

## **PROCESS FOR WITHDRAWAL**

1. THE REQUESTS ARE THROUGH ONLINE MODE.
2. EMAIL FOR UNDER GRADUATE COURSES  
[ADMISSIONS@AUD.AC.IN](mailto:ADMISSIONS@AUD.AC.IN)
3. EMAIL FOR POST GRADUATE COURSES  
[PGVERIFICATION@AUD.AC.IN](mailto:PGVERIFICATION@AUD.AC.IN)
4. SEND A REQUEST EMAIL WITH THE FOLLOWING DETAILS:
  - a. AUD REGISTRATION FORM.
  - b. FEES ACKNOWLEDGEMENT SLIP.
  - c. DULY FILLED **ANNEXURE- 14 OF ADMISSION BROCHURE.**
  - d. THE BANK ACCOUNT DETAILS FOR PROCESSING REFUND.
5. A GOOGLE FORM LINK SHALL BE PROVIDED TO THE CANDIDATE FOR FILLING UP WITH REQUIRED INFORMATION.
6. UPON RECEIPT OF REQUESTED INFORMATION, THE WITHDRAWAL REQUEST SHALL BE PROCESSED ACCORDING TO UGC REFUND RULES 2025-26 AS NOTIFIED ON UNIVERSITY WEBSITE -  
[https://aud.delhi.gov.in/sites/default/files/admissions/2025/PG/fee\\_refund\\_policy\\_2025.pdf](https://aud.delhi.gov.in/sites/default/files/admissions/2025/PG/fee_refund_policy_2025.pdf)
7. PLEASE NOTE THAT THE PROCESS OF WITHDRAWAL SHALL BE COMPLETED IN 3-4 WEEKS FROM THE DATE OF RECEIPT OF WITHDRAWAL REQUEST.



## ANNEXURE 14

### Dr. B. R. Ambedkar University Delhi

#### Approval form for Withdrawal of Admission

(Please fill all columns in BLOCK LETTERS)

I wish to withdraw my admission from Dr. B.R. Ambedkar University Delhi. My admission may therefore be cancelled and the fee deposited may be transferred through NEFT in the Bank A/C mentioned below.

Name of the Student			
Application No.			
Programme in which admitted			
ABC/APAAR ID			
Date of admission			
Fee paid (amount INR)			
Fee Challan No.			
Fee paid through		Demand Draft	Credit Card
Please attach original Fee Challan with the form.			
Account Holder Name (in the name of student)			
Account Number			
IFS Code			
Bank Name			
Please enclose bank passbook copy/ cancelled cheque.			

Signature of Student

#### (FOR USE BY SCHOOL OFFICE)

- Original Migration certificate has been handed over to the student on his/ her withdrawal request.

Yes

No

- Fee may be processed by the Student Services Division as per Dr.B.R.Ambedkar University Delhi Rules.

Dealing Assistant

Assistant Registrar

Dean