

Dr. B. R. Ambedkar University Delhi
Minutes of IQAC meeting held on
February 17, 2025

Minutes of the IQAC meeting for submitting AQAR data for the academic session 2023-2024, held on 17 February 2025 in Committee Room-I (Hybrid), Kashmere Gate Campus.

The meeting was attended by the following:

Professor Anu Singh Lather, Hon'ble Vice Chancellor, Dr. B. R. Ambedkar University Delhi, Chairperson of the Committee.	In-person
Prof. Kartik Dave, Dean Planning	In-person
Dr. Salvin Paul, Director of IQAC	In-person
Dr. Gunjan Sharma, Associate Director	In-person
Dr. Aakriti Grover, Associate Director	In-person
Dr. Nidhi Kaicker, Associate Director	In-person
Dr. Rishabh kumar Mishra, Associate Director	In-person
Dr. Shekhar Tokas, Associate Director	In-person
Dr. Manoj Kaumar, Associate Director	In-person
Dr. Anushka Singh, Associate Director	Online

Regrets

Dr. Geeta Pandey (On CCL)

At the outset, the Hon'ble Vice Chancellor (HVC), Dr. B. R. Ambedkar University Delhi, Professor Anu Singh Lather, warmly welcomed the IQAC members. The HVC began the meeting with a discussion on the AQAR (2023-24) data and sought the status of all schools, divisions, and centers by the Director IQAC.

The following were discussed at the meeting:

1. AQAR 2023-24

The IQAC has missed the January 27, 2025 deadline for the northern region for AQAR data submission. Based on the recommendation on the NAAC website and the NAAC reform workshop held at Baba Saheb Ambedkar University Lucknow, the IQAC was under the impression that the AQAR (2023-24) data will be submitted as per new binary format. However, the HVC suggested the data must be prepared on an urgent basis and upload on the university website. Until the binary system is announced the AQAR need to be diligently prepared and uploaded. The IQAC team must regularly visit the NAAC website and report the updates to VCO. Further, the IQAC needs to initiate and meet necessary deadlines.

0. Preparation of the annual calendar by IQAC, with a specific theme for each month.

It was directed that the IQAC ensure immediate preparation of an annual calendar (2025-26) with monthly details of events and activities planned by the IQAC team members.

0. Conducting quarterly meetings of the IQAC full committee with external members for the development of new ideas.

The IQAC full committee needs to be reconstituted to foster new and updated ideas for the improvement of IQAC. This needs to be proposed on an urgent basis through the Planning Division in due consultation with the Competent Authority.

0. The IQAC team is advised to attend the monthly meetings of the Dean & Directors at the university level.

0. The HVC desired that a meeting of the Deans and Directors of the University who have not yet provided the AQAR data to be held on February 18, 2025.

0. IQAC to propose a list of activities conducted in the university for the period of NAAC assessment.

0. The HVC directed to initiate the following at the University level on a priority basis.

- a. Schools to design and implement bridge courses for their respective programs as per the requirements of the learners. Some of the prospective areas are language, ICT, AI, Academic writing, Communication, etc. Additionally, IT services can support students by providing basic training in Google Classroom, Excel, PowerPoint preparation, and Google Docs to enhance their awareness and usage of essential IT tools.
- a. It was suggested to organise a workshop on assessment practices in higher education focusing on Bloom's Taxonomy and accommodating the NEP-2020 recommendations. Dr. Rishabh Kumar Mishra volunteered to organise the workshop and need to make the proposal on an urgent basis.
- b. The student feedback process needs to be centralised. IQAC is expected to propose an SOP for the student feedback system and recommend the IT Services to implement it digitally.
- c. It was suggested that the NAAC peer team recommendations followed up for the implementation by the concern divisions. These includes the appointment of the COE, an end term exam policy and e-governance reforms. Recruitment related suggestions are already being implemented.



- d. It was suggested that the IQAC should start preparation for the next NAAC accreditation process. The current accreditation expires on May 23rd, 2027. The Members discussed the need for a detailed action plan, including data collection, documentation, and compliance with NAAC criteria. IQAC may hold consultative meetings with neighboring universities to enrich the functioning of IQAC. IQAC needs to regularly submit an agenda for monthly meetings of Deans & Directors.

Member	Name	Signature
Director IQAC	Salvin Paul	
Associate Directors IQAC	Aakriti Grover	
Associate Directors IQAC	Anushka Singh	
Associate Directors IQAC	Geeta Pandey	
Associate Directors IQAC	Gunjan Sharma	
Associate Directors IQAC	Manoj Kaumar	
Associate Directors IQAC	Nidhi Kaicker	
Associate Directors IQAC	Rishabh Mishra	
Associate Directors IQAC	Shekhar Tokas	