



File No. AUD/33-1/PC/2026/Advisory/59

Date: 31 Jul 2026

Advisory

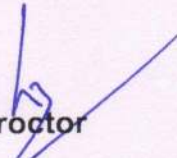
It is noted that some unauthorised gatherings are being organised by the students at the University campuses.

2. In this regard, it is stated that the University has already notified the guidelines regarding holding events vide notification No. AUD/Registrar/30-4/2020 dated 11 Mar 2020 (copy annexed) for strict compliance.

3. In view of the above mentioned guidelines, the following are reiterated: -

- I. Prior approval for organising any march, rally, dharna, public meeting, protest, or similar activity is required.
- II. An application must be submitted at least 04 working days before the event.
- III. Organisers and participants must ensure no violence or damage to the University or public property. Any destruction or loss arising from an unauthorised event will render the organisers and participants fully liable. Strict disciplinary and legal action will be taken against those found responsible.
- IV. If students are found to be engaged in activities not permitted by the University regulations, appropriate disciplinary action may be initiated under the Code of Discipline. The student(s) involved will be held accountable for violations.

4. All Students are therefore requested to comply with this advisory and follow the established procedures for organising events in the University campuses.


Proctor

Annexure: Notification F.No. AUD/Registrar/30-4/2020 dated 11 Mar 2020

Copy: -

1. Office of the Vice Chancellor, AUD
2. Office of the Registrar, AUD
3. All Deans/Directors, AUD for compliance.
4. Dean (Student Services), AUD for circulating on E-Notice Board.
5. Controller of Finance/Librarian, AUD
6. All Deputy Registrars/Assistant Registrars, AUD
7. DR(Estate/Admin)/ Security Supervisor for compliance.
8. Hostel Wardens (KG/KP campuses) AUD for compliance.
9. Webmaster- for uploading on the University Website and Intranet.
10. Guard File.

कुलानुशासक / Proctor
डॉ. बी. आर. अंबेडकर विश्वविद्यालय, दिल्ली
Dr. B. R. Ambedkar University Delhi
कश्मीरी गेट, दिल्ली-110006
Kashmere Gate, Delhi-110006



File No.AUD/Registrar/30-4/2020

Dated: 11.03.2020

NOTIFICATION

Subject: GUIDELINES FOR HOLDING EVENTS BY THE STUDENTS.

Refer notification No. AUD/Registrar/30-4/2020, dated-21.01.2020, "Guidelines for holding events by the Students". The University received observations from the stakeholders and as approved the same were placed before the committee initially constituted for finalizing the guidelines for such events.

2. On the recommendations as now given by the committee, the same were placed before the Competent Authority and enclosed are the modified guidelines for holding events by the students as approved by the Competent Authority. All Stakeholders are requested to follow this stated guidelines for holding events by the students on the University Campus(es). The Performa for the proposal of an event are also attached herewith for information of all concerns.

3. The University advisory committee as mentioned in the guidelines is constituted as follows:

- | | |
|---|---|
| i. PVC-II | - Chairperson |
| ii. Proctor | - Member |
| iii. Dean (Student Services) | - Member |
| iv. Deputy Registrar/ Assistant Registrar | - Member Secretary |
| v. OSD | - Respective Campus Shall be an Additional Member |

4. The stated guidelines as with this Notification are being implemented with immediate effect and in suppression of earlier notification in this regard.

This issues with the approval of the Competent Authority.


(Dr. Nitin Malik)
Registrar

Copy for information to:

1. Office of the Vice-Chancellor
2. Office of the Pro-Vice-chancellor
3. Office of the Registrar
4. Office of the Controller of Finance
5. All Dean/Directors/ Center of Schools
6. OSD KG Campus/KP Campus/LR Campus
7. Webmaster- for uploading the AUDs intranet.

Guidelines for Holding Events by the Students of AUD

1. Formation of Campus Committee for organizing events:

The Committee resonated that there is a need for a systematic channel through which students or a student body can seek permission for organizing an event within the university. However reflecting on the bulk of events that are organized in the university, cross three different campuses, it was felt that campus level committee may be formed to expedite the process of approval or otherwise.

Hence, the members recommended that the three campuses can have separate campus committee which can aid the process of examining, monitoring, recording and granting the permission to the students or a student body for organizing an event expeditiously. The local of the event is the focal point for seeking permission from the respective campus committee. The campus committee would seek the advice of the university advisory committee form time to time and seek intervention only in rarest cases and extraordinary situations.

2. Composition of the Committee for various campuses as follows

KG Campus

OSD/Nominee : Chairperson

Deputy Proctor: Member (Nominated by the Proctor)

Student council representative Member

DR/AR : Member Secretary

KP Campus

OSD/Nominee: Chairperson

Deputy Proctor: Member (Nominated by the Proctor)

Student council representative Member

DR/AR : Member Secretary

Lodhi Road

OSD/Nominee: Chairperson

Deputy Proctor: Member (Nominated by the Proctor)

Student council representative Member

DR/AR : Member Secretary

3. The campus committee shall have the following terms of reference (TORs)
 1. To examine the request of the students/student body for organizing any event in their respective campuses
 2. To monitor the events in the campus for effective organization of the event as per the norms of the university.
 3. To appraise the UAC from time to time if any deviation is made in organizing the approved event.
 4. All such social/cultural/political event/activity that has potential for violence, conflict or the threat to disturb the peace of the campus may be avoided.
4. Operational Procedure for organizing an event:

The following procedures are proposed by the committee to be followed by the students/students body for seeking an approval for organizing an event:

 - i. The students/Student body will submit a proposal in a prescribed format which will be available with the member secretary of the Campus Committee, who will help in facilitating the process administratively.
 - ii. Any proposal to be initiated by the students/ student body should be submitted at least four working days prior to the proposed event.
 - iii. The campus committee will deliberate all the proposals received from various schools and approve or otherwise and intimate its decision to the applicants at least twenty four hour prior to the event.
 - iv. For events including outside speakers, the students/ student body are expected to follow the Proctorial norms as set by the university at the entry gate of the university. This is besides; the guests' profile etc would be required to be attached with the application for permission.
 - v. The campus committee will be expected to inform the proctor office about its decision as soon as they are arrived at.
 - vi. Open space in the University will not be allowed for any such events.
 - vii. Students are advised to preferably use the Wednesday and Friday (working days) slots in the afternoon for arranging such events.

Dr. B.R. Ambedkar University Delhi

Performa for the Proposal of an event

Date:.....

I. General Information

- a. Name of the Student/Student body proposing the event:.....
- b. School/Centre/Division:.....
- c. Date/Time of the event:.....
- d. Proposed venue for the event:.....

II. Details Regarding the Event

- a. Title/ Name of the proposed event:

.....

- b. Nature of the event: Festival/Movie Screening/Debate/Talk/Open House/Sports Event/
Others(Please Specify):

- c. Objective of the event:

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- d. Name of the outside speaker(s) (if invited):(Attachment).....

- e. Profile of the speaker (attach profile): (Attachment).....

- f. Any special Arrangements required:

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(Name and Signature of the student)

**(Name & Signature of
the Dean with seal)**

For Campus Committee

Comments:

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Approval Granted: Yes/No

Signature of the Campus Committee Members with date: