

Dr. B.R. Ambedkar University Delhi
PG Admissions 2024-25

General Instructions for students shortlisted in various Provisional Admission List for all Postgraduate (PG) Programmes

1. Programme Fees to be paid through Admission portal only via Internet Banking/UPI/Debit Card/Credit Card, by applicants whose documents have been verified and enabled **OK**. (No other mode will be accepted in any circumstances)
2. For applicants whose documents are verified online by the Verification Team, Payment tab will be available in stipulated time window on the Admission portal 2024-25.
3. Applicants eligible for admission in more than one programme, can take admission in one programme only. It may be possible that an applicant's name appears in provisional admission list of multiple programmes, however, the applicant needs to pay the programme fee of only one programme within stipulated time as notified in schedule, to which he/she wishes to take admission.
4. Those applicants, who wish to claim Fee Waiver, will be considered later by the Student Fee Waiver Committee and will be refunded the amount paid as per the Fee Waiver Policy of the University subject to the submission of Valid Certificate/s mentioned in the admission Brochure 2024-25.
5. All PG programmes fee structure for academic year 2024-25 is uploaded on the website. The link is given below:
https://aud.delhi.gov.in/sites/default/files/admissions/2024/pg/pg_programme_fees_structure_for_academic_session_2024-25_of_sc_st_pwbd.pdf-For SC, ST and PwBD
https://aud.delhi.gov.in/sites/default/files/admissions/2024/pg/pg_programme_fees_structure_for_academic_session_2024-25_of_ur_obc_ews.pdf-For UR, OBC, EWS
6. The applicants have to submit the following documents to the School Office when they will be called from the respective school (one set in the mentioned order below) *Original documents must be presented for verification.*
 - I. Filled in Admission Form (available at the University)
 - II. Copy of the CUET PG Application form.
 - III. Copy of AUD Application form.
 - IV. Copy of the CUET PG Score Card.
 - V. Two passport size photograph.
 - VI. Domicile certificate / Address proof / Passport copy / Voter card
 - VII. Aadhaar card (optional)
 - VIII. Certificate of qualifying exam (Graduation)
 - IX. Certificate of class XII
 - X. Certificate of class X (For verification of Date of Birth)
 - XI. Migration Certificate/School Leaving Certificate
 - XII. EWS certificate issued after 31.03.2024 by the competent authority as notified by Govt. of India (for those who have applied under EWS), if applicable.
 - XIII. Reservation Category/Caste Certificate (ST/ST/Delhi OBC) (wherever applicable). For requirement of SC/ST/certificates, please refer admission brochure. Only OBC Non Creamy Layer certificates issued after 31.03.2024 by the Competent Authority of NCT of Delhi will be accepted. Please refer Admission brochure 2024-25 (https://aud.delhi.gov.in/sites/default/files/admissions/2024/admission_brochure_2024-25.pdf)

- XIV. Medical Certificate (Please refer Annexure 7 of Admission brochure)
- XV. Anti-Ragging Affidavit. All applicants are required to submit a signed Affidavit as detailed in the Admission brochure. (Please refer Annexure 8 and 8A of Admission brochure)
- XVI. Applicant availing seats under CW/Defence/Differently Abled Person (PwBD)/Single Girl Child/Kashmiri Migrant/CCA/Sports have to carry relevant documents/certificate issued by competent authority. Please refer Annexure of Admission brochure for more details.
- XVII. Latest income certificate for availing fee waiver as per University policy.
- XVIII. The physical documents must be submitted by the applicant within 15 days of orientation to School Office, failing which you will lose your opportunity for admissions in the Dr. B.R. Ambedkar University Delhi.

Note: - The name of the applicant on the certificates claiming reservation must match with the applicant's name in their corresponding qualifying certificates and in CUET (PG)-2024. Similarly, parents' name should also match in the certificates. No undertaking on behalf of incomplete/invalid/non availability of document/certificate will be accepted.

Admission will be based on merit computed on CUET PG Scores on the basis of Paper Code considered for the programme and eligibility as detailed on the website.

https://aud.delhi.gov.in/sites/default/files/admissions/2024/admission_brochure_2024-25.pdf

- 7. The announced various list is provisional and as prepared on the basis of the CUET PG scores received from the National Testing Agency and application form submitted online on the University website by the applicants.
- 8. The provisional list for horizontal reserved seats (i.e. Defence, PwBD) and supernumerary seats will be announced separately.
- 9. Calling of the applicants for online document verification shall not be construed as entitlement for admission. Greater numbers of applicants than the seats available have been called to ensure that seats do not remain vacant. In case, an applicant fails to produce the requisite documents within stipulated time limit of relevant merit list as detailed above, the seat will be offered to the next applicant in the merit list as per his/ her eligible category.
- 10. It will be the responsibility of the applicant to rectify the discrepancy within the prescribed time limits as per Admission Calendar Schedule. No claim for admissions, whatsoever, will lie on the University, if applicant fails to upload the requisite documents within prescribed time.
- 11. Applicants in their own interest who have uploaded reservation certificates for availing reservation benefits (SC/ST/OBC/Defence/EWS/SGC/KM/PwBD) at the time of registration at University portal are requested to check the Admission brochure 2024-25 uploaded on the website for ascertaining the category to be considered as per the reservation policy.

Admissions Under Reserved Category:

Clarification for Admissions under Reserved Category: Admission will be permissible to qualified applicants in any programme in the following conditions: -

- If qualifying examination is passed from Delhi and Reservation certificate issued from Delhi for SC/ST/OBC categories, then admission is permissible under NCT Reserved category.
 - If qualifying examination is passed from Outside Delhi and Reservation certificate issued from anywhere in India, including Delhi for SC/ST categories, then admission is permissible under ONCT Reserved category.
 - If qualifying examination is passed from Delhi and Reservation certificate issued from Outside Delhi for SC/ST/OBC categories, then admission is permissible only under NCT Unreserved category.
12. The candidature of all applicants in the entire admission process is “PURELY PROVISIONAL” pending scrutiny of eligibility as mentioned in the Admission Brochure 2024-25 for the programme. In case, it is found at any stage of admission that the applicant does not fulfill the eligibility criteria and any information/document provided by the applicant is found to be false or is not in conformity with the eligibility criteria mentioned in the Admission Brochure 2024-25 including Age, Caste Category, Sub-Category, Educational Qualification, etc. the candidature of such applicant will summarily be rejected at any stage of admission process and even after admission.
13. For Withdrawal from Admission, applicants are required to submit the withdrawal form mentioned at Annexure-14 of the Admission Brochure alongwith the fee Acknowledgement Slip and bank details (copy of passbook/cancelled cheque) at pgverification@aud.ac.in in the requested format.
14. It is extremely important that applicants pay the fee within the time frame allocated, failing which it will be concluded that the applicant is not interested in the programme applied and the admission will be automatically cancelled.

Dean, Student Services