



NOTICE

Sub: - Claim of refundable Caution Deposit by the students (including alumni) of Dr. B.R. Ambedkar University Delhi.

1. This is in continuation to the notice issued on 29.11.2023 regarding the claims of refundable caution deposit by the students (including alumni) of 2017-18 who have completed the degree/withdrew admission.
2. In this regard, it is again reiterated that all claims of refundable caution deposit pertaining to the students of 2017-18 batch (including Alumni), who have completed the degree/withdrew admission are requested to kindly claim their refundable caution deposit latest by 20th February 2024 or else the caution deposit due to be paid to the student will be forfeited and amount will be credited to Govt. Fund as per rules.
3. Accordingly, all the School offices are requested to process the claim of refundable Caution Deposit received from the students (including alumni) of Dr. B.R. Ambedkar University Delhi of 2017 and submit the same to Student Services Division (Room no- 4, Kashmere Gate campus) latest by 4.00 PM, Thursday (29.02.2024), after which claims will not be processed.
4. Also, there is a possibility that students of batch 2017 are still pursuing their degree at Dr.B.R. Ambedkar University Delhi (especially MPhil & PhD scholars) under extra-ordinary extensions from the Competent Authority or any other reason. In view of this, School offices are requested to furnish a list of students (as per below format) by Tuesday 05th March 2024 who are still pursuing their degrees in the academic year 2023-2024, so that their refundable deposit is not counted as lapsed deposit.

S.No.	Name of the student	Enrolment No.	UG/PG/MPhil/PhD	Program Name	School Name


Dean (Student Services Division)

Copy for information to:

1. Office of the Vice Chancellor
2. Office of the Proctor
3. Office of the Registrar
4. Office of the COF
5. All Deans: SDS/SHE/SUS/SLS/SHS/SES/SCCE/SBPPSE/SDes/SoL/SGA/SVS /SLGC/SHRM
6. Academic Services, AES Division, DR (Estate), Planning Division
7. IT Services, Library
8. Warden AUD
9. Assistant Director (Sports)
10. Webmaster- For uploading on the website & intranet