



Assessment, Evaluation and Student Progression

Date: -22.12.2022

Notification

The 11th Convocation is going to be held on 28th of December 2022 at Kashmere Gate Campus. In this context, all the students are requested to adhere with the following instructions in letter and spirit.

1. The Reporting Time for Students will be 08:30 a.m.
2. Due to the space constraint, only Ph.d students are allowed to bring any two guests of their choice to the Convocation Ceremony.
3. Students can enter the convocation venue from the IGDTUW Gate or Dr. B.R. Ambedkar University main gate showing their University ID card or in its absence any government issued photo id card to security personnel.
4. Students can mark their attendance at counter of their School at the Auditorium Lawn of IGDTUW from 8:30 am onwards. They will be issued an ID slip and a Convocation scarf against a security deposit of Rs. 1,500 in cash. The scarf is part of the required dress for the convocation and obtaining and wearing it is mandatory. Students are also requested to make sure that the scarfs are not damaged or soiled during the course of the day.
5. Students can collect breakfast packet on the basis of the coupon issued to them from breakfast counter near the registration counter from 09.00 a.m. onwards.
6. Students use their ID slip to proceed to main pandal (tent) and take their seats in the areas designated for their School. Ph.D. students will sit in the front row followed by M.Phil. Students. Please keep your phone silent and maintain utmost decorum during the ceremony. Please stand when called upon by the Deans of your School and for the National Anthem at the end of the ceremony.

7. Following the ceremony, students can proceed to lunch venue reserved for students near the Auditorium and have lunch.
8. Students needs to proceed to designated point at designated time for group photograph after lunch (see list attached)
9. Students may proceed to designated point at designated time for degree distribution (see list attached)
10. Student may return the scarf to the School staff after returning their degree and collect security amount deposited by them, after receiving degrees. The scarf should be clean and in undamaged and untarnished condition. The scarf not returned or returned in untidy/damaged condition shall be considered sold to the students and deposit will be forfeited.
11. Maintain Covid protocols at all times.



Jyotirmoy Bhattacharya
Officiating Dean, AES