



12 December 2014

**Student Welfare Fund Managing Committee Meeting  
12 December 2014**

**Minutes**

The 13<sup>th</sup> meeting of The **Student Welfare Fund Managing Committee** was held at 3.00 pm on Friday, 12 December 2014 in the Committee Room - 2, Kashmere Gate. The following members were present:

1. Professor Honey Oberoi Vahali (Dean, SHS)
2. Professor Denys Leighton (Dean, SLS)
3. Dr. Asmita Kabra (Dean, SHE)
4. Dr Kartik Dave (Associate Professor, SBPPSE)
5. Mr Abeer Gupta (Assistant Professor, SDes)
6. Mr Ngaranngam Keishing, PhD Scholar (Student representative)
7. Mr Chandan Wadhwa, (SLS, Student representative)
8. Professor Kuriakose Mamkoottam, (Dean, SS)
9. Ms Bindu Nair, (Assistant Registrar, SS)

Mr Deepan Sivaraman (Associate Professor, SCCE); Dr Gunjan Sharma (Assistant Professor, SES), Dr Anirban Sengupta, Assistant Professor, SDS; Mr Arun Ahuja (Deputy Registrar, Finance); Ms Aishwarya Nair (SUS, Student representative); Mr Abhay Regi (SUS, Student representative) and Ms Aditi Jain (SCCE, Student representative) regretted their inability to attend the meeting.

**Item 1: Confirmation of the minutes of the 12<sup>th</sup> meeting of the Student welfare fund managing committee held on 10 November 2014**

Resolved to confirm the minutes of the 12<sup>th</sup> meeting of the Student Welfare fund managing committee held on 10 November 2014.

**Matters arising out of the Minutes**

A proposal to create a separate budget head to support the travel expenses of students for participation or paper presentation in conference/Seminar/Symposium may be forwarded to the Vice Chancellor for consideration.

**Item 2: To consider and review the norms for awarding the Student Welfare Fund:**

The Committee considered and approved the following revised norms for financial assistance to the students:

- Students shall be reimbursed an amount not exceeding Rs 1200/ per month to meet the transportation cost (using public transport) to attend classes on the basis of recommendation received from the School concerned. The travel allowance will be reimbursed based on actual on a monthly basis to the students only after the attendance and participation in the courses are verified by the Programme Coordinators /faculty representatives of the committee.
- An amount not exceeding Rs 1500/- per semester to meet the cost of photocopying/reading material and/or Stationery. The Students to avail the facility of the Photocopy



from the Photocopy shop in the campus. The amount will be directly settled by the SS division with the Photocopy operator.

- The students shall be reimbursed an amount not exceeding Rs 100/- per day towards Boarding expenses (Food expenses). The bills to be submitted by the students for reimbursement.
- Emergency Medical reimbursement as per the University norms.
- An amount not exceeding the amount equivalent to the hostel fee to be reimbursed to the Students for Lodging expenses.
- Reimbursement of Hostel Fee and Mess charges.
- To reimburse the component of student contribution for the field visits. An amount not exceeding Rs 1000/- (subject to actual) per visit will be given to the students.
- It was also agreed that a proposal which has been recommended by School level SWC, but did not receive unanimous approval of SWFMC, shall be approved by a two third majority vote.

**Item 3: The Request for lodging allowance equivalent to the Hostel Fee for Ms Olly Mohanta, MA Sociology, 2012 Batch:**

The committee considered and approved, (subject to the condition that the proposal has been forwarded by the Dean, SLS) that the lodging allowance reimbursement of Rs 26500/- to Ms Olly Mohanta. Considering the fact that the Women's hostel is not currently disable-friendly, the reimbursement of an amount equivalent to the hostel fee will be given as partial support to her for paying the rent of private accommodation.

**Item 4: The requests for Financial Assistance of Mr Anup Kumar Bali, PhD Student, SCCE for paying the Fees; Travel Allowance, Boarding allowance and Photocopy:**

The committee recommended that request for financial assistance sought for repaying the loan taken to pay the tuition fee by the research student may be referred to the Fee waiver committee. In addition to the monthly stipend, a research scholar is also eligible for an annual contingency of Rs 8000/- per annum to take care of the expenditure pertaining to Stationery, Photocopy and purchase of books etc. Therefore, the request for photocopy allowance may be covered under the contingency. The student may be advised to submit the bills annually for reimbursement.

The committee considered and approved the following financial assistance to Mr Anup Kumar Bali:

- A. Local Travel Allowance – Rs 1200/- per month for 4 months i.e. September, October, November and December 2014. The travel allowance will be reimbursed on a monthly basis to the students only after the attendance and participation in the course is verified by the Programme Coordinators /faculty representatives of the committee.
- B. Boarding allowance – Rs 50 per day for 26 days in a month i.e. September, October, November and December 2014

**Item 5: To ratify the payment of boarding allowance of Rs 100/- per day for 61 days i.e. (30 days in June and 31 days in July 2014) paid to Mr Sarat Hial, BA Economics final year student:**

The committee ratified that the payment of Rs 100 per day as Boarding Charges to Sarat Hial for the month of June and July 2014.



**Item 6: To consider the requests for financial support forwarded by the Student Welfare Fund Committee of SUS.**

The committee considered and approved the following financial support to be extended to the Students of SUS in the Monsoon Semester 2014:

S.No.	Name	Travel charges Reimbursement in Rs.	Photocopy Per semester in Rs.	Total
1	Saumya	1200x 4(mths)	644/-	Rs 5444/-
2	Ankit Prasad	1200x 4(mths)	432/-	Rs 5232/-
3	Rakesh	1200x 4(mths)	452/-	Rs 5252/-
4.	Vijay Kumar Gupta	1200x 4(mths)	1000/-	Rs 5800/-
5	Aman Kumar Kanojia	1200x 4(mths)	1000/-	Rs 5800/-
6.	Priyanka Yadav	1200x 4(mths)	1000/-	Rs 4600/-

**Item 7: To consider the application format for students to apply for Student Welfare Fund.**

The committee considered and approved the following format for students to apply for Student Welfare Fund.

**Format for Application for support under the Student Welfare Fund**

**Student Name:** \_\_\_\_\_ **Programme:** \_\_\_\_\_ **Semester:** \_\_\_\_\_

1. Family background and reason for seeking support from SWF (please tell us about your family background, number of siblings you have, annual income of your family and sources of income, and why is your family not in a position to support your educational expenses):

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2. For which expenditure heads are you seeking financial support? (Please check the relevant box and fill the information required)

1	Local Transport	Distance travelled daily; from where to where	Amount spent daily with break - up of modes of transport
2	Photocopying of course material/Stationery	Approximate monthly amount	
3	Rent for accommodation	Shared or individual accommodation? Where (locality)	
4	Hostel fee/Mess Charges support	Reason	

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अम्बेडकर विश्वविद्यालय, दिल्ली



Bharat Ratna Dr B R  
Ambedkar University, Delhi

5	Any other head (please specify with reasons for seeking support)	
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I hereby certify that the information provided above is accurate, and I understand that any misreporting may result in action being taken against me by the University.

(Signature)

Name:

Place:

Date:

**Item 8: To consider the requests for financial support forwarded by the Student Welfare Fund Committee of SLS.**

The committee considered and approved the following financial support to be extended to the Students of SLS in the Monsoon Semester 2014:

Name	Travel charges Reimbursement in Rs.	Photocopy + Stationery Per semester in Rs.	Lodging Allowance	Total
Shreya Mudgil	1200x 4(mths)			Rs 4800/-
Sumati Narang	1200x 4(mths)	Rs 1000/-	Rs 3000/- per month	Rs 17805/-
Vijay Kumar Pal	1200x 4(mths)	Rs 1500/-		Rs 6500/-

As recommended by the SWC of SLS transport allowance and the lodging allowance will be given to the students for August, September, October and November 2014. The travel allowance will be reimbursed on a monthly basis to the students only after the attendance and participation in the course is verified by the Programme Coordinators /faculty representatives of the committee

The meeting ended with a vote of thanks.

  
Dean, Student Services