

IQAC Meeting Minutes
5 October 2023

The following attended the meeting: Director IQAC: Salvin Paul; Associate Directors IQAC: Aakriti Grover, Anushka Singh, Geeta Pandey, Gunjan Sharma, Manoj Kaumar, Nidhi Kaicker, Rishabh Mishra, Shekhar Tokas.

The agenda was to deliberate on:

- Research and Publications (Teachers and PhD Research Scholars)
- Outreach activities for students (BA, MA and PhD) schoolwise
- Social media and activities for Alumni
- CAS Assistant Professor (stage 1 and 2 Associate Professor (3) Professor (4&5)
- IQAC awareness programs
- Research Methodology workshops
- Interaction with a publishing house
- Member Secretary for preparing minutes
- Fundraising for IQAC
- Any other items

The Director IQAC welcomed all the IQAC associate directors and introduced the agenda.

The following was discussed:

1. The research publication index of the University is a major aspect where IQAC has to focus. The IQAC has to take a multipronged approach for this. The steps ahead are:
 - Follow-up on Seed Money Grant for Faculty Research, Minor grant and Major grant
 - Organising a workshop on patents in collaboration with the R&D Division
 - Organising research methodology workshops for faculty and research scholars in collaboration with HRDC and CRM
 - Organising an interaction for faculty and research scholars with a publishing house in collaboration with CfP
 - Exploring possibility of starting a journal with CfP
2. Conducting outreach activities for alumni, students and Delhi schools in collaboration with other offices. These activities may include:
 - Alumni events online and offline -- in collaboration with Alumni Office
 - Workshop with Indian Kanoon - in collaboration with SLGC (contact points: Nidhi, Anushka, Lawrence)
 - AI tools for quantitative data mastery and surveys in collaboration with AI committee Nidhi and Jyotirmoy
 - Workshops/events for Delhi schoolteachers/students (contact points: Rishabh, Gunjan)
 - Designing IQAC logo - a student competition for designing the logo
 - Invite proposals from all Schools and Divisions for outreach activities. IQAC is mainly initiating the process and providing support where needed. The funding will not be from IQAC.

3. CAS application review meeting will be held on 12 October 2023. The entire team will deliberate on the applications. To make the work manageable the review will be carried out in the following teams:
- Manoj, Shekhar, Gunjan, Geeta for stage 1 to 2, and 2 to 3
 - Anushka, Nidhi, Rishabh, Aakriti for stage 3 to 4
4. IQAC Awareness programmes to be planned on the following:
- Awareness for faculty and students for social media presence of AUD: AUD's current social media accounts to be publicised within the University
 - Awareness for AQAR and data organisation for NAAC
 - Awareness for CAS application
5. An email to all faculty and staff for uploading the data on SAMARTH portal was discussed. It will be sent to all faculty and staff from IQAC email on 5.10.2023 by Gunjan.
6. Fundraising avenues for IQAC are to be explored.
7. Minutes of IQAC meetings to be taken by rotation. Minutes of 5.10.2023 taken by Gunjan.

The meeting ended with a vote of thanks.

Member	Name	Signature
Director IQAC	Salvin Paul	
Associate Directors IQAC	Aakriti Grover	
Associate Directors IQAC	Anushka Singh	
Associate Directors IQAC	Geeta Pandey	
Associate Directors IQAC	Gunjan Sharma	
Associate Directors IQAC	Manoj Kaumar	
Associate Directors IQAC	Nidhi Kaicker	
Associate Directors IQAC	Rishabh Mishra	
Associate Directors IQAC	Shekhar Tokas	