



## SCHOOL OF VOCATIONAL STUDIES (SVS)

### **Second (Special drive Rollover cum Spot Round/ NON-CUET) Admissions for some few vacant seats available in various BVoc Programmes for Academic Year 2023-2024**

1. All candidates whose name were published in the provisional admission List (1 to 6) but have not taken admission within stipulated time period and also those candidates who have applied for the BVoc Programmes in the School of Vocational Studies but have not being called in any of the previous merit lists are also provisionally eligible for admission to the BVoc programmes as per merit. In case there are no CUET candidates, Non-CUET candidates will also be considered for provisional admission to the available vacant seats as per their marks scored in the class XII exams.
2. Interested applicants may submit the filled registration/admission form in person as per annexure 13b of Admission Brochure 2023-2024 along with requisite documents.
3. Candidates seeking admission in the BVoc programmes are hereby informed that following number of seats have fallen vacant in different categories as per table given below:

BVoc Programme	NCT categories					ONCT category			
	UR	SC	ST	OBC	EWS	ST	SC	EWS	UR
Accounting & Finance	NIL	NIL	01	NIL	NIL	NIL	NIL	NIL	02
Tourism & Hospitality	NIL	NIL	01	04*	03	NIL	NIL	NIL	NIL
Retail Management	01	NIL	01	05*	02	NIL	NIL	NIL	01
Early Childhood Centre Management & Entrepreneurship	07	02	01	07*	04	01	NIL	NIL	03

**\*candidates from all social category under the NCT Delhi can apply.**

Interested candidates are required to **REPORT** for admission from **10AM to 11AM** on **Wednesday, 18<sup>th</sup> Oct. 2023** and register themselves to be considered for admission as per the merit list based on the CUET Score secured by them.



**If a candidate does not register as per the schedule given above s/he shall not be considered for admission.**

The School will publish the merit list of the registered candidates against the vacant seat(s) only based on the CUET score or as per Class XII exams marks at **12PM on the same day** to be considered for provisional admission.

The Date, Time and reporting venue are given as below:

**Room No. F-3, Block-A  
Dr. B.R. Ambedkar University Delhi  
Karampura Campus, Moti Nagar  
Shivaji Marg  
New Delhi- 110015**

**Date of admission: 18<sup>th</sup> Oct. 2023 (Wednesday)**

**Reporting Time: 10.00AM to 11.00AM**

**Publication of Merit List: 12.00 Noon**

**Verification of documents: 12.00 Noon onwards (Lunch break 1PM – 2PM).**

*Note: The Karampura Campus of the AUD is just 10 minutes walking distance from Moti Nagar Metro Station (Blue line) and Kirti Nagar Metro Station (both Blue and Green Lines)*

### **INSTRUCTIONS TO APPLICANTS**

The following students have been considered to be provisionally eligible for admission to the B.Voc programme at Dr. B.R Ambedkar University Delhi.

<p>Dates for <b><u>Physical Verification</u></b> of documents for shortlisted applicants at the Karampura Campus.</p> <p>and</p> <p>Programme fee payment through Admission portal via Internet Banking/UPI / Debit Card/ Credit Card, by applicants whose documents have been verified and enabled ok for payment.</p>	<p>18<sup>th</sup> Oct. 2023 (Wednesday)</p> <p><i>Payment Link will be open immediately after the physical verification of documents on admission portal. Payment Link will be provided to the applicant. <u>Applicants need to pay the fee by logging into their user ID and password, which will remain valid till 5.00PM of the day of verification of documents. A copy of the payment receipt need to be submitted at the admission counter after the payment. The University has made arrangement of</u></i></p>
---	---



	<p><i>computer facility with internet support and printer at the admission venue to facilitate the applicants without any charges.</i></p> <p><i>It is strongly desired that the applicants should visit the campus for physical verification of documents by bringing original documents as listed below along with <u>a set of self-attested photocopy of the documents and account details for payment of fees.</u></i></p>		
<p>1. Fees to be paid through Admission portal only. (No other mode will be accepted in any circumstances)</p> <p>2. Immediately after the physical verification of documents, the applicants are required to pay the required fee through admission portal only on 7<sup>th</sup> and 8<sup>th</sup> Aug. 2023 as the case may be. Also an email for payment of fee will be sent on registered email filled by the applicant at the time of registration.</p> <p>3. <i>Applicants eligible for admission in more than one programme, can take admission in one programme only. It may be possible that a candidate's name appears in provisional admission list of multiple programmes, however, the applicant needs to pay the programme fee of only that programme selected within stipulated time as notified in schedule, to which he/she wishes to take admission.</i></p> <p>4. <i>The applicants are required to submit a payment receipt immediately after the payment at the admission counter. The University has made arrangement of computer facility with internet support to pay the fee and take the print out of the same at free of cost.</i></p>	<b>Category</b>	<b>SC, ST and PWD</b>	<b>Other than SC, ST and PwD, including UR</b>
	<b>First Semester Fee (In Rupees)</b>		
	Tuition Fee (25%)	NIL	6250
	Scholarship Fund (10%)		2500
	Learning Enhancement Fund (25%)		6250
	Facility and Service Charges (10%)		2500
	University Development Fund (30%)		7500
	Caution Deposit (Refundable)	5000	
	Extra Mural Fund	2500	
	Industry Interface Fees	NIL	
	Course Material Fees		
	Alumni Registration Fee (One time only)	500	
	<b>Total Fees to be Paid Online (Rs)</b>	<b>8,000/-</b>	<b>33,000/-</b>

The applicants have to submit the following documents in original at the admission desk for physical verification, as well as one set of self-attested certificates. The documents are to be arranged in that order as mentioned below:

1. Two recent passport size photograph.
2. Filled in Admission Form (available at the University Admission Desk)



3. Copy of the CUET Application form.
4. Copy of AUD Application form.
5. Copy of the CUET Score Card.
6. Domicile certificate / Address proof / Passport copy / Voter card
7. Aadhaar card (optional)
8. Certificate of qualifying exam (class XII)
9. Certificate of class X (For verification of Date of Birth)
10. Migration Certificate/School Leaving Certificate
11. EWS certificate issued by the competent authority as notified by Govt. of India (for those who have applied under EWS), if applicable.
12. Reservation Category/Caste Certificate (ST/ST/Delhi OBC) (wherever applicable). For requirement of SC/ST/certificates, please refer admission brochure. Only OBC non creamy layer certificates issued after 31.03.2023 by the Competent Authority of NCT of Delhi will be accepted. Please refer Admission brochure 2023-24 (<https://aud.ac.in/uploads/4/admission/admission-2023/admission-brochure-2023-24.pdf>)
13. Applicant availing seats under CW/Defence/Differently Abled Person (PwBD)/Single Girl Child/Kashmiri Migrant/CCA/Sports have to carry relevant documents/certificate issued by competent authority. Please refer Annexure of Admission brochure for more details.

**Documents to be submitted after confirmation of Admission during the school level orientation:**

1. Medical Certificate (Please refer Annexure 7 of Admission brochure)
2. Anti-ragging affidavit. All applicants are required to submit a signed affidavit as detailed in the Admission brochure. (Please refer Annexure 8 and 8A of Admission brochure)
3. Latest income certificate for availing fee waiver as per University policy.

The applicant must submit the physical documents during the orientation to School Office, failing which you will lose your opportunity for admissions in the Dr B.R. Ambedkar University Delhi.

**Note: - The name of the applicant on the certificates claiming reservation must match with the applicant's name in their corresponding qualifying certificates and in CUET (UG)-2023. Similarly, parents' name should also match in the certificates. No undertaking on behalf of incomplete/invalid/non availability of document/certificate will be accepted.**

Admission will be based on merit computed on the basis of CUET score and eligibility as detailed on the website. <https://aud.ac.in/uploads/4/admission/admission-2023/admission-brochure-2023-24.pdf>

In case of any query, please write to us at: [svsadmission@aud.ac.in](mailto:svsadmission@aud.ac.in) & [admissions@aud.ac.in](mailto:admissions@aud.ac.in)

**General Instructions:**

The applicants whose names are given in the provisional list, as below in the order of merit are hereby called for admission for the session 2023-24. The merit (System Based) has been calculated on normalised CUET score for the programme and eligibility as detailed on the website <https://aud.ac.in/uploads/4/admission/admission-2023/admission-brochure-2023-24.pdf> The class XII marks will be verified for the basic eligibility for the programme before provisionally admitting the applicant.

**Note:**

1. **It is mandatory for the applicant to report the Admission Desk for Physical Verification of documents and payment of fees as per the dates and time given above.**
2. The list is provisional as prepared on the basis of the normalised CUET scores received from the National Testing Agency (NTA) and application form submitted online on the University website by the applicants.
3. The provisional list for horizontal reserved seats (i.e. Defence, PwBD) and supernumerary seats will be announced separately.
4. **Calling of the applicants for physical verification of documents shall not be construed as entitlement for admission. Greater numbers of applicants than the seats available have been called to ensure that seats do not remain vacant. In case, an applicant fails to produce the requisite documents within stipulated time limit of relevant merit list as detailed on page no.-1, the seat will be offered to the next applicant in the merit list as per his/ her eligible category.**
5. **Applicants called as per the first merit list, who fail to provide the requisite documents in person for physical verification within the prescribed time limit as mentioned on p.no-1 will not be considered in the subsequent list.** However, they may be considered for admission later, during SPOT round, if seats remain vacant, the dates for which will be notified later, on the University Website. The admission during SPOT round shall be subject to the availability of seats in respective category to which the applicant had initially registered/applied and further submission of mandatory updated documents as per eligibility criteria mentioned in Admission Brochure 2023-24.
6. **It will be the responsibility of the applicant to rectify the discrepancy within the prescribed time limits as per Admission Calendar Schedule. No claim for admissions, whatsoever, will lie on AUD, if applicant fail to upload the requisite documents within prescribed time and submits for physical verification in person.**
7. The applicant will be admitted to the programme on the basis of the merit list prepared taking into consideration the normalised CUET Scores for the programme and eligibility criteria and availability of seats in each programme.
8. Applicants in their own interest who have uploaded reservation certificates for availing reservation benefits (SC/ST/OBC/Defence/EWS/SGC/KM/PwBD) at the time of registration at University portal are requested to check the Admission brochure 2023-24 uploaded on the website for ascertaining the category to be considered as per the reservation policy.

**Admissions under Reserved Category:**

Clarification for Admissions under Reserved Category: Admission will be permissible to qualified applicants in any programme in the following conditions: -



- If qualifying examination is passed from Delhi and Reservation certificate issued from Delhi for SC/ST/OBC categories, then admission is permissible under NCT Reserved category.
  - If qualifying examination is passed from Outside Delhi and Reservation certificate issued from anywhere in India, including Delhi for SC/ST categories, then admission is permissible under ONCT Reserved category.
  - If qualifying examination is passed from Delhi and Reservation certificate issued from Outside Delhi for SC/ST/OBC categories, then admission is permissible only under NCT Unreserved category.
9. **The candidature of all applicants in the entire admission process is “PURELY PROVISIONAL” pending scrutiny of eligibility as mentioned in the Admission Brochure 2023-24 for the programme.** In case, it is found at any stage of admission that the applicant does not fulfil the eligibility criteria and any information/document provided by the applicant is found to be false or is not in conformity with the eligibility criteria mentioned in the Admission Brochure 2023-24 including Age, Caste Category, Sub-Category, Educational Qualification, etc. the candidature of such applicant will summarily be rejected at any stage of admission process and even after admission.
10. **It is extremely important that applicants pay the fee within the time frame allocated, failing which it will be concluded that the applicant is not interested in the programme applied and the admission will be automatically cancelled.**

Dean  
School of Vocational Studies

Dean  
Student Services