The School of Business, Public Policy & Social Entrepreneurship, Ambedkar University Delhi (AUD) invites applications from the suitable candidates for the position of "Research Assistant - Placements".

The major role of the "Research Assistant" is to facilitate industry interaction and enhance the relationship between the institution and potential recruiters for summer internships and final placements. The coordinator is also expected to organise various activities towards improving the visibility of the school. The position will be offered on short-term contract initially for the period of January 2019 – April 2019, which may be extendable based on the performance. Compensation will be as per the norms of the University.

Key Roles and Responsibilities:
1. Develop prospects for summer internships and final placements from potential recruiters.
2. Assist the school in empanelment with organisations and associations.
3. Organise company visits in order to facilitate the placement process.
4. Organise workshops and activities that prepare students for placements including interviews, GDs and other necessary skills.

Qualification & Experience for the post:
1. Prospective candidate should have a post graduate degree in Management or allied discipline
2. Prior experience of industry academia relationship management will be preferred

Key Skills Desirable:
- Good networking , persuasion, and public speaking skills
- Excellent articulation, written and verbal communication

Interested candidates with suitable qualifications and experience can email their resume to deansbppse@aud.ac.in with subject line "Application for RA – Placements at SBPPSE". The last date for receiving applications is January 25, 2019. A list of candidates shortlisted for the interview shall be uploaded on the website.