

डॉ. बी.आर. अंबेडकर विश्वविद्यालय दिल्ली



Dr. B.R. Ambedkar University Delhi

Established by the Act of Legislative Assembly of National Capital Territory of Delhi

Assessment, Evaluation and Student Progression

F NO: AUD/19-19/2024/Notice/2468

Date: -11.12.2024

Mandatory Instructions for Eligible Graduands Participating in the 13th Convocation 2024

In continuation to the instructions issued via notification dated 04/12/2024, all eligible graduands participating in the 13th Convocation 2024, scheduled on 13th December 2024 at the Kashmere Gate Campus, are directed to strictly adhere to the following guidelines without exception:

1. Graduands are required to report by 08:30 a.m. Entry will be permitted exclusively through the Main Gate (GPO Gate) of Dr. B.R. Ambedkar University Delhi, showing their University ID card /Registration Slip generated through Samarth along with any government issued photo id card to security personnel.
2. **Carrying any kind of bag into the convocation venue is strictly prohibited.**
3. **Graduands must leave their bags outside the venue and are solely responsible for their safekeeping. The University will not be liable for any loss or damage.**
4. Graduands who have not registered online through Samarth Portal, may do so offline at the designated School Registration Desk located in the CR Area by 10:00 A.M.
5. Graduands registered offline at School Registration Desk, must pay a refundable security deposit of ₹1,500 at the designated Finance Counter to obtain the payment receipt.
6. The payment receipt issued by the Finance Counter must be submitted at the respective School Registration Desk to collect the scarf.

7. Wearing the scarf is mandatory as part of the convocation attire. Graduands must ensure the scarf remains clean and undamaged throughout the day.
8. Mobile phones must remain in silent mode during the ceremony.
9. **M.Phil. and Ph.D. graduands proceeding to the stage to receive their degrees are prohibited from carrying mobile phones, pen, pencil, papers, cameras, or any other electronic or non-electronic devices. Frisking may be carried out by the concerned agency in accordance with established protocols.**
10. After the ceremony, graduands wishing to return their scarf may do so at the respective school's designated counter to retrieve their payment receipt.
11. The refundable deposit can then be collected from the designated Finance Counter upon presentation of the receipt for those who paid offline. Security amount received through online, will be refunded online to the same source account within 07 working days.
12. Only scarves returned in clean, undamaged, and untarnished condition will be eligible for a refund.
13. Scarves not returned or returned in a damaged/soiled state will be considered sold to the graduands, and the deposit will be forfeited.

All graduands are requested to comply with the above instructions in in letter and spirit. Non-compliance will result in disqualification from participation in the ceremony or forfeiture of the refundable deposit, as applicable.

Jyotirmoy Bhattacharya
Officiating Dean, AES

Dean
Assessment Evaluation and Student Progression
Dr. B.R. Ambedkar University Delhi
Lothian Road, Kashmere Gate, Delhi-110006
Website: www.aud.ac.in