



F. No. AUD/SS/4-92/2024-25/AUD-VIS/3026

Dated: 25/11/2024

NOTIFICATION

Subject:-Dr. B. R. Ambedkar University Delhi-Vice Chancellor's Internship Scheme (AUD-VIS).

As per the resolution no. F.AUD/26-2(6)/GOV./48th/BOM/2024 dated 05.11.2024 passed in the 48th meeting of Board of Management , the Dr. B. R. Ambedkar University Delhi – Vice Chancellor's Internship Scheme is hereby notified.

Dr. B.R.Ambedkar University Delhi- Vice Chancellor's Internship Scheme (AUD-VIS) is will add to this canvas of learning and skill development. In the light of the objectives of "SamagraShiksha" (Holistic Education) enlisted in the National Education Policy 2020, implementation of AUD-VIS is envisioned as a welfare measure enabling students to both be active stakeholders in the development of the university as well as gain valuable administrative skills and experience while earning commensurate stipendship. It enlivens the spirit of NEP2020 by empowering students to earn while inculcating capacity building skills and experience in the context of a dynamic leaning environment.

Eligibility:

- All the UG, PG Students of AUD

The operational key points are as under:

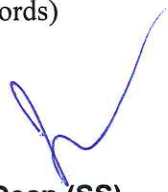
- The AUD-VIS internship will be anchored within the auspices of the Student Services Div.
- Applications will be invited from students at the start of each academic year commencing from Winter Semester 2025. Students may apply along with the relevant documents (as listed below) to the Student Services Division:
 - The number of interns per semester to be engaged under the scheme initially will be 20 and the engagement of internship/student will be in Admin Division/School/Centre. If the need arise the no. of intern may be increased with approval of the Honorable Vice-Chancellor.
 - The maximum limit of engagement of interns per semester will be 2 hours per day and not more than 10 hours a week. The total duration of the internship will be from 2 months to one semester maximum. A maximum stipend per intern per month will be Rs. 5,000 per month.
 - A Total of 50 stipends will be paid in a year with a total Budget Estimates of Rs.5,00,000/-
 - The financial expenses incurred under this scheme will come from the Learning Enhancement fund of the University.
 - On successful completion of the AUD-VIS internship, the student will be awarded an experience certificate, and stipendship commensurate to their engagement during the academic year as per the prevailing norms of the AUD-VIS scheme.

Application Process:

All bonafide full time regular students of Dr. B.R. Ambedkar University Delhi studying in any course/stream at the Undergraduate and Postgraduate levels are eligible to apply for internship.

The students will be required to submit the following documents as per the date notified in the annual AUD-VIS Internship call for applications:

- Written Application
- Statement of Purpose detailing your suitability for the scheme (max 1000 words)
- Copy of the current valid DrBRAUD student Identity Card
- Interview for students shortlisted after screening of applications



Dean (SS)

Copy for information to:

1. Office of the Vice Chancellor
2. Office of the Proctor
3. Office of the Registrar
4. Office of the COF
5. All Deans: SDS/SHE/SUS/SLS/SHS/SES/SCCE/SBPPSE/SDes/SoL/SGA/SVS
/SLGC/SHRM/SOM
6. Academic Services, AES Division, DR (Estate), Planning Division
7. IT Services, Library
8. Warden AUD
9. Assistant Director (Sports)
10. Webmaster- For uploading on the website & intranet

Application Process:

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The Students will be required to submit the following documents as per the date notified in the annual AUD-VIS Internship call for applications:

- Written Application
- Statement of Purpose detailing the candidate's suitability for the scheme (Max 1000 words)
- Copy of current valid student Identity Card.
- Interview for students shortlisted after screening of application.

Operational key Points:

1. The nodal officer to execute the scheme will be the Dean SS
2. Dean SS will invite application in each semester for the AUD-VCIS
3. Dean SS will then constitute a committee that will screen the eligible candidates.
4. Such a pool of interns will then get the approval from the Honorable Vice Chancellor through the Dean SS
5. It will be a semester long engagement of the student, the intern, with a Admin Division/School/School/Centre.
6. The concerned division will keep a record of the attendance through the semester.
7. The interns will be selected based on their area of competency & aptitude, expertise/technical skills.
8. Mere appearance of the name in the intern pool will not necessarily mean offer of internship. It will depend on the need/requirement as received from various Divisions.
9. **The maximum honorarium per semester per intern will be Rs. 5,000 per month.**
10. On successful completion of the work and on receipt of a letter from the concerned division certifying the work, the intern will be offered a certificate of appreciation along with the stipend.
11. The overall effort would be to not repeat the students for internship more than 2 semesters for the PG and 3 semesters for the UG, but exceptional students with demonstrated performance may be considered for more semesters as well.
12. The Scheme will be inclusive in its delivery and sensitive to gender/economic and social marginalities.