GENERAL APPLICATION INSTRUCTIONS AND IMPORTANT INFORMATION.

- **Candidates applying to more than one research programme must submit separate applications for each.** The fee for application to one programme is Rs. 300/- (Rs.150 for SC, ST and PD category applicants). Only online applications shall be accepted. **The application deadline for all programmes** *except MPhil in Development Practice* **is 7 July 2013.** Incomplete applications and those submitted after the deadline could be rejected. *See the last page of this document about application materials that should be provided at later stages of the admission process.*

- 'From inside National Capital Territory [of Delhi]' means that the applicant: (a) obtained the most recent academic degree from an institution located in the NCT, (b) is normally resident in the NCT, (c) has place of employment in the NCT. If any of these conditions (a OR b OR c) apply, the applicant may select the 'NCT' box. 85% of seats are set aside for NCT applicants.

- **Eligibility of applicants. See the separate programme statements on this website for details.** Minimum eligibility requirements shall be adjusted for applicants from various reservation categories according to Government norms. OBC as reservation category is recognized only in case the applicant has NCT status.

- Provide complete names of institutions and their locations and specifically identify subjects studied (for which the degree was awarded).

- Identify the subject in which NET/SLET was completed.

- **The presently advertised MPhil and PhD programmes are neither 'part time' nor 'distance learning' programmes.** Courses could be prescribed even for PhD scholars who

have completed an MPhil degree. (See the detailed statements about each programme.) Attendance of classes at the AUD campuses or at field stations, participation in directed learning activities and regular interaction with AUD faculty members and associated personnel is expected of every scholar.

- Applicants who meet minimum eligibility criteria of their chosen programme *and* whose proposed projects are deemed suitable (and which can be supervised by AUD faculty) shall be called for **entrance tests and interviews**. Applicants may be asked to undergo other admission exercises as stipulated by the programme leaders/committee. NET-qualified and JRF-holding applicants are *not* excused from entrance tests and interviews. **Applicants are advised to check this website regularly for updates about tests, interviews, payment of fees, etc.**

- **Tuition and fees** for Indian nationals *in all programmes except for MPhil Development Practice* shall be assessed at rate of Rs 1,000 per credit for each taught course. (The selected applicants in MPhil Development Practice shall be duly informed about the specific costs—including tuition--of the programme, which is subsidized by grants and financial sources other than AUD.) Research scholars in every programme pay an initial (one-time) caution fee of Rs. 2,000. During the 'post-course work period' of their enrolment, MPhil and PhD scholars pay fees of Rs. 7,000 per year (Rs. 3,500 per semester). *Foreign scholars are charged a basic fee rate double that of Indians:* i.e., Rs. 2000/credit and Rs. 14000/year post course work. Fees of foreign scholars may be adjusted in cases where an agreement exists between AUD and a particular foreign university, consortium of universities, foundation, or education authority.

- Research scholars may hold national level research scholarships or grants from international agencies, private foundations, endowments, etc. **AUD shall offer fee waivers and scholarships, and teaching assistantships or other paid assignments may be available to research scholars on the basis of merit, financial need, or both.** The principle is that meritorious students should not be denied opportunity to study at the University for lack of financial means. Hostel seats may be available to AUD research scholars.

- **Admission of foreign students.** Foreign applicants can be admitted on the same 'academic performance' terms as applicants with Indian degrees; their eligibility equivalence must be recognized by the Association of Indian Universities. Foreign scholar seats are supernumerary seats (in addition to the stated quotas). *Foreign candidates must also produce evidence of their proficiency in English.* The University may administer its own tests of English proficiency in cases where there is ambiguity about the candidate's language proficiency. Admission of any foreign applicant can be finalized only when the candidate produces a **student/research scholar visa endorsed by the Ministry of External Affairs to 'Bharat Ratna Dr. B. R. Ambedkar University, Delhi'.** Foreign students must also meet any other conditions specified periodically by the University Grants Commission and the MEA. Foreign applicants should contact the University at the earliest opportunity for details about these issues and assistance in securing the visa.

NOTE ABOUT ADDITIONAL APPLICATION MATERIALS. **Applicants not providing the required documents mentioned here shall be considered ineligible.**

On date of entrance test. Applicants appearing for entrance tests must show at that time (a) original or attested copies of education certificates, (b) documents proving NCT or non-NCT status, (c) documents certifying any reservation status other than General (e.g., ST, SC, OBC, PD, Kashmiri Migrant). Documents in support of (b) include a valid driver license, Government identification card, or voter registration card. An education certificate of the most recent earned degree can also certify NCT/non-NCT status.

Applicants must also provide a printout of their online application for each programme and a photograph of standard size (e.g., 3 cm. X 4 cm.) showing the applicant's full face must be attached to it.

Applicants to *all programmes except MPhil Development Practice* must submit on the date of their entrance test(s) **a research proposal not exceeding 1000 words**. *Applicants not submitting the document (printed and signed) at this time shall be considered ineligible.* A research proposal **is a provisional statement about the research the candidates intends to pursue for the degree sought.** It is used by an admission committee to assess the applicant's intellectual aptitude, degree of academic preparation and overall maturity. Scholars are required to defend a revised research proposal or synopsis at a point after completion of their course work (if any is prescribed). *The research proposal should demonstrate an applicant's familiarity with scholarly/professional/clinical research or other material relevant to the proposed research topic. It should identify particular questions or issues the scholar shall investigate in the course of research.* It should also address particular skills, resources, methods or techniques the scholar would need to use or acquire in order to complete the research project. For example, the applicant could mention relevant languages or quantitative skills he/she has or needs to acquire, or locations of archival sources or data collection. The applicant may wish to identify one or more AUD faculty members from whom they would prefer to receive research supervision. *References to scholarly and professional sources of information should be properly cited, following a conventional citation format like MLA, APA, or Chicago Manual of Style.*

{Standing Committee Research of the Academic Council, May 2013}