% of total strength
- iii) Students hostel: 25% of total strength

- (Girls : Boys = 2:1)
- (PG : UG = 1:1)
- (PG : Single Occupancy)
- (UG : Double Occupancy)

B.2 Houses / Faculty Hostel / Students Hostel

S.No.	Houses (2/3/4/5/6 Type)	Transit Accommodation	Student Hostel			
	Faculty & Staff	Visiting Faculty & Post Doctoral Faculty	Girls		Boys	
			UG (D)	PG (S)	UG (D)	PG (S)
Rohini	2/20/30/40/30	20	160	160	90	90
Total	122	20	160	160	90	90

B.3 Residential colonies

Both the Rohini and Dheerpur campus will have independent Residential Colonies.

B.3.1 In Dheerpur, the residential colony will cover 25% of the total plot area.

B.3.2 In Rohini, the residential colony will cover 30% of the total plot area.

B.4 Common facilities in each colony

S.No.	Infrastructure	Facilities
i)	Community Centre	With a multi-purpose Hall, indoor games and kitchen facilities, etc.
ii)	Guest House	A 10-room Guest House each in Dheerpur and Rohini
iii)	Faculty Transit Accommodation	A 20-room facility for Faculty with single and double room sets, attached to the Guest House using common facilities.
iv)	Convenience Centre	Will house shops, Bank, ATMs, Post Office, etc.
v)	Sub-station and maintenance office	To house the maintenance staff of the colony.

2.1.4	Student Centre (10% of 4200 students)	: 1500 sqm
2.1.5	Exhibition Centre	: 2500 sqm
2.1.6	Student Centre / Cafeteria	
	Cafeteria Capacity: (10% of 4200 students) = 2000 sqm	
	Kitchen + Amenities	: 1000 sqm
	Total	: 3000 sqm
2.1.7	Convenience / Utility Centre	
	Shopping Centre (250 sqm), Food courts (250 sqm)	
	Bank (200 sqm), post office (100 sqm),	
	Book & stationary stores (200 sqm)	: 1000 sqm
2.1.8	Faculty Centre / Club	
	Capacity : 100 persons	: 500 sqm
2.1.9	Health Centre	: 400 sqm
2.1.10	Covered Parking Block	: 200 sqm
2.1.11	University crèche (50 children)	: 200 sqm
2.1.12	Sports Centre	: 2000 sqm
2.1.13	Electric Sub-station / AC Plants /	
	Maintenance offices	: 3000 sqm
	Total	: 41,550 sqm (i)

2.2. School Level Facilities

Dean / Director office complex	: 400 sqm
Documentation Centre	: 200 sqm
Store etc	: 100 sqm
	700 sqm
Add Circulation @ 40%	300 sqm (approx.)
	Total: 1000 sqm
Total: 14 Schools / Centres @ 1000 sqm each	: 14,000 sqm (ii)

2.3 Cluster Level Facilities

2.3.1 Class Rooms : Small (30 nos.) / Medium (60 nos.) / Large (120 nos.)

UG Ratio [0.1 (S) / 0.4 (M) / 0.1 (L)]

PG Ratio [0.25 (S) / 0.4 (M) / 0.1 (L)]

Total Class Rooms

Cluster 1 : 6 / 14 / 4 (small / medium / large rooms)

Cluster 2 : 8 / 14 / 6 (small / medium / large rooms)

Total : 14 / 28 / 10 (small / medium / large rooms)

Class Rooms capacity: $16 \times 30 + 34 \times 60 + 12 \times 120 = 3960$ students

Area: 3960 students $\times$ 3 sqm/student (including 40% for circulation) : 12,000 sqm

2.3.2 Areas for Cluster level facilities

(i) Computer Labs./IT Rooms 20% of 10,000 sqm	=	2000 sqm
(ii) Committee Rooms 2 x 150 sqm	=	300 sqm
(iii) Faculty Rooms 130 x 15 sqm	=	1950 sqm
(iv) Faculty Lounge (50 persons)	=	200 sqm
(v) Staff Rooms (30@10 sqm)	=	300 sqm
(vi) Students Common Room (100 students)	=	300 sqm
(vii) Utility Room, Security & Maintenance office	=	300 sqm
Total	=	5350 sqm
Add 40% for circulation	=	<u>2150 sqm</u>
		<u>7500 sqm</u>

7500 sqm $\times$ 3

: 22,800 sqm

2.3.3 School specific facilities

Workshops, Laboratories, other special areas, etc.

15 Schools / Centres @ 1500 sqm each : 22,500 sqm
: 57,000 sqm (III)

2.4 Overall Institutional Built up Areas: (I) + (II) + (III)

= 41,550 + 14,000 + 57,000

= 1,12,550 sqm say 1,15,000 sqm

% of Built Area Used = $\frac{115000 \text{ sqm}}{202500 \text{ sqm}} = 57\%$

3. Residential Colony Areas

3.1 Guest House (25 rooms) + Visiting Faculty (35 - 2 room sets) :

i.e. 60 x 75 sqm 4,500 sqm

Add common facilities like Community Centre &

Convenience Centre etc : 2,500 sqm

Total 7,000 sqm : 7,000 sqm (A)

3.2 Hostel for 750 students (250 PG; 500 UG) = 25% saturation level (excluding community college students)
3000

250 x 45 sqm/Room (PG – single occupancy)	:	11,250 sqm	
250 x 65 sqm/Room (UG – double occupancy)	:	<u>16,250 sqm</u>	
Total	:	<u>27,500 sqm</u>	: 27,500 sqm (B)

3.3 Residences: Faculty: 280 x 50% saturation level = 140

Staff : 280 x 30% saturation level = 84

Houses: 224nos.

Type VII = 1 x 400 = 400 sqm	}	: 11,630 sqm (C)
Type VI = 10 x 270 = 2,700 sqm		
Type V = 40 x 200 = 8,000 sqm		
Type IV = 50 x 128 = 6,400 sqm		
Type III = 60 x 80 = 4,800 sqm		
Type II = <u>60 x 70 = 4,200 sqm</u>		
Total <u>221 units</u> <u>26,500 sqm</u>		

3.4 Overall Built up Areas in Residential Colony = (A) + (B) + (C)
= 7000+27500+26500
= 61,000 sqm

% of Built up Area Used = $\frac{61000 \text{ sqm}}{1000000 \text{ sqm}}$ = 61%

4 Overall Built up Areas in the Campus

1. Institutional Built up Areas = 115,000 sqm
2. Residential Built up Areas = 61,000 sqm
1,76,000 sqm

% of Built up Areas Used = $\frac{176000 \text{ sqm}}{302500 \text{ sqm}}$ = 58%

5 Service and Parking Areas

Institutional Area = 115,000 sqm

Parking @ 1 ECS / 100 sqm = 1150 cars

Parking in basement = 1150 x 32 sqm/car = 36800 sqm

Add 10% for services = 3680 sqm

Proposed Basement Area = 40,500 sqm

Built up Area Calculations for Rohini Campus

Plot Area 73,000 sqm (7.3 Hectares)

1. Permissible Built Area as per FAR

1.1 Institutional Area = $73,000 \times 70\% \times 2.25$ (FAR : 2.25)	: 1,14,975 sqm	(i)
1.2 Residential Area: $73,000 \times 30\% \times 2$ (FAR : 2)	: 43,800 sqm	(ii)
Add 5% for amenities	: <u>2,190 sqm</u>	
	<u>45,990 sqm</u>	
1.3 Total built up area allowed: (i) + (ii) = 1,14,975 + 45,990	: 1,60,875 sqm	

2. Institutional Areas

Faculty Strength	: 230
Staff Strength	: 230
Students Strength	: 3500

2.1 Central Facilities

2.1.1 Administrative Block

Staff: $230 \times 60\% = 140$ @ 25 sqm/person : 3500 sqm

2.1.2 Library

(i) 2 lakh books capacity : 4000 sqm

(ii) 650 reading spaces &
800 terminals (@2sqm) : 3000 sqm

(iii) IT offices:

Server Room (100 sqm)

Staff (100 sqm)

Director (150 sqm)

Store (50 sqm)

Common Areas (100 sqm) : 500 sqm

: 7500 sqm

Add 40% : 3000 sqm

For circulation 10500 sqm : 10500 sqm

2.1.3 Auditorium Complex

(i) Auditorium : 500 nos.

(ii) Lecture Halls : 2 x 150 nos.

(iii) Committee Rooms : 2 x 50 nos.

: 4000 sqm

2.1.4 Student Centre (10% of 3500 students)

: 1000 sqm

2.1.5	Exhibition Centre	: 500 sqm
2.1.6	Student Centre / Cafeteria	
	Cafeteria Capacity: (10% of 3500 students) = 1500 sqm	
	Kitchen + Amenities	: <u>500 sqm</u>
	Total	<u>2000 sqm</u> : 2000 sqm
2.1.7	Convenience / Utility Centre	
	Shopping Centre (250 sqm), Food courts (250 sqm)	
	Bank (100 sqm), post office (50 sqm),	
	Book & stationary stores (100 sqm)	: 750 sqm
2.1.8	Faculty Centre / Club	
	Capacity : 100 persons	: 500 sqm
2.1.9	Health Centre	: 250 sqm
2.1.10	Covered Parking Block	: 100 sqm
2.1.11	University crèche (50 children)	: 250 sqm
2.1.12	Sports Centre	: 1000 sqm
2.1.13	Electric Sub-station / AC Plants /	
	Maintenance offices	: 2000 sqm

Total : 26,350 sqm (I)

2.2 School Level Facilities

Dean / Director office complex	: 400 sqm
Documentation Centre	: 200 sqm
Store etc	: <u>100 sqm</u>
	<u>700 sqm</u>
Add Circulation @ 40%	300 sqm (approx.)
	Total: 1000 sqm

Total: 15 Schools / Centres @ 1000 sqm each : 15,000 sqm (II)

2.3 Cluster Level Facilities

2.3.1 Class Rooms : Small (30 nos.) / Medium (60 nos.) / Large (120 nos.)

UG Ratio [0.1 (S) / 0.4 (M) / 0.1 (L)]

PG Ratio [0.25 (S) / 0.4 (M) / 0.1 (L)]

Total Class Rooms

Cluster 1 : 6 / 14 / 4 (small / medium / large rooms)

Cluster 2 : 8 / 14 / 6 (small / medium / large rooms)

Total : 14 / 28 / 10 (small / medium / large rooms)

Class Rooms capacity: $14 \times 30 + 28 \times 60 + 10 \times 120 = 3300$ students

Area: 3300 students $\times$ 3 sqm/student (including 40% for circulation) : 10,000 sqm

2.3.2 Areas for Cluster level facilities

(i) Computer Labs./IT Rooms 20% of 10,000 sqm = 2000 sqm

(ii) Committee Rooms 2×150 sqm = 300 sqm

(iii) Facility Rooms 130×15 sqm = 1950 sqm

(iv) Faculty Lounge (50 persons) = 200 sqm

(v) Staff Rooms $(30 @ 10$ sqm) = 300 sqm

(vi) Students Common Room (100 students) = 300 sqm

(vii) Utility Room, Security & Maintenance office = 300 sqm

Total = 5350 sqm

Add 40% for circulation = 2150 sqm

7500 sqm

7500 sqm $\times$ 2 : 15,000 sqm

2.3.3 School specific facilities

Workshops, Laboratories, other special areas, etc.

15 Schools / Centres @ 1500 sqm each : 22,500 sqm

: 47,500 sqm (III)

2.4 Overall Institutional Built up Areas: (I) + (II) + (III)

= 26,350 + 15,000 + 47,500

= 88,850 sqm say 90,000 sqm

% of Built Area Used = $\frac{90,000 \text{ sqm}}{1,14,975 \text{ sqm}} = 78\%$

1,14,975 sqm

3. Residential Colony Areas

3.1 Guest House (10 rooms) + Visiting Faculty (20 – 2 room sets) : 2,250 sqm

i.e. 30×75 sqm

Add common facilities like Community Centre &

Convenience Centre etc

: 2,000 sqm

Total 4,250 sqm : 4,250 sqm (A)

3.2 Hostel for 900 students (300 PG; 600 UG) = 25% saturation level
3500

300 x 40 sqm/Room (PG – single occupancy)
300 x 60 sqm/Room (UG – double occupancy)

12,000 sqm
18,000 sqm
Total 30,000 sqm : 30,000 sqm (B)

3.3 Residences: Faculty: 230 x 25% saturation level = 57.5
Staff : 230 x 25% saturation level = 57.5
Houses: 115 nos.

Type VI = 2 x 270 = 540 sqm
Type V = 10 x 200 = 2,000 sqm
Type IV = 30 x 128 = 3,840 sqm
Type III = 35 x 80 = 2,800 sqm
Type II = 35 x 70 = 2,450 sqm
Total 112 units 11,630 sqm

: 11,630 sqm (C)

3.4 Overall Built up Areas in Residential Colony = (A) + (B) + (C)
= 4,250 + 30,000 + 11,630
= 45,880 sqm (say 46,000 sqm)

% of Built up Area Used = $\frac{46000 \text{ sqm}}{45990 \text{ sqm}} = 100\%$

4 Overall Built up Areas in the Campus

1. Institutional Built up Areas = 90,000 sqm
2. Residential Built up Areas = 46,000 sqm
1,36,000 sqm

% of Built up Areas Used = $\frac{136000 \text{ sqm}}{160875 \text{ sqm}} = 85\%$

5 Service and Parking Areas

Institutional Area = 90,000 sqm

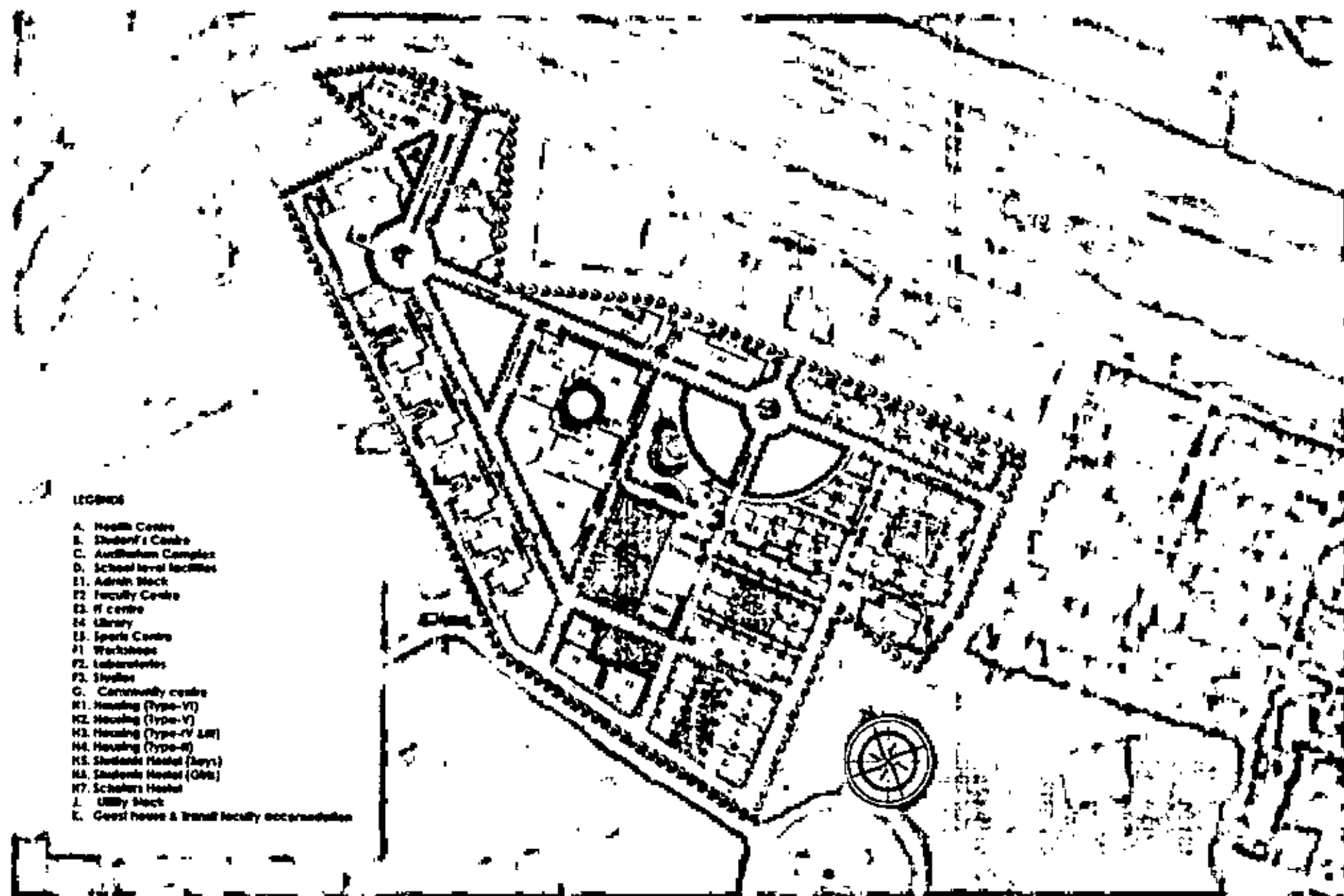
Parking @ 1 ECS / 100 sqm = 900 cars

Parking in basement = 900 x 32 sqm/car

= 28800 sqm

Add 10% for services = 2880 sqm

Proposed Basement Area = 31680 sqm



Proposed master plan of AUD Campus, Dheerpur



PROPOSED MASTER PLAN FOR AUD - Rohini campus.

258

GOVT. OF N.C.T. OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B WING, 2ND FLOOR, 5 SHAM NATH MARG, DELHI-54

Office of the Registrar
By No. 86
To 10/10/15
Date 10/10/15

HE.20(10)/AUD/2012 -13/Part file 3753

Dated: 07/9/15

The Registrar,
Ambedkar University Delhi,
Lothian Road,
Kashmere Gate
Delhi-110006.

Sub: Future expansion plans of Ambedkar University Delhi (AUD) in the proposed new campuses of Rohini and Dheerpur – Minutes of the meeting held on 28.07.2015 in the office of the Principal Secretary (Finance), Delhi Sachivalaya, Delhi-regarding.

Sir,

With reference to AUD letter No.F.No.AUD/100.53/CD/2015-16/301 dated 06 August 2015, on the subject cited above, I am directed to convey the approval of Finance Department for the draft minutes of the meeting held on 28.07.2015 in the office of the Principal Secretary (Finance), Delhi Sachivalaya, Delhi for Future Expansion Plans of Ambedkar University Delhi (AUD) in the proposed new campuses of Rohini and Dheerpur for necessary action at your end. The copy of draft minutes is enclosed herewith.

Office of the Principal Planning
By No. 38
To 10/9/15
Date 10/9/15

Yours faithfully,

Encl:- As Stated

(Signature)
7/9/15
(KULDIP CHAND)
ADMINISTRATIVE OFFICER(HE-1)

Office of the Vice-Chancellor
By No. 15/6240
To 10/9/15
Date 10/9/15

we may like to
see at date before
before Mr. Kumar is sent to
Director, Campus for further n/a.

Seen & Forwarded
Pr. Secretary
10/9/15

Minutes of the meeting held on 28.7.2015 in the office of the Principal Secretary (Finance), Delhi Sachivalaya, Delhi for Future Expansion Plans of Ambedkar University Delhi (AUD) in the proposed new campuses of Rohini and Dheerpur

The following were present:

1. Shri S.N. Sahai, Principal Secretary (Finance), GNCTD
2. Ms. Punya Srivastava, Secretary, Higher Education, GNCTD
3. Shri D.P. Dwivedi, Special Secretary (Finance), GNCTD
4. Shri B.K. Sharma, Director (Planning), GNCTD
5. Ms. Achla Singh, Director, Higher Education, GNCTD
6. Shri Vinod Kumar, Deputy Secretary (Finance), GNCTD
7. Shri Kuldeep Chand, Administrative Officer, DHE
8. Professor Shyam Menon, Vice Chancellor, AUD
9. Professor V.S. Varma, Director, Campus Development, AUD
10. Professor Jatin Bhatt, Registrar, AUD
11. Shri N.K. Verma, Co-Director (Technical), Campus Development, AUD

The details of discussions held on various issues are given below:

1. Allocation of balance 3.76 ha of land for AUD campus at Dheerpur

Professor Shyam Menon, Vice Chancellor, AUD explained the background of the allotment of balance 3.76 ha of land for the AUD campus at Dheerpur. He stated that after years of follow up and intervention by highest authorities of the Delhi Government, DDA had agreed in 2012 to earmark 20 ha of land for a campus for AUD at Dheerpur. This entailed change in land use that was duly approved by the Ministry of Urban Development vide its Notification dated 31.7.2012. Subsequently, DDA allotted 17.1956 ha of land at Dheerpur Phase-I in January 2013. Payment of Rs.111.63 crore, being the price stated provisionally at that time by the DDA for this area, was made by the DHE. However, physical possession of only 16.24 ha could be handed over by DDA in November 2013 as about 0.95 ha of land was under litigation. To ensure that the full 20 ha of land as notified by the Ministry of Urban Development was made available to AUD, DDA allotted the balance land of 3.76 ha on 17.3.2015 at a cost of Rs.28.85 crore.

Ms. Punya Srivastava, Secretary, Higher Education, GNCTD stated that the issue now was for making payment of the balance 3.76 hectares of land for the AUD campus at Dheerpur against the already earmarked allocation of 20 ha of land for the University campus. She



Further stated that revisiting the reasons as to why 20 ha of land was required by the University at this stage was not appropriate. She was of the view that there was a tremendous shortage of opportunities for quality higher education for students in the City of Delhi and the Government was committed to providing more avenues to students by opening new colleges and universities. She recommended that the payment for the balance land should be done on priority. Shri B.K. Sharma, Director (Planning) mentioned that the present Government had requested DDA as a special case to provide land to the Government of Delhi free of cost, since Delhi Government had no land of its own for creating more educational institutions in Delhi. He stated that the matter was being discussed by the Government of Delhi with the Ministry of Urban Development. Shri SN Sahai, Principal Secretary, Finance agreed that since Rs.111.63 crore had already been paid to DDA for allotment of 16.26 hectares, the payment for the balance land should not be delayed as this would affect the overall development of the new campus. He suggested that the proposal be submitted to the Hon'ble Minister of Education, GNCTD for appropriate orders.

2. Shifting of overhead 33 KV HT and 11 KV LT lines from the AUD plot at Dheerpur

Professor Menon stated that the university had already submitted a proposal for the shifting of 33 KV HT and 11 KV LT overhead powerlines which were crossing the AUD plot at Dheerpur. M/s TPDDL, the power distribution Company of GNCTD in that area have given an estimate of Rs.5.48 crores for shifting these HT and LT lines outside the plot. He mentioned that the University had received observations from Planning/Finance Department of GNCTD stating that before taking over possession of the allotted land from DDA, these HT and LT power lines should have been got removed by DDA. He stated that at the time of allotment of plot in January 2013, DDA had not provided any drawing specifying the actual demarcation of the plot in Dheerpur Phase I and payment of Rs.111.63 crores was released to DDA in March 2013 based on the broader provision of the allotment letter earmarking a plot measuring 20 ha at the proposed site. DDA demarcated the plot in November 2013 and while taking physical possession, DHE/AUD noticed the overhead lines passing through the AUD plot. Since the plot allotted by DDA was on "AS IS WHERE IS BASIS", therefore, no further correspondence was done with DDA in this



regard. He stated that about 30 per cent of the plot area would be affected if these power lines were not relocated. Shri SN Sahai, Principal Secretary (Finance) stated that DDA had charged Delhi Government for the cost of the land at the Institutional Rates approved by MoUD, GoI. Therefore, DDA should be asked to remove these power lines or they should bear the cost for relocation. After detailed discussions, it was decided that DHE would inform DDA that the cost of relocation of power lines should be adjusted against the demand made by DDA for the additional premium towards the original allotment of 17.1956 ha of plot as approved by the Ministry of Urban Development, Government of India. It was also decided that though the matter would be taken up with DDA, the payment to M/s TPDDL would be released for shifting of power lines so that the development of the new campus of AUD at Dheerpur was not delayed. Further, Principal Secretary (Finance) advised that the estimates submitted by M/s TPDDL for relocation of HT/LT lines should be got vetted from the Power Department of the Government of Delhi before the release of payment.

3. Future Expansion Plans of AUD at Dheerpur and Rohini – 'In Principle' approval by GNCTD

Professor Menon explained that AUD, set up in 2007-2008 by GNCTD, was conceived as a multi-campus university for the city of Delhi for providing higher education in the areas of social sciences and liberal studies. Various campuses of AUD in different parts of the city would cater to the surrounding areas as there was tremendous demand for educational institutions in all parts of the city. Presently, two plots of land i.e. at Dheerpur and Rohini have been allotted to AUD and these two campuses are being planned by AUD in the first instance. At the Rohini campus, AUD would have a capacity of 3500 students and at Dheerpur, there would be 4200 students in Phase I. He stated that an in-house exercise had been done by the University for estimating built up areas, based on the aforesaid proposed student strength. The budgetary cost was in the range of Rs.700 crore for Rohini and 900 crore for Dheerpur to be spent over a period of 5 years. Shri SN Sahai, Principal Secretary (Finance) mentioned that the budgetary cost proposed was substantial and the matter needed to be discussed further for phasing of the construction plans. It was desired that the budgetary cost might be reviewed based on the recently approved estimates for the Suraj Mal

Vihar Campus of GGSIPU. It was also advised that the cost of furniture and furnishings could be projected separately and not as part of the construction plans. Professor Menon agreed to review and discuss the matter again. He said that a decision on the quantum of both the campuses needed to be taken urgently, as only subsequently could the appointment of PMC and Architect be initiated.

4. Procedure for Appointment of PMC and Architect for development of new AUD campuses

Ms. Punya Srivastava stated that AUD had sought concurrence of DHE on the procedures for the appointment of PMC and Architect for handling execution and designing of the new campuses. She stated that a PMC from among Central/State PSUs like NBCC, RITES, DSIDC etc were proposed to be appointed by AUD based on competitive bidding to handle the execution of the projects. She stated that while PMC was proposed to be appointed based on GFR and guidelines of Ministry of Finance, in the appointment of Architect, the University had proposed changes in the selection procedures. Professor Menon elaborated that for the Selection of Architects, the Advisory Committee constituted by the Board of Management of AUD had advised that the selection should be made solely based on the design competition and there should be no financial bid. The University had been advised that the fee of the Architect may be pre-fixed as per the guidelines of the Council of Architect to ensure participation by a full complement of good Architects in the country. He clarified that instead of a composite, Technical and Financial bid, it was proposed to pre-fix the fee of the Architect and announce it before calling technical bids from the Architects. Shri B K Sharma, Director, Planning Division advised that pre-fixing the Architect fee based on certain percentage was not advisable as they had experienced many difficulties in similar cases earlier. He recommended that the Architect should be appointed based on a combination of Technical and Financial bids. He suggested that the University could appoint a PSU as PMC and the Architect could be appointed by the University through an architectural competition keeping the PMC in confidence. Shri Dwivedi, Special Secretary, (Finance) mentioned that recently in other projects Architects have been appointed based on technical and financial bids with 80% weightage given to technical bids and 20% weightage to financial bids and this selection process was found to be appropriate. Ms. Punya



11c

Srivastava, Secretary Higher Education, GNCTD agreed that a two bid system for Selection of PMC as well as Architect as per guidelines of GFR and Ministry of Finance would be ideal for such large projects.

After detailed discussions, Shri SN Sahai, Principal Secretary (Finance) advised that the University should appoint the PMC (a Central/State PSU) and the Architect by obtaining composite technical and financial bids on competitive basis as per provisions of GFR and instructions by the Ministry of Finance and Planning Commission. He further advised that the Architect should be appointed keeping the PMC in the picture and with the concurrence of DHE, GNCTD. Professor Menon stated that since the Government of Delhi had to approve the appointment of PMC and Architect, the University would take action as advised in the meeting.

hues

(A) Dheerpur Campus**A.1: Allotment of Balance 3.76 Ha of land by DDA**

DDA has allotted, in March 2015 the balance 3.76 hectares of land adjoining the 16.24 ha plot already allotted in January 2013 making the total plot area to be 20 ha in accordance with the Notification dated 31.07.2012 of the Ministry of Urban Development, Govt. of India. DHE, GNCTD has released the payment of Rs.28.58 crores against the demand-cum-allotment letter of DDA. The Dheerpur campus will now be developed on a plot of 20 hectares.

A.2: Additional Demand by DDA for original allotment of land

DDA has raised an additional demand of Rs.19.09 crore for the 16.24 hectares of land allotted in January 2013 based on the projected revision of land rates submitted by DDA to MoUD, GoI. DHE, GNCTD was requested to release payment after due diligence. DHE has sought revision in the amount of additional demand from DDA as earlier DDA had been paid for 17.1956 hectares of land but physical possession of only 16.24 hectares had been given by DDA.

A.3: Status of areas under litigation - part of the original allotment

AUD is pursuing with DDA the matter of provisional allotment of 0.95 ha to AUD that is presently under litigation, in the event that the court case is decided in favour of DDA, as this area is a vital part of the frontage of the AUD campus plot.

A.4: Construction of new boundary wall – Civil and Electrical works**Civil Works**

DHE had approved in August 2014 PWD's estimates of Rs.1.91 crore for construction of a Boundary Wall around the AUD plot at Dheerpur. About 50 % of the boundary wall has been constructed till date. However the total work of the boundary wall will be completed after the physical possession of the additional 3.76 hectares is handed over by DDA to AUD/DHE.

Electrical Works

To ensure better security and prevent encroachment during the night, it is proposed to provide lighting arrangements consisting of flood lights on the boundary wall at every 30 meters and 3 high mast lights inside the plot. DHE, GNCTD has been requested to issue administrative approval and expenditure sanction of PWD's estimates of Rs.31.73 lakh for this work.

A.5 Shifting of Overhead 33 KV HT and 11 KV LT power lines

Two overhead HT/LT power lines of 33 KV/11KV capacities respectively cross the Dheerpur plot. These overhead lines need to be terminated or relocated/shifted for the development of the new AUD campus. M/S Tata Power Delhi Distribution Limited (TPDDL), the power distribution company in the Dheerpur area have submitted an estimate for shifting of the HT and LT lines at a cost of Rs.5.48 crore. M/s TPDDL have stated that they will required about 6 months to relocate the overhead HT/LT power lines. The proposal has been sent to Department of Power, GNCTD, on the advice of DHE, for certification of estimates of TPDDL. After certification of estimates, DHE will be requested to approve the proposal and release the funds.

A.6 Status of External Services

DDA is in the process of laying all the external services including roads, sewerage, water supply and storm water drainage etc. around the AUD plot in Dheerpur. The road widening work is already in progress and the balance services are likely to be laid in the next 6 months.

A.7 Development of Wetlands adjoining the AUD plot

An area of 25.38 hectares adjoining the AUD campus has been earmarked as Wetlands by DDA. A Management Agreement was signed between DDA and AUD for the development, care and maintenance of the Wetlands at Dheerpur on 17.02.2015. A Management Committee has been constituted with representation from DDA, DHE and AUD for planning and developing the wetlands. AUD has established a Centre for Urban Ecology and Sustainability for assisting in the development and maintenance of the wetlands.

(B) Rohini Campus

B.1: Repair of existing Boundary Wall

The repair of the existing boundary wall at Rohini is almost complete. For ensuring the security of the plot in view of the presence of unauthorised Juggi dwellers in the vicinity of the plot, some additional protective measures are required on the boundary wall. Accordingly, a proposal has been sent to DHE including estimates for providing floodlights on the boundary wall and gates as well as two high mast lights.

B.2: Contour Survey

PWD, Delhi has been requested to carry out a Contour Survey of the Rohini campus. It is expected that the survey will be completed in the next 2 months.

B.3: Status of External Services

The AUD plot at Sector 3, Rohini, is located in a well developed area and all external services including roads, water supply, sewerage, storm water drainage and electrical services are already in place.

(C) Implementation of Dheerpur and Rohini campuses

C.1: Hydrological Studies at Dheerpur & Rohini

Hydrological Studies are required to be carried out for both the Dheerpur and Rohini Campuses for assessment of the potential for (i) surface water and ground water availability both in terms of quantity and quality, (ii) rainwater harvesting, (iii) Designing of major storm water drainage system based on the study of existing natural drainage pattern/system. The National Institute of Hydrology (NIH), Roorkee, a constituent of the Ministry of Water Resources, Government of India, having the required expertise to carry out such investigations, has been appointed for conducting the Hydrological Studies.

C.2: MoU between DHE and AUD for delegating the work of development of the new campuses of AUD

An MoU has been signed between DHE and AUD on 25.08.2015 for delegating powers to AUD, so that it can initiate actions for the development of the new campuses at Dheerpur and Rohini.

C.3: Consolidated requirements for the new campuses at Dheerpur and Rohini.

The Campus Development Division, AUD has done a detailed exercise involving different faculty members, Deans of Schools, Directors of Centres and the Administration for projecting student and staff strengths along with the amenities and facilities required in the new campuses at Dheerpur and Rohini. The planning for the new campuses has been done with a horizon of the next 10 years and the requirements have been finalised in consultation with the Senior Management of the University. It is proposed that the Rohini campus should have a capacity of 3500 students (1400 UG + 2100 PG) with a faculty strength of 248 in 7 Schools and 7 Centres. In Phase-I of the Dheerpur campus the student strength will be 4200 (1300 UG + 1600 PG + 1300 community college) with a faculty strength of 298 in 7 Schools and 7 Centres.

These detailed requirements will be communicated to the Architects for preparing the Comprehensive Master Plan and Design of the new campuses.

C.4: Built area projections and tentative Master Plans for Rohini and Dheerpur

A feasibility study based on the facilities and requirements for the new campuses projected by the faculty and staff of AUD was carried out by the Campus Development division. It emerged that 85-90% of the total permitted built up area of the Rohini Campus would be utilised in the first phase itself. The Dheerpur campus is proposed to be developed in 2 phases. In the 1st phase the projected built up area would amount to 60% of the total permitted built up area.

C.5: Initial grant by DHE for preparing Detailed Project Report (DPR) and EFC Memo etc.

- DHE, GNCTD had sanctioned an initial grant of Rs.1.5 crores in November 2014 for the appointment of Architects, PMCs, preparing preliminary estimates, Master Plan, DPR and EFC Memo for obtaining approval of GNCTD for setting up the new campuses of AUD at Dheerpur and Rohini.
- Subsequently consolidated requirements of the infrastructure requirements in the new campuses have been finalised by AUD with a horizon of the next 10 years. Built up area projections and tentative Master Plans have been prepared as brought out in para C.2 and C.3 above.
- The Budgetary costs have been estimated at Rs.925 crore for the Dheerpur campus and Rs.720 crore for the Rohini campus. 'In principle' concurrence has been sought from GNCTD for the magnitude, size and costs of the new campuses and the procedures to be adopted. After getting approval from GNCTD the process for appointment of PMC and Architect will be initiated.

C.6: Setting up of Campus Development Team

- A Campus Development Division has been set up by AUD to handle the overall construction of the Dheerpur and Rohini campuses. The Campus Development Team, headed by the Director, Campus Development, is assisted by Co-Director (Tech). One Administrative Officer has joined recently. In addition the posts of 2 Executive Engineers, 2 Assistant Engineers, 1 Accounts Officer and support staff has been advertised in June 2014. These posts are likely to be filled in the next 2-3 months.
- The Campus Development Team shall be assisted by a Project Management Consultant (PSU) who will be appointed to supervise the planning and execution of works. An Architect will be appointed based on a Design Competition to plan and design the Master Plans and buildings in the new campuses.

(D) Offer of plots for new campuses by DHE, GNCTD

The Department of Higher Education, GNCTD has offered to AUD, plots in other locations of Delhi for setting up new campuses. These plots are mainly Gram Sabha Road on the outskirts of Delhi. After visiting many sites in South, West and North Delhi, AUD has informed DHE that one plot of 21 acres in Rajokri (South Delhi) and another plot of 26 acres in Narela (North Delhi) are suitable for future campuses. It is likely that GNCTD may allot these 2 plots to AUD for future campuses. Similar plots in South and West Delhi may also be offered in the near future by GNCTD.

Resol. No.7(C)/BoM(18)/08.10.15 & 02.11.15

Resolved to approve the creation of a 'University Development Fund' by setting aside the unutilized portion from the amount collected as fee from the students and constitution of a Managing Committee for this Fund

The Board of Management of AUD has approved a flexible and dynamic fee policy, which is revised @5% every year. Based on the approved fee policy, students pay as of this year an amount ranging from Rs1050/- to Rs 2100/- per credit that they have to secure in a given programme.

In order to achieve the larger mission of AUD, it is the stated policy of the University that no deserving applicant, as far as is possible, is denied the opportunity of studying at AUD merely due to her/his inability to pay the fees. For this purpose, the University has instituted several schemes including a fee waiver policy, merit scholarship and a student welfare fund.

As approved by the Board of Management, twenty per cent of the total fee collected is set aside for the purpose of granting partial or full fee waivers. Ten per cent of the fee collected in each school is earmarked towards award of scholarships and 25% of the total fee collected net of fee waiver, is set aside to be utilized for supporting activities under 'Learning Enhancement' which includes field based learning. The remaining portion of the amount collected as fee remains with the University.

The Board approved that aforesaid portion out of the amount collected as fee may be put into an account created as 'University Development Fund' which could be used for various developmental activities and infrastructural development to enhance quality and effectiveness of academic and research activities of the University.

The Board accorded its approval to the creation of 'University Development Fund' by setting aside the unutilized portion from the amount collected as fee from the students.

Further, the Board of Management constituted a Managing Committee for the 'University Development Fund,' comprising the following:

Vice Chancellor (Chair)
Pro Vice Chancellor (Member)
Dean Student Services (Member-Secretary)
Dean Planning (Member)
Dean Academic Services (Member)
Registrar (Member)
Controller of Finance (Member)

Appendix-11**Resol. No. 7(D)/BoM(18)/08.10.15 & 02.11.15****Resolved to approve the matters related to Campus Development**

A meeting of the Advisory Committee for Campus Development was held on 09.05.2015 (Minutes enclosed as Annexure A). In this meeting the details of the requirement, built up areas, cost estimates and procedures for construction of the new campuses of AUD prepared by the in-house Campus Development Division were discussed. AUD is planning to enhance its student strength to 10,000 by the year 2020. Of this 2000 students will be in the Kashmere Gate campus and 8000 in the Dheerpur and Rohini campuses. Both the new campuses of AUD will be developed as independent campuses having undergraduate and postgraduate students in various Schools and Centres. The distribution of schools and centres in both Rohini and Dheerpur along with students strengths in each School along with the facilities proposed are detailed in Minutes of the meeting referred to above at Item No.6 (Annexure E). **The Board of Management approved the proposed overall plan, the intake of students, and the facilities to be provided in both the campuses.**

The Advisory Committee suggested some modifications in the procedures that had been proposed for the appointment of PMC and Architect by the Campus Development Division. Since the scope of work was large and the procedures recommended by the Advisory Committee for PMC and selection of Architect were somewhat different from the Guidelines of GFR 2005, and the Ministry of Finance, GoI, these proposals were submitted to DHE to obtain the approval of GNCTD.

The recommendations of the Advisory Committee were discussed in a meeting with the Principal Secretary (Finance) and Secretary for Education, GNCTD on 28.07.2015. In this meeting the amended procedure proposal by the Advisory Committee for the selection of PMC and Architect was not accepted and it was decided that the selection of PMC and Architect should be done based on Open Competition in accordance with the guidelines laid down by GFR 2005 and the Ministry of Finance, GoI (Minutes enclosed as Annexure B). As regards the overall cost, it was resolved that a presentation would be made by AUD before the Hon'ble Deputy Chief Minister of GNCTD who also holds the portfolios of Finance and Education. **The Board took note of these developments.**

Resol. No. 8(B)/BoM(18)/08.10.15 & 02.11.15

Resolved to ratify the Minutes of the Special Meeting of the Academic Council held on 05 October 2015

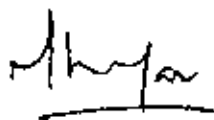
The Minutes of the Special Meeting of the Academic Council held on 05 October 2015 are enclosed (**Enclosure-I**).

Ambedkar University Delhi (AUD)

Minutes of the Special Meeting of the Academic Council held on 05 October 2015 at 11.00 am in the Staff Lounge, AUD Campus

A Special Meeting of the Academic Council (AC) of AUD was held on 05 October 2015 (Monday) at 11:00 am in the Staff Lounge, AUD Campus, to consider the proposed amendments to the Career Advancement Scheme (CAS) accepted by the AC in its meeting on 24 June 2014 and approved by the Board of Management in its meeting on 07 October 2014. The following were present:

Professor Shyam B Menon Vice Chancellor	In the Chair
Professor A.K. Sharma <i>Nominee of the UGC</i>	Member
Professor K. Ramachandran <i>Nominee of the Government of NCT of Delhi</i>	Member
Professor Madhavan Palat <i>Nominee of the Government of NCT of Delhi</i>	Member
Professor Salil Misra Coordinator, Academic Council School of Liberal Studies	Member
Professor Honey Oberoi Vahali School of Human Studies	Member
Professor Geetha Venkataraman School of Liberal Studies	Member
Professor Venita Kaul Director, School of Education Studies	Member
Professor Denys Leighton Dean, School of Liberal Studies	Member
Professor Ashok Nagpal Dean, School of Human Studies	Member
Professor Jatin Bhatt Dean, School of Design	Member
Professor Kuriakose Mamkoottam Director, School of Business, Public Policy and Social Entrepreneurship	Member




Dr. Sumangla Damodaran
Associate Professor & Dean (offg.)
School of Development Studies

Member

Dr. Rachana Johni
Associate Professor & Dean (offg.)
School of Undergraduate Studies

Member

Dr. Asmita Kabra
Associate Professor & Dean (offg.)
School of Human Ecology

Member

Dr. Rajan Krishnan
Associate Professor & Dean (offg.)
School of Culture & Creative Expression

Member

Dr. M.A. Sikandar
Registrar

Secretary

Professor Vijaya S Varma
Advisor, Planning

Special Invitee

Dr. Satyaketu Sankrit
Associate Professor
School of Liberal Studies

Special Invitee

Dr. Oinam Hemlata Devi
Assistant Professor
School of Human Ecology

Special Invitee

Dr. Anirban Sen Gupta
Assistant Professor
School of Development Studies

Special Invitee

Professor Farida Khan, Dr. Mihir Shah, Professor Sabyasachi Bhattacharya, Professor Chandan Mukherjee and Dr. Praveen Singh could not attend the meeting.

At the outset, the Vice Chancellor & Chairperson, AC extended a warm welcome to the Members, new nominees of the Government of NCT of Delhi, re-nominated Member, old Members and the Special Invitees of the AC. Also, thanked the outgoing Members (Government nominees) - Professor Ashoke Chatterjee, Dr. Mathew Varghese, Dr. Anuradha Kapur and Dr. Raja Mohan for their valuable inputs.

All the Deans of Schools and the Directors of Centres gave brief presentations about the programmes of their respective Schools/ Centres.




While initiating the discussion on the main agenda – the proposed amendments to the Career Advancement Scheme (CAS) for teachers and other academic staff, the Vice Chancellor briefed the AC about the background of the CAS as under:

1. The Academic Council in its meeting held on 24 June 2014 accepted the recommendations of the Committee on Career Advancement Scheme for teachers and other academic staff.
2. The Board of Management in its meeting held on 07 October 2014 approved the above recommendations of the Academic Council.
3. In the process of implementation of the approved CAS for teachers and other academic staff, certain anomalies/inconsistencies were noticed and it was felt that there was need to make changes to remove the anomalies and inconsistencies in the CAS document.
4. Accordingly a revised document incorporating necessary changes in the existing CAS document was placed before the Academic Council for its consideration and acceptance.

The Academic Council had a detailed discussion on the proposed amendments to the CAS document.

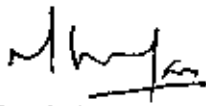
During the meeting, the UGC Nominee emphasized the need to ensure that the CAS document accepted by the Academic Council should be in consonance with the provisions of the UGC Regulations 2010 on CAS for University teachers and other academic staff.

After deliberations, the Academic Council resolved to accept the proposed amendments in the Career Advancement Scheme (CAS) for teachers and other academic staff at Ambedkar University Delhi with a few changes that ensure conformity with the UGC Regulations 2010 for promotion of teachers and other academic staff under CAS.

Further, the Academic Council authorized the Vice-Chancellor to ensure that the proposed amendments are incorporated in the CAS document, internal contradictions and linguistic/stylistic problems rectified and consonance with the UGC Regulations 2010 on CAS ensured before the same is presented to the Board of Management for consideration.

The CAS document thus revised is enclosed vide **Appendix- I**.

The meeting ended with a vote of thanks.


Registrar


Vice Chancellor

REPORT OF THE COMMITTEE ON CAREER ADVANCEMENT SCHEME FOR TEACHERS

[Accepted by the Academic Council in its meeting on 24.06.2014

and

Approved by the Board of Management in its meeting on 07.10.2014]

Revised by incorporating the amendments recommended by the Academic Council on October 5, 2015 and the necessary changes by way of rectifying the anomalies and inconsistencies keeping in view the emphasis of the UGC nominee to make the document in consonance with the UGC Regulations 2010 on CAS. This was done through due deliberations in a meeting convened by the Vice-Chancellor and attended by Professor Denys P Leighton, Dean, School of Liberal Studies, Professor Satil Misra, former Dean, Academic Services & Coordinator, Academic Council and the Registrar on 07 October 2015.



AMBEDKAR UNIVERSITY DELHI

1. CAREER ADVANCEMENT SCHEME

275

1.1 Introduction

The UGC Career Advancement Scheme (CAS) allows every teacher the opportunity to achieve four promotions over his/her entire career (an additional promotion for Professors is selective). The first such promotion becomes possible in the case of a teacher who starts as an Assistant Professor with a Ph.D at the end of four years service while the last one would be after a minimum of 15 years of service or its equivalent. The condition of a minimum of 15 years of service shall however not apply in the cases of those who have gone through direct recruitment as Associate Professor.

Amongst the four possible promotions, the first two and the fourth secure for the teacher promoted an additional increment and an increase in the Academic Grade Pay (AGP) by Rs. 1,000. The first two do not lead to any change of designation (Assistant Professor) while the last one involves a change of designation from Associate Professor to Professor. The third promotion involves not only a change of designation from Assistant to Associate Professor but also a change in the Pay Band (PB-3 Rs 15,600-Rs 39,100 + AGP of Rs 8,000 to PB-4 Rs 37,000-Rs 67,000 + AGP of Rs 9,000). The stages of career advancement are indicated in Table 1.

Table 1: CAREER ADVANCEMENT SCHEME			
Promotion number	Minimum number of years required in the previous stage	Minimum total number of years of service required	Benefit from promotion
Promotion number 1: (Stage 1 to Stage 2) for Assistant Professors (does not lead to any change of designation)	*4	4	One additional increment + increase in the Academic Grade Pay (AGP) by Rs.1,000, i.e. from Rs.6,000 to Rs.7,000.
Promotion number 2: (Stage 2 to Stage 3) for Assistant Professors (does not lead to any change of designation)	5	9	One additional increment + increase in the Academic Grade Pay (AGP) by Rs 1,000, i.e. from Rs.7,000 to Rs.8,000.
Promotion number 3: (Stage 3 to Stage 4) for Assistant Professors. Involves change of designation from Assistant Professor to Associate Professor	3	12	Change in the Pay Band 3 (Rs.15600-Rs.39100 + AGP of Rs.8,000) to Pay Band4 (Rs.37,000-Rs 67,000) +AGP ofRs.9,000) + Change in Designation from Assistant Professor to Associate Professor
Promotion number 4: (Stage 4 to Stage 5) for Associate Professors. Involves change of designation from Associate Professor to Professor	3	15 (This shall not apply in the cases of those directly recruited as Associate Professor)	One additional increment + increase in Academic Grade Pay from Rs.9,000 to Rs.10,000 + Change in designation from Associate Professor to Professor
*4 years if Ph.D, 5 years if M.Phil, 6 years if No Ph.D./M.Phil			

1.2 Assistant Professor (Stage 1 to Stage 2/Senior Scale):

An Assistant Professor (Stage 1/entry level) will be eligible for placement in Stage- 2/ senior scale through a procedure of screening cum verification process if he/she has:

- (a) Completed 4 years of continuous service after regular appointment and possesses a Ph D degree in the concerned or an allied/relevant discipline or has completed 5 years and possesses an M.Phil/LLM/M.Tech/MD or equivalent relevant degree, or six years of service and does not possess an M.Phil or Ph D degree.
- (b) Participated in Orientation / Refresher/Research Methodology Courses / Professional Development Experience Programmes for a total duration of 42 days, inclusive of required orientation and refresher courses, or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC.
- (c) Attained minimum API scores using PBAS scoring proforma developed by the University (see Appendix I).

1.3 Assistant Professor (Stage 2 to Stage-3)

An Assistant Professor (Stage 2) will be eligible for placement in Stage-3 through a procedure of screening cum verification process if he/she has:

- (a) Completed five years in Stage-2/senior scale (or, a total of 9 years in Stage 1&2).
- (b) Participated in Orientation / Refresher/Research Methodology Courses / Professional Development Experience Programmes of not less than two weeks duration, or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC.
- (c) Attained minimum API scores using PBAS scoring proforma developed by the University (see Appendix I).

1.4 Associate Professor (Stage 3 to Stage 4)

An Assistant Professor (Stage 3) will be eligible for promotion to the post of Associate Professor subject to recommendation by a duly constituted Selection Committee if he/she has:

- (a) Completed three years of service in the Stage-3 of Assistant Professor;

or, completed 12 years of past service as Assistant Professor irrespective of length of service in each stage.

- (b) Attained minimum API scores using PBAS scoring proforma developed by the University (see Appendix I)
- (c) Participated in one course/programme of minimum one week duration from amongst the categories of Refresher Courses, Methodology Workshops, Training Programmes, Teaching-Learning-Evaluation Technology Programmes, Soft Skills Development Programmes, and Faculty Development Programmes.
- (d) At least three publications of quality in the entire period as Assistant Professor.

1.5 Professor (Stage 4 to Stage 5)

An Associate Professor may be considered for promotion to the post of a Professor subject to recommendation by a duly constituted Selection Committee if he/she has:

- (a) Completed three years as Associate Professor (Stage 4).
- (b) A Ph. D degree in the concerned or an allied/relevant discipline.
- (c) Attained minimum API scores using PBAS scoring proforma developed by the University (See Appendix I)

Note:

A Professor already appointed under direct recruitment will not be eligible for consideration under the Career Advancement Scheme (CAS).

2. COUNTING OF PAST SERVICE

Previous service, whether national or international, as Assistant Professor, Associate Professor or Professor, or equivalent, in a University, college (recognised by relevant regulatory body), national laboratory, or any other scientific/professional organization (e.g. CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT), or government, non-government and development organization whose work is relevant to the programmes of AUD, etc., should be counted for direct recruitment or promotion under CAS of a teacher in the various stages of Assistant Professor, Associate Professor or Professor, as the case may be provided that:

- (a) The teacher has completed at least one year's service in the university and has been confirmed to the post (Promotion will be due from the date of eligibility or appointment in the university whichever is later);

- (b) The essential qualifications for the post held were not lower than the qualifications prescribed by the UGC for the Assistant Professor, Associate Professor, or Professor as the case may be;
- (c) The post is/was in an equivalent grade/scale of pay or pre-revised scale of pay as the post of Assistant Professor, Associate Professor or Professor;
- (d) The candidate possesses the minimum qualifications prescribed by the UGC for appointment as Assistant Professor/Associate Professor or Professor, as the case may be;
- (e) The post was filled in accordance with the prescribed selection procedure as laid down by the UGC/ State Government/Central Government/Concerned Institutions, for such appointments;
- (f) The previous appointment was not as guest lecturer for any duration, or ad hoc or in a leave vacancy of less than one year's duration. Ad hoc or temporary service of more than one year's duration can be counted provided that:
 - (i) The period of service was of more than one year duration;
 - (ii) The incumbent was appointed on the recommendation of a duly constituted Selection Committee.
- (g) No distinction should be made with reference to the nature of management of the institution where previous service was rendered (private/local body/ government) for counting past services under this clause;
- (h) Assistant Professors (Stage-1/entry level), who have worked as Junior Research Fellows/Research Assistants and have participated in teaching in the recognized universities/academic and research institutions may be given the benefit of one-third of the period during which they were actually involved in teaching of courses assigned to them during their service as Junior Research Fellows/Research Assistants. The period of teaching supported by a certificate from the Centre Chairperson/Dean of the School, and Head of Department, etc., in case of persons from other universities/institutions, may be included for consideration of their cases for placement/ promotion under the Career Advancement Scheme.

In the case of Part-time teachers appointed as per UGC norms whose pay scales have been revised as per UGC revised guidelines, half of the teaching period, from the date of revision of pay scales shall be counted as qualifying service for placement in the Stage-2.

- (1) Assistant Professors, who had been working as Research Associates / Academic Fellows, and were appointed through a duly constituted Selection Committee and performed academic duties corresponding to lecturers, may be given the benefit of past service for the purpose of promotion as Assistant Professor (Stage-2)

- (2) Service as Research Associate/ Post Doctoral Fellow/ Research Fellow/ Academic Fellow in Universities/Research Organizations abroad may be counted for the purpose provided the teaching/research experience gained abroad prior to joining the University is equivalent in content and substance of the work expected in their present position in the University.

- (i) Break in the service-between contract periods of temporary faculty may be condoned by the Vice Chancellor in calculating qualifying service period.

3. QUANTITATIVE AND QUALITATIVE DIMENSIONS OF ASSESSMENT

The system of assessment of teachers laid out in the UGC regulations has quantitative or 'objective' as well as qualitative dimensions. The former is incorporated through the Academic Performance Index (API) based Points-Based Assessment System (PBAS). For every promotion, a teacher must meet minimum eligibility requirements which include the securing of specified minimum API points, separately for three different categories, annually/cumulatively over the period since the previous promotion. Screening-cum-Evaluation/Selection Committees then are expected to take into account the API score and interview performance to finalise *their recommendation*.

A Screening-cum-Evaluation Committee considers the first two promotions while the promotion to the posts of Associate Professor and Professor involves a Selection Committee. The major difference between the two is that a Screening-cum-Evaluation Committee has one subject expert from the University panel while Selection Committees for promotion are identical to those for appointments and therefore must have three subject experts.

APPENDIX-I

ACADEMIC PERFORMANCE INDICATORS (APIs) IN RECRUITMENTS AND CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF AUD TEACHERS

CATEGORY I: Teaching, Learning and Evaluation Related Activities

S.No.	Nature of Activities (AUD)	Score
1.	Lectures, seminars, tutorials, practicals, contact hours and student assessment related activities for the stipulated AUD workload	65
2.	If Undergraduate teaching was part of Item 1 above.	10
3.	Preparation and imparting of knowledge/instruction as per curriculum, syllabus enrichment by providing additional resources to students.	25
4.	Use of participatory and innovative teaching-learning methodologies (in fieldwork, assessment etc.), development of course content, course improvement etc. and utilization of student feedback on courses.	25
5.	This is considered as part of Item 1 above.	0
Total		125

Minimum API required by teachers from this category is 75 (average over the period of evaluation for promotion).

Note on Category I: What is expected is a complete yearly statement by the teacher on Category 1, including a statement of how student feedback has been taken account of in the process of improvement of the content, delivery, quality of transaction, innovation in courses and pedagogic processes.

CATEGORY II: Co-curricular, Extension and Professional Development Related Activities

S. No.	Nature of Activities (AUD)	Score
1.	Student related curricular, co-curricular, extension and field based activities, cultural and sports activities, subject related events, student counseling/mentoring, participation in various activities relating to the teaching-learning process ¹	20
2.	Contribution to the corporate life and management of the Programmes/Schools of AUD ²	15
3.	Professional development activities leading to enrichment of AUD ³	15
Total		50

Minimum API required by teachers for eligibility for promotion is 15 (average over the period of evaluation for promotion).

Note on Category II: Given the self-governing principle of AUD, the faculty is expected to take up various institutional responsibilities. Overall assessment of performance of a teacher, therefore, will have to take account of involvement in institutional duties and award appropriate credit/weightage for the same

¹This may include active membership and convenorship of various committees set up from time to time to coordinate and regulate the academic and cultural life of the University.

²This may include active participation in Programme/School level institutional activities through participation in academic and administrative committees and responsibilities. It may also include activities related to planning, coordination, public relations and development of partnerships with other Schools/Programmes within AUD as well as with other institutions. Contributions made in important one-time activities as well as membership of various statutory and important non-statutory bodies should also be included here.

³This may include active participation in organizing the university level activities such as seminars, conferences, training courses, talks, lectures and workshops. This may also include participation in the University's community outreach and extension activities.

CATEGORY III: Research and Academic Contributions

S.No.	APIs	Faculties of Languages/Arts /Soc Sc.	Max points (AUD)
IIIA	Published research papers	Published in refereed journals and other peer reviewed periodicals	15/ publication and 7.5/ publication for co-authored
		Published in non-refereed but recognized and reputable journals and periodicals having ISBN/ISSN numbers	10/ publication and 5/ publication for co-authored
		Non-refereed conference proceedings as full papers, working papers, occasional papers	5/ publication and 2.5/ publication for co-authored
IIIB	Other publications (books, edited volumes, chapters in books, non-refereed publications)	Original text books, reference books, subjectbooks, published by publishers with an established peer review system	50/sole author; 25/ co-author; 15/chapter in an edited or multi-author book; 7.5/co-authored chapter in an edited or multi-author book
		Non-refereed publications with ISBN/ISSN nos.	25/ sole author, 15/ chapter in an edited book
		a. Book Reviews published in peer reviewed journals/ periodicals	a. 5 each
		b. Research/Academic specialization work in newspapers/periodicals (print/online)	b. 2 each
		c. Translation of academic or literary work (Books or book-length works/shorter works—for example, single poems/essays or several of the same not constituting a collection or corpus)	c. 10 each for longer work as sole translator, 3 each for shorter work as sole translator
		d. Creative work with academic input/impact	d. 5 points
		e. An editor or co-editor of a refereed book	e. 15 points, and for any additional (written) contributions to the same, 15 points/chapter.
		f. An editor or co-editor of a non-refereed book (whether with or without ISBN)	f. 10 points, and for additional contributions 10 points/chapter. If co-editor of a non-refereed book or co-author of chapter(s), then 5 points for co-editor credit and 5 points for any (each) co-authored chapter.

	Sponsored research projects carried out/ongoing	a) Major projects (amount mobilised with grants above Rs. 5 lakh)	20/ individual project; 10/ if more than one PI ⁴
		b) Major projects (amount mobilised with minimum of Rs. 3 lakh upto Rs. 5 lakh)	15/ individual project; 8/ if more than one PI
		c) Minor projects (amount mobilised with grants above Rs. 25,000/- upto Rs. 3 lakh)	10/ individual project; 5/ if more than one PI
IIIC	Consultancy projects carried out/ongoing	Amount mobilised with minimum of Rs. 2 lakh	10 per every Rs. 2 lakh
	Completed projects: Quality Evaluation	Completed project report (accepted by funding agency)	20/ each major project and 10 each minor project (half of the above points if more than one PI)
	Project outcomes/ outputs	Major policy document of govt bodies at central and state level	30/ each national level output or patent and 50/ each for international level (half of the above points if more than one initiator)
IIID	M. Phil. Research guidance	Degree awarded only	3/ each candidate
	PhD research guidance	a) Thesis submitted	7 each/ candidate
		b) Degree awarded	10/ each candidate
	Membership of editorial board of reputed journals; pre-publication review of book/journal paper manuscripts		10 for each editorial board membership
			5 for each pre-publication manuscript review

⁴Principal Investigator or equivalent designation

III E	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max. 30 points)	a) Not less than two weeks	20/ each
		b) One week duration	10/ each
	Papers in Conferences/ Seminars/ Workshops etc.	Participation and presentation of research papers (oral/ poster) in:	
		a) International conferences	10 each
		b) Conferences within India	7.5 each
	Invited lectures or presentations for conferences/ symposia	a) International	10 each
		b) Within India	5 each
III F	In disciplines/areas of knowledge & practices where research output does not take the form of academic papers or books, determining alternative schemes for awarding points will have to be worked out. This will enable the incorporation of distinctive academic contributions of teachers from disciplines or areas of knowledge and practice with unconventional orientation.		

Minimum API score required by teachers for eligibility for promotion is as follows:

Assistant Professor (Stage 1 to Stage 2)	10
Assistant Professor (Stage 2 to Stage 3)	20
Assistant Professor (Stage 3) to Associate Professor (Stage 4)	30
Associate Professor (Stage 4) to Professor (Stage 5)	40
[All scores refer to average over the assessment period]	

Assistant Professor (Stage 1 to Stage 2)

Steps	Activity	Details	Documentation
1	Self-assessment by teacher	The teacher eligible for applying for promotion under CAS will fill the self-assessment proforma and submit a detailed report justifying the points claimed under the API.	a) Self-assessment proforma b) Report by the teacher (as part of application package)
2	Screening-cum-Evaluation	Appraisal of the self-assessment report by the Screening-cum-Evaluation Committee presided by Vice Chancellor or his/her nominee, and comprising the Dean, Academic Services, the Dean of the School concerned, the Dean, School of Undergraduate Studies, the Programme Coordinator(s) of the programme(s) in which the teacher teaches, and one subject expert in the concerned subject nominated by the Vice Chancellor from the University Panel of Experts. Whatever mismatch there may be between the self-appraisal and the appraisal by the Screening-cum-Evaluation Committee will be followed up and rectified through an iterative process. The Screening-cum-Evaluation Committee will record its recommendations (if they decide to do so) with detailed observations.	Report of the Screening-cum-Evaluation Committee

Steps	Activity	Details	Documentation
1	Self-assessment by teacher	The teacher eligible for applying for promotion under CAS will fill the self-assessment proforma and submit a detailed report justifying the points claimed under the API.	a) Self-assessment proforma b) Report by the teacher (as part of application package)
2	Screening-cum-Evaluation	Appraisal of the self-assessment report by the Screening-cum-Evaluation Committee presided by Vice Chancellor or his/her nominee, and comprising the Dean, Academic Services, the Dean of the School concerned, the Dean, School of Undergraduate Studies, the Programme Coordinator(s) of the programme(s) in which the teacher teaches, and one subject expert in the concerned subject nominated by the Vice Chancellor from the University Panel of Experts. Whatever mismatch there may be between the self-appraisal and the appraisal by the screening-cum-committee will be followed up and rectified through an iterative process. The Screening-cum-Evaluation Committee will record its recommendations (if they decide to do so) with detailed observations.	Report of the Screening-cum-Evaluation Committee

Assistant Professor (Stage 3) to Associate Professor (Stage 4)

Steps	Activity	Details	Documentation
1	Self-assessment by teacher	The teacher eligible for applying for promotion under CAS will fill the self-assessment proforma and submit a detailed report justifying the points claimed under the API.	a) Self-assessment proforma b) Report by the teacher (as part of application package)
2	Internal Screening	Appraisal of the self-assessment report by the Screening Committee presided by the Dean, Academic Services and comprising the Dean of the School concerned, the Dean, School of Undergraduate Studies, and the Programme Coordinator(s) of the programme(s) in which the teacher teaches. Whatever mismatch there may be between the self-appraisal and the appraisal by the screening committee will be followed up and rectified through an iterative process. The Screening Committee will record its recommendations (if they decide to do so) with detailed observations.	Report of the Screening Committee
3	Presentation	Once the screening Committee recommends the application for further processing, the teacher shall make a presentation (with a comprehensive perspective inclusive of his/her teaching, organizational participation, outreach activities, research and/or creative work) to the Selection Committee, constituted under the Statute 14, and the AUD faculty.	
4	Interview by the Selection Committee	The Selection Committee interviews the teacher following the presentation.	Minutes of the Selection Committee

Associate Professor (Stage 4) to Professor (Stage 5)

Stage	Activity	Details	Documentation
1	Self-assessment by teacher	The teacher eligible for applying for promotion under CAS will fill the self-assessment proforma and submit a detailed report justifying the points claimed under the API.	a) Self-assessment proforma b) Report by the teacher (as part of application package)
2	Internal Screening	Appraisal of the self-assessment report by the Screening Committee presided by the Dean, Academic Services and comprising the Dean of the School concerned, the Dean, School of Undergraduate Studies, and the Programme Coordinator(s) of the programme(s) in which the teacher teaches. Whatever mismatch there may be between the self-appraisal and the appraisal by the screening committee will be followed up and rectified through an iterative process. The Screening Committee will record its recommendations (if they decide to do so) with detailed observations.	Report of the Screening Committee
3	Presentation	Once the screening Committee recommends the application for further processing, the teacher shall make a presentation (with a comprehensive perspective inclusive of his/her teaching, organizational participation, outreach activities, research and/or creative work) to the Selection Committee, constituted under the Statute 14, and the AUD faculty.	
4	Interview by the Selection Committee	The Selection Committee interviews the teacher following the presentation.	Minutes of the Selection Committee

Instructions/Guidelines/Terms of Reference for the Screening-cum-Evaluation / Selection Committees

1. The self-assessment score will be based on objectively verifiable criteria wherever possible and will be finalised by a committee.
2. Given the nature of the academic programmes at AUD involving a continuous process of curriculum and pedagogic innovation, also participation in institutional responsibilities and the principle of self-governance with a flat and thin administrative structure, the overall assessment of performance of a teacher will be appropriately balanced across the three categories.
3. Screening-cum-Evaluation/Selection Committees would be authorised to recommend promotion from the date of eligibility (based on years of service) if the API score under Category III on that date falls below the minimum requirement by not more than 10 per cent and there is sufficient cause for such relaxation. The Committees in such cases could recommend that the deficit be made up within a specified period of time.
4. In disciplines/areas of knowledge and practices where research output does not take the form of academic papers or books, determining alternative schemes for awarding points will have to be worked out. Similarly, research and publications outside of narrow discipline/area boundaries should be taken note of during assessment.
5. In the normal course, indexing status and impact factors of journals in which articles are published would not be relevant to the determination of API points awarded for them. However, at the time of application, information on these parameters should be secured from teachers and provided to the Screening-cum-Evaluation /Selection Committee for its consideration. Further, no teacher should be deemed ineligible for promotion if he/she would secure the minimum API points under Category III with the extra points awarded for published articles in journals as per the augmentation provisions laid out in the UGC regulations: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.
6. For awarding points under III(E), any paper (in full form not just an abstract) accepted for a conference would be deemed to have been presented if for some unavoidable reason, such as necessary funds, the teacher is unable to participate in the conference.
7. In case of joint authorship of publications/papers, each author would be entitled to claim half the number of API points.
8. If a paper presented in conference/seminar is published in the form of proceedings, the point will accrue for publications (III(a)) and not under presentation(III (e)).

Resol. No. 8(C)/BoM(18)/08.10.15 & 02.11.15**Resolved to ratify the acceptance by the Academic Council of the revised document of the Career Advancement Scheme (CAS) for teachers and other academic staff**

Ref: Academic Council's Meeting dated 24 June 2014
Board of Management's Meeting dated 07 October 2014

Resolved to ratify the acceptance by the Academic Council of the revised document of Career Advancement Scheme (CAS) for promotion of teachers and other academic staff in its Special Meeting held on 05 October 2015 with minor changes in the existing CAS document in conformity with the UGC Regulations 2010.

2. It was resolved by the Board of Management (BoM) that the Screening-cum-Evaluation Committee / the Selection Committee constituted for considering promotion of a teacher or other academic staff may, inter-alia, ask for the teacher concerned to submit the student feedback reports that he/she received.
3. It was resolved to incorporate in the CAS document, a statement about the grounds for denial of promotion under the CAS such as proven moral turpitude, financial irregularities, and any violation of the code of conduct / ethics as stipulated in the service conditions/rules for teachers and other academic staff.
4. It was further resolved that given the different structure of the University i.e, AUD's Statutes provide for Schools of Studies that are composite academic spaces (indivisible as Departments) in which academic programmes are located, the position of Programme Coordinator needs to be formalized. Therefore, the Vice Chancellor shall appoint the Programme Coordinator for each academic programme out of a panel of two names proposed by the Dean of the School concerned. The tenure of the programme coordinator(s) so appointed shall be for a period of two years. Such appointment shall be made in the beginning of the academic year.
5. The revised CAS document as approved by the Board of Management is annexed as **Enclosure-I**.

CAREER ADVANCEMENT SCHEME FOR TEACHERS AND OTHER ACADEMIC STAFF

[Accepted by the Academic Council in its meeting on 05.10.2015

and

**Approved by the Board of Management in its adjourned meeting on
02.11.2015]**



AMBEDKAR UNIVERSITY DELHI

1.1 Introduction

The UGC Career Advancement Scheme (CAS) allows every teacher the opportunity to achieve four promotions over his/her entire career (an additional promotion for Professors is selective). The first such promotion becomes possible in the case of a teacher who starts as an Assistant Professor with a Ph.D at the end of four years service while the last one would be after a minimum of 15 years of service or its equivalent. The condition of a minimum of 15 years of service shall however not apply in the cases of those who have gone through direct recruitment as Associate Professor.

Amongst the four possible promotions, the first two and the fourth secure for the teacher promoted an additional Increment and an increase in the Academic Grade Pay (AGP) by Rs. 1,000. The first two do not lead to any change of designation (Assistant Professor) while the last one involves a change of designation from Associate Professor to Professor. The third promotion involves not only a change of designation from Assistant to Associate Professor but also a change in the Pay Band (PB-3 Rs 15,600-Rs 39,100 + AGP of Rs 8,000 to PB-4 Rs 37,000-Rs 67,000 + AGP of Rs 9,000). The stages of career advancement are indicated in Table 1.

Table 1: CAREER ADVANCEMENT SCHEME			
Promotion number	Minimum number of years required in the previous stage	Minimum total number of years of service required	Benefit from promotion
Promotion number 1: (Stage 1 to Stage 2) for Assistant Professors (does not lead to any change of designation)	*4	4	One additional increment + increase in the Academic Grade Pay (AGP) by Rs.1,000, i.e. from Rs.6,000 to Rs.7,000.
Promotion number 2: (Stage 2 to Stage 3) for Assistant Professors (does not lead to any change of designation)	5	9	One additional Increment + Increase in the Academic Grade Pay (AGP) by Rs.1,000, i.e. from Rs 7,000 to Rs.8,000.
Promotion number 3: (Stage 3 to Stage 4) for Assistant Professors. Involves change of designation from Assistant Professor to Associate Professor	3	12	Change in the Pay Band 3 (Rs.15600-Rs.39100 + AGP of Rs.8,000) to Pay Band4 (Rs.37,000-Rs.67,000) +AGP ofRs.9,000) + Change In Designation from Assistant Professor to Associate Professor
Promotion number 4: (Stage 4 to Stage 5) for Associate Professors. Involves change of designation from Associate Professor to Professor	3	15 (This shall not apply in the cases of those directly recruited as Associate Professor)	One additional increment + Increase In Academic Grade Pay from Rs.9,000 to Rs.10,000 + Change in designation from Associate Professor to Professor
*4 years if Ph.D, 5 years if M.Phil, 6 years if No Ph.D/M.Phil			

Note: Promotion may be denied under CAS if there be proven record of moral turpitude, financial irregularities, or any violation of code of conduct as stipulated in the service rules for the teachers. The decision for denial of promotion will be taken by the Vice Chancellor based on a report to be submitted by the Dean, Academic Services which must include all relevant records.

1.2 Assistant Professor (Stage 1 to Stage 2/Senior Scale):

An Assistant Professor (Stage 1/entry level) will be eligible for placement in Stage- 2/ senior scale through a procedure of screening cum verification process if he/she has:

- (a) Completed 4 years of continuous service after regular appointment and possesses a Ph.D degree in the concerned or an allied/relevant discipline or has completed 5 years and possesses an M.Phil/LLM/M.Tech/MD or equivalent relevant degree, or six years of service and does not possess an M.Phil or Ph.D degree.
- (b) Participated in Orientation / Refresher/Research Methodology Courses / Professional Development Experience Programmes for a total duration of 42 days, inclusive of required orientation and refresher courses, or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC.
- (c) Attained minimum API scores using PBAS scoring proforma developed by the University (see Appendix I).

1.3 Assistant Professor (Stage 2 to Stage-3)

An Assistant Professor (Stage 2) will be eligible for placement in Stage-3 through a procedure of screening cum verification process if he/she has:

- (a) Completed five years in Stage-2/senior scale (or, a total of 9 years in Stage 1&2).
- (b) Participated in Orientation / Refresher/Research Methodology Courses / Professional Development Experience Programmes of not less than two weeks duration, or engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC.
- (c) Attained minimum API scores using PBAS scoring proforma developed by the University (see Appendix I).

1.4 Associate Professor (Stage 3 to Stage 4)

An Assistant Professor (Stage 3) will be eligible for promotion to the post of Associate Professor subject to recommendation by a duly constituted Selection Committee if he/she has:

- (a) Completed three years of service in the Stage-3 of Assistant Professor; or, completed 12 years of past service as Assistant Professor irrespective of length of service in each stage.
- (b) Attained minimum API scores using PBAS scoring proforma developed by the University (see Appendix I)
- (c) Participated in one course/programme of minimum one week duration from amongst the categories of Refresher Courses, Methodology Workshops, Training Programmes, Teaching-Learning-Evaluation Technology Programmes, Soft Skills Development Programmes, and Faculty Development Programmes.
- (d) At least three publications of quality in the entire period as Assistant Professor.

1.5 Professor (Stage 4 to Stage 5)

An Associate Professor may be considered for promotion to the post of a Professor subject to recommendation by a duly constituted Selection Committee if he/she has:

- (a) Completed three years as Associate Professor (Stage 4).
- (b) A Ph D degree in the concerned or an allied/relevant discipline.
- (c) Attained minimum API scores using PBAS scoring proforma developed by the University (See Appendix I)

Note:

A Professor already appointed under direct recruitment will not be eligible for consideration under the Career Advancement Scheme (CAS).

2. COUNTING OF PAST SERVICE

Previous service, whether national or international, as Assistant Professor, Associate Professor or Professor, or equivalent, in a University, college (recognised by relevant regulatory body), national laboratory, or any other scientific/professional organization (e.g CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT), or government, non-government and development organization whose work is relevant to the programmes of AUD, etc., should be counted for direct recruitment or promotion under CAS of a teacher in the various stages of Assistant Professor, Associate

Professor or Professor, as the case may be provided that

- (a) The teacher has completed at least one year's service in the university and has been confirmed to the post (Promotion will be due from the date of eligibility or appointment in the university whichever is later);
- (b) The essential qualifications for the post held were not lower than the qualifications prescribed by the UGC for the Assistant Professor, Associate Professor, or Professor as the case may be,
- (c) The post is/was in an equivalent grade/scale of pay or pre-revised scale of pay as the post of Assistant Professor, Associate Professor or Professor;
- (d) The candidate possesses the minimum qualifications prescribed by the UGC for appointment as Assistant Professor/Associate Professor or Professor, as the case may be;
- (e) The post was filled in accordance with the prescribed selection procedure as laid down by the UGC/ State Government/Central Government/Concerned Institutions, for such appointments;
- (f) The previous appointment was not as guest lecturer for any duration, or ad hoc or in a leave vacancy of less than one year's duration. Ad hoc or temporary service of more than one year's duration can be counted provided that.
 - (i) The period of service was of more than one year duration;
 - (ii) The incumbent was appointed on the recommendation of a duly constituted Selection Committee.
- (g) No distinction should be made with reference to the nature of management of the institution where previous service was rendered (private/local body/ government) for counting past services under this clause;
- (h) Assistant Professors (Stage-1/entry level), who have worked as Junior Research Fellows/Research Assistants and have participated in teaching in the recognized universities/academic and research institutions may be given the benefit of one-third of the period during which they were actually involved in teaching of courses assigned to them during their service as Junior Research Fellows/Research Assistants. The period of teaching supported by a certificate from the Centre Chairperson/Dean of the School, and Head of Department, etc., in case of persons from other universities/institutions, may be included for consideration of their cases for placement/ promotion under the Career Advancement Scheme.

In the case of Part-time teachers appointed as per UGC norms whose pay scales have been revised as per UGC revised guidelines, half of the teaching period from the date of revision of pay scales shall be counted as qualifying service for placement in the Stage-2

- (1) Assistant Professors, who had been working as Research Associates / Academic Fellows, and were appointed through a duly constituted Selection Committee and performed academic duties corresponding to lecturers, may be given the benefit of past service for the purpose of promotion as Assistant Professor (Stage-2)
- (2) Service as Research Associate/ Post Doctoral Fellow/ Research Fellow/ Academic Fellow in Universities/Research Organizations abroad may be counted for the purpose provided the teaching/research experience gained abroad prior to joining the University is equivalent in content and substance of the work expected in their present position in the University.
 - (i) Break in the service-between contract periods of temporary faculty may be condoned by the Vice Chancellor in calculating qualifying service period

3. QUANTITATIVE AND QUALITATIVE DIMENSIONS OF ASSESSMENT

The system of assessment of teachers laid out in the UGC regulations has quantitative or 'objective' as well as qualitative dimensions. The former is incorporated through the Academic Performance Index (API) based Points-Based Assessment System (PBAS). For every promotion, a teacher must meet minimum eligibility requirements which include the securing of specified minimum API points, separately for three different categories, annually/cumulatively over the period since the previous promotion. Screening-cum-Evaluation/Selection Committees then are expected to take into account the API score and interview performance to finalise their recommendation.

A Screening-cum-Evaluation Committee considers the first two promotions while the promotion to the posts of Associate Professor and Professor involves a Selection Committee. The major difference between the two is that a Screening-cum-Evaluation Committee has one subject expert from the University panel while Selection Committees for promotion are identical to those for appointments and therefore must have three subject experts.

APPENDIX-I

ACADEMIC PERFORMANCE INDICATORS (APIs) IN RECRUITMENTS AND CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF AUD TEACHERS

CATEGORY I: Teaching, Learning and Evaluation Related Activities

S.No.	Nature of Activities (AUD)	Score
1	Lectures, seminars, tutorials, practicals, contact hours and student assessment related activities for the stipulated AUD workload.	65
2	If Undergraduate teaching was part of Item 1 above.	10
3	Preparation and imparting of knowledge/instruction as per curriculum; syllabus enrichment by providing additional resources to students.	25
4	Use of participatory and innovative teaching-learning methodologies (in fieldwork, assessment etc.), development of course content, course improvement etc. and utilization of student feedback on courses.	25
5	This is considered as part of Item 1 above.	0
Total		125

Minimum API required by teachers from this category is 75 (average over the period of evaluation for promotion).

Note on Category I: What is expected is a complete yearly statement by the teacher on Category 1, including a statement of how student feedback has been taken account of in the process of improvement of the content, delivery, quality of transaction, innovation in courses and pedagogic processes. Screening-cum-Evaluation Committee / Selection Committee constituted for considering promotion of a teacher or other academic staff may, inter-alia, ask for the teacher concerned to submit the student feedback reports that he/she has been receiving.

CATEGORY II: Co-curricular, Extension and Professional Development Related Activities

S. No.	Nature of Activities (AUD)	Score
1.	Student related curricular, co-curricular, extension and field based activities, cultural and sports activities, subject related events, student counseling/mentoring, participation in various activities relating to the teaching-learning process ¹	20
2.	Contribution to the corporate life and management of the Programmes/Schools of AUD ²	15
3.	Professional development activities leading to enrichment of AUD ³	15
Total		50

Minimum API required by teachers for eligibility for promotion is 15 (average over the period of evaluation for promotion).

Note on Category II: Given the self-governing principle of AUD, the faculty is expected to take up various institutional responsibilities. Overall assessment of performance of a teacher,

¹This may include active membership and convenorship of various committees set up from time to time to coordinate and regulate the academic and cultural life of the University.

²This may include active participation in Programme/School level institutional activities through participation in academic and administrative committees and responsibilities. It may also include activities related to planning, coordination, public relations and development of partnerships with other Schools/Programmes within AUD as well as with other institutions. Contributions made in important one-time activities as well as membership of various statutory and important non-statutory bodies should also be included here.

³This may include active participation in organizing the university level activities such as seminars, conferences, training courses, talks, lectures and workshops. This may also include participation in the University's community outreach and extension activities.

therefore, will have to take account of involvement in institutional duties and award appropriate credit/weightage for the same.

CATEGORY III: Research and Academic Contributions

S.No.	APIs	Faculties of Languages/Arts /Soc Sc.	Max points (AUD)
IIIA	Published research papers	Published in refereed journals and other peer reviewed periodicals	15/ publication and 7.5/ publication for co-authored
		Published in non-refereed but recognized and reputable journals and periodicals having ISBN/ISSN numbers	10/ publication and 5/ publication for co-authored
		Non-refereed conference proceedings as full papers, working papers, occasional papers	5/ publication and 2.5/ publication for co-authored
IIIB	Other publications (books, edited volumes, chapters in books, non-refereed publications)	Original text books, reference books, subjectbooks, published by publishers with an established peer review system	50/sole author; 25/ co-author; 15/chapter in an edited or multi-author book, 7.5/co-authored chapter in an edited or multi-author book
		Non-refereed publications with ISBN/ISSN nos	25/ sole author, 15/ chapter in an edited book
		a. Book Reviews published in peer reviewed journals/ periodicals	a. 5 each
		b. Research/Academic specialization work in newspapers/periodicals (print/online)	b. 2 each
		c. Translation of academic or literary work (Books or book-length works/shorter works—for example, single poems/essays or several of the same not constituting a collection or corpus)	c. 10 each for longer work as sole translator, 3 each for shorter work as sole translator
		d. Creative work with academic input/impact	d. 5 points
		e. An editor or co-editor of a refereed book	e. 15 points; and for any additional (written) contributions to the same, 15 points/chapter

		f. An editor or co-editor of a non-refereed book (whether with or without ISBN)	f 10 points, and for additional contributions 10 points/chapter. If co-editor of a non-refereed book or co-author of chapter(s), then 5 points for co-editor credit and 5 points for any (each) co-authored chapter.
	Sponsored research projects carried out/ongoing	a) Major projects (amount mobilised with grants above Rs. 5 lakh)	20/ individual project; 10/ if more than one PI ⁴
		b) Major projects (amount mobilised with minimum of Rs. 3 lakh upto Rs. 5 lakh)	15/ individual project; 8/ if more than one PI
		c) Minor projects (amount mobilised with grants above Rs. 25,000/- upto Rs. 3 lakh)	10/ individual project; 5/ if more than one PI
IIIC	Consultancy projects carried out/ ongoing	Amount mobilised with minimum of Rs. 2 lakh	10 per every Rs. 2 lakh
	Completed projects: Quality Evaluation	Completed project report (accepted by funding agency)	20/ each major project and 10 each minor project (half of the above points if more than one PI)
	Project outcomes/ outputs	Major policy document of govt bodies at central and state level	30/ each national level output or patent and 50/ each for international level (half of the above points if more than one initiator)
IIID	M. Phil. Research guidance	Degree awarded only	3/ each candidate
	PhD research guidance	a) Thesis submitted	7 each/ candidate
		b) Degree awarded	10/ each candidate
	Membership of editorial		10 for each editorial board membership

⁴Principal Investigator or equivalent designation

	board of reputed journals; pre-publication review of book/journal paper manuscripts		5 for each pre-publication manuscript review

IIIE	Refresher courses, Methodology workshops. Training. Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes. Faculty Development Programmes (Max. 30 points)	a) Not less than two weeks	20/ each
		b) One week duration	10/ each
	Papers in Conferences/ Seminars/ Workshops etc.	Participation and presentation of research papers (oral/ poster) in:	
		a) International conferences	10 each
		b) Conferences within India	7.5 each
	Invited lectures or presentations for conferences/ symposia	a) International	10 each
		b) Within India	5 each
IIIF	In disciplines/areas of knowledge & practices where research output does not take the form of academic papers or books, determining alternative schemes for awarding points will have to be worked out. This will enable the incorporation of distinctive academic contributions of teachers from disciplines or areas of knowledge and practice with unconventional orientation.		

Minimum API score required by teachers for eligibility for promotion is as follows

Assistant Professor (Stage 1 to Stage 2)	10
Assistant Professor (Stage 2 to Stage 3)	20
Assistant Professor (Stage 3) to Associate Professor (Stage 4)	30
Associate Professor (Stage 4) to Professor (Stage 5)	40
[All scores refer to average over the assessment period]	

The CAS Process

Assistant Professor (Stage 1 to Stage 2)

Steps	Activity	Details	Documentation
1	Self-assessment by teacher	The teacher eligible for applying for promotion under CAS will fill the self-assessment proforma and submit a detailed report justifying the points claimed under the API.	a) Self-assessment proforma b) Report by the teacher (as part of application package)
2	Screening-cum-Evaluation	Appraisal of the self-assessment report by the Screening-cum-Evaluation Committee presided by Vice Chancellor or his/her nominee, and comprising the Dean, Academic Services, the Dean of the School concerned, the Dean, School of Undergraduate Studies, the Programme Coordinator(s) of the programme(s) in which the teacher teaches, and one subject expert in the concerned subject nominated by the Vice Chancellor from the University Panel of Experts Whatever mismatch there may be between the self-appraisal and the appraisal by the Screening-cum-Evaluation Committee will be followed up and rectified through an iterative process. The Screening-cum-Evaluation Committee will record its recommendations (if they decide to do so) with detailed observations	Report of the Screening-cum-Evaluation Committee

Assistant Professor (Stage 2 to Stage 3)

Steps	Activity	Details	Documentation
1	Self-assessment by teacher	The teacher eligible for applying for promotion under CAS will fill the self-assessment proforma and submit a detailed report justifying the points claimed under the API.	a) Self-assessment proforma b) Report by the teacher (as part of application package)
2	Screening-cum-Evaluation	Appraisal of the self-assessment report by the Screening-cum-Evaluation Committee presided by Vice Chancellor or his/her nominee, and comprising the Dean, Academic Services, the Dean of the School concerned, the Dean, School of Undergraduate Studies, the Programme Coordinator(s) of the programme(s) in which the teacher teaches, and one subject expert in the concerned subject nominated by the Vice Chancellor from the University Panel of Experts. Whatever mismatch there may be between the self-appraisal and the appraisal by the screening-cum-committee will be followed up and rectified through an iterative process. The Screening-cum-Evaluation Committee will record its recommendations (if they decide to do so) with detailed observations.	Report of the Screening-cum-Evaluation Committee

Assistant Professor (Stage 3) to Associate Professor (Stage 4)

Steps	Activity	Details	Documentation
1	Self-assessment by teacher	The teacher eligible for applying for promotion under CAS will fill the self-assessment proforma and submit a detailed report justifying the points claimed under the API.	a) Self-assessment proforma b) Report by the teacher (as part of application package)
2	Internal Screening	Appraisal of the self-assessment report by the Screening Committee presided by the Dean, Academic Services and comprising the Dean of the School concerned, the Dean, School of Undergraduate Studies, and the Programme Coordinator(s) of the programme(s) in which the teacher teaches. Whatever mismatch there may be between the self-appraisal and the appraisal by the screening committee will be followed up and rectified through an iterative process. The Screening Committee will record its recommendations (if they decide to do so) with detailed observations.	Report of the Screening Committee
3	Presentation	Once the screening Committee recommends the application for further processing, the teacher shall make a presentation (with a comprehensive perspective inclusive of his/her teaching, organizational participation, outreach activities, research and/or creative work) to the Selection Committee, constituted under the Statute 14, and the AUD faculty.	—
4	Interview by the Selection Committee	The Selection Committee interviews the teacher following the presentation.	Minutes of the Selection Committee

Associate Professor (Stage 4) to Professor (Stage 5)

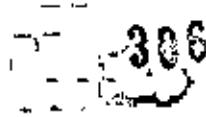
Stage	Activity	Details	Documentation
1	Self-assessment by teacher	The teacher eligible for applying for promotion under CAS will fill the self-assessment proforma and submit a detailed report justifying the points claimed under the API.	a) Self-assessment proforma b) Report by the teacher (as part of application package)
2	Internal Screening	Appraisal of the self-assessment report by the Screening Committee presided by the Dean, Academic Services and comprising the Dean of the School concerned, the Dean, School of Undergraduate Studies, and the Programme Coordinator(s) of the programme(s) in which the teacher teaches. Whatever mismatch there may be between the self-appraisal and the appraisal by the screening committee will be followed up and rectified through an iterative process. The Screening Committee will record its recommendations (if they decide to do so) with detailed observations.	Report of the Screening Committee
3	Presentation	Once the screening Committee recommends the application for further processing, the teacher shall make a presentation (with a comprehensive perspective inclusive of his/her teaching, organizational participation, outreach activities, research and/or creative work) to the Selection Committee, constituted under the Statute 14, and the AUD faculty.	
4	Interview by the Selection Committee	The Selection Committee interviews the teacher following the presentation.	Minutes of the Selection Committee

Instructions/Guidelines/Terms of Reference for the Screening-cum-Evaluation / Selection Committees

1. The self-assessment score will be based on objectively verifiable criteria wherever possible and will be finalised by a committee
2. Given the nature of the academic programmes at AUD involving a continuous process of curriculum and pedagogic innovation, also participation in institutional responsibilities and the principle of self-governance with a flat and thin administrative structure, the overall assessment of performance of a teacher will be appropriately balanced across the three categories.
3. Screening-cum-Evaluation/Selection Committees would be authorised to recommend promotion from the date of eligibility (based on years of service) if the API score under Category III on that date falls below the minimum requirement by not more than 10 per cent and there is sufficient cause for such relaxation. The Committees in such cases could recommend that the deficit be made up within a specified period of time.
4. In disciplines/areas of knowledge and practices where research output does not take the form of academic papers or books, determining alternative schemes for awarding points will have to be worked out. Similarly, research and publications outside of narrow discipline/area boundaries should be taken note of during assessment.
5. In the normal course, indexing status and impact factors of journals in which articles are published would not be relevant to the determination of API points awarded for them. However, at the time of application, information on these parameters should be secured from teachers and provided to the Screening-cum-Evaluation /Selection Committee for its consideration. Further, no teacher should be deemed ineligible for promotion if he/she would secure the minimum API points under Category III with the extra points awarded for published articles in journals as per the augmentation provisions laid out in the UGC regulations: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points
6. For awarding points under III(E), any paper (in full form not just an abstract) accepted for a conference would be deemed to have been presented if for some unavoidable reason, such as necessary funds, the teacher is unable to participate in the conference.
7. In case of joint authorship of publications/papers, each author would be entitled to claim half the number of API points.
8. If a paper presented in conference/seminar is published in the form of proceedings, the point will accrue for publications (III(a)) and not under presentation(III (e)).

**Resolved to ratify the Minutes of the 12th Meeting of the Establishment
Committee held on 15 December 2014**

The Minutes of the 12th Meeting of the Establishment Committee held on 15 December 2014 are enclosed (Enclosure-I).



AMBEDKAR UNIVERSITY DELHI

Minutes of the 12th Meeting of the Establishment Committee of the University held on Monday, the 15th of December 2014 at 11:00 A.M. in the VC's Committee Room

The 12th Meeting of the Establishment Committee (EC) of Ambedkar University Delhi (AUD) was held on Monday, the 15th of December 2014 at 11:00 A.M. The following were present at the meeting:-

1. Professor Shyam B Menon Vice-Chancellor	Chairperson
2. Dr. Kiran Datar Nominee of the Board of Management	Member
3. Professor Chandan Mukherjee Pro Vice-Chancellor & Nominee of the Vice-Chancellor	Member
4. Professor Ashok Nagpal Nominee of the Vice-Chancellor	Member
5. Professor Jatin Bhatt Registrar (offg.)	Secretary

Special Invitee

Professor Vijaya S. Varma
Director (Administration & Planning), Campus Development, AUD

1. To confirm the Minutes of the 11th Meeting of the Establishment Committee held on 4th of July, 2014

Resolved to confirm the Minutes of the 11th Meeting of the Establishment Committee (EC) held on 4th of July, 2014, as circulated.

2. To note the Action Taken on the Minutes of the 11th meeting of the Establishment Committee held on 4th of July, 2014

Resolved to note the Action Taken Report (ATR) on the Minutes of the 11th meeting of the Establishment Committee held on 4th of July, 2014 vide

Appendix-1.

3. To consider the revision of qualification for the post of Junior Executive

Resolved to approve the revision of qualification for the post of Junior Executive as under:-

Post	Existing Qualifications	Revised Qualifications
Junior Executive (Group B) PB-2: Rs. 9300-34800 Plus Grade Pay Rs. 4200/-	<u>Essential:</u> A Bachelor's degree from a recognized University or Institution with at least 50% marks <u>Desirable:</u> Working knowledge of Computer. <u>Note:</u> All the candidates for direct recruitment shall be required to appear in a written test to adjudge their ability of expression and knowledge relating to the work. The successful candidates have to appear for an interview.	<u>Essential:</u> A degree from a recognized University or Institution with a minimum of 50% marks either at the Bachelor's or at the Master's level. <u>Desirable:</u> Excellent knowledge of Computer applications like MS-office, internet etc. <u>Note:</u> no change

After deliberations, it was decided to charge Rs.500/- as non-refundable application fee from the candidates applying for the Group 'B' & 'C' posts to avoid non serious candidates. It was further decided that the recruitment process may be outsourced.

4. To consider the format of Annual Performance Appraisal Report (APAR) for Non-Teaching Staff

Resolved to approve the format of Annual Performance Appraisal Report (APAR) for Non-Teaching Staff with a direction to simplify the format and add one more column for the initials of the Reporting Authority. The EC directed that the format be scrutinized thoroughly and a common format be devised for both regular and contractual staff in consultation with Professor Vijaya S. Varma, Advisor (Planning). The revised APAR format reformulated as per directions of the EC is enclosed vide **Appendix-2.**

5. **To consider the Upgradation/Creation of Posts for Campus Development Division, AUD**

Resolved to approve the Upgradation/Creation of Posts for Campus Development Division as given in **Appendix-3**.

6. **To consider re-designation of post of Office Attendant to Multi-Tasking Staff (MTS) and engagement of MTS for a longer period on contract basis**

Resolved to approve the re-designation of post of Office Attendant to Multi-Tasking Staff (MTS) as per DoP&T's O.M. No. AB-14017/6/2009-Estt (RR) dated 30.04.2010 and engagement of MTS on long term contract basis for a period of 3 years extendable by another two years, subject to review of performance each year on a consolidated remuneration on the minimum of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 1800/-, as per Recruitment Rules for non-teaching staff of AUD, with yearly increment of 10%. At the end of contract period, such employees will be eligible to apply for further contractual appointment.

It was further resolved that the post of Mali be included under MTS category as all the duties performed by Mali have been incorporated in the list of duties of MTS against point No. (d) of Annex-II of DoP&T's O.M. dated 30.04.2010 referred to above.

The Committee further resolved to increase the existing sanctioned strength of Office Attendants from 20 to 30 posts to meet the requirement of various Schools/ Centres & Divisions of AUD. Accordingly, the total sanctioned strength of MTS (including 06 posts of Mali already sanctioned) will now be **36 (Appendix-4)**.

7. **To ratify the current status of staff engaged on a long term & short term basis against Non-Teaching posts sanctioned by Board of Management**

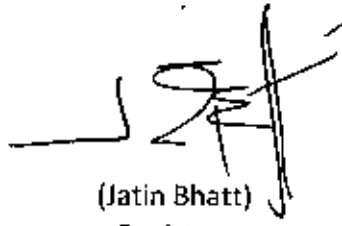
Resolved to ratify the current status of staff engaged on a long term & short term basis against the Non-Teaching posts sanctioned by the Board of Management vide **Appendix-5**.

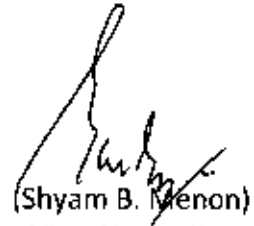
Any other item with the permission of the Chair:

8. To consider the draft Recruitment Rules (RRs) for the post of Studio Assistant in the School of Culture and Creative Expressions (SCCE) of AUD

The above item was discussed as a supplementary item. Resolved to approve the draft Recruitment Rules (RRs) for the post of Studio Assistant in the School of Culture and Creative Expressions (SCCE) of AUD vide **Appendix-6**.

The meeting ended with a vote of thanks to the chair.


(Jatin Bhatt)
Registrar


(Shyam B. Menon)
Vice-Chancellor

Resolved and approved the Action Taken Report on the Minutes of the 11th Meeting of the Establishment Committee held on Friday, the 4th of July, 2014

Resol. No.	Decision	Action Taken
1.	Resolved to confirm the Minutes of the 10 th Meeting of the Establishment Committee (EC) of Ambedkar University Delhi (AUD) held on 19 th March, 2014.	Recorded
2.	Resolved to approve the Action Taken Report (ATR) on the Minutes of the 10 th meeting of the Establishment Committee held on 19 th March, 2014.	Recorded
3	Resolved to approve the report of joining of the following Assistant Registrars on deputation basis:- i) Sh. Harsh Kapoor - w.e.f. 01.04.2014 (forenoon) ii) Sh. Bodapatla Mallesha - w.e.f. 01.05.2014 (forenoon)	Recorded
4	Took cognizance of the communication bearing No. F. PA/PS/Services/2014/RV/1414 dated 23.06.2014 received from the Govt. of NCT of Delhi regarding recruitment of Group B & C Posts through agencies like Staff Selection Commission (SSC), Educational Consultants India Limited (Ed. CIL). The Establishment Committee resolved to record its view that it is an advisory and no action is to be taken by AUD in this regard.	Recorded
5.	Resolved to note and ratify the current status of staff engaged on a long term and short term contractual basis against Non-Teaching posts sanctioned by the Board of Management. Also noted and ratified the appointment of Sh. N.K. Verma as Co-Director (Technical), Campus Development in the Planning Division on long term contractual basis for a period of 3 years w.e.f. 01.06.2014 on a consolidated remuneration of Rs. 1,28,300/- per month. Further, it was resolved and approved that the proposal for extension of tenure of the contractual employees engaged for a period of six months is to be processed twice in a year i.e. in the months of May (for July to December) and December (for January to June).	Recorded
6.	Resolved to ratify the engagement of the following four non-teaching contractual employees beyond the age of 65 years i.e. upto the date mentioned against each name - i) Sh. Akhtar Hassan, Consultant (Finance Division) - 15.08.2014 ii) Sh. Sita Ram Sharma, Caretaker (Admn. Division) - 20.08.2014 iii) Sh. M.R. Kapoor, Consultant (Admn. Division) - 18.10.2014 iv) Sh. Rajinder Parkash, Assistant Caretaker (SES) - 15.11.2014 Also resolved that extension to the retired personnel on non-teaching posts may not ordinarily exceed 65 years. In the cases of exceptionally competent and effective personnel, this may however be extended by a maximum of two years. The services of such personnel may be used in a way that will provide mentorship to the younger staff.	Recorded

Resol. No.	Decision	Action Taken
7.	This item was withdrawn and it will be placed for consideration of the Establishment Committee in a subsequent meeting.	Recorded for implementation
8.	Resolved to recommend for the consideration of the Board of Management the Report of the Committee headed by the Pro Vice-Chancellor with regard to the extension of contractual tenure of Prof. Vijaya S. Varma as Director (Administration and Campus Development) till he completes 75 years of age i.e. upto 5 th January, 2016. Further recommended that the consolidated monthly remuneration of Professor Varma would be fixed at a level that corresponds to the middle of the current UGC Professor's scale. It was also recommended that he would continue to receive the benefit of local conveyance and telephone as per the University norms.	Implemented
9	Resolved to approve the creation of one post of Studio Assistant in the School of Culture and Creative Expressions in PB-1 Rs. 5200-20200 + GP Rs. 2800 in AUD. While approving the creation of the post it has been directed to follow the due procedure i.e. preparation of RRs, ensuring it at par with such similar posts. Concurrence of the Government may be sought for such creation, in case it is required. The EC directed to verify the Recruitment Rules for the post of Studio Assistant in the College for Art and Commercial Artist in the Directorate of Technical Education, Govt. of NCT of Delhi.	Recorded for implementation
10.	As a tabled item, the format of Annual Performance Appraisal Report (APAR) for the Non Teaching staff of AUD was considered and it was suggested to make an exercise for rephrasing of the wording of the APAR comprehensively. However, the draft format which has already been devised by AUD may be used for the purpose of clearing the probation of the Assistant Registrars appointed during 2013. Further, the format for assessing the six months (Half yearly) performance (i.e. from January to June and July to December) of the staff engaged on contractual basis may also be devised for the purpose of assessing their performance which should be considered for renewing his/her contract.	Recorded for implementation

**Resolved to approve the format of Annual Performance Appraisal
Report for Non-Teaching Staff of AUD**

The Establishment Committee vide Resolution No. 10 in its meeting held on 4th July, 2014 has approved the format of Annual Performance Appraisal Report (APAR) for the Non Teaching staff, as table item, in terms of DoP&T O.M. No. 22/12/2009-CS.I(CR) dated 03.02.2010, as detailed below:-

Sl. No.	The format prescribed for CCS Officers	Proposed format for the non-teaching staff of AUD
1)	Green - JS Level and Above	All Posts carrying Grade pay of Rs. 10,000/- (Group-A)
2)	Blue - Deputy Secretary	All Posts carrying Grade Pay of Rs. 7,600/- (Group-A)
3)	Pink - Under Secretary	All Posts carrying Grade Pay of Rs. 5,400/- and above but less than Rs. 7600/- (Group-A)
4)	White - Section Officer/ Assistant	All Posts carrying Grade Pay between Rs. 2,800/- and Rs. 4,200/- (Group-B & C)

On the directions of the EC, the format has been scrutinized thoroughly and a common format is devised for both regular and contractual staff in consultation with Professor Vijaya S. Varma, Advisor (Planning). The revised APAR format for regular non-teaching staff and contractual staff of AUD is enclosed **(Enclosure-I)**.

313

वार्षिक मुल्यांकन प्रतिवेदन
अम्बेडकर विश्वविद्यालय दिल्ली

Annual Performance Appraisal Report

Ambedkar University Delhi



समूह – ए | Group – A

PB-4 with Grade Pay of Rs. 10000/-

PB-3 with Grade Pay of Rs. 7600/-

PB-3 with Grade Pay of Rs. 5400/-

समूह – बी एवं सी | Group – B & C

PB-2 with Grade Pay of Rs. 4200/-

PB-1 with Grade Pay of Rs. 2800/-

and

Contractual Staff



Division/School/Centre

प्रपत्र

Form

अम्बेडकर यूनिवर्सिटी दिल्ली के समूह 'ए', समूह 'बी', समूह 'सी' अधिकारी और अस्थायी कर्मचारियों के लिये वार्षिक मूल्यांकन प्रतिवेदन

Annual Performance Appraisal Report for Group 'A', Group 'B', Group 'C' Officers and Contractual Staff of the Ambedkar University Delhi

समाप्ति वर्ष/अवधि का प्रतिवेदन

Report for the year/period ending

व्यक्तिगत डेटा

PERSONAL DATA

भाग - १

Part - 1

(खंड/स्कूल/केंद्र के सम्बंधित प्रशासनिक अनुभाग द्वारा भरे जाने के लिये)

(To be filled by the Administrative Section Concerned of the Division/School/Centre)

1 अधिकारी का नाम

Name of Officer.....

2 जन्म की तारीख (दिन/माह/वर्ष)

Date of Birth (DD/MM/YY) .. (In words).....

3 वर्तमान श्रेणी में लगातार नियुक्ति की तारीख
Date of continuous appointment to the present grade

दिनांक

श्रेणी

Date ..

Grade ..

4 वर्तमान पद तथा उस पर नियुक्ति की तारीख
Present post and date of appointment thereto

दिनांक

पद

Date ...

Post ...

5 वर्ष में कार्य से अनुपस्थित की अवधि (छुट्टी प्रशिक्षण आदि पर) यदि उक्त अधिकारी ने प्रशिक्षण लिया है तो उसका विवरण दें।

Period of absence from duty (on training Leave, etc) during the year if he has undergone training, specify

भाग - २
Part - 2

जिस अधिकारी का प्रतिवेदन लिखा जाना है, उसके द्वारा भरे जाने के लिये
To be filled in by the Officer reported upon

(कृपया प्रविष्टियों को भरने से पहले अनुदेशों को ध्यान से पढ़ लें)
(Please read carefully the instructions before filling the entries)

1. किये गये कार्य का संक्षिप्त विवरण

Brief description of duties

2 कार्य के जो लक्ष्य/उद्देश्य/ध्येय आपने स्वयं अपने लिये निर्धारित किये हैं, या आपके लिये निर्धारित किये हैं उन (परिणाम या अन्य रूप में) कार्यों की आठ - दस मद प्राथमिकता के आधार पर बनाये और हरेक की दृष्टि से अपनी उपलब्धि बताये (उदाहरण के लिये आपके प्रभाग के लिये वार्षिक कार्य योजना)

Please specify targets/objectives/goals (in quantitative or other terms) of work you set for yourself or that were set for you, eight to ten items of work in the order of priority (Example Annual Action Plan for your Division) and your achievement against each target

लक्ष्य/उद्देश्य/ध्येय Targets/objectives/Goals	उपलब्धियाँ Achievements

3. (अ) कृपया मद 2 में बताये गये लक्ष्यो/उद्देश्यो/ध्येयो की प्राप्ति में रही कमियों का संछेप में उल्लेख करें यदि लक्ष्यो के प्राप्ति में कोई बाधाये रही हों तो वे बताये

(A) Please state briefly, the shortfalls with reference to the targets/objectives/goals referred to in item 2. Please specify constraints, if any, in achieving the targets

(ब) कृपया उन मदों का भी उल्लेख करें जिसमें काफी अधिक उपलब्धियां रही हैं और उनमें अपने योगदान का भी उल्लेख करें

(B) Please also indicate items in which there have been significantly higher achievements and your contribution thereto.

4. कृपया उल्लेख करें की क्या पूर्ववर्ती कैलेंडर वर्ष के अचल संपत्ती वार्षिक विवरणी निर्धारित तारीख अर्थात कैलेंडर वर्ष से उत्तरवर्ती वर्ष को 31 जनवरी तक दर्ज करा दी गयी थी यदि नहीं तो विवरण दर्ज करने की तारीख दी जाये.

Please state whether the annual return on immovable property for the preceding calendar year was filed within the prescribed date i.e. 31st January of the year following the calendar year, if not, the date of filing the return should be given.

दिनांक
Date

सूचना देने वाले अधिकारी के हस्ताक्षर
Signature of officer reported upon

संख्यात्मक वर्गीकरण का निर्धारण प्रतिवेदन तथा पुनर्निरीक्षण किया जाना है जो १- १० के पैमाने पर होना चाहिये, जहाँ १ सबसे कम श्रेणी का तथा १० उच्चतम श्रेणी का उल्लेख करना है।

Numerical grading is to be awarded by reporting and reviewing authority which should be on a scale of 1-10, where 1 refers to the lowest grade and 10 to the highest.

(कृपया प्रविष्टियों को भरने से पहले दिशानिर्देशों को ध्यान से पढ़ लें)

(Please read carefully the guidelines before filling the entries)

(अ) कार्य निष्पादन का मूल्यांकन (इस भाग का भार ४०% है)

(A) Assessment of work output (weightage of this Section shall be 40%)

	प्रतिवेदन प्राधिकारी Reporting Authority	प्रतिवेदन प्राधिकारी के आधार Initial of Reporting Authority	पुनर्विलोकन प्राधिकारी (संदर्भ भाग ५ का पैरा २) Reviewing Authority (Refer Para 2 of part 5)	पुनर्विलोकन प्राधिकारी के आधार Initial of Reviewing Authority
पूर्वनियोजित कार्य की परिपूर्णता/विषय के आधार पर आवंटित किया गया कार्य Accomplishment of planned work/work allotted as per subjects allotted				
कार्य निष्पादन की कोटि Quality of output				
विश्लेषणात्मक योग्यता Analytical ability				
अपेक्षात्मक कार्य की परिपूर्णता/किये गये अप्रत्याक्षित कार्य Accomplishment of exceptional work/unforeseen tasks performed				
निर्गत कार्य पर कुल मिलकर श्रेणीकरण Overall Grading on 'work output'				

(ब) व्यक्तिगत विशेषताओं का मूल्यांकन (इस भाग का भार ३०% है)

(B) Assessment of personal attributes (weightage of this Section shall be 30%)

	प्रतिवेदन प्राधिकारी Reporting Authority	प्रतिवेदन प्राधिकारी के आधार Initial of Reporting Authority	पुनर्विलोकन प्राधिकारी (संदर्भ भाग ५ का पैरा २) Reviewing Authority (Refer Para 2 of part 5)	पुनर्विलोकन प्राधिकारी के आधार Initial of Reviewing Authority
कार्य की अभिवृत्ति Attitude to work				
जिम्मेदारी का बोध Sense of responsibility				
अनुशासन का अनुरक्षण Maintenance of Discipline				
संप्रेषण क्षमताएँ Communication Skills				
नेतृत्व गुण Leadership Skills				
दल की आवश्यकता के कार्य करने की क्षमता Capacity to work in a team				
समय सारिणी का अनुसरण करने की क्षमता Capacity to adhere to time-schedules				
परस्पर व्यक्तिगत सम्बंध Inter-personal relations				
समग्र छवि एवं व्यक्तित्व Overall bearing and personality				
व्यक्तिगत विशेषताओं पर कुल मिलकर श्रेणीकरण Overall Grading on 'Personal Attributes'				

(स) प्रकायीत्मक सक्षमता का मूल्यांकन। इस भाग का भार ३०% है।

Assessment of functional competency (weightage of this section shall be 30%)

	प्रतिवेदन प्राधिकारी Reporting Authority	प्रतिवेदन प्राधिकारी के आधार Initial of Reporting Authority	पुनर्विलोकन प्राधिकारी (संदर्भ भाग ५ का पैरा २) Reviewing Authority (Refer Para 2 of part 5)	पुनर्विलोकन प्राधिकारी के आधार Initial of Reviewing Authority
नियम/विनियम/कार्य एवम् योग्यता के क्षेत्र के प्रक्रियाएँ एतम् उनके सही प्रयोग की जानकारी Knowledge of Rules/Regulations/Procedures In the area of function and ability to apply them correctly				
नीतिवद् योजना बनाने की क्षमता Strategic planning ability				
निर्णय लाइन की क्षमता Decision making ability				
समन्वय क्षमता Coordination ability				
अधीनस्थ को प्रेरित एवम् विकसित करने की क्षमता Ability to motivate and develop subordinates				
पहल शक्ति Initiative				
प्रकायीत्मक सक्षमता पर कुल मिलकर श्रेणीकरण Overall Grading on 'Functional Competency'				

भाग - ४

PART - 4

सामान्य

GENERAL

1. जनता के साथ भागीदारी (जहाँ भी प्रयोज्य)

Relations with the public (wherever applicable)

(जनता की आवश्यकताओं का उत्तरदायित्व एवम् अधिकारी तक अभिगम पर कृपया टिप्पणी दें)

(Please comment on the Officer's accessibility to the public and responsiveness to their needs)

2 प्रशिक्षण

Training

(कृपया अधिकारी की प्रभाविकता एवम् कार्य क्षमताओं में और अधिक सुधार और वृद्धि करने की दृष्टि से उसके प्रशिक्षण के लिये सिफारिश करें)

(Please give recommendations for training with a view to further improving the effectiveness and capabilities of the Officer)

3 स्वास्थ्य की स्थिति
State of health

201 319

4 सत्यनिष्ठा
Integrity
(कृपया अधिकारी की सत्यनिष्ठा पर टिप्पणी दें)
(Please comment on the integrity of the Officer)

5 प्रतिवेदन अधिकारी द्वारा अधिकारी की समस्त विशेषताओं की तस्वीर (लगभग १०० शब्दों में), जिसमें सामर्थ्य क्षेत्र एवं कम सामर्थ्य क्षेत्र, असाधारण उपलब्धियां, महत्वपूर्ण असफलताओं (संदर्भ भाग - २ का ३ (अ) एवं ३ (ब) एवं दुर्बल वर्गों के प्रति अभिरति शामिल हों

Assessment by Reporting Officer (in about 100 words) of the overall qualities of the Officer including areas of strength and lesser strength, extraordinary achievements, significant failures (ref: 3(A) & 3 (B) of Part - 2) and attitude towards weaker sections

6. प्रतिवेदन के भाग - ३ के खण्ड अ, ब तथा स में दिये गये भारांश के आधार पर कुल संख्यात्मक वर्गीकरण
Overall numerical grading on the basis of weightage given in Sections A, B, C in Part -3 of the Report.

प्रतिवेदन अधिकारी के हस्ताक्षर
Signature of the Reporting Officer

स्थान
Place:

नाम साफ अक्षरों में
Name in Block Letters:

दिनांक
Date:

पदनाम
Designation:
प्रतिवेदन की अवधि में
Duration of the period of Report:

भाग - 4

PART - 5

1. पुनर्विलोकन अधिकारी की अभिवृत्ति:

Remarks of the Reviewing Officer

320

पुनर्विलोकन अधिकारी के अंतर्गत सेवा अवधि:

Length of Service under the Reviewing Officer

2. क्या आप भाग - 3 व भाग - 4 में निर्गत कार्य तथा गुणों के सम्बंध में प्रतिवेदन अधिकारी द्वारा किये गये मूल्यांकन से सहमत हैं, क्या आप अधिकारी की असाधारण उपलब्धियों / महत्वपूर्ण असफलताओं के सम्बंध में किये गये मूल्यांकन से सहमत हैं ? (संदर्भ भाग 3 (अ) एवम्/तथा भाग 4 (9))

(यदि आप प्रतिवेदन अधिकारी द्वारा दिये गुणों के किसी संख्यात्मक मूल्यांकन से सहमत नहीं हैं तो कृपया अपना मूल्यांकन इस खण्ड के दिये गये स्तम्भ में दें तथा विद्यमानता को आधार करें)

In Part - 3 and Part -4 you were asked to review the assessments made by the Reporting Officer, in case your assessment is different from that of the Reporting Officer, please specify the reasons in each case.

3. पुनर्विलोकन अधिकारी द्वारा दिये गये तस्वीर, कृपया समासपूर्ण करें (लगभग 100 शब्दों में), जिसमें अधिकारी सामर्थ्य क्षेत्र एवम् कम सामर्थ्य क्षेत्र दुर्बल वर्गों के प्रति अभिवृत्ति शामिल है।

Assessment by the Reviewing Officer. Please comment (in about 100 words) on the overall qualities of the officer including area of strengths and lesser strength and his attitude towards weaker sections.

4. प्रतिवेदन के भाग - ३ के खण्ड अ ब तथा स में दिये गये भारांश के आधार पर कुल मिलाकर संख्यात्मक वर्गीकरण.
Overall numerical grading on the basis of weightage given in Section - A, Section - B and Section - C in Part - 3 of the Report.

पुनर्विलोकन अधिकारी के हस्ताक्षर
Signature of the Reviewing Officer

स्थान

नाम साफ अक्षरों में

Place:

Name in Block Letters:

पदनाम

Designation:

दिनांक

प्रतिवेदन की अवधि में

Date

Duration of the period of Report:

**Resolved to approve the Upgradation/ Creation of Posts for
Campus Development Division. AUD**

The proposal for strengthening the Campus Development Team was discussed in a meeting held on 16.10.2014 in VC Committee Room. Professor Chandan Mukherjee, Pro Vice Chancellor, Professor V.S. Varma, Director, Campus Development, Professor Jatim Bhatt, Registrar and Shri N.K. Verma, Co-Director (Technical) and Shri Santosh Auluck, Consultant Architect were present. The proposal of Governance Structure for setting up of new AUD Campuses was discussed in detail. It was brought out that there is an urgent need of induction of Engineers, Architect, Administrative Officer and Accounts Officer along with supporting staff to strengthen the Campus Development Team in order to implement the setting up of new campuses at Dheerpur and Rohini. Co-Director (Tech), Campus Development brought out that since the work involves setting up of two campuses and, therefore, for all practical purposes these are two projects and the requirements of the projected staff is minimum and essential.

In view of the above, it was proposed to submit the following proposals to the Establishment Committee as an agenda item for consideration in the meeting schedule to be held on 15.12.2014 to meet the urgent requirement of Office of the Campus Development:-

- (A) Upgradation of the existing positions of Consultant (Project/Campus Development) in the pay scale of PB-3 Rs.15600-39100 with GP Rs. 5400 to that of Executive Engineer (Civil) and Executive Engineer (Electrical) in the pay scale of PB-3 Rs. 15600-39100 with GP 7600.**

1. **Executive Engineer (Civil) - 1 (One) Post:** Consolidated remuneration of Rs. 76,500/- per month (period will be co-terminus with the completion of the projects)

Educational and other qualifications required for deputation/contract

Essential: Bachelor's degree in Civil Engineering with 60% marks.

Experience: 9 years after graduation

The applicant should have worked in planning and designing of large Institutional Campuses, Residential Colonies, Multi-storeyed Buildings, including services works. He should be familiar with the softwares and tools for Contract Management. Preference will be given to those who are having experience of handling similar works in State/Centre departments/public sector organisations/ educational institutions etc.

Job Descriptions: The incumbent will be part of Campus Development Division of University. He will be involved in Project Management of setting up of New Campuses of the University. For the existing AUD campus his duties will include examination of estimates, tender documents, day-to-day supervision of campuses.

Method of Recruitment: Deputation/Contract

Age limit for direct recruits: Preferably below 56 years.

2. **Executive Engineer (Electrical) - 1 (One) Post:** Consolidated remuneration of Rs. 76,500/- per month (period will be co-terminus with the completion of the projects)

Educational and other qualifications required for deputation/contract

Essential: Bachelor's degree in Electrical Engineering with 60% marks.

Experience: 9 years after graduation

The official should have experience in major services works like Electrical, Air-conditioning, Lifts, Fire fighting and fire alarm systems etc in large Institutional campuses, multi-storeyed buildings and residential colonies etc. He should be familiar with the software and tools for Contract Management. Preference will be given to those who are having experience of handling similar works in State/Centre departments/public sector organisations/ educational institutions etc.

Job Descriptions: The incumbent will be part of Campus Development Division of University and will be involved in the Project Management of setting up of New Campuses of the University. In the existing AUD campus his duties will maintenance and services including of electrical works, lifts, air conditioning system, fire fighting systems in the institutional, residential and other areas besides preparation of estimates, day to day supervision of campuses.

Method of Recruitment: Deputation/Contract

Age limit for direct recruits: Preferably below 56 years.

(B) Creation of the following co-terminus posts for Campus Development, AUD - Phase-I:

1. **Architect - 1 (One) Post:** Consolidated remuneration of Rs. 76,500/- per month (period will be co-terminus with the completion of the projects)

Educational and other qualifications required for deputation/contract

Essential: A Bachelor's degree in Architecture with 60 % marks.

Experience: 9 years after graduation

The applicant should have worked in planning and designing of large Institutional Campuses, Residential Colonies, Multi-storeyed Buildings, including services works. He should be familiar with all municipal/local bye laws in NCR. He is expected to have experience in designing Green Campuses and Buildings. Preference will be given to those who are having experience of handling similar works in State/Centre departments/public sector organisations/ educational institutions etc.

Job Descriptions: The incumbent will be part of Campus Development Division of University and involved in the planning, monitoring and execution of works at New Campuses of the University. He should be able to use CAD and

other related softwares and tools for planning and designing of large construction projects.

Method of Recruitment: Deputation/Contract

Age limit for direct recruits: Preferably below 56 years.

2. **Administrative Officer - 1 (One) Post:** Consolidated remuneration of Rs. 76,500/- per month (period will be co-terminus with the completion of the projects)

Educational and other qualifications required for contract

Essential: A Graduate or Post Graduate degree.

Experience: 25 years out of which at least 5 years in PB-3 with G.P. Rs. 7600/-

The candidate should have experience of working in Govt./Semi Govt/ Autonomous organisations/ Central/ State Universities as Administrative Officer having dealt with General Administration, HR and Purchase etc. He should have exposure in handling legal contracts, correspondence with Government Departments etc. Preference will be given to those who are having experience of handling similar works in State/Centre departments/ Universities/public sector organisations/ educational institutions etc.

Job Descriptions: The incumbent will be part of Campus Development Division of AUD. He will be involved in setting up of AUD campuses at Dheerpur and Rohini. He will be responsible for all the administrative work in the Campus Development Division of AUD.

Method of Recruitment: Contract Basis

Age limit for direct recruits: Preferably below 56 years.

3. **Accounts Officer - 1 (One) Post:** Consolidated remuneration of Rs. 76,500/- per month (period will be co-terminus with the completion of the projects)

Educational and other qualifications required for contract

Essential: A Bachelor's or Master's degree.

Experience: 25 years out of which at least 5 years in PB-3 with G.P. Rs. 7600/-

The candidate should have experience of working as Finance and Accounts Officer in Finance Department of Govt./Semi Govt/Autonomous Organisation. He should have experience in handling contracts, budgeting, making annual projections and handling day to day matters in Finance. Preference will be given to those who have experience in large construction projects, making project reports, estimation and dealing with Government departments for approvals.

Job Descriptions: The incumbent will be required to handle accounts matter of Campus Development Project of AUD. He will be responsible in all pre and

post management works of the New AUD Campuses including checking of contract documents, estimates and bills etc.

Method of Recruitment: Contract Basis

Age limit for direct recruits: Preferably below 56 years.

4. **Junior Executive (Tech.) – 1 (One) Post:** in the PB-2, pay scale of Rs. 9300-34800 with GP 4200 (period will be co-terminus with the completion of the projects)

Educational and other qualifications required for contract

Essential:

Bachelor in Computer Application (BCA)/ Master of Computer Application (MCA) from a recognized University or institution with minimum of 50% marks

OR

Bachelor's degree from a recognized University or Institution with at least 50% marks alongwith One year Diploma/Certificate Course in Computer Application from a recognized University or Institution.

Experience:

Preference will be given to those who have work experience of 2 years and above in the Engineering or Administrative Department of the Organisation. The work experience should include preparing reports/documents/ presentations/ correspondence and use of various softwares for office and project management.

Job Descriptions: The incumbent will work in the Campus Development Division of the University. He will be assisting the Campus Development Team in making contract documents/preparing reports/correspondence/ noting & drafting/preparing presentations, using various softwares for project management and maintenance of records, etc.

Method of Recruitment: Contract Basis

Age limit for direct recruits: Preferably below 56 years.

5. **Multi Tasking Staff (MTS) – 1 (One) Post:** in the PB-1, pay scale of Rs. 5200-20200 with GP 1800 (period will be co-terminus with the completion of the projects)

Educational and other qualifications required for contract

Essential: 10+2 or equivalent from a recognized School or Institution with at least 50% marks

Experience: The candidates should have work experience of 2 years and above of providing general assistance in the administrative or engineering department of the organization.

Job Descriptions: The duties would broadly include:- Physical Maintenance of records of the Section, General cleanliness & upkeep of the Sectional Unit, Carrying of files & other papers within the building, Photocopying, sending of FAX etc, Other non-clerical work in the Sectional Unit, Assisting in routine office work like diary, despatch etc., including on computer, Delivering of dak (outside the building), Watch & ward duties, Opening & closing of rooms, Cleaning of rooms, Dusting of furniture etc., Cleaning of building, fixtures etc., Work related to his ITI qualifications, if it exists, Driving of vehicles, if in possession of valid driving licence, Upkeep of parks, lawns, potted plants etc., Any other work assigned by the superior authority.

Method of Recruitment: Contract Basis

Age limit for direct recruits: Preferably below 56 years.

(C) Creation of the following additional posts – Phase-II:

1. One post of Assistant Engineer (Civil) in the pay scale of Rs.15600-39100 with GP of Rs. 5400/-

Educational and other qualifications required

Essential: Bachelor or Master's degree in Civil Engineering with 60 % marks

Experience: 3 years.

The applicant should have experience in Pre and Post Contract Management of multi-storeyed buildings, Institutional Buildings and residential complexes including services works. He should be familiar with the softwares and tools for Contract Management.

Job Descriptions: The incumbent will be part of the Engineering Department of the University. He will be involved in the Project Management of setting up of new campuses of the University. For the existing AUD campus his duties will include preparation of estimates, tender documents, day to day supervision and handling of contractual matters.

Method of Recruitment: Direct/Deputation

Age limit for direct recruits: Preferably below 56 years.

2. One post of Assistant Engineer (Electrical) in the pay scale of Rs.15600-39100 with GP of Rs.5400/-

Educational and other qualifications required

Essential: Bachelor or Master's degree in Electrical Engineering with 60 % marks

Experience: 3 years

The official should have experience in Electrical and Air-conditioning works etc. in multi-storeyed institutional office and residential complexes. He should be familiar with the software and tools for Contract Management.

Job Descriptions: The incumbent will be part of Engineering Division of the University. He will be involved in the Project Management of setting up of New Campuses of the University. In the existing AUD campus, his duties will include maintenance of electrical works, substation, lifts, air conditioning system, pumps and fire fighting and alarm systems in residential, office buildings and other areas including preparation of estimates, day to day supervision of works, recording of measurements and preparation of bills etc.

Method of Recruitment: Direct/Deputation

Age limit for direct recruits: Preferably below 56 years.

Note:-

- i) The expenditure involved in the Upgradation/Creation of co-terminus posts will be met out of the funds earmarked by Directorate of Higher Education, Govt. of NCT of Delhi for the *Project Campus Development, AUD*.
- ii) In the case of deputationists, the pay protection/deputation allowance may be considered as per government norms.
- iii) Officers retired from Central/State government departments/autonomous bodies/public sector undertakings/government educational institutions may also be considered for contractual employment in AUD, who will be appointed initially for a period of three years subject to review of performance each year, ordinarily upto the age of 65 years.
- iv) The consolidated remuneration will be enhanced by 10% every year for contractual appointees subject to annual review.
- v) Composition of Selection Committee as per RRs already approved.

COMPOSITION OF SELECTION COMMITTEE FOR CONTRACTUAL POSTS

The Selection Committee for appointments to contractual posts shall not be covered under Statutes 14(A). The Selection Committee for engagement on contractual basis would be as under (as per RRs):

(i) Upto Grade Pay of Rs.4600:

1) Registrar or his/her nominee	- Chairperson
2) Two other members to be nominated by the Vice Chancellor	- Members
3) One outside expert, in the domain of expertise of the position for which selection is being made, nominated by the Vice Chancellor	- Member
Internal domain Head may be co-opted as a member, if so, desired.	
(Quorum: Any two members including the Chairperson)	

(ii) Grade Pay of Rs 5400/- and above:

1) Vice Chancellor or his/her nominee	- Chairperson
2) One Dean – to be nominated by the Vice Chancellor	- Member
3) Registrar	- Member
4) Controller of Finance	- Member
5) One outside expert, in the domain of expertise for which selection is being made, nominated by the Vice Chancellor	- Member
Internal domain Head may be co-opted as a member, if so, desired.	
(Quorum: Any three members including the Chairperson)	

Resolved to approve the Re-designation of post of Office Attendant to Multi-Tasking Staff (MTS) and engagement of MTS on long term contractual basis

The following proposals were approved by the Establishment Committee:-

- (i) Re-designation of the post of Office Attendant as Multi-Tasking Staff (MTS) in AUD in terms of DoPT O.M. dated 30.04.2010 (**Enclosure-I**) is enclosed.
- (ii) To increase the existing sanctioned strength of Office Attendant from 20 positions to 30 posts to meet the requirement of various Schools/Divisions of AUD.
- (iii) Long term contractual appointment to the Office Attendants working on contractual basis as Multi Tasking Staff and their remuneration will be commuted on the minimum of PB-I Rs. 5200-20200 with Grade Pay of Rs. 1800/-. Calculation Sheet (**Enclosure-II**) is enclosed.

A brief note in support of the above agenda item (**Enclosure-III**) is also enclosed.

No.AB-14017/6/2009-Estt (RR)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

New Delhi, dated the 30th April 2010

OFFICE MEMORANDUM

Subject:- Model Recruitment Rules for Group 'C' posts in Pay Band-1, with Grade Pay of Rs.1800/- (pre-revised Group 'D' posts)

The 6th CPC recommended that all Group 'D' posts in the Government will stand upgraded to Group 'C', Pay Band-1 with Grade Pay of Rs.1800, along with the incumbents (after suitable training, wherever required). The other recommendations of the Commission, in this regard include:

- (i) There will be no further recruitment in Group 'D'.
- (ii) The existing Group 'D' posts will be placed in Group 'C' Pay Band-1 with Grade Pay of Rs.1800.
- (iii) The minimum qualification for appointment to this level will be either 10th pass or ITI equivalent.
- (iv) Multi- skilling, with one employee performing jobs hitherto performed by different Group 'D' employees.
- (v) Common Designation for these posts.

2. Model Recruitment Rules (Annex-I) have been framed keeping in view the recommendations of the Pay Commission. All the Ministries/ Departments are requested to amend the Recruitment Rules for the erstwhile Group 'D' posts as per the Model RRs and the recommendations of the Pay Commission.

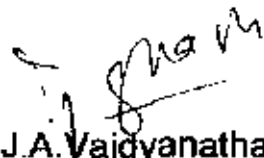
3. Powers for framing/ amendment of RRs for Group 'C' posts have already been delegated to Ministries/ Departments. Therefore the RRs may be framed accordingly, in consultation with Ministry of Law without further reference to this Department. This Department needs to be consulted only if any deviations from the model RRs are proposed.

4. Ministries/ Departments may adopt the designation of **MULTI-TASKING STAFF** for some common categories of posts in the secretariat offices. Annex-II indicates the categories of erstwhile Group 'D' posts which may be given this designation and illustrative list of duties attached to these posts. For other categories of posts, Ministries/ Departments may adopt single designation for posts whose duties are similar in nature and where the officials can easily be switched from one task to another. In all cases it may be ensured that:

- a) The posts are classified as Group 'C'
- b) The posts are placed in Pay Band-1 with Grade Pay of Rs.1800.
- c) The minimum qualification for appointment is prescribed as 10th pass. Where technical qualifications are considered necessary, ITI in the relevant subject may be prescribed as the minimum qualification.

5. Ministry of Home affairs etc. are requested to bring the contents of this O.M to the notice of all their Attached/ Subordinate Offices. The autonomous/ statutory bodies may adopt the same with the approval of the competent authority as per their rules/ statutes.

6. Hindi version follows.


(J.A. Vaidyanathan)

Deputy Secretary to the Government of India
Tel. 2309 2112

To

1. All Ministries/Departments of Government of India
2. The President's Secretariat, New Delhi.
3. The Vice-President's Secretariat, New Delhi
4. The Prime Minister's Office, New Delhi.
5. The Cabinet Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Union Public Service Commission, New Delhi.
8. The Staff Selection Commission, New Delhi

No.AB-14017/6/2009-Estt (RR) dated 30th April, 2010

Copy to :-

1. The Rajya Sabha Secretariat, New Delhi.
2. The Lok Sabha Secretariat, New Delhi.
3. All Attached Offices under the Ministry of Personnel, Public Grievances and Pensions.
4. Establishment Officer and Secretary, ACC (10 copies).
5. All Officers and Sections in the Department of Personnel & Training.
6. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
7. All Staff Members of National Council (JCM)
8. All Staff Members of the Departmental Council (JCM), Ministry of Personnel, PG and Pensions
9. Establishment (RR Division) (200 copies)


(J.A.Vaidyanathan)
Deputy Secretary to the Government of India
Tel. 23092112

DOP&T O.M. No. No.AB-14017/6/2009-Estt (RR) dated 30-04-2010

ANNEX-I

Model Recruitment Rules for the posts which were in Group 'D' Scales prior to Sixth Pay Commission and which have been placed in Group 'C'- Pay Band – 1 (Rs. 5200-20200)+ Grade Pay Rs. 1800/-

1. Name of Post	¶¶ (To be indicated by the Ministry/Department/Organization concerned)
2. Number of Post	(number) * (year of framing)
3. Classification	*Subject to variation dependent on workload General Central Service Group 'C' Non-Gazetted, Non-Ministerial
4. Pay Band and Grade Pay	Pay Band – 1 (Rs. 5200-20200) + Grade Pay Rs. 1800/-
5. Whether selection post or non selection post	Not applicable
6. Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules, 1972	Not applicable
7. Age limit for direct recruitment	Between 18 and 25 years of age

Note: The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).

In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to submit the names.

¶¶ (Designation of **MULTI-TASKING STAFF** may be adopted for some of the more common categories as indicated in Annex II).

8	Educational and other qualifications required for direct recruits	Matriculation or equivalent pass OR ITI pass* *May be adopted as per special requirements of the post, if any
9	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Not applicable
10	Period of probation, if any	Two years
11	Method of recruitment whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods	By direct recruitment.
12	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Not applicable
13	If DPC exists, what is its composition	Group 'C' Departmental Promotion Committee for considering confirmation (specific composition to be indicated)
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

8	Educational and other qualifications required for direct recruits	Matriculation or equivalent pass OR ITI pass* *May be adopted as per special requirements of the post, if any
9	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Not applicable
10	Period of probation, if any	Two years
11	Method of recruitment whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods	By direct recruitment.
12	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Not applicable
13	If DPC exists, what is its composition	Group 'C' Departmental Promotion Committee for considering confirmation (specific composition to be indicated)
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

ANNEX-II**DESIGNATION AND INDICATIVE LIST OF DUTIES**

(Erstwhile Group 'D' posts of Peon, Daftary, Jamadar, Junior Gestetner Operator, Farash, Chowkidar, Safaiwala, Mali etc)

New suggested designation: MULTI-TASKING STAFF

The duties would broadly include:

- a) Physical Maintenance of records of the Section.
- b) General cleanliness & upkeep of the Section/ Unit.
- c) Carrying of files & other papers within the building.
- d) Photocopying, sending of FAX etc.
- e) Other non-clerical work in the Section/ Unit.
- f) Assisting in routine office work like diary, despatch etc., including on computer
- g) Delivering of dak (outside the building).
- h) Watch & ward duties.
- i) Opening & closing of rooms.
- j) Cleaning of rooms.
- k) Dusting of furniture etc.
- l) Cleaning of building, fixtures etc.
- m) Work related to his ITI qualifications, if it exists.
- n) Driving of vehicles, if in possession of valid driving licence.
- o) Upkeep of parks, lawns, potted plants etc.
- p) Any other work assigned by the superior authority.

NOTE: The above list of duties is only illustrative and not exhaustive. Ministries/ Departments may add to the list, duties of similar nature ordinarily performed by officials at this level.

CALCULATION SHEET

**Consolidated Remuneration for Multi Tasking Staff (MTS) in
PB-I Rs. 5200-20200 + Grade Pay Rs. 1800/-**

DESCRIPTION	NET PAYABLE
Basic Pay (BP) = 5200/- Grade Pay (GP) = 1800/-	Rs. 7000
Dearness Allowance (DA) @ 107%	Rs. 7490
House Rent Allowance (HRA) @ 30%	Rs. 2100
Travel Allowance (TA)	Rs. 600
GRAND TOTAL	Rs. 17190



ENCLOSURE-III

HR DIVISION

Reference Registrar's observation on pre-page

The issue regarding regularizing the services/long term contract to the Office Attendant presently working in AUD was discussed in the Core Management Team (CMT) meeting held on 21.11.2014 under the chairmanship of Vice-Chancellor with Pro-Vice Chancellor & Controller of Finance, Dean (Student Services), Dean (Academic Services), Advisor (Planning) and Registrar.

The Committee recommended that a proposal as mentioned above may please be examine on the basis of instructions/guidelines issued by the Public Institutions/Universities and Recruitment Rules of Non-Teaching employees of AUD.

It is come to notice that GGSIP University has recently taken a decision, with the approval of their Board of Management, to regularize the services of contractual staff (Group-C & D) who completed 8 years of service as Multi-Tasking Staff (MTS) in PB-1 of Rs. 5200-20200 with Grade Pay of Rs. 1800/- against the available sanction post. An extract of the relevant note has been obtain from the University which is placed on the file for perusal please.

It is pertinent to mention that as per the Organization Structure of AUD recommended by the Datar Committee, duly approved by BoM, the sanctioned positions of Office Attendant is 20 Nos. to be filled up through contractual basis for a period upto 6 months extendable to further 6 months with usual break. As such we cannot consider the proposal for regularization of services of Office Attendant in AUD against the contractual positions of Office Attendant.

It is proposed that we may consider a proposal for engagement of contract employees (Office Attendant) on long term basis for a period of 3 years in the capacity of Multi-Tasking Staff (MTS) in PB-1 of Rs. 5200-20200 with Grade Pay of Rs. 1800/-.

While considering the above proposal, the contractual employees will enjoyed the following facilities/concession as already stipulated in the Recruitment Rules of the non-teaching-employees of AUD:-

- (i) The contractual employee will be entitled to draw consolidated remuneration computed on the basis of the minimum of the concerned PB-1 with Grade Pay + DA + HRA + Transport Allowance. The consolidated remuneration will be enhanced on the completion of each year by an amount computed on the basis of annual increment and DA revised by the Government from time to time.
- (ii) In addition, there shall be a provision of additional increments (upto 5) in exceptional cases, subject to the recommendations of the Selection Committee to be recorded in writing.
- (iii) The contractual employees will be entitled for leave (Earned Leave, Commuted Leave, Maternity Leave, Paternity Leave, Paternity Leave for Child Adoption, Child Adoption Leave as per Central Civil Services (Leave) Rules, 1972 as amended from time to time and Leave Encashment in terms of orders issued by DP & T, Govt. of India from time to time)
- (iv) Home Town Leave Travel Concession once in two years and Children Education Allowance as per Central/State Government orders issued from time to time.
- (v) Contributory Medical Insurance Scheme for contractual employees as and when approved in AUD.



Reference note on pre-page:

In view of the above, the following proposals are required to be submitted to the Establishment Committee:-

- (i) Re-designation of the post of Office Attendant as Multi-Tasking Staff (MTS) in AUD in terms of DP&T O.M. dated 30.04.2010.
- (ii) To increase the existing strength sanctioned strength of Office Attendant from 20 positions to 30 Posts to meet the requirement of various Schools/Divisions of AUD.
- (iii) Long term contractual engagement to Office Attendants as Multi Tasking Staff and their remuneration will be commuted on the minimum of PB-I Rs. 5200-20200 with Grade Pay of Rs. 1800/-.

If approved, we may place the above proposals to the Establishment Committee as an Agenda items for consideration please.

Satish

Assistant Registrar (HR)

27.01.14

Deputy Registrar (HR)

Satish
27.11.14

Registrar

This may be added as an agenda item for the Establishment Committee meeting.

~~Subject to be~~
DR (HR) to prepare the agenda note.

Satish
3.12.14

DR (HR)

Satish
3.12.14

DR (HR)

Ref. above:

A Draft Agenda Note is placed on the file for approval before the same is forwarded to DR (Recd. Gen.)

DR (HR)

Satish
04/12/14

Satish
04/12/14

DR (Recd. Gen.)

Office of the Registrar
Ex. No. 1769
Date 27/11/14

ENC-1

2. Consideration
ENC-1

Resolved to ratify the current status of staff engaged on a long term & short term basis against Non-Teaching posts sanctioned by Board of Management

The Establishment Committee has authorized the Vice-Chancellor to decide and appoint persons against the administrative positions which are required to be filled urgently on deputation/contract, keeping in view the qualifications suggested by the Datar Committee. The process of filling up vacant non-teaching posts, as per the qualifications, experience and other details approved by the Establishment Committee, is underway.

The administrative positions, which have been filled on contract basis as per the recommendations of the Selection Committee and with the approval of the Vice-Chancellor, a list of the employees presently working in the University is as under:

LONG TERM CONTRACTUAL STAFF FOR THREE (03) YEARS

Sl. No.	Name of Employee	Position	Consolidated remuneration ₹	Term Upto
1.	Prof. Vijaya S. Varma	Director (Admn. & Campus)	154050	05.01.2015
2.	Sh. P.K. Katarmal	Deputy Registrar	70980	05.03.2017
3.	Sh. Sat Pal	Assistant Registrar	52280	11.02.2017
4.	Sh. P. Mani	Assistant Registrar	52280	11.02.2017
5.	Sh. Harish Gurnani	Assistant Registrar	52280	11.02.2017
6.	Sh. C.P. Singh	Assistant Registrar	52280	09.03.2017
7.	Ms. Sunita Tyagi	Assistant Registrar	52880	11.02.2017

LONG TERM CONTRACTUAL STAFF FOR ONE (01) YEAR

Sl. No.	Name of Employee	Position	Consolidated remuneration ₹	Term Upto
1.	Sh. Arun Kumar Ahuja	Deputy Registrar	70980	09.03.2015
2.	Ms. Sarmistha Roy	Deputy Registrar	70980	11.03.2015

SHORT TERM CONTRACTUAL STAFF FOR SIX (06) MONTHS

Sl. No.	Name of Employee	Position	Consolidated remuneration ₹	Term Upto
1.	Ms. Priyanka Alagh	Junior Executive	20873	19.12.2014
2.	Sh. Santosh Thomas	Junior Executive	24200	19.04.2015
3.	Sh. Sameer Khan	Junior Executive	24200	15.04.2015
4.	Ms. Sana Khan	Junior Executive	20000	15.04.2015
5.	Sh. Mohan Singh Yadav	Junior Executive	20000	16.04.2015
6.	Sh. Prabhat Kumar	Junior Executive	20000	26.04.2015
7.	Sh. K. Yudhistar	Junior Engineer	30250	29.04.2015
8.	Ms. Neelima Ghildiyal	Assistant (PR)	23060	27.02.2015
9.	Sh. Mahesh Kumar	Assistant	18169	23.05.2015
10.	Ms. Asha Devi D.	Assistant	18090	23.05.2015

Sl. No.	Name of Employee	Position	Consolidated remuneration ₹	Term Upto
11.	Sh. Yusuf Raza Naqvi	Assistant	17394	20.01.2015
12.	Sh. Manmohan Aswal	Assistant	17470	16.05.2015
13.	Ms. Arunima Shukla	Assistant	17470	16.05.2015
14.	Sh. Bhupender Singh	Assistant	13750	29.04.2015
15.	Ms. Neeru Sharma	Assistant	13750	26.04.2015
16.	Ms. Ritika Kattarmal	Assistant	13750	18.02.2015
17.	Sh. Tejeshwar Singh	Assistant	13750	30.11.2014
18.	Ms. Sangeeta	Assistant	17469	20.01.2015
19.	Sh. Saurabh	Assistant	15125	09.04.2015
20.	Sh. Nitin Chaudhary	Assistant	13750	29.04.2015
21.	Ms. Poonam Petwal	Assistant	17470	23.05.2015
22.	Ms. Suman Negi	Assistant	17470	15.04.2015
23.	Sh. Anil Singh Rawat	Assistant	17394	02.12.2014
24.	Sh. Mohit Jagota	Assistant	17470	23.05.2015
25.	Ms. Mamta Aswal	Assistant	13750	13.01.2015
26.	Ms. Minakshi Singh Jugran	Assistant	13750	22.04.2015
27.	Sh. Raj Kumar	Assistant	15882	27.02.2015
28.	Sh. Deepak Kumar	Assistant	15881	06.02.2015
29.	Sh. Shivam Kaushik	Assistant	13750	06.02.2015
30.	Sh. Nishant Massey	Assistant	13750	29.04.2015
31.	Sh. Bhupender Singh Chauhan	Assistant	13750	23.04.2015
32.	Ms. Anjna Kumari	Assistant	15125	26.04.2015
33.	Sh. Deepak Bishla	Jr. System Administrator	27900	12.04.2015
34.	Sh. Mukesh Singh Dangi	Tech. Assistant	17470	18.03.2015
35.	Sh. Ramiz Kazmi	Tech. Assistant	15813	02.05.2015
36.	Sh. Manas Ranjan Dakua	Tech. Assistant	16637	20.01.2015
37.	Sh. Shambhu Sharan Singh	Tech. Assistant	15125	09.05.2015
38.	Sh. Ravinder Rawat	Professional Assistant	21962	03.03.2015
39.	Ms. Manju	Professional Assistant	21962	03.03.2015
40.	Sh. Om Prakash Mishra	Library Trainee	11000	23.01.2015
41.	Ms. Meenakshi	Library Trainee	9000	06.04.2015
42.	Sh. Rudresh Singh Negi	Office Attendant	11180	19.05.2015
43.	Sh. Ajay Singh Dangi	Office Attendant	11180	12.05.2015
44.	Sh. Sandeep	Office Attendant	10648	18.02.2015
45.	Ms. Sushila Devi	Office Attendant	8800	15.12.2014
46.	Sh. Naveen Kumar	Office Attendant	10648	12.05.2015
47.	Sh. Ashu Mann	Office Attendant	10648	01.12.2014
48.	Sh. Ajay Kumar	Office Attendant	10648	01.12.2014
49.	Sh. Sanjay Singh Rawat	Office Attendant	11180	22.12.2014
50.	Sh. Nekson	Office Attendant	10648	10.02.2015
51.	Ms. Pinky	Office Attendant	10648	10.02.2015
52.	Sh. Shiv Charan	Office Attendant	11180	27.01.2015
53.	Sh. Sumit Solanki	Office Attendant	11180	01.12.2014

Sl. No.	Name of Employee	Position	Consolidated remuneration ₹	Term Upto
54.	Sh. Ashok Kumar-I	Office Attendant	11180	12.05.2015
55.	Sh. Ashok Kumar-II	Office Attendant	11180	12.05.2015
56.	Sh. Sandeep Kumar - I	Office Attendant	11180	22.12.2014
57.	Sh. Sandeep Kumar - II	Office Attendant	11180	12.05.2015
58.	Sh. Rudra Pal	Office Attendant	11180	12.05.2015
59.	Sh. Shafique Ahmad	Office Attendant	11180	12.05.2015
60.	Sh. Keshav Thakur	Office Attendant	8000	16.03.2015
61.	Sh. Daya Chand	Garden Supervisor	24200	03.01.2015
62.	Sh. Yatinder Singh	Caretaker	25410	06.01.2015
63.	Sh. Deepak	Electrician	15125	25.03.2015
64.	Sh. Mewa Lal	Electrician	13750	25.03.2015
65.	Sh. Raj Kumar Maurya	Mali	9680	13.01.2015
66.	Sh. Rizwan	Mali	9680	18.03.2015
67.	Sh. Ranjit Bhumali	Mali	9680	18.03.2015
68.	Sh. Fida Hussain	Mali	8000	25.03.2015
69.	Sh. Naresh Kumar Nishad	Mali	8000	09.03.2015

SHORT TERM CONTRACTUAL STAFF ENGAGED BEYOND THE AGE OF 65 YEARS

Sl. No.	Name of Employee	Position	Consolidated remuneration ₹	Term Upto
1.	Sh. M.R. Kapoor*	Consultant	26620	21.12.2014
2.	Sh. Sita Ram Sharma*	Caretaker	19965	20.02.2015

- * The Board of Management in its 17th meeting held on 7th October, 2014 resolved to approve the minutes of the 11th meeting of the Establishment Committee held on 4th July, 2014 that the existing contractual employees, who have already completed 65 years of age, may be considered for further extension upto the age of 67 years subject to the recommendations of the concerned Division Head duly approved by Vice-Chancellor.

APPENDIX-6**Resol. No. 08/EC(12)/15.12.2014****Resolved to approve the draft Recruitment Rules (RRs) for the post of Studio Assistant in the School of Culture and Creative Expressions (SCCE) of AUD**

The draft Recruitment Rules (RRs) approved by the Establishment Committee for the post of Studio Assistant in the School of Culture and Creative Expressions (SCCE) of AUD are enclosed herewith.

SCHEDULE

Name of Post	Number of posts	Classification	Pay Band and Grade Pay	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits / contract
1	2	3	4	5	6	7
Studio Assistant	1	Group 'C'	PB-1 Rs. 5200 -20200 Plus Grade Pay Rs.2800/-	Not Applicable	Preferably below 56 years.	Essential Qualification: 10 + 2 or equivalent from recognized Board. Working knowledge to handle equipment and material used in visual art and performance art programmes. Experience: Working knowledge of carpentry and electrical work for atleast 2 years. Desirable: A diploma in Fine Art/Commercial Art/Sculpture. Knowledge of Computer Applications.

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption grades from which promotion/deputation/absorption to be made	Composition of Selection Committee	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Not Applicable	100% on contract	Not Applicable	1) Registrar or his/her nominee - Chairperson 2) Two other members to be nominated by the Vice Chancellor - Member 3) One outside expert, in the domain of expertise of the position for which selection is being made, nominated by the Vice Chancellor - Member Internal domain Head/Dean and two faculty members of the concerned School may be co-opted as a special invitee, if so, required. Any two members of the Selection Committee including the Chairperson shall form a quorum for a meeting	Not Applicable

Appendix-15**Resol. No. 9(B)/BoM(18)/08.10.15 & 02.11.15**

Resolved to ratify the Minutes of the 13th Meeting of the Establishment Committee held on 14 July 2015, except the item No. 5 of the Minutes regarding regularization/absorption of short-term non-teaching contractual staff in AUD

The Minutes of the 13th Meeting of the Establishment Committee held on 14 July 2015 are enclosed (**Enclosure-I**).

AMBEDKAR UNIVERSITY DELHI

Minutes of the 13th Meeting of the Establishment Committee of the University held on Tuesday, the 14th of July, 2015 at 02:00 p.m. in the Committee Room No. 1 at AUD Campus

The 13th Meeting of the Establishment Committee (EC) of Ambedkar University Delhi (AUD) was held on Tuesday, the 14th of July, 2015 at 02:00 p.m. The following were present at the meeting:

1. Professor Shyam B Menon Vice-Chancellor	Chairperson
2. Dr. Kiran Datar Nominee of the Board of Management	Member
3. Professor Chandan Mukherjee Pro Vice-Chancellor & Nominee of the Vice-Chancellor	Member
4. Professor Ashok Nagpal Nominee of the Vice-Chancellor	Member
5. Professor Jatin Bhatt Registrar (offg.)	Secretary

Special Invitees

6. Professor Vijaya S Varma
Advisor, Planning & Director, Campus Development, AUD
7. Dr. Anup Dhar
Associate Professor, School of Human Studies, AUD
8. Dr. Asmita Kabra
Associate Professor, School of Human Ecology, AUD
9. Shri Arun Kumar Ahuja
Deputy Registrar (Finance), AUD
10. Lt. Col. Manish Kumar (Retd.)
Deputy Registrar (Admn., Estate & HR), AUD
11. Shri Sat Pal
Assistant Registrar (HR), AUD

12. Shri Narendra Mishra
Assistant Registrar (Administration), AUD
13. Shri B. Mallesha
Assistant Registrar (VCO & Governance), AUD

At the outset, the Vice Chancellor and Chairperson, Establishment Committee extended a warm welcome to all the Members and Special Invitees. The Establishment Committee (EC) deliberated on the following agenda items:

1. To confirm the Minutes of the 12th Meeting of the Establishment Committee held on the 15th of December, 2014

Resolved to confirm the Minutes of the 12th Meeting of the Establishment Committee held on the 15th of December, 2014, as circulated.

2. To note the Action Taken on the Minutes of the 12th meeting of the Establishment Committee held on the 15th of December, 2014

Resolved to note the Action Taken Report (ATR) on the Minutes of the 12th meeting of the Establishment Committee held on the 15th of December, 2014, vide *Appendix-1*.

3. To consider the draft Recruitment Rules (RRs) for the various posts in the School of Design, AUD

After deliberation, the EC approved the amendment in the Recruitment Rules (RRs) of the technical positions enabling the Division/School Head to chair the selection committee. This change applies to all technical posts. Resolved accordingly to approve the draft RR for the various posts in the School of Design, AUD, vide *Appendix-2*. The RRs of the other technical posts shall be amended accordingly.



4. **To consider the Policy and Procedure for absorption of deputationists of Non-Teaching Employees In AUD**

The policy and procedure for absorption of deputationists of Non-Teaching Employees In AUD was considered in the light of existing Recruitment Rules (Non Teaching Employees) 2013 approved by the BoM.

Rule 8 of AUD RRs (Non Teaching Employees), 2013 provides as under:-

"Appointments by deputation/absorption - The Vice Chancellor, on the recommendations of duly constituted statutory Selection Committee, may appoint officers on deputation to the post(s) from the Central Government or State Government or Universities or recognized Research Institutions or Semi-Government organization or Public Sector Undertakings and autonomous bodies after due process. The period of deputation shall be three years, extendable to another two years subject to review of performance. The Pay and Allowances of the deputationist will be fixed as per the government orders in force at that time.

The employees presently working in the University on deputation basis can also be considered for absorption after following the prescribed procedure through statutory Selection Committee. The maximum age limit for appointment by deputation/absorption shall not exceed 56 years on the closing date of the applications".

After due deliberations and keeping in mind the provisions of deputation and absorption and the method of recruitment prescribed in the AUD Recruitment Rules (Non Teaching Employees), 2013, It is resolved to prescribe the following procedures in the case of absorption of existing Non Teaching Employees who are on deputation in AUD:

- (i) Those non-teaching employees who were initially selected through a duly constituted statutory selection committee against regular posts (1/3rd quota) through open advertisement, selected through a statutory selection committee and offered regular appointment in AUD against sanctioned posts but preferred to join on deputation or EOL with lien with parent organisation

under Government department/Institutions/Government bodies shall be given opportunity for permanent absorption at any time during the period of such deputation or EOL with lien tenure. However their absorption shall be subject to vigilance clearance, satisfactory performance and consent from the parent department concerned.

- (ii) Those non teaching employees from Government department/institutions/ Government bodies who were initially selected through open advertisement and duly constituted statutory selection committee against a vacant post in AUD meant for deputation/Contract (2/3rd quota) but still continuing on deputation will also be given an opportunity for permanent absorption against a vacant permanent post (1/3rd quota) on the basis of the recommendations of statutory selection committee subject to vigilance clearance, satisfactory performance and consent from the parent department concerned.
- (iii) Those non teaching employees drawn from Government departments/Institutions/Government bodies on deputation basis on need basis not through open advertisement with or without the recommendations of statutory selection committee and presently working against the vacancies meant for deputation/contract (2/3rd quota) and completed at least three years service will also be given a one-time opportunity to be considered for permanent absorption against a vacant permanent post (1/3rd quota) on the basis of the recommendations of statutory selection committee subject to vigilance clearance, satisfactory performance and consent from the parent department concerned.

5. **To consider the report submitted by the Committee appointed by the Senior Management Team to explore the mechanism for absorption of short-term non-teaching contractual staff in AUD**

The report of the Committee vide **Appendix-3** was considered by the EC. The said committee observed that a large number of non teaching staff members have served the University for a long time now on short-term contract with low

wages without statutory benefits. The operative part of the recommendations of the Committee is as under:

"All Contractual Non-Teaching Staff whose first appointment was done before the date on which Recruitment Rules (RR) were passed by the Board of Management (i.e., appointed before February, 2013) should be shortlisted for the one-time Internal Absorption process upon application for the post to which they were originally appointed on contractual basis."

The EC noted that upon the introduction of statutory Recruitment Rules i.e. AUD Recruitment Rules (Non Teaching Employees), 2013 which has been framed by the BoM under Clause 11(1)(2) of the Statutes of the University, all recruitments/appointments of non teaching employees are to be regulated under the provision of the said RRs. The existing Recruitment rules duly prescribe the method and manner of the appointment of all non teaching staff in AUD. The cases of absorption of employees are possible only in the case of employees initially joined on deputation from other Government organizations under Rule 8 of the RRs framed by BoM.

After due deliberation, the EC resolved to recommend the following for consideration of the Board of Management:

- (i) All the contractual employees who were recruited with or without open advertisement or selection committee on a need-basis for short-term, whose services have been reviewed periodically and have completed three years continuous service in a contractual post as on date be extended consolidated remuneration in the regular Pay Band with grade pay attached to the post with other usual allowances as applicable to regular employees prospectively on long term contractual tenure against the 2/3rd quota deputation/contract quota as prescribed under the existing RRs through a duly constituted selection committee.

- (ii) All the vacant posts of non teaching be filled on time bound manner as per the RRs and the existing contractual employees should be given due preference and weightage in the selection process for regular appointment with age relaxation, wherever necessary.

6. To ratify the current status of staff engaged on long term and short term basis against Non-Teaching posts sanctioned by Board of Management

Resolved to ratify the current status of staff engaged on long term and short term basis against the Non-Teaching posts sanctioned by the Board of Management, vide *Appendix-4*.

7. To report the present status of the post of Controller of Finance

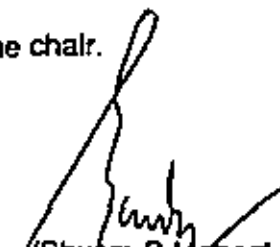
Resolved to note the present status of the post of Controller of Finance, vide *Appendix-5*.

8. To report the appointment of Dr. M.A. Sikandar to the post of Registrar

Resolved to note the appointment of Dr. M.A. Sikandar to the post of Registrar, vide *Appendix-6*.

The meeting ended with a vote of thanks to the chair.


(Jatin Bhatt)
Registrar(Offg)


(Shyam B Menon)
Vice Chancellor

Appendix-1**Resol. No. 02/EC(13)/14.07.2015**

Resolved to note the Action Taken Report on the Minutes of the 12th Meeting of the Establishment Committee held on Monday, the 15th of December, 2014

Resol. No.	Decision	Action Taken						
1.	Resolved to confirm the Minutes of the 11 th Meeting of the Establishment Committee (EC) of Ambedkar University Delhi (AUD) held on 4 th of July, 2014.	Recorded						
2.	Resolved to note the Action Taken Report (ATR) on the Minutes of the 11 th meeting of the Establishment Committee held on 4 th of July, 2014.	Recorded						
3.	Resolved to approve the revision of qualification for the post of Junior Executive as under:- <table border="1"> <thead> <tr> <th>Post</th><th>Existing Qualifications</th><th>Revised Qualifications</th></tr> </thead> <tbody> <tr> <td>Junior Executive (Group B) PB-2: Rs. 9300-34800 Plus Grade Pay Rs. 4200/-</td><td> Essential: A Bachelor's degree from a recognized University or Institution with at least 50% marks Desirable: Working knowledge of Computer Note: All the candidates for direct recruitment shall be required to appear in a written test to adjudge their ability of expression and knowledge relating to the work. The successful candidates have to appear for an interview. The final selection will be based on the performance of the candidate both in written test and interview. </td><td> Essential: A degree from a recognized University or Institution with a minimum of 50% marks either at the Bachelor's or at the Master's level. Desirable: Excellent knowledge of Computer applications like MS-office, internet etc. Note: no change </td></tr> </tbody> </table> After deliberations, it was decided to charge Rs.500/- as non-refundable application fee from the candidates applying for the Group 'B' & 'C' posts to avoid non serious candidates. It was further decided that the recruitment process may be outsourced.	Post	Existing Qualifications	Revised Qualifications	Junior Executive (Group B) PB-2: Rs. 9300-34800 Plus Grade Pay Rs. 4200/-	Essential: A Bachelor's degree from a recognized University or Institution with at least 50% marks Desirable: Working knowledge of Computer Note: All the candidates for direct recruitment shall be required to appear in a written test to adjudge their ability of expression and knowledge relating to the work. The successful candidates have to appear for an interview. The final selection will be based on the performance of the candidate both in written test and interview.	Essential: A degree from a recognized University or Institution with a minimum of 50% marks either at the Bachelor's or at the Master's level. Desirable: Excellent knowledge of Computer applications like MS-office, internet etc. Note: no change	Recorded for Implementation
Post	Existing Qualifications	Revised Qualifications						
Junior Executive (Group B) PB-2: Rs. 9300-34800 Plus Grade Pay Rs. 4200/-	Essential: A Bachelor's degree from a recognized University or Institution with at least 50% marks Desirable: Working knowledge of Computer Note: All the candidates for direct recruitment shall be required to appear in a written test to adjudge their ability of expression and knowledge relating to the work. The successful candidates have to appear for an interview. The final selection will be based on the performance of the candidate both in written test and interview.	Essential: A degree from a recognized University or Institution with a minimum of 50% marks either at the Bachelor's or at the Master's level. Desirable: Excellent knowledge of Computer applications like MS-office, internet etc. Note: no change						
4.	Resolved to approve the format of Annual Performance Appraisal Report (APAR) for Non-Teaching Staff with a direction to simplify the format and add one more column for the initials of the Reporting Authority. The EC directed that the format be scrutinized thoroughly and a common format be devised for both regular and contractual staff in consultation with Professor Vijaya S. Varma, Advisor (Planning).	Implemented						

Resol. No.	Decision	Action Taken
5.	Resolved to approve the Upgradation/Creation of Posts for Campus Development Division.	Implemented
6.	Resolved to approve the re-designation of post of Office Attendant to Multi-Tasking Staff (MTS) as per DoP&T's O.M. No. AB-14017/6/2009-Estt (RR) dated 30.04.2010 and engagement of MTS on long term contract basis for a period of 3 years extendable by another two years, subject to review of performance each year on a consolidated remuneration on the minimum of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 1800/-, as per Recruitment Rules for non-teaching staff of AUD, with yearly increment of 10%. At the end of contract period, such employees will be eligible to apply for further contractual appointment. It was further resolved that the post of Mali be included under MTS category as all the duties performed by Mali have been incorporated in the list of duties of MTS against point No. (o) of Annex-II of DoP&T's O.M. dated 30.04.2010 referred to above. The Committee further resolved to increase the existing sanctioned strength of Office Attendants from 20 to 30 posts to meet the requirement of various Schools/ Centres & Divisions of AUD. Accordingly, the total sanctioned strength of MTS (including 06 posts of Mali already sanctioned) will now be 36.	Recorded for Implementation Recorded for implementation Recorded for implementation
7.	Resolved to ratify the current status of staff engaged on a long term & short term basis against the Non-Teaching posts sanctioned by the Board of Management	Recorded
<i>Any other item with the permission of the Chair:</i>		
8.	Resolved to approve the draft Recruitment Rules (RRs) for the post of Studio Assistant in the School of Culture and Creative Expressions (SCCE) of AUD.	Implemented

Appendix-2
Resol. No. 03/EC(13)/14.07.2015

Resolved to approve the draft Recruitment Rules (RRs) for the various posts in the School of Design, AUD

The Establishment Committee in its 10th meeting held on 19.03.2014 has resolved to approve the modification and domain of the following four posts sanctioned for School of Design and subsequently resolved to approve by the Board of Management in its 16th meeting held on 4th April, 2014 vide Resolution No. 12:-

- 1) Technical Instructor (Mechanical) PB-2, Rs. 9300 – Rs. 34800 + Grade Pay Rs. 4200/-.
- 2) Technical Instructor (Software & IT) PB-2, Rs. 9300 – Rs. 34800 + Grade Pay Rs. 4200/-.
- 3) Lab Technician (Mechanical & Materials Workshop) PB-1, Rs. 5200 – Rs. 20200 + Grade Pay Rs. 1800/-.
- 4) Lab Technician (Leather & Soft Materials Workshop) PB-1, Rs. 5200 – Rs. 20200 + Grade Pay Rs. 1800/-.

The Composition of Selection Committee in respect of above quasi-academic posts are proposed as follows:-

- 1) School/Division Head - **Chairperson**
- 2) Registrar or his/her nominee - **Member**
- 3) One member of the AUD Faculty to be nominated by the Vice Chancellor - **Member**
- 4) One external expert, in the domain of expertise of the post for which selection is being made, nominated by the Vice Chancellor - **Member**

One internal domain expert may be co-opted as a member, if so, required

Any three members of the Selection Committee including the Chairperson and one external expert shall form a quorum for a meeting

The draft Recruitment Rules (RRs) Enclosure-I, alongwith job description for the above posts are attached Enclosure-II.

The composition of Selection Committees of similar posts in IT Services, The Library and various schools (School of Design (SDes) and School of Culture and Creative Expressions (SCCE) etc.) will be modified as proposed above, subject to the approval of Establishment Committee.

Resolved to approve a report submitted by Dr. Anup Dhar (SHS) to explore the mechanism for absorption of short-term non-teaching contractual staff in AUD

The Senior Management Team [SMT] in its meeting held on 17th February, 2015 had recommended that a Committee headed by Dr. Anup Dhar (SHS) should examine the issue and submit its recommendations to explore a mechanism for absorption of short-term non-teaching contractual staff at AUD.

The Committee submitted its report (Enclosure 1) on Action Plan Step - I, the operative part of which is as under:

"All Contractual Non-Teaching Staff whose first appointment was done before the date of which Recruitment Rules (RR) were passed by the Board of Management (i.e., appointed before February, 2013) should be shortlisted for the one-time Internal Absorption process upon application for the post to which they were originally appointed on contractual basis."

The Pro-Vice Chancellor, as the Chairperson of the SMT has recommended that the report may be placed before the Establishment Committee as an agenda item for consideration in the meeting scheduled on 14th July, 2015.

Appendix-4
Resol. No. 06/EC(13)/14.07.2015

Resolved to ratify the current status of staff engaged on a long term & short term contractual basis against Non-Teaching posts sanctioned by Board of Management

The Establishment Committee has authorized the Vice-Chancellor to decide and appoint persons against the administrative positions which are required to be filled urgently on deputation/contract, keeping in view the qualifications suggested by the Datar Committee. The process of filling up vacant non-teaching posts, as per the qualifications, experience and other details approved by the Establishment Committee, is underway.

The administrative positions, which have been filled on contract basis as per the recommendations of the Selection Committee and with the approval of the Vice-Chancellor, a list of the employees presently working in the University is as under:

LONG TERM CONTRACTUAL STAFF FOR THREE (03) YEARS

Sl. No.	Name of Employee	Position	Consolidated Salary in (Rs.)	Term Upto
1.	Prof. Vijaya S. Varma	Director (Admn. & Planning)	154050	05.01.2016
2.	Sh. N.K. Verma	Co-Director (Technical)	128300	03.06.2017
3.	Sh. P.K. Katarmal	Deputy Registrar	74250	05.03.2017
4.	Sh. Sat Pal	Assistant Registrar	54700	11.02.2017
5.	Sh. P. Mani	Assistant Registrar	54700	11.02.2017
6.	Sh. Harish Gurnani	Assistant Registrar	54700	11.02.2017
7.	Sh. C.P. Singh	Assistant Registrar	61100	09.03.2017
8.	Ms. Sunita Tyagi	Assistant Registrar	54700	11.02.2017
9.	Sh. Deepak Bishla	System Administrator	57846	30.04.2018
10.	Sh. Praveen Bhatt	System Administrator	57846	28.05.2018

EXTENSION OF TENURE OF LONG TERM CONTRACTUAL STAFF APPOINTED FOR ONE (01) YEAR

Sl. No.	Name of Employee	Position	Consolidated Salary in (Rs.)	Term Upto
1.	Sh. Arun Kumar Ahuja*	Deputy Registrar	116166	09.03.2017
2.	Ms. Sarmistha Roy**	Deputy Registrar	74250	11.03.2016

* Tenure extended for a further period of two years.

**Till the post of DR (Reserved for PwD) is filled up whichever is earlier.

SHORT TERM CONTRACTUAL STAFF FOR SIX (06) MONTHS

Sl. No.	Name of Employee	Position	Consolidated Salary in (Rs.)	Term Upto
1.	Shri R P. Sharma	Administrative Officer	78501	26.11.2015
2.	Sh. K. Yudhistar	Junior Engineer	39704	31.12.2015
3.	Sh. Santosh Thomas	Junior Executive	31763	31.12.2015
4.	Sh. Sameer Khan	Junior Executive	31763	31.12.2015
5.	Ms. Priyanka Alagh	Junior Executive	28700	31.12.2015
6.	Ms. Sana Khan	Junior Executive	20000	31.12.2015
7.	Sh. Mohan Singh Yadav	Junior Executive	20000	31.12.2015
8.	Sh. Prabhat Kumar	Junior Executive	20000	31.12.2015

Sl. No.	Name of Employee	Position	Consolidated Salary in (Rs.)	Term Upto
52.	Sh. Sumit Solanki	Office Attendant	13976	31.12.2015
53.	Sh. Ashok Kumar-I	Office Attendant	13976	31.12.2015
54.	Sh. Ashok Kumar-II	Office Attendant	13976	31.12.2015
55.	Sh. Sandeep Kumar - I	Office Attendant	13976	31.12.2015
56.	Sh. Sandeep Kumar - II	Office Attendant	13976	31.12.2015
57.	Sh. Rudra Pal	Office Attendant	13976	31.12.2015
58.	Sh. Shafique Ahmad	Office Attendant	13976	31.12.2015
59.	Sh. Keshav Thakur	Office Attendant	13976	31.12.2015
60.	Sh. Daya Chand	Garden Supervisor	31763	31.12.2015
61.	Sh. Yatinder Singh	Caretaker	34939	31.12.2015
62.	Sh. Deepak	Electrician	21836	31.12.2015
63.	Sh. Mewa Lal	Electrician	18047	31.12.2015
64.	Sh. Raj Kumar Maurya	Mali	13976	31.12.2015
65.	Sh. Rizwan	Mali	13976	31.12.2015
66.	Sh. Ranjit Bhuimali	Mali	13976	31.12.2015
67.	Sh. Fida Hussain	Mali	11550	31.12.2015
68.	Sh. Naresh Kumar Nishad	Mali	8000	31.12.2015

SHORT TERM CONTRACTUAL STAFF ENGAGED BEYOND THE AGE OF 65 YEARS

Sl. No.	Name of Employee	Position	Consolidated Salary in (Rs.)	Term Upto
1.	Sh. M.R. Kapoor*	Consultant	36603	18.09.2015
2.	Sh. Sita Ram Sharma*	Caretaker	27452	20.08.2015

- * The Board of Management in its 17th meeting held on 7th October, 2014 resolved to approve the minutes of the 11th meeting of the Establishment Committee held on 4th July, 2014 that the existing contractual employees, who have already completed 65 years of age, may be considered for further extension upto the age of 67 years subject to the recommendations of the concerned Division Head duly approved by Vice-Chancellor.

Resol. No. 07/EC(13)/14.07.2015

Resolved to note the present status of the post of Controller of Finance

The duly constituted Selection Committee met on 7th May, 2015 to interviewed the short listed candidates for the one advertised post of Controller of Finance in PB-4 Rs. 37400/- – Rs. 67000/- + Grade Pay Rs. 10000/-.

The Committee recommended the name of Shri Sanjeev Kumar, r/o K-48, Kirti Nagar, New Delhi-110015 on the basis of his qualifications, experience and interaction with the Committee for the post on usual tenure of 5 years.

The Board of Management in its special meeting held on 8th May, 2015 considered the recommendations of the Selection Committee and resolved the appointment of Shri Sanjeev Kumar as Controller of Finance in AUD.

An offer of appointment was issued in favour of Shri Sanjeev Kumar vide letter dated 12.06.2015 (Enclosure-I) with a request to confirm the acceptance of the offer within one month of the date of issue of the offer. However, no confirmation in this regard has been received inspite of reminders within the stipulated date. Therefore, it was decided to withdraw the offer of appointment which was conveyed to him vide AUD letter dated 16.06.2015 (Enclosure-II).

The post of Controller of Finance in AUD is being re-advertised.

Resol. No. 08/EC(13)/14.07.2015

Resolved to note the appointment of Dr. M.A. Sikander to the post of Registrar

The appointment of the Registrar is dealt with Under Clause 22(2) of the University Act which is about the powers and functions of the Board of Management. The sub-clause 22(2) (i) states the following as one of the powers and functions of the Board of Management.

"To recommend the names of three persons to the Chancellor for appointment as the Registrar of the University on the recommendations of the selection committee constituted for that purpose and which is headed by the Vice Chancellor".

In compliance with the aforementioned provision in the University Act, the Board of Management considered the recommendations of the duly constituted Selection Committee in its special meeting held on 8th May, 2015 and resolved the following:

The Committee recommended the following list of candidates, in the order of preference, for the post of Registrar, based on their performance in the interview, academic qualifications and administrative experience:

1. Dr M.A. Sikander
2. Shri Ernest Samuel Ratnakumar J.
3. Shri Pankaj Khare

In accordance with the clause 22(2)(i) of the University Act, the afore-listed names of three persons are recommended in the order of preference to the Hon. Chancellor for appointment as Registrar of the University on the recommendations by the Selection Committee constituted for that purpose and which was headed by the Vice Chancellor.

Consequent to the approval of Hon'ble Chancellor, AUD, the offer of appointment for the post of Registrar was issued in favour of Dr. M.A. Sikander and he is likely to resume his duties very soon.

Appendix-16Resol. No. 9(C)/BoM(18)/08.10.15 & 02.11.15

**Resolved to ratify the approval of the recommendations of the Selection
Committee for the post of Controller of Finance**

The approval of the recommendations of the Selection Committee for the post of Controller of Finance is enclosed **(Enclosure-I)**.

362 — ANNEXURE - 8

A Meeting of the Statutory Selection Committee for selection of suitable candidate to the post of Controller of Finance was held on Wednesday, 23rd September, 2015 at 10 am at IICC, Lodhi Road, New Delhi. The recommendations of the Selection Committee are placed on file in the sealed covers. A per the decision of the Board of Management, the recommendations are submitted for kind approval of the Vice-Chancellor. This will be reported to the Board of Management at its next meeting.

Submitted please

Sat Pal
Asstt. Registrar (HR)
23.09.15

Registrar

ML
23/9/15

Vice-Chancellor

ML
23/9

Ryng

ML
23/9/15

Office of the Registrar
No. 1429
23/9/15

Office of the Vice-Chancellor
Dy. No. 1516301
Date 23/09/2015



**Minutes of the Selection Committee for appointment to the post of
Controller of Finance**

The Statutory Selection Committee for the post of Controller of Finance met on Wednesday, 23rd September, 2015 at 10:00 a.m. in India Islamic Cultural Centre, Lodi Road, New Delhi-110003. The following participated:

i	Professor Shyam B. Menon Vice-Chancellor	(In Chair)
ii.	Professor Chandan Mukherjee Pro-Vice Chancellor	Member
iii	Dr. Kiran Datar Member, Board of Management	Member
iv	Experts:	
a	Shri Arvind Varma IAS (Retd.) Formerly Secretary to Govt. of India	Member
b.	Smt. Janaki Kathpalia, IA & AS (Retd.) Formerly Addl. Secretary, Ministry of Finance Govt. of India	Member
c.	Shri Kanwar Manjit Singh IA & AS (Retd.) Formerly Director General, CAG Govt. of India	Member

2. In response to University's advertisement inviting applications for the above-mentioned post on tenure basis for a period of 5 years, **14** applications were received for the post of Controller of Finance. After short-listing, the following **05** candidates were invited for interaction with the Selection Committee.

S. No. Names of the candidates

(1)	Shri M K Gulati
(2)	Shri Samuel Ernest Ratnakumar J.
(3)	Shri Manish Pathak
(4)	Shri Kapil Chawla
(5)	Shri Kapil Aggarwal

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

From pre-page.

3. All the candidates, except those mentioned at Sl. Nos. (4) & (5) on pre-page appeared for interaction.
4. Based on his/her qualifications, experience, other credentials and interaction with the Committee, the following name(s) (s) are recommended for the post of Controller of Finance on tenure basis on usual tenure terms for a period of five years, in the order of merit.

<u>Sl. No.</u>	<u>Name</u>
2.	Shri Samuel Ernest Ratnakumar J.
3.	Shri Manish Patthak

Kanwar Manjit Singh (Kanwar Manjit Singh) Janaki Kathpalia (Janaki Kathpalia) Arvind Varma (Arvind Varma)

Kiran Datar (Kiran Datar) Chandan Mukherjee (Chandan Mukherjee) Shyam B. Maron (Shyam B. Maron) 23.9.2015

Approved 29/9

Resubmit 23/9/15

Appendix-17

Resol. No. 10(A)/BoM(18)/08.10.15 & 02.11.15

Resolved to ratify the Minutes of the 12th Meeting of the Finance Committee
held on 14 July 2015

The Minutes of the 12th Meeting of the Finance Committee held on 14 July 2015
are enclosed (Enclosure-I).

Minutes of the 12th Meeting of the Finance Committee

DATE : Tuesday, the 14th of July, 2015
TIME : 11:00 a.m.
VENUE : Committee Room No. 1
AUD Campus
Lothian Road, Kashmere Gate
Delhi - 110 006



AMBEDKAR UNIVERSITY DELHI
LOTHIAN ROAD, KASHMERE GATE
DELHI - 110 006

Minutes of the 12th Meeting of the Finance Committee
held on Tuesday, the 14th of July, 2015 at 11.00 AM

Venue : Committee Room No 1, Ambedkar University Delhi
Lothian Road, Kashmere Gate, Delhi-110 006

Members Present:

1. Professor Shyam B Menon Vice Chancellor	Chairperson
2. Shri Sanjiv Nandan Sahai, IAS Principal Secretary (Finance), GNCTD	Member
3. Ms. Punya Salila Srivastava, IAS Secretary (Higher Education), GNCTD	Member
4. Dr. Kiran Datar Nominee of the Board of Management	Member
5. Professor Chandan Mukherjee Pro Vice Chancellor, Controller of Finance (offg.) and Nominee of the Board of Management	Member
6. Professor Ashok Nagpal Member, Board of Management	Special Invitee
7. Professor Kurukose Mamkootam Member, Board of Management	Special Invitee
8. Professor Vijaya S Varma Director, Campus Development	Special Invitee

At the outset, the Chairperson extended a warm welcome to all the Members and the Special Invitees and thanked Shri R.K. Verma and Dr. M.M. Kutty, former Members on the Finance Committee.

The Finance Committee (FC) deliberated on the following items:

1. To confirm the Minutes of the 11th Meeting of the Finance Committee held on the 21st of July, 2014

Resolved to confirm the Minutes of the 11th Meeting of the Finance Committee held on the 21st of July, 2014




2. To report the Action Taken on the Minutes of the 11th Meeting of the Finance Committee held on the 21st of July, 2014

Resolved to note the action taken on the Minutes of the 11th Meeting of the Finance Committee held on the 21st of July, 2014.

3. To consider the replies to the audit paras of ELFA Audit on the accounts of the Financial Year 2012-13

Resolved to approve the replies to audit paras (Page 33 to 44 of the agenda) at Part III of ELFA Audit with the following observations/suggestions:

S No	Para	Audit observation	Observations / suggestions of the Finance Committee
1	1.	Purchase of Furniture Rs.65,44,895/-	Suggested that the matter be put up to the DHE with a request for ex-post-facto approval. The Committee took cognizance of the fact that AUD is still in the process of setting up various academic programmes and related activities. As a result, infrastructural procurements such as furniture, classroom and office facilities and fixtures, will be required from time to time. In view of this, it was suggested that the case may be put up to the DHE for delegation appropriate financial powers to the Vice Chancellor, within reasonable limits, so that the requirement of prior approval of the DHE can be waived on every such occasion.
2.	2	Expenditure on Advertisement & Publicity worth Rs.50,96,831/-	Took cognizance of the submission that AUD has been advertising only at the DAVP rates.
3	3	Recoverable TDS Rs.63,191/-	Noted the reply to the Auditors.
4.	4	Purchase of Library Books worth Rs 168.96 lakh	Noted that the procedure for purchase is being followed along the same lines as other Universities such as the JNU and the DU. Suggested that the relevant documents be obtained from the JNU and the DU, and the same be submitted to the Auditors in support of the procedure being followed by AUD.

5	5	Irregular extension of contract of hiring of security services from 25.10.2010 to till date.	Noted the reply to the Auditors and that a new security agency has been the awarded contract w.e.f 1 st of July, 2015.
6.	6.	Non adjustment of Advance to Public Works Department for Civil and Electrical works amounting to Rs.3,76,43,549/-	Noted the reply and suggested that a mechanism be in place to continuously follow up with the PWD for adjustment of the outstanding advances.
7.	7	Irregular purchase of computers & Peripherals amounting to Rs.42,35,519/-	Suggested that matter may be put up to the DHE with a request for ex-post- facto approval. Took cognizance of the system followed by AUD in procurement of computers, peripherals and related items for IT services. There is a Standing Technical Committee for IT Procurement which includes an external expert. This Committee examines all proposals in respect of merit and justification of the requirements, stipulates the specifications commensurate with the requirement. On approval of the Standing Technical Committee's recommendations by the Vice Chancellor, a Purchase Committee is duly constituted to finalise the tender documents and process the technical and financial bids for procurement. In view of the above, the Finance Committee suggested that a request be made to the Government of NCT of Delhi, through the DHE, to delegate appropriate financial power to the Vice Chancellor with regard to procurement of IT related items, with a statement of the policy and procedure being followed by AUD.
8.	8	Expenditure on hiring of vehicles Rs 34,80,707/- over and above the delegated powers.	Suggested that the Government circular on hiring of vehicles be obtained for implementing a system of using hired vehicles at economical rates.
9.	9	Irregular expenditure of Rs.15,10,108/- on Tours (Foreign)	Took cognizance of the fact that travel abroad by faculty members are solely for attending conferences (of academic repute) to present papers accepted for the purpose. This is one of the ways of professional

			development of the faculty. Decisions in this regard are based on academic criteria. The Committee suggested that the matter be taken up with the DHE to delegate relevant power to the Vice Chancellor of AUD, stating the policy and procedure in this regard. It was further clarified that Dr. Sanjay Kumar Sharma and Shri Surajit Sarkar are regular faculty and not 'Visiting' faculty as noted in the Auditor's report.
10	10	Medical facility to the employees of Ambedkar University Delhi	Noted that the matter was referred to the DGEHS and they have replied that AUD may formulate its own policy and will not be covered under the DGEHS. A copy of the letter is at Annexure-1.
11	11	Non-filling of the post of Account Functionaries on deputation from Delhi Government.	Suggested that a request be sent to the DHE for filling up an appropriate post in the Finance Division on deputation basis to create a facilitating relation between the AUD and the DHE can be established in compliance with the Government procedures.
12	12	Difference in unspent amount.	Noted the reply to the Auditors.
13	13	Non Adjustment of advances	Noted the reply to the Auditors

4. To consider the replies of the 1st Inspection Report from the office of the Pr Accountant General (Audit), Delhi on the accounts of AUD for the period 2008-09 to 2013-14

Resolved to approve the replies to the audit paras at Part II-B of the report (Page 114-157 of the agenda) with the following observations/suggestions:

S No.	Para No	Point	Observations/ suggestions of the Finance Committee
1.	1	Excess payment of amounting to Rs.6.02 crore to the DDA	Noted the reply to the Auditors.
2	2	Excess payment of Rs.17,45,197/- on account of service tax through violation of Govt. notification	Noted the reply to the Auditors. Took cognizance of the submission that the amount is in the process of being recovered

3.	2(b)	Irregular payment of service tax amounting to Rs.5,83,496/-	Noted the reply to the Auditors. It was submitted to the Committee that amount is in the process of being recovered.
4.	3(a)	Excess payment of Rs.24,11,878/- on electricity charges	Noted the reply.
5.	3(b)	Outstanding Contingency Advances Rs.78 70 lakh	Took a serious view of the large amount of advances remaining outstanding/ unsettled Took cognizance of the submission that with sustained intensive effort to settle the advances, the outstanding amount has been brought down to Rs. 4.88 lakh as on the day of the meeting.
6	4	Unadjusted advance worth Rs 432.63 lakh.	Noted the reply to the Auditors and suggested that sustained effort should be made for early settlement of the advances with the PWD.
7.	5	Non-observation of GFR in bulk purchase of furniture and fixture.	Noted the reply to the Auditors and reiterated the suggestion recorded in Serial No. 1 under Item 3 of the Minutes
8.	6.	Irregular purchase of computers and other related hardware amounting to Rs.63,27,929/-	Suggested that the matter be referred to the DHE with a request for ex-post-facto approval.
9.	7	Non-recovery of license fee and electricity charges from cafeteria and photocopy shop running in Kashmiri Gate Campus.	Suggested that the amount should be recovered from the vendors
10.	8	Write off irrecoverable loss of library worth Rs.2,25.638/- without conducting any enquiry.	Took cognizance of the reply to the Auditors that a Committee was constituted by the Vice Chancellor to investigate the cause for missing books/titles.

		372	The Finance Committee directed that the Librarian be asked to submit explanation for the loss books, the lapses which caused such a loss, and the steps that has since been taken to prevent occurrence of the same in the future. The FC will consider the report of the enquiry committee as well as the submission of the Librarian in its next meeting.
10.	TAN-1	Assets worth Rs.3,94,90,978/- not found in Assets Register -items.	Took a serious note of this observation by the Auditors and directed that steps be initiated immediately to prepare the Assets Register.
11.	TAN-2	Non-reconciliation of payment of Rs.13,76,312/- lying in suspense head.	Took cognizance of the submission that the same has been reconciled and Auditors of 2014-15 have confirmed the same in their report.
12	TAN-3	Weak financial management in AUD found.	Took cognizance of the submission that steps were being taken to improve the system.
14	It to XI		Noted the replies to the Auditors.
15	TAN-4	Non-conducting of Physical reconciliation of fixed assets worth Rs.14.20 crore	Noted that physical verification is already under progress.
16	TAN-5	Non-adjustment of TA Advances amounting to Rs 1,30,366/-	Took cognizance of the submission that adjustment has been completed.
17.	TAN-6	Irregularities in the contract of hiring of security services	It was submitted to the FC that a new security agency has been awarded contract w.e.f the 1 st of July, 2015 through due process of Tender.
18.	TAN-7	Non-Framing of Pattern of Assistance	Noted the reply to the Auditors
19	TAN-8	Excess payment of Rs.12,200/- on account of Security services in the month of August 2011	Noted that the amount was in the process of being recovered.

5/15

h.

5. To consider the Annual Accounts of the Financial Year 2014-15, the internal Audit Report and replies (tabled during the meeting) submitted by AUD

Resolved to approve the Annual Accounts of the Financial Year 2014-15, the internal Audit Report and replies (tabled during the meeting) submitted by AUD vide **Annexure-2** and the following observation was made:

Section: 6.1X The Committee directed that the difference may be located and reported in the next meeting

The Committee further noted the following typographical errors and directed that the same be corrected as stated in the table below:

Item	Correct Entry	Instead of -
Receipt and Payment Account (page 190) under inner column Bank Account	Rs 12,69,11,475	Rs 133829384
g) Schedule 7 Loan & Advances Schedule (page 197)	Rs.15709549	Rs.55,59468
Advance to PWD		
h) Executive Engineer (Civil)PWD Div No.323 Schedule 7 Loan & Advances Schedule (page 197)	Rs.5047769	Rs 15197850
Advance to PWD		

6. To report the investments made from the surplus funds available under GIA, NPS deductions and FEE collection

Resolved to approve the action taken by the University regarding investments made from the funds under GIA, NPS and Fee Account, vide **Annexure-3**

7. To report the opening of Saving Bank account with various Banks for Campus Development Project, Fee Collection and Student Welfare Fund

Noted the opening of Bank Account, vide **Annexure-4**.

8. To report the funds received as Grants-in-Aid for the Financial Year 2014-15

Noted the details of funds received as grants-in-aid for the Financial Year 2014-15, vide **Annexure-5**.

9. To report about the funds received for the Campus Development during the Financial Year 2014-15

Noted the details of funds received for the Campus Development during the Financial Year 2014-15, vide **Annexure-6**.

10. Reimbursement of telephone expenses to various administrative officers

Resolved to approve the proposal, vide Annexure -7.

The meeting ended with a vote of thanks to the chair.



(Chandan Mukherjee)
Controller of Finance (offg.)



(Shyam B Menon)
Vice Chancellor

GOVT. OF NCT OF DELHI
DIRECTORATE OF HEALTH SERVICES
DELHI GOVT. EMPLOYEES HEALTH SCHEME
F-17, KARKARDOOMA, DELHI - 110032

No. F 25 (III)/DGEHS/292/DHS/2014/ 90221-23

Dated. 27/01/2015

To

✓ The Deputy Registrar (Fin),
Ambedkar University
Lothian Road
Kashmere Gate,
Delhi-110006

Sub: Regarding DGEHS facility to Ambedkar University

Sir,

Please refer to your letter No. AUD/MED/DRF/2014-15/27 dated 17/02/2015 on the subject cited above. In this regard, I am directed to convey the decision that the Delhi Govt. Employees Health Scheme is being administered in respect of Govt. Employees only and does not decide on new inclusion criteria. Further, the university is hereby requested to evolve its own health cover scheme.

This issues with the prior concurrence of Finance Department, GNCTD.

Yours faithfully,


(Dr. S.K. Sharma)
Director, Health Services
Ph: 011-22309220

No. F 25 (III)/DGEHS/292/DHS/2014/ 90221-23

Dated. 27/01/2015

Copy for information to:

1. Deputy Secretary-1, Finance Department, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002.
- 2 P.S to Secretary (Health), 9th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002.


(Dr. S.K. Sharma)
Director, Health Services

376
KAILASH CHAND JAIN & CO. (Regd.)
CHARTERED ACCOUNTANTS

Phone : 011-46081818
Mobile : 09953428119

Annexure - 2

805, Laxmi Deep Building,
Laxmi Nagar District Centre, Laxmi Nagar,
Delhi - 110 092
e-mail : delhi@kcjainco.com, kcjaindelhi@gmail.com

AUDITOR'S REPORT

1. We have audited the attached balance sheet of "Ambedkar University Delhi" as at 31st March 2015 and also the Income & Expenditure Account for the year ended on that date annexed thereto. The Financial Statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.
2. We conducted our audit in accordance with auditing standards accepted in India. Those Standards requires that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.
3. An audit includes examining on test basis evidence supporting the amounts and disclosures in the financial statement an audit also includes assessing the accounting principal used and significant estimates made by management, as well as evaluating the overall financial statement presentation
4. Previous year's figures have been rearranged and regrouped wherever necessary.
5. We believe that our audit provides a reasonable basis for our opinion.
6. We report that :
 - i) Disclosure required as per Accounting Standard 15 "Employee Benefits" and Accounting Standard 29 "Provisions, Contingent Liabilities and Contingent Asset" has not been made.
 - ii) In the absence of appropriate instruction employer and employee contribution deducted during the year and previous year on "New Pension Scheme" (NPS) has not been remitted to the appropriate authorities and amount is kept in the form of Bank's FDR/Separate Bank Account. Liability on account of interest/Penalty if any for non/late remittance of amount has not been ascertained and provided.
 - iii) AUD has started to maintain the separate accounts with respects to projects (CECED, Sir Jamshedji TATA Trust, Sir Ratan TATA Trust, UGC and other project) from this current year. Amount of advances and assets of each project are subject to reconciliation and are unconfirmed, consequential impact for the same on income and expenditure and asset and liabilities of the university are not ascertainable.
 - iv) Liability on account of non/less deduction of tax and late remittance of tax has not been ascertained and provided by the University.
 - v) Last year Net suspense Current liability of Rs. 13,76,312 has been rectified by University.

Loans and Advances include amount of Rs 3,31,12,604 to PWD given in last years respectively for various depository work awarded. As per record and information provided to us various works awarded were completed by PWD during the last years and AUD is utilising those assets/facilities and statement is given on dated 16.01.2015 vide reference No. 323/2014-15/100 for amounting Rs 1,01,50,081 which is adjusted against their advances. Position of Advances given to PWD (subject to confirmation and reconciliation) as on 31.03.2015 is as below:

Particulars	Amount in (Rs.)
Opening Balance as on 01.04.2014	
- Advance to PWD	1,57,09,549
- Executive Engineer (Civil) PWD Div No. 323	1,51,97,850
- Executive Engineer, Electrical Div No. 535	1,23,55,286
Less: Adjusted against Statement given by PWD Div No. 323	1,01,50,081
Advances as on 31.03.2015	3,31,12,604

vii) Ambedkar University withheld the amount of Rs. 67,865 (towards PF) and Rs. 23,686 (towards ESI) with respect to Rakshak Securities Pvt. Ltd. In last year i.e. 13-14 but in Current Year no amount has been withheld towards liability (as principal employer) by Ambedkar University.

viii) Fixed Assets are charged off during the year of purchase.

ix) It is informed to us that due to regrouping there is difference of Rs. 1,27,631 in Capital fund and amount of capital fund is subject to verification and reconciliation

x) Advances to staff and other are subject to reconciliation and are unconfirmed, consequential impact for the same on income and expenditure and asset and liabilities of the university are not ascertainable.

We further report that:

- We have obtained all the information and explanation which, to the best of our knowledge and belief, were necessary for the purpose of our audit.
- In our opinion, proper books of accounts, as required by law, have been kept by the University, so far as appears from our examination of those books.
- The balance Sheet and the Income and expenditure, dealt with by this report, are in agreement with the books of accounts.
- The Balance Sheet and Income & Expenditure Account, dealt with by this report comply with the accounting standard as applicable to AUD (issued by ICAI) except stated in Point No. 6(i)
- In our opinion and to the best of our information, and according to the explanation given to us the said accounts, subject to the point no. 6(i) to 6(x) above and subject to notes on accounts as



per Schedule No. 13, give a true ~~and~~ fair view in the conformity with the accounting principles generally accepted in India:

- a) In the case of Balance Sheet, of the state of affairs of the University as at March 31, 2015
and
- b) In the case of the Income & Expenditure Account, of the excess of the Income over
expenditure for the year ended on that date.

For Kailash Chand Jain & Co,
Chartered Accountants

Abhishek Jain
Partner
Mem No. 407973



Place: New Delhi
Date: 04/07/2015

AMBEDKAR UNIVERSITY DELHI
BALANCE SHEET AS AT 31st MARCH 2015

(Amount in Rs.)

<u>CORPUS/CAPITAL FUND AND LIABILITIES</u>	<u>Schedule</u>	<u>Current Year</u>	<u>Previous Year</u>
CORPUS/CAPITAL FUND	1	509,224,161	300,571,479
RESERVE AND SURPLUS	2	-	-
earmarked/ENDOWMENT FUNDS	3	56,032,594	10,583,758
CURRENT LIABILITIES AND PROVISIONS	4	76,303,518	45,390,854
TOTAL		641,560,272	356,546,089
<u>ASSETS</u>			
FIXED ASSETS	5	184,864,528	141,982,406
INVESTMENTS-FROM EARMARKED/ENDOWMENT FUNDS		-	-
INVESTMENT OTHERS	6	171,822,000	50,700,000
CURRENT ASSETS, LOANS ,ADVANCES ETC.	7	284,873,744	163,863,684
MISCELLANEOUS EXPENDITURE[to the extent not written off or adjusted]		-	-
TOTAL		641,560,272	356,546,090
SIGNIFICANT ACCOUNTING POLICIES	13		

For Ambedkar University Delhi

Chandan Mukherjee

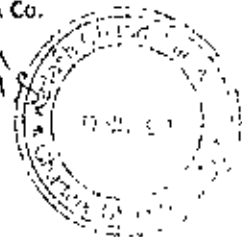
Chandan Mukherjee
(Pro Vice-Chancellor & Controller of Finance)

Date: 04/07/2015

Place: Delhi

For Kailash Chand Jain & Co.
Chartered Accountants

Abhishek Jain
Abhishek Jain
Partner



For Director
CONTROLLER OF FINANCE
Ambedkar University, Delhi
Gyan Ganga Road, Kashmere Gate, Delhi-110006

AMBEDKAR UNIVERSITY DELHI
INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD 31ST MARCH 2015

(Amount in Rs.)

<u>INCOME</u>	<u>Schedule</u>	<u>Current Year</u>	<u>Previous year</u>
Income from Fee	8	40,259,414	45,131,835
Grants- State	9	388,566,090	250,000,000
Grant- UGC Development Fund*			28,000,000
Income from Investments (Income on Investment, From earmarked /endow, Funds transferred to Funds*			493,768
Other Income	10	4,545,245	5,570,113
Interest Income:			
Savings Bank Account		2,736,301	2,246,013
FDR		7,327,623	3,603,937
TOTAL (A)		443,434,673	334,995,666
<u>EXPENDITURE</u>			
Academic Expenses	11	20,818,020	17,343,800
Administrative Expenses	12	52,964,513	71,837,119
Salary to Staff		161,789,542	143,965,184
Expenditure on Grants,Subsidies etc., UGC*			8,445,161
Fixed Assets			
GIA		22,550,554	11,576,078
UGC Development Fund		-	3,533,757
TOTAL (B)		258,122,629	256,651,095
Balance being excess of Income over Expenditure (A-B)		185,312,045	78,344,571
Transfer to Special Reserve (Specify each)			
Transfer to /from General Reserve		-	-
Opening Balance Brought forward		-	80,244,504
BALANCE BEING SURPLUS/DEFICIT) CARRIED TO CORPUS/CAPITAL FUND		185,312,045	158,589,075
SIGNIFICANT ACCOUNTING POLICIES	13		

*Separate Project account for UGC has been maintained from Current Year and shown in separate schedule no. 3

For Ambedkar University Delhi

Chandan Mukherjee
(Pro Vice Chancellor & Controller of Finance)

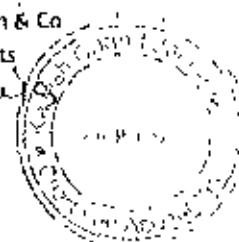
Date: 04/07/2015

Place: Delhi

For Kailash Chand Jain & Co
Chartered Accountants
Abhishek Jain
Partner

For Kailash Chand Jain & Co
Chartered Accountants

Abhishek Jain
Partner

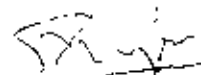


Ambedkar University Delhi
Receipt and Payment Account for the year ended 31st March 2015

(Amount in Rs.)

Receipts	Schedule	Amount	Payments	Schedule	Amount
Opening Balance		114,684,071.70	Fixed Assets	Schedule 5	22,550,553.83
Bank Accounts 114577443.7			Investments		121,122,030.00
Cash-in-hand 6628.00			Transfer to Other Fund		27,818,022.00
			Project		3,054,396.00
Grant Received		338,586,090.00	Current Asset		
Indirect Incomes		8,589,951.56	Academic Expenses	Schedule 11	20,818,019.84
Current Asset		2,879,882.47	Administrative Expenses	Schedule 12	52,954,513.00
Course Fee (Net of Refund)		46,705,724.49	Salary to Staff		161,789,542.00
Current Liability		25,537,429.57	Closing Balance		126,919,103.60
			Bank Accounts 133828354.54		
			Cash-in-hand 6628.00		
Total		537,043,148.89	Total		537,043,149.67

For Ambedkar University Delhi



Chandan Mukherjee

(Pro Vice-Chancellor & Controller of Finance)

मेला नियंत्रक

CONTROLLER OF FINANCE

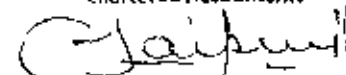
अम्बेडकर विश्वविद्यालय दिल्ली

Ambedkar University Delhi

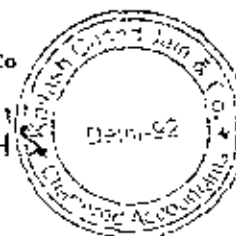
लक्ष्मण रोड, कश्मीर गेट, दिल्ली-110006

Lothian Road, Kashmir Gate, Delhi-110006

For Kailash Chand Jain & Co
Chartered Accountants



Abhishek Jain
Partner



381

Ambedkar University Delhi
Schedules Forming Part of Balance Sheet as at 31st March, 2015

(Amount in Rs.)

Schedule 1 - Capital Fund

Particulars	2014-15	2013-14
Opening Balance	300,571,481	121,922,575
Less: Adjustment Schedule 14	19,541,487	
Add: SURPLUS/DIVIDEND of current year transferred from Income and Expenditure	185,317,045	158,550,071
Add: Fixed Assets purchased during the year out of funds	42,882,122	15,059,811
Closing Balance	509,274,161	300,571,481

Schedule 2 - Reserve and Surplus

Particulars	2014-15	2013-14
Reserve and Surplus	-	-
Total	-	-

Amodkar University Delhi
Schedules Forming Part of Balance Sheet as at 31st March 2015

Subschedule 3- Earmarked/Endowment Funds

(Amount in Rs.)

Sr.No.	Particulars	CECED	SRIT	ITT	Campus Development	UGC Development Fund	Other Projects*	Total
A	Opening Balance of the Funds							
	Bank Balance	8,384,778	-	15,064		16,568,075	2,603,170	27,571,185
	Advances	4,553,510	-	-		4,767,421	125,022	9,445,953
	Total A	12,938,288	-	15,064	-	21,335,496	2,728,292	37,017,137
B	Additions to the Funds							
	i. Donation / Grants	40,428,353	2,000,000	10,115,000	15,000,000	-	13,735,633	81,278,992
	ii. Income from investments made on account of funds (Bank Interest)	641,509	55,186	93,613	177,911	291,563	243,359	1,503,142
	iii. Other addition (Unspent cash Out of Advance)	149,474	-	91,032	1,650	165,813	82,769	491,758
	Total B	41,219,342	2,055,186	10,301,665	15,179,561	458,376	14,061,761	83,275,892
C	Utilisation / expenditure towards objectives of funds							
	i. Capital Expenditure							
	a. Fixed Assets	197,474	-	-	-	17,715,499	2,417,595	20,331,568
	b. others	-	-	-	-	-	-	-
	Total C (i)	197,474	-	-	-	17,715,499	2,417,595	20,331,568
	ii. Revenue Expenditure							
	a. Salaries, Wages and Allowances etc.	6,798,132	1,349,522	605,000	-	-	2,552,054	11,304,613
	b. Rent	-	-	-	-	-	-	-
	c. Other Administrative expenses	21,011,986	71,179	5,964,403	52,450	1,743,563	3,780,473	32,824,054
	Total C (ii)	27,810,118	1,420,806	6,569,403	52,450	1,743,563	6,332,527	43,928,867
	Total (C)	28,007,592	1,420,806	6,569,403	52,450	19,460,062	8,750,122	64,260,435
	NET BALANCE AS AT THE YEAR END (A+B-C)	26,150,036	634,380	3,727,326	15,127,111	2,333,810	8,059,931	56,032,594
	Closing Balance represented by:-							
	Bank Balance As On 31.03.2015	17,070,344	580,880	3,727,326	15,127,111	1,083,083.99	6,917,909.00	57,506,653.88
	Advances:-	1,079,592	53,500	-	-	1,250,726.02	1,142,022.00	3,525,940.00
		26,150,036	634,380	3,727,326	15,127,111	2,333,810	8,059,931	56,032,594

* For Details of Other Projects please refer Sub-schedule 3.1

Schedule 3.1 - Details of Other Projects

(Amount in Rs.)

		1	2	3	4	5	6	7	8	9	10	11	12	13	14	
		British Council	HYNGO	National Book Trust	APST	NUPI	E - QUAL Project	Rohini Ghadiok Foundation	ICSSR Delhi Oralties (CCK)	ICSSR (Oinam Hemjata Devi)	ICSSR (Class and caste in India)	ICSSR (Minaketan Behra) 2nd	British Council II	ICSSR (Shailja Menon)		TOTAL
a	Opening Balance of the Funds	0	0	41000	0		0	267580	0	0	0	412910	223320	600000		1544910
b	Addition to the funds															
c	Funds / Grants	414254	165000	730425	7225	1476358	5166013	495000	480000	180000	561225	0		0		9675480
d	Income from investments made on account of funds(Bank Interest)	0	0	0		0									0	
e	Other addition														0	
	Total (a+b)	414254	165000	731425	7225	1476358	5166013	762580	480000	180000	561225	412910	223320	600000		11220400
f	Utilisation / expenditure towards objectives of funds															
g	Capital Expenditure															
h	a fixed Assets	0	0	0		59250	2000574	0	0	0	0	0	0	0	0	2099824
i	b others					0						0	0			
	Total	0	0	0		59250	2000574	0	0	0	0	0	0	0	0	2099824
j	Revenue Expenditure															
k	Salaries , Wages and allowances etc	0	0	0		527500	259643	0	232258	0	0	24935	0	77619		1121955
l	Rent	0	0	0		0		0	0				0	0		
m	Other Administrative expenses	414254	0	564648	7225	0	562197	660000	0	0	85003	0	126914	522381		2942622
	Total	414254	0	564648	7225	527500	821840	660000	232258	0	85003	24935	126914	600000		4064577
	Total (C)	414254	0	564648	7225	626750	2822414	660000	232258	0	85003	24935	126914	600000		6164401
n	Advances						290000		50000	127000		50000				517000
	NET BALANCE AS AT THE YEAR END (a+b-c)	0	165000	205777	0	249608	2053599	102680	247742	53000	476212	337975	96405	0		4588999

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Ambedkar University Delhi
Schedules Forming Part of Balance Sheet as at 31st March, 2015

(Amount in Rs.)

Schedule 4 - Current Liability

Particulars	Subschedule	2014-15	2013-14
Security Deposits	4.1	416,780	408,780.00
Unpaid Money		4,164,800	3,681,400.00
Sundry Creditors		1,270,111	9,511,622.00
Duties & Taxes	4.2	1,812,905	696,740.00
Employer Liabilities	4.3	47,016,918	28,422,915.68
Unpaid Money Deposits		467,191	2,196,780.00
SUNDRY LIABILITIES F.Y. 2011-12	4.4	292	80,617.00
Contingency Reserve			
Working Capital/Expenses			61,092.00
Creditors Payable		150,000	110,000
AMOUNT PAYABLE TO STUDENTS			1,72,850.00
Indira Gandhi Centre Technical University		629,416	
Computerised Data (SWR A/C)		5,485,107	
CCSW		5,77,500	
SSR Project		608,448	
Legal Disbursement CCNUT		165,275	
Unpaid Salary		3,248,750	
PF		2,917,615	
Other Project		1,28,776	
Total		76,701,518	45,396,813

Subschedule 4.1 - Security Deposits

Particulars	Amount in Rs.
CC Determination	10,000
Trade Settlements Ref. Ltd	10,000
Electric Sales Corporation	50,000
Instrument Systems	15,000
Sanitary Systems	15,000
Telecoms & Electronics	15,000
Other Security Deposits	278,780
Performance Guarantee	42,500
	416,780

Subschedule 4.2 - Duties & Taxes

Particulars	Amount in Rs.
ATM	
IDS II/5.14.0	115,649
IDS II/5.14.1	401,010
IDS II/5.14.2	1,341,246
Net Balance	1,857,905

Subschedule 4.3 - Employee Liabilities

Particulars	Amount in Rs.
Salary Payable	3,248,750
Employer Liabilities	47,016,918
	47,016,918

Subschedule 4.4 - Sundry Liabilities F.Y. 11-12

PARTICULARS	AMOUNT
Liabilities arising from salary	
ATM	100
Secretary (ATM)	100
Total	200.00

Ambedkar University Delhi

Schedules Forming Part of Balance Sheet as at 31st March, 2015

(Amount in Rs.)

Schedule 5 - Fixed Asset

Particulars	Opening	Addition	Deletion	Depreciation	Closing
Books	40,507,604	19,567,267	-	-	60,074,871
Air Conditioner	1,181,789	-	-	-	1,181,789
Computer and Peripherals	24,349,328	-	-	-	24,349,328
Computer Hardware & Other Equipments	-	1,452,154	-	-	1,452,154
Units	8,000	-	-	-	8,000
Electrical Installation	112,478	-	-	-	112,478
Land	78,750	-	-	-	78,750
Furniture and Fixture	65,112,639	1,455,545	-	-	66,568,184
Heat Converter	61,614	-	-	-	61,614
Office Equipment	2,857,899	70,588	-	-	2,928,087
Water Cooler	491,599	-	-	-	491,599
Books FY 2011-12	779,209	-	-	-	779,209
Computer and Peripherals 2011-12	2,902,644	-	-	-	2,902,644
Total (A)	138,448,153	22,550,554	-	-	160,998,207
CCCFD	-	-	-	-	-
Computers	-	119,124	-	-	119,124
Equipment	-	42,450	-	-	42,450
Furniture	-	25,900	-	-	25,900
Total (B)	-	197,474	-	-	197,474
OTHER PROJECT	-	-	-	-	-
Computer and Peripherals (Other Projects)	-	855,071	-	-	855,071
Office Equipment (Other Projects)	-	1,562,524	-	-	1,562,524
Total (C)	-	2,417,595	-	-	2,417,595
UGC	-	-	-	-	-
Books	2,507,192	-	-	-	2,507,192
Computer Software	483,711	-	-	-	483,711
Computers	542,850	6,430,504	-	-	6,973,444
Furniture & Fixtures	-	162,356	-	-	162,356
Development of ICT	-	7,570,153	-	-	7,570,153
Laboratory Equipments & Infrastructure	-	1,551,396	-	-	1,551,396
Total (D)	3,534,253	12,716,489	-	-	23,250,252
Grand Total	141,982,406	42,882,122	-	-	184,864,528

Schedule 6 - Investment

Particulars	Opening	Created	Matured	Closing
FDI	-	55,412,650.00	71,590,659.00	13,822,000.00
FDI No. 131826(000078)	19,700,000.00	-	19,700,000.00	-
FDI NPS 5NSI 076486	-	16,000,000.00	-	16,000,000.00
FDI No. 41 19934	11,000,000.00	-	11,000,000.00	-
FDI No. 44 19936	20,000,000.00	-	20,000,000.00	-
FDI 5NSI 077196	-	50,000,000.00	50,000,000.00	-
FDI 5NSI 077199	-	30,000,000.00	30,000,000.00	-
Canara Bank Kashi (GFC)	-	24,000,000.00	-	24,000,000.00
Punjab & Sind Bank (Fixed Deposit)	-	34,000,000.00	-	34,000,000.00
Syndicate Bank Fixed Deposit Account	-	30,000,000.00	-	30,000,000.00
Union Bank of India (Fixed Deposit)	-	44,000,000.00	-	44,000,000.00
Total	50,700,000	-	-	171,822,000

388

Ambedkar University Delhi
Schedules Forming Part of Balance Sheet as at 31st March, 2015

(Amount in Rs.)

Schedule 7 - Current Asset, Loans and Advances

Particulars	2014-15	2013-14
I) Loans and advances		
a) LTC Advance to Staff Subschedule 7.1	34,400	
b) Advances to Staff and faculty Subschedule 7.2	2,199,682	2,264,004.00
c) Advances - Projects	1,525,940	
d) Advances to Association of Indian Universities	30,000	11,000.00
e) Advances to CP Delhi	12,053	67,064.90
f) Advance to PWD	5,550,468	15,771,540.00
g) Executive Engineer (Civil) PWD Div No. 323	15,197,850	27,553,136.10
h) Executive Engineer, Electrical Div No. 353	1,155,786	0
i) Advance to CSSR Project	27	0
j) Imprest	136,777	74,910.00
k) India Islamic Cultural Centre	40,225	0
l) India International Center (IIC)	110,000	57,500.00
m) Imprest (Finance)	30,615	0
n) Advance to supplier	-	517,658.00
Total (i)	39,440,833	46,760,820
II) Cash	ALD	6,628
III) Bank Balance		
Canara Bank Dwarka-2226	56,428,738	31,107,599.71
Canara Bank Kashmere Gate(51560)	58,617,048	(9,011,457)
Canara Bank-4066 CCED	25,070,944	8,384,775.55
Syndicate bank-A/C 87560 (MPC GRANT)	1,083,084	16,568,075.10
Syndicate bank-7027(ITT)	1,777,326	1,004,006
IDBI BANK A/C 4329 SMTT	580,880	
IDBI Bank Civil Line-00023	6,217,909	7,603,770.00
IDBI Bank (RDS)	40,007	
NPS Fund (Deposit Accounts) 3872	945,127	15,956,793.16
Syndicate Bank-70112	8,186,855	49,060,117.40
Punjab and Sind Bank (Campus Development)	15,127,111	
Punjab and Sind Bank (15/900)	2,698,735	
Total (III)	179,418,129	114,677,844
IV) Other		
Accrued Int	2,077,193	
Amount Recoverable from Rakshak Security	1,745,197	
CEGF ID	5,942,473	6,918.00
Other Projects		
Grant Receivable	50,000,000	
Prepaid Expense	797,009	
RDS Recoverable	10,527	10,527.00
Telephone Connection Deposits	12,500	17,500.00
Suspense		1,201,491.00
ACCURED Interest	5,912,155	1,597,148.00
Total (IV)	66,038,350	2,009,742
Total Current Assets (I+II+III+IV)	284,871,744	163,861,684

Ambedkar University Delhi

Schedules Forming Part of Balance Sheet as at 31st March, 2015

(Amount in Rs.)

Subschedule 7.1 - LTC Advance

Particulars	Closing
LTC Advances to Brijesh Kumar Gupta	5,400
LTC Advance To Debal C. Kar	29,000
Total	34,400

Subschedule 7.2- Advances to Staff and faculty

Particulars	Closing
Advance to Dean Academic Services	75,000
Akha Kaihi Mao	18,500
Anirban Sen Gupta	82,539
Archana Sharma	(114)
Asmita Kabra	100,500
Bhoni Biswas	119,712
C. Sanjeesh Kumar	5,000
Deepan Sivaraman	475,000
Dhantri Chakravarty	100,000
Kunakoose Mankottam(SBPPSE)	30,000
Lovitola Jimc.	148,000
Manish Jain	205,000
Nandini Nayak	54,980
Nidhi Chopra	15,000
Nirmalya Narayan Chakraborty	4,850
Rachna Johri	14,750
Ramanjeet Kaur	58,000
Satish Mishra	125,000
Sanjay Sharma	75,000
Santosh Kumar Singh	89,000
Sayandeep Chaudhury	116,666
Sheetal Nagpal	1,000
Shobalee Jain	15,000
Shivaji K Pannikkar	32,300
Surajit Sarkar	189,999
Suresh Bat'u-AUD	236,000
Usha Mudiganti	10,000
Yabinder Singh	3,000
Total	2,399,682

Schedule 9 - Income from Fee

Particulars	Amount
Application Fees and Examination Fee	4,308,141
Less: Advertisement/Gen. Expenses	1,131,986
	3,176,155
Co-Curricular	660,000
Less: Co-Curricular Activities & Industry Interface	517,878
	148,084
Course Material Cost	964,000
Less: Course Material / Data Base	5,350
	948,650
Extra Mural	805,000
Less: Extra Mural Activities Expenses	32,400
	777,600
Tuition Fee	42,691,826
Less: Expenses	
Learning Enhancement	2,791,315
Scholarship	1,729,908
Course Fees Refund	500,500
Fee Waiver/Refund	616,200
Placement & Career Counselling	23,708
	7,669,631
Net Tuition Fee	35,021,995
Late Fee Fine	141,930
Partial Course Transitory Cost	40,000
Degree Fees	10,000
Net Income from Fee	40,259,414

Ambedkar University Delhi
Schedules Forming Part of Income and Expenditure for the period ended 31st March, 2015

(Amount in Rs.)

Schedule 9 - Grants - State Govt.

Sr.No	Sanction Order No.	Dated	J.1(1)(2)(1)(4)(3)-GIA Salaries	J.1(1)(2)(1)(4)(1)-GIA other than salaries (General)	J.1(1)(2)(1)(4)(2) GIA Capital Assets	MH 4202-Capital Plan JJ1(1)(1)(2)400 KVA electrical	Total Funds allocated as installment
1	DHE-03(1)/AUD/GIA/2013-14/626-634	13.5.2014	42,500,000	18,750,000	-	-	61,250,000
2	DHE-03(1)/AUD/GIA/2013-14/4349-57	26.5.14	120,000,000	52,500,000	-	-	172,500,000
3	DHE-20(1)/AUD/GIA/2014-15/6175-6185	12.12.2014	-	20,000,000	-	-	20,000,000
4	DHE-20(1)/AUD/GIA/2014-15/1104-112	17.03.2015	57,500,000	-	25,000,000	-	82,500,000
5	DHE-20(1)/AUD/GIA/2014-15/1704-1712	31.03.2015	30,000,000	20,000,000	-	-	50,000,000
6	DHE-20(6)/AUD/Capital/2014-15/3/6238-6239 For Yashmeregate campus	17.12.14	-	-	-	2,316,090	2,316,090
	Total		250,000,000	111,250,000	25,000,000	2,316,090	388,566,090



392

Ambedkar University Delhi

Schedules Forming Part of Income and Expenditure for the period ended 31st March, 2015

{Amount in Rs. }

Schedule 10 - Other Income

Particulars	Amount
Application Fee (Recruitment)	97,000
Library Card Fees	2,700
Overhead Charges (Income)	1,76,402.2
License	16,710
Rent	460
Sale of Scrap	0.052
Misc. Receipts	37,978
Cheques not cashed	2,546,743
Total	4,545,245

Schedule - 11 : Academic Expenses

Particulars	2014-15	2013-14
Consultative Meeting Expenses	870,873	-
Field Based Learning/Project Work	154,970	424,429
Guest Faculty & Visiting Faculty	6,120,514	5,005,245
Journals / Periodicals / Subscriptions/Softwares	5,013,012	-
Newspaper and Periodicals	87,831	53,564
Industries	-	2,590,158
Research Project	178,343	81,240
Seminars/conference/workshop/functions	2,026,032	2,818,282
Examination Exp	-	175,294
Stipend to Student(AUC)	5,985,160	2,371,981
Total	20,818,020	17,343,800

Ambedkar University Delhi

Schedules Forming Part of Income and Expenditure for the period ended 31st March, 2015

(Amount in Rs.)

Schedule 12 - Administrative Expenses

Particulars	2014-15	2013-14
Advertising and Publicity	2,691,674	6,771,653
Amc Repair & Maintenance Charges	979,104	-
AMC/Repairs & Maintenance of Equipments	152,717	-
Audit Fees	150,000	150,000
Bank Charges	37,344	27,619
Concession Expenses	794,257	743,655
Loan While You Learn Scheme	726,400	447,750
Post Freight Charges	5,767,690	6,517,050
ERP & Software	1,110,581	306,931
Copy/Printing/Stationery	48,470	-
Mining of vehicle	2,457,739	3,344,140
Furniture	20,175	124,846
Refreshment and Catering (Entertainment)	-	76,017
Travel Expenses	195,500	-
Medical Expenses	3,038,858	2,474,541
Meeting Expense (Statutory Bodies)	672,024	571,431
Membership & Subscription Expenses	232,647	83,678
Airfare Concession	942,431	2,189,791
Postage and Courier	80,015	91,317
Salary and Stationery	3,596,976	2,267,983
Commission Charges	1,671,355	7,234,775
Professional Development	69,112	-
Repair and Maintenance	11,126,412	22,957,102
Sanitation	5,191,677	5,183,125
Security Expenses	6,46,700	7,405,043
Selection Committee	737,916	1,191,407
Sports Equipments	-	41,120
Staff Welfare	141,006	944,178
TADA (Domestic)	461,701	787,308
TADA (Foreign)	576,980	507,740
Telephone and Internet Expense	3,226,743	754,047
Visa Organization Referral Fund	5,000	-
Working Enhancement	-	2,467,862
Ward Charges	1,127,551	1,877,207
Total	52,064,511	71,817,119

Schedule 14 Adjustment

UGC advance consider as expenses in last year adjustment		1,609,267
Asset purchase last year charged to P&L		15,059,831
Less: Difference due to regrouping		(127,031)
Total		19,541,487

SIGNIFICANT ACCOUNTING POLICIES**1. Accounting Convention**

The financial statements are prepared on the basis of historical cost convention and generally on the accrual method of accounting unless otherwise stated.

2. Revenue Recognition

2.1 Fee from students/ colleges, interest on saving banks accounts are accounted for on cash basis.

2.2 Annual Subscription paid for journals is charged off fully in the year of payment.

2.3 Generally expenses are charged off fully in the year of payment.

2.3 Interest on Investments is accounted for on accrual basis.

3. Government Grants

Government /U.G.C. grants are accounted for on receipt basis. Grant of Rs 5 crores is recognized on accrual basis hence Income is increased in this financial year by Rs 5 Crore.

4. Fixed Assets

Fixed assets are stated at cost and charged off fully in the year of purchase.

Notes to Accounts:

1. The expenditure on salary is for the period from March 2014 to February 2015. No provision is made towards salary for the month of March 2015.
2. From 1st April 2014 Ambedkar University has decided to split the accounting and maintain the same separately in respects to projects (CECED, Sir Jamshedji TATA Trust, Sir Ratan TATA Trust, UGC and other project)
3. Electricity and water charges of Rs.10309217 paid to Indira Gandhi Institute of Technology on the basis of bill raised by Indira Gandhi Institute of Technology, Kashmiri Gate Campus in the ratio of 60:40 (AUD share 40%) for the consumption of electricity and water during the current year and previous year. IGI and AUD are jointly sharing the Kashmiri gate Campus and due to non availability of separate meters PWD on the basis of area and other factors allocated the ratio of consumption as 60:40.
4. Liability on account of non/short deduction tax at source and interest and penalty there on in respect of discrepancy observed and reported is not ascertained and provided for. AUD is in the process to contact the deductees for the recovery of amount /to ascertain the status of tax paid by them.
5. Employee liabilities include Rs 4,21,54663 towards employee and employers contribution of New Pension Scheme as the approval from Directorate of Higher Education is awaited and the amount is yet to be remitted to appropriate authority. Amount of Interest/Penalty, if any, for non remittance at this stage is not ascertainable hence not provided.
6. During the year AUD has received Grant/Financial support for various CECED/Other projects from govt./Other organisations. Amount of bank interest earned on unspent balance of grant/support is taken as a part of respective projects fund.
7. Advance to some of the staff and other are subject to reconciliation and are unconfirmed, consequential impact for the same on income and expenditure and asset and liabilities of the university are not ascertainable.
8. Previous year's figures have been rearranged and regrouped wherever necessary due to adopting new format of financial statement.
9. As on 31.03.2015 balances outstanding as given below is representing the balance unspent

CECED	Rs. 26150036
Sir Jamshedji Tata Trust	Rs. 3727326
UGC Development Fund	Rs. 2333810
Sir Ratan Ji Tata Trust	Rs. 634380
Other Project	Rs. 8059931
10. AUD is maintaining record showing grant received, Cumulative amount paid for expenses and advances and unspent amount of grant outstanding at the beginning and closing of the year

Further AUD is in process to maintain the record showing item wise expenditure according to the approved budget heads and to meet the other requirement with regard to record maintenance of the donor.

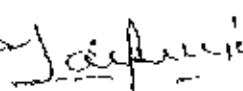
11. Some of the projects are continuing till 31.03.2015, as per sanction terms/MOU executed with the donor organisation, the tenure of these projects was expired on or before 31.03.2015. Although the extension of validity of these projects shall not have any financial impact as the delay in the completion of projects are otherwise approved by the donor organisation.
12. Some of the organisation while extending the fund for various projects had executed the MOU/Contract/Work order and have assigned the project to AUD/CECED in the capacity of consultant/service provider. Management is of the view that provisions of the "Service Tax" are not applicable as the funds are transferred for social welfare projects in the largest public interest. However AUD is in the process to clarify the matter with the donor/grantor/project awarding organisation.
13. During the year overhead charges on account of AUD allocable expense on CECEC projects is charged for two project viz. Unicef and MHRD. Management is of the view that the overhead charges on the other project shall be charged on their certainty of realisation/completion of projects.
14. Amount of Rs. 17,45,197 is recoverable from Rakshak Security with respect to service tax paid to them in last financial years. That will be recover in next financial year.
15. Current Liability of Net suspense balance of Rs. 13,76,312 has been corrected in this year.
16. Schedules 1 to 14 are annexed to and form an integral part of the Balance Sheet as at 31st March 2015 and the Income and Expenditure Account for the year ended on that date.



Chandan Mukherjee

जिम्मेदार निदेशक
CONTROLLER OF FINANCE
आम्बेडकर विश्वविद्यालय, दिल्ली
Ambodkar University, Delhi
पञ्जीकरण सं. दिल्ली-110006
असमसकृत निदेशक (आर्थिक अधिकारी)
Ambodkar University Delhi

For Kailash Chand Jain & Co.
Chartered Accountants

Abhishek Jain
Partner
Mem No. 407973

Place, New Delhi
Date 01/07/2015

397

ITEM NO.6/FC-12/14.07.2015/FinanceTo report investments made from the surplus funds available under
GIA, NPS deduction and FEE collection**NOTE**

As has been decided, the surplus funds available under GIA, NPS deduction and FEE collection etc. have been invested at best interest rates as indicated in the table given below as per the guidelines approved by the Finance Committee. (Minutes of the Investment committee are annexed: Annexure-E)

S.No	Date of Investment	Source of Fund	Value of Deposit (in Rs.)	Rate of Interest (%)	Period of Investment	Remarks
1	16.10.14	GIA	30,000,000	8.00	46 Days	Fresh Investment
2	16.10.14	GIA	50,000,000	8.75	91 Days	Fresh Investment
3	16.10.14	NPS	6,297,000	9.05	One Year	Fresh Investment
4	17.10.14	FEE	20,000,000	9.05	One Year	Fresh Investment
5	17.10.14	FEE	14,000,000	9.05	One Year	Fresh Investment
6	18.10.14	FEE	20,000,000	9.05	One Year	Fresh Investment
7	18.10.14	FEE	14,000,000	9.05	One Year	Fresh Investment
8	6.12.14	CSSRM Project	1,125,000	8.80	One Year	Fresh Investment
9	13.2.15	NPS	9,995,000	9.00	One Year	Fresh Investment
10	13.2.15	NPS	6,410,000	9.00	One Year	Fresh Investment
11	13.2.15	NPS	9,995,000	9.00	One Year	Fresh Investment

12	14.2.15	FEE	4,010,000	9.00	One Year	Fresh Investment
13	14.2.15	FEE	9,995,000	9.00	One Year	Fresh Investment
14	14.2.15	FEE	9,995,000	9.00	One Year	Fresh Investment
15	9.4.15	NPS	17,378,709	8.50	One Year	Re-invested on maturity
16	29.4.15	NPS	153,424	8.80	One Year	Re-invested on maturity
17	11.4.15	FEE	32,584,983	8.50	One Year	Re-invested on maturity
18	29.4.15	FEE	287,767	8.80	One Year	Re-invested on maturity
19	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
20	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
21	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
22	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
23	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
24	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
25	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
26	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
27	2.5.15	GIA	9,000,000	8.00	91 Days	Fresh Investment
28	6.5.15	GIA	6,000,000	7.50	46 Days	Fresh Investment
29	6.5.15	GIA	6,000,000	7.50	46 Days	Fresh Investment

The matter is placed before the Finance Committee for information please.

MINUTES OF THE MEETING OF THE INVESTMENT COMMITTEE HELD ON OCTOBER 14, 2014 at 05:00 PM IN THE OFFICE OF THE REGISTRAR, AUD CAMPUS, KASHMERE GATE, DELHI 110006.

The following members were present.

1. Dr. Asmita Kabra, Faculty member
2. Prof. Jatin Bhatt, Registrar
3. Prof. Chandan Mukherjee, COF

The members were welcomed and informed about the position of funds to be invested and interest rates offered by various banks. The details of interest rates are annexed as annexure-1. These interest rates were obtained from the following banks by an invitation.

The committee examined the rates offered by the banks mentioned in the comparative statement, and decided that the funds may be invested as per table below:

Name of the Bank	Source of Fund	Amount to be invested	Rate of Interest	Period of Investment
Canara Bank, Kashmere Gate, Delhi	GIA	3 Crores	8.00%	46 days
Canara Bank, Kashmere Gate, Delhi	GIA	5 Crores	8.75%	91 days
Canara Bank, Kashmere Gate, Delhi	NPS	62.97 Lakhs	9.05%	One Year
Union Bank of India, Shakti Nagar, Delhi	FEE	2 Crores	9.05%	One year
Union Bank of India, Shakti Nagar, Delhi	FEE	1.4 Crores	9.05%	One year
Punjab and Sind Bank, AUD Campus	FEE	2 Crores	9.05%	One year
Punjab and Sind Bank, AUD Campus	FEE	1.4 Crores	9.05%	One year

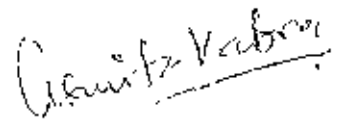
We the members of the Investment Committee are jointly and individually satisfied and recommend that the surplus funds available be invested as detailed above in the table.



Jatin Bhatt



Chandan Mukherjee



Asmita Kabra

October 7, 2013

400

Enclosure - 2

Subject: Grant received from Sage/Miller-McCune for the Centre for Social Science Research Methods (CSSRM)

A cheque of Rs. 11,25,000/- was received from the Sage/Miller-McCune to support activities of the Centre for Social Science Research Methods (vide cheque no 909451 dt. January 10, 2011 drawn on Indian Overseas Bank)

The amount has remained unspent till date.

It is proposed that a separate account be opened under head of Centre for Social Science Research Methods (CSSRM) and the amount be transferred to the same. Since there is no plan of drawing upon this amount for any activity of CSSRM in the near future, it is further proposed that the amount be suitably invested for a period of six months.

The Director of CSSRM and another faculty member, to be nominated by the Vice Chancellor, may be assigned as DDOs to operate the account.

Submitted for approval.

Chandan Mukherjee
Director, CSSRM

Vice Chancellor

Controller of Finance

As proposed at 'A' above,
Refer Chandan Mukherjee, Director, CSSRM
to be the DDO. As and when
a team gets formed, one committee of a
second person

8/10/13

13/08/24
3/10/13

On 08/10/13 the Director, CSSRM, has been
informed that the amount of Rs. 11,25,000/-
has been received from Sage/Miller-McCune
for the Centre for Social Science Research Methods
(CSSRM) and the same has been deposited in the
bank account of the Centre.

cons - from the company. 401

submitted for consideration per.

[Signature]
11/10/14

and (1)

Nov 2
18/11

COP

at 11/11/14

[Signature]
11/11/14

and (1)

Nov 2
18/11

COP

at 11/11/14

[Signature]
11/11/14

and (1)

Nov 2
18/11

COP

Transfer an amount of £ 11,25,000/-
from xxxxx, transfer back to xxxxx, 10/11/14

[Signature]
11/11/14

COP

at 11/11/14

Printed version

and (1)

35

11/11/14

11/11/14

MINUTES OF THE MEETING OF THE INVESTMENT COMMITTEE HELD ON FEBRUARY 12, 2015 at 10:30 AM IN THE OFFICE OF THE REGISTRAR, AUD CAMPUS, KASHMERE GATE, DELHI 110006.

The following members were present.

1. Prof. Jatin Bhatt, Registrar
2. Prof. Chandan Mukherjee, COF
3. Dr. Asmita Kabra, Faculty member

The members were welcomed and informed about the position of funds to be invested and interest rates offered by various banks. The details of interest rates are annexed. These interest rates were obtained from Canara bank, IDBI bank, Syndicate bank and Punjab & Sind bank by an invitation.

The investment of surplus funds as Fixed Deposit is done on the basis of highest quoted rate by any of the bank for a particular amount, time period and need of access to such funds from time to time.

The committee examined the rates offered by the banks mentioned in the comparative statement (annexure-1), and decided that the funds may be invested as per table below:

Name of the Bank	Source of Fund	Amount to be invested	Rate of Interest (%)	Period of Investment
Canara Bank, Kashmere Gate, Delhi	FEE	99,95,000/-	9.00	1 year
		99,95,000/-	9.00	1 year
		40,10,000/-	9.00	1 year
		Total from Fee account: Rs. 2,40,00,000/-		
Canara Bank, Kashmere Gate, Delhi	NPS	99,95,000/-	9.00	1 year
		99,95,000/-	9.00	1 year
		64,10,000/-	9.00	1 year
		Total from NPS account: Rs. 2,64,00,000/-		

Committee was also of the opinion to negotiate with the banks associated with AUD, in order to go for sweep account which will automatically place a fixed deposit at the prevailing rate from the bank account.

We the members of the Investment Committee are jointly and individually satisfied and recommend that the surplus funds available be invested as detailed above in the table.

Jatin Bhatt

Chandan Mukherjee

Asmita Kabra

Subject: Reinvestment of Fixed Deposit

It is submitted that, FDRs of Rs. 1.6 Crores and Rs.3 Crores from NPS fund and Fee account respectively were placed with Canara Bank for a period of one year with an interest rate of 9.25% p.a. These Fixed Deposits are maturing on April 9 & April 11, 2015.

All the banks associated with Ambedkar University Delhi were contacted and were asked for prevailing rate of interest for investment above Rs. 1 crore.

At present, the banks are providing rate of interest as per below table:

Name of the bank	Rate of Interest*	Period of Investment
Canara Bank	8.50%	One year
Syndicate Bank	8.50%	One year
IDBI Bank	8.25%	One year
Punjab and Sind Bank	8.05%	One year

*Copies of the rates provided by banks are placed in the file

It is proposed that, as the rate of interest of fixed deposits provided by Canara Bank is 8.50% which is highest amongst all the other banks and the deposits are already with the said bank the FDR may be renewed for a period of one year.

If approved, the bank may be communicated to renew the Fixed deposits at the prevailing rate.

Submitted please.

Ashish Patidar
(Ashish Patidar)
Asstt. Registrar (Finance)

DR (F)

12/4/15

DR (F)

12/4/15

DR (F)

12/4/15

DR (F)

12/4/15

DR (F)

12/4/15

MINUTES OF THE MEETING OF THE INVESTMENT COMMITTEE HELD ON APRIL 30, 2015 at 12:00 NOON IN THE OFFICE OF THE CONTROLLER OF FINANCE, AUD CAMPUS, KASHMERE GATE, DELHI 110006.

The following members were present.

1. Prof. Jatin Bhatt, Registrar
2. Prof. Chandan Mukherjee, COF
3. Dr. Asmita Kabra, Faculty member

Mr. Ashish Patidar, Asst. Registrar (F) (Assisted the meeting to be convened).

The members were welcomed and informed about the position of funds to be invested for short period (45 days to 3 months) and interest rates offered by various banks. The details of interest rates are annexed. These interest rates were obtained from Canara bank, IDBI bank, Syndicate bank and Punjab & Sind bank by an invitation.

The investment of surplus funds as Fixed Deposit is done on the basis of highest quoted rate by any of the bank for a particular amount, time period and need of access to such funds from time to time.

The committee examined the rates offered by the banks mentioned in the comparative statement (annexure-1), and decided that the funds may be invested as per table below:

Table A

S.no	Source of Fund	Amount to be invested	Rate of Interest (%)	Period of Investment	Name of the Bank
1	GIA	60.00 Lakhs	7.50	46 Days	Syndicate Bank, Kashmere Gate, Delhi
2		60.00 Lakhs	7.50	46 Days	

Total amount to be invested as Fixed Deposit with Syndicate Bank, Kashmere Gate, Delhi is Rs. 1,20,00,000/- (2 Fixed Deposit of Rs. 60,00,000/- each) at the rate of interest of 7.50% for 46 days.

Table B

S.no	Source of Fund	Amount to be invested	Rate of Interest (%)	Period of Investment	Name of the Bank
1	GIA	90.00 Lakhs	8.00	91 Days	IDBI Bank, Civil Lines, Delhi
2		90.00 Lakhs	8.00	91 Days	
3		90.00 Lakhs	8.00	91 Days	
4		90.00 Lakhs	8.00	91 Days	
5		90.00 Lakhs	8.00	91 Days	
6		90.00 Lakhs	8.00	91 Days	
7		90.00 Lakhs	8.00	91 Days	
8		90.00 Lakhs	8.00	91 Days	
9		90.00 Lakhs	8.00	91 Days	

Total amount to be invested as Fixed Deposit with IDBI Bank, Civil Lines, Delhi is Rs. 8,10,00,000/- (9 Fixed Deposit of Rs. 90,00,000/- each) at the rate of interest of 8.00% for 91 days.

We the members of the Investment Committee are jointly and individually satisfied and recommend that the surplus funds available be invested as detailed above in the table.

Jatin Bhatt

Chandan Mukherjee

Asmita Kabra

ITEM NO.7/FC-12/14.07.2015/Finance**To report the opening of Savings bank account with various banks for campus Development project, fee collection and Student Welfare Fund****NOTE**

1. A savings bank account for "Campus Development Project" has been opened with Punjab and Sind Bank, AUD campus so that the expenditures under campus development project could be maintained separately. The funds are received in University's main account and are then transferred to this bank account.
2. A savings bank account for "Fee collection" has been opened with Punjab and Sind Bank, AUD campus. The fee is now being collected through a challan system and the fee is deposited in this bank account directly by the student. (copy of the challan is enclosed)
3. A savings bank account has been opened with Punjab and Sind Bank, AUD campus wherein the funds collected under the head "Student Welfare Fund", a component of FEE, will be maintained and a matching amount from the rest of the fee collected will also be transferred to this account. Opening of this bank account has already been approved by the FC and BOM.
4. A savings bank account for "Fee collection" was opened with IDBI bank, Civil Lines. The fee was collected through a challan system and deposited in the bank account. The fee was collected by bank official on the campus itself. This account is no more operative for fee collection. In order to facilitate the students a bank account was opened with Punjab and Sind Bank, AUD campus as stated at Sl no. 2 above.

(All the bank account details are annexed: Annexure F)

All the bank accounts mentioned above were opened with approval of the competent authority.

405

Campus Development
A/c

ਪੰਜਾਬ ਐਂਡ ਸਿੰਧ ਬੈਂਕ
Punjab & Sind Bank
ਪੰਜਾਬ ਐਂਡ ਸਿੰਧ ਬੈਂਕ
(Government of India Undertaking)

To/For,

70



Date

11/11/15

The Registrar

Ambedkar University Campus
Kashmere Gate Delhi -



Regi - Opening of A/c no 09001000019379

Respected sir,

We have opened the A/c in the name of
(Registrar Ambedkar University) bearing no 09001000019379
A/c details are as follows

Name:- Registrar Ambedkar University Delhi

A/c No:- 09001000019379

IFSC Code:- PSIB0001098

MICR Code:- 110023109

For above said A/c as per bank norms will not
charge on any drafts Pay order note & RTGS Passbook
& Statement of A/c.

For MURJAB AND SIND BANK
Manager



407 "Fee collection A/c"

Ref. 1338/2014/JUL/01

Date: 10/07/2014

To,

Registrar,

Ambedkar University,

Room No.11, Ground Floor, GGSIU,

Kashmere Gate, Delhi - 110006

Dear Sir,

SUB: BANK DETAILS

Please find below the details of your Fee collection bank account with our Civil Lines Branch.

A/c Name - AMBEDKAR UNIVERSITY DELHI FEE COLLECTION A/C

A/c No - 1338104000007009

Branch Address - IDBI Bank Ltd, 13 Alipur Road, Civil Lines, Delhi - 110054

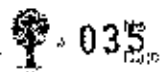
IFSC Code - IBKL0001338

MICR Code - 110259063

Thanking You,

For IDBI Bank Ltd.

Authorized Signatory



अम्बेडकर विश्वविद्यालय दिल्ली
Ambedkar University Delhi

Ambedkar University Delhi
Student Fee SB Account 09001000018300 (Punjab & Sind Bank)

BANKS COPY
FEE SLIP (2015-16)

Receipt No.
Students Name
Fathers/Guardian Name
Programme Name
Semester Name
Total No. of Credit
Enrollment No.
Contact No.
FEE DETAILS
Tuition Fee
Student Welfare Fund
Caution Money
Programme Support and
Extramural Cost
Course Material
Co-curricular activities
& Industry Interface
Late Fee
Others

TOTAL

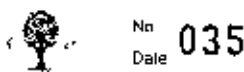
Amount in Words

Mode of payment
(DD/CASH)
Demand Draft No.
Date on DD
Issuing Bank

Signature of Student

Verify and Sign (SS)

Signatory of Bank



अम्बेडकर विश्वविद्यालय दिल्ली
Ambedkar University Delhi

Ambedkar University Delhi
Student Fee SB Account 09001000018300 (Punjab & Sind Bank)

FINANCE DIVISION COPY
FEE SLIP (2015-16)

Receipt No.
Students Name
Fathers/Guardian Name
Programme Name
Semester Name
Total No. of Credit
Enrollment No.
Contact No.
FEE DETAILS
Tuition Fee
Student Welfare Fund
Caution Money
Programme Support and
Extramural Cost
Course Material
Co-curricular activities
& Industry Interface
Late Fee
Others

TOTAL

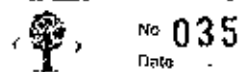
Amount in Words

Mode of payment
(DD/CASH)
Demand Draft No.
Date on DD
Issuing Bank

Signature of Student

Verify and Sign (SS)

Signatory of Bank



अम्बेडकर विश्वविद्यालय दिल्ली
Ambedkar University Delhi

Ambedkar University Delhi
Student Fee SB Account 09001000018300 (Punjab & Sind Bank)

STUDENT SERVICES COPY
FEE SLIP (2015-16)

Receipt No.
Students Name
Fathers/Guardian Name
Programme Name
Semester Name
Total No. of Credit
Enrollment No.
Contact No.
FEE DETAILS
Tuition Fee
Student Welfare Fund
Caution Money
Programme Support and
Extramural Cost
Course Material
Co-curricular activities
& Industry Interface
Late Fee
Others

TOTAL

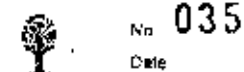
Amount in Words

Mode of payment
(DD/CASH)
Demand Draft No.
Date on DD
Issuing Bank

Signature of Student

Verify and Sign (SS)

Signatory of Bank



अम्बेडकर विश्वविद्यालय दिल्ली
Ambedkar University Delhi

Ambedkar University Delhi
Student Fee SB Account 09001000018300 (Punjab & Sind Bank)

STUDENT COPY
FEE SLIP (2015-16)

Receipt No.
Students Name
Fathers/Guardian Name
Programme Name
Semester Name
Total No. of Credit
Enrollment No.
Contact No.
FEE DETAILS
Tuition Fee
Student Welfare Fund
Caution Money
Programme Support and
Extramural Cost
Course Material
Co-curricular activities
& Industry Interface
Late Fee
Others

TOTAL

Amount in Words

Mode of payment
(DD/CASH)
Demand Draft No.
Date on DD
Issuing Bank

Signature of Student

Verify and Sign (SS)

Signatory of Bank

Free Collection A/c

पंजाब एचएसबीसी बैंक
Punjab & Sind Bank
ਪੰਜਾਬ ਐਚ ਐਸ ਬੀ ਐਸ ਬੈਂਕ

5/3/15

To

Registrar;
Ambedkar University
Campus Delhi
Kashmere Gate Delh.

Subj:- SB A/c No 0900/0000/9500

Respected Sir

with Reference above said A/c detail is
follows

- ① A/c Name:- Registrar Ambedkar University Delhi
- ② SB A/c No:- 0900/0000/9500.
- ③ A/c IFSC Code:- PSIB0001098
- ④ MICR Code:- 110023109.
- ⑤ Address.

Above said A/c As per Bank norms will not charge
Any Draft, Payorder, Neft, R.T.S, Passbook & Statement
Printer Charges.

Thanking you in advance

For PUNJAB ANDY SINGH CO.
[Signature]

ITEM NO.8/FC-12/14.07.2015/Finance**To report about the funds received as Grant-in-aid for the Financial Year 2014-2015****NOTE**

For the Financial year 2014-2015 the following is the Grant-in-aid sanctioned to the University (Sanctioned order copies are annexed: Annexure G)

Amount in LAKHS

Sanction Order No. & Date.	Total Funds allocated as installment	J.1(1)(2)(1)(4) (3)-GIA Salaries	J.1(1)(2)(1)(4) (1)- GIA other than salaries (General)	J.1(1)(2)(1) (4)(2) GIA Capital Assets
DHE-03(1)/AUD/GIA/2013-14/626-634 Dated 13.05.2014	612.50	425.00	187.50	-
DHE-03(1)/AUD/GIA/2013-14/4349-57 Dated 26.09.2014	1725.00	1200.00	525.00	-
DHE-20(1)/AUD/GIA/2014-15/6176-6185 Dated 12.12.2014	200.00	-	200.00	-
DHE-20(1)/AUD/GIA/2014-15/1104-112 Dated 17.03.2015	825.00	575.00	-	250.00
DHE-20(1)/AUD/GIA/2014-15/1704-1712 Dated 31.03.2015	500.00	300.00	200.00	
Grand Total	3862.50	2500.00	1112.50	250.00
DHE-20(6) /AUD/Capital /2014-15/3/6238-6239 Dated 17.12.14 Rs.23,16,090 received for Provision of 400 KVA electrical sub-station by BSES Yamuna Power Ltd. For Kashmir Gate campus				23.16
MH 4202-Capital Plan Sub Head JJ1(1)(1)(2)				
DHE-20(11)AUD/2013-14/3800-3801 Dated 5.9.14(funds under MH 4202-capital plan regarding preparation of detailed project reports etc)				150.00

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2ND FLOOR, 5-SHAM NATH MARG, DELHI-54.

F.No. DHE-03(1)/AUD/GIA/2013-14/ 26.634

Dated: 13/1/14

SANCTION ORDER

Sub:Release of 1st Installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University during the year 2014-15.

I am directed to convey sanction of the Hon'ble Lt. Governor of Delh. for release of an amount of Rs.6.125 Crore as 1st installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University under the following object head in Demand No. 6 (PLAN) Revenue Head as per the details given below for the current financial year 2014-15 subject to the following conditions.

B.E. FOR CFY 2014-15

Account (Demand No. 6)	Code	Major Head/Object Head	Amount (in lac)
2202		J.1-General Education	
2202 03 800 87 96		J.1(1)(2)(1)(4)- Setting up of Ambedkar University	
2202 03 800 87 96 31		J.1(1)(2)(1)(4)(1) Grant-in-aid General	750.00
2202 03 800 87 96 35		J.1(1)(2)(1)(4)(2)-Grant for creation of Capital assets	250.00
2202 03 800 87 96 36		J.1(1)(2)(1)(4)(3)- Grant-in-aid Salaries	1700.00
		Total	2700.00

1st Installment(in lakh)

Total funds allocated as 1 st installment	Budget Biturcation made under object head			Remarks
	GIA Salaries	GIA other than salaries (General)	GIA Capital Assets	
612.50	425	187.50		

- 1) The expenditure of Rs. 187.50 lakh on this account will be debited to Major Head MH"2202" under subhead J 1(1)(2)(1)(4)(1)-Grant-in-aid (General) and expenditure of Rs. 425.00 lakh on this account will be debited to Major Head MH"2202" under subhead J 1(1)(2)(1)(4)(3)-Grant-in-aid (Salaries) for the current financial year (2013-14) subject to compliance of all conditions mentioned in this sanctions order. The payment to the University will be made through RTGS.
- 2) The University shall ensure the observance of Model code of conduct during the Parliamentary Elections.
- 3) A separate GIA register will be maintained as per GFR
- 4) The assets created or acquired wholly or substantially out of this grant should not be disposed of encumbered or utilized for the purpose other than those for which the grant is sanctioned.

- 124
- 5) The Accounts of the University shall be under the audit jurisdiction of AG (Audit), New Delhi and Dte. of Internal Audit, Govt. of NCT of Delhi.
 - 6) A suitable proportion of cost of the courses conducted by the University may be recovered through fees.
 - 7) The head wise monthly expenditure report shall be furnished to the Directorate of Higher Education.
 - 8) The Balance Sheet duly certified by the Chartered Accountant shall be furnished to the Directorate of Higher Education at the close of the financial year.
 - 9) Due prudence and frugality shall be exercised by the grantee institution while incurring expenditure out of GIA and no wasteful expenditure, whatsoever shall be incurred in any manner.
 - 10) Expenditure out of GIA shall be incurred only on the purchase of goods/services, purchase/acquisition of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects execution of which is necessary in public interest.
 - 11) Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to University by this Directorate.
 - 12) The Registrar of the University shall ensure periodical appraisal of the performance of University for ascertaining as to whether the targets/goals assigned to University are being achieved. Continuation of Grant-in-aid shall depend on fulfillment of these conditions.
 - 13) The procedure as prescribed in GFR-2005 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedures as laid down in CPWD manual/GFR-2005 are/is observed while executing projects/work contracts.
 - 14) The Utilization Certificate duly signed by the executive head of the University will be submitted by University within the prescribed time.
 - 15) The Registrar of the University will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/functioning of University for avoiding wasteful expenditure and loss.
 - 16) The Registrar of the University will ensure that the mechanism/checks contemplated in PARA 16 are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
 - 17) A grantee University where accounts functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/services and execution of projects/schemes.
 - 18) The Registrar of the University will ensure the observance of procedure and fulfillment of conditions as laid down in the govt. order No F-12/3/2010-AC/dsfa/dsll/914-921 dated 18.07.2011 issued by F.O.

- 19) **The Planning Department of GNCTD has requisitioned the following information/documents at the time of submission of proposal for the release of 2nd installment:**
- A) *Audited Utilization Certificate for last FY 2013-13.*
 - b) *ELFA audit report for 2012-13 and 2013-14.*
 - c) *Achievement-cum-performance report for last FY 2013-14.*
 - d) *Item-wise expenditure report up to March 2014(recurring & non-recurring).*
 - e) *Physical & Financial progress made during CFY 2014-15 and item-wise projected expenditure for the remaining period of Current Financial Year.*
- 20) The Registrar of the University will furnish audit report of the university in r/o GIA for 2012-13 and 2013-14 to the Finance Department. The following conditions shall be strictly adhered to
- a) Computer items may be purchased with the approval of IT Department.
 - b) For purchase of Furniture & Fixtures by the University, prior approval of Finance Department may be obtained.
 - c) All codal formalities as per GFR may be observed at the time of purchases.
- 21) As per "Pattern of Assistance" the directives/orders issued by the Govt. of NCT of Delhi from time to time regulating expenditure out of grant-in-aid shall be binding on the University and contravention thereof shall render the GIA liable to be withheld.
- 22) The University shall not do any act or undertake any activity which entails additional financial liability for the Government without the approval of Directorate of Higher Education, Finance/Planning Department, like creation of posts, grant of pay scales higher than those of corresponding posts in Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above INR 2.00 Crore, provision/extension of pension to employees etc.
- 23) The grant should be spent before 31st march, 2015. If a part of Grant is left unspent, it shall be refunded to the Govt. of NCT of Delhi immediately on the close of the current Financial year, unless the Govt. of NCT of Delhi approves it for carrying over to the following year.
- 24) The University shall furnish annual achievement-cum-performance report immediately after the close of financial year.
- 25) The report of Directorate of Internal Audit for the year 2012-13 along with Action taken report with all outstanding old para of previous years will be submitted by the University, at the earliest.
- 26) The amount shall be spent strictly in accordance with the economy instructions issued by Finance Department vide letter No. a(1)/2013-14/Fin (B)/DS/IV/290-98 dated 18.02.2013.

102

445

This issues with the concurrence of Finance Expenditure(III) Department,
Govt. of NCT of Delhi vide their U.O. No. 21/DS-3 dated 05.05.2014

(GANESAN M.)
ACCOUNTS OFFICER(HE)

F No. DHE-03(1)/AUD/GIA/2013-14/ 624 - 634

Dated. 12/5/14

Copy forwarded to the following for information & necessary action:

1. The Registrar, Bharat Ratna Dr. B.R. Ambedkar University, Lohian Road, cashmere Gate, Delhi-110066.
2. Dy. Secretary Finance (Exp III), Govt. of NCT of Delhi, 4th Level, Delhi Secretariat, I.P. Estate, New Delhi-110002
3. The Jt. Director (Planning), Planning Department, Govt. of NCT of Delhi, Delhi Sectt. I.P. Estate, New Delhi
4. The Controller, Principal Accounts Officer, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi.
5. The pay Account officer, No. IX, Old Sectt., Delhi through DDO.
6. Director, Dte. of Internal Audit, 4th Level Delhi Sectt., IP Estate, New Delhi-110002.
7. The Accountant General (Audit), Delhi, AGCR Building IP Estate New Delhi.
8. DDO, Dte. of Higher Education Govt. of NCT of Delhi with two spare copies.
9. Sanction Registrar/file (kept at R & I Branch).

(GANESAN M.)
ACCOUNTS OFFICER(HE)

Sub: Release of 2nd Installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University during the year 2014-15.

I am directed to convey sanction of the Hon'ble Lt. Governor of Delhi for release of an amount of Rs.17.25 Crore as 2nd installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University under the following object head in Demand No. 6 (PLAN) Revenue Head as per the details given below for the current financial year 2014-15 subject to the following conditions:

B.E. FOR CFY 2014-15

Account Code (Demand No. 6)	Major Head/Object Head	Amount (in lac)
2202	J.1-General Education	
2202 03 800 87 96	J.1(1)(2)(1)(4)- Setting up of Ambedkar University	
2202 03 800 87 96 31	J.1(1)(2)(1)(4)(1) Grant-in-aid General	950.00
2202 03 800 87 96 35	J.1(1)(2)(1)(4)(2)-Grant for creation of Capital assets	250.00
2202 03 800 87 96 36	J.1(1)(2)(1)(4)(3)- Grant-in-aid Salaries	2500.00
	Total	3700.00

2nd Installment(in lakh)

	Budget Bifurcation made under object head			
Total funds allocated as 1 st installment	J.1(1)(2)(1)(4)(3)- GIA Salaries	J.1(1)(2)(1)(4)(1)- GIA other than salaries (General)	J.1(1)(2)(1)(4)(2)- GIA Capital Assets	Remarks
1725	1200	525	-	-

- 1) The expenditure of Rs. 525 lakh on this account will be debited to Major Head MH"2202" under subhead J.1(1)(2)(1)(4)(1)-Grant-in-aid (General) and expenditure of Rs. 1200.00 lakh on this account will be debited to Major Head MH"2202" under subhead J.1(1)(2)(1)(4)(3)-Grant-in-aid (Salaries) for the current financial year 2013-14, subject to compliance of following:
- 2) The payment to the University will be made through RTGS.
- 3) The Planning/Finance Department of GNCTD has requisitioned the following information/documents at the time of submission of proposal for the release of next installment:
 - a) ELFA audit report for 2013-14.
 - b) Utilization Certificate for 2013-14 in prescribed format as per GFR.
 - c) Projected income/receipts of University during CFY 2014-15.
 - d) Anticipated Item-wise expenditure report up to March 2015(recurring & non-recurring).
 - e) Draft Memorandum of Understanding with the Government for approval for regular assessment of its academic/non-academic performance and also to bring Annual Report every year as required earlier vide D.O. letter No.F.10(1)/31/2013-14(Ptg.)/3937/Dir.Ptg./317-318 dated 28.05.2014 of Principal Secretary(Planning/Finance) and DHE letters dated 30.05.2014, 18.07.2014 and 31.07.2014.
- 4) A separate GIA register will be maintained as per GFR.

the grant is sanctioned.

417

- 6) The Accounts of the University shall be under the audit jurisdiction of the AG (Audit), New Delhi and Dte. of Internal Audit, Govt. of NCT of Delhi.
- 7) A suitable proportion of cost of the courses conducted by the University may be recovered through fees.
- 8) The head wise monthly expenditure report shall be furnished to the Directorate of Higher Education.
- 9) The Balance Sheet duly certified by the Chartered Accountant shall be furnished to the Directorate of Higher Education at the close of the financial year.
- 10) Due prudence and frugality shall be exercised by the grantee institution while incurring expenditure out of GIA and no wasteful expenditure whatsoever shall be incurred in any manner.
- 11) Expenditure out of GIA shall be incurred only on the purchase of goods/services, purchase/acquisition of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects execution of which is necessary in public interest.
- 12) Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to University by this Directorate.
- 13) The Registrar of the University shall ensure periodical appraisal of the performance of University for ascertaining as to whether the targets/goals assigned to University are being achieved. Continuation of Grant-in-aid shall depend on fulfillment of these conditions.
- 14) The procedure as prescribed in GFR-2005 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedures as laid down in CPWD manual/GFR-2005 are/is observed while executing projects/work contracts
- 15) The Utilization Certificate duly signed by the executive head of the University will be submitted by University within the prescribed time.
- 16) The Registrar of the University will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/functioning of University for avoiding wasteful expenditure and loss.
- 17) The Registrar of the University will ensure that the mechanism/checks contemplated in PARA 16 are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
- 18) A grantee University where accounts functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/services and execution of projects/schemes.
- 19) The Registrar of the University will ensure the observance of procedure and fulfillment of conditions as laid down in the govt. order No. F 12/3/2010-AC/dsfa/dsll/914-921 dated 18.07.2011 issued by F.D.
- 20) The Registrar of the University will furnish audit report of the university in r/o GIA for 2012-13 and 2013-14 to the Finance Department. The following conditions shall be strictly adhered to:
 - a) Computer Items may be purchased with the approval of IT Department.
 - b) For purchase of Furniture & Fixtures by the University, prior approval of Finance Department may be obtained.

- 9) The Balance Sheet duly certified by the Chartered Accountant shall be furnished to the Directorate of Higher Education at the close of the financial year.
- 10) Due prudence and frugality shall be exercised by the grantee institution while incurring expenditure out of GIA and no wasteful expenditure whatsoever shall be incurred in any manner.
- 11) Expenditure out of GIA shall be incurred only on the purchase of goods/services, purchase/acquisition of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects execution of which is necessary in public interest.
- 12) Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to University by this Directorate.
- 13) The Registrar of the University shall ensure periodical appraisal of the performance of University for ascertaining as to whether the targets/goals assigned to University are being achieved. Continuation of Grant-in-aid shall depend on fulfillment of these conditions.
- 14) The procedure as prescribed in GFR-2005 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedures as laid down in CPWD manual/GFR-2005 are/is observed while executing projects/work contracts.
- 15) The Utilization Certificate duly signed by the executive head of the University will be submitted by University within the prescribed time.
- 16) The Registrar of the University will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/functioning of University for avoiding wasteful expenditure and loss.
- 17) The Registrar of the University will ensure that the mechanism/checks contemplated in PARA 16 are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
- 18) A grantee University where accounts functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/services and execution of projects/schemes.
- 19) The Registrar of the University will ensure the observance of procedure and fulfillment of conditions as laid down in the govt. order No. F.12/3/2010-AC/dsfa/dsIII/914-921 dated 18.07.2011 issued by F D.
- 20) The Registrar of the University will furnish audit report of the university in r/o GIA for 2012-13 and 2013-14 to the Finance Department. The following conditions shall be strictly adhered to:
 - a) Computer Items may be purchased with the approval of IT Department.
 - b) For purchase of Furniture & Fixtures by the University, prior approval of Finance Department may be obtained.
 - c) All codal formalities as per GFR may be observed at the time of purchases.

on the University and contravention thereof shall render the GIA liable to be withheld.

- 22) The University shall not do any act or undertake any activity which entails additional financial liability for the Government without the approval of Directorate of Higher Education, Finance/Planning Department, like creation of posts, grant of pay scales higher than those of corresponding posts in Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above INR 2.00 Crore, provision/extension of pension to employees etc.
- 23) The grant should be spent before 31st march, 2015. If a part of Grant is left unspent, it shall be refunded to the Govt. of NCT of Delhi immediately on the close of the current Financial year, unless the Govt. of NCT of Delhi approves it for carrying over to the following year.
- 24) The University shall furnish annual achievement-cum-performance report immediately after the close of financial year.
- 25) The report of Directorate of Internal Audit for the year 2012-13 along with Action taken report with all outstanding old para of previous years will be submitted by the University, at the earliest.
- 26) The amount shall be spent strictly in accordance with the economy instructions issued by Finance Department vide letter No. a(1)/2013-14/Fin (B)/DS/IV/290-98 dated 18.02 2013.

This issues with the concurrence of Finance Expenditure(III) Department, Govt. of NCT of Delhi vide their U.O. No. 126/DS 3 dated 23.09.2014.

(AJAY K SINANDI)

ADMINISTRATIVE OFFICER

F.No. DHE-03(1)/AUD/GIA/2013-14/4349-57

Dated: 26/9/14

Copy forwarded to the following for information & necessary action:

1. The Registrar, Bharat Ratna Dr. B.R. Ambedkar University, Lothian Road, cashmere Gate, Delhi-110066.
2. Dy. Secretary Finance (Exp.III), Govt. of NCT of Delhi, 4th Level, Delhi Secretariat, I.P. Estate, new Delhi-110002.
3. The Jt. Director (Planning), Planning Department, Govt. of NCT of Delhi Delhi Sectt., I.P. Estate, New Delhi.
4. The Controller, Principal Accounts Officer, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi.
5. The pay Account officer, No. IX, Old Sectt., Delhi through DDO
6. Director, Dte. of Internal Audit, 4th Level, Delhi Sectt., IP Estate, New Delhi-110002.
7. The Accountant General (Audit), Delhi, AGCR Building, IP Estate, New Delhi.
8. DDO, Dte. of Higher Education, Govt. of NCT of Delhi with two spare copies.
9. Sanction Registrar/file (kept at R & I Branch).

(AJAY K SINANDI)

ADMINISTRATIVE OFFICER



420

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2ND FLOOR, 6-SHAM NATH MARG, DELHI-54.

F.No. DHE-20(1)/AUD/GIA/2014-15/6/76 - 6185

Dated: 12/12/14

SANCTION ORDER

Sub: Release of 3rd Instalment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University during the year 2014-15.

I am directed to convey sanction of the Hon'ble Lt. Governor of Delhi for release of an amount of Rs.2 00 Crore as 3rd instalment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University under the following object head in Demand No. 6 (PLAN) Revenue Head as per the details given below for the current financial year 2014-15 subject to the following conditions:

B.E. FOR CFY 2014-15 (in lac)

Account Code (Demand No. 6)	Major Head/Object Head	Allocation as per BE	GIA already allocated	GIA Balance
2202	J 1-General Education			
2202 03 800 87 96	J.1(1)(2)(1)(4)- Setting up of Ambedkar University			
2202 03 800 87 96 31	J.1(1)(2)(1)(4)(1) Grant-in-aid General	950.00	712.5	237.50
2202 03 800 87 96 35	J.1(1)(2)(1)(4)(2)-Grant for creation of Capital assets	250.00	Nil	250.00
2202 03 800 87 96 36	J.1(1)(2)(1)(4)(3)- Grant-in-aid Salaries	2500.00	1625	875
	Total	3700.00	2337.50	1362.50

3rd Instalment (in lac)

	Budget Bifurcation made under object head			
Total funds allocated as 1 st instalment	J 1(1)(2)(1)(4)(3)- GIA Salaries	J.1(1)(2)(1)(4)(1)- GIA other than salaries (General)	J.1(1)(2)(1)(4)(2)- GIA Capital Assets	Remarks
200	-	200	-	-

The expenditure of Rs. 200 lakh on this account will be debited to Major Head MH"2202" under subhead J.1(1)(2)(1)(4)(1)-Grant-in-aid (General) for the current financial year 2013-14, subject to compliance of following conditions

- 1) The payment to the University will be made through RTGS by DDO, Directorate of Higher Education in favour of the Registrar, Dr.B.R.Ambedkar University, Delhi.
- 2) A separate GIA register will be maintained as per GFR.
- 3) The assets created or acquired wholly or substantially out of this grant should not be disposed of encumbered or utilized for the purpose other than those for which the grant is sanctioned.
- 4) The Accounts of the University shall be under the audit jurisdiction of the AG (Audit), New Delhi and Dtd. of Internal Audit, Govt. of NCT of Delhi.
- 5) A suitable proportion of cost of the courses conducted by the University may be recovered through fees.

copies to VC
 CRF
 DTE (Finance)

[Signature] 15/12

- 6) The Planning/Finance Department of GNCTD has requisitioned the following information/documents at the time of submission of proposal for the release of next installment:
- ELFA audit report for 2013-14.
 - Utilization Certificate for 2013-14 in prescribed format as per GFR.
 - Projected income/receipts of University during CFY 2014-15.
 - Anticipated item-wise expenditure report up to March 2015 (recurring & non-recurring).
 - Detail of purchase of books and other items for which GIA is sought.
 - Draft Memorandum of Understanding with the Government for approval for regular assessment of its academic/non-academic performance and also to bring Annual Report every year as required earlier vide D.O. letter No.F.10(1)/31/2013-14(Plg.)/3937/Dir,Plg./317-318 dated 28.05.2014 of Principal Secretary(Planning/Finance) and DHE letters dated 30.05.2014, 18.07.2014 and 31.07.2014.
- The head wise monthly expenditure report shall be furnished to the Directorate of Higher Education.
 - The Balance Sheet duly certified by the Chartered Accountant shall be furnished to the Directorate of Higher Education at the close of the financial year.
 - Due prudence and frugality shall be exercised by the grantee institution while incurring expenditure out of GIA and no wasteful expenditure whatsoever shall be incurred in any manner.
 - Expenditure out of GIA shall be incurred only on the purchase of goods/services, purchase/acquisition of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects execution of which is necessary in public interest.
 - Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to University by this Directorate.
 - The Registrar of the University shall ensure periodical appraisal of the performance of University for ascertaining as to whether the targets/goals assigned to University are being achieved. Continuation of Grant-in-aid shall depend on fulfillment of these conditions.
 - The procedure as prescribed in GFR-2005 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedures as laid down in CPWD manual/GFR-2005 are/is observed while executing projects/work contracts.
 - The Utilization Certificate duly signed by the executive head of the University will be submitted by University within the prescribed time.
 - The Registrar of the University will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/functioning of University for avoiding wasteful expenditure and loss of money.
 - The Registrar of the University will ensure that the mechanism/checks contemplated in PARA 16 are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
 - A grantee University where accounts functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/services and execution of projects/schemes.
 - The Registrar of the University will ensure the observance of procedure and fulfillment of conditions as laid down in the Govt. order No. F.12/3/2010-AC/dsfa/dsll/914-921 dated 18.07.2011 issued by Finance Department.
 - As per "Pattern of Assistance" the directives/orders issued by the Govt. of NCT of Delhi from time to time regulating expenditure out of grant-in-aid shall be binding on the University and contravention thereof shall render the GIA liable to be withheld.
 - The University shall not do any act or undertake any activity which entails additional financial liability for the Government without the approval of Directorate of Higher Education, Finance/Planning Department, like creation of posts, grant of pay scales higher than those of corresponding posts in Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above INR 2.00 Crore, provision/extension of pension to employees etc.

- 21) The grant should be spent before 31st march, 2015. If a part of Grant is left unspent, it shall be refunded to the Govt. of NCT of Delhi immediately on the close of the current Financial year, unless the Govt. of NCT of Delhi approves it for carrying over to the following year.
- 22) The University shall furnish annual achievement-cum-performance report immediately after the close of financial year.
- 23) The report of Directorate of Internal Audit for the year 2012-13 along with Action taken report with all outstanding old para of previous years will be submitted by the University, at the earliest.
- 24) The amount shall be spent strictly in accordance with the economy instructions issued by Finance Department vide letter No. a(1)/2013-14/Fm (B)/DS/IV/290-98 dated 18.02.2013.

This issues with the concurrence of Finance Expenditure(III) Department, Govt of NCT of Delhi vide their U.O. No. 166/DS 3 dated 01/12/2014.

(AJAY K SINANDI)
ADMINISTRATIVE OFFICER

Dated 12/12/14

F.F.No. DHE-20(1)/AUD/GIA/2014-15/ 6176 - 6185

Copy forwarded to the following for information & necessary action:

1. The Registrar, Bharat Ratna Dr. B.R Ambedkar University, Lohian Road, Kashmere Gate, Delhi-110066.
2. Dy. Secretary Finance (Exp III), Govt. of NCT of Delhi, 4th Level, Delhi Secretariat, I.P Estate, New Delhi-110002.
3. The Jt. Director (Planning), Planning Department, Govt. of NCT of Delhi Delhi Sectt., I.P. Estate, New Delhi.
4. The Controller, Principal Accounts Officer, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi.
5. The pay Account officer, No. IX, Old Sectt., Delhi through DDO.
6. Director, Dte. of Internal Audit, 4th Level, Delhi Sectt., IP Estate, New Delhi-110002.
7. The Accountant General (Audit), Delhi, AGCR Building, IP Estate, New Delhi.
8. The Sr.Accounts Officer(PE),Dte. of Higher Education, Govt. of NCT of Delhi
9. DDO, Dte. of Higher Education, Govt. of NCT of Delhi with two spare copies
10. Sanction Registrar/file (kept at R & I Branch).

(AJAY K SINANDI)
ADMINISTRATIVE OFFICER

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2ND FLOOR, 6-SHAM NATH MARG, DELHI-64.

423

F.No. DHE-20(1)/AUD/GIA/2014-15/ 1104-112

Dated: 17/03/2015

SANCTION ORDER

Sub: Release of 4th Installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University during the year 2014-15.

I am directed to convey sanction of the Hon'ble Lt. Governor of Delhi for release of an amount of Rs 8 25 Crore(Rupees eight crore twenty five lakh only) as 4th installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University under the following object heads in Demand No. 6 (PLAN) Revenue Head as per the details given below for the current financial year 2014-15

ALLOCATION AS PER R.E. (2014-15) IN LAKH

Standard numeric code	Major Head/Object Head	Allocation as per RE(2014-15)	Funds already released
2202 03 800 87 96	J.1(1)(2)(1)(4)-Setting up of Ambedkar University		
2202 03 800 87 96 31	J.1(1)(2)(1)(4)(1)-Grants -in-Aid- General	1506.00	912.5
2202 03 800 87 96 35	J.1(1)(2)(1)(4)(2)-Grants for creation of capital assets	400.00	Nil
2202 03 800 87 96 36	J.1(1)(2)(1)(4)(3)-Grant-in-aid salaries	2200.00	1625
	Total	4106.00	

4th installment (in ac)

	Budget Bifurcation made under object head		
Total funds allocated as 4 TH installment	J 1(1)(2)(1)(4)(3)- GIA Salaries	J 1(1)(2)(1)(4)(1)- GIA other than salaries (General)	J.1(1)(2)(1)(4)(2)-GIA Capital Assets
825	575	-	250

The expenditure on this account will be debited to Major Head MH "2202" - Rs. 575 lakh under subhead J.1(1)(2)(1)(4)(3)-Grant-in-aid (Salaries) and Rs. 250 lakh under subhead J.1(1)(2)(1)(4)(2)-Grant-in-aid (capital assets) for the current financial year 2014-15. subject to compliance of following conditions

- 1) The payment to the University will be made through RTGS by DDO, Directorate of Higher Education in favour of the Registrar, Dr.B.R.Ambedkar University, Delhi
- 2) A separate GIA register will be maintained as per GFR.
- 3) The assets created or acquired wholly or substantially out of this grant should not be disposed of or utilized for the purpose other than those for which the grant is sanctioned.
- 4) The Accounts of the University shall be under the audit jurisdiction of the AG (Audit), New Delhi and Dte. of Internal Audit, Govt.of NCTof Delhi.
- 5) A suitable proportion of cost of the courses conducted by the University may be recovered through fees.
- 6) The Registrar of the University will provide Draft Memorandum of Understanding with the Government for approval for regular assessment of its academic/non-academic performance and also to bring Annual Report every year as required earlier vide D.O. letter No.F.10(1)/31/2013-14(Plg.)/3937/Dir.Plg./317-318 dated 28.05.2014 of Principal Secretary(Planning/Finance) and DHE letters dated 30.05.2014, 18.07.2014 and 31.07.2014.
- 7) The head wise monthly expenditure report shall be furnished to the Directorate of Higher Education

- 8) The Balance Sheet duly certified by the Chartered Accountant shall be furnished to the Directorate of Higher Education at the close of the financial year.
- 9) Due prudence and frugality shall be exercised by the grantee Institution while incurring expenditure out of GIA and no wasteful expenditure whatsoever shall be incurred in any manner.
- 10) Expenditure out of GIA shall be incurred only on the purchase of goods/services, purchase/acquisition of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects execution of which is necessary in public interest.
- 11) Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to University by this Directorate.
- 12) The Registrar of the University shall carry out periodical appraisal of the performance of University for ascertaining as to whether the targets/goals assigned to University are being achieved. Continuation of Grant-in-aid shall depend on fulfillment of these conditions.
- 13) The procedure as prescribed in GFR-2005 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedures as laid down in CPWD manual/GFR-2005 are/is observed while executing projects/work contracts.
- 14) The Utilization Certificate duly signed by the executive head of the University will be submitted by University within the prescribed time.
- 15) The Registrar of the University will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/functioning of University for avoiding wasteful expenditure and loss of money.
- 16) The Registrar of the University will ensure that the mechanism/checks contemplated in **PARA 15** are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
- 17) A grantee University where accounts functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/services and execution of projects/schemes.
- 18) The Registrar of the University will ensure the observance of procedure and fulfillment of conditions as laid down in the Govt. order No. F.12/3/2010-AC/dsfa/ds/II/914-921 dated 18.07.2011 issued by Finance Department.
- 19) As per "Pattern of Assistance" the directives/orders issued by the Govt. of NCT of Delhi from time to time regulating expenditure out of grant-in-aid shall be binding on the University and contravention thereof shall render the GIA liable to be withheld.
- 20) The University shall not do any act or undertake any activity which entails additional financial liability for the Government without the approval of Directorate of Higher Education, Finance/Planning Department, like creation of posts, grant of pay scales higher than those of corresponding posts in Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above INR 2.00 Crore, provision/extension of pension to employees etc.
- 21) The grant should be spent before 31st march, 2015. If a part of Grant is left unspent, it shall be refunded to the Govt. of NCT of Delhi immediately on the close of the current Financial year, unless the Govt. of NCT of Delhi approves it for carrying over to the following year.
- 22) The University shall furnish annual achievement-cum-performance report immediately after the close of financial year.
- 23) The report of Directorate of Internal Audit for the year 2014-15 along with Action taken report with all outstanding old para of previous years will be submitted by the University, at the earliest.
- 24) The amount shall be spent strictly in accordance with the economy instructions issued by Finance Department vide letter No. a(1)/2013-14/Fin (B)/DS/IV/290-98 dated 18.02.2013.

This issues with the concurrence of Finance Expenditure(III) Department, Govt. of NCT of Delhi vide their U.O. No. 250/DS 3 dated 12.03.2015.

(ATUL MARWAHA)

425

F.No DHE-20(1)/AUD/GIA/2014-15/ 1104-1112

Dated: 17/03/2015

Copy forwarded to the following for information & necessary action:

- ✓ 1. The Registrar, Bharat Ratna Dr. B.R. Ambedkar University, Lohian Road, Kashmere Gate, Delhi-110066.
2. Dy. Secretary Finance (Exp.III), Govt. of NCT of Delhi, 4th Level, Delhi Secretariat, I.P. Estate, New Delhi-110002.
3. The Jt. Director (Planning), Planning Department, Govt. of NCT of Delhi Delhi Sectt., I.P. Estate, New Delhi.
4. The Controller, Principal Accounts Officer, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi.
5. The pay Account officer, No. IX, Old Sectt., Delhi through DDO.
6. Director, Dte. of Internal Audit, 4th Level, Delhi Sectt., IP Estate, N.D 110002.
7. The Accountant General (Audit), Delhi, AGCR Building, IP Estate, New Delhi.
8. The Sr.Accounts Officer(HE),Dte. of Higher Education, Govt. of NCT of Delhi
9. DDO, Dte. of Higher Education, Govt. of NCT of Delhi with two spare copies.
10. Sanction Registrar/file (kept at R & I Branch)

(Signature)
17/3/15
(ATUL MARWAHA)
ADMINISTRATIVE OFFICER

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B -WING, 2ND FLOOR, 5-SHAM NATH MARG, DELHI-54.

F.No. DHE-20(1)/AUD/GIA/2014-15/1704-1712

Dated. 31/03/15

SANCTION ORDER

Sub: Release of 5th Installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University during the year 2014-15.

I am directed to convey sanction of the Hon'ble Lt. Governor of Delhi for release of an amount of Rs.5.00 Crore (Rupees five crore only) as 5th installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University under the following object heads in Demand No. 6 (PLAN) Revenue Head as per the details given below for the current financial year 2014-15.

5th installment (in lac)

	Budget Bifurcation made under object head		
Total funds allocated as 5 th installment	J.1(1)(2)(1)(4)(3)-GIA Salaries	J.1(1)(2)(1)(4)(1)-GIA other than salaries (General)	J.1(1)(2)(1)(4)(2)-GIA Capital Assets
500	300	200	-

ALLOCATION AS PER MODIFIED R.E. (2014-15) IN LAKH

Standard numeric code	Major Head/Object Head	Allocation as per Modified RE(2014-15)	Funds already released
2202 03 800 87 96	J.1(1)(2)(1)(4)-Setting up of Ambedkar University		
2202 03 800 87 96 31	J.1(1)(2)(1)(4)(1)-Grants -in-Aid-General	1175.00	912.50
2202 03 800 87 96 35	J.1(1)(2)(1)(4)(2)-Grants for creation of capital assets	250.00	250.00
2202 03 800 87 96 36	J.1(1)(2)(1)(4)(3)-Grant-in-aid salaries	2500.00	2200.00
	Total	3925.00	3362.50

The expenditure on this account will be debited to Major Head MH "2202" - Rs 300 lakh under subhead J.1(1)(2)(1)(4)(3)-Grant-in-aid (Salaries) and Rs 200 lakh under subhead J.1(1)(2)(1)(4)(1)-Grant-in-aid (General) for the current financial year 2014-15, subject to compliance of following conditions:

- 1) The payment to the University will be made through RTGS by DDO, Directorate of Higher Education in favour of the Registrar, Dr.B.R Ambedkar University, Delhi.
- 2) A separate GIA register will be maintained as per GFR
- 3) The assets created or acquired wholly or substantially out of this grant should not be disposed of or utilized for the purpose other than those for which the grant is sanctioned.
- 4) The Accounts of the University shall be under the audit jurisdiction of the AG (Audit), New Delhi and Dir. of Internal Audit, Govt.of NCTof Delhi
- 5) A suitable proportion of cost of the courses conducted by the University may be recovered through fees.
- 6) The Registrar of the University will provide Draft Memorandum of Understanding with the Government for approval for regular assessment of its academic/non-academic performance and also to bring Annual Report every year as required earlier vide D.O letter No.F.10(1)/31/2013-14(Ptg)/3937/Dir.Plg./317-318 dated 28.05.2014 of Principal Secretary(Planning/Finance) and DHE letters dated 30.05.2014, 18.07.2014 and 31.07.2014.
- 7) The head wise monthly expenditure report shall be furnished to the Directorate of Higher Education.

- 8) The Balance Sheet duly certified by the Chartered Accountant shall be furnished to the Directorate of Higher Education at the close of the financial year.
- 9) Due prudence and frugality shall be exercised by the grantee institution while incurring expenditure out of GIA and no wasteful expenditure whatsoever shall be incurred in any manner.
- 10) Expenditure out of GIA shall be incurred only on the purchase of goods/services, purchase/acquisition of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects execution of which is necessary in public interest.
- 11) Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to University by this Directorate.
- 12) The Registrar of the University shall carry out periodical appraisal of the performance of University for ascertaining as to whether the targets/goals assigned to University are being achieved. Continuation of Grant-in-aid shall depend on fulfillment of these conditions.
- 13) The procedure as prescribed in GFR-2005 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedures as laid down in CPWD manual/GFR-2005 are/is observed while executing projects/work contracts.
- 14) The Utilization Certificate duly signed by the executive head of the University will be submitted by University within the prescribed time.
- 15) The Registrar of the University will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/functioning of University for avoiding wasteful expenditure and loss of money.
- 16) The Registrar of the University will ensure that the mechanism/checks contemplated in PARA 15 are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
- 17) A grantee University where accounts functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/services and execution of projects/schemes.
- 18) The Registrar of the University will ensure the observance of procedure and fulfillment of conditions as laid down in the Govt. order No. F.12/3/2010-AC/dsfa/dsIII/914-921 dated 18.07.2011 issued by Finance Department.
- 19) As per "Pattern of Assistance" the directives/orders issued by the Govt. of NCT of Delhi from time to time regulating expenditure out of grant-in-aid shall be binding on the University and contravention thereof shall render the GIA liable to be withheld.
- 20) The University shall not do any act or undertake any activity which entails additional financial liability for the Government without the approval of Directorate of Higher Education, Finance/Planning Department, like creation of posts, grant of pay scales higher than those of corresponding posts in Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above INR 2.00 Crore, provision/extension of pension to employees etc.
- 21) The grant should be spent before 31st March, 2015. If a part of Grant is left unspent, it shall be refunded to the Govt. of NCT of Delhi immediately on the close of the current Financial year, unless the Govt. of NCT of Delhi approves it for carrying over to the following year.
- 22) The University shall furnish annual achievement-cum-performance report immediately after the close of financial year.
- 23) The report of Directorate of Internal Audit for the year 2014-15 along with Action taken report with all outstanding old para of previous years will be submitted by the University, at the earliest.
- 24) The amount shall be spent strictly in accordance with the economy instructions issued by Finance Department vide letter No. a(1)/2013-14/Fin (B)/DS/IV/290-98 dated 18.02.2013.
- This issues with the concurrence of Finance Expenditure (III) Department, Govt. of NCT of Delhi vide their U.O. No. 297/DS 3 dated 31.03.2015

(ATUL MARWAHA)
ADMINISTRATIVE OFFICER

Copy forwarded to the following for information & necessary action

- 1) The Registrar, Bharat Ratna Dr. B.R. Ambedkar University, Lothian Road, Kashmere Gate, Delhi-110066.
- 2) Dy Secretary Finance (Exp.III), Govt. of NCT of Delhi, 4th Level, Delhi, I.P. Estate, new Delhi-110002.
- 3) The Jt. Director (Planning), Planning Department, Govt. of NCT of Delhi Delhi Sectt., I.P. Estate, New Delhi
- 4) The Controller, Principal Accounts Officer, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi
- 5) The pay Account officer, No. IX, Old Sectt., Delhi through DDO.
- 6) Director, Dte. of Internal Audit, 4th Level, Delhi Sectt., IP Estate, N.D. 110002
- 7) The Accountant General (Audit), Delhi, AGCR Building, IP Estate, New Delhi.
- 8) The Sr.Accounts Officer(HE),Dte. of Higher Education, Govt. of NCT of Delhi
- 9) DDO, Dte. of Higher Education, Govt. of NCT of Delhi with two spare copies
- 10) Sanction Registrar/filo (kept at R & I Branch).

(ATUL MARWAHA)
ADMINISTRATIVE OFFICER

420-

Amount Permitted on 24/12/14
through NECT in the year 2014-15**MOST IMMEDIATE**

**GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2ND FLOOR, 5 SHAM NATH MARG, DELHI-54.**

No. DHE-20(6)/AUD/Capital/2014-15/3/ 6/ 45 - 6238

Dated: 13/12/14

To

The Registrar, Dr.B.R.Ambedkar University, Lothian Road, Kashmere Gate, Delhi-6	The DDO, Dte. of Higher Education, B-wing, 2 nd , 5 Sham Nath Marg, Delhi-54

Sub: Provision of 400 KVA electrical sub-station by BSES Yamuna Power Ltd

Sir,

With reference to your letters No AUD/1-1 231/Works/2014-15/2306 dated 16.06.2014 and dated 07.08.2014 on the subject cited above, I am directed to convey the A/A & E/S of the Competent Authority, Directorate of Higher Education, Govt. NCT of Delhi for incurring an expenditure amounting to Rs. 23,16,090 (Rupees twenty three lakh sixteen thousand ninety only) in connection with Provision of 400 KVA electrical sub-station by BSES Yamuna Power Ltd. as per detail below

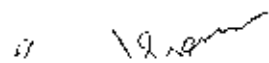
S/ No.	Description	AUD Share(in Rs.)
1	HT Feeder	138142
2	Road Restoration	120000
3	HT 11 KV 350 MVA RMU 3-way O/D type	245668
4	PSS 400 KVA	1812280
	Total	23,16,090

The grant is sanctioned subject to the following conditions:

1. The expenditure involved on this account is debitable to MH 4202 - Capital Plan, sub Head JJ 1(1)(1)(2)-setting up of Ambedkar University under demand No. 6 of Delhi for the year 2014-15 subject to the availability of funds and compliance of all the codal formalities as per G.F.R & CPWD manual and a report be sent to this Directorate.
2. The compliance of codal formalities are the responsibility of the Registrar, Dr.B.R.Ambedkar University, Lothian Road, Kashmere Gate Delhi-110006
3. No escalation in cost shall be allowed.
4. The work shall be awarded on immediate basis and completed within time frame and status report/completion report may be submitted to this office immediately after completion of the work
5. That it is ensured that there is no duplicity of work.
6. The Copy of the work Award shall be given to the Directorate, for records
7. Copy of account of the work with Utilization certificate shall be furnished to the Directorate after completion of work
8. The approval is being given as per the instruction issued vide order no.No.PA/DSF/Misc./2010-11/DSIV/2505-2515 dated 2/6/2011 & No F-8/2/2007-AC/DS-IV/4401-4550 21/09/2011 issued by Finance Deptt., GNCTD
9. That the execution agencies will strictly follow the guidelines for execution of projects/works issued by Finance Deptt., Govt. of NCT of Delhi.

The amount will be drawn and disbursed through ECS/RTGS by DDO, Directorate of Higher Education, in favour of Registrar, Dr.B.R.Ambedkar University, Lothian Road, Kashmere Gate Delhi-110006 from the PAO-IX, GNCTD of Delhi, Old Secretariat, Delhi-54. The payment to BSES YAMUNA POWER LTD shall be delivered through the Registrar, Dr.B.R.Ambedkar University, Lothian Road, Kashmere Gate Delhi-110006

Yours faithfully,



4305

No. DHE-20(6)/AUD/Capital/2014-15/31 4237-79

Dated: 17/11/15

Copy forwarded to the following for information and necessary action:

1. The Sr. Accounts Officer, Accountant General (Audit), Delhi, AGOR Building, I.P. Estate, New Delhi
2. Directorate of Audit, 4th Level, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi
3. Dy. Secretary (Finance) (B), Govt. of NCT of Delhi, IVth Level, Delhi Sectt., I.P. Estate, New Delhi
4. Dy. Controller of Accounts, A-Block, Vikas Bhawan, I.P. Estate, New Delhi
5. PAO-IX, Old Secretariat, Delhi
6. Sr. Accounts Officer, Dte. of Internal Audit, 4th Level, Delhi Sectt., I.P. Estate, Delhi-110002.
7. Assistant Director (Hr. Edn), B-wing, 2nd, 5 Sham Nath Marg, Delhi-54.
8. The Accounts Officer, B-wing, 2nd, 5 Sham Nath Marg, Delhi-54.
9. The P.A. to the Principal Secretary(HE), 9th Level, B-Wing, Delhi Secretariat, I P Estate, Delhi-110002.
10. The PA to Director(HE), B-wing, 2nd, 5 Sham Nath Marg, Delhi-54



(AJAY K. SINANDI)
ADMN. OFFICER(HE).

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2ND FLOOR, 5 SHAM NATH MARG, DELHI-54.

MOST IMMEDIATE

421

9. DHE-20(11)/AUD/2013-14/33

Dated: 10.06.2014

The Registrar,
Dr B.R.Ambedkar University,
Lothian Road, Kashmere Gate, Delhi-6

The DDO, Directorate of Higher Education,
B-wing, 2nd Floor, 5 Sham Nath Marg, Delhi-54

Sub: Construction of new AUD campuses at Dheerpur & Rohini - regarding preparation of Detailed Project Reports, Preliminary Master Plan & Estimates, EFC Proposal, Cabinet Note etc. for obtaining approval of overall project.

Sir,

With reference to your letter No AUD/1-1231/Works/2014-15/2306 dated 16.06.2014 and dated 07.08.2014 on the subject cited above, I am directed to convey the A/A & E/S of the Competent Authority, Directorate of Higher Education, Govt. NCT of Delhi for incurring an expenditure amounting to Rs.1,50,00,000/- (Rupees One Crore Fifty Lakh only) in connection with construction of new AUD campuses at Dheerpur & Rohini - regarding preparation of Detailed Project Reports, Preliminary Master Plan & Estimates, EFC Proposal, Cabinet Note etc. for obtaining approval of overall project.

The grant is sanctioned subject to the following conditions:

- The expenditure involved on this account is debitable to MH 4202 - Capital Plan, sub Head JJ 1(1)(2)-setting up of Ambedkar University under demand No. 6 of Delhi for the year 2014-15 subject to the availability of funds and compliance of all the codal formalities as per G.F.R & CPWF manual and a report be sent to this Directorate.
- The compliance of codal formalities are the responsibility of the Registrar Dr.B.R.Ambedkar University, Lothian Road, Kashmere Gate Delhi-110006
- No escalation in cost shall be allowed
- The work shall be awarded on immediate basis and completed within time frame and status report/completion report may be submitted to this office immediately after completion of the work.
- That it is ensured that there is no duplicity of work
- The Copy of the work Award shall be given to the Directorate, for records
- Copy of account of the work with Utilization certificate shall be furnished to the Directorate after completion of work.
- The approval is being given as per the instruction issued vide order no.No.PA/DSF/Misc/2010-11/DSIV/2505-2515 dated 2/6/2011 & No.F-8/2/2007-AC/DS-IV/4401-4550 21/09/2011 issued by Finance Deptt. GNCTD.
- That the execution agencies will strictly follow the guidelines for execution of projects/works issued by Finance Deptt., Govt. of NCT of Delhi.

The payment of the amount will be drawn and disbursed through ECS/BTCs by DDO, Directorate of Higher Education, from the PAO IX, GNCTD of Delhi, Old Secretariat, Delhi-54

Yours faithfully

ANIL K. GUPTA
JOINT OFFICER (P)

Copy forwarded to the following for information and necessary action:

1. The Director(Campus Development), Dr. B R Ambedkar University, 10th Main Road, Kashmere Gate Delhi-110006
2. The Sr Accounts Officer, Accountant General (Audit), Delhi, AGOR Building, I.P Estate, New Delhi
3. Directorate of Audit, 4th Level, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi
4. Dy Secretary (Finance) (B), Govt. of NCT of Delhi, 14th Level, Delhi Sectt., I.P Estate, New Delhi.
5. Dy Controller of Accounts, A-Block, Vikas Bhawan, I.P. Estate, New Delhi.
6. PAO-IX, Old Secretariat, Delhi.
7. Sr. Accounts Officer, Dto. of Internal Audit, 4th Level, Delhi Sectt., I.P Estate, Delhi-110002.
8. Assistant Director (Hr. Edn), B-wing , 2nd , 5 Sham Nath Marg, Delhi-54
9. The Accounts Officer, B-wing , 2nd , 5 Sham Nath Marg, Delhi-54.
10. The P.A. to the Principal Secretary(HE), 9th Level, B-Wing, Delhi Secretariat, I.P.Estate, Delhi-110002
11. The PA to Director(HE), B-wing , 2nd , 5 Sham Nath Marg, Delhi-54

(AJAY K. SINANDI)
ADMN. OFFICER(HE)

ITEM NO.9/FC-12/14.07.2015/Finance**To report about the funds received for Campus Development during
the FY 2014-2015****NOTE**

An amount of Rs. 1,50,00,000/- (One Crores Fifty Lacs only) has been received vide sanction letter DHE-20(11)AUD/2013-14 dated 05.09.2014 with subject "Construction of new AUD campuses at Dheerpur & Rohini-regarding preparation of detailed project reports, preliminary master plan and estimates, EFC proposal, cabinet note etc. for obtaining approval of overall project." (Sanction order is annexed: Annexure H)

The amount has been received in university's main account and later transferred to the new bank account opened with Punjab and Sind Bank for Campus Development Project.

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2ND FLOOR, 5 SHAM NATH MARG, DELHI-54.

434 MOST IMMEDIATE

Enclosure - 1

2. DHE-20(11)/AUD/2013-14/354

Dated: 16.06.2014

The Registrar,
Dr B R Ambedkar University,
Lothian Road, Kashmere Gate Delhi-6

The DDO, Dir. of Higher Education
B wing, 2nd, 5 Sham Nath Marg, Delhi-54

Sub. Construction of new AUD campuses at Dheerpur & Rohini - regarding preparation of Detailed Project Reports, Preliminary Master Plan & Estimates, EFC Proposal, Cabinet Note etc. for obtaining approval of overall project.

Sir,

With reference to your letter No AUD/11231/Works/2014-15/2306 dated 16.06.2014 and dated 07.08.2014 on the subject cited above, I am directed to convey the A/A & E/S of the Competent Authority Directorate of Higher Education Govt. NCT of Delhi for incurring an expenditure amounting to Rs.1,50,00,000/- (Rupees One Crore Fifty Lakh only) in connection with construction of new AUD campuses at Dheerpur & Rohini - regarding preparation of Detailed Project Reports, Preliminary Master Plan & Estimates, EFC Proposal, Cabinet Note etc. for obtaining approval of overall project.

The grant is sanctioned subject to the following conditions:

- a. The expenditure involved on this account is debitable to MH 4202 - Capital Plan, sub Head JJ 1(1)(1)(2)-setting up of Ambedkar University under demand No. 6 of Delhi for the year 2014-15 subject to the availability of funds and compliance of all the codal formalities as per G.F.R & CPWD manual and a report be sent to this Directorate.
- b. The compliance of codal formalities are the responsibility of the Registrar Dr.B.R.Ambedkar University, Lothian Road, Kashmere Gate, Delhi-110006
- c. No escalation in cost shall be allowed
- d. The work shall be awarded on immediate basis and completed within time frame and status report/completion report may be submitted to this office immediately after completion of the work.
- e. That it is ensured that there is no duplicity of work
- f. The Copy of the work Award shall be given to the Directorate, for records.
- g. Copy of account of the work with Utilization certificate shall be furnished to the Directorate after completion of work
- h. The approval is being given as per the instruction issued vide order no PA/DSF/Misc./2010-11/DS IV/2505-2515 dated 2/6/2011 & No F-8/2/2007-AC/DS IV/4401-4450 21/09/2011 issued by Finance Deptt. GNCTD.
- i. That the execution agencies will strictly follow the guidelines for execution of projects/works issued by Finance Deptt., Govt. of NCT of Delhi.

The payment of the amount will be drawn and disbursed through ECS/RTGS by DDO, Directorate of Higher Education, from the PAO (X, GNCTD) of Delhi, and Secretariat, Delhi-54

Yours faithfully

(A. K. R. SINGH)
ADDITIONAL SECRETARY

Copy forwarded to the following for information and necessary action.

1. The Director(Campus Development), G. B. S. Ambedkar University, Lodhian Road, Kashmere Gate, Delhi-110006
2. The Sr. Accounts Officer, Accountant General (Audit), Delhi, AGCR Building, I.P. Estate, New Delhi.
3. Directorate of Audit, 4th Level, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi
4. Dy. Secretary (Finance) (B), Govt. of NCT of Delhi, 4th Level, Delhi Sectt., I.P. Estate, New Delhi
5. Dy. Controller of Accounts, A-Block, Vikas Bhawan, I.P. Estate, New Delhi
6. PAO-IX, Old Secretariat, Delhi
7. Sr. Accounts Officer, Dte. of Internal Audit, 4th Level, Delhi Sectt., I.P. Estate, Delhi-110002.
8. Assistant Director (Hr. Edn.), B-wing, 2nd, 5 Sham Nath Marg, Delhi-54
9. The Accounts Officer, B-wing, 2nd, 5 Sham Nath Marg, Delhi-54.
10. The P.A. to the Principal Secretary(HF), 9th Level, B-Wing, Delhi Secretariat, I.P. Estate, Delhi-110002
11. The PA to Director(HF), B-wing, 2nd, 5 Sham Nath Marg, Delhi-54

(AJAY K. SINANDI)
ADMN. OFFICER(HF)

ITEM NO.10/FC-12/14.07.2015/AdministrationReimbursement of telephone expenses to various administrative staffs

NOTE

The Board of Management in its 16th meeting held on 04.04.2014 resolved to extend all the facilities and compensations that are approved for the post of warden to the Deputy Deans which includes telephone facilities/reimbursement of mobile phone bills. (Copy annexed: Annexure I)

The officers of various administrative divisions of the University, particularly Deputy Registrars and Assistant Registrars have to make a number of phone calls every day to facilitate official work. Other than using the official landline phone, many times they need to use their personal mobile phone to communicate with internal office bearers and external persons/ agencies.

These officers also have to respond to certain situations of immediate nature during off-duty hours and holidays. It is therefore, proposed that administrative officers on permanent rolls/ deputation/ contract may be allowed to claim re-imbusement of telephone facilities/mobile phones from their date of joining. The maximum re-imbursable amount per month for use of personal mobile phone for administrative officers may be laid down as under, subject to submission of actual telephone/mobile bill:

(a)	Co-Director, Campus Development	-	Rs 2000/-
(b)	Deputy Registrar	-	Rs 1500/-
(c)	Assistant Registrar	-	Rs 800/-

The matter is placed before the Finance Committee for consideration and approval.

Resolved to accept the Policy as regards appointment of Dean (Officiating) and Deputy Dean

AUD statute 7(2) stipulates that every Dean of Schools shall be appointed by the Vice Chancellor from among the Professors of the University for a period of three years. Of the twenty posts of Professor sanctioned, there are only nine in position. This is creating enormous problems in finding suitable people for holding positions of Deans of Schools and Divisions. Some of AUD's professors are holding two positions of Dean (and in one case, three). The situation is likely to improve once the faculty recruitment process gets completed. In the meanwhile, there is a need to find people to hold positions of Dean and to strengthen academic leadership and participative management in Schools. The following is therefore placed for the consideration of the Board of Management:

1. If found necessary, the Vice Chancellor may consider appointing an Associate Professor as Dean (Officiating) till a regular appointment under Statute 7(2) is made. The Dean (Officiating) shall be extended all facilities that are due to a Dean.
2. The Vice Chancellor may consider appointing a member of faculty as Deputy Dean for a period of up to three years who shall discharge responsibilities assigned to him/her by the Dean and/or the Vice Chancellor over and above his normal duties. The Deputy Dean shall be extended all facilities and compensations that are approved for the post of Warden (except for residential accommodation).

Item No. 5.1 /BOM/15.03.2011**To approve the appointment of Hostel Wardens, payment of honorarium and other facilities**

The following faculty members have been appointed as Wardens as per details mentioned against each by the Vice Chancellor in exercise of special powers conferred upon him in terms of the Statutes of the University:

Sl. No.	Name of Person	Appointed as	w.e.f./Duration
1.	Dr. Oinam Hemlata Devi, Asstt. Prof., SHE	Warden, Girls Hostel	1.11.2010 Till further orders
2.	Sh. Vinod R, Asstt. Prof., SHS	Warden, Boys Hostel	3.11.2010 Till further orders

They will be required to look after the Warden's duties in addition to their own duties as faculty members. They will be paid an honorarium of Rs. 3000/- (each) p.m. for performing the additional duties. They will perform such duties as may be assigned to them from time to time by the higher authorities and as prescribed by the Statutes / Ordinances.

Wardens will be entitled to warden's flat on the campus as per rules of the University. They will also be required to make payment of prescribed licence fee and other water and electricity charges as per the norms.

The wardens will also be entitled to telephone facilities/reimbursement of mobile phone subject to submission of evidence/documents/bills for official purposes.

The action taken by the Vice Chancellor is submitted for its ratification by the Board of Management.

1. **Considered confirmation of the Minutes of the 7th Meeting of the Board of Management held on Monday, the 31st May 2010, and**

Resolved to confirm the Minutes of the 7th meeting of the Board of Management held on Monday, the 31st May 2010 as circulated.

2. **Considered confirmation of the Minutes of the 8th (Emergency) Meeting of the Board of Management held on Friday, the 16th July, 2010, and**

Resolved to confirm the Minutes of the 8th (Emergency) Meeting of the Board of Management held on Friday, the 16th July, 2010 as circulated.

3. **Considered the Report on Action Taken on the Minutes of the 7th Meeting of the Board of Management held on Monday, the 31st May 2010, and**

Resolved to approve the Report on Action Taken on the Minutes of the 7th meeting of the Board of Management held on Monday, the 31st May 2010 as given in **Annexure I**.

4. **Considered the Report on Action Taken on the Minutes of the 8th (Emergency) Meeting of the Board of Management held on Friday, the 16th July, 2010, and**

Resolved to approve the Report on Action Taken on the Minutes of the 8th (Emergency) meeting of the Board of Management held on Friday, the 16th July, 2010, as given in **Annexure II**.

5. **Considered the Action Taken by the Vice-Chancellor on the following matters of urgent nature, and**

Resolved to approve the Action Taken by the Vice-Chancellor on the following matters of urgent nature:

- 5.1 Approved the appointment of Hostel Wardens, payment of honorarium, of ₹ 3,000 p.m. (each per month) for performing additional duties, telephone facilities/reimbursement of mobile phone subject to submission of

evidence/document/ bills for official purposes, and allotment of warden's flats on the campus as per rules of the university.

5.2 Payment of Dearness Allowance to University employees at revised rates @ 45% effective from 01.07.2010.

6.1 To note the modification in the educational qualifications for the position of Controller of Finance

The Board of Management noted the modifications in the educational qualifications for the position of the Controller of Finance.

6.2 To note the receipt of UGC communications relating to

(i) Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education - 2010.

(ii) Providing opportunity to adhoc/contract basis teachers of having two more attempts at NET or a maximum of one year to become eligible in order to continue in their teaching positions.

(iii) Annual Self Assessment for the Performance Based Appraisal System (PBAS) and PBAS Proforma for Promotion under CAS - as indicated in Clause 6.0.2 under Schedule 6.0.0 of the UGC Regulations-2010

The Board of Management noted the contents of the above three UGC communications and authorized the Vice Chancellor to constitute a Committee to peruse the same and make recommendations for adoption in the Ambedkar University, Delhi, which may be submitted for the consideration and approval of the Board of Management.

7.1 Considered the ratification of the recommendations of the Selection Committee for the position of Controller of Finance

The Board of Management ratified the recommendations of the Selection Committee for the position of Controller of Finance as under:



Appendix-18**Resol. No. 10(B)/BoM(18)/08.10.15 & 02.11.15****Resolved to ratify the Minutes of the 13th Meeting of the Finance Committee
held on 10 September 2015**

The Minutes of the 13th Meeting of the Finance Committee held on 10 September 2015 are enclosed (**Enclosure-I**).

442
AMBEDKAR UNIVERSITY DELHI

ANNEXURE-10

Minutes of the 13th Meeting of the **Finance Committee**
held on Thursday, the 10th of September, 2015 at 3.00 PM

Venue : Committee Room No.1, Ambedkar University Delhi
Lothian Road. Kashmere Gate, Delhi-110 006

Members Present:

1. Professor Shyam B Menon Vice Chancellor	Chairperson
2. Shri Sanjiv Nandan Sahai, IAS Principal Secretary (Finance), GNCTD	Member
3. Ms. Punya Salila Srivastava, IAS Secretary (Higher Education), GNCTD	Member
4. Dr. Kiran Datar Nominee of the Board of Management	Member
5. Professor Chandan Mukherjee Pro Vice Chancellor, Controller of Finance (offg.) and Nominee of the Board of Management	Member
6. Professor Ashok Nagpal Member, Board of Management	Special Invitee
7. Professor Kuriakose Mamkootam Member, Board of Management	Special Invitee
8. Professor Vijaya S Varma Director, Campus Development	Special Invitee
9. Dr. M.A. Sikandar Registrar	Special Invitee

The Finance Committee (FC) deliberated on the following items:

1. To confirm the Minutes of the 12th Meeting of the Finance Committee held on the 14th of July, 2015

Resolved to confirm the Minutes of the 12th Meeting of the Finance Committee held on the 14th of July, 2015



2. To report the Action Taken on the Minutes of the 12th Meeting of the Finance Committee held on the 14th of July, 2015

Resolved to note the action taken on the Minutes of the 12th Meeting of the Finance Committee held on the 14th of July, 2015, vide **Appendix-A**.

3. To consider and approve the Revised Estimates for the current Financial Year 2015-16 and Budget Estimates for the next financial year 2016-17.

The FC suggested certain revisions in the Revised Estimates 2015-16 and the Budget Estimates 2016-17 and the approved RE 2015-16 and BE 2016-17 are at **Appendix-B**. The Budget at a glance is given as under:

AMBEDKAR UNIVERSITY DELHI					
BUDGET AT A GLANCE				Amt. In thousands	
Head		Actual 2014-15	BE 2015-16	RE 2014-15	BE 2016-17
Revenue					
	Salary	161790	359177	220000	400000
	General	93350	221075	122300	152265
	Total Revenue (Salary + General)	255140	580252	342300	552265
Capital					
	Creation Capital Asset of University	2983	22375	23950	4500
	Kashmere Gate Campus Various works	0	0	61900	35000
	BSE Sub station at Kashmeregate	0	0	2316	0
	Campus Development (Dheerpur & Rohini)	0	0	484700	3000000
	Total Capital	2983	22375	572866	3039500
	Total (Revenue+ Capital)	258123	602627	915166	3591765

4. To note the approval for implementation of NPS and to consider further steps to be taken in this regard

Noted the approval for implementation of the NPS, vide **Appendix-C**.




5. To note the receipt of funds under the General Development Assistance Scheme during XII plan period-UGC for the year 2015-16

Noted the details of funds received as General Development Assistance Scheme for the Financial Year 2015-16, vide **Appendix-D**

6. To note about the funds received as Grant-in-aid for the Financial Year 2015-16 and revalidation of unspent amount of GIA of the year 2014-15

Noted the details of funds received as grants-in-aid for the financial year 2015-16 vide **Appendix-E & F**.

7. To note the investments made from the surplus funds available under GIA, NPS deductions and FEE collection

Resolved to approve the action taken by the University regarding the investments made from the funds under GIA, NPS and Fee Account, vide **Appendix-G**.

The meeting ended with a vote of thanks to the chair.



(Chandan Mukherjee)
Controller of Finance (offg.)



(Shyam B Menon)
Vice Chancellor

ITEM NO.2/FC-13/10.09.2015/FinanceTo consider the Action Taken on the decisions taken in the 12th meeting of the Finance Committee held on 14th July 2015

To report the Action Taken on the Minutes of the 12th Meeting of the Finance Committee held on the 14th of July, 2015.

- A. Action taken on the observations/suggestions of the Finance Committee to audit paras (Page 33 to 44 of the agenda) at Part III of ELFA Audit :

S.No	Para	Audit observation	Observations / suggestions of the Finance Committee	Action taken
1	1.	Purchase of Furniture Rs.65,44,895/-	Suggested that the matter be put up to the DHE with a request for ex-post-facto approval. The Committee took cognizance of the fact that AUD is still in the process of setting up various academic programmes and related activities. As a result, infrastructural procurements such as furniture, classroom and office facilities and fixtures, will be required from time to time. In view of this, it was suggested that the case may be put up to the DHE for delegation appropriate financial powers to the Vice Chancellor, within reasonable limits, so that	Being initiated.

			the requirement of prior approval of the DHE can be waived on every such occasion.	
2.	2	Expenditure on Advertisement & Publicity worth Rs.50,96,831/-	Took cognizance of the submission that AUD has been advertising only at the DAVP rates.	No action.
3.	3	Recoverable TDS Rs.63,191/-	Noted the reply to the Auditors.	No action.
4.	4	Purchase of Library Books worth Rs.168.96 lakh	Noted that the procedure for purchase is being followed along the same lines as other Universities such as the JNU and the DU. Suggested that the relevant documents be obtained from the JNU and the DU, and the same be submitted to the Auditors in support of the procedure being followed by AUD.	Librarian has been directed to obtain relevant documents from the JNU and the DU in support of the procedure being followed by AUD.
5.	5	Irregular extension of contract of hiring of security services from 25.10.2010 to till date.	Noted the reply to the Auditors and that a new security agency has been awarded contract w.e.f 1 st of July, 2015.	No action.
6.	6.	Non adjustment of Advance to Public Works Department for Civil and Electrical works amounting to Rs.3,76,43,549/-	Noted the reply and suggested that a mechanism be in place to continuously follow up with the PWD for adjustment of the outstanding advances.	Matter has already been taken up by the Campus Development Division with the PWD. This is further being

				pursued.
7.	7	Irregular purchase of computers & Peripherals amounting to Rs.42,35,519/-	Suggested that matter may be put up to the DHE with a request for ex-post- facto approval. The Finance Committee took cognizance of the system followed by AUD in procurement of computers, peripherals and related items for IT services. There is a Standing Technical Committee for IT Procurement which includes an external expert. This Committee examines all proposals in respect of merit and justification of the requirements, stipulates the specifications commensurate with the requirement. On approval of the Standing Technical Committee's recommendations by the Vice Chancellor, a Purchase Committee is duly constituted to finalise the tender documents and process the technical and financial bids for procurement. In view of the above, the Finance Committee suggested that a request be made to the Government of NCT of	Action is being taken for obtaining ex-post-facto approval from DHE and delegation of powers to Vice Chancellor, AUD.

			Delhi, through the DHE, to delegate appropriate financial power to the Vice Chancellor with regard to procurement of IT related items, with a statement of the policy and procedure being followed by AUD.	
8.	8	Expenditure on hiring of vehicles Rs.34,80,707/- over and above the delegated powers.	Suggested that the Government circular on hiring of vehicles be obtained for implementing a system of using hired vehicles at economical rates.	Circular has been obtained from DHE. Appropriate actions will follow.
9.	9	Irregular expenditure of Rs.15,10,108/- on Tours (Foreign)	Took cognizance of the fact that travel abroad by faculty members are solely for attending conferences (of academic repute) to present papers accepted for the purpose. This is one of the ways of professional development of the faculty. Decisions in this regard are based on academic criteria. The Committee suggested that the matter be taken up with the DHE to delegate relevant power to the Vice Chancellor of AUD, stating the policy and procedure in this regard. It was further clarified that Dr. Sanjay Kumar Sharma and Shri Surajit	Action is being taken for obtaining delegation of powers from DHE to Vice Chancellor, AUD.

			Sarkar are regular faculty and not 'Visiting' faculty as noted in the Auditor's report.	
10.	10	Medical facility to the employees of Ambedkar University Delhi	Noted that the matter was referred to the DGEHS and they have replied that AUD may formulate its own policy and will not be covered under the DGEHS. A copy of the letter is at Annexure-1.	Medical policy is being framed for the employees of AUD.
11.	11	Non-filling of the post of Account Functionaries on deputation from Delhi Government.	Suggested that a request be sent to the DHE for filling up an appropriate post in the Finance Division on deputation basis to create a facilitating relation between the AUD and the DHE can be established in compliance with the Government procedures.	Action is being taken to fill one post of Asstt. Registrar on deputation basis from DHE.
12	12	Difference in unspent amount.	Noted the reply to the Auditors.	No action.
13	13	Non Adjustment of advances	Noted the reply to the Auditors.	No action.

B. Action taken to the observations/suggestions of Finance Committee to the audit paras at Part II-B of the report (Page 114-157 of the agenda) :

S.No.	Para No	Point	Observations/ suggestions of the Finance Committee	Action taken
1.	1	Excess payment of amounting to Rs.6.02 crore to the DDA	Noted the reply to the Auditors.	No action.
2.	2	Excess payment of Rs.17,45,197/- on account of service tax through violation of Govt. notification.	Noted the reply to the Auditors. Took cognizance of the submission that amount is in the process of being recovered.	Amount has been recovered.
3.	2(b)	Irregular payment of service tax amounting to Rs.5,83,496/-	Noted the reply to the Auditors. Took cognizance of the submission that amount is in the process of being recovered.	It is in the process of being recovered.
4.	3(a)	Excess payment of Rs.24,11,878/- on electricity charges	Noted the reply.	No action.
5.	3(b)	Outstanding Contingency Advances Rs.78.70 lakh	Took a serious view of the large amount of advances remaining outstanding/ unsettled. Took cognizance of the submission that with sustained intensive effort to	It has further been brought down to Rs. 2.38 Lakhs.

			settle the advances, the outstanding amount has been brought down to Rs. 4.88 lakh as on the day of the meeting.	
6.	4	Unadjusted advance worth Rs.432.63 lakh.	Noted the reply to the Auditors and suggested that sustained effort should be made for early settlement of the advances with the PWD.	Matter is being taken up by Campus Development Division of AUD with the PWD for adjustment of outstanding advances.
7.	5	Non-observation of GFR in bulk purchase of furniture and fixture.	Noted the reply to the Auditors and reiterated the suggestion recorded in Serial No. 1 under Item 3 of the Minutes.	Action is being taken for obtaining ex-post-facto approval from DHE.
8.	6.	Irregular purchase of computers and other related hardware amounting to Rs.63,27,929/-	Suggested that the matter be referred to the DHE with a request for ex-post-facto approval.	Action is being taken in this regard.
9.	7	Non-recovery of license fee and electricity charges from cafeteria and photocopy shop running in Kashmiri Gate Campus.	Suggested that the amount should be recovered from the vendors.	Notice for recovery of amount has been issued by Admin Division to both the shop owners in this regard.
10.	8	Write off irrecoverable loss of library worth Rs.2,25,638/- without conducting	It was stated in the reply to the Auditors that a Committee was constituted by the Vice Chancellor to	The report submitted by the Enquiry Committee was

		any enquiry.	investigate the cause for missing books/titles. The Finance Committee directed that the Librarian be asked to submit explanation for the loss books, the lapses which caused such a loss, and the steps that has since been taken to prevent occurrence of the same in the future. The FC will consider the report of the enquiry committee as well as the submission of the Librarian in a subsequent meeting.	inadequate in explanation. The Librarian has been directed to submit report addressing the points mentioned in minutes.
10.	TAN-1	Assets worth Rs.3,94,90,978/- not worth found in Assets Register - items.	Took a serious note of this and directed that steps be initiated immediately to prepare the Assets Register.	Process of preparing Assets Register has started and it is expected that this work will be completed in the current financial year itself.
11.	TAN-2	Non-reconciliation of payment of Rs.13,76,312/- lying in suspense head.	It was submitted to the FC that the same has been reconciled and Auditors of 2014-15 have confirmed the same in their report.	No action.

12	TAN -3	Weak financial management in AUD found.	Took note that steps were being taken to improve the system.	No action.
14	i to xi		Noted the replies to the Auditors.	
15	TAN-4	Non-conducting of Physical reconciliation of fixed assets worth Rs.14.20 crore.	Noted that physical verification is already under progress.	No action.
16	TAN-5	Non-adjustment of TA Advances amounting to Rs.1,30,366/-	It was submitted to the FC that adjustment has been completed.	No action.
17.	TAN-6	Irregularities in the contract of hiring of security services	Took cognizance of the submission that a new security agency has been awarded contract w.e.f the 1 st of July, 2015 through due process of Tender.	No action.
18.	TAN-7	Non-Framing of Pattern of Assistance	Noted the reply to the Auditors.	No action.
19	TAN-8	Excess payment of Rs.12,200/- on account of Security services in the month of August 2011	Noted that the amount was in the process of being recovered.	No action.

Section: 6.ix The Committee directed that the difference may be located and reported in the next meeting.

Difference has been identified and report of CA is appended as Annexure-A

KAILASH CHAND JAIN & CO. (Regd.)
CHARTERED ACCOUNTANTS805, Laxmi Deep Building,
Laxmi Nagar District Centre, Laxmi Nagar,
Delhi - 110 092

e-mail : delhi@kcjainco.com, kcjaindelhi@gmail.com

Date 04-09-2015

To,

Ashish Patidar Sir,
Assistant Registrar (Finance)
Ambedkar University
Delhi-110006

Dear Sir,

As per your mail dated 03 Sep 2015 for reconciliation of Schedule 14, we have checked the information provided by you and found them correct with following remark:

Particulars	Remark	Amount in (Rs.)
UGC Grant treated as income in Final Accounts but it was shown as liability in Tally due to making new company	Due to creation of new books for UGC	28000000
Less: UGC Expenditure Taken as Expenses in last year (13-14) but in tally it is considered as balance sheet item (Dr. balance)	Due to creation of new books for UGC	8445161
Less: Employee liability of Water treated as expenditure in Final Accounts but in tally it is shown in Balance sheet as liability	Wrongly shown in 13-14 in tally	32353
Add: Expenditure opening balance shown in Tally of 13-14 but in Final Account there is no such expenditure in last year 13-14	Wrongly shown in 13-14 in tally	32000
less: Income shown in tally in 13-14 but not shown in final a/c's of last year	Wrongly shown in 13-14 in tally	13000
Adjustment done in Capital fund in FY 2014-15		19541486

This letter is issued on your request for clarification on Schedule 14.

Thanks & Regards,
For Kailash Chand Jain & Co
Chartered AccountantsAbhishek Jain
Partner

AMBEDKAR UNIVERSITY DELHI

ANNEXURE-B

REVISED ESTIMATES 2015-16 AND BUGET ESTIMATES 2016-17

10.09.2015

(figures in Thousands)

Sl.No.	Budget Line	Major Head	Actual 2013-14	Actual 2014-15	Budget Estimates 2015-16	Last seven months 2014-15	First five months (Actual) 2015-16	Revised Estimate 2015-16	Budget Estimates 2016-17
			1	2	3	4	5	6	7
Sl. No.	Budget Line No.	Account Description							
1 GIA- Salary									
1	1.1	Salary Academic - Staff (including Pay, Grade Pay, Special Pay, DA/CCA/TA, TA on DA, HRA, LTC and other allowances)	104789	118115	232913	62355	62864		
2	1.2	Administrative Staff (including Pay, Grade Pay, Special Pay, DA/CCA/TA, TA on DA, HRA, LTC, and other allowances)	33973	34190	93859	18456	18221		
3	1.3	Leave Encashment	0	207	800	156	98		
4	1.4	Leave Salary & Pension Contribution	0	1663	10000	293	0		
5	1.5	New Pension Scheme (Employer share)	5203	6746	20805	4049	2311		
6	1.6	Reimbursement of Tuition Fee (3.72+4.96)	0	868	800	619	271		
		Total (Salary)	143965	161790	359177	85928	83764	220000	400000
2-GIA-General-Academic Expenses									
1	2.1	Books	9726	19567	34375	19065	0	22000	27600
2	2.2	Journals/Periodicals/e-Journals	54	5101	0	4561	1967	6000	6900
3	2.3	Consultative/Course/ Curricular/ Meetings	1191	871	1875	853	185	1000	1150

453

Appendix-B

REVISED ESTIMATES 2015-16 AND BUDGET ESTIMATES 2016-17						10.09.2015			
(figures in Thousands)									
Sl.No.	Budget line	Major Head	Actual 2013-14	Actual 2014-15	Budget Estimates 2015-16	Last seven months 2014-15	First five months (Actual) 2015-16	Revised Estimate 2015-16	Budget Estimates 2016-17
		1	2	3	4	5	6	7	8
4	2.4	Field Based Learning/ Educational Tours	424	165	6250	21	79	500	575
5	2.5	Guest/Adjuct & Visiting Faculty	5865	6530	21875	4785	4214	7500	11500
6	2.6	Professional Development of Faculty & Staff	0	80	1250	50	226	1000	1150
7	2.7	Research Projects*	81	178	12500	119	154	4000	4600
8	2.8	Seminars/Conferences/ Workshops/Functions	2815	2027	7500	1800	2429	5000	8625
9	2.9	Stipends/Prizes/ Awards	5372	5957	7500	3988	725	7500	8625
		Total (Academic Expenses)	25528	40465	93125	35242	9980	54500	70725
3 GIA-General -Administrative Expenses									
1	3.1	Advertisement & Publicity	6772	2020	12500	1602	2950	4000	4600
2	3.2	AMCs/Repairs & Maintenance of Equipments	0	1132	1250	831	794	2000	3000
3	3.3	Convocation	714	794	2000	794	0	1500	1725
4	3.4	Creche	0	0	200	0	0	200	230
5	3.5	Eam while you learn Scheme	944	206	1250	131	1	100	115
6	3.6	Electricity Charges	6517	5748	18750	5704	1440	7500	8625
7	3.7	ERP & computer softwares	307	1311	1875	945	1548	2500	2875
8	3.8	Gym/Games/Sports Items	41	48	1000	36	138	500	575
9	3.9	Horticulture	125	28	500	28	74	200	230

REVISED ESTIMATES 2015-16 AND BUDGET ESTIMATES 2016-17						10.09.2015			
(figures in Thousands)									
Sl.No.	Budget line	Major Head	Actual 2013-14	Actual 2014-15	Budget Estimates 2015-16	Last seven months 2014-15	First five months (Actual) 2015-16	Revised Estimate 2015-16	Budget Estimates 2016-17
			1	2	3	4	5	6	7
10	3.10	Hospitality Expenses	76	0	625	0	0	100	115
11	3.11	Hostel Expenses	0	0	625	0	0	100	115
12	3.12	Insurance	0	0	125	0	0	100	115
13	3.13	Leasing of Private Houses for Residential use	0	0	5000	0	0	600	960
14	3.14	Legal Expenses	0	196	1250	196	50	200	230
15	3.15	Maintenance/Hiring of Vehicles	3344	2458	6250	2043	1164	3500	4025
16	3.16	Medical	2415	2089	4375	1244	749	2500	2875
17	3.17	Meetings of Statutory Bodies	571	678	1000	310	254	1000	1150
18	3.18	Memberships & Subscriptions	84	233	500	233	0	200	230
19	3.19	New Initiatives	0	0	6250	0	147	2500	2875
20	3.20	Office Contingency	2421	1130	3750	882	489	2500	3450
21	3.21	Postage	93	58	375	0	0	100	115
22	3.22	Printing & Stationary	2268	3599	3125	2414	696	4000	4600
23	3.23	Professional Charges (Administrative Nature)	2235	1071	1875	478	291	1000	1150
24	3.24	Rent, Rates, & Taxes	0	0	375	0	0	100	115
25	3.25	Repair, Maintenance & Renovation (Kashmere Gate)	22957	11127	12500	10941	83	8000	10000
26	3.26	Sanitation	5053	5199	8750	3104	2517	6500	7475
27	3.27	Security	7405	6462	12500	4796	77	8500	11000
28	3.28	Selection Committee Meetings	0	738	1875	287	442	1000	1150
29	3.29	Staff Welfare Fund	0	141	1250	141	0	500	575
30	3.30	TA/DA (Domestic)	282	461	1250	381	157	500	575

457

REVISED ESTIMATES 2015-16 AND BUDGET ESTIMATES 2016-17

10.09.2015

(figures in Thousands)

Sl.No.	Budget line	Major Head	Actual 2013-14	Actual 2014-15	Budget Estimates 2015-16	Last seven months 2014-15	First five months (Actual) 2015-16	Revised Estimate 2015-16	Budget Estimates 2016-17
			1	2	3	4	5	6	7
31	3.31	TADA (Foreign)	508	597	3125	397	513	2500	2875
32	3.32	Telephone & Internet	755	3229	6000	2880	350	700	805
33	3.33	Vice-Chancellor's Relief Fund	0	5	625	5	0	100	115
34	3.34	Water Charges	1897	2128	6250	2128	249	2500	2875
		Sub total Administrative expenses)	67784	52884	127950	42911	15174	67800	81540
		Total (Academic + Administrative Expenses)	93312	93350	221075	78153	25154	122300	152265
		Total general expenses including salary	237277	255140	580252	164081	108918	342300	552265
4-Capital (GIA)									
1	4.1	Climate Control (Air Conditioning & Heating)*	0	0	1875	0	0	0	0
2	4.2	Furniture & Fixtures	848	1456	6250	917	183	6300	2000
3	4.3	Computer Hardware, and other Equipments and materials	852	1528	8750	1250	373	6900	2000
4	4.4	Lab Equipment	0	0	0	0	0	8500	0
5	4.5	LAN based Intercom system	0	0	0	0	0	1000	0
6	4.6	Office Equipment	0	0	0	0	0	250	500
7	4.7	Purchase of Vehicles	0	0	2500	0	0	0	0
8	4.8	Radio-frequency identification	0	0	3000	0	0	3000	0
9	(a)	Creation of Capital Assets of University	1900	2983	22375	2167	556	23950	4500

455

REVISED ESTIMATES 2015-16 AND BUDGET ESTIMATES 2016-17						10.09.2015			
(figures in Thousands)									
Sl.No.	Budget line	Major Head	Actual 2013-14	Actual 2014-15	Budget Estimates 2015-16	Last seven months 2014-15	First five months (Actual) 2015-16	Revised Estimate 2015-16	Budget Estimates 2016-17
			1	2	3	4	5	6	7
		CAPITAL							
10	(b)	Kashmeregata Campus various works	0	0	0	0	0	61900	35000
11	(c)	BSE sub station at Kashmeregata	0	0	0	0	0	2316	0
5-CAPITAL ACCOUNT (CAMPUS DEVELOPMENT)									
1	5.1	Construction & Renovation of Campus #	0	0	0	0	0	0	3000000
2	5.2	Construction of Buildings Rohini(additional work)	0	0	0	0	0	2300	0
3	5.3	Consultancy Fee payable to PMC and Archtech during 2015-16 for Dheerpur & Rohini campus	0	0	0	0	0	15000	0
4	5.4	Flood lighting on boundary wall	0	0	0	0	0	2700	0
5	5.5	Horticulture work along the Boundary wall	0	0	0	0	0	1000	0
6	5.6	Lighting arrangement at Dheerpur	0	0	0	0	0	3200	0
7	5.7	Purchase of Land Additional land & revised cost	0	0	0	0	0	404200	0
8	5.8	Shifting of 33/11 KV HT Line Dheerpur	0	0	0	0	0	54800	0
9	5.9	Watch and Ward at Dheerpur campus	0	0	0	0	0	1500	0

REVISED ESTIMATES 2015-16 AND BUDGET ESTIMATES 2016-17						10.09.2015			
(figures in Thousands)									
SL.No.	Budget line	Major Head	Actual 2013-14	Actual 2014-15	Budget Estimates 2015-16	Last seven months 2014-15	First five months (Actual) 2015-16	Revised Estimate 2015-16	Budget Estimates 2016-17
			1	2	3	4	5	6	7
		Total of Campus Development - Dheerpur & Rohini	0	0	0	0	0	484700	3035000
		Total creation of assets for University and campus development	1800	2983	22375	166248	109474	572866	3039500
		Total (Salaries+General+Cap ital+Campus Development)	239077	258123	602627	166248	218392	815166	3591765
* Now included in item No.4.9 Kasheregate Campus various works.									
# RE in respect of Salary has been worked on based on actual number of persons working and few faculty members are expected to join during this year.									
\$ BE in respect of salary has been worked on taking 25% increase on the figure taken in RE and number of person expected to join during the FY and other related expenses.									
# Provisional amount has been taken for Dheerpur and Rohini Campus (Rs.300 crores)									

ITEM NO.4/FC-13/10.09.2015/Finance**To note the approval for implementation of NPS and to consider further steps to be taken in this regard**

Directorate of Higher Education, Government of National Capital Region, Delhi, has conveyed the concurrence of the Finance Department, to implement New Pension Scheme in respect of employees of AUD appointed on regular basis after its constitution. A meeting is to be convened with PFRDA and CRA as they are responsible for record keeping and transmission of funds to Pension fund Managers/Trustee bank/Annuity Service Provider. The order is appended as Annexure-C.

NPS

462

GOVT. OF N.C.T. OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B WING, 2ND FLOOR, 5 SHAM NATH MARG, DELHI-54

No DHE.23(05)/Misc /NPS/2013-14/ 3111

Dated 31/7/13

To

The Vice Chancellor,
Dr.B R.Ambedkar University,
Lothian Road,
Kashmere Gate
Delhi-110006

Sub: Regarding implementation of New Pension Scheme.

Sir,

With reference to your letter No. AUD/NPS/FIN/2015 dated 21.05.2015, it is to inform that the Finance Department has given its concurrence to start New Pension Scheme in respect of employees of AUD appointed on regular basis after its constitution. The Finance Department has also mentioned that AUD may also be advised to convene a meeting with Pension fund Regulatory and Development Authority (PFRDA) and the Central Record keeping Agencies (CRA) since they are responsible for record keeping and transmission of funds to Pension Fund Managers/Trustee Bank/Annuity Service Provider.

Further, The Finance Department has also advised to initiate action in respect of those faculties/officers/employees who are on deputation with Ambedkar University Delhi as per OM No. F.No 8-9/2008/TS-I dated 28.12.2011 of GOI, Ministry of Human Resources Development, Department of Higher Education on the subject Mobility of faculty and non-faculty personnel to the newly established Central Education Institutions (CEIs)/ Scientific Institutions

This issues with prior approval of Finance Department, Govt. of NCT of Delhi

(ACHEA SINGH)
DIRECTOR(HIGHER EDUCATION)

ITEM NO.5/FC-12/10.09.2015/Finance**To note the receipt of funds under the General Development Assistance Scheme during XII plan period - UGC for the year 2015-2016**

An amount of Rs. 1,40,00,000/- (One Crore Forty Lakhs only) has been received by the University under the General Development Assistance Scheme during XII plan period - UGC. The sanction order is appended as Annexure-D

Out of the total amount sanctioned (i.e 7,00,00,000/-) under this scheme, an amount of Rs. 4,20,00,000/- has been received.

464

ANNEXURE 1

FD Diary No. 5015

Dated : 17.06.2015



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

E 6' 30' 2015

F No 78-1/2012 (SU-II)

June 2015

The Under Secretary (FD-III)
University Grants Commission,
BahadurShah Zafar Marg,
New Delhi-110 002

Subject: Release of Grant-in-aid to Bharat Ratna Dr. B.R. Ambedkar University, Lothian Road, Kashmere Gate, Delhi-110006 in respect of General Development Assistance Scheme during XII Plan Period

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of Rs.1,40,00,000/- (Rupees one crore forty lakh only) towards General Development Assistance Scheme during XII Plan Period to the Registrar, Bharat Ratna Dr. B.R. Ambedkar University, Lothian Road, Kashmere Gate, Delhi-110006 for the plan expenditure as per details given below -

(Rupees)

Name of the item	Allocation	Grant already sanctioned	Grant being sanctioned	Total grant
General Development Assistance Scheme during XII Plan Period	7,00,00,000/-	2,80,00,000/-	1,40,00,000/-	4,20,00,000/-

The Component wise break-up is as under:-

(Rupees)

Head of A/C	Component	Code 31 (General)	Code 35 (Assots)
3 (A) (1) 31 & 35	General @ 76%	31,92,000/-	74,48,000/-
3(B) 31 & 35	SC @ 16%	6,72,000/-	15,68,000/-
3(C) 31 & 35	ST @ 8%	3,36,000/-	7,84,000/-
	Total	42,00,000/-	98,00,000/-

1. The sanctioned amount is debitale under the scheme UGC Schemes (General Development Assistance Scheme during XII Plan Period (State Universities)) and is valid for the financial year 2015-2016 only

Contd.

J S P I A I F

J S P I A I F

Dr. to 824
Date 14/7/2015

465

-2-

- 2 The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to the Registrar, Bharat Ratna Dr. B.R. Ambedkar University, Lothian Road, Kashmere Gate, Delhi-110006 through Electronic mode as per the following details

Payment Details	
(a) Bank Name & Address of Branch	Canara Bank, Kashmiri Gate, Delhi-110006
(b) Account No	0389101051880
(c) Type of Account SB/Current/Cash Credit	Saving Bank Account
(d) IFSC Code	Yes, CNRB0000389
(e) MICR Code of Branch	110015019
(f) Whether bank branch is RTGS or NEFT enabled, RTGS/NEFT/Both	NEFT
(g) Name and address of Account Holder	Registrar, Bharat Ratna Dr. B.R. Ambedkar University, Lothian Road, Kashmere Gate, Delhi-110006.

- 3 The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/Institution.
- 4 The University/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- 5 The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instruction/guideline there under from time to time.
- 6 The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- 7 The assets acquired wholly for substantially out of University Grants Commission's Grants shall not be disposed or encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
- 8 A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the University in the prescribed proforma.
- 9 The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned / paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.

Contd

- 10 The University/Institution shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST and OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts
- 11 The University/Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules 1978 etc
- 12 The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F No 10-11/12 (Admin IA & B)] dated 28/5/2013
- 13 The University/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009
- 14 The University/Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC)
- 15 The accounts of the University/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules 2005
- 16 The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
- 17 Funds to the extent are available under the scheme.
- 18 The grantee institution shall remit the unspent amount of grants in aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details

Name of the bank	Canara Bank
Account No	University Grants Commission, New Delhi-110002
Type of Account	0157101017339
IFSC Code	Savings
MICR Code	CNRB 0008627
Hold of Account	110015170
	University Grants Commission, New Delhi

- 19 An amount of Rs 2,79,70,000/- out of the total grant of Rs 2,80,00,000/- sanctioned vide this office sanction letter of even no. dated 29/08/2013 has been utilized by the University for the purpose for which it was sanctioned and admissible amount of Rs. 2,62,85,054/- has been noted in the GIA Register at P 65
- 20 This issues with the concurrence of IFD vide Diary No 9855 dated 03/02/2015
- 21 This issues with the approval of Chairman UGC vide Diary No 31381 dated 16/04/2015

Yours faithfully

(Ritu Oberoi)
Under Secretary

Copy forwarded for information and necessary action for -

1. The Registrar, **Bharat Ratna Dr. B.R. Ambedkar University**, Lothian Road, Kashmere Gate, Delhi-110006.
2. Office of the Director General of Audit, Central Revenues AGO's Building, B-1, B-2, B-3, B-4, B-5, B-6, B-7, B-8, B-9, B-10, B-11, B-12, B-13, B-14, B-15, B-16, B-17, B-18, B-19, B-20, B-21, B-22, B-23, B-24, B-25, B-26, B-27, B-28, B-29, B-30, B-31, B-32, B-33, B-34, B-35, B-36, B-37, B-38, B-39, B-40, B-41, B-42, B-43, B-44, B-45, B-46, B-47, B-48, B-49, B-50, B-51, B-52, B-53, B-54, B-55, B-56, B-57, B-58, B-59, B-60, B-61, B-62, B-63, B-64, B-65, B-66, B-67, B-68, B-69, B-70, B-71, B-72, B-73, B-74, B-75, B-76, B-77, B-78, B-79, B-80, B-81, B-82, B-83, B-84, B-85, B-86, B-87, B-88, B-89, B-90, B-91, B-92, B-93, B-94, B-95, B-96, B-97, B-98, B-99, B-100, B-101, B-102, B-103, B-104, B-105, B-106, B-107, B-108, B-109, B-110, B-111, B-112, B-113, B-114, B-115, B-116, B-117, B-118, B-119, B-120, B-121, B-122, B-123, B-124, B-125, B-126, B-127, B-128, B-129, B-130, B-131, B-132, B-133, B-134, B-135, B-136, B-137, B-138, B-139, B-140, B-141, B-142, B-143, B-144, B-145, B-146, B-147, B-148, B-149, B-150, B-151, B-152, B-153, B-154, B-155, B-156, B-157, B-158, B-159, B-160, B-161, B-162, B-163, B-164, B-165, B-166, B-167, B-168, B-169, B-170, B-171, B-172, B-173, B-174, B-175, B-176, B-177, B-178, B-179, B-180, B-181, B-182, B-183, B-184, B-185, B-186, B-187, B-188, B-189, B-190, B-191, B-192, B-193, B-194, B-195, B-196, B-197, B-198, B-199, B-200, B-201, B-202, B-203, B-204, B-205, B-206, B-207, B-208, B-209, B-210, B-211, B-212, B-213, B-214, B-215, B-216, B-217, B-218, B-219, B-220, B-221, B-222, B-223, B-224, B-225, B-226, B-227, B-228, B-229, B-230, B-231, B-232, B-233, B-234, B-235, B-236, B-237, B-238, B-239, B-240, B-241, B-242, B-243, B-244, B-245, B-246, B-247, B-248, B-249, B-250, B-251, B-252, B-253, B-254, B-255, B-256, B-257, B-258, B-259, B-260, B-261, B-262, B-263, B-264, B-265, B-266, B-267, B-268, B-269, B-270, B-271, B-272, B-273, B-274, B-275, B-276, B-277, B-278, B-279, B-280, B-281, B-282, B-283, B-284, B-285, B-286, B-287, B-288, B-289, B-290, 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B-434, B-435, B-436, B-437, B-438, B-439, B-440, B-441, B-442, B-443, B-444, B-445, B-446, B-447, B-448, B-449, B-450, B-451, B-452, B-453, B-454, B-455, B-456, B-457, B-458, B-459, B-460, B-461, B-462, B-463, B-464, B-465, B-466, B-467, B-468, B-469, B-470, B-471, B-472, B-473, B-474, B-475, B-476, B-477, B-478, B-479, B-480, B-481, B-482, B-483, B-484, B-485, B-486, B-487, B-488, B-489, B-490, B-491, B-492, B-493, B-494, B-495, B-496, B-497, B-498, B-499, B-500, B-501, B-502, B-503, B-504, B-505, B-506, B-507, B-508, B-509, B-510, B-511, B-512, B-513, B-514, B-515, B-516, B-517, B-518, B-519, B-520, B-521, B-522, B-523, B-524, B-525, B-526, B-527, B-528, B-529, B-530, B-531, B-532, B-533, B-534, B-535, B-536, B-537, B-538, B-539, B-540, B-541, B-542, B-543, B-544, B-545, B-546, B-547, B-548, B-549, B-550, B-551, B-552, B-553, B-554, B-555, B-556, B-557, B-558, B-559, B-560, B-561, B-562, B-563, B-564, B-565, B-566, B-567, B-568, B-569, B-570, B-571, B-572, B-573, B-574, B-575, B-576, 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B-720, B-721, B-722, B-723, B-724, B-725, B-726, B-727, B-728, B-729, B-730, B-731, B-732, B-733, B-734, B-735, B-736, B-737, B-738, B-739, B-740, B-741, B-742, B-743, B-744, B-745, B-746, B-747, B-748, B-749, B-750, B-751, B-752, B-753, B-754, B-755, B-756, B-757, B-758, B-759, B-760, B-761, B-762, B-763, B-764, B-765, B-766, B-767, B-768, B-769, B-770, B-771, B-772, B-773, B-774, B-775, B-776, B-777, B-778, B-779, B-780, B-781, B-782, B-783, B-784, B-785, B-786, B-787, B-788, B-789, B-790, B-791, B-792, B-793, B-794, B-795, B-796, B-797, B-798, B-799, B-800, B-801, B-802, B-803, B-804, B-805, B-806, B-807, B-808, B-809, B-810, B-811, B-812, B-813, B-814, B-815, B-816, B-817, B-818, B-819, B-820, B-821, B-822, B-823, B-824, B-825, B-826, B-827, B-828, B-829, B-830, B-831, B-832, B-833, B-834, B-835, B-836, B-837, B-838, B-839, B-840, B-841, B-842, B-843, B-844, B-845, B-846, B-847, B-848, B-849, B-850, B-851, B-852, B-853, B-854, B-855, B-856, B-857, B-858, B-859, B-860, B-861, B-862, 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B-1005, B-1006, B-1007, B-1008, B-1009, B-1010, B-1011, B-1012, B-1013, B-1014, B-1015, B-1016, B-1017, B-1018, B-1019, B-1020, B-1021, B-1022, B-1023, B-1024, B-1025, B-1026, B-1027, B-1028, B-1029, B-1030, B-1031, B-1032, B-1033, B-1034, B-1035, B-1036, B-1037, B-1038, B-1039, B-1040, B-1041, B-1042, B-1043, B-1044, B-1045, B-1046, B-1047, B-1048, B-1049, B-1050, B-1051, B-1052, B-1053, B-1054, B-1055, B-1056, B-1057, B-1058, B-1059, B-1060, B-1061, B-1062, B-1063, B-1064, B-1065, B-1066, B-1067, B-1068, B-1069, B-1070, B-1071, B-1072, B-1073, B-1074, B-1075, B-1076, B-1077, B-1078, B-1079, B-1080, B-1081, B-1082, B-1083, B-1084, B-1085, B-1086, B-1087, B-1088, B-1089, B-1090, B-1091, B-1092, B-1093, B-1094, B-1095, B-1096, B-1097, B-1098, B-1099, B-1100, B-1101, B-1102, B-1103, B-1104, B-1105, B-1106, B-1107, B-1108, B-1109, B-1110, B-1111, B-1112, B-1113, B-1114, B-1115, B-1116, B-1117, B-1118, B-1119, B-1120, B-1121, B-1122, B-1123, B-1124, B-1125, B-1126, B-1127, B-1128, B-1129, 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B-1755, B-1756, B-1757, B-1758, B-1759, B-

ITEM NO.6/FC-13/10.09.2015/Finance**To note about the funds received as Grant-in-aid for the Financial Year 2015-2016 and revalidation of unspent amount of GIA of the year 2014-2015**

- A. An amount of Rs. 10.00 crores (Rs. Ten Crores Only) has been received under BE 2015-16 as Grant-in-aid. The sanction order is appended as Annexure-E.

The funds are received as under:

Total Funds Allocated as 1 st installment	Budget Bifurcation made under object head		
	GIA Salaries	GIA other than Salaries (General)	GIA Capital Assets
10.00 Crores	8.75 Crores	1.25 Crores	-

- B. Vide sanction letter DHE-20(23)/AUD/GIA2015-16, Directorate of Higher Education; Govt. of NCT of Delhi has revalidated to utilize the unspent amount of Grant-in-aid of the year 2014-15 in the current financial year 2015-16. The sanction order is appended as Annexure-F.

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2ND FLOOR, 5-SHAM NATH MARG, DELHI-54.

F No. DHE-20(23)/AUD/GIA/2015-16/

10/11/15

Dated: 10/11/15

SANCTION ORDER

Sub-Release of 1st Installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University during the year 2015-16.

I am directed to convey sanction of the Honble Lt. Governor of Delhi for release of an amount of Rs.10 Crore(Rupees Ten crores) as 1st installment of Grant-in-Aid to Bharat Ratna Dr. B.R. Ambedkar University under the following object head in Demand No. 6 (PLAN) Revenue Head as per the details given below for the current financial year 2015-16 subject to the following conditions

B.E. FOR CFY 2015-16

Account (Demand No. 6)	Code	Major Head/Object Head	Amount (in lac)
2202		J.1-General Education	
2202 03 800 87 96		J.1(1)(2)(1)(4)- Setting up of Ambedkar University	
2202 03 800 87 96 31		J.1(1)(2)(1)(4)(1) Grant-in-aid General	500.00 ✓
2202 03 800 87 96 35		J.1(1)(2)(1)(4)(2)-Grant for creation of Capital assets	1000.00 ✓
2202 03 800 87 96 36		J.1(1)(2)(1)(4)(3) Grant in-aid Salaries	3500.00 ✓
		Total	5000.00

1st Installment(in lakh)

Total funds allocated as 1 st installment	Budget Biturcation made under object head			Remarks
	GIA Salaries	GIA other than salaries (General)	GIA Capital Assets	
1000.00	875.00	125.00	-	

1) The expenditure of Rs. 125.00 lakh on this account will be debited to Major MH- "2202" Sub Head 2202 03 800 87 96 31 Grant-in-aid (General) and expenditure of Rs. 875.00 lakh on this account will be debited to Major Head MH- "2202" Sub Head 2202 03 800 87 96 36)- Grant-in-aid (Salaries) for the current financial year 2015-16, subject to compliance of all conditions mentioned in this sanctions order. The payment to the University will be made through RTGS.

2) A separate GIA register will be maintained as per GFR

3.) The assets created or acquired wholly or substantially out of this grant should not be disposed of encumbered or utilized for the purpose other than those for which the grant is sanctioned.

contd p/2.



- 4) The Accounts of the University shall be under the audit jurisdiction of the AG (Audit) New Delhi and Dte. of Internal Audit, Govt. of NCT of Delhi
- 5) A suitable proportion of cost of the courses conducted by the University may be recovered through fees.
- 6) The head wise monthly expenditure report shall be furnished to the Directorate of Higher Education
- 7) The Balance Sheet duly certified by the Chartered Accountant shall be furnished to the Directorate of Higher Education at the close of the financial year
- 8) Due prudence and frugality shall be exercised by the University while incurring expenditure out of GIA and no wasteful expenditure whatsoever shall be incurred in any manner
- 9) Expenditure out of GIA shall be incurred only on the purchase of goods/services, purchase/acquisition of which is necessary and is in public interest. Further expenditure shall be incurred only on those projects execution of which is necessary and in public interest.
- 10) Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets which have been assigned to University by this Directorate.
- 11) The Registrar of the University shall ensure periodical appraisal of the performance of University for ascertaining as to whether the targets/goals assigned to University are being achieved. Continuation of Grant-in-aid shall depend on fulfillment of these conditions
- 12) The procedure as prescribed in GFR-2005 and the OM/circulars by FD/CVC is duly followed while procuring goods/services and the norms/procedures as laid down in CPWD manual/GFR-2005 are/is observed while executing projects/work contracts.
- 13) The Utilization Certificate duly signed by the executive head of the University will be submitted by University within the prescribed time.
- 14) The Registrar of the University will lay down adequate control mechanism/checks for prevention and detection of errors and financial irregularities in the working/functioning of University for avoiding wasteful expenditure and loss of money
- 15) The Registrar of the University will ensure that the mechanism/checks contemplated in PARA 11 are effectively applied for ensuring that the funds are utilized for the prescribed purpose only
- 16) The Registrar of the University will ensure if Accounts Functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/services and execution of projects/schemes
- 17) The Registrar of the University will ensure the observance of procedure and fulfillment of conditions as laid down in the govt. order No F.12/3/2010-AC/ads/ads/II/914-921 dated 18.07.2011 issued by F.O

- 18) The Planning Department of GNCTD has requisitioned the following information/documents at the time of submission of proposal for the release of 2nd Installment:
- i) List of Capital works to be undertaken by AUD in CFY 2015-16
 - ii) Audited Utilization Certificate for last FY 2014-15.
 - iii) ELFA audit report for 2013-14 and 2014-15.
 - iv) Achievement-cum-performance report for last FY 2014-15.
 - v) Item-wise expenditure report up to March 2015 (recurring & non-recurring).
 - vi) Physical & Financial progress made during CFY 2015-16 and item-wise projected expenditure for the remaining period of Current Financial Year.
- 19) The Registrar of the University will furnish audit report of the university in the GIA for 2013-14 and 2014-15 to the Finance Department. The following conditions shall be strictly adhered to
- a) Computer items may be purchased with the approval of IT Department.
 - b) For purchase of Furniture & Fixtures by the University, prior approval of Finance Department may be obtained.
 - c) All cost formalities as per GFR may be observed at the time of purchases.
- 20) As per Pattern of Assistance the directives/orders issued by the Govt. of NCT of Delhi from time to time regulating expenditure out of grant-in-aid shall be binding on the University and contravention thereof shall render the GIA liable to be withheld.
- 21) The University shall not do any act or undertake any activity which entails additional financial liability for the Government without the approval of Directorate of Higher Education, Finance/Planning Department, like creation of posts, grant of pay scales higher than those of corresponding posts in Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above INR 2.00 Crore, provision/extension of pension to employees etc.
- 22) The grant should be spent before 31st March, 2016. If a part of Grant is left unspent, it shall be refunded to the Govt. of NCT of Delhi immediately on the close of the current Financial year, unless the Govt. of NCT of Delhi approves it for carrying over to the following year.
- 23) The University shall furnish annual achievement-cum-performance report immediately after the close of financial year.
- 24) The report of Directorate of Internal Audit for the year 2013-14 along with Action taken report with all outstanding old para of previous years will be submitted by the University, at the earliest.
- 25) The amount shall be spent strictly in accordance with the economy instructions issued by Finance Department vide letter No. 6(1)/2013-14/Fin (B)/DS/IV/280-98 dated 18.02.2013.

371

This issues with the concurrence of Finance Expenditure(III) Department, Govt. of NCT of Delhi vide their F.O. No. 5205-3 dated 30.06.2015

(KULDIP CHAND)
ADMINISTRATIVE OFFICER(HE-3)

F.No. DHE-20(23)/AUD/GIA/2015-10/11/12/13/14/15/16/17/18/19/20/21/22/23/24/25/26/27/28/29/30/31/32/33/34/35/36/37/38/39/40/41/42/43/44/45/46/47/48/49/50/51/52/53/54/55/56/57/58/59/60/61/62/63/64/65/66/67/68/69/70/71/72/73/74/75/76/77/78/79/80/81/82/83/84/85/86/87/88/89/90/91/92/93/94/95/96/97/98/99/100/101/102/103/104/105/106/107/108/109/110/111/112/113/114/115/116/117/118/119/120/121/122/123/124/125/126/127/128/129/130/131/132/133/134/135/136/137/138/139/140/141/142/143/144/145/146/147/148/149/150/151/152/153/154/155/156/157/158/159/160/161/162/163/164/165/166/167/168/169/170/171/172/173/174/175/176/177/178/179/180/181/182/183/184/185/186/187/188/189/190/191/192/193/194/195/196/197/198/199/200/201/202/203/204/205/206/207/208/209/210/211/212/213/214/215/216/217/218/219/220/221/222/223/224/225/226/227/228/229/230/231/232/233/234/235/236/237/238/239/240/241/242/243/244/245/246/247/248/249/250/251/252/253/254/255/256/257/258/259/260/261/262/263/264/265/266/267/268/269/270/271/272/273/274/275/276/277/278/279/280/281/282/283/284/285/286/287/288/289/290/291/292/293/294/295/296/297/298/299/300/301/302/303/304/305/306/307/308/309/310/311/312/313/314/315/316/317/318/319/320/321/322/323/324/325/326/327/328/329/330/331/332/333/334/335/336/337/338/339/340/341/342/343/344/345/346/347/348/349/350/351/352/353/354/355/356/357/358/359/360/361/362/363/364/365/366/367/368/369/370/371/372/373/374/375/376/377/378/379/380/381/382/383/384/385/386/387/388/389/390/391/392/393/394/395/396/397/398/399/400/401/402/403/404/405/406/407/408/409/410/411/412/413/414/415/416/417/418/419/420/421/422/423/424/425/426/427/428/429/430/431/432/433/434/435/436/437/438/439/440/441/442/443/444/445/446/447/448/449/450/451/452/453/454/455/456/457/458/459/460/461/462/463/464/465/466/467/468/469/470/471/472/473/474/475/476/477/478/479/480/481/482/483/484/485/486/487/488/489/490/491/492/493/494/495/496/497/498/499/500/501/502/503/504/505/506/507/508/509/510/511/512/513/514/515/516/517/518/519/520/521/522/523/524/525/526/527/528/529/530/531/532/533/534/535/536/537/538/539/540/541/542/543/544/545/546/547/548/549/550/551/552/553/554/555/556/557/558/559/560/561/562/563/564/565/566/567/568/569/570/571/572/573/574/575/576/577/578/579/580/581/582/583/584/585/586/587/588/589/590/591/592/593/594/595/596/597/598/599/600/601/602/603/604/605/606/607/608/609/610/611/612/613/614/615/616/617/618/619/620/621/622/623/624/625/626/627/628/629/630/631/632/633/634/635/636/637/638/639/640/641/642/643/644/645/646/647/648/649/650/651/652/653/654/655/656/657/658/659/660/661/662/663/664/665/666/667/668/669/670/671/672/673/674/675/676/677/678/679/680/681/682/683/684/685/686/687/688/689/690/691/692/693/694/695/696/697/698/699/700/701/702/703/704/705/706/707/708/709/710/711/712/713/714/715/716/717/718/719/720/721/722/723/724/725/726/727/728/729/730/731/732/733/734/735/736/737/738/739/740/741/742/743/744/745/746/747/748/749/750/751/752/753/754/755/756/757/758/759/760/761/762/763/764/765/766/767/768/769/770/771/772/773/774/775/776/777/778/779/780/781/782/783/784/785/786/787/788/789/790/791/792/793/794/795/796/797/798/799/800/801/802/803/804/805/806/807/808/809/810/811/812/813/814/815/816/817/818/819/820/821/822/823/824/825/826/827/828/829/830/831/832/833/834/835/836/837/838/839/840/841/842/843/844/845/846/847/848/849/850/851/852/853/854/855/856/857/858/859/860/861/862/863/864/865/866/867/868/869/870/871/872/873/874/875/876/877/878/879/880/881/882/883/884/885/886/887/888/889/890/891/892/893/894/895/896/897/898/899/900/901/902/903/904/905/906/907/908/909/910/911/912/913/914/915/916/917/918/919/920/921/922/923/924/925/926/927/928/929/930/931/932/933/934/935/936/937/938/939/940/941/942/943/944/945/946/947/948/949/950/951/952/953/954/955/956/957/958/959/960/961/962/963/964/965/966/967/968/969/970/971/972/973/974/975/976/977/978/979/980/981/982/983/984/985/986/987/988/989/990/991/992/993/994/995/996/997/998/999/1000/1001/1002/1003/1004/1005/1006/1007/1008/1009/1010/1011/1012/1013/1014/1015/1016/1017/1018/1019/1020/1021/1022/1023/1024/1025/1026/1027/1028/1029/1030/1031/1032/1033/1034/1035/1036/1037/1038/1039/1040/1041/1042/1043/1044/1045/1046/1047/1048/1049/1050/1051/1052/1053/1054/1055/1056/1057/1058/1059/1060/1061/1062/1063/1064/1065/1066/1067/1068/1069/1070/1071/1072/1073/1074/1075/1076/1077/1078/1079/1080/1081/1082/1083/1084/1085/1086/1087/1088/1089/1090/1091/1092/1093/1094/1095/1096/1097/1098/1099/1100/1101/1102/1103/1104/1105/1106/1107/1108/1109/1110/1111/1112/1113/1114/1115/1116/1117/1118/1119/1120/1121/1122/1123/1124/1125/1126/1127/1128/1129/1130/1131/1132/1133/1134/1135/1136/1137/1138/1139/1140/1141/1142/1143/1144/1145/1146/1147/1148/1149/1150/1151/1152/1153/1154/1155/1156/1157/1158/1159/1160/1161/1162/1163/1164/1165/1166/1167/1168/1169/1170/1171/1172/1173/1174/1175/1176/1177/1178/1179/1180/1181/1182/1183/1184/1185/1186/1187/1188/1189/1190/1191/1192/1193/1194/1195/1196/1197/1198/1199/1200/1201/1202/1203/1204/1205/1206/1207/1208/1209/1210/1211/1212/1213/1214/1215/1216/1217/1218/1219/1220/1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GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2ND FLOOR, 5-SHAM NATH MARG, DELHI-54.

No. DHE-20(23)/AUD/GIA/2015-16/

Dated

ORDER

Sub:Revalidation of unspent Amount of Grant-in-Aid of year 2014-15 to Dr. B.R. Ambedkar University during the year 2015-16.

I am directed to convey the approval of Finance Department to utilize the following unutilized balance of year 2014-15 in the current financial year 2015-16 subject to observation of terms & conditions of Grant-in-Aid issued by this directorate from time to time.

GIA Salary	GIA General Exp.	Capital Asset	Capital Plan	Total
88,210,458	19,799,296	22,016,713	23,16,090	13,23,42,557

This issues with the approval of Finance Department of Govt. of NCT of Delhi

(KULDIP CHAND)
ADMINISTRATIVE OFFICER (HE-I)

F No. DHE-20(23)/AUD/GIA/2015-16/

Dated

Copy forwarded to the following for information & necessary action.

1. The Registrar, Dr. B.R. Ambedkar University, Lothian Road, cashmere Gate- Delhi-110066.
2. Dy. Secretary Finance (Exp.III), Govt. of NCT of Delhi, 4th Level, Delhi Secretariat, I.P. Estate, new Delhi-110002
3. The Jt. Director (Planning), Planning Department, Govt. of NCT of Delhi Delhi Sectt., I.P. Estate, New Delhi.
4. The Controller, Principal Accounts Officer, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi.
5. The pay Account officer, No. IX, Old Sectt., Delhi through DDO
6. Director, Dte. of Internal Audit, 4th Level, Delhi Sectt., IP Estate, New Delhi-110002.
7. The Accountant General (Audit), Delhi. AGCR Building, IP Estate, New Delhi
8. DDO, Dte. of Higher Education, Govt. of NCT of Delhi with two spare copies
9. Sanction Registrar/file (kept at R & I Branch).

(KULDIP CHAND)
ADMINISTRATIVE OFFICER (HE-I)

ITEM NO.7/FC-13/10.09.2015/Finance**To note the investments made from the funds available**

The funds available under GIA, NPS deduction, student fees, contribution for Student Welfare Fund, security deposits and Campus Development had been investment for a specific period to earn better interest as indicated in the table given below as per the guidelines approved by the Finance Committee. Minutes of the Investment committee is appended as Annexure-G.

S.No.	Date of Investment	Source of Fund	Rate of Interest (%)	Period of Investment	Value of Deposit (in Rs.)	Remarks
1	13.08.15	Student Welfare Fund	8.15	One Year	40,00,000	Fresh Investment
Total Student Welfare Fund					40,00,000	
2	13.08.15	Fee	8.15	One Year	75,00,000	Fresh Investment
3	14.08.15	Fee	8.15	One Year	75,00,000	Fresh Investment
Total Fee					1,50,00,000	
4	14.08.15	GIA	6.75	46 Days	7500000	Fresh Investment
5	14.08.15	GIA	6.75	46 Days	7500000	Fresh Investment
6	14.08.15	GIA	6.75	46 Days	7500000	Fresh Investment
7	14.08.15	GIA	6.75	46 Days	7500000	Fresh Investment
8	14.08.15	GIA	7.5	91 Days	50000000	Fresh Investment
9	14.08.15	GIA	7.5	91 Days	9000000	Fresh Investment
10	14.08.15	GIA	7.5	91 Days	9000000	Fresh Investment
11	14.08.15	GIA	7.5	91 Days	9000000	Fresh Investment
12	14.08.15	GIA	7.5	91 Days	9000000	Fresh Investment
13	14.08.15	GIA	7.5	91 Days	9000000	Fresh Investment
14	14.08.15	GIA	7.5	91 Days	5000000	Fresh

13th MEETING OF THE FINANCE COMMITTEE (10.09.2015)

						Investment
Total GIA					13,00,00,000	
15	14.08.15	NPS	6.75	46 Days	6800000	Fresh Investment
Total NPS					68,00,000	
16	17.08.15	Campus Dev.	7.75	181 Days	5000000	Fresh Investment
17	17.08.15	Campus Dev.	7.75	181 Days	5000000	Fresh Investment
Total Campus Development					1,00,00,000	
Grand Total					16,58,00,000	

MINUTES OF THE MEETING OF THE INVESTMENT COMMITTEE HELD ON AUGUST 11, 2015 at 04:00 PM IN THE OFFICE OF THE CONTROLLER OF FINANCE, AUD CAMPUS, KASHMERE GATE, DELHI 110006.

The following members were present.

1. Prof. Chandan Mukherjee, Pro-VC & COF(Chair)
2. Mr. M.A. Sikandar, Registrar
3. Dr. Asmita Kabra, Faculty member

Mr. Ashish Patidar, Asst. Registrar (F) assisted the committee in its deliberation.

The members were welcomed and informed about the position of funds to be invested for different periods (45 days to 1year) and interest rates offered by various banks. The details of interest rates are annexed. These interest rates were obtained from Canara bank, IDBI bank, Syndicate bank and Punjab & Sind bank by an invitation.

The investment of surplus funds as Fixed Deposit is done on the basis of highest quoted rate by any of the bank for a particular amount, time period and need of access to such funds from time to time.

The committee examined the rates offered by the banks mentioned in the comparative statement (annexure-1), and decided that the funds may be invested as per Table below:

Table A

S.no	Source of Fund	Amount to be invested	Rate of Interest (%)	Period of Investment	Name of the Bank
1	GIA	75.00 Lakhs	6.75%	46 Days	Punjab and Sind Bank, AUD Campus
2		75.00 Lakhs	6.75%	46 Days	
3		75.00 Lakhs	6.75%	46 Days	
4		75.00 Lakhs	6.75%	46 Days	
5		500.00 Lakhs	7.50%	91 Days	
6		90.00 Lakhs	7.50%	91 Days	IDBI Bank, Civil Lines, Delhi
7		90.00 Lakhs	7.50%	91 Days	
8		90.00 Lakhs	7.50%	91 Days	
9		90.00 Lakhs	7.50%	91 Days	
10		90.00 Lakhs	7.50%	91 Days	
11		50.00 Lakhs	7.50%	91 Days	
Total		1300.00 Lakhs			

Table B

S.no	Source of Fund	Amount to be invested	Rate of Interest (%)	Period of Investment	Name of the Bank
1	NPS	68.00 Lakhs	6.75%	46 days	Punjab and Sind Bank, AUD Campus
Total		68.00 Lakhs			

Mh
12/8/15

12/8/15

12/8/15

Table C

S.no	Source of Fund	Amount to be invested	Rate of Interest (%)	Period of Investment	Name of the Bank
1	Fees	75.00 Lakhs	8.15%	1Year	Punjab and Sind Bank, AUD Campus
2		75.00 Lakhs	8.15%	1Year	
Total		150.00 Lakhs			

Table D

S.no	Source of Fund	Amount to be invested	Rate of Interest (%)	Period of Investment	Name of the Bank
1	Student Welfare Fund	40.00 Lakhs	8.15%	1Year	Punjab and Sind Bank, AUD Campus
Total		40.00 Lakhs			

Table E

S.no	Source of Fund	Amount to be invested	Rate of Interest (%)	Period of Investment	Name of the Bank
1	Campus development	50.00 Lakhs	7.75%	181 days	Canara Bank, Kashmere Gate
2		50.00 Lakhs	7.75%	181 days	
Total		100.00 Lakhs			

We the members of the Investment Committee are jointly and individually satisfied and recommend that the surplus funds available be invested as detailed above in the tables.


12/5/15
M. A. Sikandar


12/5/15
Chandan Mukherjee


12/5/15
Asmita Kabra

Resol. No. 11(A)/BoM(18)/08.10.15 & 02.11.15**Resolved to ratify the appointment of various faculty positions as per the recommendations of the Selection Committees**

The Vice Chancellor approved the recommendations of the Selection Committees as authorized by the Board of Management at its meeting held on 16.07.2010. The list of appointments made after the 17th meeting of Board of Management (07.10.2014) is as under:

S. No	Name of position & School	Date and Time of Meeting	Recommendations
1.	Assistant Professor in Psychology/ Psychotherapy SHS (Vacancy -1)	15 th & 16 th January, 2015 at 09.30 a.m.	The Committee recommended the following in the School of Human Studies in order of merit: 1. Dr. Pallavi Banerjee 2. Dr. Shifa Haq
2	Associate Professor in Sociology SLS (Vacancies -2)	25 th March, 2015 09.30 a.m.	The Committee recommended the following in the School of Liberal Studies in order of merit: 1. Dr. Rukmini Sen 2. Dr. Niharika Banerjee 3. Dr. Shalini Grover
3.	Assistant Professor in History SLS (Vacancy -1)	20 th April, 2015 09.30. a.m.	The Committee recommended the following in the School of Liberal Studies in order of merit: 1. Dr. Robert Upton (Foreign National) 2. Dr. Pallavi Chakravarty 3. Dr. Vijayant Kumar Singh
4.	Associate Professor in Development Practice SHS/SDS (Vacancies -2)	23 rd April, 2015 09.30.a.m.	The Committee recommended the following in the School of Liberal Studies: No candidate was found suitable. Post to be re-advertised.
5.	Professor of Comp. Litt and Trans. Studies SLS (Vacancy -1)	10 th June, 2015 09.30.a.m.	The Committee recommended the following in the School of Liberal Studies: 1. Dr. Radharani Chakravarty
6.	Assistant Professor in Comp. Litt and Trans. Studies SLS (Vacancies -SC/ST-I, UR-I, VH-I)	11 th & 12 th June, 2015 09.30.a.m.	The Committee recommended the following in the School of Liberal Studies in order of merit: <u>UR Category</u> 1. Dr. Navaneetha Mokkil Muruthur 2. Dr. Shad Naved 3. Dr. Amit Singh <u>SC/ST Category</u> 1. Mr. Shelmi Sankhil (ST) <u>VH Category</u> 1. Mr. Sandeep Ramchandra Singh 2. Dr. B.R. Alemalu

S. No	Name of position & School	Date and Time of Meeting	Recommendations
7.	Assistant Professor CELT (Vacancy -SC/ST-1)	16 th June, 2015 09.30.a.m.	The Committee recommended the following in the Centre for English Language Teaching: 4. Dr. Murali Krishna Mallepaku (SC)
8.	Associate Professor CSSRM (Vacancy-1)	02 nd July, 2015 09.30.a.m.	The Committee recommended the following in the Centre for Social Science Research Methods in order of merit: 1. Dr. Nakkeran Nanjappan 2. Dr. Jesim Pais
9.	Associate Professor SCCE (Vacancy -1)	13 th July, 2015 09.30.a.m.	The Committee recommended the following in the School of Culture and Creative Expressions : 1. Dr. Rajan Krishnan
10	Associate Professor SHS (Vacancy-1)	24 th August, 2015 02.00.p.m.	The Committee recommended the following in the School of Human Studies as Assistant Professor : 1. Dr. Pallavi Banerjee
11	Professor SBPSSE (Vacancy-1)	03 rd September, 2015 09.00. a.m.	The Committee recommended the following in the School of Business, Public Policy and Social Entrepreneurship as Professor : No candidate was found suitable. Post to be re-advertised.
12	Associate Professor SBPSSE (Vacancy-1)	03 rd September, 2015 11.00. a.m.	The Committee recommended the following in the School of Business, Public Policy and Social Entrepreneurship as Associate Professor : No candidate was found suitable. Post to be re-advertised.
13	Assistant Professor SBPSSE Vacancies- 2 (1 leave vacancy)	18 th & 19 th September, 2015 09.00. a.m.	The Committee recommended the following in the School of Business, Public Policy and Social Entrepreneurship as Assistant Professor in order of merit : 1. Dr. Kalindi Maheshwari 2. Ms. Kritika Mathur 3. Ms. Kanika Mahajan 1. Dr. Richa Awasthi (against leave vacancy likely to continue) 2. Dr. Kstija Wason
14	Professor (Disability Studies) Vacancy - 1(OH)	26 th September, 2015 10:00 a.m.	The Committee recommended the following in the School of Human Studies as Professor: 1. Dr. Anita Ghai

Appendix-20**Resol. No. 11(C)/BoM(18)/08.10.15 & 02.11.15****Resolved to ratify the appointment of full time visiting faculty at the level of Professor, Associate Professor and Assistant Professor**

The list of full time visiting faculty at the level of Professor, Associate Professor and Assistant Professor is as under:

S.No.	Schools Name	Name of Faculty and Position
1.	SDS	1. Dr. Neha Wadhwan, Assistant Professor
2.	SES	1. Dr. Monimalika Day, Associate Professor
3.	SLS/SUS	1. Professor Ramprasad Sengupta 2. Dr. Dipa Sinha, Assistant Professor 3. Dr. Debabrata Baral -do- 4. Ms. Ritu Sinha -do- 5. Ms. Arundhati Choudhury -do- 6. Ms. Kanika Mahajan -do-
4.	SHS	1. Vikramditya Sahai Assistant Professor 2. Ms. Apoorva Gautam -do- 3. Ms. Sarah Haq -do- 4. Ms. Medha Gupta -do-
5.	SDes.	1. Mr. Raman Saxena, Associate Professor
6.	CECED	Dr. Sunita Singh, Associate Professor
7.	SCCE	1. Professor Anuradha Kapur 2. Professor Urvashi Butalia 3. Ms. Belinder Dhanoa as Associate Professor

Resol. No. 11(F)/BoM(18)/08.10.15 & 02.11.15**Resolved to ratify the conversion of posts from Associate Professor to Assistant Professor in the Schools**

1. Request of the Director, School of Business, Public Policy and Social Entrepreneurship for conversion of two posts from Associate Professor to Assistant Professor as approved is enclosed (**Enclosure-I**).
2. A Committee was constituted to make recommendations in order to convert two posts of Associate Professor – one each in the School of Human Studies and School of Development Studies to Assistant Professor. The recommendations of the Committee as approved are enclosed (**Enclosure-II**).

अम्बेडकर विश्वविद्यालय दिल्ली



Ambedkar University Delhi

Subject: Convert position of Associate Professor

School of Business, Public Policy & Social Entrepreneurship has a sanctioned strength of 2 Professors, 3 Associate Professors and 5 Assistant Professors. As of today, after advertising and conducting two rounds of selection interviews we have not been able to find suitable candidates to fill the positions of Associate Professor and as a result two positions at that level (Associate Professor) are lying vacant.

The experience so far suggests that it is more difficult to find suitable candidates for the post of Associate Professor. As the School is short of faculty to offer courses, especially in the areas of Human Resource Management, Organisation Behaviour, Strategic Management, Financial Management, Social Entrepreneurship and Public Policy in the MBA and MA in Social Entrepreneurship programmes, it is proposed that one of the two positions of Associate Professor may be converted to the position of Assistant Professor, and the same may be immediately advertised along with the other vacant position of Associate Professor seeking applications with specialisation in any of these areas.

Director, SBPPSE
28 January 2015

Office of the SBPPSE
Dy. No. 209
Date 29/01/15

Dean, Academic Services for consideration, please.

28-1-15

Office of the Dean, Academic Services
Dy. No. 742
Date 11/3/15

VC
Approved as proposed -
This may be reported to the BOM

Office of the Vice-Chancellor
Dy. No. 1515252
Date 28/03/2015

Dean B

Confidential

482

Subject: Faculty positions at SBPPSE

The School of Business, Public Policy & Social Entrepreneurship was allocated initially with the sanctioned positions of two Professors, three Associate Professors and five Assistant Professors. The positions of one Professor and five Assistant Professors were filled in 2011, and one Associate Professor in 2013.

Having experienced difficulty in finding suitable candidates to fill the vacancies of Associate Professor, one of the two vacant posts was converted to Assistant Professor in 2014, creating the vacancies of one Professor, one Associate Professor and one Assistant Professor at SBPPSE. In the meantime, Dr Tuheena Mukherjee, Assistant Professor, who was appointed in 2011 proceeded on leave without pay to join the IIT Kharagpur.

In 2014 the vacant posts of one Professor, one Associate Professor and two Assistant Professors (one converted from Associate Professor and the other against leave vacancy likely to become permanent) were advertised. After screening the shortlisted candidates were interviewed in September 2015 by a duly constituted panel of experts (selection committee) to recommend suitable candidates for the vacant posts. The selection committee did not find suitable candidates for the position of Professor or Associate Professor. However, the selection committee which met on 18-19 September 2015 has empanelled three candidates for the vacancy of one Assistant Professor and two candidates for the post of one Assistant Professor against leave vacancy.

Considering that it may not be easy to find suitable candidates to fill the vacant post of Associate Professor in the near future, it is proposed that the position of Associate Professor may be converted to Assistant Professor and the candidate who is shortlisted second on the merit list may be appointed as Assistant Professor.

Submitted for approval

Kuriakose Mamkoottam
Director, SBPPSE
22 September 2015

Vice Chancellor

Lothian Road, Kashmere Gate, Delhi - 110006
Phone: +1123864063; website: www.aud.ac.in

22.9.15

DR (AS)

~~Encl-5~~

7483

ANNEXURE-13

Placed on file are minutes of the meeting of the Selection Committee constituted by the Vice-Chancellor for the interviews of candidates, for the posts two posts of Associate Professor- One each in the School of Human Studies (SHS) and in the School of Development Studies (SDS) were held on 23 April 2015. The selection committee did not find any of the interviewed candidates to be suitable for the posts of Associate Professor. The Committee recommended that the posts be re-advertised. As seen from the minutes,

Committee observed that 'Development Practice' is a new and unconventional field. Therefore, it may be more feasible to get suitable candidates at the level of Assistant Professor rather than at the level of Assistant Professor.

Keeping the above in mind it is proposed that the sanctioned positions of Associate Professor Development Practice be re-advertised as Assistant Professor in Development Practice.

The above recommendation of the Screening Committee is submitted for consideration.

P. Singh
12-5-15

Asstt. Registrar
(Academic Services)

Dy. Registrar
(Academic Services)

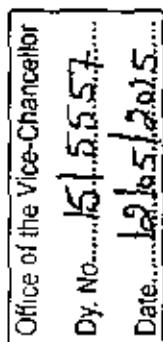
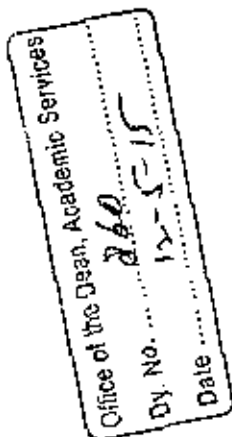
On leave

Dean
(Academic Services)

Shruti
8-5-15

HC *Apurva*
12/5

Dr. A. B.
Shruti
12-5-15



484

Dated: 29.04.2015

MINUTES

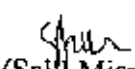
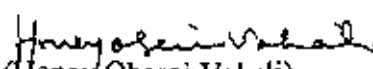
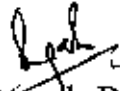
Ambedkar University Delhi (AUD) had advertised for two posts of Associate Professor - one each in the School of Human Studies (SHS) and in the School of Development Studies (SDS). The interviews for the posts were held on 23 April 2015. The selection committee did not find any of the interviewed candidates to be suitable for the posts of Associate Professor. The Committee recommended that the posts be re-advertised.

Upon the advice of the Vice Chancellor, a meeting of the following held on 29.04.2015 to discuss the matter of re-advertising of these posts:

1. Prof. Chandan Mukherjee, PVC
2. Prof. Salil Misra, Dean Academic Services
3. Prof. Honey Oberoi Vahali, Dean, SHS
4. Dr. Sumangala Damodaran, Dean (Officiating), SDS

It was observed that 'Development Practice' is a new and unconventional field. There are hardly any academic programmes on offer in other universities and there are no existing positions of Assistant Professor in Development Practice anywhere. Therefore, it appears difficult to get suitable candidates at the level of Associate Professor. However, it still may be more feasible to get suitable candidates at the level of Assistant Professor.

Keeping the above in mind it is proposed that the sanctioned positions of Associate Professor Development Practice be re-advertised as Assistant Professor in Development Practice.


(Salil Misra)
(Honey Oberoi Vahali)
(Sumangala Damodaran)
(Chandan Mukherjee)

Resol. No. 11G/BoM(18)/08.10.15 & 02.11.15**Resolved to ratify (1) the constitution of the Standing Committee on Travel Grants and Professional Development Programmes to consider proposals for travel grants, and (2) amendment recommended by the Standing Committee to the existing guidelines for travel grants**

1. AUD has been providing financial support towards travel grant to members of faculty from time to time for presenting/participating in national/international seminars/conferences/workshops, etc. The quantum of financial support was approved by the Vice-Chancellor in each case individually.

1.2 However, the Vice-Chancellor constituted the following Standing Committee for Travel Grants on 20-02-2015 to consider all such proposals for financial support for attending/participating in national/international seminars etc. and make recommendations to the Vice-Chancellor. The duration of the Committee for one year and the total amount of the Grant will be divided into four quarters equally i.e., April, July, October and January:

- i. Dean (Academic Services) - (Chair)
- ii. Controller of Finance
- iii. Professor Jatin Bhatt, Dean, School of Design
- iv. Dr. Anirban Sengupta, Assistant Professor, School of Development Studies

1.3 The above Committee at its meeting held on 24-02-2015 had recommended to revise the two conditions before considering the requests from faculty members for grant of financial support for attending the national/international seminars/conferences/workshops, etc.

a) **The revised Sub-section I.X of the Guidelines dated 07.09.2012:**

"The recommendations of the Travel grant Committee depending on the availability of funds in each Quarter. In case the requests for grant received exceed the budget available for the Quarter, the Travel Grants Committee will be prioritize and will provide justification. The criterion to be used for prioritization will be: the number of times the grant has been made available to the applicant. The applicants who have not availed of it earlier will be given priority. The excess budget of the Quarter will be carried over into the next Quarter".

b) **The revised Sub-section II of the Guidelines dated 08.11.2012**

"As a policy the Registration fee upto Rs. 10000/- or actual, whichever is less, both for National and International Conference/Seminar may be reimbursed".

These recommendations have been approved by the Vice-Chancellor on 26-02-2015. Copy of the Minutes of the Committee and the approval of the Vice Chancellor are at **Enclosure-I**.

No. AUD/3-5(9)/2012/Committee/ Acad./

Dated: 24.02.2015

MINUTES

The first meeting of the Standing Committee on Travel Grants constituted by the Vice-Chancellor was held on 24.02.2015 at 12.30 p.m. in the office of Pro-Vice-Chancellor at K.G. Campus, Ambedkar University Delhi;

The following members were present:

1. Professor Salil Misra . Dean, Academic Services	Chairperson
2. Professor Chandan Mukherjee, Controller of Finance	Member
3. Professor Jatin Bhatt , Dean, SDs.	Member

Dr. Anirban Sengupta, Asstt. Professor, SDS could not attended the meeting.

The Committee reviewed the existing guidelines on the award of the travel grant and took the following decisions:

1. The sub-section IX of the guidelines approved by the travel grants committee on 07.09.2012 which may read as:

"Travel Grant proposals from the faculty member(s) for International Conferences, etc. shall be considered once in three years unless specifically nominated/deputed by the University. and for National Conferences, etc. shall be considered once in a year."

Should be replaced by the following sub-section:

"The total amount of the Grant will be divided into four Quarters equally. The Committee will meet at the beginning of every Quarter (in the first weeks of April, July, October and January). It will make its recommendations of the travel grant depending on the availability of funds for that Quarter. In case the requests for grant received exceed the budget available for the Quarter, the Travel Grants Committee will prioritize and will provide justification. The criterion to be used for the prioritization will be: the number of times the grant has been made available to the applicant. The applicants who have not availed of it earlier will be given priority. The excess budget of the Quarter will be carried over into the next Quarter."

2. The sub-section II.a) of the existing guidelines by the TGC on 08.11.2012 which may read as:

"As a policy the Registration fee up to Rs. 5000/- or actual, wherever is less, both for National and International Conference/Seminar may be reimbursed "

Should be replaced by the following sub-section:

"As a policy the Registration fee up to Rs. 10000/- or actual, whichever is less, both for National and International Conference/Seminar may be reimbursed."

The proposed changes in the guidelines may please be placed at the next meeting of the SMT.


(Sahil Misra)


(Jatin Bhatt)


(Chandan Mukherjee)

488

Ambedkar University Delhi
Academic Services

Sub: Constitution of the Travels Grants Committee as a standing committee.

As discussed in a meeting of the CMT, the Travel Grants Committee would be constituted as a standing committee for a period of one year, instead of on a case to case basis. The Committee would consist of the following:

- a. Dean, Academic Services, Chairperson
- b. Controller of Finance
- c. One Dean from the School
- d. One AIT teacher, other than the Dean.

'A' The Committee would meet once in three months, on 1 April, 1 July, 1 October and 1 January. The faculty would be informed so that they make their application for travel grant accordingly. The duration of the Committee will be one year.

It is requested that a Travel Grants Committee be constituted following the above-mentioned norms. After being constituted, it can be notified.

Submitted for action, please.

Shruti
Sahni Misra
Dean, Academic Services
18 February 2015

Office of the Dean, Academic Services
Dr. Dipika: 678
Date: 18/2/15

VC
The general composition of the Standing Committee on Travel Grants:

1. Dean, Academic Services (Chair)
2. Controller of Finance
3. ~~One~~ Dean of a School of Studies
4. One member of faculty (Other than Dean)

'A' is approved -

The Travel Grants Committee
The Standing Committee on Travel Grants for 2015-16 shall have the following members at 3. and 4. above.

3. Dean, SDS
4. Dr. Anirban Sengupta, Asst. Prof., SDS

This may kindly be intimated

Dean AS

2012

C-103 of the Vice-Chancellor
Dr. No. 15/5440
Date: 20/02/2015



This note is placed on the file with regard to the first meeting of the Standing Committee on Travel Grants constituted by the Vice-Chancellor, which was held on 24.02.2015. The Minutes of the same are placed in the file (page 265-66 c), which may kindly be approved by the VC.

As seen from the minutes, the Committee reviewed the existing guidelines on the award of the travel grant and took the following decisions:

Sl. No.	AUD Travel Guideline Reference No.	Which may read as	Should be replaced by the following sub-section on Recommendations of the Travel Grant Committee
1	Sub-Section IX Dated 07.09.2012	Travel Grant proposals from the faculty member(s) for International Conferences, etc shall be considered once in three years unless specifically nominated/deputed by the University, and for National Conferences, etc shall be considered once in a year.	The total amount of the Grant will be divided into four Quarters equally. The Committee will meet at the beginning of every Quarter (in the first weeks of April, July, October and January). It will make its recommendations of the travel grant depending on the availability of funds for that Quarter. In case the requests for grant received exceed the budget available for the Quarter, the Travel Grants Committee will prioritize and will provide justification. The criterion to be used for the prioritization will be the number of times the grant has been made available to the applicant. The applicants who have not availed of it earlier will be given priority. The excess budget of the Quarter will be carried over into the next Quarter.
2	Sub-Section II a Dated 08.11.2012	As a policy the Registration fee up to Rs 5000/- or actual, whichever is less, both for National and International Conference/ Seminar may be reimbursed.	As a policy the Registration fee up to Rs 10000/- or actual, whichever is less, both for National and International Conference/Seminar may be reimbursed.

The Committee further recommended that above proposed changes in the guidelines may please be placed at the next meeting of the SMT.

In view of the above, the VC may kindly approve the recommendations of the Travel Grant Committee, please.

C. P. Singh
25.02.15
Asstt. Registrar
(Academic Services)

Dy Registrar
(Academic Services)

Ankur
26/2/15

Dean (A.S.) — Dr. Laxmi

Dr. P. Singh
26/2

Dr. Singh

Office of the Dean, Academic Services
Dy. No. 705
Date 26/2/15

Office of the Vice-Chancellor
Dy. No. 1515/187
Date 26/02/2015



AUD/3-5(9)/2012/Trav. Grant/Acad. Ser

Dated 13.06.2014

Guidelines to be followed for submission of proposals for Travel Grants

I. Approved by the Travel Grants Committee held on 07.09.2012.

To be justified by the Deans/Directors of Schools/ Centres before recommending the proposal:

- i. The theme of the seminar/conferences, etc., must be relevant to the vision of the University
- ii. The proposal of the faculty is rigorously assessed with reference to the relevance to the field of specialization.
- iii. Articulation of the proposal to a commitment for further translation in curriculum/course, etc.
- iv. The Dean of the School concerned while recommending the proposal must take into consideration all other engagements and commitments vis-à-vis the other Schools and their concurrent teaching arrangements.
- v. **Invitation for:** Delivering keynote address, plenary lecture contributing a paper, chair a session or participation in National / International Seminar / Conference / Symposia / Workshop.
- vi. **The level of the programme** and the standing of the institution organizing the event should be also truly International/National/professional and capable of enhancing skill or adding to the professional accomplishment of the beneficiary.
- vii. **Liability on the part of organising institution** to cover travel expenses, registration fee, accommodation and any other charges, etc.
- viii. **The request of the faculty member duly recommended** by the Dean of the School concerned (including the alternative arrangement made for teaching work, etc.)
- ix. **Availability of funds**
- x. **The Travel Grant proposals** from the faculty member(s) for International conferences, etc. shall be considered once in three years unless specifically nominated/deputed by the University, and for National Conferences, etc. shall be considered once in a year.
- xi. Requests for AUD financial support should be submitted minimum thirty days in advance.
- xii. Travel Grant assistance and daily allowance will be subject to the condition that the Organiser is not providing any financial assistance towards travel fare, boarding and lodging or reimbursement for the same.

II. Approved by the Travel Grants Committee held on 08.11.2012.

- a). As a policy the Registration fee up to Rs. 5000/- or actual, whichever is less, both for National and International Conference/Seminar may be reimbursed.

Dean (Academic S)

Appendix-23**Resol. No. 12(A)/BoM(18)/08.10.15 & 02.11.15**

Resolved to ratify the Management Agreement between DDA and AUD for the management of the wetlands at Dheerpur, and the constitution of an Interim Committee to initiate preparatory steps for the development of a Centre for Urban Ecology and Sustainability (CUES)

1. Management Agreement between DDA and AUD regarding the management of wetlands at Dheerpur

At the 17th meeting of the Board of Management of AUD held on 07.10.2014, a draft Management Agreement between AUD and DDA for joint management of the wetland area adjacent to Dheerpur campus, was discussed and approved. On 17.02.2015, DDA and AUD signed a Management Agreement for the restoration, care and maintenance by AUD of the 25.38 hectares that had been earlier earmarked as wetlands (**Enclosure I: Management Agreement**).

2. Interim Committee to initiate the preparatory steps for the development of a Centre for Urban Ecology and Sustainability (CUES)

An Interim Committee (IC) was constituted by the VC, AUD to develop a formal management structure within the university for restoration, care and maintenance of the Dheerpur wetlands by creating a Centre within AUD (**Enclosure II: Notification No. AUD/1-1.219/Works/2014-15 dated 03.03.2015**).

DR. B.R. AMBEDKAR

492

Annexure I



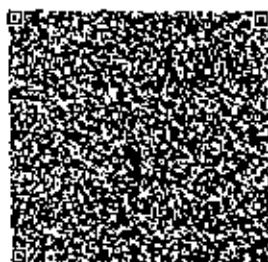
सत्यमेव जयते

INDIA NON JUDICIAL

Government of National Capital Territory of Delhi

e-Stamp

Certificate No.	: IN-DL69381996717820N
Certificate Issued Date	: 17-Feb-2015 02:26 PM
Account Reference	: IMPACC (IV)/ dl831503/ DELHI/ DL-DLH
Unique Doc. Reference	: SUBIN-DL83150335777259443629N
Purchased by	: EXECUTIVE ENGINEER NO 9 DDA
Description of Document	: Article 5 General Agreement
Property Description	: Not Applicable
Consideration Price (Rs.)	: 0. (Zero)
First Party	: EXECUTIVE ENGINEER NO 9 DDA
Second Party	: DR B R AMBEDKAR UNIVERSITY
Stamp Duty Paid By	: EXECUTIVE ENGINEER NO 9 DDA
Stamp Duty Amount (Rs.)	: 100 (One Hundred only)



Please write or type below this line.

MANAGEMENT AGREEMENT

This indenture is made and executed on this 17th day of February 2015 between Delhi Development Authority constituted and incorporated under Section 3 of the DDA Act (hereinafter referred to as DDA) through its Executive Engineer, Northern Division No. -9, Pitampura which expression shall include its successor and assignees on the one part.

AND

Registrar

Bharat Ratna Dr. B.R. Ambedkar University Delhi, constituted and incorporated under the Bharat Ratna, Dr. B.R. Ambedkar Vishwavidyalaya Act, 2007 of the

Delhi-110008

Statutory Agent

The Validity of this Stamp Certificate should be verified at www.delhi.gov.in or on the website of the Registrar, Delhi Development Authority, Pitampura, Delhi-110008.

2. The onus of checking the legitimacy is on the users of the certificate Northern Div. No. 9
3. In case of any discrepancy please inform the Competent Authority Delhi Development Authority, Pitampura, Delhi-110008



17.02.2015

Delhi State Legislative Assembly, (hereinafter referred to as AUD), through its Registrar which expression shall include its successors and assignees on the other part.

WHEREAS piece(s) of wetland admeasuring 25.38 hectares at Dheer Pur Ph.-I belongs to DDA and it has been decided to restore and conserve its nature as wetland.

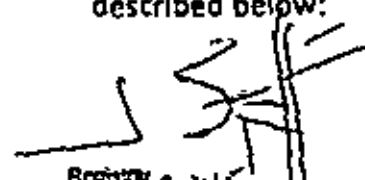
AND WHEREAS the said Wetlands admeasuring 25.38 hectares are contiguous with the land allotted to AUD and form an important landscape feature not only from the point of view of ameliorating the local environment that enhances the quality of life in and around the proposed campus and also in the entire area, but also serves as a long term ecological laboratory for academic and research programmes of the AUD.

AND WHEREAS in consideration of utilizing the wetland as ecological laboratory for academic and research the AUD has tendered its services to restore and conserve said wetlands which falls just contiguous to allotted piece of land.

And whereas a meeting was held on 12/3/2012 under the chairmanship of the Hon'ble LG, and a decision was taken to allow the AUD to restore and conserve the wetland.

For this purpose the DDA and AUD have agreed to sign a "Management Agreement". This agreement witness as under:-

To restore as urban wetland by AUD with the scope of work as described below:


Registrar,
Bharati Rastriya Or. & R.
Ambedkar University, Delhi
Lohran Road, Kashmir Gate
Delhi-110028


17/02/2015
Executive Engineer,
Northern Cir. No.-3
Delhi Development Authority,
Palam Pura, Delhi-11

Cont...2

:3:

1. A plot of land measuring 25.38 hact. earmarked as "Wetland" at Dheerpur, Phase-I, Delhi-110009 as aforesaid shall be restored as Urban Wetland by AUD with the following Scope of Work also with modern equipments:-
 - a) Development of the group of Wetlands as a unique habitat for resident and migratory water birds.
 - b) Prevention of the pollution of the Wetlands and enhancing the quality of their water.
 - c) Restoration of the hydrological functions such as recharging of the ground water and storage of rain water from surface run off.
 - d) Treatment of local catchments of the Wetlands to prevent deposition of sediment with modern equipments.
 - e) Integration of the wetland with the development plans of DDA at Dheerpur in a way that the Wetlands are preserved and maintained for posterity.
 - f) Promotion of cultural and recreational values of Wetlands by way of creating greenways that are accessible to the public.
2. AUD through its School of Human Ecology, which has the requisite expertise to undertake the restoration of the Wetlands and sustain and preserve them, will provide ecological services and DDA will provide limited financial assistance as may be determined by DDA's Competent Authority for complete restoration work and other protection measures including construction of a boundary wall as well as for maintenance.

Cont..4

Registrar
Bharat Ratna Dr. B. R.

Executive Engineer
Northern Div. No. 6

3. Expenditure will be incurred by AUD in accordance with its rules and a Utilisation Certificate duly audited will be provided to DDA after the close of each financial year. All assets created out of the funds provided by DDA would remain the absolute property of DDA.
4. The AUD will be entrusted with the task of implementing the restoration programme who will arrange for additional expertise (scientific / technical) when required to accomplish the required assigned work by DDA.
5. To oversee the restoration and conservation nature of wetland and its maintenance of the Wetlands, a Management Committee shall be constituted, a committee comprising of Vice Chancellor, AUD and a representative of DDA, AUD, the Department of Higher Education, the Government of NCT of Delhi and environmental and Green Campus Experts/Consultants as deemed necessary to be decided by DDA. The constitution of the Committee proposed by AUD shall only be with the concurrence of DDA.
6. This MOU will come into force from the date of acceptance and signature will be on terms and condition mutually agreed to including aforesaid.
7. In case of any dispute between DDA and AUD the decision of the Vice- Chairman DDA shall be final & binding on both the

parties.

17.02.2015

Registrar
Bharat Retha Dr. B. R.
Ambedkar University, Delhi
Lodhian Road, Kashmere Gate
Delhi-110008
Website - www.aud.ac.in



17.02.2015

Executive Engineer;
Northern Div, No. 19
Delhi Development Authority/
Pitam Pura, Delhi-23

Cont..5

496

55

8. This Management Agreement does not confer any right, title or interest in respect of the wetland permitted to be restored and conserved by the AUD for service.

[Signature]
17.02.2015

1. Signed by **EE/ND-9/DDA**

On behalf of DDA

This day, the **Executive Engineer**
Northern Div. No.-9
Delhi Development Authority
Feb., 2015 **Pitam Pura, Delhi-88**

Witness.

1. *[Signature]*
17.2.15
(**R.C. JAIN**)
DE-IV/N.D-9
2. *[Signature]*
17.2.15
(**DILBAGH SINGH**)
DDA/ND9
- 3.

[Signature]

1. Signed by **Registrar/** 17.02.2015

Dr. B.R.A.U.D.

On behalf of **AUD**

This day, the 17

Feb., 2015

Witness.

Registrar
Bharat Ratna Dr. B. R.
Ambedkar University, Delhi
Lithian Road, Keshmra Gate
Delhi-110006
Website: www.bau.ac.in

1. *[Signature]*
(**AKHITA KALRA**)
GOVERN. SEC. SCH.
2. *[Signature]*
(**VIJAYA SANKAR VARMA**)
DIRECTOR CAMPUS DEVELOPMENT, AUD
- 3.



अम्बेडकर विश्वविद्यालय दिल्ली

Ambedkar University Delhi

No. AUD/1-1.219/Works /2014-15

3 March 2015

NOTIFICATION

The Vice-Chancellor is pleased to constitute an interim Committee to initiate the preparatory steps for the development of a Centre for Studies of Wetland Ecology and Sustainability (CSWES) at Okharpur till the Management Committee with the concurrence of the DDA is put in place with the following:-

i.	Professor Vijaya S Varma, Advisor Planning	- Chairperson
ii.	Shri N.K.Verma, Co-Director (Technical), Campus Development	- Member
iii.	Dr. Asmita Kabra, Dean(offg.), School of Human Ecology(SHE)	- Member
iv.	Dr. Suresh Babu, Assistant Professor, SHE	- Member Secretary

2. This issues with the approval of the Vice-Chancellor.

(B.MAJESHA)

Asstt. Registrar (VCO & Gov.)

To

The Chairperson and Members of the interim Committee, constituted to initiate the preparatory steps for the development of CSWES. for necessary action please

Copy for information to:-

- i. Office of the Vice-Chancellor
- ii. Office of the Pro Vice-Chancellor
- iii. Office of the Registrar
- iv. Webmaster - For uploading in the website
- v. Notification File/ Guard File

**Resolved to ratify the signing of an Agreement with the Department of
Higher Education, Govt. of NCT of Delhi for setting up new campuses of the
University at Dheerpur and Rohini, Delhi**

A copy of the Agreement signed with the Department of Higher Education, Govt. of NCT of Delhi for setting up new campuses of the University at Dheerpur and Rohini, Delhi is enclosed (**Enclosure-I**)

AGREEMENT

1. This Agreement is made on this 25th day of August 2015 between the President of India acting through the Secretary (Education), Government of NCT of Delhi (hereinafter called the Government, which expression shall unless excluded by or repugnant to the context, be deemed to include the successors in office, legal representatives and assignees) on the First Part

AND

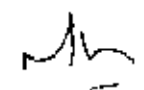
Dr BR Ambedkar University, Lothian Road, Delhi-110006 through its Registrar (hereinafter called the AUD, which expression shall unless excluded by or repugnant to the context, be deemed to include their administrators, successors in office, legal representatives and assignees) on the Second Part.

2. Whereas land measuring 16.24 hectare at Dheerpur Phase-I, Delhi and 7.3 hectare at Sector 3, Rohini, Delhi have been allotted by Delhi Development Authority (DDA), Vikas Sadan, New Delhi to Government of Delhi for construction of the campuses of Dr BR Ambedkar University, Lothian Road, Delhi-110006.
3. AND whereas the possession of the land at Dheerpur, Phase-I and Sector 3, Rohini were handed over by DDA to the Department



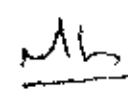
of Higher Education, Government of NCT of Delhi on 17.05.1996, 12.09.2001 and 04.11.2013 respectively.

4. AND whereas the Government of NCT of Delhi has paid an amount of Rs.111,63,57,590/- (One Hundred Eleven Crore Sixty Three Lac Fifty Seven Thousand Five Hundred and Ninety only) to DDA as cost of land at Dheerpur, Delhi and a sum of Re.1/- (Rupee One only) to DDA towards the cost of land at Sector-3, Rohini.
5. AND whereas the Government of NCT of Delhi has decided to hand over the said land to Dr BR Ambedkar University Delhi for construction of University campuses and to manage and maintain on its behalf.
6. Now it is agreed between the Party of the First and the Party of the Second Part:
 - i) That the ownership of the said land shall continue to vest in the First Party and that the Second Party shall have the right to construct, manage and maintain the University campuses in accordance with the Ambedkar University Act, 2008 and the rules thereunder and in consultation with the Government of NCT of Delhi as decided from time to time.
 - ii) That the Party of the Second Part shall utilize the land for construction of various buildings for the University Campuses only in accordance with the building plans sanctioned by the competent Local Authority.



- iii) That the Party of the Second Part shall not use the land for any other purpose except with the prior approval of the First Party.
- iv) That the Party of the Second Part shall not permit the said land or any part thereof, being used by any other organization/department etc for any purpose whatsoever without the previous consent in writing of the party of the First Part and also shall not transfer possession of the said premises or any part thereof.
- v) That the land shall be used strictly according to the land use as per the Master Plan of Delhi/Zonal Plan.
- vi) That the Party of Second Part shall not, without sanction or permission in writing of the proper local Authority, erect any building or make any alteration or addition to such building on the above land.
- vii) That the land shall not be transferred/subleased to any other institution/organisation.
- viii) That the Party of the Second Part shall take all steps to safeguard the land from any encroachment and against misuse of any form whatsoever.
- ix) That Party of the Second Part shall ensure a pollution free environment and shall provide green cover.
- x) That in case of violation of any of the conditions of the Agreement, the Party of First Part shall have the right to take back the land without paying any compensation to the Party of the Second Part.





- xi) That in case of any disagreement or differences of opinion about interpretation of the clauses of the Agreement or any other related issue, the decision of the Lt. Governor, Delhi, who is also the Chancellor of Dr BR Ambedkar University Delhi, shall be binding on both the parties to this agreement.

The First and Second Party to the above agreement have set their respective hands to this Agreement at Delhi on the day and year written above in the presence of the following witnesses:

First Party

Second Party

Punya S Srivastava

(Punya S Srivastava)
Secretary, Higher Education/TTE
Government of NCT of Delhi
(for and on behalf of the
President of India)

Witnesses:

1.

Achla Singh
ACHLA SINGH

2.

Kuldip Chand
(KULDIP CHAND)

PUNYA S. SRIVASTAVA
Secretary
Training & Technical Education
& Higher Education
Govt. of N.C.T. of Delhi.
Muni Maya Ram Marg,
Pitam Pura, Delhi-110068

Dr MA Sikandar

(Dr MA Sikandar)

Registrar, AUD

(for and on behalf of

Dr BR Ambedkar University Delhi)

Witnesses:

1.

Shyam B. Menon
(SHYAM B. MENON)

2.

V.S. Varma
(V.S. VARMA)

Registrar / Registrar
Dr BR Ambedkar University Delhi
Pitampura, Delhi-110068
Lodhi Road, Keshavnagar, Delhi-110028
www.aud.ac.in

Resolved to ratify the revised Academic Calendar of AUD

AUD has been operating with an academic calendar on the basis of general principles approved by the 4th Academic Council. However, after experiencing some difficulties in operating with such a calendar, especially for conducting student admissions every year, the Senior Management Team (SMT) of AUD constituted a two-member committee consisting of Dr. Asmita Kabra and Dr. Rachana Johri to revise the Academic Calendar of the University. The SMT also suggested that the new calendar should remain the same with fixed dates for beginning and ending of semesters etc. rather than beginning on the first day of the week and ending the semester on the last day (Saturday) of the week as the current practice was. It was recommended that the academic calendar should also mention the actual teaching period in both the semesters.

It was recommended that the Monsoon semester may be concluded one week earlier, by increasing the winter break to four weeks and the winter semester would end one week later, reducing the summer break to six weeks. The revised calendar would give teachers sufficient time to complete the assignments and submit grades of students (results) at the end of each semester.

It was also agreed that the dates of the annual cultural festival (Aud@city) and the annual convocation will be shifted to more suitable dates keeping in view the teaching calendar and climatic condition to hold these events in the outdoor.

The draft proposal of a revised calendar was approved by the SMT in its meeting held on 10 February 2015 with some modifications. **The revised calendar ratified by the Board is enclosed (Enclosure-I).**



अम्बेडकर विश्वविद्यालय दिल्ली

Ambedkar University Delhi

Academic Calendar: 2015-2016

Monsoon Semester (22 weeks)	1 July 2015 – 08 December 2015
Classes in Monsoon Semester (16 weeks)	1 August 2015 – 28 November 2015
Autumn Break One week around Dussehra	(19–24 October 2015)
Aud@city	Fri & Sat October 16 & 17 2015
4th Annual Convocation	Friday, December 04 December 2015
Winter Break (4 weeks)	09 December 2015 – 5 January 2016
Winter School (4 weeks)	09 December 2015 – 5 January 2016
Winter Semester (19 weeks)	6 January 2016 - 18 May 2016
Classes in the Winter semester (16 weeks)	6 January 2016 – 30 April 2016
Sports Day	27 February 2016
Summer Break (6 weeks)	19 May 2016 – 30 June 2016
Summer School (6 weeks)	19 May 2016 – 30 June 2016

Note:

1. There will be sixteen weeks devoted to teaching, inclusive of assessment, in every semester.
2. There will be 22 working weeks in the monsoon semester and 19 weeks in the winter semester, including work related to admissions, curriculum design, organizational planning and reflections and evaluation in addition to teaching.
3. There will be 11 weeks of vacation, six weeks in summer, four weeks in winter and one week around Dusehra.

Sd/-

Dean, Student Services

Resol. No. 13(A)/BoM(18)/08.10.15 & 02.11.15Resolved to note the UGC Guidelines for Empanelment of Adjunct Faculty

The UGC Guidelines for empanelment of Adjunct Faculty in Universities and Colleges, received vide letter No. F.7-1/2015(NSQF) dated 28.04.2015 of the Secretary, UGC are enclosed (Enclosure-I).



प्रो डॉ जसपाल एस सन्धू
सचिव

Prof. Dr. Jaspal S. Sandhu
MBBS, MS (Ortho), DPM, FACS, FASM, FAFSM, FFMS, FAMS
Secretary



506

ANNEXURE-17

विश्वविद्यालय अनुदान आयोग

University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)

(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002

Bahadur Shah Zafar Marg, New Delhi-110002

Ph. 011-23239337, 23236288,

Fax 011-23238858, email: jssandhu@ugc@nic.in

D O No F 7-1/2015 (NSQF)

27th April, 2015

Dear Sir/Madam,

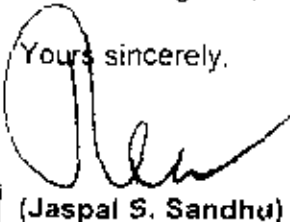
It is well realized that there is much creative talent and intellectual resources available within the country that are not formally connected to the higher education system. It is imperative that the expertise and experience of such individuals, who are outside the main stream academic system, flows into our universities. This would enhance, strengthen and improve the quality of teaching, training and research. The current massive expansion phase in higher education, mandating huge programmatic diversity, also requires that faculty resources be augmented by utilizing the services of academics outside the university system, reputed scientists, engineers, physicians, advocates, artists, civil servants including skilled professionals, both serving and retired

The University Grants Commission, in view to enhance quality of education and skills by involvement of academics, scholars, practitioners, policymakers and skilled professionals in teaching, training, research and related services on regular basis, has approved the 'Guidelines for Empanelment of Adjunct Faculty in Universities and Colleges' which are available on UGC website (www.ugc.ac.in). These guidelines will be applicable for the skill based vocational courses as well as the general education & research.

You are requested to kindly put into practice these guidelines in your esteemed University as well as in the affiliated Colleges as and when required.

With kind regards,

Yours sincerely,


(Jaspal S. Sandhu)

The Vice-Chancellor
Bharat Ratna Dr. B.R. Ambedkar University
Lothian Road, Kashmere Gate
Delhi - 110 006.

Chancellor
Dr. B.R. Ambedkar University
Delhi
7/5/2015

Per annex
advise
7/5

Per
Dean Planning
Dean AB
By Dean Planning

Guidelines for Empanelment of Adjunct Faculty in Universities and Colleges



**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI**

Website : www.ugc.ac.in

Guidelines for Empanelment of Adjunct Faculty in Universities and Colleges

1. Preamble

The expectations from the higher education system have undergone a significant change over the last few years. The key thrust has been on improving the employability prospects of the graduates and also improving the quality and quantum of research. Therefore, it becomes imperative to involve experts, professionals and researches from diverse fields to contribute to the emerging needs of higher education system. The Indian higher education system is poised to make itself more relevant to the needs of industry and employment opportunities keeping in mind the rapid changes in job requirements and needs of the economy.

Taking an integrated initiative towards skill development and upgradation of the competencies, the Commission has recently launched three new schemes namely Community Colleges, B.Voc degree programme and Deen Dayal Upadhyay KAUSHAL Kendras. Universities and colleges offer courses from certificate up to postgraduate and research level degrees aimed at skill development and upgradation to meet the existing and emerging economic and industrial needs at the regional and national level under these scheme. The courses are offered with active involvement of industry partners in governance, curriculum development, delivery of courses and assessment of learners. Acute shortage of quality faculty is widely felt in the system of higher education as a whole. However, it is felt more prominently in skill based courses.

It is well realized that there is lot of creative talent and intellectual resources available within the country that are not formally connected to the higher education system. It is imperative that the expertise and experience of such individuals, who are outside the main stream academic system, flows into our universities. This would enhance, strengthen and improve the quality of teaching, training and research. The current massive expansion phase in higher education, mandating huge programmatic diversity, also requires that faculty resources be augmented by utilizing the services of superannuated academics, reputed scientists, engineers, physicians, advocates, artists, civil servants including skilled professionals, both serving and retired. It is also essential that such faculty is hired with the same degree of rigour as adopted for full-time faculty so that right type of candidates are identified for such assignments. It is also necessary to have uniformity and transparency in the process of hiring adjunct faculty in the institutions of higher education.

2. Objectives:

- 2.1. To develop a useful and viable collaboration between institutions and industry and enhancing quality of education and skills by involvement of academicians, scholars,

practitioners, policymakers and skilled professionals in teaching, training, research and related services on regular basis;

- 2.2. To attract distinguished individuals who have excelled in their field of specialization like science and technology, industry, commerce, social research, media, literature, fine arts, civil services and public life into the academic arena, to enrich the overall learning processes by bringing external perspectives to regular teaching. Such interactions are *expected to foster trans-disciplinary approach and synergize the outside 'real world' experience with the inside intellectual pursuits in the university;*
- 2.3. To promote the interaction of skilled professionals with the learners and facilitate the imparting of industry relevant standards in skills, acceptable nationally, which could fulfill the need for skilled workforce and also to undertake R&D in the areas related to skill education & development, entrepreneurship and employability etc;
- 2.4. To enable higher educational institutions to access the eminent teachers and researchers who have completed their formal association with the university/college, to participate in teaching, to collaborate and to stimulate research activities for quality research at M Phil and Ph. D. levels; and to play mentoring and inspirational role,
- 2.5. To recognize the skills of professionals in their respective areas of excellence irrespective of their academic qualifications to impart training to the learners of skill based vocational courses in Universities and Colleges.

3. Target Groups:

Professionals, experts, officials and managers having experience of working in.

- 3.1. Teaching and research organizations supported by bodies like ICAR, ICSSR, CSIR, ICMR, DRDO, Central and State Universities, etc.
- 3.2. Central and state public sector undertakings (PSUs), business corporations, NGOs and professional associations
- 3.3. Civil servants (IAS / IPS / officials from Central and Provincial Services) and professionals & officials from professional councils and statutory bodies like UGC and AICTE, both serving and retired;
- 3.4. Skill training providers recognized by National Skills Development Corporation and / or Sector Skill Councils in their respective area for skills education and training;
- 3.5. NRIs and PIOs working with overseas academic, research and business organizations or having a demonstrated interest in Indian issues.
- 3.6. Skilled professionals working in organized and unorganized sectors known for their hands-on skilling techniques and expertise.

4. Engagement Modalities:

4.1. Qualifications:

Candidate for adjunct faculty should satisfy the following norms:-

a) **For Conventional Higher Education Courses:**

- i) Should have the minimum qualifications as prescribed in the regulations framed by UGC / respective statutory councils from time to time. **OR**
- ii) A person of eminence with or without a postgraduate or Ph.D. qualifications.

b) **For Skill based Courses:**

- i) Should be an accomplished professional / expert in his chosen field of discipline and may not necessarily possess qualifications prescribed under UGC regulations. **OR**
- ii) Should be a certified professional, for teaching and training on National Occupational Standards under NSQF, by the Sector Skills Council for teaching respective trade / job role.

They are also expected to have an understanding of industry requirements, National Occupational Standards (NOSs) and Assessment & Certification for skills.

In addition to the above, it is expected that the adjunct faculty in both the above streams would be an accomplished scholar in his area of specialization and his association would add value to the academic programmes he is associated with.

4.2. Selection Criteria:

Adjunct Faculty will be appointed by the competent authority based on the recommendation of a Committee. Period of empanelment will vary from 06 months to 03 years as decided by the Institution on mutually agreed terms and conditions. It is expected that any application for adjunct faculty is first discussed at the department level. The department may forward the application with comments specifying the suitability of such candidate(s) in the department / institution level academic activities. If the department recommends a case for adjunct faculty, the same should be examined by a Committee comprising of following :

- i) Head of the Institution or his nominee (Chair).
- ii) Head of the concerned Department.
- iii) Dean (Academic / Research) in case of university / senior most faculty in case of college.
- iv) One External Expert (Nominated by head of the institution).
OR
Representative of Sector Skill Council / Industry Associations (for skill based courses).
- v) Registrar / Vice-Principal / Bursar or equivalent person (Convener).

If the committee recommends the case, the same would be forwarded to the competent authority for consideration and necessary approval. The strength of Adjunct faculty may not exceed 25 % the sanctioned strength of faculty at any time.

5. Roles and Responsibilities:

The empanelled adjunct faculty is expected to undertake following assignments:

5.1. Teaching:

- i) **Conventional Higher Education Courses:** Adjunct faculty will be expected to teach courses directly related to his specific expertise and professional experience or the areas of his specialization. He may also contribute to the institution's activities like counseling of students, developing new course(s) and pedagogical improvements.
- ii) **Skill based Vocational Courses:** The core courses pertaining to specialized skills / trades may be imparted by the adjunct faculty from industry, Sector Skill Councils approved trainers or other persons with appropriate skill proficiency. Such faculty, imparting education and training to learners in skill based courses, should have relevant NSQF qualifications, preferably certified by the relevant Sector Skill Council.
- iii) **Research Courses:** Adjunct faculty may also be involved in the M.Phil / Ph.D. coursework based on his professional and research proficiency adjudged by the concerned institution.

5.2. Training: Adjunct faculty will be expected to facilitate the setting of workshops and labs, providing hands on training in the relevant domain areas, development of soft skills, and focus on ensuring competency based learning outcomes among students.

5.3. Research: Adjunct faculty is expected to interact with and supervise the research students in the area of his specialization or professional proficiency. However, there should be preferably one core faculty member associated as Supervisor / Co-supervisor for smooth induction and coordination of academic procedures. The adjunct faculty may lack a traditional academic background in such case, they are not expected to contribute to the institution's research and creative mission by participating in traditional scholarly activities (i.e. they are not expected to conduct independent research and/or publish in peer-reviewed journals). Instead, he may participate by advising faculty on their research projects, serving as a liaison between the institutions and industry or government entities to identify research and/or funding opportunities or by working with faculty to identify research projects that would benefit private industry and/or government entities.

5.4. Services: Adjunct faculty is also expected to actively participate in service-related activities, such as sitting on departmental committees, serving as advisors to faculty

and/or undergraduate and post graduate students, helping students network, and active collaboration with the industry / employer providing internship and job opportunities.

6. Costs and Honorarium :

- 6.1 Adjunct faculty will be provided travel cost, as per entitlement, from his/her institution/place of stay and back, maximum six (06) times per academic year. No reimbursement for hiring accommodation will be permissible. However, she/he will be provided free lodging and boarding in the Guest House.
- 6.2. She/he will be provided an honorarium of Rs. 1000/- (Rs. One Thousand Only) per lecture to a maximum of Rs. 4000/- (Rs. Four Thousand Only) per day of service subject to a maximum ceiling of Rs. 80,000/- (Rs. Eighty Thousand Only) per month. The Adjunct Faculty will work at the host institution for a minimum of 02 days per visit.

7. Monitoring :

At the end of assignment, every Adjunct Faculty will submit a 'performance report' to the host university / college with a copy to the University Grants Commission. The performance report, may be considered for his continuation / renewal of next tenure.

Subject: UGC guidelines for Empanelment of Adjunct Faculty in Universities and Colleges

A letter No.F.7-1/2015 (NSQF) dated 28 April 2015 has been received from the Secretary, UGC on the subject cited above. Vide this letter it has been informed that due to current massive expansion phase in higher education, there is a need that faculty resources be augmented by utilizing the services of academics outside the university system, reputed scientists, engineers, physicians, advocates, artists, civil servants including skilled professionals, both serving and retired.

With this view, UGC has approved the "Guidelines for Empanelment of Adjunct Faculty in Universities and Colleges" (placed at Flag 'A'). These guidelines will be applicable for the skill based vocational courses as well as the general education & research.

We may forward the guidelines to Dean, Academic Services for implementation of the same as Academic Services Division is handling empanelment of Adjunct Faculty in the University.


Assistant Registrar (Planning)

Advisor (Planning)

The ~~present~~ guidelines allow appointments from 6 months to 3 years upto 25% of the sanctioned strength at a time @ 1000/- per lecture, 1000/- per day subject to a maximum of 80,000/- per month. You may want to use the provision for teaching, counseling students, curriculum development as well as pedagogic improvement.


18.5.2015

V.E.
P. let us discuss this in the next meeting of the CM5

Office of the Advisor (Planning)
Dr. P. S.
19/5/15

Office of the Vice-Chancellor
15/5/2015
19/5/2015

An agenda item; the preparer for the
BOM.

514

19/5

Sept 13

This may be added to the agenda items for the next meeting of the BOM.

Shen
20-5-15

DR (AS)

Harley
25/5/15

AR (AS)

Resol. No. 13(B)/BoM (18)/08.10.15 & 02.11.15**Resolved to note the joining of faculty members and other Academic Staff**

The list of faculty members and other Academic Staff who joined the University after the 17th Meeting of the BoM is as under:

S.No	Name	Designation	Date of Joining
1	Mr. C. Sajeesh Kumar	Associate Professor, Centre for Publishing	03.11.2014 (FN)
2	Dr. Bindu K. Covilakam	Assistant Professor, SHS	24.11.2014 (FN)
3.	Dr. Rukmini Sen	Associate Professor, SLS	27.03. 2015 (FN)
4.	Dr. Pallavi Chakravarty	Assistant Professor, SLS	16.06.2015 (FN)
5	Dr. Rajan Krishnan	Associate Professor, SCCE	22.07.2015 (FN)
6	Mr. Shelmi Sankhil (ST)	Assistant Professor, SHS	27.07.2015 (FN)
7.	Dr. Radharani Chakravarty	Professor, SLS	12.08.2015 (FN)
8.	Dr. Niharika Banerjea	Associate Professor, SLS	01.09.2015 (FN)
9.	Mr. Sandeep R. Singh (VH)	Assistant Professor, SLS	11.09.2015 (FN)
10.	Dr. Shad Naved	Assistant Professor , SLS	18.09.2015 (FN)

Appendix-28**Resol. No. 13(C)/BoM (18)/08.10.15 & 02.11.15****Resolved to note the grant of extension of joining time to faculty members/
Non-acceptance of offer**

1. Dr. Niharika Banerjee, who was offered appointment as Associate Professor (Sociology), School of Liberal Studies, accepted the offer and requested for extension of joining time till 01.09.2015, which was accepted by the University.
2. Mr. Sandeep Ramchandra Singh, who was offered appointment as Assistant Professor (Comp. Litt. & Trans. Studies), School of Liberal Studies, accepted the offer and requested for extension of joining time till 11.09. 2015, which was accepted by the University.
3. Dr. Murali Krishna Mallepaku, who was offered appointment as Assistant Professor in the Centre for English Language Teaching, accepted the offer and requested for extension of joining time till 02.11.2015, which was accepted by the University.
4. Dr. Nakkeeran Nanjappan, who was offered appointment as Associate Professor in the Centre for Social Science Research Methods, accepted the offer and requested for extension of joining time till 16.11. 2015, which was accepted by the University.
5. Dr. Pallavi Banerjee, who was offered appointment as Assistant Professor (Psychotherapy), against the post of Associate Professor in the School of Human Studies, accepted the offer and requested for extension of joining time till 07.12.2015, which was accepted by the University.
6. Ms Satarupa Chaudhuri declined the offer of appointment for the post of Associate Professor (on contract basis) in the Centre for Publishing. The offer was made to the next waitlisted candidate, Mr. C. Sajeesh Kumar.
7. Dr. Navaneetha M. Maruthur, who was offered appointment as Assistant Professor (Comp. Litt. & Trans. Studies), School of Liberal Studies, declined the offer, which was accepted by the University. The offer letter is sent to the next waiting list candidate, Dr. Shad Naved.
8. Dr. Pallavi Banerjee, earlier, who was offered appointment as Assistant Professor (Psychology/Psychotherapy), School of Human Studies, declined the offer, which was accepted by the University. The offer letter is sent to the next waiting list candidate, Dr. Shifa Haq.

Resol. No. 13(D)/BoM (18)/08.10.15 & 02.11.15**Resolved to note the appointment/resignation of Deans of Schools**

1. Professor Chandan Mukherjee, Pro-Vice-Chancellor was appointed as Dean (I/c), School of Culture and Creative Expressions w.e.f. 10.10.2014 till further orders as Professor Shivaji K. Panikkar resignation was accepted on 10.10.2014.
2. Professor Ashok Nagpal was appointed as Dean, School of Human Studies w.e.f. 07.09.2015.
3. Professor Jatin Bhatt was re-appointed as Dean, School of Design w.e.f. 14.09.2015.

Resol. No. 13(E)/BoM (18)/08.10.15 & 02.11.15**Resolved to note the appointment of Deans (officiating) of the Schools**

1. Dr. Sumangala Damodaran was appointed as Dean (Officiating), School of Development Studies w.e.f. 29.01.2015 till further orders.
2. Dr. Rajan Krishnan, Associate Professor was appointed as Dean (Officiating), School of Culture and Creative Expressions w.e.f. 14.09.2015.

Resol. No. 13(F)/BoM (18)/08.10.15 & 02.11.15**Resolved to note the appointment of Dy. Deans of Schools for 3 years**

1. Mr. Deepan Sivaraman was appointed as Dy. Dean, School of Culture and Creative Expressions w.e.f. 03.02.2015.
2. Dr. Arindam Banerjee was appointed as Dy. Dean, School of Liberal Studies w.e.f. 17.07.2015.
3. Dr. Gopalji Pradhan was appointed as Dy. Dean, School of Liberal Studies w.e.f. 20.07.2015.

Resol. No. 13(G)/BoM (18)/08.10.15 & 02.11.15**Resolved to note the grant of Extra Ordinary Leave (EoL) to faculty members**

1. Dr. Tanuja Kothiyal, Assistant Professor, School of Liberal Studies, has been granted Extra Ordinary Leave (without pay) with effect from 01.01.2015 to 31.12.2016 for accepting Junior Fellowship at Nehru Memorial and Museum Library, New Delhi.
2. Dr. Tuheena Mukherjee, Assistant Professor, School of Business, Public Policy and Social Entrepreneurship, has been granted Extra Ordinary Leave (without pay) with effect from 01.01.2015 to 31.12.2015 for accepting the post of Assistant Professor at the Indian Institute of Technology, Kharagpur.
3. Dr. Chirashree Das Gupta Associate Professor, School of Liberal Studies, has been granted Extra Ordinary Leave (without pay) with effect from 01.05.2015 to 30.06.2016 for accepting the post of Associate Professor at Jawaharlal Nehru University, New Delhi.
4. Dr. Anil Persaud, Assistant Professor, School of Liberal Studies, has been granted Extra Ordinary Leave (without pay) with effect from 08.06.2015 to 30.11.2015 to join as Visiting Scholar at University of Cape Town, South Africa.

Resol. No. 13(H)/BoM (18)/08.10.15 & 02.11.15**Resolved to note grant of Child Care Leave/Study Leave to the faculty members****Child Care Leave:**

1. Professor Geetha Venkataraman, School of Undergraduate Studies has been sanctioned 120 days' Child Care Leave w.e.f. from 27.01.2015 to 27.04.2015, as per rules.
2. Dr. Ramneek Khassa, School of Liberal Studies has been sanctioned 131 days' Child Care Leave w.e.f. from 23.07.2015 to 27.11.2015, as per rules.

Study Leave:

1. Ms. Manasi Thapliyal Navani, Assistant Professor, School of Education Studies, has been granted Study Leave (with pay) with effect from 05.01.2015 to 15.05.2015 on first instance and extended for another six months i.e, w.e.f 16.05.2015 to 31.12.2015 for pursuing her Ph.D. Research work at National Educational University of Planning and Administration, New Delhi.
2. Mr. Gangmumei Kamei, Assistant Professor, School of Human Studies, has been extended his Study Leave (with pay) for another one year with effect from 02.07.2015 to 01.07.2016 for pursuing his Ph.D. Research work at University of Delhi, Delhi.
3. Ms. Deepti Sachdev, Assistant Professor, School of Human Studies, has been granted Study Leave (with pay) with effect from 15.07.2015 to 14.01.2016 for pursuing her Ph.D. Research work at Ambedkar University, New Delhi.
4. Ms. Lovitoli Jimo, Assistant Professor, School of Human Studies, has been granted Study Leave (with pay) with effect from 01.08.2015 to 31.07.2016 for pursuing her Ph.D. Research work at Jawaharlal Nehru University, New Delhi.

Resol. No. 13(I)/BoM (18)/08.10.15 & 02.11.15**Noted the re-joining of faculty members to their duties after availing long leave**

1. Dr. Ramneek Khassa, Assistant Professor, School of Liberal Studies joined on 12.11.2014 after availing Child Care Leave.
2. Dr. Ivy Dhar, Assistant Professor, School of Development Studies joined on 12.01.2015 after availing Child Care Leave.
3. Dr. Sumangala Damodaran, Associate Professor, School of Development Studies joined on 27.01.2015 after availing Child Care Leave.
4. Dr. Kanwal Anil, Assistant Professor, School of Business, Public Policy and Social Entrepreneurship joined on 09.03.2015 after availing Child Care Leave.
5. Professor Geetha Venkataraman, School of Undergraduate Studies joined on 28.04.2015 after availing Child Care Leave.
6. Dr. Gunjeet Aurora, Assistant Professor, School of Liberal Studies joined on 10.07.2015 after availing Child Care Leave in continuation of Maternity leave w.e.f 02.01.2013 to 09.07.2015
7. Mr. Sayandeb Chowdhury, Assistant Professor, School of Liberal Studies joined on 03.08.2015 after availing Study Leave w.e.f 17.08.2014 to 02.08.2015
8. Dr. Rachna Chaudhuri, Assistant Professor, School of Human Studies joined on 01.09.2015 after availing Child Care Leave.

Resol. No. 13(I)/BoM (18)/08.10.15 & 02.11.15**Resolved to note the Resignation/Relieving of Faculty Members**

1. Dr. Aparna Kapadia, Assistant Professor, School of Liberal Studies, has submitted technical resignation with effect from 01.07.2013. Dr. Kapadia was on Extra Ordinary Leave without pay w.e.f 01.07.2013 to 30.06.2015 (24 months).
2. Dr. Aruna Kumar Monditoka, Assistant Professor, School of Development Studies, has not joined after the expiry of Extra Ordinary Leave with effect from 01.09.2013 to 30.06.2015 (22 months). Hence, his name was struck off rolls of AUD w.e.f 01.09.2013 (FN).
3. Dr. Priya Bhagowalia, Associate Professor, School of Liberal Studies, has submitted technical resignation with effect from 10.12.2013. Dr. Bhagowalia was on Extra Ordinary Leave without pay for one year w.e.f 10.12.2013 to 09.12.2014
4. Dr. Surajit Mazumdar, Associate Professor, School of Liberal Studies, has submitted technical resignation with effect from 01.04.2014. Dr. Mazumdar was on Extra Ordinary Leave without pay for one year w.e.f 01.04.2014 to 31.03.2015
5. Dr. Subrata Kumar Mandal, Associate Professor, School of Development Studies, expired on 22.10.2014.
6. Dr. Ravindaran Sriramachandran, Assistant Professor (Temporary), School of Liberal Studies, resigned with effect from 01.01.2015 due to personal reasons.
7. Dr. Debabrata Pal, Assistant Professor, School of Liberal Studies, resigned with effect from 03.03.2015 (FN) as he received an offer of appointment from JNU, Delhi, as Assistant Professor.

Appendix-36

Resol. No. 13(K)/BoM(18)/08.10.15 & 02.11.15

Resolved to note the confirmation of the faculty members

The following faculty members have been confirmed in their respective posts w.e.f the date mentioned against them:

Sl. No.	Name	Designation	School	Date of Conf.
1.	Dr. Kartik Dave	Associate Professor	School of Business, Public Policy and Social Entrepreneurship	02.12.2013
2.	Dr. Pulak Das	Assistant Professor	School of Human Ecology	28.07.2014
3.	Dr. Kranti Kumar	Assistant Professor	School of Liberal Studies	21.07.2014
4.	Dr. Rinju Rasaily	Assistant Professor	School of Liberal Studies	01.08.2014

Appendix-37**Resol. No. 13(L)/BoM(18)/08.10.15 & 02.11.15****Resolved to note the promotion of the faculty members**

The following faculty members have been promoted in their respective posts with one additional increment w.e.f the date mentioned against them:

S No.	Name	Designation/ School	Grade Pay	Date of Promotion
1	Dr. Yogesh Snehi	Assistant Professor, SLS	from Stage-I (AGP Rs. 6000) to Stage-II (AGP Rs. 7000)	04.03.2011
2	Dr. Minaketan Echera	-do-	-do-	30.03.2011
3	Dr. Arindam Banerjee	-do-	-do-	01.12.2011
4	Dr. Anirban Sengupta	Assistant Professor, SDS	-do-	19.03.2012
5	Dr. Gnam Hemlata Devi	Assistant Professor, SHE	-do-	20.06.2012
6	Dr. Urfat Anjem Mir	-do-	-do-	22.10.2013
6	Dr. Dhiraj Kr. Nite	Assistant Professor, SLS	-do-	01.07.2014
7	Dr. Shubhra Nagalia	Assistant Professor, SHS	-do-	23.07.2014

Resol. No. 13(N)/BOM(18)/08.10.15 & 02.11.15**Resolved to note the grants sanctioned for Research Projects**

1. Dr. Nandini Nayak, Assistant Professor, School of Development Studies has been sanctioned 1,76,000/- for her research project entitled "*Rights and Development: An Ethnography of Welfare Policy Implementation in South-West Madhya Pradesh and Delhi*" for one year and six months.
2. School of Liberal Studies and Centre for Community Knowledge collectively has been sanctioned 3,00,000/- for research project entitled "*Digitising and Cataloguing of Text, Photo, Artefacts and Multimedia*" for six months.
3. Dr. Rachana Johri, Associate Professor, School of Human Studies has been sanctioned 2,00,000/- for her research project entitled "*New Urban Spaces and the Negotiations of Womens' Subjectivity*" for six months.



Resolved to note the Rashtriya Uchchatar Shiksha Abhiyan (RUSA)
proposal submitted to the DHE

The Rashtriya Uchchatar Shiksha Abhiyan (RUSA) proposal submitted to the Directorate of Higher Education, Govt. of NCT of Delhi is enclosed (Enclosure-I).

**Rashtriya Uchchatar Shiksha Abhiyan
(RUSA)**

INSTITUTIONAL DEVELOPMENT PLAN

April, 2015



AMBEDKAR UNIVERSITY DELHI

Lothian Road, Kashmere Gate, Delhi – 110 006

THE UNIVERSITY

Ambedkar University Delhi (AUD) was established by the Government of the National Capital Territory of Delhi through an Act of Legislature in 2007 and was notified in July 2008. Mandated to focus on research and teaching in the social sciences and humanities, and guided by Dr Ambedkar's vision of combining equality and justice with excellence, AUD considers it to be its mission to create sustainable and effective linkages between access to and success in higher education. It is committed to creating an institutional culture characterised by humanism, non-hierarchical and collegial functioning, teamwork and nurturance of creativity. Ambedkar University is presently functioning from its temporary campus in Kashmere Gate. AUD functions through its campus located on Lothian Road in Kashmere Gate. It shares this campus with the Guru Gobind Singh Indraprastha University and the Indira Gandhi Delhi Technical University for Women. It vacated its premises on the IIT Campus in Dwarka in June 2013.

Two plots of land have been allotted by the Department of Higher Education, Government of NCT of Delhi, for setting up campuses of AUD - one in Rohini, Sector 3, of area 7.02 hectare and the other in Dheerpur, Phase 1, of area 17.1956 hectare. Preparations are underway to start construction on both sites.

The University has a decentralised structure with Schools and Centres as the foci for all academic activity. The envisioning of its Schools, Centres and programmes have opened up new possibilities. The typologies adopted for these are essentially along interdisciplinary lines. The conceptualisation of Schools is that of relatively well-structured interdisciplinary spaces within which programmes are located. However, Centres of studies and research are platforms for project research, policy advocacy, training, networking and clearing-house functions and address the more fluid areas of contemporary significance.

Vision

The University is committed to the promotion of studies, research and extension work in higher education with focus on liberal arts, humanities and social sciences. It strives to analyse the forces contributing to social stability as well as social disequilibrium and to visualise how societal evolution can lead to a condition in which all sections of the people can achieve their full human potential.

Philosophy

A commitment to equity, social justice and excellence forms the bedrock of the philosophy and values of Ambedkar University Delhi. As a public institution, AUD sees itself as an instrument of social transformation, focusing on social action at the interface of civil society and the State.

Goals

The University strives for excellence in higher education in the social sciences and humanities. AUD's main goal is to create sustainable and effective linkages between access to

and success in higher education. AUD is committed to creating an institutional culture characterised by humanism, non-hierarchical and collegial functioning, teamwork and nurturance of creativity.

Objectives

The University has been entrusted with the task of evolving and imparting comprehensive higher education of excellence with focus on the liberal arts, humanities and the social sciences. It is mandated to engage in both distant and continuing education. Like any other university pursuing excellence, it is expected to organise advanced studies and promote research, to disseminate knowledge and processes by organising lectures, seminars, symposia, workshops and conferences, and to liaise with institutions of higher learning and research in India and overseas. It is expected to publish research monographs, treatises, books, reports and journals. While furthering these objectives it is also expected to promote cultural and ethical values.

Academic Structure

AUD has a faculty structure that allows for full-time, regular, core faculty, and for part-time, adjunct, visiting and emeritus faculty. The extended faculty also includes senior postgraduate and research students working as Teaching Assistants. The University's academic personnel policy has been designed to reflect the concerns embodied in the vision statement more effectively than the structures and processes that obtain in many Indian universities. It shall be the endeavour of the University to ensure that its functions are conducted in a transparent, orderly, fair and just manner, in order to promote a sense of shared governance among all its personnel and develop a new work culture that strengthens and sustains the University's core values and philosophy. While scrupulously adhering to all constitutionally mandated provisions for reservations, it will also endeavour to ensure equal opportunities for all, and in particular, to implement a pro-active gender-sensitive policy in recruitment.

Medium of Instruction

The medium of instruction in AUD is English. However, it is not an eligibility requirement that students should have studied in the English medium for admission to the Honours programmes at AUD. To encourage students from different backgrounds to apply to AUD, English language is not mandatory in the calculation of marks in the best four subjects. An English Language Proficiency test is administered at the very beginning of the session to identify students requiring special help in English. A special bridge course in English and a preparatory optional course in English are offered to students who need help before they take up the compulsory credit course in English language. Teachers with special training in language teaching are employed to teach these courses.

Teaching Methods

The free associative technique in lectures integrates the quest for knowledge with the experiential via the medium of discussions, interactions and dialogue. A series of suggested readings are taken up in each course and developed extensively in class. A constant concern and effort has been to establish bridges between courses across semesters and disciplines.

Different media are actively used to facilitate class experiences. These include songs, films, poetry, stories and experiential exercises.

Mentorship

Mentorship groups are a space where the students can articulate their anxieties and needs. It is a place of playfulness and relaxation, building proximity and friendships with the teacher and peers. Mentorship groups are powerful locales for peer learning and exchanges in a close, engaged, and on-going intimacy. The co-constructed nature of knowledge, and the inter-subjective sense of the self, both make themselves available in small group settings

1. INSTITUTIONAL BASIC INFORMATION

1.1 Institutional Identity:

- Name of the Institution **Ambedkar University Delhi**
- Is the Institution approved by regulatory body? **Yes**
- Furnish approval no. **2f vide letter No. 9-25/2008 (CPP-I) dt. 23.06.2009**
12 (B) vide letter No. 9-25/2009 (CPP-I/PU) dt 8.08.2012
- Type of Institution **University**
- Status of Institution **Autonomous**

- Name of Head of Institution and Project Nodal Officer :

Head and Nodal Officer	Name	Phone Number	Mobile Number	Fax Number	Email Address
Head of the Institution	Prof. Shyam B Menon	23865070	9717719999	23864055	vc@aud.ac.in
RUSA Institutional Co-ordinator	Professor Vijaya S. Varma, Dean Planning (Offg)	23864064	9717762222	23863742	vsvarma@aud.ac.in
Nodal Officers for:					
Academic Activities	Professor Salil Misra, Dean Academic Services	23862326	9810392677	23862326	sahl@aud.ac.in
Civil Works including Environment Management	Professor Vijaya S. Varma, Director Campus Development (Offg)	23864064	9717762222	23863742	vsvarma@aud.ac.in
Procurement	Professor Jatin Bhatt, Registrar (Offg)	23864457	9560725075	23862320	jatin@aud.ac.in
Financial aspects	Professor Chandan Mukherjee, Controller of Finance	23864458	8527410808	23862320	chandani@aud.ac.in
Equity Assurance Plan Implementation	Professor Kuriakose Mamkootam, Dean Student Services	23864063	9810427937	23862320	kuria@aud.ac.in

1.2 Academic Information

- UG/PG/PhD programmes offered in Academic year 2014-15

Title of programme	Level UG/PG/ M Phil / Ph D	Duration (Years)	Year of starting	Sanctioned Annual Intake X year/batch = Total Intake	Total Student Strength
School of Business, Public Policy and Social Entrepreneurship					
MBA	PG	02	2012	42 x 2 = 84	74
PG Diploma in Publishing	PG	01	2013	20 x 1 = 20	04
MA Social Entrepreneurship	PG	02	2014	05 x 2 = 10	03
School of Culture and Creative Expressions					
MA in Film Studies	PG	02	2012	14 x 2 = 28	20
MA in Literary Art	PG	02	2012	10 x 2 = 20	14
MA in Visual Art	PG	02	2012	10 x 2 = 20	18
MA in Performance Studies	PG	02	2012	14 x 2 = 28	21
Ph D Visual Art	Ph D	03	2014	03 x 1 = 03	03
Ph. D Literary Art	Ph D	03	2014	02 x 1 = 02	02
Ph. D Film Studies	Ph D	03	2014	02 x 1 = 02	02
School of Design					
MA Social Design	PG	2.5	2013	22 x 2 = 44	22
School of Development Studies					
MA in Development Studies	PG	02	2009	42 x 2 = 84	92
Ph D Development Studies	Ph D	03	2011	06 x 2 = 12	09
School of Education Studies					
MA Education	PG	02	2012	30 x 2 = 60	45
MA Early Childhood Care & Education	PG	02	2014	30 x 1 = 30	21
PG Diploma Early Childhood Care & Education	PG	01	2014		01
School of Human Ecology					
MA in Environment & Development	PG	02	2009	42 x 2 = 84	59
Ph. D Environment & Development	Ph D	03	2011	06 x 2 = 12	08
School of Human Studies					
MA in Psychology	PG	02	2009	42 x 2 = 84	90
MA in Gender Studies	PG	02	2010	42 x 2 = 84	61
M. Phil Psychotherapy & Clinical Thinking	M Phil	02	2011	17 x 1 = 17	11
M. Phil Development Practice	M Phil	02	2012	25 x 3 = 75	60
M Phil Women and Gender Studies	M Phil	02	2012	10 x 3 = 30	36
Ph D Psychology	Ph D	03	2012	15 x 1 = 15	13
Ph. D Women & Gender Studies	Ph D	03	2013	06 x 1 = 06	03
School of Liberal Studies					
MA in Economics	PG	02	2011	42 x 2 = 84	74
MA in English	PG	02	2011	42 x 2 = 84	88
MA in History	PG	02	2011	42 x 2 = 84	80
MA in Sociology	PG	02	2011	42 x 2 = 84	97
M Phil. Hindi	M Phil	02	2011	04 x 2 = 08	08

M. Phil. History	M Phil	02	2011	07 x 3 = 21	20
Ph. D Hindi	Ph D	03	2011	04 x 3 = 12	12
Ph. D History	Ph D	03	2011	03 x 3 = 09	05
School of Undergraduate Studies					
BA Economics	UG	03	2010	35 x 3 = 105	105
BA History	UG	03	2010	35 x 3 = 105	93
BA Psychology	UG	03	2010	35 x 3 = 105	90
BA Social Sciences & Humanities	UG	03	2010	35 x 3 = 105	94
BA English	UG	03	2011	35 x 3 = 105	114
BA Mathematics	UG	03	2011	35 x 3 = 105	69
BA Sociology	UG	03	2011	35 x 3 = 105	85
Total students					1727

• **Whether Institution is accredited?**

- Grade – A (NAAC)
- When – 2014

• **Accreditation Status of UG programmes:**

Title of UG Programmes being offered	Whether eligible for accreditation or not?	Whether accredited as on 31 st March 2015	Whether “Applied for” as on 31 st March 2015
BA Honours with a Major in Economics	-	Yes	NA
BA Honours with a Major in English	-	Yes	NA
BA Honours with a Major in History	-	Yes	NA
BA Honours with a Major in Mathematics	-	Yes	NA
BA Honours with a Major in Psychology	-	Yes	NA
BA Honours with a Major in Sociology	-	Yes	NA
BA Honours with a Major in Social Sciences and Humanities	-	Yes	NA

• **Accreditation Status of PG programmes:**

Title of PG Programmes being offered	Whether eligible for accreditation or not?	Whether accredited as on 31 st March 2015	Whether “Applied for” as on 31 st March 2015
MBA	-	Yes	NA
PG Diploma Publishing	-	Yes	NA
MA Social Entrepreneurship	-	Yes	NA
MA Film Studies	-	Yes	NA
MA Performance Studies	-	Yes	NA

MA Visual Art	-	Yes	NA
MA Literary Art	-	Yes	NA
MA Social Design	-	Yes	NA
MA Development Studies	-	Yes	NA
MA Education	-	Yes	NA
MA Environment & Development	-	Yes	NA
MA Psychology - Psychosocial Clinical Studies	-	Yes	NA
MA Gender Studies	-	Yes	NA
MA Economics	-	Yes	NA
MA History	-	Yes	NA
MA English	-	Yes	NA
MA Sociology	-	Yes	NA

1.3 Faculty Status (Regular /on-contract Faculty as on March 31, 2015):

Faculty Rank	No. of Sanctioned Regular Posts	Present Status: Number in Position by Highest Qualification												Total Number of Regular Faculty in Position	Total Vacancies	Total Number of Contract Faculty in Position
		Doctoral Degree				Masters Degree				Bachelor Degree						
		Engineering Disciplines		Other Disciplines		Engineering Disciplines		Other Disciplines		Engineering Disciplines		Other Disciplines				
		R	C	R	C	R	C	R	C	R	C	R	C			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15 (3+5+7+9+11+13)	16 (2-15)	17 (4+6+8+10+12+14)
Professor	20	-	-	09	-	-	-	01	-	-	-	00	-	10	10	-
Associate Professor	40	-	-	13	03	-	-	03	00	-	-	00	00	16	24	03
Assistant Professor	80	-	-	42	06	-	-	22	09	-	-	00	00	64	16	15
Total	140	-	-	69	09	-	-	26	09	-	-	00	00	90	50	18

R= Regular C= Contract

1.4 Baseline Data (all data given for the following parameters to All disciplines):

32#	Parameters	
1	Total strength of students in all programs and all years of study in the year 2014-15	1727
2	Total women students in all programs and all years of study in the	1097

	year 2014-15	
3	Total SC students in all programmes and all years of study in the year 2014-15	187
4	Total ST students in all programmes and all years of study in the year 2014-15	130
5	Total OBC students in all programmes and all years of study in the year 2014-15	264
6	Number of fully functional P-1 and above level computers available for students in the year 2014-15	147
7	Total number of text books and reference books available in Library for UG and PG students in the year 2014-15	32,922
8	Student Teacher ratio	15:1
9	% of UG students placed through campus interview in the year 2014-15	Currently, data is not available
10	% of PG students placed through campus interviews in the year 2014-15	85% ¹
11	% of high quality undergraduates (>75% marks) passed out in the year 2014-15	7%
12	% of high quality post-graduates (>75% marks) passed out in the year 2014-15	19%
13	Number of research publications in Indian refereed journals in the year 2013-14 ²	32
14	Number of research publications in International refereed journals in the year 2013-14 ³	11
15	Number of patents obtained in the year 2014-15	Nil
16	Number of patents filed in the year 2014-15	Nil
17	Number of sponsored research projects completed in the year 2013-14*	11
18	The transition rate of students in percentage from 1 st year to 2 nd year in the year 2014-15 for (i) All students (ii) SC (iii) ST (iv) OBC	From Academic year 2013-14 to 14-15 76.2% 81.66% 97% 89.69%
19	IRG from students' fee and other charges in the year 2014-15 (Rs. in lakh)	Students' fee= 412.9 Other charges=104
20	IRG from externally funded R & D projects, consultancies in the year 2014-15 (Rs. in lakh)	5.9
21	Total IRG in the year 2014-15 (Rs. in lakh)	522.8
22	Total annual recurring expenditure of the institution in the year 2014-15 (Rs. in lakh)	1844

¹ This figure is only for the MBA programme where 28 out of the 33 students who will graduate this semester got placements through campus interviews. The rest of the potential graduates have not yet finished their coursework, and yet to be placed. No other programme hold campus interviews, though some of them hold interaction with potential employers.

² Data on this aspect for the year 2014-15 has still not been compiled.

³ Data on this aspect for the year 2014-13 has still not been compiled.

2. INSTITUTIONAL DEVELOPMENT PROPOSAL (IDP)

2.1 Give the Executive Summary of the IDP.

AUD is a Social Science and Humanities University established in 2008 and is supported by the Government of the NCT of Delhi. Its mandate is to promote teaching and learning with emphasis on social justice and equity combined with excellence. AUD has been accredited by NAAC with an 'A' grade in 2014.

As part of the preparations of the IDP a consultative process was initiated among all the Schools and Centres whereby the strengths, weaknesses, opportunities and threats were identified and plans were made to build on the strengths and ameliorate the weakness and take advantage of the opportunities. In the process we also collectively looked for ways to address the threats that face the university. Following this process, the strategic plan for institutional development has been formulated to address three areas: *Access and Equity*, *Excellence in Higher Education*, and *Deepening the Relationship with the City*.

Strategies to address 'Access and Equity' issues focus on reducing dropout rates, improving learning outcomes, attracting and retaining students from disadvantaged backgrounds, supporting students so that language is not a barrier to education, and evolving blended approaches to teaching so that higher education is available even to those who do not have resources or cannot physically access the university.

Strategies to ensure continued excellence in higher education focus on promoting faculty and student research, opening new areas of research and teaching, staff development, planning and commencing new programmes and centres. Other strategies in this section include strengthening skill development and establishing a Career and Alumni Cell for ensuring better employability and establishing firm linkages with industry. Equally, strategies have been developed to improve IT infrastructure, library and technical support in various fields.

AUD is committed to deepening its relationship with the city of Delhi and NCT through the university's taught programmes, museum and community knowledge initiatives, research projects, advocacy and outreach, and policy inputs as well as through public events and a publishing programme. The action plans derived from the Strategic Plan would benefit over 2000 members of AUD as well as a growing wider community in Delhi and beyond.

Based on the above, a budget of Rs 83.4 crores has been presented in this document. Of this, Rs 13.4 crores have been earmarked for infrastructure upgradation, Rs 3.3 crores for research and development, Rs 13.8 crores for faculty development support, Rs 12.2 crores for institutional reforms and Rs 34.9 crores for academic support.

2.2 Provide the details of SWOT analysis carried out (in terms of methodology used, analysis and information and data as collected and inferences derived with respect to strengths, weaknesses, opportunities and threats).

The SWOT analysis below draws its insights from the reflective exercise carried out in preparation for the NAAC Self Study Report which was submitted in March 2014. For preparing the RUSA IDP, a further consultative process was commenced in February 2015 with faculty and staff of the various Schools and Centres at AUD, seeking updated information through questionnaires and group deliberations. Details of programmes, activities, faculty and student profiles, research accomplishments, outreach efforts as well as future plans were collated based on which analysis of strengths, weaknesses, opportunities and threats was done to derive inferences. The consolidated information gathered through these stages is presented below.

SWOT Analysis

Strengths

i. Swift Growth

From its launch in 2008, the University has grown swiftly. It has at present 7 undergraduate, 18 postgraduate, 5 MPhil and 9 PhD programmes. Faculty strength is 90 at present and students have grown from 13 in 2008-2009 to 1727 in the current academic year.

ii. Student-Centric Evaluation/Assessment System

AUD has adopted an evaluation system based on grades and continuous assessment. The flexibility inherent in the assessment system and the possibility of lateral and vertical mobility (through credit transfers) within and across programmes facilitate innovative curricular and pedagogic processes

Adoption of an assessment system and evaluation model that encourages alternative teaching-learning processes and doing away altogether with an Examination Branch and the office of the Controller of Examination have been signal achievements

iii. Curriculum Design and Development

The undergraduate, postgraduate and research programmes at AUD are unique in content and structure. The development of curricula has been through extensive

consultation with academics, leading scholars and practitioners from different disciplines across the country and abroad. Structured and systematic processes exist for the launch of new programmes / courses and to make changes in existing ones. Any change or modification in curricula has to go through a 3-tier deliberative process comprising the Programme or School Committee, Board of Studies and the Academic Council. The University also has formal mechanisms to obtain feedback from students for curriculum evaluation.

iv. UG-PG-Research Programme Continuum

AUD aims to foster a comprehensive idea of higher education where undergraduate, postgraduate, professional and research programmes are seen as one continuum. There is no hierarchy among the programmes in their imagination and practice and no faculty member is appointed exclusively to the School of Undergraduate Studies (SUS) and each has a concurrent appointment in SUS.

v. Focus on Interdisciplinarity, Engaged Scholarship and Social Justice

AUD attempts to reinvent the relevance and applications of the social sciences and humanities. It is reflected in the typology of Schools and Programmes based on which AUD has been constituted. The academic programmes at AUD attempt to foster an interdisciplinary environment, which has the potential to engender cross-fertilisation of ideas across knowledge formations and structures while transcending the artificial divisions between disciplines and between academia and the world of practice. They focus on the development of an ethos that integrates the quest for knowledge with the experiential and the practical via the medium of discussions, interactions, dialogue and intensive field engagement. These programmes encourage students to reflect, rethink and be sensitive to social and political realities – especially at the margins.

vi. Sensitivity to Students from the Margins

The University is cognizant of the challenges that students from diverse (including socially and economically disadvantaged groups) backgrounds face and thus it attempts to address their struggles in a sustained way. Repeatedly, in feedback sessions, students across disciplines have spoken of the nurturing ambience of the University. In order to cater to diverse student needs, there are various policies and proactive strategies (in addition to government-mandated reservation) in place. Some of these are an active Student Welfare Fund which provides economic support in the form of scholarships, fee waivers, travel support etc. and these are being refined further.

vii. **Diverse and Innovative Faculty**

AUD's quest for excellence is reflected in eclectic faculty recruitment and the creation of a favourable teacher-student ratio to ensure quality in teaching. AUD has also attracted highly qualified faculty from many top universities in India and abroad. The provision of concurrent appointment of its faculty has been one of the strengths of the University, as it enables faculty to teach across Schools and programmes.

viii. **Community Outreach**

AUD is engaged in reaching out to the wider city community in terms of social needs beyond teaching and curriculum. At AUD, outreach is understood as developing both global connections and international exchange of ideas as well as intense local engagement. AUD has started a number of initiatives with the active involvement of the community both within the city of Delhi as well as outside it.

ix. **Focus on Student Support**

AUD has made concerted efforts to focus on the well-being and mentoring of its students. This has been pursued as one of the core elements of its institutional philosophy. Tutorials and mentoring processes are an integral part of students' experience in the University. An English Proficiency course for students not proficient in the language is being offered as part of the foundation courses for the undergraduate programmes. The Language Cell as well as the Student Cell have been working to provide language support to students. The system of programme and School-based Student Faculty Committees has been created to address the learning and classroom related grievances of students. AUD has a Student Services Division, which is proactive on several fronts. Scholarships, Fee Waivers (full and partial) and Stipends are the three modes through which students are financially supported. A Student Welfare Fund has been set up to support students in case of emergencies. The Student Cell, run by students, also ensures a sense of ownership and belonging among the students. The mental health clinic *Ehsaas* provides low-fee as well as free counselling and psychotherapeutic support to students. *Sensitisation workshops / sessions* are organised to prevent ragging and create a gender-sensitive campus. The University has a vibrant extracurricular environment driven by student and faculty initiatives.

x. **Consultative and Deliberative Processes of Functioning**

AUD, in its functioning, has consciously avoided ad-hoc solutions and pursued all decisions through deliberative and consultative management structures and formal

and informal feedback cycles. These include students, faculty and leadership through the Senior Management Team (SMT), Core Management Team (CMT), Student Faculty Committees (SFC), and at the School level, Academic Coordination Committees and Programme Committees. Other open fora like reflection sessions / retreats are all geared towards involving the entire University community in the overall planning and decision-making process

Weaknesses

Most of the weaknesses discussed below should be seen in the context of the trajectory of AUDs growth over the last six years where new programmes have been added every year. What this means is that while some programmes have completed a cycle of five years, others have only completed one cycle. The latter are still in the process of putting in place smoothly functioning innovative practices discussed in the section on 'strengths'. Consequently, the weaknesses are more in terms of the patchy and uneven implementation of the vision and mission of the University in the newer programmes.

i. Uneven Implementation of Assessment System

The University adopted a policy of continuous assessment in order to make evaluation an ongoing part of teaching and learning emphasizing processes more than ends. Even as teachers have autonomy to decide the evaluation scheme attuned to their course objectives within the framework of the University's assessment policy, it has been found that collective planning towards effective implementation is not satisfactory. The challenge is to overcome the reductionist interpretation of the policy to merely mean a large number of assessment situations and engage meaningfully with the organic connect between teaching-learning and assessment.

ii. Inadequate Space and Infrastructure

AUD is a new University, which is yet to move to its own campus. Currently it shares its campus with other universities. The space allocated to the University falls far short of the requirements of a growing institution. Shortage of classrooms, studio spaces, laboratories, seminar halls, library resources, offices for faculty and administrators, infrastructure and sports facilities impairs the everyday functioning of the University. Shortage of space has meant the University holding back on launching additional programmes and initiatives - the range of courses currently being offered is restricted and it is not always feasible to float all the electives that are part of a given programme structure. Space for interaction across and between different disciplinary

locales is limited, as is the case with inadequate platforms for extra-curricular activities, sports and recreation. The building structure currently housing the university is an old one with an architecture that is neither disabled friendly nor energy efficient.

iii. **Inadequate Staff Development**

AUD staff (both teaching and non-teaching) has come from various institutions with varied experiences. We have not been able to set-up training and staff development programme or cell to orient new entrants to the innovative and unique practices we have adopted. This has resulted in uneven implementation of some of these practices.

iv. **Difficulty in Attracting Foreign Students**

While our programmes have international appeal with global theories and practices incorporated into the curriculum, the University has so far not been able to attract international students in large numbers.

v. **Uneven Implementation of Standard Operating Procedures**

The implementation of standard operating procedures for finances and administration is still in the process of being streamlined. This sometimes causes administrative delays at various levels of functioning- purchase, research grants, travel grants, recruitment, etc. The situation however has improved over the last two years.

vi. **High Student Drop-Out**

Despite mentoring, tutorials and additional measures of institutional support, each year there are dropouts across programmes; this is as high as 32% in some programmes. While a systematic analysis is yet to be undertaken by different Schools, the reasons for dropping out include securing admission in other institutions, non-fulfilment of eligibility criteria, inability to cope with the academic rigour of the programmes and unanticipated family issues and other crises.

vii. **Limited Access to Students from Diverse Backgrounds**

While AUD strives to deliver on its vision of equality and social justice combined with excellence, there are significant limitations particularly in catering to the needs of students from disadvantaged contexts. AUD's visibility as a prospective University among students from government schools is still inadequate. Access and entry into the University, for such students, is consequently restricted. Severe shortage of

student hostels has also resulted in students, especially women, not considering AUD as their first choice.

viii. Absence of University Alumni Association

While some Schools and programme teams keep track of their alumni through School-level alumni associations or through informal networks, an Alumni Association at the university level is yet to be formalised. Once established, it would streamline tracking students' progress after they graduate and would also enable closer linkages with potential employers and provide feedback for future curriculum development.

ix. Unrealised Potential of Faculty Research

The opportunities presented for pushing the boundaries of knowledge by focus and facilitation of interdisciplinarity and engaged scholarship has not been adequately tapped so far. The involvement of the faculty in the varied domains of work crucial to setting up and consolidating a new university cut into time for research. Furthermore, due to the new objects of enquiry at the heart of the research, curriculum and pedagogy being imagined at AUD, ideas and methodologies are still in incubation, and require facilitation and time more than usually needed for scholarship in well-established areas. Strengthening newly emergent areas of knowledge by supporting faculty research is urgently required.

x. Challenges to Actualizing the Vision of Interdisciplinarity

The emphasis on interdisciplinarity has meant a reworking of the traditional boundaries between departments so that there is free movement and dialogue between various Schools on courses, research and outreach / extension work. The processes that have been initiated in this regard have to mature and structures have to be evolved to institutionally anchor interdisciplinarity. Existing structures that facilitate cross-sharing of courses across disciplines remain less than optimally utilised.

Opportunities

i. New Pedagogies and Areas of Teaching and Research

The focus on interdisciplinarity and engaged scholarship offers tremendous potential for reinterpretation of conventional frameworks of knowledge. AUD sees immense opportunity in the creation of new knowledge in areas of contemporary relevance

such as development studies, gender and sexuality, environment, psychosocial studies, urban studies, social innovation and artistic, literary and creative practices. The University is imagined as a microcosm of the larger society in which it is located, reflected in the diversity of the students on its rolls. This diversity presents an opportunity for innovative modes of pedagogic engagement as also introducing new courses and areas of scholarship that resonate with and emerge from engagement with the multiple social realities that the students inhabit.

ii. **Strengthening Teaching Programmes**

Developing relevant and innovative teaching programmes is another area where the University thinks it can break new ground. It has already made a good beginning and impact through the innovative programme structure in undergraduate education, by creating postgraduate programmes in interdisciplinary themes that reflect social needs beyond a simple replication of existing disciplinary structures, and by recasting the disciplines to reflect changing societal concerns. The University is planning to expand the undergraduate programme in terms of new programmes, courses and student numbers in the next few years. In addition, offering an integrated programme (such as 5 year dual degree – Bachelors + Masters) is an area where the University sees tremendous potential.

iii. **Strengthening Research**

Institutional structures such as School Research Committees and the Standing Committee Research of the Academic Council are mechanisms that have been set up for supporting and critically evaluating the research endeavours of the University. AUD has also set up an Advisory Committee for Research and Project Management (ACRPM) with the mandate to examine issues related to research and project management, simplification of procedures, timely release of grants and audit. The University has provisions for research and start-up seed grants for its faculty and stipends and support for fieldwork by students. Research workshops, training programmes and seminars are organised regularly. By design, there are a variety of arrangements in place for people of eminence to be engaged as visiting / adjunct faculty and the impact of this has been crucial for course development, introduction of methodologies of scholarship and research and engagement in collaborative research.

iv. Introducing Distance Learning/Vocational Programmes/Continuing Education

At present, all programmes offered by AUD are full-time and based on the conventional face-to-face mode of instruction. There is scope for offering programmes using other modes, such as online and distance education. Offering continuing education to adult learners and vocational training are other opportunities that the university aims to tap. Finally, there is also potential for introducing programmes in collaboration with other educational institutions, government and non-government organisations and industry.

v. Deepening University-Society Linkages

The re-imagination of the University also creates opportunities for strengthening permeable structures between university and society. To this end, various initiatives have been undertaken by the Center for Community Knowledge, the mental health clinic Ehsaas and the student managed NGO Navsamsaar, among others. However, opportunities for engaged scholarship have not been fully exploited. In the move that the University plans to make to its new premises in Dhirpur and Rohini, such efforts are expected to find full fruition. Shifting into a new area, where not many higher education institutions are located, opens the prospect of developing community outreach programmes aimed at local residents. One such initiative could be the opening of University resources like mental health assistance through Ehsaas, grounds and library to the local residents as well as encouraging their participation in University's academic as well as co-curricular activities.

vi. Reimagining the University Community

AUD's critical perspective on social relationships translates to new ways in which relationships within the University are lived. In the last five years, the AUD community has worked towards fulfilling its commitment to creating and sustaining an institutional culture characterised by humanism, non-hierarchical and collegial functioning, team work and creativity. The student-centric approach at AUD offers the prospect of removing the traditional hierarchies in teacher-student relationships. Similarly, the emphasis on interdisciplinarity has meant a reworking of the traditional boundaries between departments. In its attempt to evolve participative structures of governance, AUD also offers opportunities for re-imagining employee-employer relationships.

The new campuses would also provide the opportunity to imagine the academic space of the University as a continuum with the neighbourhood. The existence of wetlands in the vicinity of the Dhirpur campus opens several new possibilities for some of the Schools and Centres of the University. The imagination of the new campuses as green and eco-friendly, adhering to optimal use of natural resources like light, water and energy, as well as locales where these resources are preserved and regenerated will provide an opportunity to experiment with ideas of conservation, development and sustainability. The new campus will also redesign campus spaces so that they are integrated and sensitive to the needs of the differently-abled members of the University.

vii. A Multi-Campus University

Given that the Rohini and Dhirpur campuses would be located at some distance from each other, it would be a challenge to keep them connected, physically as well as intellectually. It has to be ensured that the programmes for community outreach envisaged as being located in the satellite campus at Rohini do not suffer because of the intellectual isolation resulting from the distance between the two campuses. The challenge is to bridge this physical divide / distance through the use of appropriate technology and innovative use of resources and spaces.

Threats

i. Slow Acceptance of AUD's Programme by Industry

The nature of programmes that are being delivered in the University is distinctive and there are no conventionally available formats of transacting these courses to fall back on. Course outlines do not have ready-made prototypes for creating anthologies of readings that support their transaction. Course curriculum is a departure from the mainstream; it therefore requires greater advocacy for acceptance and recognition of the unique space and ideas that are being engendered through the courses- among students seeking an education, funding sources as well as practitioners in various sectors. Placement / internship opportunities for students through the Career Cell need to be widened by creating links with industry and the development sector such that classroom teaching, field praxis and vocational demands can be aligned with each other.

ii. Vulnerability to Shifting Political Climate

Since AUD is a State University, availability of public funding and change in priorities therein will have its implications on the growth trajectory of the University. In the past, AUD has experienced some financial constraints, which impacted infrastructural development, procurement of IT and library resources and delayed some critical processes like faculty recruitment. One challenge is to evolve a financial plan to explore sources of funding from other agencies of the government, philanthropic and corporate sectors for endowments, chairs and programmes to get over the sole dependence on grant-in-aid.

The past years have seen major shifts in central government policies regarding higher education particularly with regard to undergraduate education. These often lead to significant and abrupt reversals affecting the structure and delivery of ongoing programmes. We anticipate that such a landscape of flux could adversely affect our existing and future plans as we strive to align ourselves and be guided by relevant government policies.

iii. Vacant Faculty Positions and Poor Staff Benefits

Thirty five per cent of sanctioned faculty positions remain vacant. There is also a lack of adequate regular administrative staff. AUD has not been able to attract enough academics with accomplishments and eminence at senior levels. Getting on board high quality academics with leadership capabilities has not been easy. The University is finding it difficult to attract faculty for senior positions primarily because of the non-provision of the Old Pension Scheme and non-implementation of New Pension Scheme. The existence of institutions and universities in the state of Delhi with established traditions of research and teaching has also contributed to this. In addition, a lack of welfare measures as well as delays in putting in place important facilities (insurance, medical and health benefits, housing, etc.) adversely affects employee motivation.

iv. Lack of Safety, Pollution and High Cost of Living in Delhi

As suggested by reports, Delhi is the most polluted city in India in terms of air quality. This adversely affects students, faculty and staff, resulting in frequent respiratory tract infections, allergies and viral infections which affect attendance and performance. Equally, safety issues for girls and women and for other minorities (persons from the north-east of India, from Africa etc) discourage both students and faculty from choosing to move to Delhi. Faculty members established in other

institutions of repute are reluctant to relocate to Delhi due to the high housing and living costs.

- Based on SWOT analysis, provide the “strategic plan” developed for institutional development.

Based on the above analysis, a Strategic Plan is presented below, covering the broad areas of Access and Equity; Excellence in Higher Education; and Deepening the Relationship with the City.

I. Access and Equity

i. *Reduce Drop-Out Rates*

Despite mentoring, tutorials and additional measures of institutional support, each year there are drop-outs across programmes. While a systematic analysis is yet to be undertaken by different Schools, the reasons for dropping out include securing admission in other institutions, not meeting eligibility criteria, inability to cope with the academic rigour of the programmes, presence of more established universities and unanticipated family issues and other crises. The plan is to carry out a study to analyse the past data and set up corrective mechanism. It is hoped that setting up of an Equal Opportunity Cell (for the disadvantaged and differently-abled), a Language Cell, introduction of bridge courses, summer/winter school, further strengthening of the mentorship and tutorial system, and provision of subsidised residence to students will help reduce the drop-out rates.

ii. *Attract Students from Disadvantaged Backgrounds*

While AUD strives to deliver on its vision of equality and social justice combined with excellence, there are significant limitations particularly in catering to the needs of students from disadvantaged contexts. AUD's visibility as a prospective University among students from government schools is still inadequate. Access and entry into the University, for such a section of students, is consequently restricted.

We plan to organise summer orientation courses for senior secondary school students from government schools of Delhi, set-up an Equal Opportunity Cell, institute more scholarships, and improve the mentorship and tutorial system.

iii. *Support Students so that Language is Not a Barrier to Education*

Conscious of the challenges that students from marginalised and disadvantaged sections of society face, the university attempts to alleviate their struggles, by supporting them in various ways. Lack of proficiency in English is a major handicap which can be addressed by developing spoken and written skills. The University recognizes that language is not merely a cognitive and linguistic skill but has implications on access to social power, social inclusion and exclusion with direct bearings on self esteem and economic benefits. Thus, interventions in the arena of language have to go beyond competency; the political and emotional realities of students have to be addressed sensitively.

The Language Cell will focus on helping students to articulate their struggles around language and related social skills. AUD will attempt to bridge the gap that exists between those who have access to social and economic opportunities in the world of work because of proficiency in the English language and those who lose out on these opportunities by virtue of not having such competence. Training students in the use of English as they pursue academic studies at AUD is visualised to be one of the major contributions of this university towards building an equitable society. Tutors trained in teaching English as a second language as well as teaching English for academic purposes will be employed to ensure English language proficiency of AUD students. In addition to English language support, efforts will be made to translate key teaching materials into Hindi and supplement it, where required, with subject tutorials in Hindi.

iv. Implement Blended Approaches to Teaching

AUD is committed to expanding access to higher education to all sections of society. Technology is a key tool for achieving this end. We would like to initiate a pilot project in e-enabled learning to build on the experience of the E-QUAL⁴ project being run by the School of Human Ecology. We would also like to strengthen e-conferencing facilities on our campus as part of this pilot project. The idea is to develop a set of (6-8) introductory open-access online courses (in a MOOC format)⁵ in fields in which AUD has expertise, such as Gender Studies, Psychotherapy, Social Entrepreneurship, Development Studies, Early Childhood Education, and Human Ecology. Such courses would be open to students, professionals and other interested individuals. It is believed that this initiative would contribute to the continuing education needs of a segment of the population in the country without access to

⁴ 'Enhancing Quality, Access and Governance of Undergraduate Education in India'. This project is funded by the European Union.

⁵ Massive Open Online Course

quality institutions, or for whom constraints of time and resources make regular studies impossible.

v. *Promote Student Skill Development*

We propose to start new courses specially targeted at improving research and industry related skills (such as film-making, publishing) of the students. This will require appointing faculty and temporary staff, and starting new centres.

II. Excellence in Higher Education

i. *Establish Academic Teaching Development Programme*

The Academic Teaching Development Programme is meant to help and assist the teachers to adopt innovative and relevant pedagogies, appropriate assessment practices, field practicum, and exposure to and acquiring new knowledge. We intend to set-up a cell staffed with appropriate experts and professionals. The idea is to help attain excellence and professionalism in teaching. It is also intended that over the next 2-3 years this cell will come with a framework and training material on the above issues. But to begin with a number of events like workshops, courses and training will be organised on some of these areas. The office of this cell will also encourage teachers to visit the cell for a face-to-face interaction. The cell will also collect data on the range of practices in different programmes, conduct surveys and programme evaluation.

ii. *Promote Faculty Research Especially in Interdisciplinary Themes*

The academic programmes and Schools of AUD attempt to foster an interdisciplinary environment, one that has the potential to engender cross-fertilisation of ideas across knowledge formations and structures, transcending the artificial divisions between historical epochs, disciplines, academia and the world of practice. Our Schools / programmes are an attempt to create new knowledge by catering to contemporary concerns and challenges, such as development, gender, environment, social innovation, artistic, literary and creative practices and psychosocial issues. Another objective is to enable a reinterpretation of established disciplinary practices. As a part of the IDP, AUD will establish interdisciplinary centres that:

- Enable scholars across AUD to develop and execute research projects collaboratively.
- Facilitate debate and discussion among interested academics and practitioners within and outside AUD.
- Create a repository of work with the aim of filling-in lacunae in available scholarship.
- Disseminate research, advocacy and policy literature to various audiences.
- Promote and anchor student and faculty exchange.
- Create and sustain linkages with industry and the world of practice.

iii. *Appoint Replacement Faculty for Study Leave and Sabbaticals*

A number of faculty members in AUD are registered in PhD programmes, along with some who have become eligible for sabbatical. While AUD faculty have been getting leave to attend Orientation and Refresher Courses, longer term leave from work requires support in the form of replacement faculty so that normal teaching is not disturbed.

iv. *Increase Financial Support for Faculty to Attend Conferences and Workshops*

A fund has been created to finance travel and other expenses of teachers invited to national and international conferences and workshops. We propose to enhance this fund so that no one is denied an opportunity. Further, more funds need to be made available as seed money for faculty research, and disbursed through efficient mechanisms.

v. *Increase Financial Support for Organising Workshops / Conferences*

It is essential that finances be made available for Schools to organise academic conferences. This will encourage AUD faculty to do their own research work, and will attract academics from other institutions to visit AUD.

vi. *Launch New Areas of Research and Teaching*

AUD has grown rapidly over the last six years – from one programme in 2008-09 to 39 in 2014-15. The student strength too has grown in the same period from 13 to 1738. No further growth is possible due to constraints of space in the present (temporary) campus. But the University has drawn a perspective plan for 2018 when the first new campus is expected

to be ready. We have planned to increase the total number of programmes to 80 and student strength to about 7500.

In view of the expansion plan, the University plans to appoint new faculty in the areas / disciplines which are expected to come up from 2018 onwards, so that they start the process of programme / course development. We also plan to start research projects / Centres which will build a body of work in these new interdisciplinary areas.

vii. Host Visiting Faculty and Practitioners

The University has been hosting experts and scholars in various Schools. This has greatly enriched teaching and learning processes and enriched the academic life by bringing different perspective. These visitors have participated in teaching, colloquia, workshops and consultative meetings. We need to increase such interactions by inviting and supporting more visitors in our University.

viii. Ensure Staff Development

AUD has instituted a unique staffing pattern. The staff structure and staffing norms of the University will be performance-oriented and driven by results rather than by hierarchies and layers of reporting lines. The administration and management is expected to be thin and its structure relatively flat. Most of the personnel engaged by the university would be expected to be trained in multi-tasking and be able to move both vertically and horizontally.

In order to facilitate such an approach, the University will endeavour to make most of its senior appointments on fixed tenures. A proportion of two-thirds by contract or on deputation and at least one-third as regular appointments at all levels has been suggested implying that at any given time, the ratio of fixed tenure appointments to regular appointments would be 2:1. This requires constant orientation and training programme for the new staff, apart from the usual training programmes.

ix. Promote Research by Students

AUD students will be encouraged to do independent research, and research grants will be made available for instance for travel and living expenses towards this end. Students will also be supported to make presentations at conferences related to their research work.

x. *PhD Fellowships and Teaching Assistantship*

AUD has been giving fellowships – Rs. 5000 and Rs. 8000 pm - to all MPhil and PhD students respectively, and Rs. 12,000 for students enrolled in professional MPhil programmes. Students are also encouraged to take up teaching assistantships and part-time campus jobs. We believe that this amount needs to be increased and brought on par with UGC norms.

xi. *Student Exchange*

The University has MoUs with several foreign universities for student exchange, but we have not been able to send our students to these universities due to lack financial support. We would like to institute several scholarships to help send some of our students to foreign universities and other such institutions.

xii. *Strengthen Placements and Improve Linkages with Industry*

AUD's objective of setting up a Career Cell is to facilitate greater interface between the students and graduates of the University and the world outside. It is hoped that the Career Cell will help students to pursue their education more meaningfully by creating linkages with possible career opportunities on the one hand and by facilitating graduates to convert their learning into practises more effectively in spaces outside the University, on the other. The Career Cell will develop a strong linkage between the University and the practising world by creating opportunities for a continuous interface between the two. Apart from helping graduates find jobs and employment, the Career Cell will assist students by providing counselling to find internships, live projects and continuous engagement with external organisations.

The activities of the University Career Cell will be largely student driven, representing all the different programmes of the University, supported by administrative assistance and faculty advice, to achieve the objectives mentioned above.

Centres at AUD are imagined as forging direct links with various industries and areas of practice. For instance, AUD has been running a Centre for Psychotherapy and Clinical Research (CPCR) and has started a Centre for Incubation, Innovation and Entrepreneurship (CIE).

xiii. *Enhance Infrastructure*

The current campus of the University has limitations and not much more can be done in the present campus, except making it more IT enabled to support the teaching-learning process. We have built the library from scratch and now have a good collection of books and e-resources. More e-resources are still required in different subject areas, some of which we have not been able to do due to shortage of resources. We also would like to build a digital archive on various subjects, and this would require setting-up of a Media Lab. We also propose to set-up a Humanities and Social Sciences Resource Centre (HSSRC). The HSSRC would serve as a 'special collections' library and archive linked to the AUD Library system but not as a lending library.

xiv. Establish Ambedkar University Press

AUD already has a Centre for Publishing (CfP) which helps to run the Diploma programme in Publishing. Other activities of CfP are to start an AUD Press and encourage publications of AUD faculty and students. The CfP has already proposed to start an AUD Occasional Paper Series of publications.

III. Deepening the Relationship with the City

i. Strengthen University-City Linkages through Research on the City (including community outreach)

The formative years of AUD have also seen the contemporary currents of rapid social change that Delhi is undergoing. With the city coming to be the site of new imaginaries—of work, family, body, sexuality, morality, citizenship, ecology—its institutions of higher education have to engage in a self-reflexive exercise by asking how they can make their students more responsive to the challenges these pose. The University should be organically linked to the city through its taught programmes, research projects, advocacy and outreach, policy inputs, etc.

To this end, research centres and schools are engaged in the following activities:

- The Centre for Community Knowledge (CCK) has archived, digitized, and disseminated material related to Delhi's heritage, especially through its Citizens' Memory Project.
- The Centre for Early Childhood Education and Development (CECED) is engaged in multiple research projects with a strong policy and advocacy focus.

- The Centre for Psychotherapy and Clinical Research (CPCR) provides free psychotherapeutic support to AUD students, staff and the wider community through in-house services, as well as anchoring research on the shifting landscape of a rapidly changing city. The demand for this service has risen sharply, and there is an urgent need to increase staffing in the clinics to cope with the demand.
- The proposed Centre for Incubation, Innovation and Entrepreneurship (CIIE) will provide mentorship and arrange venture capital / angel investor funds for entrepreneurial initiatives in the social sector. Apart from students and faculty of the University, the Centre will encourage individuals from outside the University, particularly those from disadvantaged backgrounds to make use of the Centre's resources. The Centre will actively undertake interdisciplinary and collaborative research in the area of social entrepreneurship and public policy.
- The proposed Centre for Urban Ecology and Sustainability (CUES) plans to restore a 20 Hectare wetland adjacent to AUD's campus in Dhirpur. Through this project, expertise on studies of urban environmental issues and restoration of degraded landscapes would be built, which can be deployed for the city's future well-being.
- Three more proposed centres (Urban Research; Design Futures; Queer Studies) would conduct research on issues connected to, among others, the city's economy, infrastructure, design and social fabric.

ii. *Promote Public Events.*

The annual Ambedkar Memorial Lectures are meant to build a bond with the city. More such activities are planned. Other events like community museums and archives, cultural festivals, conferences and workshops are held regularly. We propose to increase the organisation of such events in the future.

• **How the key activities proposed in the Institutional Development Proposal are linked with the results of SWOT Analysis.**

The table below shows at a glance how the key activities proposed in the Institutional Development Plan are linked to the insights gained through the SWOT analysis. The table makes it clear that the perceived strengths have been leveraged to propose further initiatives

to address the weakness and opportunities for a fuller realization of AUD's vision and mandate.

Proposed Strategic Plan	Element of SWOT Addressed
Access and Equity	
Reduce drop-out rates	W- High drop-out rates
Attract students from disadvantaged backgrounds	W- Limited access to students from diverse backgrounds
Support students so that language is not a barrier to education	W- High dropouts in part due to limitation in expressing thoughts
Implement blended approaches to teaching	S- Community outreach S - Sensitivity to students from the margins W - Limited access to students from diverse backgrounds W - Difficulty in attracting foreign students O - Introducing distance learning /vocational programmes/continuing education O - Deepening the university-society linkage
Promote Student Skill Development	S- Sensitivity to students from the margins S- Focus on student support W- High drop-out rates W- Limited access to students from diverse backgrounds O- Introducing distance learning /vocational programmes/continuing education O- Strengthening teaching programmes O- Deepening the university-society linkage T- Slow acceptance of AUD programmes by industry
Excellence in Higher Education	
Establish Academic Teaching Development Programme	S – Student-centric evaluation/assessment system S - Curriculum design and development W - High drop-out rates O - New pedagogies and areas of teaching O - Strengthening teaching programmes O – Introducing distance learning / vocational programmes/continuing education
Promote faculty research, especially in interdisciplinary themes	S - Focus on interdisciplinarity, engaged scholarship and social justice S - Diverse and innovative faculty W - Unrealised potential of faculty research O- New pedagogies and areas of teaching

	and research O - Strengthening research
Appoint replacement faculty for study leave and sabbaticals	W - Unrealised potential of faculty research T - Vacant faculty positions and poor staff benefits
Increase financial support for faculty to attend conferences and workshops	W- Unrealised potential of faculty research S- Curriculum design and development O- New pedagogies and areas of teaching and research
Increase financial support for organizing workshops/conferences	S- Promotion of community outreach W- Unrealised potential of faculty research S- Diverse and innovative faculty
Launch new areas of research and teaching	S – Swift growth S – Curriculum design and development S - Focus on interdisciplinarity, engaged scholarship and social justice O- New pedagogies and areas of teaching and research O – Strengthening teaching programmes and research
Host Visiting Faculty and Practitioners	S – Curriculum design and development S – Diverse and innovative faculty O – New pedagogies and new areas of teaching and research O – Reimagining the university community
Ensure staff development	S- Focus on student support S – Student-centric evaluation / assessment system S – Sensitivity to students from the margins W – Uneven implementation of assessment system W – Inadequate staff development
Promote research by students	S- UG-PG-Research programme continuum O- Strengthening teaching programmes and research O- New pedagogies and areas of teaching and research
PhD fellowships and teaching assistantship	S – Sensitivity to students from the margins S – Focus on student support O – Strengthening teaching and research programmes
Student Exchange	S – Focus on student support O – Strengthening teaching programmes
Strengthen placements and improve linkages with industry	O- Strengthening teaching programmes T- Slow acceptance of AUD programmes by industry
Enhance infrastructure	W- Inadequate space and infrastructure W- Difficulty in attracting foreign students W- Unrealized potential of faculty research O- Strengthening teaching programmes O- Strengthening research

Establish Ambedkar University Press	S- Diverse and innovative faculty S- Focus on interdisciplinarity, engaged scholarship and social justice. O- New pedagogies and areas of teaching and research O- Deepening university-society linkages
Deepening the Relationship with the City	
Strengthen University-City linkages through research on the city (including community outreach)	S- Focus on interdisciplinarity, engaged scholarship and social justice W- Absence of university alumni associations. O- Strengthening research. O- Introducing distance learning/vocational programmes/continuing education T- Slow acceptance of AUD programmes by industry T- Vulnerability to shifting political climate
Promote public events	S- Community Outreach O- Deepening the University-society linkages O- Reimagining the university community T- Vulnerability to shifting political climate

Note: S – Strengths W – Weaknesses O – Opportunities T – Threats

2.3 State the specific objectives and expected results of your proposal (in terms of, “Institutional strengthening and improvements in employability and learning outcomes of graduates”. These objective and results should be linked to the SWOT analysis.

Learning Outcomes: Some of the methods adopted in several programmes of the University to improve learning outcomes of students are:

- The teaching methods and course curricula and design have been formulated with the objective of developing certain attributes (listed below in Section 2.4.b) amongst the graduate community.
- All programmes offered at AUD have been designed keeping in mind their relevance / rationale as well as the learning objectives they hope to accomplish. The courses are designed to meet the learning outcome of each programme.

- Field immersion and references to the field are encouraged wherever possible. All the programmes are so designed that students will be able to apply the concepts and theories that are imparted in class in real life situations.
- Assessments are continuous and are designed keeping in mind the needs of diverse students in each programme.
- Student learning outcomes and progress are monitored at weekly faculty meetings and addressed through mentoring and tutorial processes.
- The School receives structured feedback from students and alumni on the course content, delivery, etc.
- Programmes also make extensive use of internet / online resources, various software (MSEExcel, 'R', PC-ORD and Arc-GIS) and databases (including e-journals)
- In addition, Moodle is used as a course administration and communication tool by some of the faculty.
- Interaction between faculty and students, both inside and outside the classroom, are encouraged to be interactive and non-hierarchical. This participative pedagogy ensures that students achieve a certain standard of excellence.
- All records and information are also present in the intranet (ERP), which is accessible to all students and staff.

The implementation of these practices is inconsistent across different programmes due to various factors, including the nature of the programme, when they were launched, and the appointments of permanent faculty in these programmes. In the second stage of its development, the University aims to mainstream and strengthen some of these practices. We propose the following:

- Increased allocation for field visits / exposure trips, student exchange
- Funding for Teaching Assistants, especially for courses requiring intensive faculty time,
- Funding for enhancing IT infrastructure, teaching laboratories (psychology, environment, mathematics),
- Develop a blended approach to learning,
- Funding for learning software,

- Set-up the Academic Teaching Development Programme (see the section on Strategic Plan above.).

Through all this we expect an increase and improvement in learning outcome of the students in terms of more comprehensive understanding of the subject / discipline, a better *ability to link the theoretical with the practical, and the ability to converse with diverse audiences.*

We believe that the University will be able to overcome its weakness in terms of high drop-out rate and low completion rate. It will also be able to further strengthen the transaction of various innovative programmes, curricula and assessment practices.

Employability: *In AUD, course curricula are designed with an eye on practice, and the creation of professionals who can transmit theoretical traditions and insights to the field, while also using the imagination of social justice to contend and engage with the pressures of more conservative market trends. Programmes are theoretically and methodologically rigorous and geared to generate future scholars, teachers, practitioners, researchers and trainers. The aim is to train students to think analytically, critically and reflectively and apply these skills to the social enterprise through structured and innovative thinking, and creative problem solving. Several skill development and applied courses, workshop-based courses, internships and dissertation are offered, which enable students to engage in a focused manner with a domain of their choice. It is expected that this would also enable them to develop core competencies required in becoming reflective thinkers and practitioners. It is also hoped that our graduates will be able to contribute to their practice areas by starting new initiatives.*

The University proposes the following:

- to increase the number of skill based courses,
- organise summer and winter workshops / courses involving representatives from the industry and the practitioner community,
- expand the scope and activities of the Career Cell,
- set up the Alumni Association and conduct regular graduate destination surveys, and
- improve feedback loops with the alumni and employers,
- to start an Centre for Incubation, Innovation and Entrepreneurship.

We believe that in the next few years, by setting-up of the Career Cell and Alumni Association we will be able to have a good data about graduate destination

2.4 Action Plans:

a) Improving Employability of Graduates:

AUD is committed to assisting graduates finding meaningful employment in existing institutional settings, while also helping develop new areas of social need. In terms of the former, we believe that in addition to knowledge of their particular subject matter, it is essential to equip students with skills related to self-expression, soft-skills and orientation towards problem solving. Much of the focus of each programme of teaching at AUD is therefore concentrated on building these skills. Concretely, we aim to:

- i. Strengthen the **participation of students in cutting edge research** in various subjects through internships, field-based teaching and promoting independent research through dissertations and capstone projects. Already, most postgraduate students at AUD engage with research via internships and dissertations; advanced undergraduate students would also be encouraged to take up such opportunities.
- ii. Enhance the basket of existing **Special Interest and skill development courses** at AUD for undergraduate students, which include training in software packages, publishing, photography and video making. This basket would be further enlarged and strengthened, via the Centre for Publishing, and the proposed multimedia lab.
- iii. Encourage students make resources available for them to **host, attend and make presentations at (student) conferences and seminars** in various fields across the country and abroad. This would provide them valuable exposure and help enhancing their abilities and in becoming more visible to potential employers.
- iv. Encourage existing postgraduate programmes to organize **interactions with industry leaders** engaged in contemporarily relevant concerns. More resources and a more streamlined process of implementation shall be promoted.
- v. Strengthen the **Career Cell**, with the help of dedicated staff and resources for student-led employment fairs, industry interactions, production of published resumes and other such material.

- vi. Set in motion the creation of Alumni Association with regular meetings, feedback and consultations with former graduates, especially those in new fields where they are positioned as leaders and potential employers.

b) Increased Learning Outcomes of Students

These consultatively derived learning objectives are to be fulfilled with the following actions:

i. Ability to read and write analytically:

Create a strong Language Cell, equipped with suitable technology such as language laboratory and personnel trained in English as Second Language (ESL) teaching. Similarly, Hindi training will also be promoted by the Language Cell, as also developing foundation courses and bridge courses in Hindi.

ii. A sense of inquiry: ability to ask questions, problematising, synthesising and articulating:

Enhance teaching and research on **critical thinking and logical reasoning**. This is already a foundational course in the undergraduate programme, but more staff would be hired and a comprehensive review of the course would be held. To this end, AUD is collaborating with other Indian institutions (both public and private) to develop pedagogies that promote these abilities

iii. Ability to make sense of and evaluate practices, policies and theories and apply their learning to real life situations

There are two parts to achieving this outcome: the first, is to make teaching programmes relevant to matters of concern to the city and the country; and second, promote **field-based learning** through teaching programmes, involvement of students in interdisciplinary centres, especially those linked to policy formulation, monitoring and evaluation.

iv. Ability to analyse, interpret and draw conclusions from data:

An effective means to advance this aspect of pedagogy is to develop and transact hands-on courses in **research methodologies (RM)**, including multiple quantitative and qualitative methods of data collection and analysis. As it stands, each postgraduate student is asked to complete courses in RM, and options are available to undergraduates to do the same. A

Centre for Social Science Research Methods (CSSRM) is already in place and is proposed to be strengthened. This Centre would further develop and anchor such training.

v. *A critical sensibility to lived experiences, with self awareness and reflexivity of both self and society:*

This is to be facilitated through the promotion of avenues for self-reflection, consequent, in particular, to students' experiences in multiple settings and interactions with diverse individuals and collectives. Foundation courses like 'Youth, Society and Literature', and 'Identity through Popular Narrative' promote such thinking, while field-based learning, exposure visits and student exchanges with partner institutions in India and abroad assist achievement of this learning outcome.

vi. *Student Exchange Fund*

We have several MoUs with foreign universities for student exchange but our students have not been able to benefit from this due to lack of funding opportunities. We will set-up a fund for student exchange so that we can send some of our students. We will also now proactively have more such MoU's.

vii. *Programme review*

Periodic review of programmes will be continuously undertaken through a process of wide-based consultations with experts from outside the university who help keep teaching at AUD in tune with emergent areas of interest.

c. Obtaining autonomous institution status within two years: N.A.

d. Achieving the target of 60% of the eligible UG and PG programmes accredited within two years of joining the project and 100% accreditation obtained and applied for by the end of the project of the eligible UG and PG programmes:

AUD has already gone through the first cycle of NAAC accreditation process, and was awarded an A grade in December 2014. All the current UG and PG programmes were included in the accreditation process.

e. Implementation of Academic and Non-Academic Reforms

AUD was launched when the discussion on reforms in higher education were being discussed and debated in multiple forums. Fortunately for us, AUD's leadership was either part of or cognizant of those deliberations. Thus most of the innovations that were brought in while launching new programmes and creating administrative structures were done with an awareness of contemporary currents.

Academic reforms already in place

- Semester and trimester system
- Choice Based Credit System (CBCS)
- System of grades
- Continuous assessment with less emphasis on end of the semester exam / assessment
- Decentralised process of evaluation; no Examination Branch or office of Controller of Examination
- Increased emphasis on marrying world of academics and the world of practice
- Increasing focus on field-based practicum
- Schools formed to focus on new and interdisciplinary areas of study
- Programme teams given autonomy to frame programme and course structures
- Monitoring mechanism in place through the School Council, BoS and AC
- Student feedback on courses and programme built into the system
- Mentoring and tutorial system and an average cohort size of 40
- About one fifth of the courses are taught by adjunct faculty drawn from the field of practice and other academic institutions
- In its commitment to equity along with providing quality education, the University's vision is that a minimum proportion (about one-fifth) of the total operational cost is recovered from student fees.
- The University has been cross-subsidising students from marginalised sections: 20% of the fee collected is disbursed as fee waivers; and 10% and 25% of the remaining amount is set aside for scholarships and learning enhancement activities respectively.
- Student Welfare Fund created to help students in need.

Non-academic reforms already in place

- Flat, thin and non-hierarchical administrative system
- Peripheral functions are contracted out
- Office of the Dean of Academic Services which deals with personnel and academic matters of academic staff
- ERP system in place and to be expanded in a phased manner to ensure paperless functioning. ERP, it is planned, will carry real time data on students.
- Decentralised decision-making: Schools and Centres are foci for decision-making. Regular meetings of the Senior Management Team and Core Management Team

While these academic and non-academic reforms have been included in the mission and vision of the University, there have been some glitches in their working and unevenness in their implementation across Schools and Divisions. Some of the reasons for this are:

- The University is still new, and some of the programmes have not yet completed even one cycle
- Non-filling of positions, especially non-teaching, which has slowed down the progress in many aspects of the University's working
- Constraints of space
- Uneven and inconsistent support from the State
- Staff welfare schemes not yet adequately in place

However AUD is committed to carry on the experiments and further strengthen these. We also constantly strive to put in place resilient and flexible structures and feedback mechanisms to ensure that reforms in the structures and functioning of the University in the future does not get trapped in accepted practices and ways of functioning. We have recently gone through the accreditation process, and have set-up the IQAC which has planned a number of studies and feedback mechanisms to help us in our endeavour to improve and maintain quality.

The Institutional Development Plan contains a proposal to set up a Career Cell, which will develop a strong linkage between the University and the practising world by creating opportunities for continuous interface between the two. Apart from helping graduates to find jobs and employment, the Career Cell will assist students by providing counselling to find internships, live projects and continuous engagement with organisations outside. Through regular seminars/ workshops, career fairs, talks by experts and achievers from various professional fields, students will have opportunity to know more about the variety of occupational possibilities. Closely linked to this is the setting up of an alumni association, which will facilitate regular interaction between Alumni and current students. Through this process, we hope to strengthen the link between the University and organisations outside which would become partners to the learning experience.

Another focus of the IDP is on promoting faculty and student research, and at AUD, a culture of engaged scholarship is promoted, where research is closely linked to the field. It is hoped that through regular field immersion, initiatives by faculty to develop case studies and conduct research, and advanced learning pedagogy, the interface with industry can be improved. We also expect that a greater involvement of practitioners (from Industry) as adjunct faculty will help the teaching – learning process. Centres such as CPR and CIE will also act as a bridge between the University and Industry.

g. Enhancement of Research and Consultancy Activities

Continuation and further growth of research activities at AUD has been identified as equally a threat and an opportunity. Funding, sabbaticals and other platforms to encourage (collaborative) research must be made available on priority or there is the threat that retaining young faculty at AUD may prove challenging. At the same time, being a capital city-based university, there is the opportunity at AUD to create novel research programmes, particularly those focused on concerns central to the city and the surrounding region. Some activities through which research will be promoted are:

- RUSA funds will be used to facilitate and oversee the setting up of interdisciplinary centres within which faculty will conduct meaningful and collaborative research. Specifically these are: 1) Centre for Urban Research 2) Centre for Design Futures 3) Centre for Queer Studies.

- More seed money will be made available for faculty-led research projects as well to create a nodal office for coordinating research, scout for and disseminate possible funding opportunities elsewhere, and liaison with Delhi government departments and other agencies.
- Easily-accessible funds for faculty participation in conferences and seminars would be organised.
- Faculty sabbaticals would be facilitated by making funds available to hire contractual instructors as needed.
- Resources for consultative processes leading to the development of flexible courses tailored to specialized and emergent areas in various fields will be encouraged so that teaching remains linked with research.
- Resources will be allocated to PhD students as scholarships and field research to attract quality postgraduate students and support high quality dissertations.

Consultancy and training activities undertaken by members of the University as interventions are viewed by AUD as crucial in terms of making direct and immediate impact on society. Such activities can also play, if not directly, an advocacy role in relevant areas at appropriate times and are encouraged by the university within certain guidelines that have already been prepared. Some salient features are:

- Setting up an Office of the Dean, Consultancy Services, along with minimum support staff including administration and finance, reporting to the Vice Chancellor.
- Allowing up to 45 days of work per year in the form of individual or institutional consultancy to each faculty member.
- Incentivising consultancy work by allowing faculty members to keep 75% of the remuneration received for such work, while 25% accrues to AUD after suitable deductions.
- Organising training programmes for journalists, development practitioners and academics from other institutions

2.5 Provide an action plan for organizing a Finishing School and for improving the academic performance of SC/ST/OBC/academically weak students through innovative methods, such as remedial and skill development classes for increasing the transition rate and pass

rate with the objective of improving their employability.

AUD's rigorous academic programmes are designed to give students in-depth knowledge in their chosen disciplines along with a broad-based exposure to related subject areas as well as special interest courses to expand their knowledge domains. Simultaneously, we recognise that academic rigour needs to be complemented with soft skills in order to give students confidence and poise to use their academic qualifications in a productive way both in the professional arena and in everyday life.

AUD is keenly aware that while all students may struggle with academic performance to a lesser or greater degree, students from socially and economically marginalized sections of society face added disadvantages. Often, these students are first generation graduates in their families and communities and lack family support and resources to cope with the demands of higher education. This may result in poor performance and lack of self-confidence, leading to low pass rates and high drop-out rates. AUD is committed to addressing this reality and proposes to do so through a variety of remedial and support measures through the proposed Equal Opportunity Cell, the Language Cell and at the programme level:

- i. Remedial and bridge courses both during the academic terms and through special courses during vacations.
- ii. Supplementing English language tutorials with focussed Hindi-language tutorials which could help students to better understand concepts and assist in transition to English language proficiency.
- iii. Enlisting participation of academically strong students through academic volunteering programmes, peer mentoring and earn-while-you-learn schemes to facilitate better performance through peer support.
- iv. Inculcating soft skills such as communication and presentation skills, interview skills, conversational English and exposure trips and workshops which would give students an opportunity to meet people from different walks of life and enter into meaningful dialogue and exchange. AUD will thereby attempt to bridge the gap that exists between those who have access to social and economic opportunities in the world of work because of proficiency in the English language and those who lose out on these opportunities by virtue of not having such competence. Training students in the use of English as they pursue

academic studies at AUD is visualised to be one of the major contributions of this university towards building an equitable society.

- v. Financial assistance for SC / ST / Minorities. The Equal Opportunity Cell will also establish coordination with the government, and other agencies / organizations to mobilize academic and financial resources (eg: merit-cum-means scholarships, student loans, etc.) to provide assistance to students of disadvantaged groups and socially weaker sections.
- vi. Making a conscious effort to reach out to potential students from marginalised communities (from within Delhi – NCT and outside) while enlarging its catchment area for admissions. One of the ways in which this can be achieved is through outreach activities for attracting social science and humanities students from Government schools in Delhi and from areas adjoining the NCT of Delhi. The University will also organise open-house events to encourage potential students to read through AUD courses and orient them towards the different combinations of courses that are available.

The above initiatives would be accompanied by skill-development programmes as AUD recognizes that many sections of the public may not opt for academic higher education (which may demand greater time and resources and may not offer direct employment) after high school, opting instead for skill-oriented courses aimed at securing greater opportunities for direct absorption in the job market. Equally, even those opting for academic higher education might eventually need additional skills for gainful employment. Skill-development and vocational education programmes would include:

- i. Skill based education to students currently pursuing higher education and interested in entering the workforce at the earliest opportunity
- ii. Employable and certifiable skills with necessary general education to high school pass-outs who do not wish to join existing higher education system with possibility of moving to higher education in future
- iii. Flexible courses for skill acquisition and enhancement for those already employed
- iv. Courses of general interest to the community for personal development and interest towards community-based life-long learning
- v. Facilitating transfer of skills available in community (such as craft skills) to other seeking such skills

Proposed Skill-oriented Courses (related to existing AUD knowledge domains): English language skills – spoken, written and comprehension, survey techniques, basic business management, entrepreneurship skills, computer proficiency, basic design, photography.

The Career Cell will facilitate greater interface between the students and graduates of the University and the world of work outside. It is hoped that the Career Cell will help the students to pursue their education more meaningfully by creating linkages with possible career opportunities on the one hand and by facilitating graduates to convert their learning into practices more effectively in spaces outside the University, on the other. The Career Cell will develop a strong linkage between the University and the world of practice by creating opportunities for continuous interface between the two. Apart from helping graduates to find jobs and employment, the Career Cell will assist students by providing counseling to find internships, live projects and continuous engagement with organisations outside.

- i. Through regular seminars/ workshops, career fairs, talks by experts and achievers from various professional fields, students will have opportunity to know more about the variety of occupational possibilities, openings for higher studies etc. that await the graduates.
- ii. To make professional advice and technical assistance available to students to discover their own aptitude to enable them to choose careers that match their aptitude.
- iii. The Career Cell will organise activities and events to supplement academic knowledge of students with social, interpersonal and communication skills to make the graduates more employable. It will also help students to prepare their curriculum vitae and create presentations of their profile.

2.6 Provide an action plan for strengthening of PG programs and starting of new PG programs.

Existing PG programmes:

The academic programmes at AUD attempt to foster an interdisciplinary environment with the potential to engender cross-fertilisation of ideas across knowledge formations and structures while transcending the artificial divisions between disciplines and between

academia and the world of practice. Courses are designed to foster critical thinking and develop a climate of conceptual self-questioning so as to inculcate a spirit of rational inquiry among its students. The best of academic resources including recent developments in technology are used in the classroom and students are provided with the relevant skills that match globally accepted standards of excellence. A multiple and continuous assessment system and evaluation model encourage alternative teaching-learning processes. All these innovations have been mainstreamed but need strengthening and consolidation. Some of the things that need to be carried out in the next phase are:

- fill all vacant academic position in the next six months
- increase funding for adjunct and visiting faculty, and teaching assistants
- promote inter-institutional collaborations for student and faculty exchange
- offer more and varied courses in each programme, so that students can choose to gain expertise in multiple areas within the same field / discipline
- reduce the number of core and foundation courses, so that students can pick and choose the electives based on their interests
- make innovative use of timetable and through other ways open up courses for students to move across disciplinary / School boundaries
- increase number of teaching assistantship

New PG programmes

Structured and systematic processes already exist for the launch of new programmes / courses and to make changes in the existing ones. The development of curricula has been through extensive consultation with academics, leading scholars and practitioners from different disciplines across the country and abroad. The University does not intend to start any new teaching programme till 2018-19 due to constraints of space. But we have drawn up a perspective plan for 2018-20 when the two new campuses are expected to be ready. We have planned to introduce another 40 UG, PG and Research Programmes by 2020. We propose to appoint at least one faculty each for each of these new programmes so that some courses in these new disciplines / fields can be started, and research and other activities like workshops, consultative meetings and conferences in related areas can be planned. We also propose to institute PhD fellowships in some of these areas.

Some of the new programmes to be launched by 2018-20 are MA in Urban Studies, Public Health, Labour Studies, Global Studies, Queer Studies, Philosophy, Law and Governance, Political Science, Hindi, Translation Studies, Design Education, Design History, Theory & Criticism, Performance Making, Cinematic Art, Curation, Public Policy, Comparative Literature, Linguistics, M.Ed., etc.

2.7 Attach a summary of Training Needs Analysis carried out. Also, provide Faculty Development Plan for the first 18 months for improving their teaching, subject area and research competence based on Training Needs Analysis in the following areas.

- *Basic and advanced pedagogy*
- *Subject / domain knowledge enhancement*
- *Attendance in activities such as workshops, seminars*
- *Improvement in faculty qualifications*
- *Improving research capabilities*

AUD has been able to attract a large pool of competent and highly talented faculty in the last six years of its existence. But this is true only in the case of Assistant Professors. The University has not been able to attract sufficient numbers of teachers at the Associate Professor and Professor levels due to a number of factors, including the presence of other bigger and older HEIs in the neighbourhood and non-portability of the old pension scheme. The current proportion of teachers in the three categories is roughly 6:2:1, with many of the faculty having relatively few years of teaching experience. The second characteristic of AUD faculty is the high number of non-PhDs (more than one-fifth), due to the professional and practice focus of the programmes; this requires a different kind of focus on the training and faculty development programmes in the University. The third important factor to keep in mind while developing a training programme for faculty at AUD is the innovative and unique nature of the programmes, pedagogies adopted, assessment and evaluation systems, and the academic and administrative structure in the University. This last factor makes it imperative that every new faculty member goes through an in-house orientation programme during the period of probation before being inducted into teaching. The fourth important factor is the interdisciplinary nature of the programmes and the unique career trajectory of the current faculty. Unfortunately, the Refresher Courses being offered in most ASCs do not

seem to match the training needs of AUD's teachers. So the University considers it vitally important to find different ways to provide opportunities to its faculty for the development of their knowledge and skills.

This analysis is based on the feedback received from programme teams, past data recorded in various formal and informal interactions with teachers, Annual Reports, and NAAC data. The IDP preparation team, consisting of members from different Schools, then put all these reports together to finalise this section.

Faculty Development Plan for improving teaching, subject area and research competence includes the following elements:

- a. Encourage faculty to complete their PhDs within five years of joining AUD,
- b. Encourage faculty to apply for fellowships and take one in the first six years of their service
- c. Organise in-house orientation programme during each semester for new entrants. This orientation programme should include, among other things, dealing with and supporting students with learning difficulties, differently-abled and those suffering depression and anxiety disorders.
- d. Make it compulsory for Assistant Professors to go through UGC sponsored Orientation courses or any other relevant course within two years of their joining
- e. Make it compulsory for Assistant Professors to participate either in a UGC sponsored Refresher courses or any organised by AUD and other institutions
- f. Organise in-house (with invited experts as trainers) training programmes in interdisciplinary knowledge areas, methodological workshops, skill development workshops
- g. Encourage teachers to present their work in national and international conferences, workshops and seminars and provide funding for this.
- h. Encourage teachers to organise conferences, workshops and seminars in subject / domain knowledge areas, especially related to teaching programmes in the University. Provide partial or full funding for such activities.
- i. Encourage faculty to publish their ongoing work in the AUD Occasional Paper Series, and in other reputed journals
- j. Encourage faculty to publish monographs through the AUD press
- k. Provide seed grant to faculty for research projects
- l. Motivate teachers to undertake research projects from funding agencies
- m. Encourage inter-institutional collaborative research projects

Faculty development / training plan for the first 18 months*

Activity	Assistant Professor	Associate Professor	Professor
<i>Orientation / Induction Programme (1-2 weeks)</i>	• 2 nd -3 rd week of May • 2 nd -3 rd week of December	• 2 nd -3 rd week of June • 2 nd -3 rd week of December	• 2 nd -3 rd week of June • 2 nd -3 rd week of December
<i>Social Science Research Methods Festival (3 weeks)</i>	• 2 nd -4 th week of December	• 2 nd -4 th week of December	—
<i>Grooming leaders programme (2 weeks)</i>	• 3 rd -4 th week of May	• 3 rd -4 th week of May	
<i>Need based Short Term course in new areas of study</i>	• 1 st week of June	• 1 st week of June	• 1 st week of June
<i>Need based Short Term Subject-specific Advanced Training Course</i>	• 1 st -2 nd week of June	• 1 st -2 nd week of June	• 1 st -2 nd week of June
<i>On Campus Soft-skill advancement programme (project management, moodle, proposal writing)</i>	• 3 rd week of July	• 3 rd week of July	• 3 rd week of July

* This scheme of programmes will be implemented by the Academic Teaching Development Programme, however, this schedule excludes other faculty improvement activities mentioned above.

2.8 Provide an action plan for training technical and other staff in functional areas.

AUD has a unique structure for non-teaching staff with one-third of its positions sanctioned for regular appointments and two-third for appointment on contract or on deputation. With the University being in its initial phase, the regular positions that have been filled are very few as compared to staff on contract.

Keeping in view the staff structure of the University, a training policy needs to be designed in a way which would equip both the regular as also the contractual staff with the skills necessary to fulfil the mission and vision of the university. To design such a policy the following are recommended:

- Staff joining the university on regular positions may be given an in-house orientation and training programme of 4 weeks during which they should be made familiar with the different sections and divisions of the University. This programme should be made compulsory for all new appointments. During such a programme, the staff should be counselled by various divisional and sectional heads in their area of

- operation. Also resource persons can be invited from different organisations, who are experts in their fields to give lectures to newly recruited staff.
- ii. Regular staff may also be sent for 4-8 week refresher programmes on academic administration conducted by Academic Staff Colleges (ASCs) of various universities like DU, JNU, JMI, etc.
- iii. Staff employed on short terms contracts may be sent for short-term courses/workshops conducted by various Government Institutions like ISTM, IIPA, NPC, MBIT Delhi etc. These short term courses may vary from a period of 2-3 days to 1 week depending on the type of course.
- iv. Such short-term courses are also conducted by ASCs of various universities for 2-3 days. Short-term contractual staff may be given exposure to these workshops on rotation basis so as to increase their work efficiency.
- v. In addition, one or two exposure visits may be conducted every year for the entire non-teaching staff where they would get an opportunity to visit other universities and organisations and interact with their counterparts.

2.9 Describe the relevance and coherence of Institutional Development Proposal with State's / National (in case of CFIs) Industrial / Economic Development Plan.

The IDP has been prepared keeping in mind the Industrial / Economic Development Plan of the Government of NCT of Delhi. In keeping with the vision of making Delhi an environmentally sustainable habitat, promoting Environmentally Sustainable Urbanisation, and Urbanization with Preservation & Conservation of Built Heritage to make Delhi a Heritage City at the global level, AUD is and will be organically linked to the city through its taught programmes, research projects, advocacy and outreach, policy inputs, etc. While research Centres such as CCK, CECED and CPR are already engaged in such work, new activities of the existing Centres, and new Centres such as the Centre for Urban Research, Centre for Urban Ecology and Sustainability, Incubation Centre, Centre for Design Futures are proposed.

AUD aspires to achieve qualitative improvement in higher and professional education, keeping in mind the vision of the State to make Delhi a knowledge and educational hub. This can be achieved through existing and future initiatives to make AUD the best learning institution through better infrastructural and manpower development, promoting research in contemporary areas, bridging gaps in gender and social categories,

focus on inclusive education, and making available skill upgradation opportunities to all persons for better employment potential and capability.

2.10 Describe briefly the participation of departments/faculty in the IDP preparation.

The team for preparation of the IDP was drawn from the newly appointed members of IQAC. The IDP team consists of one representative from each School, and three other members from the non-teaching staff. The first task of this team was to study the relevant RUSA documents and the IDP template, and based on these a questionnaire was prepared and circulated to all Schools, Centres and Divisions. Each IDP member anchored the School level meetings in their respective Schools. The feedback received from the Schools and Divisions was then used to prepare the first draft of the IDP. This draft was then circulated among the members of the Senior Management Team (consisting of the VC, PVC and heads of all Schools, Centres and Divisions). The final version of the IDP was arrived at after incorporating all inputs, suggestions and feedback. This iterative exercise was completed in about six weeks.

2.11 Describe the Institutional project implementation arrangements with participation of faculty and staff.

The RUSA Project funds will be governed by the Board of Governors (BoG) and a Project Monitoring Unit (PMU). The BoG will be constituted of select members of the existing Board of Management and Academic Council, and Chaired by the Vice-Chancellor. The PMU will be headed by the Pro Vice-Chancellor or, in her/his absence, the Vice-Chancellor, and the Secretary of the PMU will be the Dean, Planning. The rest of the PMU will consist of Conveners of the five committee's set-up for project implementation – Infrastructure Committee, R & D Committee, Academic Support Committee, Faculty Development Committee, and Institutional Reforms Committee.

2.12 Provide an Institutional project budget as per table below (see next page):

RUSA Budget

Note:

1. All figures are in INR lakhs
2. Column No. 3 has reference number of each sub-proposal, details of which can be found in to Annexure 1 & 2

1	2	3	4	5	6	7	8	9
S.No.	Activities	Proposal No.	Project Life Allocation	Year 1	Year 2	Year 3	Year 4	Year 5
1	Infrastructure		1,344.00	532.65	357.15	191.40	131.40	131.40
	1. Modernization & Strengthening of Laboratories	-	-	-	-	-	-	-
	2. Establishment of New Laboratories for Existing UG & PG programs and for new PG programs	13b; 13c; 13d	72.75	44.00	16.75	4.00	4.00	4.00
	3. Modernization of Classrooms	10f; 10h	85.00	5.00	80.00	-	-	-
	4. Updation of Learning Resources	10e; 10g	125.00	45.00	20.00	20.00	20.00	20.00
	5. Procurement of Furniture (including Fixtures, IT & Communication Equipment)	1e; 2c; 7b; 12b; 18b	100.00	70.00	30.00	-	-	-
	6. Establishment / Upgradation of Central & Departmental Computer Centres	10a; 10b; 10c; 10d; 10i; 10j; 17b	269.00	109.00	100.00	60.00	-	-
	7. Modernization / Improvements of Supporting Departments	10k	3.00	-	3.00	-	-	-

1	2	3	4	5	6	7	8	9
S.No.	Activities	Proposal No.	Project Life Allocation	Year 1	Year 2	Year 3	Year 4	Year 5
	8. Modernization and Strengthening of Libraries and Increasing Access to Knowledge Resources	11a; 11b; 11c; 11e; 11f; 11g; 11h; 12e	689.25	259.65	107.40	107.40	107.40	107.40
	9. Refurbishment (Minor Civil Works)		-	-	-	-	-	-
	<u>Research and Development Support</u>		325.00	65.00	65.00	65.00	65.00	65.00
2	1. Providing Teaching & Research Assistantships to increasing enrolment in existing and new PG programmes in Engineering Disciplines		-	-	-	-	-	-
	2. Provision of Resources for Research Support	4a; 12f	325.00	65.00	65.00	65.00	65.00	65.00
	3. Enhancement of R&D and Institutional Consultancy Activities		-	-	-	-	-	-
	<u>Faculty Development Support</u>		1,375.00	288.00	283.00	268.00	268.00	268.00
3	1. Faculty and Staff Development (including faculty qualification upgradation, pedagogical training, and organising/participation of faculty in workshops, seminars and conferences)	3b; 6b; 8a; 8b; 8c; 8d; 12d	1,375.00	288.00	283.00	268.00	268.00	268.00

1	2	3	4	5	6	7	8	9
S.No.	Activities	Proposal No.	Project Life Allocation	Year 1	Year 2	Year 3	Year 4	Year 5
	for improved competence based on TNA							
4	Institutional Reforms		1,218.00	243.60	243.60	243.60	243.60	243.60
	1. Technical Assistance for Procurement and Academic Activities	1c; 2a; 2b; 8e; 12a; 11d; 17a; 18a	1,218.00	243.60	243.60	243.60	243.60	243.60
	2. Institutional Management Capacity Enhancements		-	-	-	-	-	-
5	Academic Support		3,488.50	699.30	697.30	697.30	697.30	697.30
	1. Creation of new departments / courses	9a	145.00	29.00	29.00	29.00	29.00	29.00
	2. Enhanced interaction with Industry	7a; 7c; 7d; 7e; 7f; 7g; 7h	216.50	44.90	42.90	42.90	42.90	42.90
	3. Student Support Activities	1b; 3a; 5a; 6a; 12c; 13a; 14a; 14b; 15a	3,127.00	625.40	625.40	625.40	625.40	625.40
6	Others		590.00	134.00	114.00	114.00	114.00	114.00
	1. Disability Centre	1a	50.00	26.00	6.00	6.00	6.00	6.00
	2. Public Events to Create Awareness about the	1d	50.00	10.00	10.00	10.00	10.00	10.00

1	2	3	4	5	6	7	8	9
S.No.	Activities	Proposal No.	Project Life Allocation	Year 1	Year 2	Year 3	Year 4	Year 5
	University							
	3. Sports Equipment & Facilities	15b; 15c; 15d	40.00	8.00	8.00	8.00	8.00	8.00
	4. Subsidized residence for Students	16a	450.00	90.00	90.00	90.00	90.00	90.00
	TOTAL		8,340.50	1,962.55	1,760.05	1,579.30	1,519.30	1,519.30

2.13 Provide the targets against the deliverables as listed below

Note: The rating has been done based on the following table:

Rate / Grade	Grading Point	Qualitative Description
A	5	Excellent
B	4	Good
C	3	Average
D	2	Below average
E	1	Poor

Indicator	Weightage	Present Rating	Present Score	Target Rating	Target Score
GOVERNANCE QUALITY INDEX - 16%					
% of Faculty Positions vacant	2.0%	3	0.06	5	0.10
% of Non-permanent faculty	4.0%	2	0.08	4	0.16
% of Non-teaching staff to teaching staff	3.0%	2	0.06	5	0.15
Total no. of under graduation programs	1.0%	3	0.03	3	0.03
Total no. of post-graduate programs	1.0%	4	0.04	4	0.04
Total no. of doctoral programs	1.0%	3	0.03	4	0.04
Faculty appointment - turn around/cycle time in months	2.0%	2	0.04	4	0.08
Delay in payment of monthly salary payment of faculty	2.0%	5	0.10	5	0.10
ACADEMIC EXCELLENCE INDEX - 21.5%					
Delay in exam conduction and declaration of results	3.5%	4	0.14	5	0.175
Plagiarism Check	1.0%	3	0.03	4	0.04
Accreditation	4.0%	5	0.20	5	0.20
Teacher Student ratio	4.0%	3	0.12	5	0.15
% of Visiting Professors	1.0%	3	0.03	4	0.04
% of graduates employed by convocation	0.5%	3	0.015	4	0.02
% Number of students receiving awards at National and International level	0.5%	1	0.005	3	0.015
% of expenditure on Library, cyber library and laboratories per year	1.0%	3	0.03	4	0.04
Ratio of expenditure on teaching staff salaries to non-teaching staff salaries	1.0%	2	0.02	4	0.04
% of faculty covered under pedagogical training	1.0%	3	0.03	4	0.04

% of faculty involved in "further education"	0.5%	3	0.015	4	0.02
Dropout rate	1.5%	2	0.03	4	0.06
No. of foreign collaborations	1.5%	3	0.045	4	0.06
Subscription to INFLIBNET	0.5%	5	0.025	5	0.025
EQUITY INITIATIVE INDEX - 12.5%					
SC Student %	3.0%	3	0.09	4	0.12
ST Student %	3.0%	5	0.15	5	0.15
Gender Parity	3.0%	4	0.12	5	0.15
Urban to Rural Student population	2.0%	3	0.06	4	0.08
Existence of CASH	0.5%	4	0.02	5	0.025
Existence of Social Protection Cell	0.5%	2	0.001	4	0.002
Language assistance programs for weak students	0.5%	3	0.015	5	0.025
RESEARCH AND INNOVATION INDEX - 24%					
Per-faculty publications	2.0%	2	0.04	3	0.06
Cumulative Impact Factor of Publication	3.0%	2	0.06	3	0.09
H Index of Scholars	2.0%	2	0.04	3	0.06
% of staff involved as principal researcher	1.0%	2	0.02	3	0.03
% of research projects fully or more than 50% funded by external agencies, industries, etc	2.0%	3	0.06	4	0.08
Total no. of patents granted	1.0%	0	0.00	1	0.01
% of faculty receiving national/international awards	1.0%	2	0.02	3	0.03
% of research income	1.0%	3	0.03	4	0.04
Doctoral degrees awarded per academic staff	1.0%	0	0.00	2	0.02
% doctoral degrees in total number of degrees awarded	3.0%	0	0.00	2	0.06
% expenditure on research and related facilities	1.0%	3	0.03	4	0.04
Digitization of Masters and Doctoral thesis	0.5%	0	0.00	4	0.002
UPE/CPII	3.5%	0	0.00	3	0.105
% of income generated from non-grant sources	2.0%	3	0.06	4	0.08
STUDENT FACILITIES - 15%					
No. of new professional development programs	1.0%	4	0.04	4	0.04
Existence of Placement Cells and Placement Policy	1.0%	2	0.02	4	0.04
% of expenditure on infrastructure maintenance and addition	3.0%	2	0.06	4	0.12
Availability of hostel per out-station female student	3.0%	3	0.09	4	0.12

Availability of hostel per out-station male student	2.0%	0	0.00	3	0.06
% of students on scholarship	2.0%	4	0.08	5	0.10
Average scholarship amount per student	1.0%	2	0.02	4	0.04
Student Experience Surveys	1.0%	3	0.03	4	0.04
Graduate Destination Surveys	1.0%	1	0.01	4	0.04
Infrastructure and Others - 11%					
% Income generated from training courses	1.0%	0	0.00	2	0.02
% Income generated from consulting	1.0%	0	0.00	2	0.02
Infrastructural sufficiency	3.0%	2	0.06	4	0.12
Computer coverage	3.0%	3	0.09	4	0.12
Internet connectivity of Campus	3.0%	3	0.09	4	0.12
	100%		2.581		3.884

2.14 Give an action plan for ensuring that the project activities would be sustained after the end of the Project

The University is committed to its vision and mission, and the proposed activities in the IDP are intended to further these. AUD is new and a lot of its long-term plans and strategies are still in the process being rolled-out or have not yet borne full-fruit. The expected RUSA funding will help to put into practice these plans. AUD intends to sustain the proposed activities of the IDP after the project period through the following ways:

Fee collection

The basic philosophy of AUD is to provide high quality education to all students. The University recognises that it is expensive to create structures and processes of quality and to sustain them, and believes that public subsidy should still be the main source of funding for its programmes. However, also inbuilt into the vision guiding the University is the commitment that its students learn to value and appreciate the social privileges they enjoy because of the heavy subsidy that goes into public institutions of higher education in India. This vision has shaped AUD's distinctive fee policy. The vision has been to attain in about eight years, a level of twenty percent recovery of operational costs from total fees collection. At present, the contribution through student fee is about 13 per cent of the total costs. It is also visualized that AUD will also seek sources of funding in addition to grant-in-aid. An AUD foundation is envisaged to be established as a not-for-profit entity with a view to raise funds for AUD through the publishing

programme as well as through a consortium of consultants drawing technical resources from the AUD faculty.

Revenue Generation From Training Programmes / Distance Learning / Vocational Educational Programmes / Continuing Education

The in-house staff and student training programmes proposed in the IDP is expected to be offered to non-AUD participants after the first two years of piloting these. Similarly courses geared towards professionals, distance learners, and part-time students would further supplement the resource base of the university. We expect to generate enough revenues, and hope that some proportion of the costs of these activities in the post project period will be sustained from this revenue.

Consultancy Project and Sponsored Research Projects

Currently AUD teachers and other staff have had to set aside a large proportion of their time on institutional work. It is expected that in the near future with the filling up of all teaching and non-teaching posts and smoothening of the processes, more staff time will be freed-up for offering consultancy services and for conducting sponsored research projects. The seed money / start-up grants being made available to faculty for research is expected to generate new research ideas for writing grant proposals. The University expects to generate revenues from these activities.

Commitment of Government of NCT of Delhi

It is expected that in the post-project period the financial liability of academic and technical staff will be ensured by the Government of NCT of Delhi from the Grant-in-Aid and other development grants.

Annexure 1

Proposal-wise Budget

The Proposal Number in Column 1 of the following table refers to Column 3 of Table in section 2.12.

<i>(all figures in LKR lakhs)</i>			1	2	3	4	5	6	
Proposal No/ Proposal Head / Subheads	Total Amount		Infra- structure	R&D Support	Faculty Development Support	Institutional Reform	Academic Support	Others	5 year allocation
1	Set up an Equal Opportunity Cell	652.50							
a.	Training & Resource Centre for the Differentially Abled		-				-	50	Rs. 20 lakh set up cost for first year + Rs. 6 lakh per year for technical assistance
b.	Financial Aid and Scholarships						400		Evenly Spread over 5 years
c.	Staff					145			Evenly Spread over 5 years
d.	Public Events and Orientation Programmes							50	Evenly Spread over 5 years
e.	Furniture & Fixtures, IT & Communication Equipment		7.5						To be spent in the 1st Year
2	Set up a Language Cell	219.00							
a.	Language Trainers					87			Evenly Spread over 5 years
b.	Staff					87			Evenly Spread over 5 years
c.	Furniture & Fixtures, IT & Communication Equipment		45						Rs. 25 lakh to be spent in first year & Rs. 20 lakh to be spent in second year
3	Organising Summer Schools, Symposia	525.00							

(all figures in INR lakhs)			1	2	3	4	5	6	
Proposal No/ Proposal Head / Subheads		Total Amount	Infra- structure	R&D Support	Faculty Development Support	Institutional Reform	Academic Support	Others	5 year allocation
	and Conferences								
a.	Workshops / Summer & Winter Schools						250		Evenly Spread over 5 years
b.	Conferences (National & International)				275				Evenly Spread over 5 years
4	Seed Grants & Research Funding for Faculty	300.00							
a.	Research Funding for Faculty			300					Evenly Spread over 5 years
5	Conference Travel for Students	125.00							
a.	Travel Grants						125		Evenly Spread over 5 years
6	Student and Faculty Exchange Programmes	1,000.00							
a.	Student Exchange						500		Evenly Spread over 5 years
b.	Hosting Faculty				500				Evenly Spread over 5 years
7	Career & Alumni Cell	224.00							
a.	Staff						87		Evenly Spread over 5 years
b.	Furniture & Fixtures, IT & Communication Equipment		7.5						To be spent in the 1st year
c.	Publicity Material						50		Evenly Spread over 5 years
d.	Public Events						50		Evenly Spread over 5 years
e.	Career Counselling Workshops						12.5		Evenly Spread over 5 years

(all figures in INR lakhs)			1	2	3	4	5	6	
Proposal No/ Proposal Head / Subheads		Total Amount	Infra- structure	R&D Support	Faculty Development Support	Institutional Reform	Academic Support	Others	5 year allocation
f.	Alumni Association (Website Development)						2		To be spent in the 1st year
g.	Alumni Events						10		Evenly Spread over 5 years
h.	Creation & Maintenance of Employer Database						5		Evenly Spread over 5 years
8	Staff & Faculty Training & Development	533.00							
a.	Faculty Development Workshops				35				Rs. 20 lakh will be spent in Year 1 and Rs. 15 lakh to be spent in 2nd year
b.	Travel Grants for Faculty				250				Evenly Spread over 5 years
c.	Faculty Support in case of faculty on leave / sabbatical				145				Evenly Spread over 5 years
d.	Staff Training Programmes				45				Evenly Spread over 5 years
e.	Academic Teaching Development Programme Coordinators					58			Evenly Spread over 5 years
9	New Programmes in Existing & Proposed Schools	145.00							
a.	New Faculty Positions						145		Evenly Spread over 5 years
10	Upgradation of IT Systems	422.00							
a.	Wireless Control		15						Will be spent in Year 3

(all figures in INR lakhs)			1	2	3	4	5	6	
Proposal No/ Proposal Head / Subheads		Total Amount	Infra- structure	R&D Support	Faculty Development Support	Institutional Reform	Academic Support	Others	5 year allocation
	Manager								
b.	Desktop/Laptops		135						Rs. 50 Lakh each will be spent in Year 1 & 2 Rs. 35 Lakh in Year 3
c.	High speed duplex network tray color/black& white printer		10						Rs. 5 Lakh each will be spent in Year 1 and 2
d.	High speed servers and multimedia computers for SCCE / SDs		25						Rs. 15 Lakh will be spent in Year 1 Rs. 10 Lakh in Year 2
e.	Application Packages for Economics, Social Sciences, Statistics, Mathematics		100						Evenly Spread
f.	Audio-Video conferencing/ Virtual Class room		80						Will be Spent in Year 2
g.	Media Centre and Publication servers/software		25						Will be Spent in Year 1
h.	Web streaming and Live Webcasting		5						Will be Spent in Year 1
i.	A0 size plotter		4						Will be Spent in Year 1
j.	IP based communication systems		20						Will be Spent in Year 1
k.	Academic Activities Portal		3						Will be Spent in Year 2

<i>(all figures in LNR lakhs)</i>			1	2	3	4	5	6	
Proposal No/ Proposal Head / Subheads		Total Amount	Infra- structure	R&D Support	Faculty Development Support	Institutional Reform	Academic Support	Others	5 year allocation
11	Upgradation of the Library	693.25							
a.	SAGE Backfile Journal Collection		140						Will be Spent in Year 1
b.	Emerald Backfiles Journal Collection		12.25						Will be Spent in Year 1
c.	Elsevier Subject Collection		490						Evenly Spread over 5 years
d.	Technical Assistant for Humanities & Social Science resource Centre					29	*		Evenly Spread over 5 years
e.	Digitization & Physical Storage of Books and other material		7						Evenly Spread over 5 years
f.	Purchase of Books, manuscripts and photographs		5						Evenly Spread over 5 years
g.	Acquisition of rare journals and serial publications		5						Evenly Spread over 5 years
h.	Development and maintenance of 'archive and access' website		5						Evenly Spread over 5 years
12	Supporting Interdisciplinary Centres at AUD	910.00							
a.	20 Technical assistants / Professional Associates					580			Evenly Spread over 5 years

(all figures in INR lakhs)			1	2	3	4	5	6	
Proposal No/ Proposal Head / Subheads		Total Amount	Infra- structure	R&D Support	Faculty Development Support	Institutional Reform	Academic Support	Others	5 year allocation
h.	Furniture & Fixtures, IT & Communication Equipment		30						Rs. 20 Lakh will be spent in Year 1 Rs. 10 Lakh in Year 2
c.	Digital Archiving		25						Evenly Spread over 5 years
d.	Social Science Research Methods Workshop for Faculty				125				Evenly Spread over 5 years
e.	Social Science Research Methods Workshop for Students						125		Evenly Spread over 5 years
f.	Field Station for Delhi Urban Research			25					Evenly Spread over 5 years
13	Field Study & Practicum	572.75							
a.	Field Visits, Studio Projects, Internship and Dissertation Work						500		Evenly Spread over 5 years
b.	Equipment for Environmental Teaching Lab for Undergraduate Students		7.75						Rs. 5 Lakh will be spent in Year 1 Rs. 2.75 Lakh in Year 2
c.	Psychology Lab		25						Rs. 15 Lakh will be spent in Year 1 Rs. 10 Lakh in Year 2
d.	Media Lab		40						Rs. 20 set up cost Lakh will be spent in Year 1, and Rs. 4 lakh per year variable cost over a period of 5 years
14	Funding for PhD	1,140.00							

Annexure 2

Details of the Proposal

PROPOSAL 1: SET UP AN EQUAL OPPORTUNITY CELL

The aim and objective of setting up the Equal Opportunity Cell is to make Education accessible to socially marginalised groups, economically disadvantaged sections and persons with disabilities. To achieve this objective, the University proposes to undertake the following activities:

- a. We propose setting up a Training and Resource Centre for the Differently-abled including visual, hearing, and orthopaedic impaired persons. This would include setting up a Braille unit, talking books, devices for the hearing impaired, wheelchair and other suitable devices along with technical staff and regular programmes for training teachers so they can support students with disability.
A sum of Rs. 50 lakhs is required which includes initial set up cost of Rs. 20 lakhs and salary to 1 technical staff @ Rs 6 lakhs per annum for 5 years.
- b. We would like to provide financial assistance to students belonging to disadvantaged groups and the socially weaker sections in the form of fee waivers and scholarships.
A sum of Rs 4 crores is required for this purpose which can cover the average annual fee (Rs. 40000) for 200 students per year.
- c. The Equal opportunity Cell requires personnel to reach out to conduct events to draw potential students from marginalised communities (from within Delhi – NCT and outside) and to conduct bridge courses with high school students to prepare them to enter higher education.
We require a sum of Rs 145 lakhs to cover salaries for 3 persons @ Rs 5.8 lakhs per annum.
- d. To organise public events to create awareness about AUD programmes among the community and potential students, we require a sum of Rs 50 lakhs (10 lakhs a year for 5 years) to conduct small and large events in different parts of the city.
- e. The above mentioned activities require furniture and fixtures, IT and communication equipment for staff and student volunteers.
We require a sum of Rs 7.5 lakhs to set up 5 workstations.

PROPOSAL 2: SET UP A LANGUAGE CELL

Lack of proficiency in English Language is a major handicap faced by students from marginalised and disadvantaged sections of society. The University recognizes that language is not merely a cognitive and linguistic skill but has implications on access to social power, social inclusion and exclusion with direct bearings on self esteem and economic benefits. The Language Cell will focus on helping students by training them in written and spoken English and provide focused supplementary support through Hindi tutorials and translations of course materials.

- a. For conducting language classes, we require a sum of Rs 87 lakhs towards salaries of 3 Assistant Professors @ Rs 5.8 lakhs each per annum.

(all figures in INR lakhs)			1	2	3	4	5	6	
Proposal No/ Proposal Head / Subheads		Total Amount	Infra- structure	R&D Support	Faculty Development Support	Institutional Reform	Academic Support	Others	5 year allocation
	Fellowships & Teaching Assistants						1	1	
a.	PhD Fellowships						900		Evenly Spread over 5 years
b.	Teaching Assistants						240		Evenly Spread over 5 years
15	Strengthening of Sports Facilities	127.00					1		
a.	Sports Coaches						87		Evenly Spread over 5 years
b.	Rentals for Sports Premises						1	5	Evenly Spread over 5 years
c.	Gymnasium Facilities						1	10	Evenly Spread over 5 years
d.	Equipment & Sports Kits						1	25	Evenly Spread over 5 years
16	Subsidized Residences for Students	450.00					1		
a.	Subsidized Residences							450	Evenly Spread over 5 years
17	Piloting a Blended Approach to Teaching	147.00					1		
a.	Programme Coordinators / Staff					87			Evenly Spread over 5 years
b.	MOOC Lab		60						Rs. 30 Lakh each will be spent in Years 1 & 2
18	AUD Press	155.00					1		
a.	Technical Staff					145			Evenly Spread over 5 years
b.	Furniture & Fixtures, IT & Communication Equipment		10				1		Will Spent in 1st Year
	TOTAL	8340.5	1,344	325	1,375	1,218	3,489	590	

conditions different from home and learn the myriad ways in which everyday lives proceed around the world. For these reasons, institutions around the world have prioritized study abroad programmes, though Indian institutions have typically acted as recipients of such scholars rather than their source for obvious financial reasons. It is therefore imagined RUSA funds would make it possible for AUD students to avail of the opportunities that result from partnerships with universities abroad.

- a. We require a sum of Rs 500 lakhs to support travel, boarding and lodging and curriculum fees for 20 students per year @ Rs 5 lakhs per trip
- b. Additionally, to ensure that diverse experiences remain part of the curriculum even at AUD for students unable to avail of above, it is proposed that scholars and practitioners from abroad are invited to AUD as scholars-in-residence. We require a sum of Rs 500 lakhs to support travel, boarding, lodging and honorarium for hosting 5 faculty per year @ Rs 20 lakhs per year.

PROPOSAL 7: CAREER AND ALUMNI CELL

The Career Cell will facilitate greater interface between the students and graduates of the University and the world of work outside. It is hoped that the Career Cell will help the students to pursue their education more meaningfully by creating linkages with possible career opportunities on the one hand and by facilitating graduates to convert their learning into practices more effectively in spaces outside the University, on the other. The Career Cell will develop a strong linkage between the University and the world of practice by creating opportunities for continuous interface between the two. Apart from helping graduates find jobs and employment, the Career Cell will assist students by providing counseling and continuous engagement with organisations outside. A central facet of this is going to be the Alumni Association, which will be anchored within the Career Cell.

- a. We require a sum of Rs. 87 lakhs as honorarium for a Placement Officer, PR Personnel, and Career Counsellor @ Rs 5.8 lakhs per annum.
- b. The Cell will require furniture and fixtures, IT and communication equipment for staff and student volunteers amounting to Rs 7.5 lakhs @ Rs 1.5 lakhs per workstation.
- c. To facilitate its work, the Cell needs publicity material, corporate video and preparation of student database, which will cost Rs 50 lakhs (@ Rs 10 lakhs per year).
- d. The Cell aims to organize bi-annual public events to build awareness about the university among recruiters and industry leaders, which will cost Rs 50 lakhs (@ Rs 10 lakhs per year).
- e. Five Career Counselling workshops a year for students and graduates of AUD would require Rs 12.5 lakhs @ Rs 50,000 per workshop.
- f. The setting up of the Alumni Association, which includes web development, will require Rs 2 lakhs
- g. The Cell will organize regular events to connect alumni to the institution, which will require Rs 10 lakhs @ Rs 1 lakh per event for 10 such events.
- h. The creation and maintenance of an employer database is necessary to further the activities of the Cell. Where available, it will also purchase such existing records. The total expense for this is Rs 5 lakhs.

PROPOSAL 8: STAFF AND FACULTY TRAINING AND DEVELOPMENT

Given AUD's unique programmes, thin administration and lean management structure, each service staff and faculty member's role is critical in the smooth functioning of the institution. However, our

- b. For Hindi translation and tutorials we require the sum of Rs 87 lakhs towards salaries of 3 Technical Staff @ Rs 5.8 lakhs each per annum.
- c. To set up a Language Lab, we require furniture and fixtures, IT and communication equipment. A sum of Rs 45 lakhs is required to set up 30 workstations.

PROPOSAL 3: ORGANISING SUMMER SCHOOLS, SYMPOSIA AND CONFERENCES

AUD is committed to excellence in higher education which includes creating access for faculty members to new knowledge in their areas of research and to knowledge in emerging areas. We are also committed to the dissemination of knowledge gathered through faculty research and sharing best practices in pedagogy and curricular processes. We would like to achieve this through the organization of summer schools, symposia and conferences.

- a. We would require a sum of Rs 2.5 crores to organize workshops (5 - 10 workshops a year for 5 years) of 1-4 weeks duration for students, faculty and academic community at large in specialized areas
- b. We would require a sum of Rs 2.75 crores to organize national and international conferences. (We propose to organise 3 National and 2 International conferences each year with a budget of Rs 5 lakhs per national conference and Rs 20 lakhs per international conference)

PROPOSAL 4: SEED GRANTS AND RESEARCH FUNDING FOR FACULTY

AUD is committed to excellence in higher education. The academic programmes and Schools of AUD attempt to foster an interdisciplinary environment, one that has the potential to engender cross-fertilisation of ideas across disciplines. To this end AUD would like to encourage and support faculty research in existing and emerging areas in a consistent manner.

- a. We require a sum of Rs 300 lakhs to support 60 faculty members with seed grants and research grants @ Rs 5 lakhs per faculty spread over 5 years

PROPOSAL 5: CONFERENCE TRAVEL FOR STUDENTS

AUD students will be encouraged to do independent research, and research grants will be made available for instance for travel and living expenses towards this end. Students will also be supported to make presentations at conferences related to their research work.

- a. We require a sum of Rs 125 lakhs to support travel, boarding and lodging and registration fees for 50 students per year @ Rs 50,000 per trip.

PROPOSAL 6: STUDENT AND FACULTY EXCHANGE PROGRAMMES

Opportunities to explore diverse contexts, both academic and cultural, encourage a student to become a well-rounded scholar and an empathetic human being. They also train them to adapt to

staff of all kinds and at all levels are drawn from a variety of contexts without experience in this kind of a set-up, which means that adequate orientation and regular training is vital. AUD aims to distinguish itself in cutting edge research, for which regular conversations with the global community of scholars is essential. Finally, the institution's USP is its relevant and hands-on pedagogies, and their further strengthening is seen as a priority area. The proposed Academic Teaching Development Programme will anchor and coordinate setting up of a resource centre and organization of regular workshops and seminars.

- a. We aim to organize internal training workshops for faculty in pedagogies, assessments and field practicum design keeping in mind AUD's goals. Seven such events are proposed for which Rs 35 lakhs are required (@ Rs 5 lakhs per workshop).
- b. To promote participation in conferences and seminars we propose to fund travel for 50 such events each year for faculty members, which will require Rs 2.5 crores (@ 1 lakh per trip).
- c. A number of faculty members at AUD are eligible for research linked sabbaticals, and to encourage these, replacement instructors would be hired on contract. Rs 145 lakhs are required for 5 temporary instructors a year, @ 5.8 lakhs per annum.
- d. Non-academic staff members play a vital role in a new institution like AUD and their skills must be regularly upgraded. To this end, participation in short-term modules in technical training, management development, financial management etc would be supported for 60 staff a year, for which Rs 45 lakhs are required @ Rs 15,000 per person.
- e. The Academic Teaching Development Programme requires coordinating staff. We require Rs 58 lakhs for their salaries @ Rs 5.8 lakhs per annum.

PROPOSAL 9: NEW PROGRAMMES IN EXISTING AND PROPOSED SCHOOLS

A number of new undergraduate and postgraduate programmes are under development at AUD. These include Design History, Translation Studies, Hindi, Political Science, Urban Studies, Global Studies, Public Health, and Philosophy.

- a. New faculty positions will be created for which the sum of Rs 145 lakhs is required for five positions @ Rs 5.8 lakhs per annum.

PROPOSAL 10: UPGRADATION OF IT SYSTEMS

Use of ICT systems in AUD is continuously growing particularly in the area of information use and dissemination of quality academic and research work. These days, faculty and students are engaged in academic and research activities round the clock and they are now less dependent on place and time. ICT related information systems are also becoming vital for internal administrative operations and transparent decision-making. In view of the requirements, it is very essential to deploy high speed ICT infrastructure to help academicians, researchers, students and research scholars to cater and maintain quality academic and research work.

- a. We require a sum of Rs 15 lakhs for making the whole campus fully WiFi through the Wireless Control Manager.

- b. We require a sum of Rs 135 lakhs to provide new laptops to faculty and staff, and replace those that have completed 5 year life span @ Rs 90,000 per piece.
- c. We require a sum of Rs 10 lakhs for High Speed Duplex Network Tray printers (5 units total) to meet the printing requirements of the university @ Rs 2 lakh per piece.
- d. We require a sum of Rs 25 lakhs for high speed servers and multimedia computers for the School of Culture and Creative Expressions and the School of Design.
- e. Apart from general purpose software packages, there is need to procure advanced packages for disciplines like Economics, Statistics, Mathematics etc. This will help academic output at global academic standards. We require a sum of Rs 100 lakhs for application packages like Eviews, STATA, SPSS, Atlas Ti, Vensim DSS, ML Win, ARCGIS and Question Pro @ Rs 20 lakhs per year.
- f. The Web Conference /Virtual Class system shall also be installed in the University keeping in the view of the future requirement of virtual class rooms for the students, and to make possible video conferencing with experts globally. We require Rs 80 lakhs to set up these facilities.
- g. A Media Centre will help to keep and produce quality work in repository and will allow to connect with social media and communication media. This will house video recordings of events, guest lectures, expert interviews etc that would be made available as teaching tools. We require Rs 25 lakhs to set up the Media Centre.
- h. In order to go events/conferences/lectures live, it is very much required to acquire Webstreaming and Live Webcasting Solutions, for which we require Rs 5 lakhs.
- i. Academic programmes like Design and Ecology require capacity to print in large formats. We require Rs 4 lakhs for an A0 size plotter.
- j. EPABX controlled communication systems is today being replaced by IP based systems including IP phone and IP meetings. This reduces complex wiring and control mechanism. We require Rs 20 lakhs to set up such a system at AUD.
- k. An Academic Activity Portal is needed which will manage and maintain AUD's academic & research output centrally. It will allow sending research articles, books abstract etc to the news media, academic community and global universities instantly. We require Rs 3 lakhs for the portal.

PROPOSAL 11: UPGRADATION OF THE LIBRARY

AUD library has specialized collection of more than 32000 books, more than 100 national and international print journals, magazines and 23 leading online publisher's journal database (more than 15000 e-journals access with archives) in the area of humanities and social science. The future plan of the AUD library is to get the membership of different International Library Networks, and Consortia and open BOOK BANK Section for economically weaker students.

- a. We require Rs 140 lakhs for the purchase of SAGE Backfile Journal Collection.
- b. We require Rs 12.25 lakhs for the purchase of Emerald Backfiles Journal Collection.
- c. We require Rs 490 lakhs for subscription to Elsevier Subject collection.
- d. We require Rs 29 lakhs for salary to technical assistant for the Humanities and Social Science Resource Centre @ Rs 5.8 lakhs per annum.
- e. We require Rs 7 lakhs for the digitization and physical storage of books and other material.

- f We require Rs 5 lakhs for purchase of books, manuscripts and photographs for the Humanities and Social Science Resource Centre.
- g We require Rs 5 lakhs for acquisition of rare journals and serial publications for the Humanities and Social Science Resource Centre.
- h We require Rs 5 lakhs for the development and maintenance of 'archive and access' for the Humanities and Social Science Resource Centre.

PROPOSAL 12: SUPPORTING INTERDISCIPLINARY CENTRES AT AUD

At AUD, in addition to degree programme-offering schools, there is room for the creation and operation of Centres that are conceptualized as platforms for activities ranging from research in different areas to community outreach via specific activities. Enable scholars across AUD to develop and execute research projects collaboratively.

These centres are imagined to facilitate debate and discussion among interested academics and practitioners within and outside AUD, create a repository of work with the aim of filling-in lacunae in available scholarship, and to disseminate research, advocacy and policy literature to various audiences.

- a We require Rs 580 lakhs for salaries of 20 technical assistants, 2 each for the following centres: Centre for Community Knowledge (CCK), Centre for Urban Research (CUR), Centre for Queer Studies (CQS), Centre for Publishing (CfP), Centre for Design (CfD), Incubation Centre, Centre for Social Science Research Methods (CSSRM), Centre for Development Practice (CDP); and 4 for the Centre for Psychosocial and Clinical Research (CPCR), which offers vital psychotherapeutic services to the university and wider community
- b We require Rs 30 lakhs for furniture, materials, and IT equipment for each technical assistant @ Rs 1.50 lakh per workstation
- c We require Rs 25 lakhs for infrastructure and support for digital archiving as part of CCK.
- d The centres plan to organize 5 workshops and seminars for faculty, for which we require Rs 125 lakhs @ Rs 5 lakhs per event.
- e AUD prioritizes close linkages with the city, in particular through research on matters of concern to Delhi. We require Rs 25 lakhs @ Rs 5 lakhs per year to set up field stations in Delhi.

PROPOSAL 13: FIELD STUDY AND PRACTICUM

An effective means to advance learning outcomes, as well as prepare students for future employment is to encourage and support field-based learning through class projects, studios, internships and dissertation projects. In addition, laboratory facilities

- a We require Rs 500 lakhs for funding 2000 students' field visits, project and student research work @ Rs 5000 per student per year.
- b We will require Rs 7.75 lakhs for equipment for Environmental Teaching Laboratory for undergraduate students.

- c. We will require Rs 25 lakhs for setting up a Psychology Laboratory to undertake experiments part of course teaching.
- d. We will require Rs 40 lakhs for setting up a Media Lab and Digital Archiving Initiative as part of the School of Culture and Creative Expression to support film documentation and archiving.

PROPOSAL 14: FUNDING FOR PHD FELLOWSHIPS AND TEACHING ASSISTANTS

AUD has been giving fellowships to all MPhil and PhD students to support and encourage research in under-explored areas. We also encourage students in research programmes to take up teaching assistantships to give them experience in an area of potential employability. We would like to expand this support to cover more students, specifically in new areas of research.

- a. We require Rs 900 lakhs in order to offer fellowships 100 MPhil and PhD students @ Rs 15,000 a month per student per month for 60 month (5 years).
- b. We require Rs 240 lakhs in order to offer 10 teaching assistantships @ Rs 40,000 per month for 60 months (5years).

PROPOSAL 15: STRENGTHENING OF SPORTS FACILITIES

Sports facilities are central in any institution of learning and AUD would urgently like to strengthen these on its campus. Sports facilities would include not only equipment but also the services of competent coaches, rental of sports spaces (since AUD has a small campus with inadequate space) *an gymnasium facilities. The facilities would be extended to students, faculty and staff totaling a community of over 2000 people.*

- a. We require Rs 87 lakhs as salary to 3 coaches @ Rs 5.8 lakhs per coach per annum for 5 years .
- b. We require Rs 5 lakhs towards rental for sports premises @ Rs 1 lakh per annum
- c. We require Rs 10 lakhs towards gymnasium facilities @ Rs 2 lakhs per annum
- d. We require 25 lakhs for sports equipments and sports kits @ Rs 5 lakhs per annum

PROPOSAL 16: SUBSIDIZED RESIDENCES FOR STUDENTS

A major reason for AUD not being able to attract students is that it does not offer hostel accommodation. As the university is in borrowed premises with limited hostel rooms, we propose offering subsidized rented residences till such time as our own campus and hostels is built.

- a. We require Rs 450 lakhs to provide residences to 150 students @ Rs 5000 per month for 60 months

PROPOSAL 17: PILOTING A BLENDED APPROACH TO TEACHING

AUD is committed to expanding access to higher education to all sections of society who may not have time and resources to make university attendance possible.. We believe that technology is a key tool for achieving this end to reach this population. We would like to initiate a pilot project in e-enabled learning and strengthen e-conferencing facilities on our campus as part of this pilot project.

The idea is to develop a set of (6-8) introductory open-access online courses (in a MOOC format) in fields in which AUD has expertise, such as Gender Studies, Psychotherapy, Social Entrepreneurship, Development Studies, Early Childhood Education, and Human Ecology.

- a. We require Rs 87 lakhs for salaries of one programme coordinator, one audio-visual specialist and one MOOC editor @ Rs 5.8 lakhs per annum each for 5 years
- b. We require Rs 60 lakhs for equipment for MOOC Lab spread over at Rs 30 lakhs each in Year 1& 2

PROPOSAL 18: AUD PRESS

AUD already has a Centre for Publishing (CfP) which helps to run the Diploma programme in Publishing. Other activities of CfP are to start an AUD Press and encourage publications of AUD faculty and students. The CfP has already proposed to start an Occasional Paper Series of publications, in the future edited volumes, monographs and working papers will be published by AUD Press.

- a. We require a sum of Rs 145 lakhs as salaries to 5 technical assistants (an in-house designer, one copyeditor, one typesetter, an acquisitions editor and a programme coordinator) @ Rs 5.8 lakh per annum.
- b. We require a sum of Rs 10 lakhs for fixtures and furniture, IT and communication equipment and for specialized softwares for staff @ Rs 2 lakh per workstation.

RUSA Budget

Note:

1. All figures are in INR lakhs
2. Column No. 3 has reference number of each sub-proposal, details of which can be found in to Annexure 1 & 2

1	2	3	4	5	6
S.No.	Activities	Proposal No.	Project Life Allocation	2015-16	2016-17
1	Infrastructure		889.80	532.65	357.15
	1. Modernization & Strengthening of Laboratories		-	-	-
	2. Establishment of New Laboratories for Existing UG & PG programs and for new PG programs	13b; 13c; 13d	60.75	44	16.75
	3. Modernization of Classrooms	10f; 10h	85.00	5	80
	4. Updation of Learning Resources	10e; 10g	65.00	45	20
	5. Procurement of Furniture (including Fixtures, IT & Communication Equipment)	1e; 2c; 7b; 12b; 18b	100.00	70	30
	6. Establishment / Upgradation of Central & Departmental Computer Centres	10a; 10b; 10c; 10d; 10i; 10j; 17b	209.00	109	100
	7. Modernization / Improvements of Supporting Departments	10k	3.00	0	3
	8. Modernization and Strengthening of Libraries and Increasing Access to Knowledge Resources	11a; 11b; 11c; 11e; 11f; 11g; 11h; 12c	367.05	259.65	107.4
	9. Refurbishment (Minor Civil Works)		0.00	0	0
2	Research and Development Support		130.00	65	65
	1. Providing Teaching & Research Assistantships to increasing enrolment in existing and new PG programmes in Engineering Disciplines		-	-	-
	2. Provision of Resources for Research Support	4a; 12f	130.00	65	65
	3. Enhancement of R&D and Institutional Consultancy Activities		-	-	-

3	Faculty Development Support		571.00	288	283
	1. Faculty and Staff Development (including faculty qualification upgradation, pedagogical training, and organising/participation of faculty in workshops, seminars and conferences) for improved competence based on TNA	3b; 6b; 8a; 8b; 8c; 8d; 12d	1,375.00	288	283
4	Institutional Reforms		487.20	243.6	243.6
	1. Technical Assistance for Procurement and Academic Activities	1c; 2a; 2b; 8c; 12a; 11d; 17a; 18a	487.20	243.6	243.6
	2. Institutional Management Capacity Enhancements		-	-	-
5	Academic Support		1,396.60	699.3	697.3
	1. Creation of new departments / courses	9a	58.00	29	29
	2. Enhanced interaction with Industry	7a; 7c; 7d; 7e; 7f; 7g; 7h	87.80	44.9	42.9
	3. Student Support Activities	1b; 3a; 5a; 6a; 12e; 13a; 14a; 14b; 15a	1,250.80	625.4	625.4
6	Others		248.00	134	114
	1. Disability Centre	1a	32.00	26	6
	2. Public Events to Create Awareness about the University	1d	20.00	10	10
	3. Sports Equipment & Facilities	15b; 15c; 15d	16.00	8	8
	4. Subsidized residence for Students	16a	180.00	90	90
	TOTAL		3,722.60	1,962.55	1,760.05

Resol. No. 15(C)/BoM(18)/08.10.15 & 02.11.15

Resolved to note the list of holidays to be observed in AUD during the year 2015

The list of holidays to be observed in AUD during the year 2015 is enclosed
(Enclosure-I).

भारत रत्न डॉ. बाबा
अम्बेडकर विश्वविद्यालय, दिल्ली



603

ANNEXURE - 19

Bharat Ratna Dr B.R.

Ambedkar University, Delhi

F.No. AUD/1-10(63)/2014/18225

Dated 06 JAN 2015

NOTIFICATION

In supersession of this University Notification No. AUD/1-10(63)/2014/18225 dated 12/12/2014, the Vice-Chancellor, Ambedkar University Delhi is pleased to declare that the days specified in the following schedule to be observed as holidays in the University during the year 2015 (Saka Era 1936-37) in terms of Govt. of NCT of Delhi (GAD) Coordination Branch Notification No. F 53/1/2014/GAD/CN/ dsqad/II/2350-2398 dated 27/08/2014, are as given below:-

S. No.	Holidays	Date	Saka Date	Day
1936 SAKA ERA				
1	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	January 04	Pausha 14	Sunday
2	Republic Day	January 26	Magha 06	Monday
3	Holi	March 06	Phalguna 15	Friday
1937 SAKA ERA				
4	Ram Navami	March 28	Chaitra 07	Saturday
5	Mahavir Jayanti	April 02	Chaitra 12	Thursday
6	Good Friday	April 03	Chaitra 13	Friday
7	Buddha Purnima	May 04	Vaisakha 14	Monday
8	Idul Fitr	July 18	Ashadha 27	Saturday
9	Independence Day	August 15	Sravana 24	Saturday
10	Janamashtami	September 05	Bhadra 14	Saturday
11	Idul Zuha (Bakrid)	September 25	Asvina 03	Friday
12	Mahatma Gandhi's Birthday	October 02	Asvina 10	Friday
13	Dussehra	October 22	Asvina 30	Thursday
14	Muharram	October 24	Kartika 02	Saturday
15	Maharishi Valmiki's Birthday	October 27	Kartika 05	Tuesday
16	Diwali (Deepavali)	November 11	Kartika 20	Wednesday
17	Guru Nanak's Birthday	November 25	Agrahayana 04	Wednesday
*	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	December 24	Pausha 03	Thursday
18	Christmas Day	December 25	Pausa 04	Friday

***Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad) falls twice in the year 2015.**

In addition to the holidays specified in the above schedule an employee of this University is entitled to avail himself/herself of any two Holidays out of the Restricted Holidays during the year 2015 (Saka Era 1936-37) as mentioned below:-

S. No.	Holidays	Date	Saka Date	Day
1936 SAKA ERA				
1	New Year's Day	January 01	Pausha 11	Thursday
2	Makar Sankranti	January 14	Pausha 24	Wednesday
3	Pongal	January 15	Pausha 25	Thursday
4	Basant Panchami / Sri Panchami	January 24	Magha 04	Saturday
5	Guru Ravidas's Birthday	February 03	Magha 14	Tuesday
6	Swami Dayananda Saraswati Jayanti	February 14	Magha 25	Saturday
7	Maha Shivratri	February 17	Magha 28	Tuesday
8	Shivaji Jayanti	February 19	Magha 30	Thursday
9	Holika Dahan	March 05	Phalguna 14	Thursday

Contd.....2/-

भारत रत्न डॉ. बी. आर.
अम्बेडकर विश्वविद्यालय, दिल्ली



Bharat Ratna Dr B.R.
Ambedkar University, Delhi

: 2 :

S. No.	Holidays	Date	Saka Date	Day
10	Chaitra Sukladi/Gudi Padava/ Ugadi/Cheti Chand	March 21	Phalguna 30	Saturday
1937 SAKA ERA				
11	Easter Sunday	April 05	Chaitra 15	Sunday
12	Vaisakhi/Vishu/Masadi	April 14	Chaitra 24	Tuesday
13	Vaisakhadi (Bengal)/ Bahag Bihu (Assam)	April 15	Chaitra 25	Wednesday
14	Hazarat Ali's Birthday	May 03	Vaisakha 13	Sunday
15	Guru Rabindranath's Birthday	May 09	Vaisakha 19	Saturday
16	Jamat-Ul-Vida	July 17	Ashadha 26	Friday
17	Rath Yatra	July 18	Ashadha 27	Saturday
18	Parsi New Year's day/Nauroz	August 18	Sravana 27	Tuesday
19	Onam	August 28	Bhadra 06	Friday
20	Raksha Bandhan	August 29	Bhadra 07	Saturday
21	Vinayaka Chaturthi/ Ganesh Chaturthi	September 17	Bhadra 26	Thursday
22	Dussehra (Maha Saptami) (Additional)	October 20	Asvina 28	Tuesday
23	Dussehra (Maha Ashtami) (Additional)	October 21	Asvina 29	Wednesday
24	Dussehra (Maha Navmi)	October 22	Asvina 30	Thursday
25	Karaka Chaturthi (Karva Chouth)	October 30	Kartika 08	Friday
26	Deepavali (South India)	November 10	Kartika 19	Tuesday
27	Naraka Chaturdasi	November 10	Kartika 19	Tuesday
28	Govardhan Puja	November 12	Kartika 21	Thursday
29	Bhai Duj	November 13	Kartika 22	Friday
30	Pratihara Sashthi or Surya Sashthi (Chhat Puja)	November 17	Kartika 26	Tuesday
31	Guru Teg Bahadur's Martyrdom Day	November 24	Agrahayana 03	Tuesday
32	Christmas Eve	December 24	Pausha 03	Thursday

Star
Registrar

Copy to -

- Office of the Vice-Chancellor, AUD
- Office of the Pro-Vice-Chancellor, AUD
- All Deans/Head of Divisions
- Office of the Registrar
- Office of the Controller of Finance
- Director (IT Services)
- The Librarian
- All Deputy Registrar(s)/Assistant Registrar(s)
- Webmaster - For uploading the website - The earlier notification dated 12.12.2014 may be removed from website.
- Notice Boards | Notification File